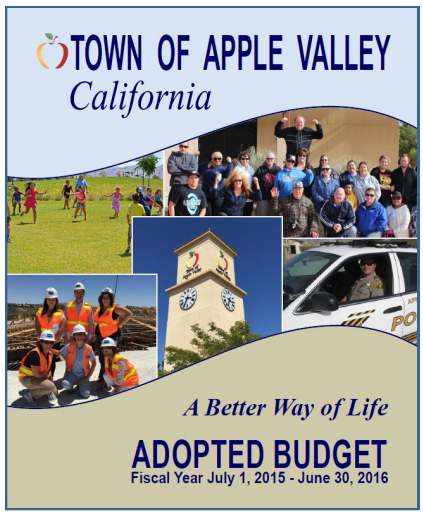
TOWN OF APPLE VALLEY

California

A Better Way of Life

ADOPTED BUDGET

Fiscal Year July 1, 2015 - June 30, 2016



About the Cover

Voted the “Best City to Live” in the High Desert by *Daily Press* readers four years in a row, Apple Valley continues to emerge as one of Southern California’s premier communities. Improvements to infrastructure, quality public safety and abundant recreational opportunities continue to meet the needs of residents and businesses who enjoy Apple Valley’s “Better Way of Life.”

Town of Apple Valley

Fiscal Year 2015-16 Adopted Budget

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Town of Apple Valley

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

Town of Apple Valley

California

For the Fiscal Year Beginning

July 1, 2013

Executive Director

California Society of Municipal Finance Officers

Certificate of Award

Excellence
Fiscal Year 2014-2015

Presented to the

Town of Apple Valley

For meeting the criteria established to achieve the Operating Budgeting Excellence Award.

February 8, 2015

Pamela Arends-King
CSMFO President

Michael Gomez, Chair
Professional Standards and Recognition Committee

Dedicated Excellence in Municipal Financial Reporting

Town of Apple Valley

Listing of Public Officials

Town Council

Larry Cusack
Mayor

Barb Stanton
Mayor Pro-Tem

Scott Nassif
Councilmember

A Better Way of Life

Art Bishop
Councilmember

Curt Emick
Councilmember

Town Staff

Frank Robinson
Town Manager

John Brown, *Town Attorney*

Nikki Salas, *Human Resources Director*

Marc Puckett, *Assistant Town Manager*
Finance and Administration

Lori Lamson, *Assistant Town Manager*
Community and Development Services

Brad Miller, *Town Engineer*

LaVonda Pearson, *CMC, Town Clerk*

Captain Lana Tomlin, *Chief of Police*

Dennis Cron, *Assistant Town Manager*
Municipal Operations and Contract Services

Kathie Martin, *Marketing & Public Affairs Officer*

Lance Miller, *Director of Public Works*

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Town of Apple Valley

TOWN MANAGER'S BUDGET MESSAGE

Town of Apple Valley

June 9, 2015

Honorable Mayor, Members of the Town Council, and Citizens of Apple Valley:

I am pleased to transmit to you the adopted Fiscal Year 2015-16 Operating and Capital Improvement Budget. As adopted, including the transfers to balance the funding of the Apple Valley Golf Course and Parks and Recreation system, this budget represents a *balanced budget* for the coming fiscal year that continues to provide a high level of service to the community while also, again contributing to the Town's emergency operating reserve. The Town's management team and staff have put together an operating and capital expenditure plan that addresses the Town Council's Vision 2020 priorities within the existing financial constraints to fulfill the service requirements of the people who live, work, and play in our community. The adopted budget demonstrates a sound financial plan for the next twelve months.

Given the high expectations of Apple Valley residents, businesses and the Town Council, development of the Fiscal Year 2015-16 adopted budget was particularly challenging. The gap between "expectations" and "fiscal reality" has gradually widened over the past several years. When coupled with economic efforts to rebound from one of the most significant and far reaching economic downturns on record, the task at hand has been difficult. However, from my professional experience in preparing Operating and Capital budgets for consideration by current and prior Town Councils, I would offer that adverse financial conditions often produce superior plans for managing the public financial resources. I believe this financial plan as adopted is both realistic and responsive.

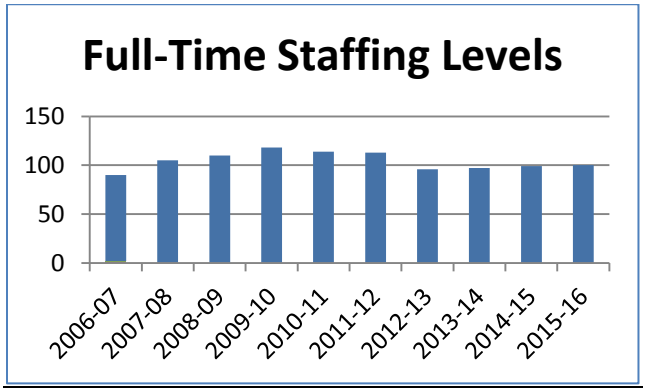
The objectives used in developing the adopted budget were to submit a balanced budget to the Town Council which continued to address the Council's Vision 2020 priorities; to maintain high levels of service to the community; to be prudent and realistic in estimating revenues and to support a Capital Improvement Program focused both on capital maintenance and repair.

As a quick overview, here is the adopted budget as submitted for Fiscal Year 2015-16 for all funds:

ADOPTED BUDGET - ALL FUNDS

Appropriations/ All Funds	Adopted FY 15-16	Adopted FY 14-15	Increase (Decrease) Amount	Increase (Decrease) Percent
Operating Budget	$ 52,801,209	$ 52,638,040	$ 163,169	0.31%
Transfers Out	20,623,779	19,429,144	1,194,635	6.15%
Capital Budget	29,824,920	33,412,127	(3,587,207)	-10.74%
Total	$103,249,908	$105,479,311	$(2,229,403)	- 2.11%

Management Staff were directed to maintain current staffing levels when submitting their budget proposals. Below is a graph that illustrates the staffing levels for full-time positions over the last 10 fiscal years.



SERVICES PROVIDED BY THE TOWN

The citizens of Apple Valley continue to enjoy an outstanding level of service provided by the Town paid for by local tax dollars: police; recreation programs for the youth, adults and seniors; parks maintenance; street maintenance; transportation; engineering; building safety; street sweeping; housing; planning and development; code enforcement; animal control; and general government. The General Fund is the major funding source for all services. Therefore, the budget discussion herein focuses primarily on the General Fund, as highlighted in the Financial Summaries section following the Budget Message.

The FY2015-16 adopted budget again represents improvements in the format from the prior budget submissions to the Town Council. At my direction, staff has continued to implement a "best practices"

approach to improve the transparency, readability and understandability of the budget document. These improvements and the changes to the budget format are now more subtle than in prior years but are, in fact, improvements nonetheless. Improvements to the budget format are intended to increase the transparency of the budget process and provide a clear picture of the Town's spending plan for the next fiscal year. The adopted budget document is now in conformity with the award program requirements for the Government Finance Officers Association's Distinguished Budget Presentation Award. The Town has now received the Award for Distinguished Budget Presentation from the GFOA for the past two years. The Town is the first high desert community to receive this award. Nationally, less than 1.6% of eligible public agencies receive this award. We believe that the FY15-16 adopted budget continues to exceed the award program requirements and we will again be submitting the budget to the GFOA for consideration for this award.

GENERAL FUND ADOPTED BUDGET

The total ADOPTED General Fund budget is $28.1 million, an increase of $2.2 million over the adopted budget in FY2014-15. This net increase in appropriations resulted from a variety of sources including; increases in Sheriff's contract for public safety services ($565,000), inclusion of an increase in the transfer to the Parks and Recreation Fund to balance the current operating budget, ($384,000), increased electric utility costs, ($102,000), a 3.0% wage increase for employees ($110,000). The table below is a summary of the total resources and requirements for the adopted FY2015-16 General Fund budget:

General Fund Summary

Estimated Revenues	$	20,768,094
Transfers In		7,545,902
Total Resources	$	28,313,996
Adopted Budget		28,102,544
Approp. To Fund Balance		211,452
Balance	$	-

** Accounted for in the General Fund*

A thorough review of the details of the adopted budget will be presented to Council and discussed at length during your scheduled budget workshop.

The discussions at the budget workshop will focus primarily on the adopted budget for the General Fund and the budget balancing decisions necessary to achieve a balanced budget for submission to Council for consideration. Economic factors affecting preparation of the adopted budget will also be discussed. These adjustments are summarized herein.

During preparation of the adopted budget, there was a slight continuation of the easing of budgetary pressures encountered in prior years and previously existent in the General Fund. This easing resulted primarily from budgetary actions implemented in prior years as Council acknowledged the need to implement a series of budget strategies in the near term to reduce spending and enhance revenues where possible. The easing was also attributable to improved economic activity as the economy continues to grow at a slow pace. Further, increased business activity in the local economy resulted in slight increases in related sales tax revenue streams. However, as in recent years, Council has again acknowledged the continued importance of performing a full review of the Town's revenue structure and the need to consider new sources of funding to support existing service delivery and any new programs or services that may be contemplated in the future.

Working with staff from every department, a responsible spending plan has been developed. This adopted FY 2015-16 budget represents a balanced budget achieved through the multi-year budget balancing strategies and revenue enhancements that have been implemented in current and prior fiscal years.

FINANCIAL OUTLOOK

Apple Valley's economy has continued to show clear signs of slow sustained growth. Permit activity has continued to increase and building and construction activity has improved. Further, per local realtors, multiple offers for homes available for sale is becoming more commonplace. This increased real estate activity is a clear sign of improved market demand and pricing pressures that will cause home prices to rise in the near future. However, property tax revenues typically lag market activity by about 18 months. As the economy continues to improve, it is important to consider that the cost of services provided to the community has also continued to rise at a rate greater than the Town's revenue growth. As with consumers and businesses alike, the Town is facing higher fuel costs, utility costs, insurance

premium costs and material costs. The combination of slow growth in revenues and increasing costs of operation underscore the continued importance of keeping a close watch on budgetary performance over the course of the fiscal year.

While the passage of Proposition 1A has provided some measure of fiscal stability to local agencies, the State's budget dilemma over the last several years has created funding gaps for all Cities and Towns from the loss of revenues previously funded from State sources or tax increment revenues from Redevelopment Agencies. The loss of these funding sources due to these State takeaways has continued to have a direct impact on local agencies' abilities to provide basic service delivery. Cities and Towns must remain vigilant to ensure that the State will not be accessing local revenues yet again in the coming year. Any additional takeaways from the State will have a direct impact on the Town's budget and its ability to continue to provide the same level of service delivery to the community.

The Town's cash flow position remains healthy. However, any further expansion of programs and services or increases in the Town's commitment to capital improvements in the community will necessitate additional revenues to fund those initiatives. The Town cannot accomplish any expansion of programs and services strictly by economizing, cutting support personnel, contracting for services, and utilizing other "right sizing" tools to cut costs in other areas. These tools have been in place since the Town's inception and have become a "way of life" for Town operations. The Town cannot support the addition of more programs and services without the addition of new funding sources to support any new initiatives.

APPROPRIATIONS LIMIT

Since the addition of Article XIII-B to the Constitution of California in November 1979, the Town has been required to annually establish an Appropriations Limit. The ideology behind establishing an annual appropriation limit is that if an agency's ability to spend tax proceeds each year is controlled, then the growth in tax revenues can be systematically and incrementally managed to lessen the impact or tax burden upon taxpayers throughout the State.

In June 1990, Article XIII-B and its implementing legislation Chapter 1205/80 were modified by Proposition 111 and SB 88. The modifications changed the annual adjustment factors for determining the Appropriations Limit. Beginning with the calculation of the Appropriations Limit for FY 90-91, the Town may choose one of the following factors to use for inflationary adjustment:

- The growth in California per capita income; or
- The growth in the non-residential assessed valuation due to new construction within the Town.

In addition, the Town may choose to use either the population growth of the Town or the population growth within the County. These two adjustment factors, one for inflation and one for population, are both annual elections for the Town in determining its Appropriations Limit.

Below is the calculation of the Town's adopted Appropriations Limit for FY 15-16:

Step 1 - Appropriations Limit for FY 14-15	$	31,824,647
Step 2 - Multiply the FY 14-15 Appropriations Limit by the cumulative growth factors for San Bernardino County		1.048582
Appropriations Limit FY 14-15	$	33,370,752

The estimated proceeds from general tax revenues in FY 15-16 equal $17,084,800, which is $16,285,952 or 48.8% under the limit.

SUMMARY

The adopted Fiscal Year 2015-16 Operating and Capital Improvement budget continues to support a high level of service that the citizens of Apple Valley are accustomed to expect. It represents a balanced financial plan and contributes an additional $211,452 to the Town's emergency operating reserves. Including this contribution, adequate reserves have been set aside for contingencies, including amounts to meet unforeseen emergencies.

The adopted budget represents a balanced financial plan designed to ensure that Apple Valley remains an outstanding place to live, work and play. Furthermore, I believe this plan reflects a majority of your priorities, as well as the priorities of the community, within the Town's existing financial resources. However, should the Town Council and the community desire additional/expanded programs and services or additional Capital Projects, it will be

necessary to add a new revenue source or, identify which existing programs, services or Capital Projects, that can be eliminated from the adopted budget. The Town is not in the position – at any point in time throughout the fiscal year absent a major upward shift in the economy – to add expenses without corresponding reductions or offsetting revenue enhancements. This must apply to everyone if we are to successfully work together to implement this budget.

ACKNOWLEDGEMENT

The annual development of the adopted budget takes an enormous amount of staff time and efforts, and has to be completed within a compressed timeline. I sincerely appreciate and applaud the efforts of the Assistant Town Managers, Department Directors, Division Managers, and other departmental staff for their contributions. Special recognition is extended to the Finance team for their contributions. I thank the Town Council for their continued support in making Apple Valley a financially stable and well-balanced community.

Respectfully submitted,

Frank Robinson
Town Manager

ADOPTED OPERATING & CAPITAL BUDGET SUMMARY

The Fiscal Year 2015-16 Adopted Budget reflects the operating and capital spending plans for the General Fund, Special Revenue Funds, Capital Project Funds, Debt Service and Enterprise Funds. The total adopted budget for all funds is $103.2 million, a decrease of $2.2 million or 2.11% compared to the adopted budget for FY 14-15. Table 1 illustrates these changes.

TABLE 1

ADOPTED BUDGET - ALL FUNDS

Appropriations/ All Funds	Adopted FY 15-16	Adopted FY 14-15	Increase (Decrease) Amount	Increase (Decrease) Percent	Percent of Total
Operating Budget	$ 52,801,209	$ 52,638,040	$ 163,169	.31%	51.14%
Transfers Out	20,623,779	19,429,144	1,194,635	6.15%	19.97%
Capital Budget	29,824,920	33,412,127	(3,587,207)	-10.74%	28.89%
Total	$ 103,249,908	$ 105,479,311	$ (2,229,403)	- 2.11%	100.00%

OPERATING BUDGET OVERVIEW

In comparison to the total adopted FY15-16 budget, on an all funds basis the operating budget comprises 51.14% of the total budget. The following discussion will focus primarily on the operating budget. The adopted operating budget is $52.8 million, a decrease of $796,193 or 1.49% compared to the amended budget in FY 14-15. Table 2 below illustrates the components and changes in the adopted operating budget as compared to the prior fiscal year's amended operating budget.

TABLE 2

OPERATING BUDGET- ALL FUNDS

Expenditure Category	Adopted FY 15-16	Amended FY 14-15	Increase (Decrease) Amount	Increase (Decrease) Percent	% of Total
Salaries & Benefits	$ 11,057,276	$ 10,511,168	**$ 546,108**	5.20%	20.94%
General Operating	3,689,195	3,891,673	**(202,478)**	-5.20%	6.98%
Economic Development	3,141,286	3,862,212	**(720,926)**	-18.67%	5.95%
Building Maintenance	145,200	234,600	**(89,400)**	-38.11%	0.27%
Grounds Maintenance	174,445	273,295	**(98,850)**	-36.17%	0.33%
PIO Events	76,800	80,300	**(3,500)**	-4.36%	0.15%
Public Works	2,246,050	2,450,850	**(204,800)**	-8.36%	4.25%
Culture & Recreation	229,849	242,776	**(12,927)**	-5.32%	0.44%
Contract & Professional	23,414,721	23,200,798	**213,923**	.92%	44.34%
Vehicle & Equipment	985,039	830,876	**154,163**	18.55%	1.87%
Capital Equipment	57,000	375,220	**(318,220)**	-84.81%	.11%
Depreciation	1,798,141	1,798,140	**1**	.00%	3.40%
Debt Service	5,786,207	5,845,494	**(59,287)**	-1.01%	10.96%
Total	$ 52,801,209	$ 53,597,402	**$ (796,193)**	-1.49%	100.00%

Salaries & Benefits: Personnel costs increased by $546,108 or 5.20% in total. Of this increase, $238,610 is a result of the approved cost of living adjustment (COLA) of 3.0% for the Town's employees. Of this amount, $34,000 will be contributed by employees into an approved Retiree Health Savings (RHS) plan. The Town will contribute a "matching" amount into each individual employees RHS account. This plan is intended to replace the existing retiree health plan with a self-directed employee contributory/employer matching RHS plan. This plan is a "defined contribution" plan intended on limiting the Town's future unfunded liabilities for retiree health care. The existing "defined benefit" retiree health care plan is proposed to sunset as of June 30, 2015. In addition, employee and retiree cafeteria and pension benefit costs increased by $274,385 in total. Of that amount, $260,457 of the increased costs was due to changes in actuarial assumptions that affected the employer pension contribution rates.

Maintenance & Operations (M&O): The maintenance and operations category includes such things as: office supplies; office equipment; electricity, gas and water for all Town-owned property including parks, medians, street lights and traffic signals; principal and interest payments on outstanding Town debt. The adopted budget for maintenance and operations accounts is $41.7 million, a net decrease of $1,342,301 or 3.12% compared to the FY 14-15 amended budget. The major components of the decrease are:

- $202,478 decrease in General Operating expenditures.
- $720,926 decrease in Economic Development expenditures mainly due to expiration of grant funding.
- $204,800 decrease in Public Works expenditures due to various one-time costs in the prior year.
- $164,057 decrease in Vehicle and Capital Equipment expenditures.

Also, included in the M&O adopted budget is $5,786,207 for debt service payments. The major components of this amount include the following (descriptions of the debt can be found in the "Financial Summaries" section of the adopted budget):

- $779,362 for Certificates of Participation (COPs).
- $878,019 for lease revenue bonds.
- $3,442,422 for Tax Allocation Bonds (TABs).
- $268,011 for installment purchase agreements.
- $229,798 for the 98-1 Assessment District Limited Improvement Bonds (Debt without Government Commitment).

Vehicles and Equipment/Fixed Assets: The adopted budget includes $1,042,039 funding for vehicles and equipment and fixed assets, or items that are estimated to be greater than $5,000 in total value and are usually considered one-time or capital in nature. The majority of these capital equipment related costs relate to vehicle and equipment costs which total $985,039 in the adopted budget.

Per the contract with the San Bernardino County Sheriff's department for the provision of public safety services to the Town, the Town is obligated to fund vehicle replacement and maintenance costs for all vehicles utilized by Sheriff's department personnel supporting the County contract with the Town. The Town is charged replacement costs on the Sheriff's department patrol vehicles, support vehicles and command vehicles that are supporting the public safety services provided to the Town. Vehicles are charged out to the Town based upon the Sheriff's established repair and replacement schedules for such vehicles.

The remaining capital equipment/fixed asset costs of $57,000 budgeted in the FY 15-16 adopted budget relate primarily to the following: upgrades in the amount of $15,000 to the Council Chambers, purchase of new vehicle repair lift and upgrading 3A System Grinder pump in the Wastewater Fund in the amount of $30,000 resurfacing of deck/floor in the aquatic center in the amount of $12,000 in the Aquatic Facilities Fund.

The total adopted FY 15-16 General Fund estimated revenue is $20.7 million, an increase of $.5 million or 2.64% compared to adopted revenue estimates for FY 14-15. Table 3 illustrates the General Fund revenue sources that fund Town services.

TABLE 3

GENERAL FUND ESTIMATED REVENUES

Revenue Source	Adopted FY 15-16	Adopted FY 14-15	Increase (Decrease) Amount	Increase (Decrease) Percent	Percent of Total
Local Taxes	$ 17,084,800	$ 16,807,600	$ 277,200	(1.65%)	82.27%
Fines & Fees	251,000	267,000	(16,000)	(5.99%)	1.21%
Public Services	1,560,300	1,280,400	279,900	21.86%	7.51%
Building & Safety Fees	1,101,000	1,057,000	44,000	4.16%	5.30%
Planning Fees	180,700	216,100	(35,400)	(16.38%)	0.87%
Engineering Fees	155,500	113,300	42,200	37.25%	0.75%
Other Revenues	434,794	493,102	(58,308)	(11.82%)	2.09%
Total	$ 20,768,094	$ 20,234,502	$ 533,592	2.64%	100.00%

Note: Excludes transfers in.

Revenues: As a result of the slow but steady rebound in the economy, most revenue sources are projected to increase slightly. The Town has been experiencing slight increases in Sales Tax, Property Tax, and Franchise Taxes and the expectation is that those increases will continue into FY 15-16. A portion of the increased property tax revenues is resulting from an increase in property tax collections due to the elimination of the Redevelopment Agency and subsequent redistribution of previously captured tax increments. In the near term, the local economy is not generally expected to grow at a comparable rate when compared to the economic growth rates realized prior to FY 07-08. However, most economic indicators appear optimistic and most economic projections are generally calling for a long period of sustained 'slow growth'.

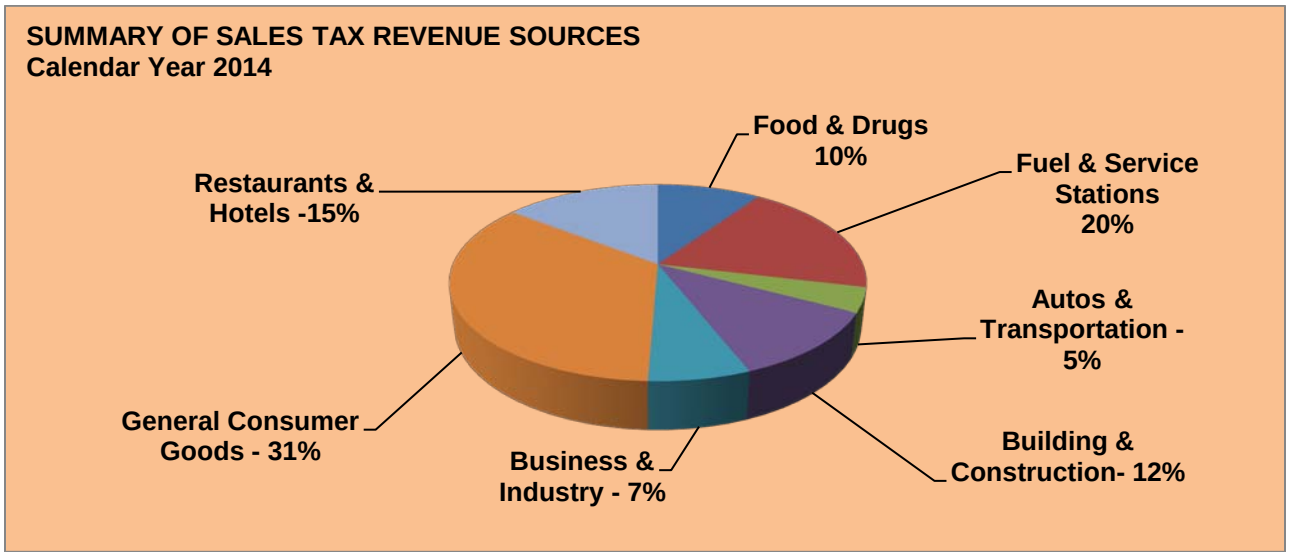
Property Tax is the single largest source of revenue for the Town. The FY 15-16 estimated revenue from property tax is $8,815,800 or 31.14% of the total General Fund revenues. This amount is $392,400 more than the amended FY 14-15 estimated property tax revenues. This increase of approximately 4.66% in revenue is attributed to the continued slow growth in property values which are anticipated to continue for the foreseeable future. In previous years, the declining market values of property in the Town depressed property tax revenues by as much as 40% in some areas. However, over the last year, property values have begun to rise steadily on a month-over-month basis. While market values of property in the Town are still at reduced levels when compared to assessed values prior to the beginning of the recession in 2007, a large portion of the property tax base is still assessed at market values less than the maximum taxable value per Proposition 13 limits. These properties may experience Prop. 8 recoveries or increases in assessed values at a rate above 2% up to the Prop. 13 limit over the next year. As such, there is an expectation that the assessed values of those properties will increase at a rate greater than 2% over the next year thereby increasing property tax revenue collections by the Town.

Sales & Use Tax represents the Town's second largest revenue source estimated at $5,985,000 or 21.14% of the total General Fund estimated revenues for FY 15-16. This amount includes the $664,000 sales tax backfill payment from the State in the form of property taxes (accounted for as Sales Tax In-Lieu), and represents a decrease of $900,300 compared to the amended revenue estimate for FY 14-15. The backfill payment from the State is the result of the "triple flip" that was approved by the voters in November 2004 under Proposition 57 to finance the State's Economic Recovery Bonds. Under this Proposition, the State took one fourth of the local agencies' sales tax and backfilled it with a like amount in property taxes from the Educational Revenue Augmentation Fund (ERAF). The State estimates that the "triple flip" mechanism will expire at June 30, 2015 and a final "clean-up" payment to local governments will be made during the first quarter of 2016.

The State Board of Equalization administers the collection of sales and use taxes and remits those collections to local governments. Of those collections, 30% is remitted for the first month of each quarter, another 30% the second month, and 40% at the end of the quarter with a "clean-up" payment for the prior period. The sales tax backfill portion of the payment is remitted to local agencies twice a year, in January and May, and a final "clean-up" payment is made in January of the following fiscal year. Apple Valley's sales tax base has consistently trended upward over the last several years. This predictability of the sales tax revenue source is due to the diversity of the types of businesses and retailers located within the Town. While the sales tax revenue category had been most directly affected by the recession, sales tax revenues have begun to move upward at a slow gradual pace. Staff is estimating that sales tax revenues will increase (23.42%) when compared to the FY 14-15 revised revenue estimates. The majority of this increase is due to the anticipated expiration of the State's "Triple-Flip" mechanism to borrow local sales taxes during FY 2016.

Graph 1 below illustrates the types of businesses and industries that generated sales tax revenues for the Town in calendar year 2014 and the percent of the total sales tax revenue collections generated by each sector of the local economy.

GRAPH 1



The VLF (Vehicle License Fee) Swap is the result of the State's action in 2003 to permanently reduce the Vehicle License Fee from 2% to 0.65%. In the past, local government received its full share of the revenues from the 2% rate. When the State reduced the rate, the State also promised to make local governments whole by backfilling the lost revenue with a like amount in property tax revenues. This backfill payment is linked directly to the growth in property tax revenues. Apple Valley has experienced some revenue losses from the swap as most property values have fallen since the recession began in May, 2007. Although the recession ended in June, 2009, property values in the Town have yet to fully recover to property values existent in 2007.

Franchise fees represent the Town's third largest source of revenue. Currently, the Town collects electric franchise fees from Southern California Edison, gas franchise fees from Southwest Gas Company, cable franchise fees from Cable providers and Solid Waste Hauler's franchise fees from the Town's waste hauler. For FY 15-16, estimated revenue from all sources of Franchise Fees is $2,073,000, which represents 7.32% of the total General Fund revenue. The estimated revenue reflects a net increase of $1,000 or .05% over the FY 14-15 estimate.

Contract payments for animal sheltering services with the County of San Bernardino represent the Town's fourth largest source of revenue. The FY 15-16 revenue estimate from this source is $408,000, which represents 1.44% of the total General Fund revenues. This revenue is a new revenue source to the Town since the County began contracting with the Town for animal sheltering services beginning in January, 2013.

Descriptions, assumptions, and a ten-year historical trend on the General Fund revenue sources by major categories can be found within the "Financial Summaries" section of this document.

OTHER GOVERNMENTAL FUNDS

To gain a better understanding of the adopted budget as a whole, the General Fund budget is compared to the entire budget covering all governmental funds. Table 4 illustrates this relationship.

TABLE 4

GOVERNMENTAL FUNDS ADOPTED BUDGET

Fund Types	Adopted FY 15-16	Adopted FY 14-15	Increase/(Decrease) Amount	Increase/(Decrease) Percent	Percent of Total
General Fund *	$ 28,102,544	$ 25,887,310	$ 2,215,234	8.56%	39.10%
Special Revenue Funds *	17,654,885	15,545,066	2,109,819	13.57%	24.57%
Capital Projects Funds *	26,113,570	27,804,742	(1,691,172)	(6.08%)	36.33%
Total Governmental Funds	$ 71,870,999	$ 69,237,118	$ 2,633,881	3.80%	100.00%

**Includes transfers out*

The following Table 5 illustrates the other governmental funds' resources and uses. A brief description of each fund and its budgeted appropriations is listed within the "Fund Summaries" section of the budget. For funds that show appropriations exceeding the estimated revenues available (shown in brackets), undesignated fund balances will be used to cover the projected shortfall.

TABLE 5

OTHER GOVERNMENTAL FUNDS RESOURCES/APPROPRIATIONS

Fund	Estimated Resources FY 15-16	Adopted Appropriations FY 15-16	Revenues Over (Under) Appropriations
Gas Tax*	$ 1,850,610	$ 2,537,414	$ (686,804)
Article 3	355,700	355,700	-
Article 8*	650,000	390,000	260,000
Measure I	7,006,735	7,718,130	(711,395)
Air Pollution Control	47,450	47,260	190
Community Development Block Grant	984,122	984,122	-
Apple Valley Home	643,511	643,511	-
Victorville Home	1,006,365	1,006,365	-
Cal Home	50,000	50,000	-
Parks & Recreation*	3,647,924	3,647,924	-
Quimby	40,200	-	40,200
Police Grants	34,459	34,459	-
Assessment District LL	322,000	240,000	82,000
Capital Projects Funds*	22,248,400	26,113,570	(3,865,170)
Total Other Governmental Funds	$ 38,887,476	$ 43,768,455	$ (4,880,979)

** Includes transfers in and out*

CAPITAL IMPROVEMENT PROJECTS

The Town's Seven-Year Capital Improvement Program (CIP) is listed within the "Capital Improvement Program" section of the adopted budget. This section provides comprehensive, detailed information on each of the capital projects that the Town plans to undertake in the coming fiscal year and beyond. Twenty-five capital improvement projects totaling $29.8 million are adopted for funding in FY 15-16, a decrease of $3.6 million or 10.74% over the adopted CIP in FY 14-15.

Table 6 is a summary of adopted projects by program category. Further detail of each CIP is included within the "Capital Improvement Program" section of this document.

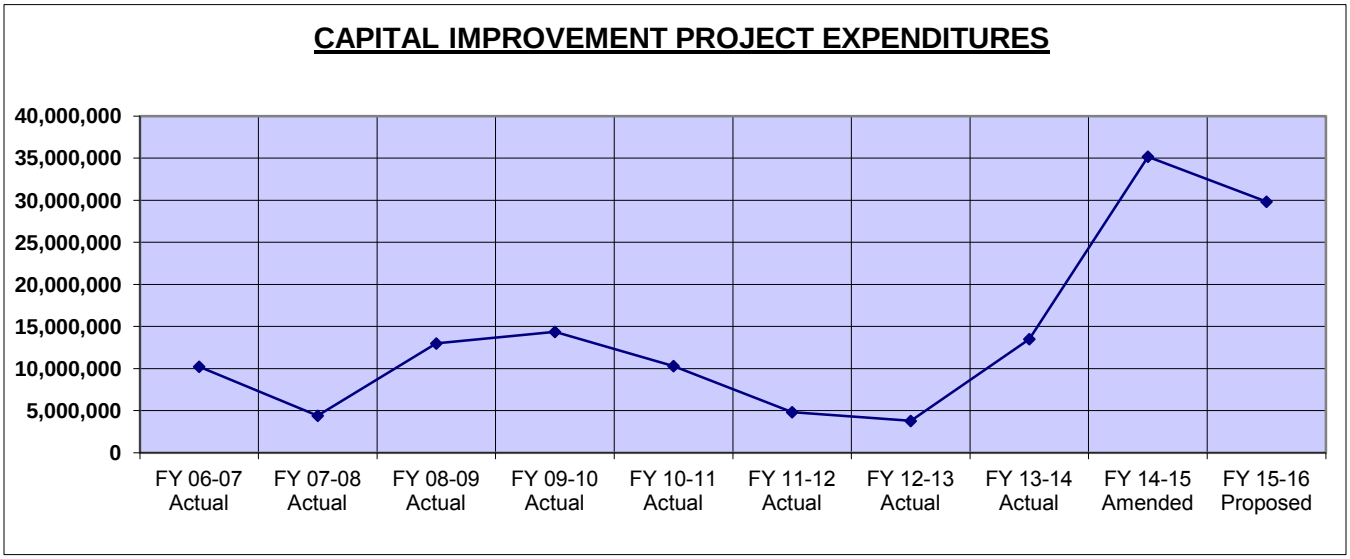
TABLE 6

CAPITAL IMPROVEMENT PROJECTS

Program Category:	Adopted FY 15-16
Preliminary Design	$ 1,467,650
Full Design	300,000
Construction	28,057,270
Total	$ 29,824,920

The following graph illustrates how much the Town has expended to improve and maintain its infrastructure including streets; curbs and sidewalks; storm drains; traffic operations; parks, parkways, and medians; and buildings and facilities. Over the last 10 years, the Town has spent/appropriated approximately $139.3 million or an average of $13.9 million a year for capital improvements.

GRAPH 2



Use of fund balances: During times of emergency or due to other needs, the Town may utilize its general operating reserve, which is part of the "committed" and "unassigned" portions of General Fund fund balance, if circumstances warrant. The General Fund fund balance should be distinguished from other fund balances. Special Revenue Funds and Capital Projects Funds fund balances are earmarked for specific uses based upon the criteria for which these funds were established. These types of funds may accumulate monies for future appropriations. For example, when the Town is ready and able to embark upon a capital improvement project or special program that meets the specific requirements for the use of the funds, appropriations from fund balances may be used.

A summary schedule of estimated available fund balances for all funds is found on the "Calculations of Projected Fund Balances" schedule included within the "Financial Summaries" section of this document. Table 7 below lists the estimated fund balances recommended to be used to support the FY 15-16 adopted budget.

TABLE 7

ESTIMATED FUND BALANCES TO BE USED

Fund	Amount
Gas Tax Fund	$ 686,804
Measure I	711,395
Capital Improvement TIF Fund	3,994,920
Aquatic Facilities Fund	5,950
Wastewater Fund	27,498
Solid Waste fund	1,016,632
AV RDA Successor Agency Fund	5,757,382
Total Use of Fund Balances	$ 12,200,581

Property and Business Improvement District (PBID): Information on the Apple Valley Village PBID may be found within the "PBID" section of this budget document. The Town acts as trustee and custodian of PBID funds although the Town does not exercise direct control over PBID activities or expenditures.

Redevelopment Agency (RDA): Information on the Successor Agency to the Town's dissolved Redevelopment Agency may be found within the "RDA" section of this budget document. Although the RDA is a separate legal entity, the Town is considered the "sponsoring entity." As such, the Town is responsible for administering all dissolution activities associated with the former RDA and receives some administrative fee revenues for those activities.

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Town of Apple Valley

RESOLUTION NO. 2015-12

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF APPLE VALLEY, CALIFORNIA, APPROVING A BUDGET APPROPRIATION AND ADOPTING THE BUDGET, INCLUDING THE OPERATING AND CAPITAL IMPROVEMENT BUDGET FOR FISCAL YEAR 2015-16

WHEREAS, the Town has been notified of funding for Capital Projects by the State and by San Bernardino Association of Governments, the following represents current funding levels and adjustments as necessary, and

WHEREAS, the Town Manager and Assistant Town Manager of Finance and Administration have heretofore submitted to the Town Council a proposed budget for the Town for Fiscal Year 2015-16, as the same may have been revised by the Town Council, a copy of which is attached, and copies of which are in the possession of and in the office of the Town Clerk and the Assistant Town Manager of Finance and Administration; and

WHEREAS, the said proposed budget contains estimates of the services, activities and projects comprising the budget, and contains expenditure requirements and the resources available to the Town; and

WHEREAS, the appropriations limit for the Town for Fiscal Year 2015-16 is $33,370,752 (Thirty Three Million Forty Thousand Three Hundred Forty Nine Dollars), and the total annual tax revenues subject to such limitation for Fiscal Year 2015-16 are estimated to be $17,084,800; and

WHEREAS, the Town Council has made such revisions to the proposed budget as appears to be desirable; and

WHEREAS, the proposed budget, as herein approved, will enable the Town Council to make adequate financial plans and will ensure that Town officers can administer their respective functions in accordance with such plans,

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF APPLE VALLEY AS FOLLOWS:

SECTION 1: That the appropriation-expenditure budgeting system is hereby adopted. The system consists of:

A. Present Personnel Policies and Procedures, including salary schedules and benefits, except as hereinafter changed by resolution or ordinance of the Town Council.

B. An appropriation-expenditure system which will show budgetary categories by department.

C. The system mentioned above will apply to Operating and Capital Improvement Budget expenditures as intended for use in Fiscal Year 2015-16.

D. The Town Manager is authorized to transfer Operating Budget Appropriation Balances between functions and/or programs when he deems it necessary to do so.

E. Budget system assumes existing service levels; Council approval will be required for any significant changes involving increased or decreased service levels.

F. The Assistant Town Manager of Finance and Administration shall be responsible for constant monitoring of the budget and shall establish and implement appropriate control mechanisms necessary for said purpose, after approval of the Town Manager.

G. A monthly report shall be prepared by each department and/or project indicating any changes in service levels and the progress each entity has achieved or failed to achieve and the reasons for said status, if they have not obtained results. Each manager shall be accountable for achieving results of his/her organization unit based upon the objectives set for each unit by the Town Manager and Town Council and shall be evaluated as to their performance in an annual performance appraisal conducted by the Town Manager.

H. A deflator procedure, to be administered by the Town Manager, is hereby established for reducing appropriations in the event that projected revenues are reduced due to a reduction in the State subventions or other revenues that may fluctuate downward due to changes in economic conditions. For Fiscal Year 2015-16, the amount of Total Operating and Capital Budget Appropriation shall be reduced, as determined by the Town Manager based on his assessment of total Town needs.

I. A monthly status report will be provided to the Town Council reflecting budget, year-to-date expenditures, and percentage used by each department and fund of the Town.

SECTION 2: The proposed budget for the Town of Apple Valley for the Fiscal Year 2015-16 is hereby approved and adopted, and the amounts of proposed expenditures as specified are appropriated for the budget programs and units as herein specified.

A. The 2015-16 Operating and Capital Improvement Budget programs are hereby adopted, establishing the following expenditure levels:

DEPARTMENT	2015-16 PROPOSED BUDGET
1. Town Council	$ 238,736
2. Town Attorney	556,000
3. Town Manager	579,226
4. Finance	1,202,865
5. Town Clerk	437,974
6. Public Information	523,556
7. Human Resources	475,531
8. Information Systems	438,358
9. General Government	3,006,240
10. Public Facilities	2,390,716
11. Public Safety/Police	12,610,768
12. Emergency Preparedness	58,718
13. Animal Control Services	2,046,952
14. Public Services	575,129

15.	Code Enforcement	$ 1,018,381
16.	Building & Safety	502,015
17.	Engineering Service	350,600
18.	Planning Services	962,595
19.	Economic Development	128,184
20.	Street Maintenance Fund (Gas Tax)	2,537,414
21.	Pedestrian and Bicycle Fund	355,700
22.	Local Transportation Fund	390,000
23.	Measure I	7,718,130
24.	Air Pollution Control	47,260
25.	CDBG	984,122
26.	Apple Valley Home	643,511
27.	Victorville Home	1,006,365
28.	Cal Home	50,000
29.	Parks & Recreation	3,647,924
30.	Police Grants	34,459
31.	Assessment District LL	240,000
32.	Capital Improvement TIF Fund	25,078,570
36.	Aquatic Facilities	12,000
34.	Storm Drains	100,000
35.	Project Manager Grants	923,000
36.	Wastewater Enterprise Fund	6,347,440
37.	Waste Management Enterprise Fund	12,529,332
38.	Apple Valley Golf Course	1,068,468
39.	Debt Service Funds	1,663,019
40.	Successor Agency - RDA	9,770,650
TOTAL OPERATING & CAPITAL EXPENDITURES		$103,249,908

B. Operating and Capital Budget Revenues are hereby adopted establishing a revenue base by which Town Expenditures will be measured:

1.	General Fund	$ 28,313,996
2.	Street Maintenance Funds (Gas Tax)	1,850,610
3.	Pedestrian and Bicycle Fund	355,700
4.	Transportation Fund	650,000
5.	Measure I	7,006,735
6.	Air Pollution Control	47,450
7.	CDBG	984,122
8.	Apple Valley Home	643,511
9.	Victorville Home	1,006,365
10.	Cal Home	50,000
11.	Parks & Recreation	3,647,924
12.	Quimby	40,200
13.	Police Grants	34,459
14.	Assessment District LL	322,000

15. Capital Improvement Projects Funds	$ 22,248,400
16. Wastewater Enterprise Fund	6,377,351
17. Waste Management Enterprise Fund	11,512,700
18. Apple Valley Golf Course	1,068,468
19. Debt Service Fund	1,663,019
20. Successor Agency - RDA	4,013,268
TOTAL OPERATING AND CAPITAL REVENUES	**$ 91,836,278**

SECTION 3: Pursuant to Section 53901 of the California Government Code, within 60 days after the adoption hereof, the Town Clerk shall file a copy of this resolution with the Auditor of the County of San Bernardino.

SECTION 4: Within fifteen days after the adoption of this resolution, the Town Clerk shall certify to the adoption hereof and, as so certified, cause a copy to be posted in at least three public places within the boundaries of the Town.

APPROVED and **ADOPTED** by the Town Council of the Town of Apple Valley this 9th day of June, 2015.

Larry Cusack, Mayor

ATTEST:

La Vonda M. Pearson, Town Clerk

(SEAL)

RESOLUTION NO. 2015-13

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF APPLE VALLEY, CALIFORNIA, ESTABLISHING THE FISCAL YEAR 2015-2016 APPROPRIATION LIMIT FOR THE TOWN OF APPLE VALLEY

WHEREAS, Article XIIIB of the California Constitution and Section 7910 of the California Government Code require that each year the Town of Apple Valley shall, by resolution, establish an appropriations limit for the Town for the following fiscal year; and

WHEREAS, the Assistant Town Manager of the Town has heretofore prepared and submitted data and documentation required for and to be used in the determination of an appropriations limit for the Town for Fiscal Year 2015-2016 and such data and documentation has been available to the public for at least fifteen (15) days prior to adoption of this Resolution; and

WHEREAS, the Town of Apple Valley established its Fiscal Year 2014-2015 Appropriation Limit of $31,824,647 (Thirty One Million, Eight Hundred Twenty Four Thousand, Six Hundred Forty Seven Dollars); and

WHEREAS, to the best of the Town's knowledge and belief the State Department of Finance figures reflect the following statistics relevant to the calculation of the Fiscal Year 2015-2016 Appropriation Limit:

Per Capita Personal Income Change for Fiscal Year 2015-2016:	3.82%
Population Adjustment - January 1, 2015:	1.0%

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF APPLE VALLEY AS FOLLOWS:

Section 1. Based on the foregoing figures and the provisions of Article XIIIB of the Constitution of the State of California, the following figure accurately represents the Fiscal Year 2015-2016 Appropriation Limit of the Town of Apple Valley to be $33,370,752 (and said sum is hereby determined and established as the appropriation limit for the Town of Apple Valley for Fiscal Year 2015-2016).

Section 2. The Town Clerk shall certify to the passage of the Resolution.

APPROVED and **ADOPTED** by the Town Council of the Town of Apple Valley this 9th day of June, 2015.

Larry Cusack, Mayor

ATTEST:

La Vonda M-Pearson, Town Clerk

(SEAL)

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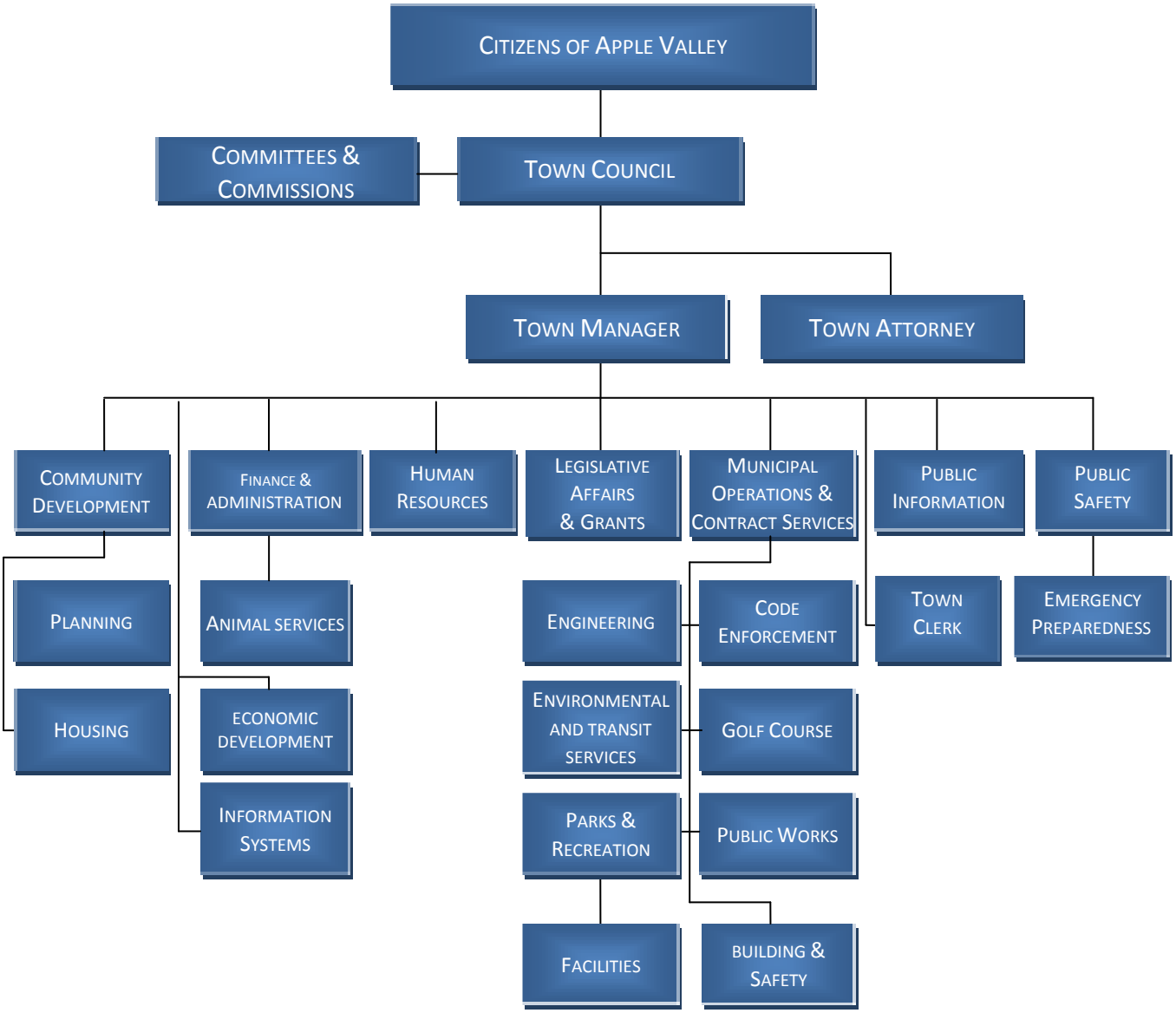
Town of Apple Valley

Town of Apple Valley

ORGANIZATIONAL CHART

Fiscal Year 2015-2016



A HISTORY OF APPLE VALLEY

Newton Bass and Bud Westlund, circa 1946

While Apple Valley became an official Town when residents voted for incorporation in 1988, the Town's history goes back much further. Local historians have found signs of Serrano Indian camps along the Mojave River in Apple Valley. They were already here when Father Francisco Garces arrived in 1776, as he established the Spanish missions throughout California. In the late 1800s, the Paiute Indians also migrated to this area. The Mojave River Trail hosted trappers, gold prospectors, pack mules and Mormon wagon trains—over 13,000 people passed through here between 1849 and 1859. It was in 1860 that the first cabin was built in Apple Valley by Silas Cox, and the first road was cut the following year.

Contrary to what the Town's name may suggest, there aren't any apple orchards in Apple Valley. There are many stories as to how Apple Valley acquired its name. According to the late Mary Hampton, a local historian, the name arose from the abundance of apple orchards that existed here in the 1920s. Some say the name “Apple Valley” originated from The Appleton Land Company that was based in this area in the early 1900s. Ursula Poates, one of the first settlers in the area, is credited with saying, “There were some apples being raised along the river in those early days, but not by the ton, so I just cut it down and called it Apple Valley!” By 1920, apples were being grown by the ton at award-winning orchards. Unfortunately, with the Great Depression and the cost of pumping water for irrigation, the orchards died off in the 1930s.

With a pleasant climate and lots of land, many types of ranches were built in the area. They touted the dry desert air as a cure for ailments of all sorts, including tuberculosis and asthma. Other ranches provided a haven for shell-shock victims of World War I, while still others developed into guest ranches. People would come to Apple Valley to enjoy the western lifestyle where they could ride horses, attend rodeos and just get away from the big city.

The modern founders of Apple Valley were Newton T. Bass and B.J. “Bud” Westlund, who were partners in the oil and gas industry in Long Beach, CA. Westlund and Bass formed the Apple Valley Ranchos Land Co. in 1946 and marketed the area as a destination resort and quality residential community - "The Golden Land of Apple Valley". They built the Apple Valley Inn and Hilltop House, and invited famous celebrities of Hollywood to come visit. Within ten years there were banks, churches and a school, along with a golf course, hospital and 180 businesses.

Today, the Town is home to 70,000 residents. Apple Valley has emerged as a leader in advanced health care systems, spanning the gamut from pediatric services to radiology, with St. Mary Medical Center as the hub of state-of-the-art medical services. Lifestyle is unique in Apple Valley ranging from affordable housing for the first-time buyer, to affordable equestrian estates and executive manors. A 1,400-acre master planned retirement community offers a wide range of senior housing. Clean air, low crime rates, and open spaces permits Apple Valley to be the land of opportunity for those who are seeking a better place to live, work and play.

VISION 2020

Mission Statement: To provide a better way of life through local control of public safety, development, services and amenities; enhancing our residents' lives and providing for our community's future.

Town of Apple Valley

Vision Statement: A premier community, full of first-class amenities, events, and employment opportunities, Apple Valley will lead the High Desert in public safety and environmental stewardship defining "A Better Way of Life."

1. **A SAFE COMMUNITY** – Maintain and enhance the high level of public safety in Apple Valley.

2. **ADEQUATE AND WELL MAINTAINED INFRASTRUCTURE** – Provide the infrastructure necessary for Apple Valley's residents and businesses to live and grow.

3. **A THRIVING ECONOMY** – Enhance and expand the Town's economic base.

4. **A STRONG TRANSPORTATION SYSTEM** – Develop and maintain a comprehensive transportation system.

5. **AMPLE PARKLAND AND DIVERSE RECREATIONAL OPPORTUNITIES** – Maintain the Town's network of parkland and recreational opportunities.

6. **HIGHEST QUALITY STAFF** – Retain the highest quality Town staff.

7. **PROMOTE PARTNERSHIPS** – Develop meaningful partnerships in both the public and private sectors, increasing opportunities for funding projects and supporting economic development.

8. **REVENUE GENERATION** – Explore options for departments to provide revenue-generating services. Identify potential revenue streams in both public and private sectors.

Adopted April 11, 2012

BUDGET GUIDE

The purpose of the Town of Apple Valley's budget is to serve as a "blueprint" for providing Town services and as a working financial plan for the fiscal year. It also represents the official organizational plan by which, Town policies, priorities, and programs are implemented. It provides the means to communicate to the residents, businesses, and employees how the Town's financial sources are used to provide services to the community. The budget includes both the operating costs to manage the Town and the capital improvement projects that the Town plans to undertake during the fiscal year.

The budget is organized by fund, by department, by division, and by account. A fund is defined as a fiscal accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and balances, which are segregated for the purpose of carrying on specific activities in accordance with special regulations, restrictions, or limitations. A department (e.g., Municipal Operations Department) is an organizational unit with divisions (e.g., Animal Services) and within each division is a specific program (e.g., Animal Shelter). "Line" accounts provide the details of the type of expenditure that each department/division spends – e.g., salaries, benefits, supplies, and so forth.

After the proposed budget is submitted by the Town Manager to the Town Council in May, budget study sessions are held in mid to late May or early June followed by a public hearing at the Council meeting prior to its consideration for adoption. The intent is to adopt the budget by the second Council meeting in June.

Budget Message: This section includes the Town Manager's transmittal letter to the Town Council and describes what is in the budget, including budget issues and policies that lead to the development of the budget.

Budget Overview: This section provides a summarized narrative of the budget highlights; explanation on variances both on revenues and expenditures; and other pertinent data about the budget.

General Information: This section includes the Budget Guide; describes the budget process; and provides the description of each fund. The funds are listed by fund type: Governmental Funds (include the General Fund, Special Revenue Funds, Capital Projects Funds, and Debt Service Funds); and Proprietary Funds (include the Internal Service Funds).

Summaries of Financial Data: This section provides a variety of financial analyses such as the beginning and ending fund balances; pie charts of resources and appropriations; multi-year budget comparisons by fund/by expenditure/by category/by program; revenue details/narratives with historical trends; summary of personnel changes by department; a listing of approved fixed assets, new and replacement vehicles, and building modifications and maintenance projects for the fiscal year.

Departmental Details: This section divides the document by department. It starts with the Town Council. The reader will find an organization chart; multi-year personnel summary; a narrative of the department describing each division and each program within that department; the accomplishments for the prior year; the objectives for the coming year; and measurements of how the department achieves its objectives from year to year. This section also provides the financial data of each department including multi-year comparisons of expenditures sorted in many ways – by division, by expenditure category, by funding source, by account, and by program. The last department is the "Non-Departmental" which is not an actual department with staff. It is merely a cost center to house expenditures such as debt service payments and transfers outs, which are not attributed to a specific department.

Capital Improvement Program: This section provides a summary of the capital improvement projects planned for the year including their descriptions, funding sources, and the estimated cost of each project. The reader will also find what is called a Capital Improvement Project form, which provides details about each project; and finally, a schedule of the Five-Year Capital Improvement Program and a schedule of the Capital Improvement Program by funding source.

Property and Business Improvement District (PBID): The PBID budget is presented for informational purposes only. PBID is a separate legal entity and is not a component unit of the Town. It is a separate legal entity consisting of businesses within the District. The Town of Apple Valley's staff provides staff support services to the PBID by accounting for the billing and collection of assessments received and expenditures made within the District.

Appendix: This is the final section of the budget document which includes a brief history of the Town; miscellaneous statistics (such as date of incorporation, form of government, population, etc.); community profile (provides demographics information, among other things); financial policies; a glossary of budget terms; a listing of acronyms used throughout the budget document; and a various statistical data about the Town's debt obligations.

BUDGET PROCESS

The Town's budget process begins in December with a kick-off meeting between Finance department staff and departmental budget liaisons. The Town Manager outlines the goals and directives for the development of the coming year's budget. Finance staff distributes the budget calendar, instruction manuals, forms, and budget worksheets to the departments. Municipal Operations department staff coordinates the departmental building modification and vehicle replacement requests. Engineering department staff coordinates the capital improvement project requests.

After each department submits their budget departmental budget requests, Finance compiles the data and calculates the total amount requested including estimated revenues and projected fund balances for each fund with budgetary activity. The Town Manager holds departmental budget hearings. Subsequently, the Town Manager makes his recommendations and Finance prepares the proposed budget document. The Town Manager transmits the proposed budget to Town Council. The Council conducts budget study sessions; sets a public hearing; and, adopts the budget prior to the beginning of the fiscal year.

After the budget is adopted, Finance staff integrates the budgetary data into the Town's accounting system and reconciles budgeted labor distributions with actual payroll charges during the year. Staff issues the adopted budget document and submits it for both the national and the state distinguished budget presentation awards programs. Month-end reports are distributed to the departments to monitor budget performance throughout the year.

Capital Improvement **Projects Budget Process:** The Town maintains a rolling Five-Year Capital Improvement Program (CIP). In October-November each year, the Engineering Department solicits proposals from the other Town departments for inclusion in the coming year's capital improvement projects budget. Around the same time, the Finance Department provides the Engineering Department the estimated fund balances available for appropriation for CIP. These fund balances usually come from Special Revenues Funds and Capital Projects Funds. Both these fund types are earmarked for specific uses. If and when the General Fund provides funding for CIP, cash is transferred to the specific Capital Project Fund where the project will reside.

Engineering staff then prepares the Capital Improvement Project form, which provides detailed information about the proposed capital improvement project. Typically, a project costing $25,000 or more (with some exceptions depending on the type of project) is categorized as a capital improvement project. Others, costing less, could be included in what the Town calls Building Modification projects. These are the routine maintenance and/or repairs of Town buildings and facilities.

During the departmental budget hearings, the Town Manager and staff conduct a "walkthrough" of the various proposed projects. After the Town Manager's evaluation of what will be included in the proposed budget, the CIP is reviewed to determine if the projects conform to the General Plan. The proposed CIPs relating to parks are reviewed to determine if the Parks projects conform to the Master Plan of Parks & Recreation.

User Fees & Charges: As part of the budget cycle, the Town updates its fees and charges, usually, simultaneous with adoption of the budget. The Town uses, to some extent, a cost allocation method for administrative and overhead charges as part of the calculation. Administrative costs are based on staff's salaries and benefits which are allocated on a pro-rata basis; overhead charges are for maintenance and operations costs which are also allocated in the same manner. Both these charges are added to the cost of personnel who are directly involved in the activity for which a fee is charged, which is determined by the time spent on that activity multiplied by the hourly rate for salaries and benefits. The Town Council conducts a public hearing before adopting the new fees.

Budget amendments: Supplemental appropriations, when required during the fiscal year, require approval by the Town Council. Budget changes within each department or between accounts are approved by the Town Manager and Director of Finance.

Basis of budgeting: The Town uses the modified accrual basis in budgeting governmental funds. This means that obligations of the Town, including outstanding purchase orders, are budgeted as expenses and revenues are recognized when they are both measurable and available to fund current expenditures.

BUDGET PROCESS

The Town has three enterprise funds. For enterprise funds, the budget is prepared on a full accrual basis. This means expenses are recognized when incurred and revenues are recognized when due the Town. Depreciation expense is not included in budgeting for enterprise funds but the full purchase price of equipment is included in the budget.

Basis of accounting: The Town uses the modified accrual basis of accounting for governmental funds. Revenues are recorded when measurable and available to fund current expenditures. Expenditures are recorded when the services are substantially performed or the goods have been received and the liabilities have been incurred. The Town's enterprise funds use the full accrual basis of accounting; revenues are recorded when earned and expenses are recorded when incurred.

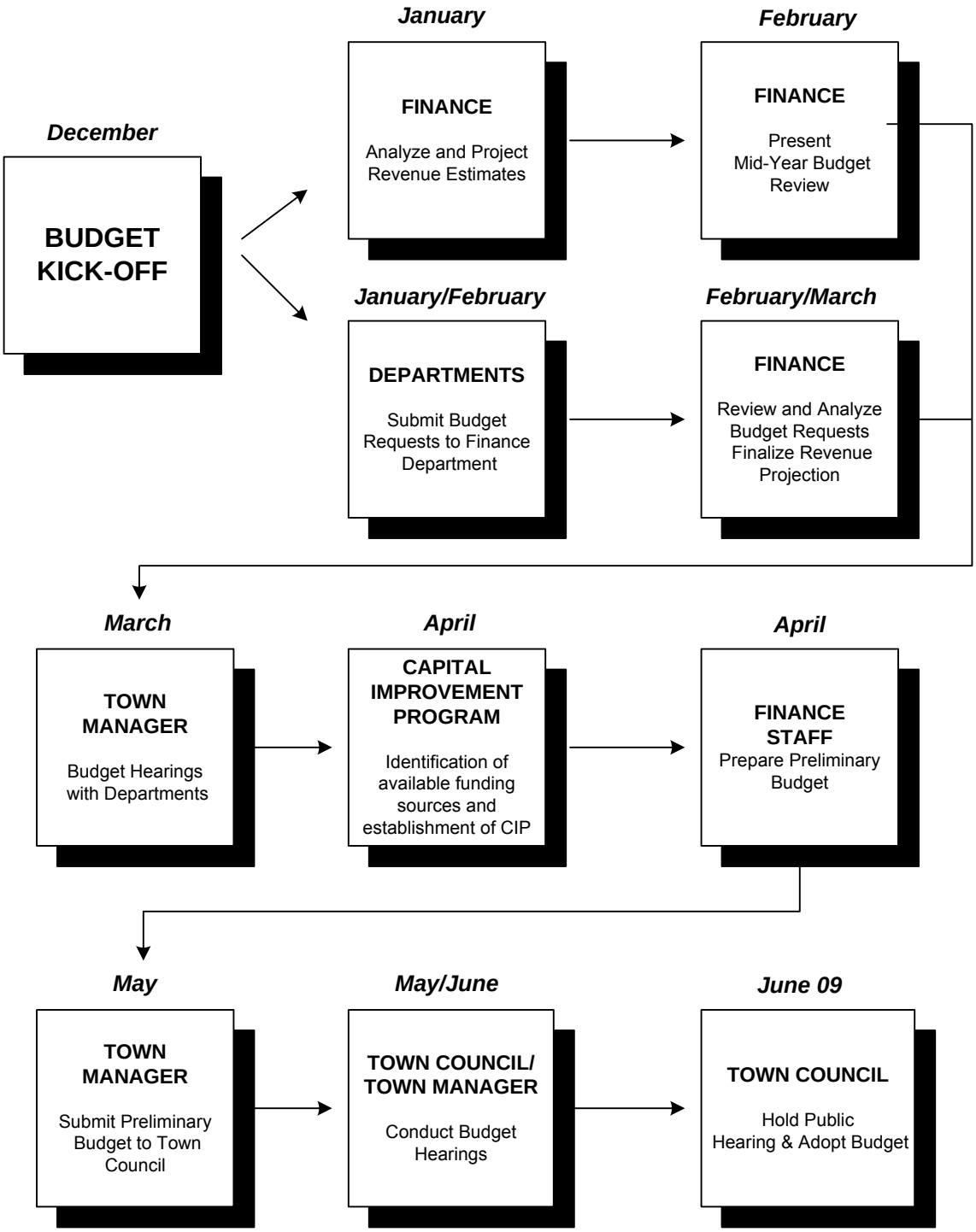
Budgetary control is maintained at the department level within each fund. The Town also maintains an encumbrance accounting system budgetary control. Estimated purchase amounts are encumbered prior to the release of purchase orders to vendors. At fiscal year end, all operating budget appropriations lapse. Open encumbrances are reported as reservations of fund balances at fiscal year-end.

Budgetary data: Annual budgets are legally adopted for all funds on a basis consistent with generally accepted accounting principles.

The following Flow Chart describes the Town's annual budget process.

TOWN OF APPLE VALLEY BUDGET PROCESS FLOW CHART

FISCAL YEAR 2015-2016



DESCRIPTION OF FUNDS & FUND TYPES

GOVERNMENTAL FUNDS

Governmental funds are used to account for most, if not all, of a government's tax-supported activities. The general fund, special revenues funds, debt service funds, and capital projects funds are considered governmental funds.

GENERAL FUND

GENERAL FUND - 1001: The General Fund is the primary operating fund of the Town. All general tax revenues and other receipts that are not allocated by law or contractual agreement to some other fund are accounted for in this fund. It accounts for all financial resources of the general government, except those required to be accounted for and reported in another fund.

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for proceeds of specific sources (other than for major capital projects) that are legally restricted to expenditure for specified purposes.

GAS TAX FUND (STREET MAINTENANCE) – 2010: This fund accounts for the receipts and expenditures of money apportioned by the State Highway Code sections' 2105, 2106, 2107 and 2107.5. Gas tax monies are restricted in use and can only be used to construct and maintain streets and highways.

ARTICLE 3 FUND - 2013: This fund accounts for the revenues and expenditures of the Town's share of Article 3 monies which are restricted in use for transportation projects/activities.

ARTICLE 8 FUND - 2015: This fund accounts for the revenues and expenditures of the Town's share of Article 8 monies which are restricted in use for transit or street repair projects/activities.

PARKS AND RECREATION FUND - 2510: This fund accounts for all revenues, including property tax revenues, and expenditures of the Apple Valley Parks and Recreation Department (formerly Recreation and Parks District) that are required to be separately maintained in accordance with the provisions of California Government Code Section 57642.

LOW/MODERATE HOUSING FUND – 2710/2720: This accounts for the 20% set aside of tax increment revenue received from the Redevelopment Agency project area and restricted for low/moderate income housing.

RDA DEBT SERVICE FUND – 3010/3020: This fund accounts for and reports financial resources committed, restricted or assigned for the payment of advances from the Town to the Redevelopment Agency and other Agency debt.

COMMUNITY DEVELOPMENT BLOCK GRANT FUND – 2120: This fund accounts for revenues received from the Department of Housing and Urban Development (HUD) which are to be expended for approved Federal Housing and Community Development Act projects. These revenues must be expended to accomplish one of the following objectives: elimination of slum or blight, benefit low and moderate income persons, or to meet certain urgent community development needs.

AIR POLLUTION CONTROL DISTRICT FUND – 2040: This fund accounts for monies received from the Air Pollution Control District which are used to improve air quality.

NEIGHBORHOOD STABILIZATION PROGRAM FUND – 2130/2131: This fund accounts for revenues received from a special CDBG allocation that addresses the problem of abandoned and foreclosed homes.

DESCRIPTION OF FUNDS & FUND TYPES

ASSESSMENT DISTRICT LL FUND – 2810: This fund accounts for the revenues and expenditures of Assessment District L-1 which provides landscaping and right-of-way maintenance in accordance with the homeowners' agreement.

HOME FUND – 2310/2320/2330: This fund accounts for revenue received from the Department of Housing and Urban Development for assisting low and moderate income individuals to purchase homes.

PROP 1B FUND – 2035: This fund accounts for the revenues and expenditures associated with the Town's share of Prop 1B funds.

ADDI DOWN PAYMENT ASSISTANCE FUND – 2340: This fund accounts for funds received from the California Department of Housing and Community Development for down payment assistance loans given to homeowners.

HELP DOWN PAYMENT ASSISTANCE FUND – 2420: This fund accounts for down payment assistance loans made out to homeowners funded through the California Housing Finance Authority.

QUIMBY FEES FUND – 2520: This fund accounts for revenues received from developers and restricted for the development of parks.

FEMA/OES FUND – 2910: This fund accounts for FEMA expenditures and reimbursements.

HCD STATE PROGRAM INCOME FUND – 2210: This fund accounts for program income received from state funded loans repaid to the Town and expenditures made on new loans.

CDBG PROGRAM INCOME FUND – 2110: This fund accounts for program income received from CDBG expenditures reimbursed.

SANBAG STIMULUS FUND – 2046: This fund accounts for revenues received for local projects approved under the SANBAG Local Stimulus Program.

DEBT SERVICE FUNDS

2007 TOWN HALL REVENUE BONDS – 4108: This fund accounts for and reports financial resources that are restricted for the payment of interest and principal on the 2007 Town Hall Revenue Bonds.

1999 COPS FUND – 4105: This fund accounts for and reports financial resources restricted for the payment of interest and principal on the 1999 Public Facilities Financing Project Certificates of Participation.

2001 COPS FUND – 4106: This fund accounts for and reports financial resources to advance refund and economically defease the $2,570,000 Certificates of Participation issued on August 1, 1995 and payment of interest and principal on the 2001 Certificate of participation.

CAPITAL PROJECTS FUNDS

NAVISP FUND – 4050: This fund accounts for the construction of infrastructure improvement projects related to implementation of the North Apple Valley Industrial Specific Plan (NAVISP).

STORM DRAINS FUND – 4760: This fund accounts for development impact fees received for acquiring land, engineering, and/or constructing storm drain infrastructure.

DEVELOPMENT IMPACT FEES FUND – 4710/4720/4730/4740/4750/4770: This fund accounts for funds received to mitigate the impact of new development on the Town's infrastructure.

DESCRIPTION OF FUNDS & FUND TYPES

CAPITAL PROJECTS FUND - 4410: This fund was established to account for all of the Town's construction projects that are not being separately accounted for in other capital project funds (with the exception of those funded through nonmajor capital project funds and Enterprise Funds). Financing is provided primarily through transfers in from the General Fund, and from State and Federal grants.

GOVERNMENT FACILITIES FUND - 4110: This fund accounts for and reports financial resources restricted, committed, or assigned to activities related to the construction of the new Town Hall Annex.

REDEVELOPMENT AGENCY CAPITAL PROJECTS FUND – 4010/4020: This fund accounts for tax increment and other revenues, and expenditures associated with the Town's Redevelopment Agency capital projects.

MEASURE I FUND - 2021: This fund accounts for all capital projects funded with Measure I monies.

PROJECT MANAGER GRANTS FUND - 4910: This fund accounts for non-budgeted funds awarded to the Town during the course of the fiscal year mainly for capital related activities

PROPRIETARY FUNDS

SEWER FUND - 5010: This fund accounts for the costs of providing sewer services to the general public within the Town's service area and the user charges by which these costs are recovered.

SOLID WASTE MANAGEMENT FUND - 5510: This fund accounts for the costs of providing trash services to commercial and residential units and the user charges by which these costs are recovered.

APPLE VALLEY GOLF CLUB FUND - 5710: This fund accounts for the costs of providing golf to the general public and the user charges by which these costs are covered.

TRUST FUNDS

REDEVELOPMENT OBLIGATION RETIREMENT FUND (PA1) – 2725: This fund accounts for the Successor Agency dissolution activities associated with the former Redevelopment Agency project area number 1 (VVEDA).

REDEVELOPMENT OBLIGATION RETIREMENT FUND (PA2) – 2730: This fund accounts for the Successor Agency dissolution activities associated with the former Redevelopment Agency project area number 2.

AGENCY FUNDS

ASSESSMENT DISTRICT 98-1 - 8310: Town acts as the agent for the homeowners of Assessment District 98-1, and makes principal and interest payments for the Assessment District's 1915 Improvement Act Bonds.

VILLAGE PBID – 8110: To account for the assessments received and expenditures made on behalf of the Apple Valley Village Property and Business Improvement District.

THE TOWN'S FLOW OF FUNDS STRUCTURE

REVENUE SOURCES:

Property Tax
Sales Tax
Transient Occupancy Tax
Other Taxes
Licenses & Permits
Fines & Forfeitures
Fees & Charges
Revenues from Other Agencies

Measure "I"
Traffic Impact Fees
Development Impact Fees
P1B/HSIP
PBID/CDBG
Grants

Cost Allocation Charges
Operating Transfers In
Fees and Charges
Revenue from Other Agencies
Grants

TOWN'S GENERAL FUND

CAPITAL FUNDS

OTHER FUNDS

USES OF FUNDS:

General Operating Expenditures
(including debt service obligations)

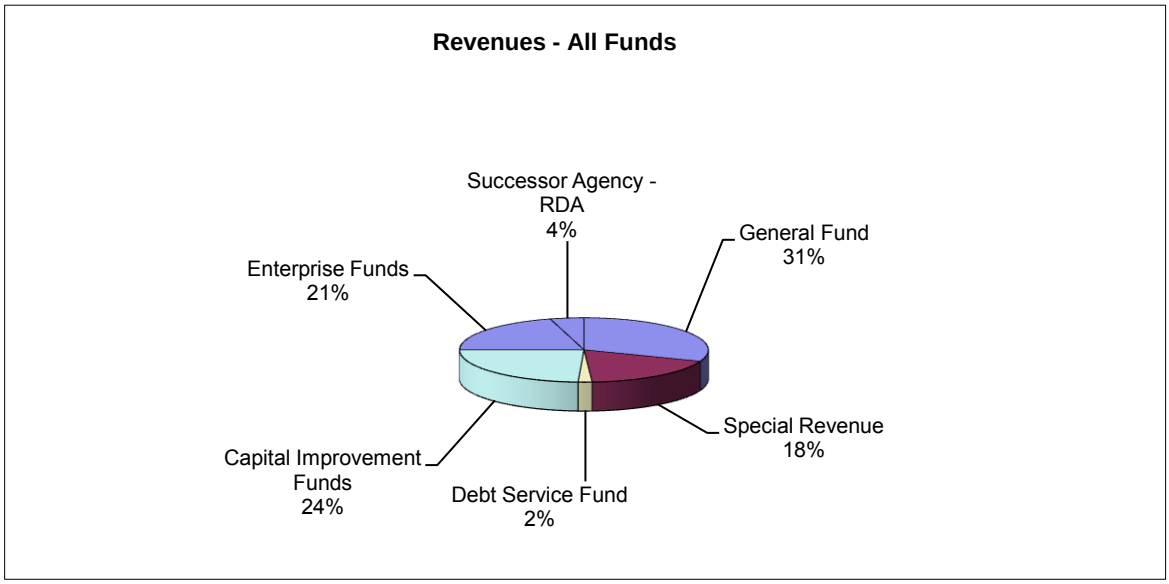
Infrastructure
Repairs/Maintenance/Improvements
Permanent facilities
Environmental facilities

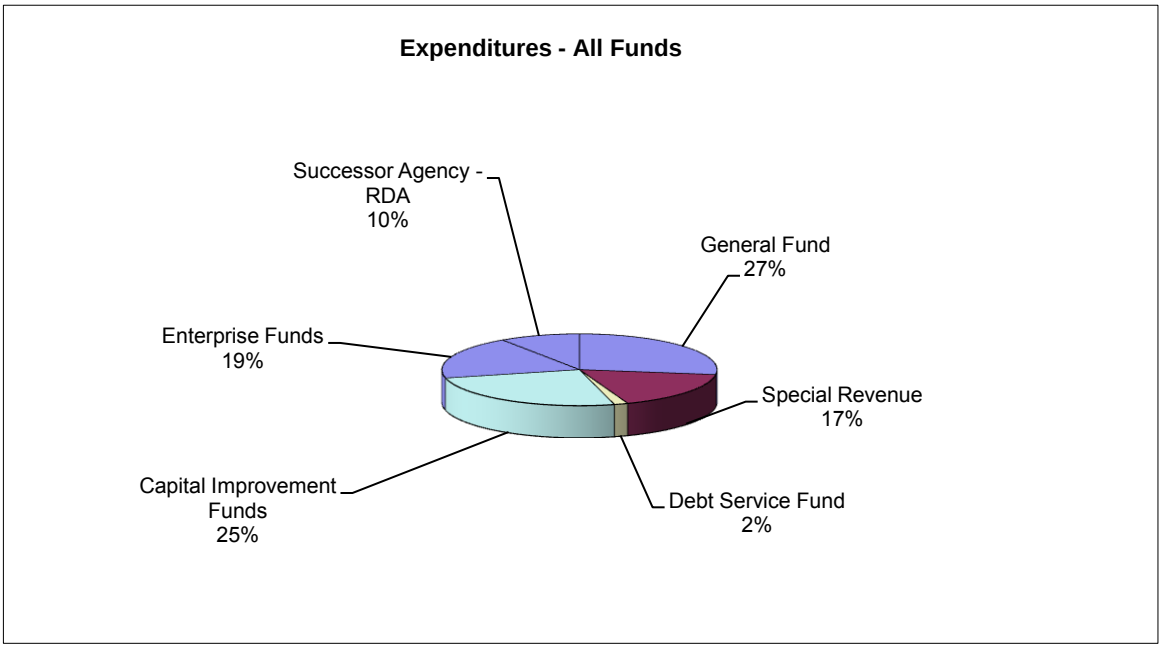
Maintenance & replacement of sewer transmission lines
Solid waste disposal,
Feasibility studies and design engineering

Town of Apple Valley

Fiscal Year 2015/2016 - Summary of All Funds

Revenues:		**Expenditures:**	
General Fund	$28,313,996	General Fund	$28,102,544
Special Revenue	16,639,076	Special Revenue	17,654,885
Debt Service	1,663,019	Debt Service	1,663,019
Capital Improvement Funds	22,248,400	Capital Improvement Funds	26,113,570
Enterprise Funds	18,958,519	Enterprise Funds	19,945,240
Successor Agency - RDA	4,013,268	Successor Agency - RDA	9,770,650
Total Revenues	$91,836,278	**Total Expenditures**	$103,249,908





Town of Apple Valley
CALCULATION OF PROJECTED FUND BALANCES
for the Fiscal Year Ending June 30, 2016

Fund No.	Fund Description	Projected Fund Balances 07/01/15	Estimated Revenues FY 15-16	Adopted Operating Budget FY 15-16
1001	**General Fund**	**18,960,343**	**20,768,094**	**25,016,897**
	Special Revenue Funds:			
2010	Gas Tax Fund	522,586	1,500,610	1,458,327
2013	Article 3	(104,930)	355,700	-
2015	Article 8	1,547,449	650,000	-
2021	Measure I Local 2040	2,221,709	6,083,735	-
2040	Air Pollution Control	84,362	47,450	47,260
2120	CDBG	-	984,122	954,122
2131	NSP 3	-	-	-
2320	Apple Valley Home	-	643,511	643,511
2330	Victorville Home	-	1,006,365	1,006,365
2410	Cal Home	-	50,000	50,000
2510	Parks & Recreation	(6,859,451)	2,575,264	3,188,776
2520	Quimby Funds	133,735	40,200	-
2610	Police Grants	-	34,459	34,459
2620	Asset Seizure	6,602	-	-
2630	Drug & Gang Prevention	1,505	-	-
2810	Assessment District LL	1,213,227	322,000	240,000
	Subtotal Special Revenue Funds	**(1,233,206)**	**14,293,416**	**7,622,820**
	Debt Service Funds:			
4105	1999 COPS	-		430,000
4106	2001 COPS	-		352,000
4108	2007 Town Hall	-		881,019
	Subtotal Debt Service Funds	**-**	**-**	**1,663,019**

Adopted Capital Budget FY 15-16	Total Adopted Budget FY 15-16	Estimated Revenues Over (Under) Adopted Budget	Transfers In	Transfers Out	Projected Ending Fund Balances 06/30/16
-	**25,016,897**	**(4,248,803)**	**7,545,902**	**3,085,647**	**19,171,795**
	1,458,327	42,283	350,000	1,079,087	(164,218)
355,700	355,700	-	-	-	(104,930)
40,000	40,000	610,000	-	350,000	1,807,449
4,120,650	4,120,650	1,963,085	923,000	3,597,480	1,510,314
-	47,260	190	-	-	84,552
30,000	984,122	-	-	-	-
-	-	-	-	-	-
-	643,511	-	-	-	-
-	1,006,365	-	-	-	-
-	50,000	-	-	-	-
-	3,188,776	(613,512)	1,072,660	459,148	(6,859,451)
-	-	40,200	-	-	173,935
-	34,459	-	-	-	-
-	-	-	-	-	6,602
-	-	-	-	-	1,505
-	240,000	82,000	-	-	1,295,227
4,546,350	**12,169,170**	**2,124,246**	**2,345,660**	**5,485,715**	**(2,249,015)**
	430,000	(430,000)	430,000		-
	352,000	(352,000)	352,000		-
	881,019	(881,019)	881,019		-
-	**1,663,019**	**(1,663,019)**	**1,663,019**	**-**	**-**

Town of Apple Valley
CALCULATION OF PROJECTED FUND BALANCES
for the Fiscal Year Ending June 30, 2016

Fund No.	Fund Description	Projected Fund Balances 07/01/15	Estimated Revenues FY 15-16	Adopted Operating Budget FY 15-16
	Capital Improvement Funds:			
4050	NAVISP	1,646,789	3,000	-
4410	Capital Improvement TIF Fund	6,021,874	12,372,420	-
4710	Animal Control Facilities	113,546	4,350	-
4720	Law Enforcement Facilities	69,071	24,250	-
4730	General Government Facilities	67,897	33,150	-
4740	Public Meeting Facilities	136,744	20,250	-
4750	Aquatic Facilities	67,006	6,050	12,000
4760	Storm Drains	1,275,394	112,500	-
4770	Sanitary Sewer Facilities	1,031,015	38,200	-
4910	Project Manager Grants	-	923,000	-
	Subtotal Capital Projects Funds	**10,429,336**	**13,537,170**	**12,000**
	Total Governmental Funds	**28,156,473**	**48,598,680**	**34,314,736**
	Enterprise Funds:			
5010	Wastewater	37,391,285	6,369,351	4,350,930
5510	Solid Waste	3,003,871	11,512,700	8,410,175
5710	Apple Valley Golf Course	(2,017,369)	718,500	1,068,468
	Total Enterprise Funds	**38,377,787**	**18,600,551**	**13,829,573**
	Successor Agency - RDA			
2725	VVEDA Successor Agency Fund	2,836,598	1,629,518	1,631,728
2730	AV RDA Successor Agency Fund	13,568,506	2,383,750	3,025,172
2710	VVEDA Low/Mod (20%)	-		
2720	PA#2 Low/Mod (20%)	-		
		16,405,104	**4,013,268**	**4,656,900**
	GRAND TOTAL	**82,939,364**	**71,212,499**	**52,801,209**

Adopted Capital Budget FY 15-16	Total Adopted Budget FY 15-16	Estimated Revenues Over (Under) Adopted Budget	Transfers In	Transfers Out	Projected Ending Fund Balances 06/30/16
-	-	3,000	-	-	1,649,789
25,078,570	25,078,570	(12,706,150)	8,711,230	-	2,026,954
-	-	4,350	-	-	117,896
-	-	24,250	-	-	93,321
-	-	33,150	-	-	101,047
-	-	20,250	-	-	156,994
-	12,000	(5,950)	-	-	61,056
100,000	100,000	12,500	-	-	1,287,894
-	-	38,200	-	-	1,069,215
-	-	923,000	-	923,000	-
25,178,570	**25,190,570**	**(11,653,400)**	**8,711,230**	**923,000**	**6,564,166**
29,724,920	**64,039,656**	**(15,440,976)**	**20,265,811**	**9,494,362**	**23,486,946**
100,000	4,450,930	1,918,421	8,000	1,896,510	37,421,196
-	8,410,175	3,102,525	-	4,119,157	1,987,239
-	1,068,468	(349,968)	349,968	-	(2,017,369)
100,000	**13,929,573**	**4,670,978**	**357,968**	**6,015,667**	**37,391,066**
-	1,631,728	(2,210)	-	-	2,834,388
-	3,025,172	(641,422)	-	5,113,750	7,813,334
-	-	-	-	-	-
-	-	-	-	-	-
-	**4,656,900**	**(643,632)**	**-**	**5,113,750**	**10,647,722**
29,824,920	**82,626,129**	**(11,413,630)**	**20,623,779**	**20,623,779**	**71,525,734**

FOUR-YEAR BUDGET SUMMARY
ALL FUNDS (INCLUDING TRANSFERS)

FISCAL YEARS 2012-2013 THROUGH 2015-2016

The following is a four-year budget summary that includes all governmental and proprietary funds. This summary presentation **excludes** the Town's Successor Agency to the former Redevelopment Agency. As a result, transfers "in" and transfers "out" do not equal.

Revenues & Other Sources	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Amended	FY 15-16 Adopted
Taxes	21,416,155	23,557,257	22,754,983	22,830,230
Fines & Fees	15,169,690	16,185,629	17,866,450	18,531,850
Public Services	1,317,849	1,494,483	1,726,169	1,594,759
Community Development	6,226,738	5,119,089	21,300,572	18,197,492
Other Revenue	1,253,113	4,072,141	5,109,902	5,821,119
Rental	73,652	83,357	72,500	72,500
Investment Income	60,929	83,537	141,121	151,281
Transfers In	7,155,864	11,431,384	20,320,044	20,623,779
Total Revenues & Other Sources	**$ 52,673,990**	**$ 62,026,877**	**$ 89,291,741**	**$ 87,823,010**
Expenditures & Other Uses				
Protection of Persons & Property	12,616,992	13,334,221	13,827,233	14,271,601
Public Services/Municipal Operations	14,415,993	14,383,440	15,695,264	15,483,186
Community Development	3,986,288	3,475,979	5,251,901	4,125,377
Transportation	1,366,847	1,433,651	1,602,301	1,698,327
Leisure & Community Services	4,211,911	4,152,575	4,539,308	4,257,244
General Government Support	5,343,933	6,720,090	6,465,327	6,866,555
Capital Improvement Projects	3,793,553	13,232,714	35,077,586	29,706,920
Debt Service:				
Principal Payments*	989,533	1,003,866	1,110,000	1,150,000
Interest Payments*	456,886	488,470	430,544	410,019
Transfers Out*	7,137,079	8,264,544	9,703,614	15,510,029
Total Expenditures & Other Uses	**$ 54,319,015**	**$ 66,489,550**	**$ 93,703,078**	**$ 93,479,258**
Net Change	**$ (1,645,025)**	**$ (4,462,673)**	**$ (4,411,337)**	**$ (5,656,248)**

* Included under General Government Support in other presentations in the document.

SCHEDULE OF INTERFUND TRANSFERS

FISCAL YEAR 2015-2016

FUND	TRANSFERS IN	TRANSFERS OUT	
General Fund - 1001	$ 1,075,087		1
General Fund - 1001	455,148		1
General Fund - 1001	1,896,510		1
General Fund - 1001	2,112,257		1
General Fund - 1001	2,006,900		2
General Fund - 1001		1,072,660	3
General Fund - 1001		1,663,019	6
General Fund - 1001		349,968	7
Street Maintenance - 2010	350,000		4
Street Maintenance - 2010		1,075,087	1
Street Maintenance - 2010		4,000	8
Local Transportation Fund - 2015		350,000	4
Measure I Fund - 2021	923,000		9
Measure I Fund - 2021		3,597,480	10
Parks & Recreation - 2510	1,072,660		3
Parks & Recreation - 2510		455,148	1
Parks & Recreation - 2510		4,000	8
ROR Fund - 2730		5,113,750	5
Debt Service Funds - 4105,4106,4108	1,663,019		6
CIP - Transportation Impact Fees - 4410	5,113,750		5
CIP - Transportation Impact Fees - 4410	3,597,480		10
Miscellaneous Grants - 4910		923,000	9
Wastewater - 5010		1,896,510	1
Wastewater - 5010	8,000		8
Waste Management - 5510		2,112,257	1
Waste Management - 5510		2,006,900	2
Apple Valley Golf Course - 5710	349,968		7
Total	$ 20,623,779	$ 20,623,779	

1 Operating Transfers
2 Franchise Fee from Solid Waste
3 To Parks & Recreation from General Fund
4 Article 8 funds to Street Maintenance
5 Bond Proceeds for Yucca Loma Bridge
6 Transfer from General Fund Public Facilities to Debt Service Funds
7 To AVGC from General Fund
8 Transfer to Waste Water for purchase of capital equipment
9 Transfer to Measure I for Mojave Riverwalk South Project
10 Transfer to TIF fund for Yucca Loma Road Widening Project

BUDGET COMPARISON
BY FUND/BY DEPARTMENT

Fund/Department	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Amended	FY 15-16 Adopted
General Fund (1001)				
Town Council	$ 169,188	$ 172,015	$ 226,177	$ 238,736
Town Attorney	163,515	591,877	555,550	556,000
Town Manager	447,840	514,098	567,724	579,226
Finance	994,717	1,156,910	1,166,782	1,202,865
Town Clerk	397,538	588,891	448,074	437,974
Public Information	416,477	449,295	493,253	523,556
Human Resources	294,630	401,900	445,447	475,531
Information Technology	509,360	523,873	439,815	438,358
General Government	1,589,873	2,548,890	2,223,706	3,006,240
Public Facilities	2,242,104	2,234,770	2,394,206	2,390,716
Public Safety	11,052,589	11,613,712	12,068,250	12,610,768
Emergency Preparedness	26,691	28,504	29,848	58,718
Animal Control	780,318	720,616	644,533	752,132
Animal Shelter	923,852	1,078,679	1,230,490	1,294,820
Public Services - Administration	462,913	441,586	453,838	575,129
Code Enforcement	860,682	931,525	972,493	1,018,381
Building & Safety	319,188	474,667	431,170	502,015
Economic Development	49,626	57,200	118,360	128,184
Engineering	312,062	465,657	350,600	350,600
Community Development	667,453	667,205	820,386	962,595
Subtotal Fund 1001	**$ 22,680,616**	**$ 25,661,870**	**$ 26,080,702**	**$ 28,102,544**
Gas Tax Fund (2010)				
Street Maintenance	$ 1,967,317	$ 2,074,682	$ 2,438,075	$ 2,537,414
Non-Departmental	-	-	-	-
Subtotal Fund 2010	**$ 1,967,317**	**$ 2,074,682**	**$ 2,438,075**	**$ 2,537,414**
Article 3 (2013)				
Street Capital Projects	$ 38,209	$ 44,169	$ 355,700	$ 355,700
Subtotal Fund 2015	**$ 38,209**	**$ 44,169**	**$ 355,700**	**$ 355,700**
Article 8 (2015)				
Street Capital Projects	$ 351,622	$ 9,100	$ 624,000	$ 390,000
Subtotal Fund 2015	**$ 351,622**	**$ 9,100**	**$ 624,000**	**$ 390,000**
Measure I - Local (2021)				
Street Capital Projects	$ 2,066,834	$ 2,162,415	$ 6,776,809	$ 7,718,130
Subtotal Fund 2021	**$ 2,066,834**	**$ 2,162,415**	**$ 6,776,809**	**$ 7,718,130**
Air Pollution Control (2040)				
Transit	$ 47,320	$ 47,320	$ 47,320	$ 47,260
Subtotal Fund 2040	**$ 47,320**	**$ 47,320**	**$ 47,320**	**$ 47,260**
CDBG (2120)				
Community Development	$ 714,310	$ 302,625	$ 1,161,053	$ 984,122
Subtotal Fund 2120	**$ 714,310**	**$ 302,625**	**$ 1,161,053**	**$ 984,122**

BUDGET COMPARISON
BY FUND/BY DEPARTMENT

Fund/Department	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Amended	FY 15-16 Adopted
NSP (2131)				
Community Development	$ 832,291	$ 453,068	$ 51,561	$ -
Subtotal Fund 2131	**$ 832,291**	**$ 453,068**	**$ 51,561**	**$ -**
Apple Valley Home (2320)				
Community Development	$ 614,779	$ 200,950	$ 396,929	$ 643,511
Subtotal Fund 2320	**$ 614,779**	**$ 200,950**	**$ 396,929**	**$ 643,511**
Victorville Home (2330)				
Community Development	$ 204,538	$ 296,276	$ 284,529	$ 1,006,365
Subtotal Fund 2330	**$ 204,538**	**$ 296,276**	**$ 284,529**	**$ 1,006,365**
Cal Home (2410)				
Community Development	$ 446,330	$ 815,655	$ 1,400,000	$ 50,000
Subtotal Fund 2410	**$ 446,330**	**$ 815,655**	**$ 1,400,000**	**$ 50,000**
Parks & Recreation (2510)				
Programs	$ 1,496,456	$ 1,431,141	$ 1,576,730	$ 1,572,641
Parks	1,570,705	1,718,693	1,855,256	1,808,458
Facilities	256,821	261,013	257,916	266,825
Subtotal Fund 2510	**$ 3,323,982**	**$ 3,410,847**	**$ 3,689,902**	**$ 3,647,924**
Quimby Fund (2520)				
Street Capital Projects	$ 17,333	$ -	$ 13,050	$ -
Subtotal Fund 2520	**$ 17,333**	**$ -**	**$ 13,050**	**$ -**
Grants Fund (2610)				
JAG Grant	$ 65,573	$ 4,388	$ 15,000	$ 14,692
CALPAL Program	6,251	739	-	-
Homeland Security	34,543	17,727	-	19,767
CAL E M A	141,680	173,860	236,369	
Sobriety Checkpoint	53,630	15,202	-	-
Subtotal Fund 2610	**$ 301,677**	**$ 211,916**	**$ 251,369**	**$ 34,459**
Asset Seizure (2620)				
Police	$ 6,095	$ 26,577	$ 21,400	$ -
Subtotal Fund 2620	**$ 6,095**	**$ 26,577**	**$ 21,400**	**$ -**
Drug & Gang Prevention (2630)				
Police	$ 2,750	$ -	$ 5,383	$ -
Subtotal Fund 2630	**$ 2,750**	**$ -**	**$ 5,383**	**$ -**
Lighting & Landscape District (2810)				
Right of Way Maintenance	$ 150,800	$ 231,697	$ 152,250	$ 230,000
Engineering Contractor	9,933	6,804	8,000	10,000
Subtotal Fund 2810	**$ 160,733**	**$ 238,501**	**$ 160,250**	**$ 240,000**
NAVISP Infrastructure (4050)				
NAVISP	$ 215	$ -	$ -	$ -
Subtotal Fund 4050	**$ 215**	**$ -**	**$ -**	**$ -**

BUDGET COMPARISON
BY FUND/BY DEPARTMENT

Fund/Department	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Amended	FY 15-16 Adopted
1999 COP's (4105)				
Town Hall Debt Service	$ 386,290	$ 344,546	$ 420,000	$ 430,000
Subtotal Fund 4105	**$ 386,290**	**$ 344,546**	**$ 420,000**	**$ 430,000**
2001 COP's (4106)				
Town Hall Debt Service	$ 231,371	$ 234,928	$ 337,000	$ 352,000
Subtotal Fund 4106	**$ 231,371**	**$ 234,928**	**$ 337,000**	**$ 352,000**
2007 Town Hall Revenue Bonds (4108)				
Town Hall Debt Service	$ 887,574	$ 884,674	$ 886,544	$ 881,019
Subtotal Fund 4108	**$ 887,574**	**$ 884,674**	**$ 886,544**	**$ 881,019**
CIP TIF Fund (4410)				
Street Capital Projects	$ 1,022,434	$ 11,491,376	$ 27,547,077	$ 25,078,570
Subtotal Fund 4410	**$ 1,022,434**	**$ 11,491,376**	**$ 27,547,077**	**$ 25,078,570**
Law Enforcement Facilities (4720)				
PD T/I 2014/2015	$ -	$ -	$ 24,000	$ -
Subtotal Fund 4720	**$ -**	**$ -**	**$ 24,000**	**$ -**
Aquatic Facilities (4750)				
Aquatic Capital Projects	$ -	$ -	$ -	$ 12,000
Subtotal Fund 4750	**$ -**	**$ -**	**$ -**	**$ 12,000**
Storm Drains (4760)				
Dry Well Projects	$ 514	$ 911	$ 100,000	$ 100,000
Subtotal Fund 4760	**$ 514**	**$ 911**	**$ 100,000**	**$ 100,000**
Project Manager Grants (4910)				
Energy Efficiency & Conservation Block Grant	$ -	$ -	$ -	$ -
DOC Recycling	17,190	17,208	-	-
Waste Tire Amnesty	3,155	5,866	-	-
Civic Center Park	164,210	15,892	-	-
Safe Routes to School	32,442	20,303	-	-
Hwy 18 Village Area Median	464,000	-	-	-
Special Purpose Grants	128,867	189,956	668,483	923,000
Subtotal Fund 4910	**$ 809,864**	**$ 249,225**	**$ 668,483**	**$ 923,000**
Sewer System Maintenance (5010)				
Operations & Maintenance	$ 4,334,794	$ 4,032,419	$ 4,290,622	$ 4,205,256
Capital Expenditures	2,144,628	2,086,596	2,287,895	2,142,184
Subtotal Fund 5010	**$ 6,479,422**	**$ 6,119,015**	**$ 6,578,517**	**$ 6,347,440**
Solid Waste (5510)				
Waste Management	$ 6,978,820	$ 7,226,075	$ 7,931,545	$ 7,856,614
Debt Service	459,251	361,412	563,741	553,561
Transfer Out	2,055,294	2,488,500	3,606,859	4,119,157
Subtotal Fund 5510	**$ 9,493,365**	**$ 10,075,987**	**$ 12,102,145**	**$ 12,529,332**

BUDGET COMPARISON
BY FUND/BY DEPARTMENT

Fund/Department	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Amended	FY 15-16 Adopted
Apple Valley Golf Course (5710)				
Non-Departmental	$ 117,125	$ 120,728	$ 209,052	$ 179,212
Administration	129,963	148,565	91,850	135,975
Food & Beverage	7,654	8,362	7,250	-
Grounds	695,343	615,654	748,300	597,675
Facilities	204,826	175,123	140,428	87,081
Pro Shop	76,318	64,466	84,400	68,525
Subtotal Fund 5710	**$ 1,231,229**	**$ 1,132,898**	**$ 1,281,280**	**$ 1,068,468**
Successor Agency - RDA				
VVEDA RORF	$ 1,148,239	$ 6,757,573	$ 1,739,075	$ 1,631,728
PA#2 RORF	2,939,622	12,366,681	13,649,590	8,138,922
VVEDA 20%	-	-	-	-
PA#2 20%	-	-	-	-
Subtotal RDA Funds	**$ 4,087,861**	**$ 19,124,254**	**$ 15,388,665**	**$ 9,770,650**
Grand Total	**$ 58,406,875**	**$ 85,613,785**	**$ 109,091,743**	**$ 103,249,908**

TOWN OF APPLE VALLEY, CALIFORNIA

SUMMARY OF APPROPRIATIONS
BY ACCOUNT - ALL FUNDS

Description	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Amended	FY 15-16 Adopted
Salaries & Benefits				
Salaries Regular	5,885,701	6,390,801	6,933,394	7,125,226
Salaries Part-Time	717,607	684,871	721,723	774,001
Overtime	38,775	35,943	48,600	43,100
Cafeteria Benefits	941,456	1,033,918	1,115,064	1,126,067
Deferred Comp	93,210	109,706	120,395	128,627
FICA	12,249	-	-	-
RHS	-	-	-	34,063
Health Benefits - Retirees	74,735	87,160	94,000	98,000
Medicare	98,751	104,638	112,072	115,734
PERS	1,232,074	1,323,911	1,320,301	1,580,758
Direct Housing Loan Costs	(72,088)	(65,339)	-	(950)
Uniform Expenses	32,412	29,630	45,619	32,650
Salaries & Benefits	**9,054,882**	**9,735,239**	**10,511,168**	**11,057,276**
Advertising/Marketing	35,291	33,489	151,300	129,850
Bankling Fees - check 21	3,767	3,142	3,900	3,900
Council & Commissioners	720	1,302	500	2,000
Credit Card Costs	65,111	85,482	91,230	88,250
Disposal Services	31,805	35,583	40,093	35,220
Education & Training	23,720	54,880	85,100	79,640
Insurance	822,913	1,092,923	832,300	896,640
Meetings & Conferences	87,171	100,504	116,905	115,375
Membership & Dues	56,693	69,579	68,623	65,202
Mileage Exp/Allowance	55,487	54,481	136,984	109,620
Miscellaneous Costs	21,579	18,131	36,015	12,100
Office Supplies/Exp	38,528	39,038	51,518	47,618
Postage	65,775	67,109	70,400	70,700
Printing	64,753	67,704	80,285	82,925
Rent	694	-	-	-
Subscriptions	3,829	3,352	9,195	8,770
Utilities: Phone, Internet, Cell Phones	148,332	136,783	124,200	91,175
Utilities: Electricity Usage	569,112	580,221	502,548	611,242
Utilities: Natural Gas Usage	103,785	113,788	92,200	103,250
Utilities: Water Usage	655,740	746,181	654,384	591,721
Animal Food Supplies	13,456	1,246	2,500	1,500
Assessment District Costs	24,992	-	41,390	37,900
AVGC Charges	474	-	28,150	-
Bad Debt	-	242,250		
Concession (Resale) Costs	6,015	4,967	5,000	4,000
Election	29,749	186,449	35,000	-
Gift Certificates	(1,272)	(3,253)		
Grafitti Removal & Supplies	39,303	38,223	40,000	40,000
Grand Openings/Ground Breakings	13	2,673	2,000	2,000
Hardware/Software Supplies/Exp	119,569	82,329	55,650	97,350
License & Fees	4,058	1,210	20,250	1,250
Management Fee	-	72,000	72,000	96,000
NPDES Compliance	42,946	77,723	150,000	145,000
NPDES - CAA	22,428	12,593	25,000	23,000
Pass Through Agreements	51,015	11,815,362	-	-
Public Information	1,434	1,562	3,620	4,100
Range Supplies	2,117	3,531	174,450	3,500
Safety & Security	15,062	11,537	22,700	18,380
Signing	171	1,123	550	500
Special Dept Supplies/Exp	38,886	46,579	49,533	52,467
Staff Services	8,240	7,134	12,350	11,850
Vandalism Repairs	10,782	31,600	3,850	5,200
General Operating	**3,284,242**	**15,940,510**	**3,891,673**	**3,689,195**

TOWN OF APPLE VALLEY, CALIFORNIA

SUMMARY OF APPROPRIATIONS
BY ACCOUNT - ALL FUNDS

Description	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Amended	FY 15-16 Adopted
Acquisition, Rehab, & Resale	-	-	-	11,280
CDBG	485,711	105,537	573,421	249,816
CHDO	326,921	166,269	130,616	368,210
Down Payment Assistance	419,499	758,401	1,020,000	50,000
HELP Debt Service	-	307,526	-	-
HOME Administration	-	30,665	14,975	15,298
Mortgage Assistance Program	-	7,988	-	27,364
Marketing	10,424	8,511	5,000	5,000
Neighborhood Stabilization Prog	781,831	379,055	51,561	-
Owner Occupied Rehab	4,538	-	-	66,601
Residential Rehab Loans	363,832	283,713	1,028,988	796,080
Sponsorships	14,988	1,085	11,250	6,750
Senior Home Repair	200,000	106,081	224,628	642,614
Trade Shows	23,000	28,281	24,500	30,000
Victorville CHDO Project 13/14	-	-	-	95,000
Loan to 80% for ERAF	-	-	777,273	777,273
Economic Development	**2,630,744**	**2,183,112**	**3,862,212**	**3,141,286**
Building Maintenance	**128,473**	**231,688**	**234,600**	**145,200**
General Fund Grants	**52,879**	**28,965**	**-**	**-**
Grounds Maintenance	**179,765**	**182,396**	**273,295**	**174,445**
PIO Events	**86,951**	**61,459**	**80,300**	**76,800**
Drainage Maint. & Repairs	9	-	15,000	15,000
Paving and Sealing - Engineering	57,166	45,357	-	-
Right-of-Way Maintenance	238,397	354,666	262,250	325,000
Sewer System Maintenance	166,464	101,020	79,000	75,000
Sewer Treatment	1,528,926	1,526,636	1,744,000	1,477,500
Signal & Lighting Maint	64,400	57,201	90,000	90,000
Signal & Lighting Maint - Engineering	1,310	652	-	-
Signing	22,155	24,211	25,000	23,000
Small Tools	15,362	11,492	13,600	11,550
Street Repairs	154,306	82,777	150,000	125,000
Street Repairs: Adopt a Street	2,793	1,788	2,000	2,000
Street Striping	33,740	14,761	35,000	30,000
Street Striping - Engineering	247	3,204	-	-
Street Sweeping	17,145	19,072	15,000	17,000
Transit Services	-	-	20,000	55,000
Public Works	**2,302,420**	**2,242,837**	**2,450,850**	**2,246,050**
Culture and Recreation	**220,212**	**181,217**	**242,776**	**229,849**
ACS	163,269	154,724	164,000	164,000
Audit	54,263	28,000	67,050	64,100
AVCO Disposal	5,289,552	5,266,945	5,900,000	5,900,000
Building & Safety Contractor	318,643	473,528	429,870	500,000
Cal-ID Systems	73,151	73,535	74,000	79,000
Cal-EMA	141,680			
Contract Services	1,809,121	1,668,753	2,077,692	1,808,135
County Sheriff	10,584,171	11,052,950	11,560,000	12,016,336
County Solid Waste	1,356,047	1,400,151	1,500,000	1,500,000
Drugs/Vaccinations	36,135	47,708	34,476	38,000
Emergency Vet Service	2,658	3,679	5,000	2,000
Engineering Contractor	398,747	537,891	438,000	442,000
Filing Fees	-	2,205	3,500	3,500
Household Hazardous Waste	80,322	82,380	151,060	102,000
Legal	251,054	617,938	617,050	617,250

TOWN OF APPLE VALLEY, CALIFORNIA

SUMMARY OF APPROPRIATIONS
BY ACCOUNT - ALL FUNDS

Description	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Amended	FY 15-16 Adopted
Organic Recycling	8,192	9,864	13,000	13,000
Solid Waste JPA	37,681	31,704	50,000	50,000
Spay/Neuter Program	140,418	133,692	103,000	102,000
Stiles Removal/D & D Removal	12,254	12,594	13,100	13,400
Unfunded Loan Costs	8,419	8,940	-	-
Contract and Professional Services	**20,765,778**	**21,607,181**	**23,200,798**	**23,414,721**
Communications Equip	4,545	929	4,100	5,600
Equipment Maintenance	100,869	63,473	88,100	72,150
Equipment Rental	1,806	149	4,300	4,000
Gasoline, Diesel, Oil	405,768	407,663	359,790	431,100
Leased Equipment	129,406	149,461	155,411	250,289
Safety Equipment	7,407	7,303	8,325	6,500
Vehicle Maintenance	160,339	209,344	207,100	214,900
Vehicle Replacement	-	-	3,750	500
Vehicles & Equipment (non-capital)	**810,141**	**838,322**	**830,876**	**985,039**
Capital Equipment	**101,363**	**140,572**	**375,220**	**57,000**
Contract Service Projects	-	-	208,500	-
AV Bus Stop Accessibility(S.18)	-	-	-	30,000
AV Rd/BV Rd SE Corner Imp	-	-	390,000	-
AV Rd/Town Center Imp	192	94,949	-	-
AV Rd Rehab-BV to Town Center	-	-	410,000	5,000
AV Rd Tuscola Signal	-	-	-	380,000
AV Save Routes to School	-	-	-	225,000
Animal Shelter Water Damage	-	2,208	-	-
Bear Valley Bike Path, Phase I	38,209	44,169	355,700	355,700
Bear Valley Bridge Repair 6/16/10	34,469	98,938	672,650	1,022,650
Bear Valley Rd/Deep Creek Signal	42	503	-	-
Bear Valley Rd/Mohawk Signal	29,157	10,980	405,000	5,000
Bus Stop Imp BV to Central	-	-	-	35,000
Capital Projects	164,210	33,133	96,710	100,000
Central Road Resurface	245,884	-	-	-
Change in Invest Joint Venture	67,561	-	-	-
Dale Evans Parkway@Waalew Road	-	4,501	100,000	300,000
Dale Evans Resurface	427,278	-	-	-
Deep Creek Rd (BV to Tussing)	-	-	310,000	-
Dry Wells	318	-	100,000	100,000
High Desert Corridor	16,078	6,953	25,000	25,000
Hwy 18 Shoulder Widening	-	-	-	45,000
Hwy 18 West End Widening	156,940	208,693	375,000	-
Hwy 18 Village Area Project	464,000	-	-	-
James Woody Park Damage	2,214	45,362	-	-
John Glen Roadway Imp	-	-	20,000	-
Joshua Road Resurfacing	341,447	-	-	-
Kasota Rd Widening (SR 18 to 400' North)	172,541	-	-	-
Kiowa (Bear Valley & Tussing)	16,769	696,799	24,959	-
Mojave Riverwalk South	-	-	40,000	923,000
Nakash Rd Rehab	-	2,237	-	-
Navajo Rd Rehab (BV to Hwy 18)	-	-	600,000	10,000
NAVISP	215	-	-	-
PD - T/I 2014-2015	-	-	24,000	
Paving-PMS Priorities	765,269	1,241,763	1,000,000	1,000,000
Powhatan Road Street Imp	-	-	214,000	5,000
Ramona Road Widening	-	61,620	665,000	10,000
Rancherias Road Resurface	48,030	27,689	800,000	-
San Bag Congestion Mgmt Plan Cont	3,382	-	5,000	5,000
SR25 Rancho Verde Elementary	992	12,357	512,000	10,000

TOWN OF APPLE VALLEY, CALIFORNIA

SUMMARY OF APPROPRIATIONS
BY ACCOUNT - ALL FUNDS

Description	FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Amended	FY 15-16 Adopted
Standing Rock @ Hwy 18	-	-	150,000	150,000
Town Wide Class II Bikeway	-	-	518,600	5,000
Yucca Loma Bridge	738,767	10,888,357	20,278,577	11,829,170
Yucca Loma Elementary School	31,450	7,945	373,600	10,000
Yucca Loma Road Undergrounding	9,872	4,473	-	-
Yucca Loma Road Widening	-	4,701	6,500,000	13,239,400
Capital Projects	**3,775,285**	**13,498,330**	**35,174,296**	**29,824,920**
Interfund Transfers	**7,568,385**	**11,425,286**	**20,320,044**	**20,623,779**
Depreciation and Amortization	**1,798,140**	**1,793,033**	**1,798,140**	**1,798,141**
Debt Service	**5,586,131**	**5,542,598**	**5,845,494**	**5,786,207**
Total Appropriations - All Funds	**58,345,791**	**85,632,745**	**109,091,742**	**103,249,908**

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Town of Apple Valley

Town of Apple Valley
Legal Debt Margin Information
Last Eight Fiscal Years

	2007	2008	2009	2010	2011	2012	2013	2014
Assessed valuation	4,610,716,666	5,445,989,305	5,670,597,064	5,048,428,091	4,551,514,104	4,519,225,930	4,490,384,930	4,602,460,138
Conversion percentage	25%	25%	25%	25%	25%	25%	25%	25%
Adjusted assessed valuation	1,152,679,167	1,361,497,326	1,417,649,266	1,262,107,023	1,137,878,526	1,129,806,483	1,122,596,233	1,150,615,035
Debt limit percentage	15%	15%	15%	15%	15%	15%	15%	15%
Debt limit	172,901,875	204,224,599	212,647,390	189,316,053	170,681,779	169,470,972	168,389,435	172,592,255
Total net debt applicable to limit: Certificates of Participation	6,755,000	17,590,000	16,755,000	15,815,000	14,845,000	13,840,000	12,795,000	11,720,000
Legal debt margin	166,146,875	186,634,599	195,892,390	173,501,053	155,836,779	155,630,972	155,594,435	160,872,255
Total debt applicable to the limit as a percentage of debt limit	3.9%	8.6%	7.9%	8.4%	8.7%	8.2%	7.6%	6.8%

Source: San Bernardino County Assessor's Office 2013/2014 Combined Tax Rolls

DESCRIPTION OF THE TOWN'S BONDED DEBT OBLIGATIONS

1999 Certificates of Participation - On September 1, 1999, the Town of Apple Valley sold Certificates of Participation in the principal amount of $5,895,000. The Certificates were issued to provide funds to finance the construction and equipping of a new Town Hall facility and a new County office building. The Apple Valley Town Hall consists of a 26,000 square foot single-story structure that houses the Town's administrative offices. The County office building consists of a 19,000 square foot single-story structure that houses the San Bernardino County Sheriff office for the purpose of providing law enforcement service to the Town. The Certificates bear an interest rate of approximately 5.5% payable semi-annually on March 1 and September 1 of each year. The Certificates mature annually from September 1, 2001 through September 1, 2019 in amounts ranging from $245,000 to $385,000.

2001 Certificates of Participation - On June 1, 2001, the Town of Apple Valley sold Variable Rate Demand Refunding Certificates of Participation (the "Certificates") in the principal amount of $3,610,000. The Certificates were issued to provide funds to advance refund and economically defease the $2,570,000 Certificates issued on August 1, 1995 and finance certain capital expenditures of the Town Hall. The 1995 Certificates were issued to provide funds to (1) acquire an 11.8 acre site adjacent to the facilities previously used as the Town Hall, (2) to fund a matching grant to construct additional sewer and road improvements, and (3) to reimburse the Town for certain amounts expended as a result of the Town's settlement of certain outstanding lawsuits. The activities associated with the acquisition of the land and the matching grant were recorded in governmental fund types and the activities associated with the lawsuit settlement were recorded in the sewer enterprise fund. The prior certificates were outstanding in the principal amount of $2,220,000, which was allocated $1,332,000 and $888,000 to governmental activities and business-type activities, respectively. The excess bond proceeds over and above the payment to the refund bond escrow agent was used to acquire furniture, fixtures and equipment for the Town Hall.

The Certificates mature annually from September 1, 2001 through September 1, 2015 in amounts ranging from $95,000 to $310,000 with interest payable at an adjustable interest rate, on each Wednesday, or in the event any Wednesday is not a business day then on the next preceding business day (the "Interest Rate Calculation Date"), the Remarketing Agent will establish the adjustable interest rate for the period commencing the Thursday next following the Interest Rate Calculation Date to and including Wednesday of the following week (the "Interest Rate Period"), except that the final Interest Rate Period will end on September 1, 2015.

2005 Tax Allocation Bonds - In May of 2005, the Apple Valley Redevelopment Agency issued $8,130,000 in Tax Allocation Bonds to finance certain public capital improvements benefiting the portion of the Victor Valley Economic Development Authority (VVEDA) Project Area that is within the Jurisdiction of the Town. The VVEDA is a joint exercise of powers authority established in 1989 of which the Town is a member. The bonds are special obligations of the Agency and are payable exclusively from Pledged Tax Revenues. The bonds mature in amounts from $130,000 to $485,000 annually from 2006 to 2035 with interest payments of 3.00% to 4.750% payable semi-annually on June 1 and December 1 of each year.

2007 Tax Allocation Bonds - In June of 2007, the Apple Valley Redevelopment Agency issued $8,985,000 in Tax Allocation Bonds to finance certain redevelopment projects benefiting the portion of the Victor Valley Economic Development Authority (VVEDA) Project Area within the jurisdiction of the Town of Apple Valley. The bonds are special obligations of the Agency and are payable exclusively from

Pledged Tax Revenues. The bonds mature in amounts from $145,000 to $1,010,000 annually from 2009 to 2037 with interest payments of 4.00% to 4.75% payable semi-annually on June 1 and December 1 of each year.

2007 Tax Allocation Bonds (Project Area 2) - In July of 2007, the Apple Valley Redevelopment Agency issued $37,230,000 in Tax Allocation Bonds to finance certain redevelopment activities benefiting the Apple Valley Redevelopment Project Area 2. The bonds are special obligations of the Agency and are payable exclusively from Pledged Tax Revenues. The bonds mature in amounts from $615,000 to $2,270,000 annually from 2008 to 2037 with interest payments of 4.00% to 4.75% payable semi-annually on June 1 and December 1 of each year.

2007 Lease Revenue Bonds - In July of 2007 the Town of Apple Valley Public Financing Authority issued $11,355,000 of 2007 Series A Lease Revenue Bonds to finance certain capital projects of the Town of Apple Valley including the construction of an annex to the Town Hall. The bonds mature in amounts from $300,000 to $850,000 annually from 2008 to 2027 with interest payments of 3.625% to 4.500% payable semi-annually on March 1 and September 1 each year.

Obligation Under Installment Purchase Agreement - On June 1, 2004, the Town of Apple Valley entered into an installment purchase agreement with the Mojave Desert and Mountain Integrated Waste Management Authority ("Authority"). The agreement was established when the Authority issued $5,910,000 Project Revenue Refunding Bonds series 2004. The Bonds were issued to refund the $6,825,000 Project Revenue Bonds, which were originally issued to fund the design and construction of the Victor Valley Materials Recovery Facility. The Town owns one-half undivided interest in the Materials Recovery Facility.

The Town is obligated to make monthly installment purchase payments to the Authority commencing July 1, 2004 equal to the sum of (1) one-twelfth of the next principal payment and (2) one-sixth of the next interest payment. Interest on the installment purchase obligation ranges from 2% to 5.1% and total annual principal installments range from $135,000 to $252,500. The Town's installment payments to the Authority are solely from service revenues, which consist primarily of rates and charges imposed by the Town for solid waste management services.

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Town of Apple Valley

SCHEDULE OF BONDED DEBT SERVICE REQUIREMENTS TO MATURITY

The projected annual requirements to amortize bonds payable by the Town as of June 30, 2015, are as follows (excluding loans payable, advances from other funds and other obligations for which minimum annual payments have not been established):

Year Ending June 30	1999 Certificates of Participation	2001 Certificates of Participation	2005 Tax Allocation Bonds	2007 Tax Allocation Bonds	2007 Tax Allocation Bonds Project Area 2	2007 Lease Revenue Bonds	Obligation Under Installment Purchase Agreement	Totals
2016	$ 460,000	$ 319,362	$ 510,553	$ 548,120	$ 2,383,750	$ 878,018	$ 268,011	$ 5,367,814
2017	446,025	-	512,297	545,258	2,385,950	880,405	267,661	5,037,596
2018	436,638	-	513,363	542,088	2,386,350	876,781	266,829	5,022,049
2019	426,837	-	508,832	548,800	2,384,950	877,494	267,547	5,014,460
2020	427,075	-	513,903	544,613	2,386,750	877,447	239,304	4,989,092
2021	-	-	513,222	544,937	2,381,500	875,925	-	4,315,584
2022	-	-	506,725	549,812	2,384,000	877,800	-	4,318,337
2023	-	-	510,003	549,013	2,378,750	878,325	-	4,316,091
2024	-	-	507,602	552,138	2,386,000	875,750	-	4,321,490
2025	-	-	514,753	544,550	2,380,000	874,875	-	4,314,178
2026	-	-	511,000	546,725	2,381,250	872,250	-	4,311,225
2027	-	-	510,388	548,188	2,384,610	872,750	-	4,315,936
2028	-	-	509,037	548,937	2,384,980	871,250	-	4,314,204
2029	-	-	511,938	543,975	2,384,420	-	-	3,440,333
2030	-	-	513,850	543,538	2,385,500	-	-	3,442,888
2031	-	-	509,775	547,387	2,384,750	-	-	3,441,912
2032	-	-	509,950	545,288	2,385,000	-	-	3,440,238
2033	-	-	514,137	542,475	2,386,000	-	-	3,442,612
2034	-	-	512,087	543,950	2,382,500	-	-	3,438,537
2035	-	-	509,037	549,475	2,384,500	-	-	3,443,012
2036	-	-	-	1,058,813	2,381,500	-	-	3,440,313
2037	-	-	-	1,057,975	2,383,500	-	-	3,441,475
Total Principal and Interest	$ 2,196,575	$ 319,362	$ 10,222,452	$ 13,046,055	$ 52,446,510	$ 11,389,070	$ 1,309,352	$ 90,929,376
Less Interest Payments	(366,575)	(9,362)	(3,767,452)	(5,291,055)	(20,871,510)	(2,919,070)	(175,811)	(33,400,835)
Outstanding Principal	$ 1,830,000	$ 310,000	$ 6,455,000	$ 7,755,000	$ 31,575,000	$ 8,470,000	$ 1,133,541	$ 57,528,541

LONG-TERM DEBT OUTSTANDING
FISCAL YEAR ENDED JUNE 30, 2015

	Beginning Balance July 1, 2014	Additions	Reductions	Projected Balance June 30, 2015	Due During Fiscal Year 2015-16
Governmental Activities:					
Certificates of Participation:					
1999 Certificates of Participation	$ 2,170,000	$	$ (340,000)	$ 1,830,000	$ 350,000
2001 Certificates of Participation	468,250		(221,250)	247,000	247,000
Total Certificates of Participation	2,638,250	-	(561,250)	2,077,000	597,000
2005 Tax Allocation Bonds	6,655,000		(200,000)	6,455,000	205,000
Unamortized Premium on Tax Allocation Bonds	34,794		(1,664)	33,130	-
2007 Tax Allocation Bonds VVEDA Project Area	7,930,000		(175,000)	7,755,000	185,000
Unamortized Discount on Tax Allocation Bonds VVEDA Project Area	(217,634)		9,497	(208,137)	-
2007 Tax Allocation Bonds Project Area 2	32,365,000		(790,000)	31,575,000	840,000
Unamortized Premium on Tax Allocation Bonds Project Area 2	94,309		(4,101)	90,208	-
Total Tax Allocation Bonds	46,861,469	-	(1,161,268)	45,700,201	1,230,000
2007 Lease Revenue Bonds Series A	8,945,000		(475,000)	8,470,000	490,000
Unamortized Discount on Lease Revenue Bonds	(67,404)		2,930	(64,474)	-
Total Lease Revenue Bonds	8,877,596	-	(472,070)	8,405,526	490,000
Compensated Absences	1,029,605	*	*	1,029,605	*
Claims Payable	45,000	*	*	45,000	40,000
Pension-related Debt	1,659,895		(37,467)	1,622,428	45,770
Net OPEB Obligation	2,193,664	*	*	2,193,664	-
Total Governmental Activities	$ 63,305,479	$ -	$ (2,231,985)	$ 61,073,424	$ 2,402,770
Business-type Activities:					
2001 Certificates of Participation	$ 136,750	$	$ (73,750)	$ 63,000	$ 63,000
Special Assessment Debt with Government Commitment:					
Special Assessment No. 2B-R	1,135,000		(1,135,000)	-	-
Obligation Under Installment Purchase Agreement	1,331,458		(197,917)	1,133,541	210,833
Total Business-type Activity	$ 2,603,208	$ -	$ (1,406,667)	$ 1,196,541	$ 273,833

*= Data not available at this time.

Town of Apple Valley

Master Staffing Plan FY 2015-2016					
Job Classification	# of Positions Authorized	Position % of FTE	Authorized FTE's	Budgeted FTE's	Salary Range
Department: Town Council					
Council Members	5.00	50%	2.50	2.5000	NR
Total Council:	**5.00**		**2.50**	**2.5000**	
Department: Town Manager					
Town Manager	1.00	100%	1.00	1.0000	NR
Special Projects Manager	1.00	100%	1.00	1.0000	NR
Executive Secretary	1.00	100%	1.00	1.0000	50
Total Town Manager:	**3.00**		**3.00**	**3.0000**	
Department: Public Information					
Marketing and Public Affairs Officer	1.00	100%	1.00	1.0000	NR
Public Relations Specialist	1.00	100%	1.00	1.0000	49
Event Coordinator	1.00	100%	1.00	1.0000	47
Administrative Secretary	1.00	100%	1.00	1.0000	44
Total Public Information:	**4.00**		**4.00**	**4.0000**	
Department: Town Clerk					
Town Clerk	1.00	100%	1.00	1.0000	NR
Deputy Town Clerk	2.00	100%	2.00	2.0000	49
Records Technician *	1.00	100%	1.00	0.0000	36
Total Town Clerk:	**4.00**		**4.00**	**3.0000**	
Department: Human Resources & Risk Mngmt					
Director of Human Resources	1.00	100%	1.00	1.0000	NR
Human Resources Analyst I	1.00	100%	1.00	1.0000	58
HR Payroll Coordinator	1.00	100%	1.00	1.0000	52
Human Resources Assistant *	1.00	100%	1.00	0.0000	46
Sr. Office Assistant	1.00	100%	1.00	1.0000	32
Total Human Resources & Risk Mngmt:	**5.00**		**5.00**	**4.0000**	
Department: Finance					
Assistant Town Manager	1.00	100%	1.00	1.0000	NR
Assistant Director of Finance	1.00	100%	1.00	1.0000	NR
Senior Accountant	1.00	100%	1.00	1.0000	58
Executive Secretary	1.00	100%	1.00	1.0000	50
Accountant I	1.00	100%	1.00	1.0000	46
Account Clerk II	4.00	100%	3.00	3.0000	36
Office Assistant	1.00	100%	1.00	1.0000	26
Total Finance:	**10.00**		**9.00**	**9.0000**	
Department: Police Department					
Sr. Office Assistant (PT)	0.50	50%	0.50	0.2500	32
Total Police Department:	**0.50**		**0.50**	**0.2500**	
Department: Emergency Preparedness					
Emergency Services Officer	0.40	100%	0.40	0.4000	58
Sr. Office Assistant (PT)	0.50	50%	0.50	0.2500	32
Total Emergency Preparedness:	**0.90**		**0.90**	**0.6500**	
Department: Economic Development					
Economic Development Manager	1.00	100%	1.00	1.0000	NR
Economic Development Intern	1.00	68%	0.68	0.6800	20
Total Economic Development:	**2.00**		**1.68**	**1.6800**	
Department: Public Services / Administration					
Assistant Town Manager	1.00	100%	1.00	1.0000	NR
Environmental & Transit Services Manager	0.50	100%	0.50	0.5000	NR
Administrative Analyst I	1.00	100%	1.00	1.0000	50
Sr. Office Assistant	1.00	100%	1.00	1.0000	32
Total Public Services / Administration:	**3.50**		**3.50**	**3.5000**	

Town of Apple Valley

Master Staffing Plan FY 2015-2016					
Job Classification	# of Positions Authorized	Position % of FTE	Authorized FTE's	Budgeted FTE's	Salary Range
Department: Public Services / Solid Waste					
Environmental & Transit Services Manager	0.50	100%	0.50	0.5000	NR
Hazardous Water Operator	4.00	14%	0.56	0.5600	15
Total Public Services / Solid Waste:	**4.50**		**1.06**	**1.0600**	
Department: Public Works / Street Maintenance					
Public Works Director	1.00	100.0%	1.000	1.0000	NR
Public Works Manager	1.00	100.0%	1.000	1.0000	NR
Sr. Maintenance Worker	2.00	100%	2.00	2.0000	41
Maintenance Worker II	2.00	100%	2.00	2.0000	37
Maintenance Worker I	2.00	100%	2.00	2.0000	33
Total Public Works / Street Maintenance:	**8.00**		**8.00**	**8.0000**	
Department: Public Works / Wastewater					
Public Services Technician	1.00	100%	1.00	1.0000	39
Sr. Maintenance Worker	1.00	100%	1.00	1.0000	41
Maintenance Worker II	1.00	100%	1.50	1.5000	37
Maintenance Worker I	2.00	100%	2.00	2.0000	33
Total Public Works / Wastewater:	**5.00**		**5.50**	**5.5000**	
Department: Public Works / Grounds					
Grounds Services Worker III	1.00	100.0%	1.00	1.0000	33
Grounds Services Worker II	3.00	100.0%	3.00	3.0000	29
Grounds Services Worker I	4.00	100%	4.00	4.0000	25
Grounds Services Aide (PT)	5.00	50.00%	2.50	2.5000	16
Total Public Works / Grounds:	**13.00**		**10.5000**	**10.5000**	
Department: Animal Services					
Animal Services Manager	1.00	100%	1.00	1.0000	67
Animal Services Supervisor	2.00	100%	2.00	2.0000	52
Animal Services Administrative Secretary	1.00	100%	1.00	1.0000	44
Animal Services Officer II	3.00	100%	3.00	3.0000	42
Animal Services Officer I	1.00	100%	1.00	1.0000	38
Animal Services Technician	6.00	100%	5.50	5.5000	36
Animal Health Assistant	1.00	100%	1.00	1.0000	35
Senior Animal Services Specialist	1.00	100%	1.00	1.0000	35
Office Assistant (PT)	1.00	50%	1.00	0.5000	26
Animal Services Assistant	6.00	100%	6.00	5.0000	24
Program Assistant	5.00	50%	2.50	2.5000	10
Total Animal Services /Shelter:	**28.00**		**25.00**	**23.50**	
Department: Code Enforcement					
Code Enforcement Manager	1.00	100%	1.00	1.0000	NR
Senior Code Enforcement Officer	1.00	100%	1.00	1.0000	52
Code Enforcement Officer II	6.00	100%	5.00	4.0000	48
Code Enforcement Officer I	1.00	100%	1.00	1.0000	42
Community Enhancement Officer	0.50	100%	0.50	0.5000	40
Code Enforcement Technician	4.00	100%	3.00	2.5000	38
Total Code Enforcement:	**13.50**		**11.50**	**10.0000**	
Department: Community Dev. / Planning					
Assistant Town Manager	1.00	100%	1.00	1.0000	NR
Principal Planner	1.00	100%	1.00	1.0000	68
Senior Planner	2.00	100%	2.00	1.0000	62
Associate Planner	1.00	100%	1.00	1.0000	56
Assistant Planner*	1.00	100%	1.00	0.0000	50
Executive Secretary	1.00	100%	1.00	1.0000	50
Commissioners	5.00	25%	1.25	1.2500	NR
Total Community Dev. / Planning:	**12.00**		**8.25**	**6.2500**	

Town of Apple Valley

Master Staffing Plan FY 2015-2016					
Job Classification	# of Positions Authorized	Position % of FTE	Authorized FTE's	Budgeted FTE's	Salary Range
Department: Community Dev. / Housing					
Housing Comm.Dev. Specialist II	1.00	100%	1.00	1.0000	60
Housing Comm. Dev Specialist I	1.50	100%	1.50	1.5000	54
Program Assistant	1.00	100%	1.00	1.0000	10
Total Community Dev. / Housing:	**3.50**		**3.50**	**3.5000**	
Department: Recreation / Recreation					
Parks & Recreation Manager	1.00	100%	1.00	1.0000	NR
Emergency Services Officer	0.60	100%	0.60	0.6000	58
Recreation Supervisor	1.00	100%	1.00	1.0000	48
Administrative Secretary	1.00	100%	1.00	1.0000	44
Recreation Coordinator	1.50	100%	1.50	1.5000	40
Sr Office Assistant	1.00	100%	1.00	1.0000	32
Office Assistant	1.00	100%	1.00	1.0000	26
Event Assistant (PT)	2.00	50%	1.00	1.0000	22
Recreation Assistant	1.00	60%	0.60	0.6000	22
Sr. Lifeguard (PT)	1.00	51%	0.51	0.5100	20
Lifeguard (Various PT)	8.00	50%	4.00	4.0000	16
Recreation Leader II (PT)	8.00	50%	4.00	0.5200	16
Recreation Leader I (PT)	8.00	50%	4.00	0.5082	10
Commissioner	5.00	25%	1.25	1.2500	NR
Total Recreation / Recreation:	**40.10**		**22.460**	**15.4882**	
Department: Facilities					
Sr. Maintenance Worker	1.00	100%	1.0000	1.0000	41
Maintenance Worker II	1.00	100%	1.0000	1.0000	37
Maintenance Worker I	1.00	100%	1.0000	1.0000	33
Custodians	6.00	100%	6.0000	6.0000	33
Total Recreation / Facilities:	**9.00**		**9.0000**	**9.0000**	
Totals	174.5000		138.8500	124.3782	

Town of Apple Valley

4 Year Personnel Summary				
Job Classification	**FY 12-13 Actual FTE's**	**FY 13-14 Actual FTE's**	**FY 14-15 Actual FTE's**	**FY 15-16 Adopted FTE's**
Department: Council				
Counil Member (PT)	2.50	2.50	2.50	2.50
Total Council:	**2.50**	**2.50**	**2.50**	**2.50**
Department: Town Manager				
Town Manager	1.00	1.00	1.00	0.94
Mgr of Legislative Affairs & Grants (PT)	0.50	0.00	0.00	0.00
Special Projects Manager	0.00	0.00	1.00	1.00
Administrative Analyst I	0.50	1.00	0.00	0.00
Executive Secretary	1.00	0.50	1.00	1.00
Total Town Manager:	**3.00**	**2.50**	**3.00**	**2.94**
Department: Public Information				
Marketing and Public Affairs Officer	0.94	0.95	0.95	0.95
Public Information Officer	0.00	0.00	0.00	0.00
Public Relations Specialist	0.92	0.94	0.94	0.94
Event Coordinator	0.33	0.33	0.33	0.33
Administrative Secretary	1.00	1.00	1.00	1.00
Total Public Information:	**3.19**	**3.22**	**3.22**	**3.22**
Department: Town Clerk				
Town Clerk	1.00	1.00	1.00	0.96
Deputy Town Clerk	2.00	2.00	2.00	2.00
Records Technician*	0.00	0.00	0.00	0.00
Total Town Clerk:	**3.00**	**3.00**	**3.00**	**2.96**
Department: Human Resources &Risk Mgmt				
Director of Human Resources & Risk Mgmt	1.00	1.00	1.00	1.00
HR Payroll Coordinator	0.00	0.50	0.50	0.50
Human Resources Analyst I	0.50	1.00	1.00	1.00
Human Resources Analyst I (Seasonal)	0.50	0.00	0.00	0.00
Human Resources Assistant *	1.00	0.00	0.00	0.00
Senior Office Assistant	0.00	1.00	1.00	1.00
Total Human Resources:	**3.00**	**3.50**	**3.50**	**3.50**
Department: Finance				
Assistant Town Manager	0.00	1.00	1.00	0.90
Director of Finance	1.00	0.00	0.00	0.00
Assistant Director of Finance	1.00	1.00	1.00	0.88
Senior Accountant	1.00	1.00	1.00	0.98
HR Payroll Coordinator	0.00	0.50	0.50	0.48
Executive Secretary	0.00	1.00	1.00	0.98
Accountant I	1.00	1.00	1.00	0.92
Accounting Technician	1.00	0.00	0.00	0.00
Account Clerk II	2.00	2.00	2.00	3.00
Office Assistant	1.00	1.00	1.00	1.00
Customer Service Representative	1.00	1.00	1.00	0.00
Total Finance:	**9.00**	**9.50**	**9.50**	**9.14**
Department: Economic Development				
Town Manager	0.00	0.00	0.00	0.06
Assistant Town Manager	0.00	0.00	0.00	0.10
Town Clerk	0.00	0.00	0.00	0.04
Economic Development Manager	1.00	1.00	1.00	1.00
Assistant Director of Finance	0.00	0.00	0.00	0.12
Senior Accountant	0.00	0.00	0.00	0.02
HR Payroll Coordinator	0.00	0.00	0.00	0.02
Executive Secretary	0.00	0.00	0.00	0.02
Accountant I	0.00	0.00	0.00	0.08
Intern (PT)	0.25	0.25	0.50	0.68
Total Economic Development:	**1.25**	**1.25**	**1.50**	**2.14**

*Authorized but not funded

Town of Apple Valley

4 Year Personnel Summary				
Job Classification	**FY 12-13 Actual FTE's**	**FY 13-14 Actual FTE's**	**FY 14-15 Actual FTE's**	**FY 15-16 Adopted FTE's**
Department: Public Services / Administration				
Assistant Town Manager	1.00	1.00	1.00	1.00
Environmental & Transit Services Manager	0.00	0.00	0.50	0.50
Special Projects Manager	1.00	0.50	0.00	0.00
Administrative Analyst I	0.00	0.00	1.00	1.00
Public Services Assistant	1.00	1.00	0.00	0.00
Senior Office Assistant	1.00	1.00	1.00	1.00
Total Public Services / Administration:	**4.00**	**3.50**	**3.50**	**3.50**
Department: Public Services / Solid Waste				
Environmental & Transit Services Manager	0.00	0.00	0.50	0.50
Special Projects Manager	0.00	0.50	0.00	0.00
Customer Service Representative	1.00	1.00	1.00	1.00
Household Hazardous Waste Operator (PT)	0.84	0.56	0.56	0.56
Total Public Services / Solid Waste:	**1.84**	**2.06**	**2.06**	**2.06**
Department: Public Works / Street Maintenance				
Public Works Director	0.00	0.00	0.335	0.335
Public Works Manager	0.50	0.50	0.335	0.335
Public Works Supervisor	0.50	0.50	0.00	0.00
Senior Maintenance Worker	1.00	2.00	2.00	2.00
Maintenance Worker II	0.00	0.50	1.50	1.50
Maintenance Worker I	3.00	2.00	2.00	2.00
Total Public Works / Street Maint.:	**5.00**	**5.50**	**6.17**	**6.17**
Department: Public Works / Wastewater				
Public Works Director	0.00	0.00	0.335	0.335
Public Works Manager	0.50	0.50	0.335	0.335
Public Works Supervisor	0.50	0.50	0.00	0.00
Public Services Technician	1.00	1.00	1.00	1.00
Senior Maintenance Worker	1.00	1.00	1.00	1.00
Maintenance Worker II	1.00	1.50	1.50	1.50
Maintenance Worker I	3.00	2.00	2.00	2.00
Total Public Works / Wastewater:	**7.00**	**6.50**	**6.17**	**6.17**
Department: Pulbic Works / Grounds				
Public Works Director	0.00	0.0000	0.3300	0.3300
Public Works Manager	0.00	0.3300	0.3048	0.3048
Public Works Supervisor	0.00	0.3048	0.0000	0.0000
Grounds Supervisor	0.97	0.0000	0.0000	0.0000
Senior Maintenance Worker	0.48	0.0000	0.0000	0.0000
Maintenance Worker II	0.68	0.6800	0.0000	0.0000
Maintenance Worker I	0.67	0.6700	0.0000	0.0000
Grounds Services Worker III	0.95	0.9500	0.9231	0.9231
Grounds Services Worker II	2.61	2.7100	2.9231	2.6700
Grounds Services Worker I	4.49	4.8700	4.0000	4.0000
Custodian	1.00	1.0000	0.0000	0.0000
Custodian (PT)	0.25	0.3900	0.0000	0.0000
Maintenance Aide (PT)	0.00	0.0000	0.0000	0.0000
Grounds Services Aide (PT)	0.68	1.6500	1.6547	2.0537
Total Public Works / Grounds:	**12.78**	**13.5548**	**10.1357**	**10.2816**
Department: Code Enforcement				
Code Enforcement Manager	1.00	1.00	1.00	1.00
Senior Code Enforcement Officer	0.00	1.00	1.00	1.00
Code Enforcement Officer II	6.00	5.00	5.00	4.00
Code Enforcement Officer I	0.00	1.00	1.00	1.00
Community Enhancement Officer	0.50	0.50	0.50	0.50
Code Enforcement Technician	1.00	2.00	2.00	2.00
Code Enforcement Technician (PT)	1.00	0.50	0.50	0.50
Total Code Enforcement:	**9.50**	**11.00**	**11.00**	**10.00**

*Authorized but not funded

Town of Apple Valley

4 Year Personnel Summary				
Job Classification	FY 12-13 Actual FTE's	FY 13-14 Actual FTE's	FY 14-15 Actual FTE's	FY 15-16 Adopted FTE's
Department: Animal Services / Control				
Animal Services Manager	0.50	0.50	0.250	0.250
Animal Control Supervisor	1.00	1.00	1.000	1.000
Animal Services Administrative Secretary	0.00	0.50	0.250	0.250
Animal Control Officer II	1.00	3.00	3.000	3.000
Animal Control Officer I	2.00	0.00	0.000	1.000
Animal Services Technician	2.00	0.00	1.250	1.250
Animal Services Technician (PT)	2.50	1.25	0.125	0.125
Total Animal Services / Control:	**9.00**	**6.25**	**5.875**	**6.875**
Department: Animal Services / Shelter				
Animal Services Manager	0.50	0.50	0.750	0.750
Animal Shelter Supervisor	0.00	1.00	1.000	1.000
Administrative Secretary	0.00	0.50	0.750	0.750
Registered Veterinary Technician	1.00	0.00	0.000	0.000
Animal Health Assistant	0.00	1.00	1.000	1.000
Senior Animal Services Specialist	0.00	1.00	1.000	1.000
Animal Services Technician	2.50	4.00	3.750	3.750
Animal Services Technician (PT)	0.00	0.00	0.375	0.375
Office Assistant (PT)	0.00	0.50	0.500	0.500
Animal Services Assistant	0.00	0.00	4.000	4.000
Animal Shelter Assistant	3.00	2.00	0.000	0.000
Animal Services Assistant (PT)	0.00	0.00	1.000	1.000
Shelter Assistant (PT)	1.00	3.00	0.000	0.000
Program Assistant (PT)	5.25	2.25	2.500	2.500
Total Animal Services / Shelter:	**13.25**	**15.75**	**16.625**	**16.625**
Department: Community Develpment / Planning				
Assistant Town Manager	0.00	0.00	1.00	1.00
Community Development Director	1.00	0.82	0.00	0.00
Principal Planner	0.00	0.00	1.00	1.00
Senior Planner	1.92	1.91	1.00	1.00
Associate Planner	0.85	0.85	0.84	0.84
Assistant Planner*	0.00	0.00	0.00	0.00
Executive Secretary	0.00	0.50	1.00	1.00
Administrative Secretary	0.90	0.00	0.00	0.00
Program Assistant	0.00	0.00	0.50	0.50
Intern (PT)	0.50	0.50	0.00	0.00
Commissioners	1.25	1.25	1.25	1.25
Total Comm. Development / Planning:	**6.42**	**5.83**	**6.59**	**6.59**
Department: Community Development / Housing				
Community Development Director	0.00	0.18	0.00	0.00
Senior Planner	0.08	0.09	0.00	0.00
Associate Planner	0.15	0.15	0.16	0.16
Administrative Secretary	0.10	0.00	0.00	0.00
Housing and Comm. Dev. Specialist II	0.00	1.00	1.00	1.00
Housing and Comm. Dev. Specialist I	2.00	1.00	1.00	1.00
Housing and Comm. Dev. Specialist I (PT)	0.00	0.00	0.50	0.50
Program Assistant	0.00	0.00	0.50	0.50
Total Comm. Dev. / Housing:	**2.33**	**2.42**	**3.16**	**3.16**
Department: Police Department				
Senior Office Assistant (PT)	0.00	0.00	0.00	0.25
Total Police Department	**0.00**	**0.00**	**0.00**	**0.25**
Department: Emergency Preparedness				
Emergency Services Officer	0.00	0.00	0.00	0.40
Senior Office Assistant (PT)	0.00	0.00	0.00	0.25
Total Emergency Preparedness	**0.00**	**0.00**	**0.00**	**0.65**

*Authorized but not funded

Town of Apple Valley

4 Year Personnel Summary				
Job Classification	FY 12-13 Actual FTE's	FY 13-14 Actual FTE's	FY 14-15 Actual FTE's	FY 15-16 Adopted FTE's
Department: Recreation / Maintenance				
Senior Maintenance Worker	0.00	0.00	0.4800	0.4800
Maintenance Woker II	0.00	0.00	0.6800	0.6800
Maintenance Worker I	0.00	0.00	0.6700	0.6700
Custodian	0.00	0.00	1.0000	1.0000
Custodian (PT)	0.00	0.00	0.3953	0.5568
Total Recreation / Maintenance:	**0.00**	**0.00**	**3.2253**	**3.3868**
Department: Recreation / Recreation				
Parks & Recreation Manager	0.85	0.78	0.7800	0.7800
Marketing and Public Affairs Officer	0.06	0.05	0.0500	0.0500
Emergency Services Officer	0.00	0.00	0.0000	0.6000
Public Relations Specialist	0.08	0.06	0.0600	0.0600
Event Coordinator	0.67	0.67	0.6700	0.6700
Recreation Supervisor	2.00	2.00	2.0000	1.0000
Recreation Coordinator	1.00	1.00	1.0000	1.0000
Recreation Coordinator (PT)	0.00	0.50	0.5000	0.5000
Administrative Secretary	0.96	0.91	0.9100	0.9100
Senior Office Assistant	1.00	2.00	2.0000	1.0000
Office Assistant	1.00	0.00	0.0000	1.0000
Office Assistant (PT)	0.60	0.60	0.8400	0.0000
Event Assistant (PT)	1.00	1.00	1.0000	1.0000
Recreation Assistant (PT)	0.48	0.00	0.6000	0.6000
Swim Coach (PT)	0.00	0.50	0.5000	0.0000
Senior Lifeguard (PT)	0.34	0.51	0.5100	0.5100
Lifeguard (Various PT)	4.66	4.00	4.0000	4.0000
Recreation Leader II (PT)	4.59	0.494	0.4962	0.4514
Recreation Leader I (PT)	2.95	1.22	0.7439	0.4400
Commissioner	1.25	1.25	1.2500	1.2500
Total Recreation / Recreation:	**23.49**	**17.544**	**17.9101**	**15.8214**
Department: Parks & Recreation / Facilities				
Parks & Recreation Manager	0.15	0.22	0.2200	0.2200
Public Works Supervisor	0.00	0.00	0.0252	0.0252
Grounds Supervisor	0.03	0.03	0.0000	0.0000
Administrative Secretary	0.04	0.09	0.0900	0.0900
Senior Maintenance Worker	0.50	0.50	0.5000	0.5000
Maintenance Worker II	0.32	0.32	0.3200	0.3200
Maintenance Worker I	0.32	0.32	0.3200	0.3200
Grounds Maintenance Worker III	0.05	0.05	0.0769	0.0769
Grounds Services Worker II	0.29	0.29	0.3269	0.3269
Custodian	3.00	3.00	3.0000	3.0000
Custodian (PT)	0.65	0.97	0.9748	1.2050
Maintenance Aide (PT)	0.80	0.00	0.0000	0.0000
Grounds Services Aide (PT)	0.32	0.29	0.2853	0.3244
Total Recreation / Facilities:	**6.47**	**6.07**	**6.1391**	**6.4084**
Department: Recreation / Golf Course				
Senior Maintenance Worker	0.02	0.02	0.02	0.02
Maintenance Worker I	0.01	0.01	0.01	0.01
Total Recreation / Golf Course:	**0.03**	**0.03**	**0.03**	**0.03**
Department: Information Systems				
Information Systems Supervisor	1.00	1.00	1.00	0.00
Information Systems Specialist	1.00	1.00	1.00	0.00
Information Systems Technician	1.00	1.00	1.00	0.00
Total Information Systems:	**3.00**	**3.00**	**3.00**	**0.00**
Totals	**129.05**	**124.48**	**127.8102**	**124.3782**

*Authorized but not funded

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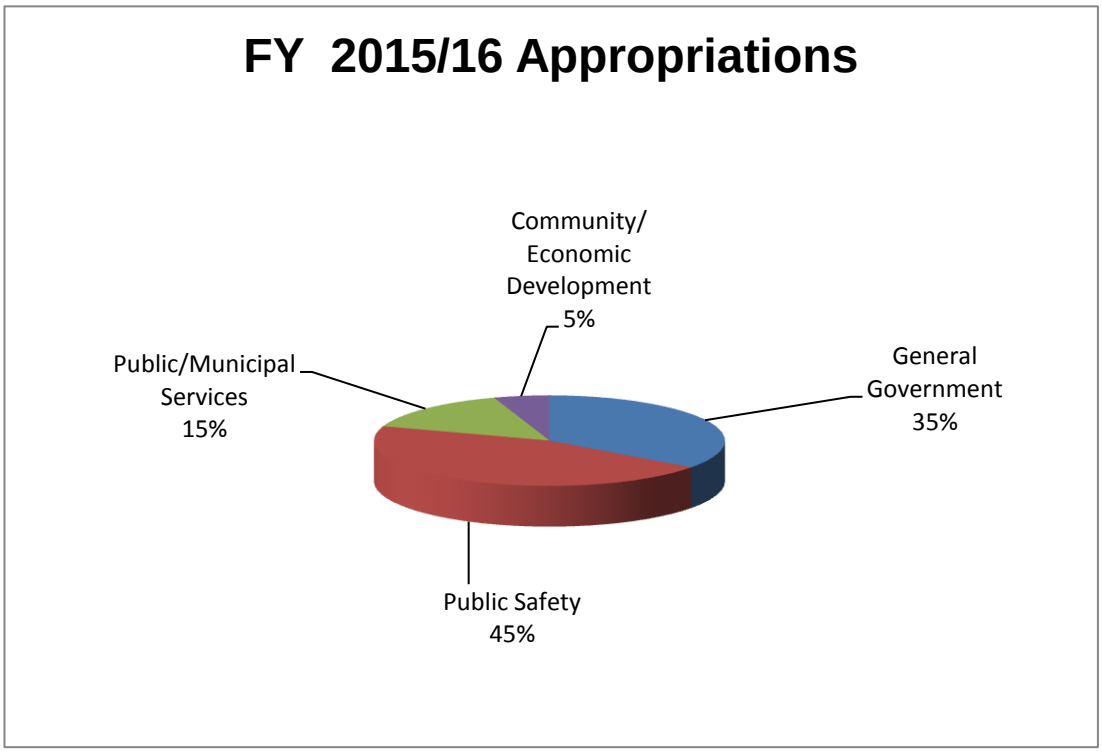
Town of Apple Valley

Town of Apple Valley - Appropriations

Fiscal Year 2015/16 - Summary of General Fund

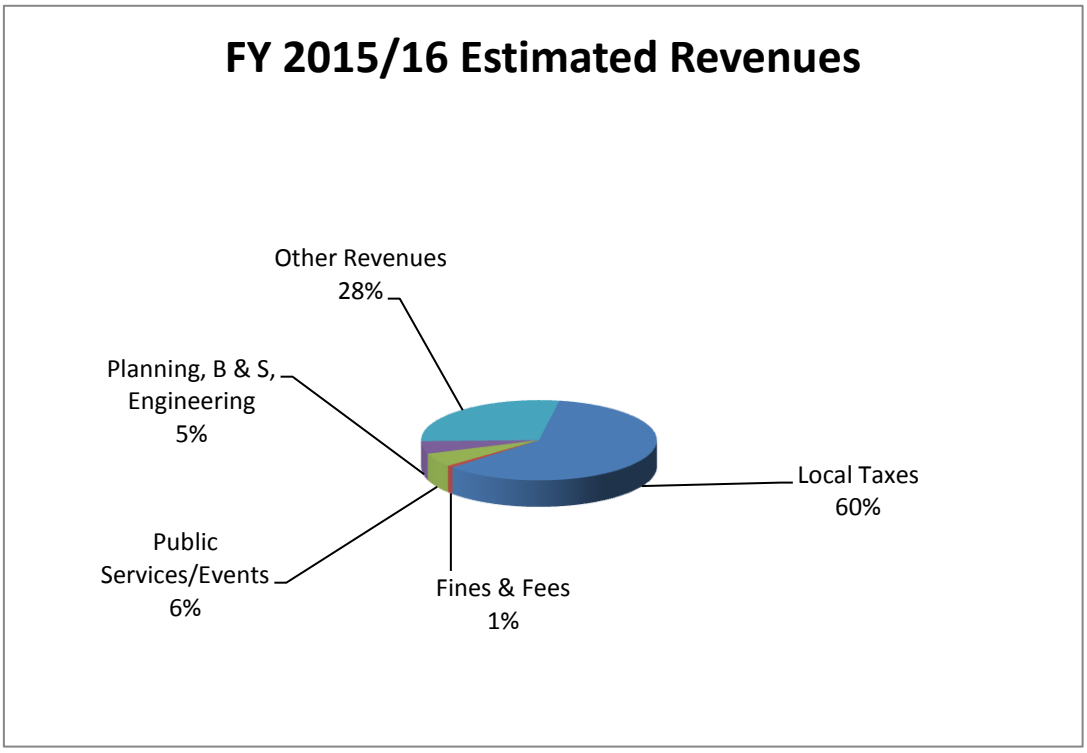
FUNDS	Appropriations
General Government	$9,849,202
Public Safety	12,669,486
Public/Municipal Services	4,142,477
Community/Economic Development	1,441,379
Total Expenditures	$28,102,544



Town of Apple Valley - Budgeted Revenues

Fiscal Year 2015/16- Summary of General Fund

SOURCE	REVENUES
Local Taxes	17,084,800
Fines & Fees	251,000
Public Services/Events	1,560,300
Planning, B & S, Engineering	1,437,200
Other Revenues	7,980,696
Total Revenues	28,313,996



GENERAL FUND REVENUE							
Code	Revenue Classification	Actual Revenue 2012-13	Actual Revenue 2013-14	Amended Budget 2014-15	Estimated Revenue 2014-15	% of Revenue Received	Adopted Budget 2015-16
	LOCAL TAXES						
4020	Property Tax	2,810,338	3,467,996	2,402,600	2,402,600	100.0%	2,650,000
4025	Property Tax (Sales Tax Backfill)	1,383,032	1,275,364	1,564,300	1,564,300	100.0%	664,000
4030	Property Tax (VLF Backfill)	5,100,276	5,227,993	5,500,800	5,500,800	100.0%	5,665,800
4055	Sales & Use Tax	3,804,832	4,122,097	4,311,300	4,311,300	100.0%	5,321,000
4085	Franchise Taxes	1,816,243	1,873,521	2,072,000	2,072,000	100.0%	2,073,000
4095	Transient Occupancy Tax	7,152	7,742	8,000	8,000	100.0%	8,000
4110	Motor Vehicle In-Lieu	36,036	29,883	30,000	30,000	100.0%	30,000
4134	Tax increment/Pass through	299,387	328,726	180,000	350,000	194.4%	350,000
4142	Business License Fees	177,210	180,564	152,000	152,000	100.0%	153,000
4142-5	CASp-SB1186	928	1,782	-	-		-
4176	Property Transfer Tax	166,272	192,968	150,000	170,000	113.3%	170,000
	Subtotal - Local Taxes	15,601,706	16,708,635	16,371,000	16,561,000	106.1%	17,084,800
	FINES & FEES & PUBLIC SAFETY CONTRIBUTIONS						
4355	Police Fines & Forfeitures	108,682	104,634	78,400	78,400	100.0%	80,000
4365	Police Reports & Charges	1,884	2,493	5,000	3,500	70.0%	4,000
4377	Tow Release	66,950	35,823	50,000	50,000	100.0%	55,000
6925	OTS Sobriety Check Point	44,914	(7,114)	-			-
6927	Police Grants	106,663	200,574	112,000	112,000	100.0%	112,000
	Subtotal - Fines & Fees	329,093	336,410	245,400	243,900	74.1%	251,000
	PUBLIC SERVICES						
4145	Debris Recycling	4,500	3,500	2,600	2,600	100.0%	2,600
4160	Microfilming	5,200	6,004	5,200	5,200	100.0%	5,200
4410	Animal Control Citation Fines	55,950	59,992	91,000	91,000	100.0%	91,000
4420	Animal Control Permits	2,782	2,597	1,600	1,600	100.0%	1,600
4430	Animal Licenses	238,435	244,977	245,000	245,000	100.0%	312,000
4430-5	Animal Licenses - County	11,412	20,049	-	21,000		-
4435-5	Animal Services Sheltering - County	130,465	258,924	400,000	400,000	100.0%	408,000
4440	Field P/U Apprehension	10,124	8,929	10,400	10,400	100.0%	10,400
4450	Field P/U Release	5,916	4,783	4,200	6,400	152.4%	6,400
4450-5	Field P/U Release - County	4,890	10,673	-	8,000		8,000
4460	Impound Boarding Fees	18,361	14,048	13,500	13,500	100.0%	13,500
4460-5	Impound Boarding Fees - County	-	2,716	-	1,900		-
4465	Lien Fees	1,188	1,166	1,000	1,000	100.0%	1,000
4470	Miscellaneous AC	21,463	28,270	52,100	52,100	100.0%	52,100
4470-5	Miscellaneous - County	21	261	-	-		-
4480	Owner Turn in @ Shelter	19,137	16,723	18,700	10,000	53.5%	20,000
4480-5	Owner Turn in @ Shelter - County	5,091	11,331	-	10,000		-
4490	Pet Adoptions	88,609	114,170	89,500	89,500	100.0%	89,500
4500	Quarantine Fees	3,413	2,565	2,600	2,600	100.0%	2,600
4510	Rabies Vaccination	9,563	11,758	14,800	14,800	100.0%	14,800
4517	Shelter Cap. Impr. County Payment	35,000	-	-	-		-
4520	Shelter Donations	490	743	-	1,500		-
4530	Over/Short	23	(9)	-	-		-
4540	Spay and Neuter Deposit	4,112	4,100	4,400	4,400	100.0%	4,400
4550	State Mandated Fees AC	7,147	6,985	7,200	7,200	100.0%	7,200
5580	Short/Over Recreation	(191)	(9)	-	-		-
6050	Code Enforcement Fines	276,066	216,535	330,000	330,000	100.0%	330,000
6070	Property Maint Inspections	111,861	94,412	129,000	129,000	100.0%	120,000
6168	Right-of-Way Permits	48,622	64,411	52,000	52,000	100.0%	60,000
	Total - Public Services	1,119,649	1,210,604	1,474,800	1,510,700	134.9%	1,560,300
	BUILDING AND SAFETY						
6108	Building Permits	240,037	394,181	365,000	365,000	100.0%	365,000
6111	COO Fees	-	25,392	-	-		-
6114	CSA	2,225	-	-	-		-
6120	Electrical	84,048	323,538	225,000	225,000	100.0%	225,000
6122	Extension Request	843	(74)	-	-		-
6130	Grading	3,784	13,647	10,000	10,000	100.0%	10,000
6134	Inspections (Other)	10,113	19,758	15,000	15,000	100.0%	15,000
6148	Mechanical	20,554	53,593	35,000	35,000	100.0%	35,000
6152	Misc Revenue - Building & Safety	10,057	152,869	134,000	134,000	100.0%	140,000

GENERAL FUND REVENUE							
Code	Revenue Classification	Actual Revenue 2012-13	Actual Revenue 2013-14	Amended Budget 2014-15	Estimated Revenue 2014-15	% of Revenue Received	Adopted Budget 2015-16
6158	Plan Check	106,468	290,800	275,000	275,000	100.0%	275,000
6162	Plumbing	30,777	43,459	28,000	30,000	107.1%	36,000
6163	Pre-Application	-	2,572	-	-		-
6169	SB 1473	155	373	-	-		-
6174	SMI Tax	160	337	-	-		-
	Total - Building & Safety	509,221	1,320,445	1,087,000	1,089,000	213.9%	1,101,000
	PLANNING AND ZONING						
6104	Appeals	-	402	500	-		-
6110	Certificate of Compliance	2,346	3,328	2,500	-		-
6112	Copies and Reproduction	3,110	2,294	2,500	2,500	100.0%	2,500
6118	Development Permit	8,366	6,864	10,000	14,000	140.0%	15,000
6128	General Plan Amendment	-	18,067	18,000	-		-
6132	Home Occupation Permit	7,095	8,820	6,000	6,000	100.0%	6,000
6142	Lot Line Adjustment	589	1,254	2,000	-		-
6144	Lot Merger	1,168	1,838	2,000	-		-
6150	Minor Sub-divisions	42	-	-	-		-
6156	Miscellaneous Revenue - Planning	13,657	6,094	8,000	8,000	100.0%	9,000
6165	Open Space	88	228	-	-		-
6170	Sign Permit	1,426	6,607	5,500	5,500	100.0%	5,500
6172	Site Plan Review	35,048	93,300	80,000	80,000	100.0%	80,000
6176	Special Events	1,225	6,741	2,000	4,300	215.0%	4,500
6178	Specific Plan	5,072	5,170	5,100	6,100	119.6%	6,000
6180	Tentative Parcel Map	-	(69)	3,000	13,500	450.0%	13,500
6182	Tentative Tract Map	(72)	32,564	33,000	-		-
6192	Use Permit	28,935	38,913	32,000	32,000	100.0%	32,000
6195	Variance (Deviations)	359	4,056	4,000	6,600	165.0%	6,700
	Total - Planning Fees	108,455	236,471	216,100	178,500	164.6%	180,700
	ENGINEERING						
6138	Landscape Review	-	587	-	-		-
6154	Miscellaneous -Engineering	380	270	300	500	100.0%	500
6160	Plan Check	20,207	112,617	110,000	110,000	100.0%	135,000
6188	Transportation Permits	2,421	(33,738)	3,000	21,000	867.4%	20,000
	Total - Engineering	23,007	79,736	113,300	131,500	571.6%	155,500
	Sub Total - Community Development	640,683	1,636,651	1,416,400	1,399,000	218.4%	1,437,200
	OTHER REVENUES						
4165	Miscellaneous Penalties or Fines	1,357	861	1,000	1,000	100.0%	1,000
4168	Notary Fees	80	240	-	150		150
4170	Other Revenue Sources	3,939	12,541	15,000	1,400	9.3%	25,000
4172	Passport Fees	22,938	28,425	20,000	20,000	100.0%	20,000
4181	Refunds, Reimbursements	110,789	814,171	160,002	160,000	100.0%	160,000
4183	Gain/Loss on Disposal of Fixed Assets	-	349,865	-	-		-
4183-7500	SCE Incentive Payments	23,172	22,724	14,000	14,000	100.0%	15,000
4184	Short/Over	-	249	-	-		-
4185	State Mandated Reimbursements	55,846	35,065	36,000	13,000	36.1%	36,000
4255	Interest Earnings	-	33,874	110,000	110,000	100.0%	112,000
4352	Booking Fees	80	-	600	1,600	2000.0%	1,000
4370	Restitution	6,522	1,723	1,000	1,000	100.0%	1,000
5700	Rentals	15,584	48,240	42,000	42,000	100.0%	42,000
6808	EMPG Grant	17,080	18,192	8,500	8,500	100.0%	19,644
6996	Town Store Sales	559	688	2,000	800	40.0%	2,000
6999	Transfer In - Street Maint. Fund 2010	761,203	879,532	974,024	974,024	100.0%	1,075,087
6999	Transfer In - Parks & Rec. Fund 2510	343,300	391,170	422,924	422,924	100.0%	455,148
6999	Transfer In - Wastewater Fund 5010	1,668,583	1,563,943	1,707,400	1,707,400	100.0%	1,896,510
6999	Transfer In - Solid Waste Fund 5510	1,584,416	1,797,996	1,935,959	1,935,959	100.0%	2,112,257
6999	Transfer In - 5510 Franchise Fee	470,878	690,504	1,670,900	1,670,900	100.0%	2,006,900
	Subtotal - Other Revenues	5,086,326	6,690,003	7,121,309	7,084,657	139.3%	7,980,696
TOTAL - GENERAL FUND REVENUES		22,777,457	26,582,303	26,628,909	26,799,257	117.7%	28,313,996

SALES & USE TAX

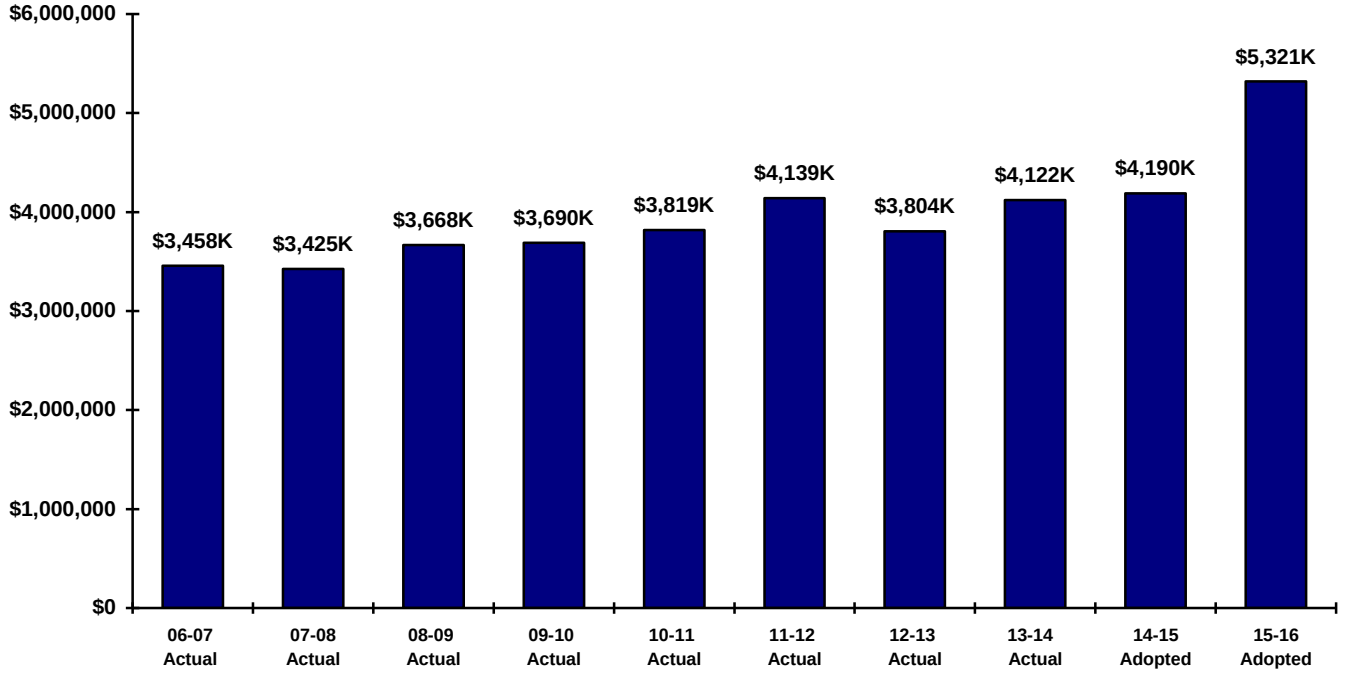
Sales Tax is imposed on retailers selling tangible personal property in California. The Use Tax is imposed on the user of a product purchased out-of-state and delivered for use in California. The Sales & Use Tax rate for San Bernardino County is 8.00% and is broken down as follows:

State General Fund	5.00%
State Education Protection Account	0.25%
City/County Local Tax	1.00%
Countywide Transportation Tax	0.25%
County Mental Health	0.50%
Public Safety Augmentation Fund (Prop 172)	0.50%
County Transactions Tax (Measure I)	0.50%
Total Rate	8.00%

Sales & Use Tax represents a significant revenue source for Apple Valley and is estimated at $5.3 million or 18.79% of the total General Fund revenues estimated for FY 15-16. This amount represents an increase of $1,009,700 from the revised estimate in the FY 14-15 budget. This change in revenue is directly attributed to a continued increase in sales activity. The Town has been experiencing consistent increases in Sales Tax revenues over the past three years, starting in the quarter-ended June, 2009 when the recession ended. The Town is anticipating continued “slow, low growth” with respect to revenues typically affected by the regional/national economy such as the Sales & Use Tax.

Also, in addition to the $5.3 million sales tax estimate, the Town receives a $664,000 sales tax backfill payment from the State in the form of property taxes (accounted for as Sales Tax In-Lieu). This backfill from the State is the result of the “triple flip”, which was approved by the voters in 2004 under Proposition 57 to finance the State’s Fiscal Recovery Bonds. Under this Proposition, the State took one fourth of the local agencies’ sales tax and backfilled it with a like amount in property taxes from the Educational Revenue Augmentation Fund (ERAF). The State estimates the “triple flip” to continue through June 30, 2015 with a final “true-up” payment made in March, 2016.

The State Board of Equalization administers the sales tax and remits to local governments: 30% for the first month of each quarter, another 30% the following month, and 40% at the end of the quarter with a “clean-up” payment. The “triple flip” portion is remitted only twice a year, in January and May. Apple Valley’s sales tax base remains strong with significant diversity across all business types.

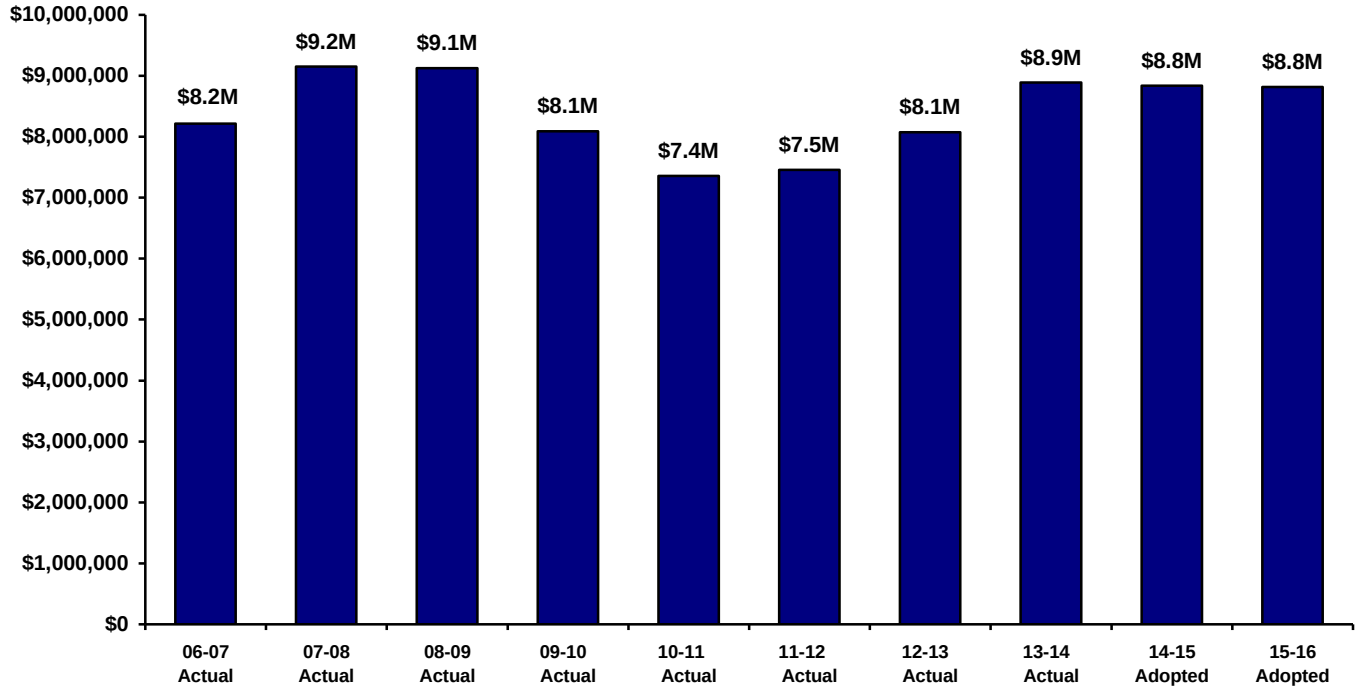


PROPERTY TAX

Property Tax is imposed on real property (land and permanently attached improvements such as buildings) and tangible personal property (movable property) located within the State, based on the property value rather than on a fixed amount or benefit. Properties are distinguished as secured and unsecured (property for which the value of the lien is not sufficient to assure payment of the tax). Article XIIIA of the State Constitution limits the real property tax rate to 1% of the property's assessed value plus rates imposed to fund indebtedness approved by the voters. The Town of Apple Valley's share of the 1% is equivalent to approximately 13 cents for every $1.00 collected by the County for property taxes. With the passage of Prop 13 in 1978, assessed valuations are limited to a 2% CPI increase each year when the CPI index exceeds 2%.

The Town of Apple Valley's property tax base is made up of commercial, residential and industrial properties. Many residential homes were built during the 1990's and 2000's, and include a large portion of long time residents. Because of this dynamic and the Prop 13 restriction to assessed values, the assessed value of many properties is still far less than market value. Over the last few years as market values have declined, the Town has benefited from positive Prop 13 CPI adjustment factors (Prop. 8 Recoveries) to properties where the taxable value was still lower than the Prop. 13 limit. These positive adjustments have offset some of the reductions to properties previously assessed higher than the current market value. During FY 11-12, the CPI adjustment factor was a negative .0237%. This was the first time since Prop 13 was enacted (35 years ago) where the CPI adjustment factor was negative. For the current fiscal year, the CPI adjustment factor is a positive 2.349%. Based upon discussions with the County Assessor's Office, the CPI adjustment factor for FY 15-16 is expected to be positive and may exceed 3% when Prop. 8 recoveries are included.

For FY 15-16, estimated revenue from Property Taxes is $8.8 million, which represents 31.14% of the total General Fund revenue. This estimate is an increase of $392,400 or 4.66% over the revised revenue estimate in FY 14-15. Because the CPI adjustment factor is not known but expected to be approximately 3%, the Town is expecting only a slight increase in property tax revenues. Included in the estimates are Secured Property Tax, Unsecured Taxes, Supplemental Taxes, Homeowner's Exemption ($7,000 of assessed value is exempt from property tax, which is made up by State subvention), Delinquent Taxes, and Property Transfer Tax (assessed at 55 cents for every $500 of market value at the time of transfer – half of this amount or 27.5 cents goes to the County).



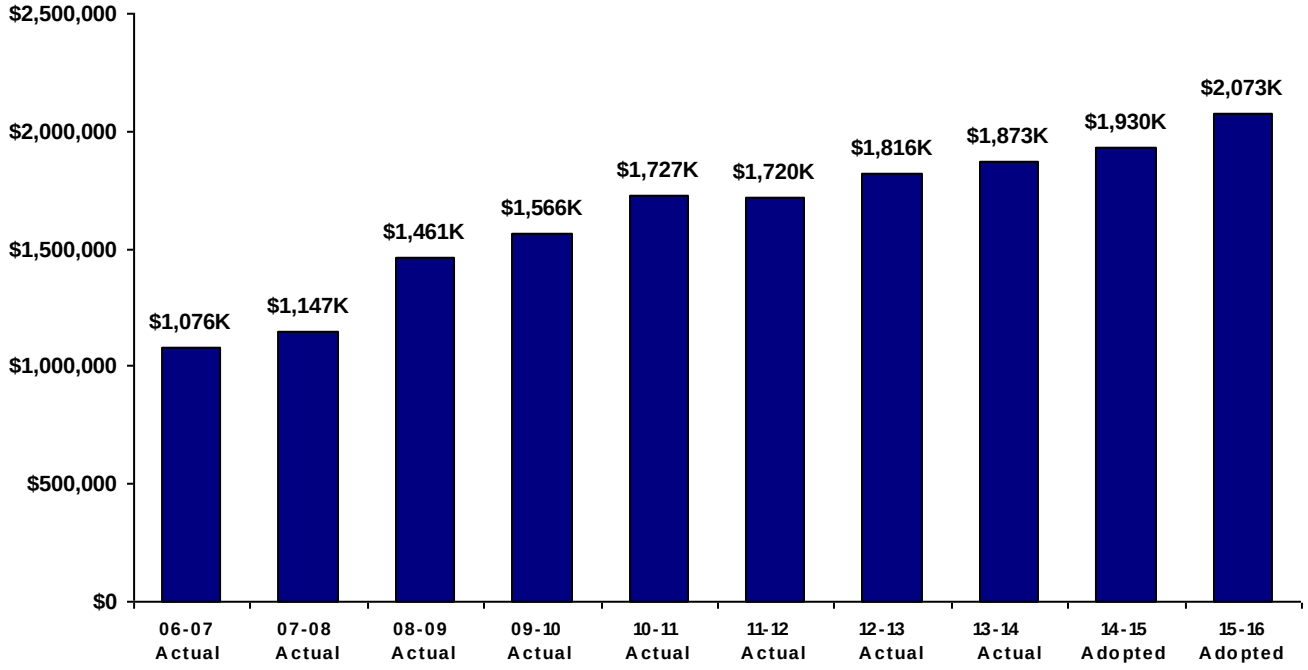
FRANCHISE FEES

The Town grants a franchise to utility companies for the use of Town streets and rights-of-way. Currently, the Town collects electric franchise fees from Southern California Edison, gas franchise fees from Southwest Gas Company, and water franchise fees from Golden State Water and Apple Valley Ranchos at the rate of 2% of gross receipts arising from use, operation or possession of the franchise; and, cable franchise fees from Charter and Verizon at the rate of 5% of receipts, net of bad debt. The electric, gas and water franchise fees are paid annually while the cable franchise fees are paid on a quarterly basis. By authority of the Public Utility Commission (PUC), electric, gas and water franchise fees are limited to 2% and cable franchise fees are limited to 5% of gross receipts. Any growth in franchise revenues would be as a result of utility rate increases imposed by the electric, gas, water and cable companies.

On August 15, 1989, the Town Council adopted Ordinance number 34 (subsequently amended by Ordinance number 128 adopted November 9, 1993) to implement Solid Waste Regulations and contract fees to be effective upon adoption. The Town has established contract franchise fees of 18% pursuant to its adopted agreement with its waste hauler. This contract fees increased from 6% to 18% in August, 2014.

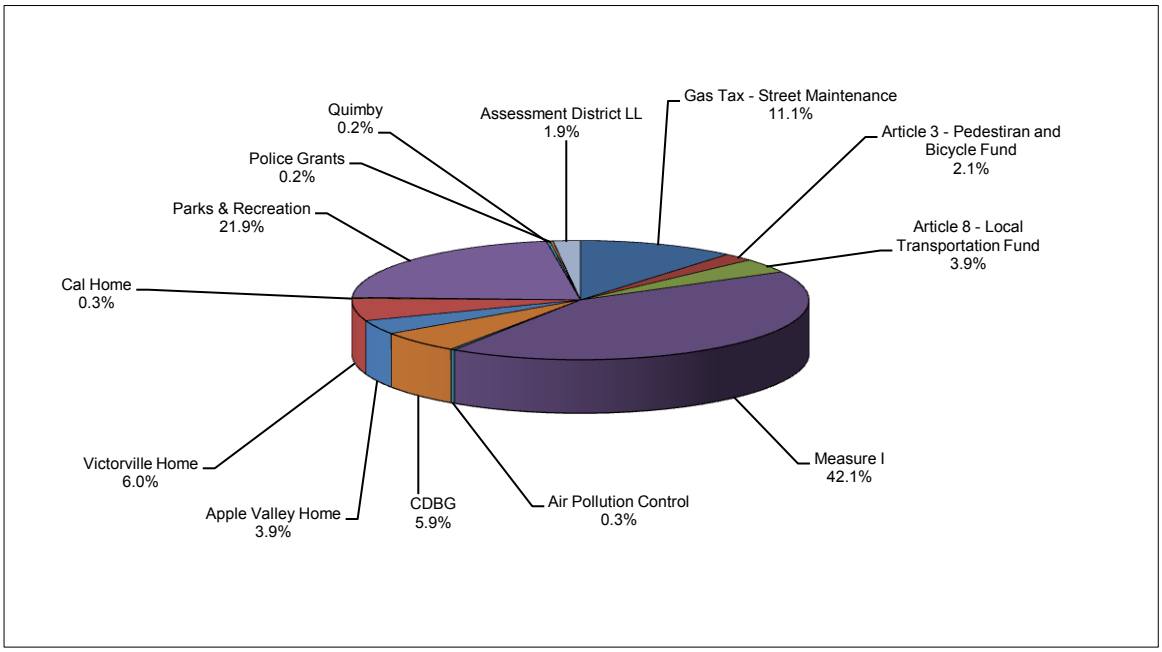
For FY 15-16, estimated revenue from all Franchise Fees amounted to $2.1 million, which represents 7.3% of the total General Fund revenue. This total amounts to a slight increase of $1,000 from the revised prior fiscal year revenue. Except for the increase in the franchise fee rate with the Town's waste hauler during the 2014-15 fiscal, this source of revenue has essentially remained flat for the past four years.

The Town currently does not collect or receive any revenue from a PEG (Public, Education and Government) fee that would be paid by the cable franchisees. These fees, when collected, are intended to fund programming to help inform or educate the public regarding municipal operations and would also help support the operating costs for any cable television programming or public access programming services provided by the Town.



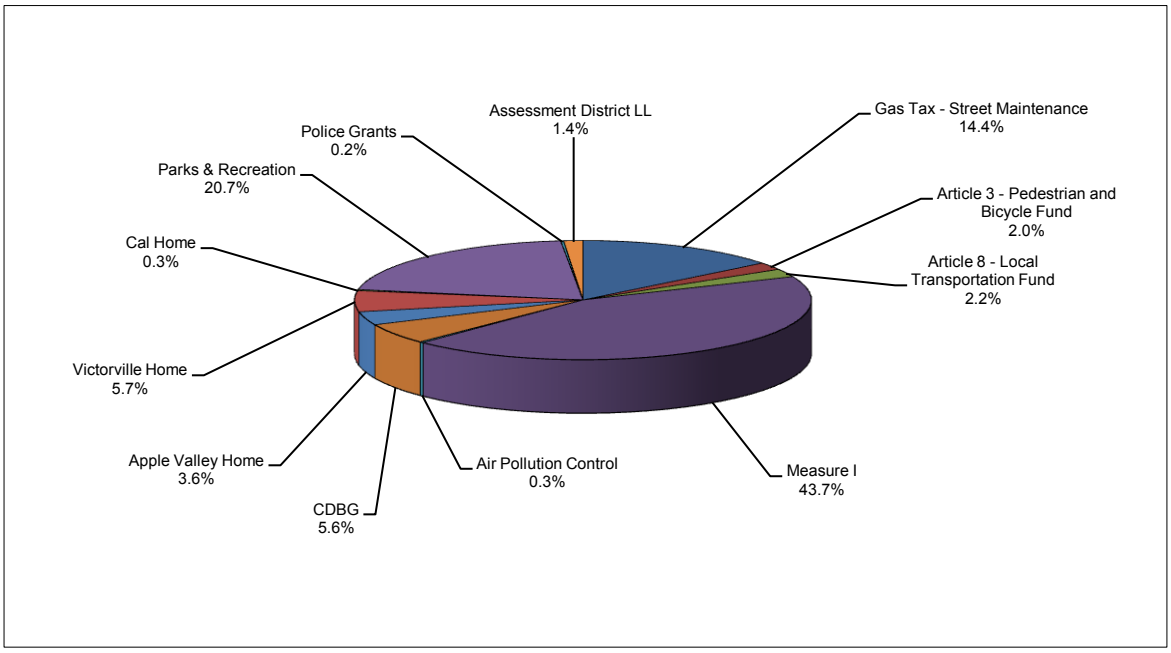
2015/16 Special Revenue Funds Revenue

Gas Tax - Street Maintenance	$1,850,610
Article 3 - Pedestiran and Bicycle Fund	$355,700
Article 8 - Local Transportation Fund	650,000
Measure I	7,006,735
Air Pollution Control	47,450
CDBG	984,122
Apple Valley Home	643,511
Victorville Home	1,006,365
Cal Home	50,000
Parks & Recreation	3,647,924
Quimby	40,200
Police Grants	34,459
Assessment District LL	322,000
Total-Special Rev Funds Revenue	$16,639,076



2015/16 Special Revenue Funds Expenditures

Gas Tax - Street Maintenance	$2,537,414
Article 3 - Pedestrian and Bicycle Fund	$355,700
Article 8 - Local Transportation Fund	390,000
Measure I	7,718,130
Air Pollution Control	47,260
CDBG	984,122
Apple Valley Home	643,511
Victorville Home	1,006,365
Cal Home	50,000
Parks & Recreation	3,647,924
Police Grants	34,459
Assessment District LL	240,000
Total-Special Rev Funds Expenditures	$17,654,885



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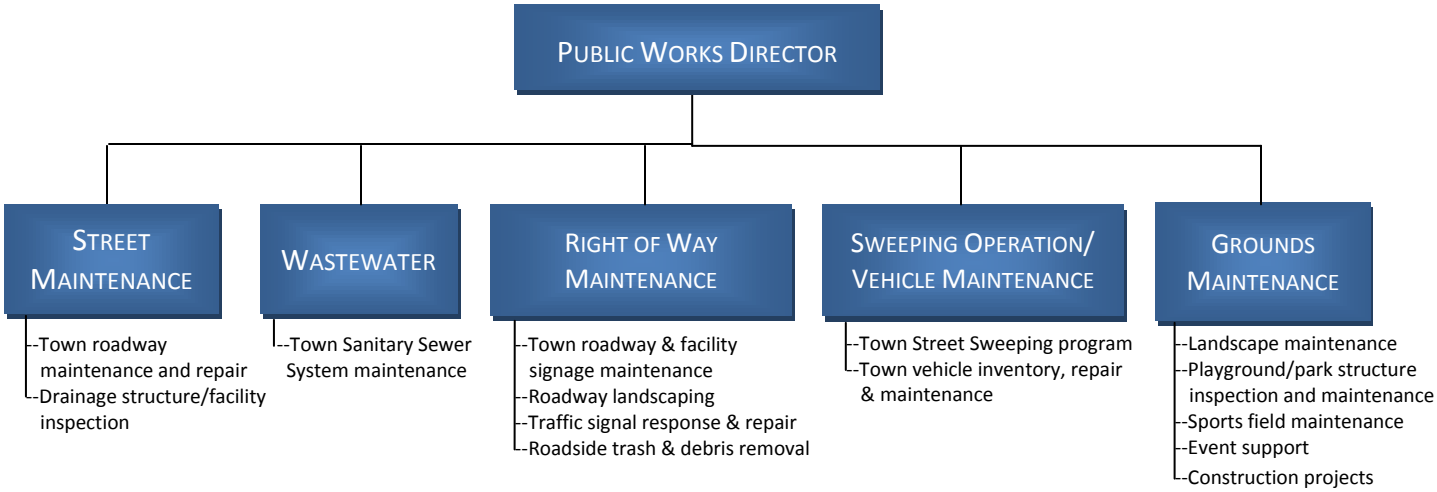
Town of Apple Valley

PUBLIC WORKS



DEPARTMENT DESCRIPTION

The Public Works Department is comprised of three separate funding programs, the Street Maintenance Fund, the Wastewater Enterprise Fund, and the Parks & Recreation Fund.

The Street Maintenance Funds are used for the ongoing street maintenance obligation of roadway repair, striping, signing, sweeping, landscaping and signal system maintenance. Roadway improvements consisting of pavement slurry seals, overlays and total reconstruction are also funded based on the Town's Pavement Management System. Funds are allocated to reflect new traffic loads and patterns resultant from various projects, new school sites and a contingency funding for flood or other emergency damage or repairs. Funds are also allocated in order to comply with the Federal American Disability Act and National Pollution Detection and Elimination System requirements.

The Wastewater Enterprise Funds are used for the ongoing obligation to provide and maintain wastewater collection and transmission systems, perform and provide feasibility studies and design engineering tasks necessary to determine how an area may be best served by a wastewater system, and conform with the Town's Sanitary Sewer Management Plan as mandated by the California State Water Resources Control Board.

The Parks & Recreation Funds are used for the ongoing responsibility for all landscaping, turf management and sports field maintenance in the Town's 12 parks and 139 acres of developed land, including playground and recreational use areas.

Besides the department Administration, the Public Works Department is comprised of 5 divisions as follows; Wastewater Division, Street Maintenance Division, Right-Of-Way Maintenance Division, Sweeping Operation/Vehicle Maintenance Division, and Grounds Maintenance Division.

DIVISION/MAJOR PROGRAM DESCRIPTIONS

Administration: Directs all facets of operations, sets priorities, and assigns resources. It is responsible for evaluating services, interpreting policies, developing comprehensive programs tailored to community needs, recommending and prioritizing projects based on anticipated demands, and performing long range planning and strategic programming of projects. Administration represents the Town on various boards and provides legislative representation as required.

Wastewater: Responsible for the maintenance and operation of the Town's collection and transmission systems, including 145 miles of pipeline, 3,059 manhole structures, 269 clean-out structures, and 9 pumping/lift stations. The systems serve approximately 11,000 Town customers (residential, commercial and industrial) generating an average daily flow of approximately 1.7 million gallons.

Street Maintenance: Responsible for the maintenance and repair of all Town paved/improved and some unpaved roads. The division performs various types of pavement preservation and rehabilitation work, sidewalk repair and replacement, local drainage structure/facility inspection and cleaning, traffic signal system response and repair, roadway marking maintenance and replacement, and also provide emergency response to roadway clearing or closing/diverting.

Right-Of-Way: Responsible for the maintenance and repair of Town roadway and facility signage, roadway landscaping, assessment district landscaping and drainage facilities, traffic signal system response and repair, public property graffiti abatement, public bus shelter construction, maintenance and repair, and roadside trash, debris and vegetation removal.

Sweeping Operation/Vehicle Maintenance: Responsible for sweeping over 195 lane miles to comply with the Town's NPDES permit and the Federal Clean Air Act, the maintenance, inventory and repair of all vehicles, tools and equipment of the Public Works Department, and the maintenance and repair of the Town's Pool vehicles.

Grounds Maintenance: Responsible for the maintenance, upkeep and repair of the Town's 12 parks and 139 acres of developed land. The Division is also responsible for event support for many of the various departments within the Town organization.

2015-16 PROGRAMMATIC CHANGES

WASTEWATER ENTERPRISE FUND: The FY15-16 budget includes capital fund expenditures to make necessary improvements. Specifically-

- $100,000 Manhole Rehabilitation, Various Locations, year #3 of a 7-year CIP project plan
- $4,000 Vehicle Repair Lift Purchase ($12,000 evenly shared between the Street Fund and Parks & Recreation Fund)
- $18,000 Replacement/Repair Parts for 3AD System/Pumping Station

STREET MAINTENANCE FUND: The FY15-16 budget includes capital fund expenditures to make necessary improvements. Specifically-

-$ 4,000 Vehicle Repair Lift Purchase ($12,000 evenly shared between the Wastewater Fund and Parks & Recreation Fund)

The FY15-16 budget reflects no changes in staffing levels within the Public Works Department.

PARKS & RECREATION FUND: FY15-16 Programmatic Changes for this fund are described within the Parks & Recreation Fund portion of this Budget.

2014-15 HIGHLIGHTS

- Continuation of Sewer Manhole Rehabilitation Project (Year 2 of 7)
- Wet-well bypassing and cleaning at all 9 lift stations
- Recorded 0 sanitary sewer overflows
- 10.30 miles of sewer mainline cleaned (sewer cleaning vehicle was damaged in a traffic accident during the year)
- 5.80 miles of sewer mainline video inspected
- 3 roadway sectionals removed/replaced
- 76 local drainage structures inspected/cleaned
- 12 sections of roadway sidewalk repaired/replaced
- 4,560LF of roadway marking lanelines replaced/installed
- 85 roadway marking legends replaced/installed
- 44 street name signs replaced/installed
- 68 roadway signs replaced/installed
- Re-roof buildings at James Woody Park
- Purchase of new shared-use tractor/backhoe
- Purchase of a new 16’ riding mower (Grounds) and kick broom tractor (Streets)
- Purchase of a new Wastewater SCADA System

2015-16 GOALS AND OBJECTIVES

- Continuation of Sewer Manhole Rehabilitation Project (Year 3 of 7)
- Purchase of a shared-use Vehicle Repair Lift
- Purchase of replacement/repair parts for 3AD system grinder pump

Department Performance Measures – Public Works		
	Actual FY 14-15	Goal FY 15-16
Sewer mainline cleaned (miles)	10.30	30
Sewer mainline video inspected	5.80	12
Local drainage structures inspected and cleaned	76	100
Street name signs replaced	44	100
Roadway signs replaced	68	100
Roadway sections replaced	3	15
Roadway marking lanelines replaced (miles)	4,560 LF	20,000 LF
Roadway marking legends replaced	85	50

STREET MAINTENANCE FUND

TOTAL BUDGET - $ 2,502,414

This budget covers the Town's street maintenance program including street repairs, right of way maintenance, and street sweeping. Revenue comes from three major sources: Gas Taxes, Proposition 42 Traffic Congestion Relief Funds and Local Transportation Funds. These funds are restricted for street maintenance and repairs. Total expenditures in the fund are offset by a transfer in from the Local Transportation Fund. All items included in the budget reflect a continuation of a similar aggressive level of street maintenance service when compared to the previous fiscal year. Funds have been allocated to reflect new traffic loads and patterns resulting from various projects. Funds and staffing are dedicated to aiding in accomplishing the goals of Vision 2020 of adequate and well maintained infrastructure as well as maintaining a strong transportation system.

STREET MAINTENANCE FUND

TOTAL BUDGET - $ 2,537,414

STREET MAINTENANCE FUND 2010-5010							
Code	Revenue Classification	Actual Revenue 2012-13	Actual Revenue 2013-14	Amended Budget 2014-15	Estimated Revenue 2014-15	% of Revenue Received	Adopted Budget 2015-16
	BEGINNING FUND BALANCE	29,751	-	489,082	489,082		522,586
4179	Recycling Revenue	-		-	-		
4181	Refunds, Reimb, Rebates	688	274,873	-	2,800		2,500
6809-5000	Section 2103	552,272	972,853	734,866	733,099	99.8%	320,490
6810	Section 2105	304,157	474,880	337,715	432,079	127.9%	404,240
6811	Section 2106	223,308	229,309	267,621	249,154	93.1%	213,210
6812	Section 2107	498,402	508,045	414,961	589,897	142.2%	552,670
6813	Section 2107.5	7,500	7,500	7,500	7,500	100.0%	7,500
6999	Transfer In - Fund 1001	-	90,316				
6999	Transfer In - Fund 2015	351,240		350,000	350,000	100.0%	350,000
6999	Transfer In - Fund 2910	-	5,988	-			
	Total Revenues	1,937,566	2,563,764	2,112,663	2,364,529	111.9%	1,850,610
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Adopted Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
	Personnel Services						
7010	Salaries & Wages - Permanent	250,172	317,500	341,290	301,622	88.4%	363,329
7030	Overtime	3,198	6,125	15,000	5,000	33.3%	7,500
7110	Cafeteria Benefits	50,786	62,506	70,222	56,106	79.9%	69,433
7120	Deferred Comp	1,399	1,646	1,193	2,948	247.1%	3,090
7140	RHS	-	-	-	-		1,803
7150	Medicare	3,577	4,532	4,949	4,320	87.3%	5,301
7160	PERS	51,994	67,637	68,237	70,715	103.6%	88,571
	Total Personnel	361,126	459,946	500,891	440,711	88.0%	539,027
	Operations & Maintenance						
7180	Uniform cleaning and replacement	2,037	2,529	2,750	2,750	100%	2,750
7223	Disposal	1,097	1,218	1,200	1,200		1,200
7229	Education & Training	230	466	120	120	100%	400
7241	Meetings & Conferences	98	114	100	100	100%	100
7247	Membership & Dues	280	400	440	440	100%	350
7253	Mileage	-	-	50	2,280	4560%	2,300
7259	Miscellaneous	1,378	949	700	700	100%	700
7265	Office Supplies	48	81	400	400	100%	400
7277	Printing	122	74		50		100
7295	0109 Utilities Phones, Internet	5,760	5,906	5,000	5,000	100%	5,200
7295	0847 Utilities Electricity usage	127,335	113,532	110,000	110,000	100%	120,000
7295	0848 Utilities Natural gas usage	894	589	650	400	62%	500
7295	0849 Utilities Water usage	25,433	39,066	32,000	32,000	100%	33,000
7335-4951	NPDES - Compliance	42,946	77,723	150,000	153,000	102%	145,000
7336-4951	NPDES - Compliance - CAA	22,428	12,593	25,000	25,000	100%	23,000
7360	Safety	210	235	400	400	100%	400
7655	Building Maintenance	5,312	1,794	2,500	2,600	104%	5,000
7755	Grounds Maintenance	305	305	350	350	100%	350
7907	Curbs & Sidewalks	-	-				
7914	Drain Maint. & Repair	9	-	15,000	15,000	100%	15,000
7928	Paving & Sealing	57,166	45,357		18,000		-
7935	ROW Maintenance	87,597	122,969	110,000	110,000	100%	95,000
7956-0000	Signal & Lighting Maint.	64,400	57,201	90,000	65,000	72%	90,000
7956-0010	Signal & Lighting Maint. - Engineering	1,310	652		5,000		-
7963	Signing	22,155	24,044	25,000	20,000	80%	23,000
7963	Signing - Engineering	-	167				
7970	Small Tools	4,592	4,425	4,000	4,000	100%	4,000

Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Adopted Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
7977	Street Repairs	154,306	82,777	150,000	100,000	67%	125,000
7984-0000	Street Striping	33,740	14,761	35,000	35,000	100%	30,000
7984-0010	Street Striping - Engineering	247	3,204		5,000		-
7991	Street Sweeping	17,145	19,072	15,000	15,000	100%	17,000
7995-4951	Transit Services	-	-	20,000	20,000	100%	55,000
8916	Audit	738	900	1,700	1,700	100%	1,700
8940	Contracted Services	3,595	2,118	2,500	2,500	100%	1,500
8964	Engineering Contractor	68,038	59,126	70,000	70,000	100%	75,000
9013	Communications Equipment	189	-				
9026	Equipment & Radio Maintenance	4,006	2,318	4,000	4,000	100%	2,500
9052	Gasoline, Diesel, Oil	27,979	29,334	30,000	30,000	100%	34,000
9065	Leased Equipment	314	327	500	500	100%	350
9078	Safety Equipment	1,142	1,002	800	800	100%	500
9091	Vehicle Maintenance	5,722	7,874	8,000	8,000	100%	9,000
9999	Transfer - 5010	-		22,000	22,000	100%	4,000
9999	Operating Transfers	761,203	879,532	974,024	974,024	100%	1,075,087
	Total Operations & Maint	1,551,504	1,614,736	1,909,184	1,862,314	98%	1,998,387
9120	Capital Outlay	54,686		28,000	28,000		
	Total Capital Expenditures	54,686	-	28,000	28,000		-
	Total Expenditures	1,967,317	2,074,682	2,438,075	2,331,025		2,537,414
	ENDING FUND BALANCE	-	489,082	163,670	522,586	319.3%	(164,218)

Personnel Schedule	**Actual 2012-13**	**Actual 2013-14**	**Actual 2014-15**	**Adopted 2015-16**
Full Time:				
Public Works Director	0.00	0.00	0.33	0.33
Public Works Manager	0.50	0.50	0.34	0.34
Public Works Supervisor	0.50	0.50	0.00	0.00
Senior Maintenance Worker	1.00	2.00	2.00	2.00
Maintenance Worker II	0.00	0.50	1.50	1.50
Maintenance Worker I	3.00	2.00	2.00	2.00
Total FTE's:	**5.00**	**5.50**	**6.17**	**6.17**

ARTICLE 3 FUND

TOTAL BUDGET - $ 355,700

SANBAG funding of Transportation Development Act, Article 3 Pedestrial and Bicycle Program, for Bear Valley Road Bike Path Project grant of $386,370 plus $42,930 Share of cost from Measure I funds. Total project cost of $429,300.

ARTICLE 3 FUND 2013-5210							
Code	Revenue Classification	Actual Revenue 2012-13	Actual Revenue 2013-14	Amended Budget 2014-15	Estimated Revenue 2014-15	% of Revenue Received	Adopted Budget 2015-16
	BEGINNING FUND BALANCE	(15,857)	(54,066)	-	(89,997)		(104,930)
6835-0000	CalTrans Bicycle Facilities	-	-	355,700			355,700
6999-2021	Transfer In - 2021	-	8,238	-	1,659		-
	Total Revenues	-	8,238	355,700	1,659		355,700

Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
9271-0000	Bear Valley Bike Path, Phase I	38,209	44,169	355,700	16,592		355,700
	Total Expenditures	38,209	44,169	355,700	16,592		355,700
	ENDING FUND BALANCE	(54,066)	(89,997)	-	(104,930)	-	(104,930)

Note: This project was initially in 4910 Misc. Grant fund. Balances transferred to this new Article 3 fund in 2014-2015.

LOCAL TRANSPORTATION FUND

TOTAL BUDGET – $390,000

The expenditures in this budget reflect a transfer of funds to the street maintenance programs. Revenue comes from SB325/Article 8 funds which are restricted for transit or street projects/actvities. The expected fund balance at the beginning of the budget year is $1,547,449 and SB325 funds totaling $650,000 are expected to be received in fiscal year 2015-16, leaving an expected fund balance at the end of the fiscal year of $1,807,449.

LOCAL TRANSPORTATION FUND

LOCAL TRANSPORTATION FUND 2015-5210							
Code	Revenue Classification	Actual Revenue 2012-13	Actual Revenue 2013-14	Amended Budget 2014-15	Estimated Revenue 2014-15	% of Revenue Received	Adopted Budget 2015-16
	BEGINNING FUND BALANCE	79,348	392,714	1,355,149	1,355,149		1,547,449
4181-4951	CDBG Funding - Powhatan Rd Imp	-	-	66,800	66,800	100.0%	-
4181-4951	TDA Article 3 Funding-Powhatan Rd Imp	-	-	24,500	24,500	100.0%	-
4181-4951	VVTA Article 3 Match-Powhatan Rd Imp	-	-	7,000	7,000	100.0%	-
4255	Interest Earnings	-	2,039	-	3,000		-
6804	Sales Tax - SB 325	664,988	969,496	650,000	650,000	100.0%	650,000
	Total Revenues	664,988	971,535	748,300	751,300		650,000

Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
9292-4951	Bus Stop Imp.-Bear Valley and Central	-	-	-	-		35,000
9526-4951	Powhatan Road Street Improvements	-	-	214,000	209,000	97.7%	5,000
8940	Contract Services (Bike Lane Nwk Review)	-	9,100	60,000	-	0.0%	-
9860	Interest Expense	382	-	-	-		-
9999	Transfer to Street Maint. - 2010	351,240	-	350,000	350,000	100.0%	350,000
	Total Expenditures	351,622	9,100	624,000	559,000		390,000
	ENDING FUND BALANCE	392,714	1,355,149	1,479,449	1,547,449	-	1,807,449

MEASURE I FUND

LOCAL PASS-THROUGH FROM SANBAG

TOTAL BUDGET – $7,718,130

Measure I Local Pass-Through Funds will be used by the Town of Apple Valley for a variety of transportation related projects, including adding capacity to our regional arterial system, reconstruction, regular and periodic maintenance of existing roadways. These Measure I funds allocated for the Town's local street program (68%) are allocated with 50% of these roads identified specifically on our plan (categorical). The balance may be used on streets identified for reconstruction and regular maintenance chosen based on their priority within the Town's Pavement Management Program (non-categorical). Several projects are in various stages, from inception to completion, utilizing Measure I funds.

MEASURE I

LOCAL PASS-THROUGH FROM SANBAG

Capital Improvement Program-Measure I Local 2040 - Account Number 2021-5210							
Code	Revenue Classification	Actual Revenue 2012-13	Actual Revenue 2013-14	Amended Budget 2014-15	Estimated Revenue 2014-15	% of Revenue Received	Adopted Budget 2015-16
	BEGINNING FUND BALANCE	2,758,798	5,748,065	5,428,844	5,428,844		2,221,709
4181	Reimb from AVUSD (9260)	-	-	-	-		12,825
4181	Reimb from SB County (9307)	360,279	8,251	-	-		-
4055	Sales Tax - Local (35%)	1,766,528	1,799,356	1,600,000	1,600,000	100.0%	1,600,000
4255	Interest	13,500	10,026	5,000	10,000	200.0%	10,000
6816	Grants-HBP-Federal Grant	-	25,561	354,120	309,750	87.5%	664,080
6816	Grants-Sanbag TDA Article 3	-	-	283,333	283,333	100.0%	-
6816	Grants-Safe Rts2 School-St SR2S	-	-	492,000	492,000	100.0%	-
6816	Grants-Safe Rts 2 School-Fed SRTS	-	-	358,600	358,600	100.0%	-
6816	Grants-Sust.Transp. Planning	-	-	-	-		199,350
6930-9000	SANBAG Stimulus	-	-	-	-		3,597,480
6666	Transfer in - 4910		-	-	-		923,000
	Total Revenue	2,140,307	1,843,194	3,093,053	3,053,683	98.7%	7,006,735
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
	Capital Projects (Infras.)						
8940	Contract Svcs - CCParking Lot Imp	-	5,058	105,500	105,500	100.0%	-
8940	Contract Svs - Townwide Rev	-	-	43,000	43,000	100.0%	-
9248	AV Road Rehab-BV to Town Ctr	-	-	410,000	405,000	98.8%	5,000
9253	AV Road @ Tuscola Signal	-	-	-	-		380,000
9260	AV Safe Rts to School Master Plan	-	-	-			225,000
9282	Bear Valley Bridge Rehab	34,469	98,938	672,650	350,000	52.0%	1,022,650
9307	Central Road Resurface	245,884	-	-	-		-
9336-5000	D. Evans Pkwy@Waalew Rd Realign	-	4,501	100,000	100,000	100.0%	300,000
9337	Dale Evans Resurface	427,278	-	-	-		-
9350	Deep Creek Road (BV to Tussing)	-	-	310,000	310,000	100.0%	-
9390	High Desert Corridor	16,078	6,953	25,000	25,000	100.0%	25,000
9410	Hwy 18/AV Rd Int. Imprv.	-	208,693	375,000	375,000	100.0%	-
9415-5000	Hwy 18 Shoulder Med Imp (Navajo/Ctrl)	-	-	-	-		45,000
9421	John Glen Roadway Imp	-	-	20,000	20,000	100.0%	-
9423	Joshua Rd Resurfacing	341,447	-	-	-		-
9424	Kasota Road North	172,541	-	-	-		-
9440	Kiowa (VanDusen & Tussing)	-	-	24,959	24,959	100.0%	-
9442	Kiowa Rd (BV& Tussing)	12,456	-	-	-		-
9447	Mojave Riverwalk South	-	-	40,000	40,000	100.0%	923,000
9471	Navajo Rd Rehab. (BV to Hwy 18)	-	41	600,000	590,000	98.3%	10,000
9525	Paving - PMS Priorities	765,269	1,241,763	1,000,000	1,000,000	100.0%	1,000,000
9536	Ramona Road Widening	-	61,620	665,000	655,000	98.5%	10,000
9538	Rancherias Rd Resurface	48,030	27,689	800,000	800,000	100.0%	-
9546	SanBag Congestion Mgmt Plan	3,382	-	5,000	5,000	100.0%	5,000
9563	SR25 Rancho Verde Elem School	-	-	512,000	502,000	98.0%	10,000
9564	Standing Rock @ Hwy 18	-	-	150,000	-		150,000
9572	Town Wide Class II Bikeway Upgrade	-	-	45,100	45,100	100.0%	-
9589	Yucca Loma Elem-Safe Rts SRTS	-	-	373,600	363,600	97.3%	10,000
9595-5000	Yucca Loma Rd Wdng (AV Rd-Rinc.)	-	-	500,000	500,000	100.0%	-
9999-4410	Transfer out - 4410 (9595)	-	498,921	-	-		3,597,480
9999-4910	Transfer out - 4910	-	8,238	-	1,659		-
	Total Expenditures	2,066,834	2,162,415	6,776,809	6,260,818	92.4%	7,718,130
	Residual Fund Balance Transfer	2,915,794	-	-	-		-
	ENDING FUND BALANCE	5,748,065	5,428,844	1,745,088	2,221,709		1,510,314

AIR POLLUTION CONTROL

TOTAL BUDGET - $ 47,260

This fund accounts for AB 2766 revenues received from the State Department of Motor Vehicles which are subvened to the South Coast Air Quality Management District for disbursement to local agencies to implement programs that reduce air pollution from motor vehicles. The AB 2766 Subvention Program provides a funding source to meet requirements of federal and state Clean Air Acts, and for implementation of motor vehicle measures in the AQMD Air Quality Management Plan (AQMP) including support of the Victor Valley Transportation Authority (VVTA), carpooling efforts and other clean air mitigation measures. This coincides with the Vision 2020 goals of maintaining a strong transportation system as well as promoting partnerships with the community and other organizations.

Air Pollution Control 2040-5410							
Code	Revenue Classification	Actual Revenue 2012-13	Actual Revenue 2013-14	Amended Budget 2013-14	Estimated Revenue 2014-15	% of Budget Received	Adopted Budget 2015-16
3600	BEGINNING FUND BALANCE	85,695	84,573	84,172	84,172		84,362
6802-4951	Air Pollution AB2766	45,983	46,778	47,320	47,320	100.0%	47,320
4255	Interest	216	141	130	130	100.0%	130
	Total Revenue	46,198	46,919	47,450	47,450		47,450
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2013-14	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
8940-4951	Contract Services	47,320	47,320	47,320	47,260	99.9%	47,260
	Total Expenditures	47,320	47,320	47,320	47,260		47,260
	ENDING FUND BALANCE	84,573	84,172	84,302	84,362		84,552

COMMUNITY DEVELOPMENT BLOCK GRANT

TOTAL BUDGET - $ 984,122

This fund accounts for revenues received from the Department of Housing and Urban Development (HUD) which are to be expended for approved Federal Housing and Community Development Act projects. These revenues must be expended to accomplish one of the following objectives: elimination of slum or blight, benefit low and moderate income persons, or to meet certain urgent community development needs.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND 2120-4210							
Code	Revenue Classification	Actual Revenue 2012-13	Actual Revenue 2013-14	Amended Budget 2014-15	Estimated Revenue 2014-15	% of Revenue Received	Adopted Budget 2015-16
	BEGINNING FUND BALANCE	(63,674)	-	(39,700)	(39,700)		-
6827	FY 08-09 CDBG Allocation	20,679	-	-	-		-
6828	FY 09-10 CDBG Allocation	-	-	-	-		-
6829	FY 10-11 CDBG Allocation	135,868	-	-	-		1,962
6830	FY 11-12 CDBG Allocation	37,518	15,049	-	-		-
6831	FY 12-13 CDBG Allocation	565,135	71,692	19,971	15,437	77.3%	4,534
6832	FY 13-14 CDBG Allocation	-	176,021	500,883	163,714	32.7%	174,035
6833	FY 14-15 CDBG Allocation	-	-	648,339	340,103	52.5%	213,157
6834	FY 15-16 CDBG Allocation	-	-	-	-		590,434
6999	Transfer in -2110	18,785	163	-	-		-
	Total Revenues	777,984	262,925	1,169,193	519,254	44.4%	984,122
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
	Personnel Services						
7010	Salaries & Wages - Permanent	125,726	110,875	152,896	152,896	100.0%	176,755
7020	Salaries Part-Time	-	-	-	-		30,333
7110	Cafeteria Benefits	17,926	17,328	21,312	21,312	100.0%	26,057
7120	Deferred Compensation	2,457	2,441	3,041	3,041	100.0%	3,251
7140	RHS	-	-	-	-		494
7150	Medicare	1,823	1,846	2,217	2,217	100.0%	3,003
7160	PERS	26,538	27,492	28,775	28,775	100.0%	47,778
7170	Direct Housing Loan Costs	-	(33,356)	-	(48,588)		-
	Total Personnel	174,470	126,626	208,241	159,653	76.7%	287,671
7205	Advertising	162	1,349	2,000	2,000	100.0%	2,000
7229	Education & Training	952	123	1,500	1,500	100.0%	1,500
7241	Meetings & Conferences	1,211	316	1,100	1,100	100.0%	1,100
7247	Membership and Dues	125	-	125	125	100.0%	125
7253	Mileage	479	327	1,000	1,000	100.0%	1,000
7259	Misc Costs	40	-	-	-		-
7265	Office Supplies	323	229	793	793	100.0%	793
7289	Subscriptions	-	250	500	500	100.0%	500
7350	Public Information	-	184	500	500	100.0%	500
8916	Audit	-	-	1,500	1,500	100.0%	1,500
8940	Contract Services	-	-	-	-		-
8994	Unfunded Loan Costs	8,419	8,940	-	-		-
9610-2510	Transfers - 2510	-		-	-		-
	Total Operations & Maintenance	11,712	11,719	9,018	9,018	100.0%	9,018

Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
	FY 15-16 CDBG Program						
7430-0075	Apple Valley Police Protective League		-	-	-		10,000
7430-0100	Assistance League of Victor Valley		-	-	-		10,000
7430-0250	Church for Whosoever		-	-	-		4,000
7430-0300	San Bernardino County Library		-	-	-		5,169
7430-0500	Inland Fair Housing & Mediation Board - Fair Housing		-	-	-		10,000
7430-0525	Family Assistance Program		-	-	-		5,000
7430-0700	High Desert Homeless Services		-	-	-		10,000
7430-0960	James Woody Sidewalk & Accessibility		-	-	-		65,000
7430-1160	Mendel Park Basketball Ct & Exercise Equip.		-	-	-		30,000
7430-1175	Microenterprise Business Assistance Pgrm.		-	-	-		20,000
7430-1250	Moses House Ministries/Rose of Sharon		-	-	-		6,000
7430-1450	St John of God Health Care Services		-	-	-		7,000
7430-1480	Victor Valley Community Services Council		-	-	-		10,000
7430-1500	Victor Valley Domestic Violence		-	-	-		7,500
7566-0000	Residential Rehabilitation Loan Program		-	-	-		169,060
7566-0000	Rehabilitation Administration		-	-	-		80,000
7566-0000	Salaries included in Personnel above		-	-	-		(80,000)
9202-4951	AV Bus Stop Accessibility (South Hwy 18)		-	-	-		30,000
	Subtotal		-	-	-		398,729
	FY 14-15 CDBG Program						
7430-0020	AV Bus Stop Accessibility (Powhatan Road Imp)			22,000	22,000	100.0%	-
7430-0075	Apple Valley Police Protective League			10,000	10,000	100.0%	-
7430-0100	Assistance League of Victor Valley			15,000	15,000	100.0%	-
7430-0250	Church for Whosoever			4,000	4,000	100.0%	-
7430-0300	San Bernardino County Library			5,000	5,000	100.0%	-
7430-0500	Inland Fair Housing & Mediation Board - Fair Housing			13,000	13,000	100.0%	-
7430-0525	Family Assistance Program			10,000	10,000	100.0%	-
7430-0550	Feed My Sheep Ministries			4,000	4,000	100.0%	-
7430-0700	High Desert Homeless Services			18,000	18,000	100.0%	-
7430-1050	Manufactured Home Repair Prgm.			149,538	100,000	66.9%	-
7430-1175	Microenterprise Business Assistance Pgrm.			40,000	-		22,000
7430-1250	Moses House Ministries/Rose of Sharon			10,000	10,000	100.0%	-
7430-1480	Victor Valley Community Services Council			12,000	12,000	100.0%	-
7430-1500	Victor Valley Domestic Violence			10,000	10,000	100.0%	-
7565-0000	Residential Rehabilitation Loan Program			120,373	-		120,000
7565-0000	Rehabilitation Administration			99,971	28,814	28.8%	71,157
7565-0000	Salaries included in Personnel above			(99,971)	(28,814)	28.8%	(71,157)
	Subtotal			442,911	233,000	52.6%	142,000
	FY 13-14 CDBG Program						
7430-0020	AV Bus Stop Accessibility (Powhatan Road Imp)		-	19,800	19,800	100.0%	-
7430-0060	AV Golf Course Accessibility		-	25,000	25,000	100.0%	-
7430-0075	Apple Valley Police Protective League		10,000	-	-		335
7430-0100	Assistance League of Victor Valley		15,502	-	-		-
7430-0250	Church for Whosoever		5,035	-	-		133
7430-0300	San Bernardino County Library		5,167	-	-		-
7430-0500	Inland Fair Housing & Mediation Board - Fair Housing		13,000	-	-		-
7430-0550	Feed My Sheep Ministries		4,357	-	-		7,454
7430-0700	High Desert Homeless Services		15,492	-	-		10
7430-0953	James Woody Picnic Structures		3,917	121,083	121,083	100.0%	-
7430-0020	Powhatan Road Imp		-	25,000	25,000	100.0%	-
7430-1050	Manufactured Home Repair Prgm.		10,462	60,000	60,000	100.0%	-
7430-1175	Microenterprise Business Assistance Pgrm.		-	-	-		20,000
7430-1480	Victor Valley Community Services Council		10,124	-	-		211
7564-0000	Residential Rehabilitation Loan Program		6,199	180,000	60,000	33.3%	120,000
7564-0000	Rehabilitation Administration		-	70,000	44,108	63.0%	25,892
7564-0000	Salaries included in Personnel above		-	-	(44,108)		(33,827)
	Subtotal		99,254	500,883	310,883	62.1%	140,208

Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
	FY 12-13 CDBG Program						
7430-0100	Assistance League of Victor Valley	14,716	-	-	-		-
7430-0200	Catholic Charities	10,716	-	-	-		-
7430-0300	San Bernardino County Library	5,000	-	-	-		-
7430-0360	Civic Center Park Aquatic Center	37,518	12,481	-	-		-
7430-0500	Inland Fair Housing & Mediation Board - Fair	13,033	-	-	-		-
7430-0550	Feed My Sheep Ministries	8,000	-	-	-		-
7430-0700	High Desert Homeless Services	14,716	-	-	-		-
7430-1000	Inland Fair Housing & Mediation Board - Lanc	8,008	-	-	-		-
7430-1475	Thunderbird Park Improvements	53,996	-	-	-		-
7430-1480	Victor Valley Community Services Council	13,011	-	-	-		-
7430-1600	Village Neighborhood Street Improvements	306,998	-	-	-		-
7563-0000	Residential Rehabilitation Loan Program	44,990	-	-	-		4,534
7563-0000	Rehabilitation Administration	-	52,545	-	-		-
7563-0000	Salaries included in Personnel above	(26,082)	-	-	-		-
	Subtotal	504,619	65,026	-	-		4,534
	FY 11-12 CDBG Program						
7562-0000	RRLP Loans - Program Income	23,509		-	-		-
	Subtotal	23,509	-	-	-		-
	FY 10-11 CDBG Program						
7561-0000	Residential Rehabilitation Loan Program	-	-	-	-		1,962
	Subtotal	-	-	-	-		1,962
	Total Expenditures	714,310	302,625	1,161,053	479,554	41.3%	984,122
	ENDING FUND BALANCE	-	(39,700)	(31,560)	-		-

Personnel Schedule	Actual 2012-13	Actual 2013-14	Actual 2014-15	Adopted 2015-16
Full Time:				
Housing & Community Dev. Spec II	0.00	0.59	0.88	0.86
Housing & Community Dev. Spec I	1.50	0.55	1.36	1.38
Associate Planner	0.15	0.15	0.16	0.16
Sr. Planner	0.08	0.09	0.00	0.00
Administrative Secretary	0.10	0.00	0.00	0.00
Community Development Program Asst.	0.00	0.00	0.50	0.50
Total FTE's:	**1.83**	**1.38**	**2.90**	**2.90**

NSP3

TOTAL BUDGET - $0.00

This fund accounts for grant revenue received from the federal government for neighborhood stabilization program activities. NSP 3 is a 3-year grant for $1,463,014 in total. 10% of this amount or $146,301.40 may be used for administrative costs to administer the grant. The remaining amount of $1,316,712.60 is to be used for housing activities. The three years for this grant expired in 2014.

NSP3 2131-4210							
Code	Revenue Classification	Actual Revenue 2012-13	Actual Revenue 2013-14	Amended Budget 2014-15	Estimated Revenue 2014-15	% of Revenue Received	Proposed Budget 2015-16
	BEGINNING FUND BALANCE	-		-	-	-	-
6829	NSP 10/11	832,291	453,068	51,561	51,561	100.0%	-
	Total Revenues	832,291	453,068	51,561	51,561	100.0%	-
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
	Personnel Services						
7010	Salaries	37,771	61,745	-	-		-
7110	Cafeteria Benefits	5,191	3,761	-	-		-
7120	Deferred Comp	1,258	1,139	-	-		-
7150	Medicare	552	473	-	-		-
7160	PERS	7,972	7,168	-	-		-
7170	Direct Housing Loan Costs	(4,050)	(103)	-	-		-
	Total Personnel	48,694	74,182	-	-		-
	Operations & Maintenance						
7205	Advertising	206	-	-	-		-
7229	Education & Training	347	-	-	-		-
7241	Meetings & Conferences	55	-	-	-		-
7253	Mileage Exp/Allowance	1,060	(170)	-	-		-
7265	Office Supplies	97	-	-	-		-
7350	Public Information	-	-	-	-		-
8972	Legal	-	-	-	-		-
	Total Operations & Maint	1,766	(170)	-	-		-
	NSP Activities						
7520	NSP Admin - Balance/Carry Over	1,000	-	-	-		-
7521	NSP Acq./Rehab./MFR Uses	780,831	379,056	51,561	51,561	100.0%	-
7522	NSP Down Payment Assistance	-	-	-	-		-
7523	New Const./Acq./MFR Uses	-	-	-	-		-
7524	NSP Acq./Rehab/Sale/SFR Uses	-	-	-	-		-
	Total NSP Activities	781,831	379,056	51,561	51,561	100.0%	-
	Total Expenses	832,291	453,068	51,561	51,561	100.0%	-
	ENDING FUND BALANCE	-	-	-	-	-	-

Personnel Schedule	Actual 2012-13	Actual 2013-14	Actual 2014-15	Adopted 2015-16
Full Time:				
Community Development Director	0.00	0.18	0.00	0.00
Housing & Comm. Dev. Spec. II	0.00	0.15	0.00	0.00
Housing & Comm. Dev Spec. I	0.31	0.11	0.00	0.00
Total FTE's:	**0.31**	**0.44**	**0.00**	**0.00**

APPLE VALLEY HOME

TOTAL BUDGET - $ 643,511

This fund accounts for revenue received from the Department of Housing and Urban Development for assisting low and moderate income individuals to purchase homes through the Down Payment Assistance Program (DAP) and make repairs to their existing homes thru the Residential Rehab. Loan Program (RRLP).

APPLE VALLEY HOME 2320-4210							
Code	Revenue Classification	Actual Revenue 2012-13	Actual Revenue 2013-14	Amended Budget 2014-15	Estimated Revenue 2014-15	% of Budget Received	Adopted Budget 2015-16
	BEGINNING FUND BALANCE	(28,661)	(73,071)	(69,122)	(69,122)		-
6826	AV HOME 2007-08	81,447	-	-	-		-
6827	AV HOME 2008-09	43,553	-	-	-		-
6828	AV HOME 2009-10	85,338	-	-	-		104,331
6829	AV HOME 2010-11	60,378	-	-	-		14,926
6830	AV HOME 2011-12	255,858	47,361	-	37,157		7,957
6831	AV HOME 2012-13	43,794	100,234	29,968	-		36,267
6832	AV HOME 2013-14	-	57,304	169,123	68,122	40.3%	95,972
6833	AV HOME 2014-15	-	-	198,543	32,624	16.4%	172,958
6834	AV HOME 2015-16	-	-	-	-		211,100
	Total Revenues	570,369	204,899	397,634	137,903	34.7%	643,511
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Adopted Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
	Personnel Services						
7010	Salaries & Wages - Permanent	14,005	20,896	20,958	20,958	100.0%	22,459
7110	Cafeteria Benefits	2,025	4,906	2,918	2,918	100.0%	2,912
7120	Deferred Comp	280	664	419	419	100.0%	449
7140	RHS	-	-	-	-		112
7150	Medicare	203	485	304	304	100.0%	326
7160	PERS	2,956	7,200	4,355	4,355	100.0%	5,441
7170	Direct Housing Loan Costs	(2,430)	(1,315)	-	(1,000)		(950)
	Total Personnel	17,039	32,836	28,954	27,954	96.5%	30,749
	Operations & Maintenance						
7205	Advertising	138	-	-	-		-
7229	Education & Training	-	(78)	700	700	100.0%	1,000
7241	Meetings & Conferences	223	660	500	500	100.0%	500
7253	Mileage	312	1,236	400	400	100.0%	397
7259	Miscellaneous	1,643	2,325	-	-		-
7265	Office Supplies	-	171	300	300	100.0%	500
7350	Public Information	-	319	320	320	100.0%	400
8916	Audit	-	-	1,450	1,450	100.0%	1,500
	Total Operations & Maint	2,315	4,633	3,670	3,670	100.0%	4,297

Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Adopted Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
7443-0004	CHDO 2007-08	140,344	14,727	-	-		-
7444-0000	CHDO 2008-09	74,501	-	-	-		-
7444-0010	CHDO 2009-10	85,338	-	-	-		104,331
7444-0012	CHDO 2011-12	26,737	-	-	-		-
7444-0013	CHDO 2012-13	-	-	29,968	-		29,968
7444-0014	CHDO 2013-14	-	-	28,187	-		27,535
7444-0015	CHDO 2014-15	-	-	27,535	-		28,826
7444-0016	CHDO 2015-16	-	-	-	-		29,342
7464	DAP 07/08	20,825	(2,875)	-	-		-
7465	DAP 11/12		1,077	-	37,157		-
7561	RRLP 2010-11	12,379	-	-	-		14,926
7562	RRLP 2011-12	126,636	(886)	-	-		7,957
7563	RRLP 2012-13	108,663	67,285	-	-		6,299
7564	RRLP 2013-14	-	84,153	140,936	-		68,437
7565	RRLP 2014-15	-	-	137,679	-		144,132
7566	RRLP 2015-16	-	-	-	-		146,712
	Total HOME Activities	595,424	163,481	364,305	37,157	10.2%	608,465
	Total Expenditures	614,779	200,950	396,929	68,781	17.3%	643,511
	ENDING FUND BALANCE	(73,071)	(69,122)	(68,418)	-	-	-

Personnel Schedule	Actual 2012-13	Actual 2013-14	Actual 2014-15	Adopted 2015-16
Full Time:				
Housing & Comm Dev. Spec. II	0.00	0.26	0.26	0.14
Housing & Comm Dev. Spec. I	0.19	0.34	0.34	0.12
Total FTE's:	**0.19**	**0.60**	**0.60**	**0.26**

VICTORVILLE HOME

TOTAL BUDGET - $ 1,006,365

This fund accounts for revenue received from the Department of Housing and Urban Development (HUD) to reimburse the City of Victorville for funds expended assisting low and moderate income individuals to purchase homes. The Town of Apple Valley and the City of Victorville have partnered in the Apple Valley Consortium to acquire HOME funds directly from HUD. The Town is the lead agency in the Consortium and responsible for the administration of the program. The City of Victorville provides expenditure documentation quarterly to the Town. The Town reimburses Victorville and then draws down funds from HUD to reimburse the Town.

VICTORVILLE HOME 2330-4210							
Code	Revenue Classification	Actual Revenue 2012-13	Actual Revenue 2013-14	Amended Budget 2014-15	Estimated Revenue 2014-15	% of Budget Received	Adopted Budget 2015-16
	BEGINNING FUND BALANCE	-	-	-	-		-
6827	HOME 08-09	3,399.11	-	-	-		56,601
6828	HOME 09-10	1,139	-	-	-		11,280
6829	HOME 10-11	200,000	103,494	-	-		-
6830	HOME 11-12	-	154,129	-	-		23,201
6831	HOME 12-13	-	23,678	-	-		60,569
6832	HOME 13-14	-	14,975	-	-		269,554
6833	HOME 14-15	-	-	284,529	16,361	5.8%	294,496
6834	HOME 15-16	-	-	-	-		290,664
	Total Revenues	204,538	296,276	284,529	16,361	5.8%	1,006,365
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
7405-0000	Acq/Rehab/Resale 09-10	-	-	-	-		11,280
7444-0011	CHDO 10-11	-	103,494	-	-		-
7444-0012	CHDO 11-12	-	48,048	-	-		-
7444-0013	CHDO 12-13	-	-	-	-		8,305
7444-0014	CHDO 13-14	-	-	-	-		44,926
7444-0015	CHDO 14-15	-	-	44,926	-		49,083
7444-0016	CHDO 15-16	-	-	-	-		45,894
7481-0054	HOME Administration 12-13	-	15,690	-	-		-
7481-0055	HOME Administration 13-14	-	14,975	-	-		-
7481-0056	HOME Administration 14-15	-	-	14,975	16,361	109%	-
7481-0057	HOME Administration 15-16	-	-	-	-		15,298
7504-0013	MAP 12-13	-	-	-	-		27,364
7504-0014	MAP 13-14	-	7,988	-	-		-
7524-5000	OOR 08-09	-	-	-	-		56,601
7525-0000	OOR 11-12	4,538	-	-	-		-
7526-0000	OOR 12-13	-	-	-	-		10,000
7598-0020	Senior Repair Program 09-10	200,000	-	-	-		-
7598-0022	Senior Repair Program 11-12	-	-	-	-		23,201
7598-0023	Senior Repair Program 12-13	-	-	-	-		14,900
7598-0024	Senior Repair Program 13-14	-	106,081	-	-		129,628
7598-0025	Senior Repair Program 14-15	-	-	224,628	-		245,413
7598-0026	Senior Repair Program 15-16	-	-	-	-		229,472
7645-0000	Victorville CHDO Project 13-14	-	-	-	-		95,000
	Total Expenditures	204,538	296,276	284,529	16,361	5.8%	1,006,365
	ENDING FUND BALANCE	-	-	-	-		-

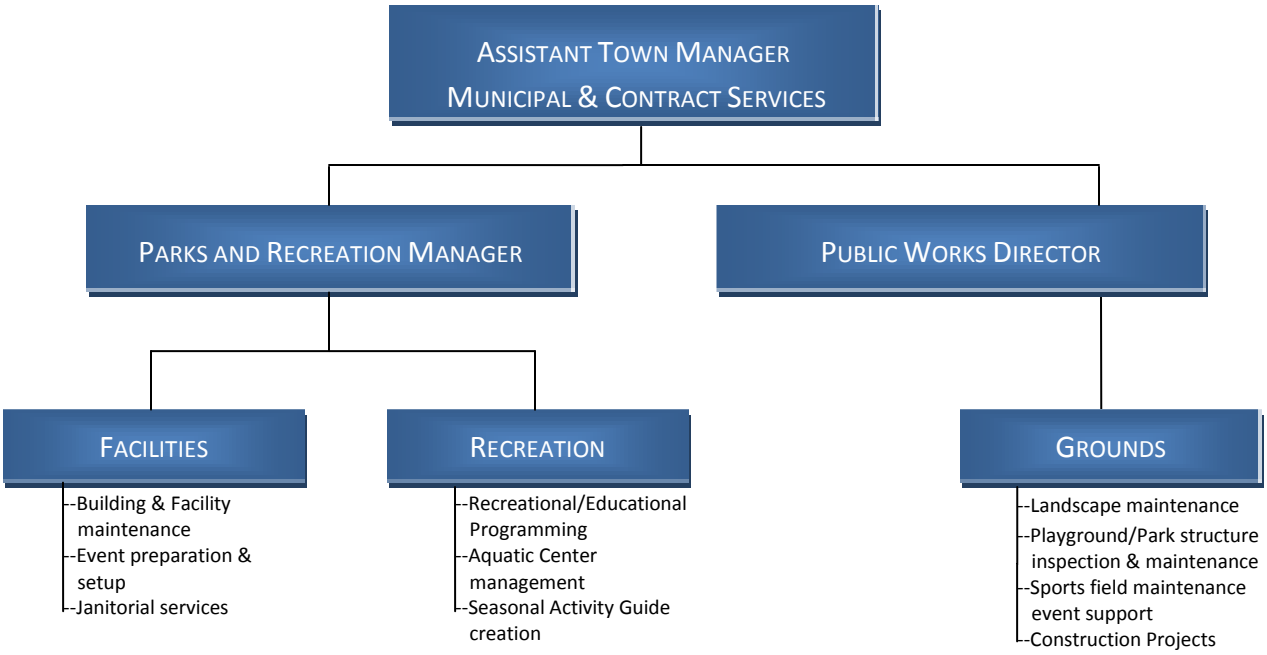
APPLE VALLEY CalHOME

TOTAL BUDGET - $ 50,000

This fund accounts for revenue received from two three-year $1,000,000 grants awarded in 2010 and in 2012 from the State of California Department of Housing and Urban Development for assisting low and moderate income individuals to purchase homes. $312,590 of the grant is for Residential Rehabilitation Loans and $972,083 is for Down Payment Assistance.

Apple Valley CalHome 2410-4210							
Code	Revenue Classification	Actual Revenue 2012-13	Actual Revenue 2013-14	Amended Budget 2014-15	Estimated Revenue 2014-15	% of Budget Received	Adopted Budget 2015-16
	BEGINNING FUND BALANCE	(147,327)	16,812	(481,673)	(481,673)		-
4255	Interest Earnings	-	26	-	-		-
6829	10 Cal Home - 6694	597,003	293,939	-	-		-
6830	11 Cal Home - 8828	-	-	400,000	881,673	220.4%	-
6831	12 Cal Home	-	-	1,000,000	950,000	95.0%	50,000
6885	Reuse - Cal Home	13,465	23,205	-	-		-
	Total Revenues	610,469	317,170	1,400,000	1,831,673	130.8%	50,000
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
7465	DAP 2010-2012	398,674	90,941	-			-
7466	DAP 2012-2014	-	669,258	270,000	270,000	100.0%	-
7467	DAP 2014-2015	-	-	750,000	700,000	93.3%	50,000
7562	RRLP - 2011-2012	12,254	-	-	-		-
7563	RRLP - 2012-2013	35,401	59,011	130,000	130,000	100.0%	-
7564	RRLP - 2013-2014	-	15,406	-	-		-
7565	RRLP - 2014-2015	-	-	250,000	250,000	100.0%	-
9610	Transfer - 2411	-	(18,961)	-	-		-
	Total Expenditures	446,330	815,655	1,400,000	1,350,000	96.4%	50,000
	ENDING FUND BALANCE	16,812	(481,673)	(481,673)	-	-	-

PARKS AND RECREATION



DEPARTMENT DESCRIPTION

Reverse Triathlon 2014

Facilities: The Division is responsible for managing the maintenance, operations and renovations and repairs of the Town's buildings. These include all restroom facilities in the parks, the James A Woody Community Center, Gymnasium, mini-gymnasium and the Civic Center Park Aquatic Center. The Division is also responsible for preparing facilities for programmed services such as classes and rental uses. 2015-16 FTEs – 3.39

Grounds: The Division is responsible for all landscaping, turf management, sports field maintenance and small improvement projects in the Town's 12 parks and 139 acres of developed land. The Division is also responsible to maintain and ensure that all playground and recreation use areas in the parks are safe. Lastly, the Division is responsible for event support for many of the various departments throughout the Town. Management of this Division became a function under the Public Works umbrella in 2013. 2015-16 FTEs – 10.28

Recreation: The Division is responsible for the coordination and delivery of full-service leisure and recreation programs. Program areas include, but are not limited to: adult and youth sports, liaison to more than a half dozen parent-led sports organizations, a full line of contract classes for toddlers through seniors, operation of an after school program at six school sites, management of a year-round Aquatic Center. The Recreation Division is also responsible for creating an in-house activity guide three times a year. 2015-16 FTEs – 15.82

2015-16 PROGRAMMATIC CHANGES

The Parks and Recreation Department, continues to apply strategies outlined in the Town's Vision 2020 Strategic Plan in an effort to maintain the Town's network of parkland and recreational opportunities. In spite of the economic downturn of the last six years, this has been accomplished and will continue.

The management of the Ground's Division is a function within the Public Works Department. This was done to take advantage of opportunities to improve the efficiency in the maintenance function because of comparable job duties within the Public Work's Division.

Maintenance of Parks - An additional round of fertilization of turf was requested in this budget cycle but our use of fertilizer is still below recognized standards in the industry. As a continued practice, this would cause the turf to become nutrient deficient and become thinner, have a yellowish tint, allow for greater weed growth, will use the water less effectively and result in greater notice of wear.

Over seeding and topdressing of sports fields is again not including in this year's budget request in an effort to maintain a flat expenditure budget. This practice along with the fertilization level in the parks could highlight increased wear and tear on the turf and our most used parks.

Nutrition Day Camp 2014

A funding request has been placed in playground maintenance funds where safety surfacing replacement is a requirement. Other than these requests, the allocation request in playgrounds is at a level that allows for minor repairs. Larger expenditure needs could require taking play equipment out of service rather than repair.

Capital requests – FY 2015-16 budget requests includes a capital equipment request for a vehicle repair lift. This expenditure is equally shared within the Public Works Department between Grounds, Wastewater and Streets Divisions. There is an additional capital request for resurfacing of the Aquatic Center Restroom Building floor.

Recreation Programming - Most youth and adult sports programs as well as recreation event programming is designed with a fee structure that covers all of the direct costs associated with the program and sends a contribution to offset some of the Department's indirect costs. This contribution number is 10% for youth programming and 20% for adult programming.

The Town's large scale Special Event Programming is coordinated through the Town's PIO Department but the revenue and expenditures, including a majority of the full-time Event Coordinator are included in the Parks and Recreation budget allocation. The allocations have been adjusted this year to more accurately reflect where the Department's time is spent. For the second year in a row, a goal of 60% cost recovery for the Special Event program was met in FY 14/15 and is again the set goal in this program area.

2014-15 HIGHLIGHTS

- Managed 3rd year of financial contract from First 5 San Bernardino to continue and expand programming for pre-school aged children and the Healthy Apple Valley Program. Programming was a huge success.
- Developed a sustainability plan for First 5 age programming.
- Developed a marketing plan for department.
- Installed two 28' Hexagon shelters at James Woody Park.
- Hosted 8 large event scale soccer tournaments at the Lenny Brewster Sports Center.
- Replaced Auditorium doors in James A. Woody Community Center.
- Continued to expand Healthy Apple Valley programming, including cooking classes, teen health workshops and a successful Heart Games event.

- Replaced dilapidated netting and fencing at James Woody Park.
- Coordinated with the local Little League, Pony baseball and A.A.E. to make improvements to the ballfields at James Woody Park.
- Continued the trend of increased participation the annual Teen Art Festival to include more than 375 entries from throughout the High Desert school system.
- Held the most successful triathlon to date with hundreds of participants from throughout California.
- Purchased portable water slide for recreation swimming program at the Aquatic Center.
- Installed outdoor concrete event area outside auditorium at James Woody Park.

2015-16 GOALS AND OBJECTIVES

- Partner with local service groups to install large picnic shelter at Civic Center Park.
- Work with partners to reduce consumption and increase efficiency in operations wherever possible.
- Partner with local non-profits to host multiple aquatic events.
- Partner with local non-profits to better provide "Healthy Apple Valley "programming for the community.
- Work with the equestrian community to improve and add amenities at Horsemen's center.
- Implement an online registration program.
- Develop a formal cost recovery policy for all programming areas.
- Expand teen and senior programming.
- Continue to evaluate and when applicable partner with outside groups to offer large scale endurance events such as runs, bike tours, triathlons in Apple Valley.
- Add sidewalks for walk ability at James Woody Park.
- Install outdoor exercise equipment and basketball court at Mendel Park
- Increase marketing and attendance at Aquatic Center.

Department Performance Measures – Parks and Recreation				
	Actual FY 12-13	Actual FY 13-14	Estimated FY 14-15	Goal FY 15-16
Aquatic center(AC) participants	76,791	81.062	77,500	80,000
Aquatic Center reportable safety incidents	7	6	7	2
Success rate of classes and programs	89%	90%	90%	92%
Volunteer hours donated	3,778	3,986	4,850	5,000
After school participants	6,006	5,747	5320	5,800
Acres of parks maintained per FTE	12	12	12	12
Park and Facility Rentals	11,333	11,691	11,300	12,000

PARKS & RECREATION							
Code	Revenue Classification	Actual Revenue 2012-13	Actual Revenue 2013-14	Amended Budget 2014-15	Estimated Revenue 2014-15	% of Revenue Received	Adopted Budget 2015-16
	BEGINNING FUND BALANCE	(5,728,082)	(6,162,464)	(6,435,006)	(6,435,006)		(6,859,451)
	Parks & Recreation - Revenue						
4020	Taxes	1,432,453	1,520,279	2,000,000	1,626,698	81.3%	1,630,000
	Represents approximately						
	4.6% of the Property Tax Levy						
4134	Tax Increment/Pass Through PA#2	337	-	-	-		-
4181	Refunds, Reimb, Rebates	1,969	72,502	48,500	2,000	4.1%	2,000
4255	Interest Earnings (Expense)	(13,612)	(12,215)	(12,000)	(12,000)	100.0%	(12,000)
5540	Sponsorship Revenue	-	-	-	-		-
5570	Misc Recreation Revenue	665	9,968	1,250	1,250	100.0%	1,250
5700	Rents	73,652	83,357	72,500	72,500	100.0%	72,500
6999	Transfer in - General Fund	430,212	545,885	688,530	688,530	100.0%	1,072,660
	Sub-Total - General Revenues	1,925,675	2,219,776	2,798,780	2,378,978	85.0%	2,766,410
6610	Adult Sports						
5020	Adult Basketball	5,811	6,510	7,100	6,500	91.5%	7,200
5030	Adult Basketball Tny	86.00	-	-	-		-
5035	Adult Kickball	-	37.00	-	-		-
5050	Open Gym	8,696	10,189	7,900	10,000	126.6%	8,000
5060	Softball	9,152	9,175	12,420	9,500	76.5%	10,500
5090	Volleyball	1,100	-	1,560	-		-
	Sub-Total - Adult Sports Revenue	24,845	25,911	28,980	26,000	89.7%	25,700
6640	Civic Center Aquatics Complex						
5105	AV Wave	(63)	-	-	-		-
5120	Advanced Stroke Development	15,101	10,644	13,172	16,000	121.5%	16,072
5125	Concession Sales - Pool	6,907	5,474	6,000	5,000	83.3%	5,500
5130	CPR Challenge Course	120	40	200	-		-
5140	Evening Lap Swim	1,717	1,616	1,750	1,750	100.0%	1,733
5145	Evening Rec Swim	4,415	3,855	6,000	5,000	83.3%	5,425
5150	Guard Start	945	670	1,500	1,500	100.0%	1,400
5155	Lifeguard Training	8,626	5,794	6,000	6,000	100.0%	5,800
5160	Morning Lap Swim	27,973	22,404	31,830	23,000	72.3%	22,800
5165	Open Dive Water Course	1,014	-	-	-		-
5170	Open Rec Swim	23,317	23,379	25,100	25,100	100.0%	27,100
5175	Pool Rentals	76,509	78,793	74,000	55,000	74.3%	55,500
5180	Pool Special Events	3,298	4,719	5,750	5,750	100.0%	8,745
5185	Splash Dance	248	1,980	15,600	10,000	64.1%	15,000
5190	Swim Lessons	56,619	70,390	62,600	65,000	103.8%	65,715
5195	Water Aerobics	23,948	23,713	11,800	8,000	67.8%	2,500
5197	Water Polo	1,573	1,327	-	700		2,000
	Sub-Total - Civic Center Aquatics	252,267	254,798	261,302	227,800	87.2%	235,290
6670	ASAP						
5510	After School Program	218,735	203,349	200,000	192,000	96.0%	205,000
	Sub-Total - Aftershool Program	218,735	203,349	200,000	192,000	96.0%	205,000
6730	Day Camp						
5255	Day Camp	37,192	34,062	34,500	30,000	87.0%	34,500
	Sub-Total - Day Camp	37,192	34,062	34,500	30,000	87.0%	34,500
6760	Instructor Classes						
5305	Academic Tots	25,114	19,912	17,100	18,600	108.8%	18,925
5320	Arts & Crafts	1,048	13,662	16,752	15,200	90.7%	14,600
5325	Ballet & Tap	142	773	5,800	5,100	87.9%	5,270
5330	Baton Twirling	3,587	2,574	3,000	2,200	73.3%	3,420
5335	Belly Dancing	1,569	617	1,200	1,200	100.0%	1,200
5345	Cheer-Tumbling	3,882	3,684	3,400	5,000	147.1%	5,000
5355	CPR & First Aid	3,760	3,391	2,325	3,800	163.4%	4,250
5360	Dog Obedience	3,089	2,253	1,650	2,500	151.5%	2,909

PARKS & RECREATION							
Code	Revenue Classification	Actual Revenue 2012-13	Actual Revenue 2013-14	Amended Budget 2014-15	Estimated Revenue 2014-15	% of Revenue Received	Adopted Budget 2015-16
5365	Drivers Ed	832	670	1,200	100	8.3%	750
5370	Fencing	10,384	144	-	0		-
5375	Golf Lessons	7,402	3,837	6,144	1,000	16.3%	3,000
5380	Guitar Lessons	1,601	2,789	3,300	2,100	63.6%	3,480
5390	Hip Hop Dance	(64)	240	-	-		-
5393	Kenpo	988	342	-	-		-
5395	Kindermusik	-	(76)	-	-		-
5405	Zumba	9,023	10,639	12,100	12,100	100.0%	13,130
5410	Painting & Drawing	461	2,109	-	131		-
5415	Parent & Tot	15,897	22,608	20,750	20,750	100.0%	24,876
5425	Preschool Art	54	-	-	187		-
5430	Rent-A-Santa	1,123	713	875	1,156	132.1%	1,350
5435	Salsa & Latin Dance	854	(42)	-	-		-
5465	Summer Camps	12,365	7,240	11,500	11,500	100.0%	10,736
5475	Tae Kwon Do	7,837	1,157	-	3,200		5,820
5480	Tai Chi	5,774	5,527	5,743	4,800	83.6%	4,720
5485	Tennis	3,857	4,519	5,150	5,150	100.0%	4,752
5490	Tiny Tot Dance	2,388	3,795	-	1,630		-
5495	Wrestling	-	60	-	-		-
5498	Yoga	5,650	8,139	7,200	6,500	90.3%	7,548
5863	Cooking	252	(147)	-	-		-
	Sub-Total - Instructor Classes	128,867	121,126	125,189	123,904	99.0%	135,736
6790	PIO Events						
5508	Fall Festival	(750)	-	-	-		-
5510	Community Yard Sales	1,502	1,850	1,000	1,000	100.0%	1,000
5515	Craft Fairs	1,940	2,750	2,000	2,000	100.0%	2,000
5525	Freedom Festival	4,840	5,700	6,000	6,000	100.0%	6,000
5535	Concerts in the Park	3,670	3,150	4,500	4,500	100.0%	4,500
5540	Sponsorship Revenue	2,880	5,765	-	-		-
	Sub-Total - PIO Events	14,082	19,215	13,500	13,500	100.0%	13,500
6820	Recreation						
4143	Concession/Vending Sales	133	-	-	-		-
6999	Transfer in - Quimby	17,333	-	-	-		-
	Sub-Total - Recreation	17,466	-	-	-		-
6850	Rec Dept Events						
5602	Active Adults	360	(223)	400	400	100.0%	400
5605	AV Idol	130	100	175	175	100.0%	150
5610	AV Most Talented Kid	390	411	100	330	330.0%	425
5620	Bunny Run	2,164	2,210	2,410	2,410	100.0%	2,560
5627	Cross Country Meet	-	-	600	600	100.0%	590
5630	Eggstravaganza	1,194	1,120	900	900	100.0%	1,175
5635	Firecracker Run	2,680	2,744	2,455	3,000	122.2%	2,625
5640	Haunted House	1,020	804	690	-		-
5644	Healthy Apple Valley	91	75	-	-		-
5645	Kiddie Carnival	1,439	818	885	857	96.8%	400
5650	Mothers Day Tea Party	208	182	-	-		-
5655	MudFest	850	1,080	1,170	999	85.4%	1,170
5665	Special Apples	581	704	875	600	68.6%	740
5669-5000	Teen Art Festival	-	-	-	-		510
5670	Teen Events	72	201	-	400		500
5691	Toddler Olympics	-	-	-	-		320
5672	Tour de Apple Valley	1,051	-	-	-		-
5680	Turkey 5K Run	1,359	1,816	2,125	2,946	138.6%	2,325
5687	Under Five Classes	-	-	-	-		2,500
5690	Teen Zone	844	870	800	1,100	137.5%	800
	Sub-Total - Rec Dept Events	14,433	12,912	13,585	14,717	108.3%	17,190

PARKS & RECREATION							
Code	Revenue Classification	Actual Revenue 2012-13	Actual Revenue 2013-14	Amended Budget 2014-15	Estimated Revenue 2014-15	% of Revenue Received	Adopted Budget 2015-16
6880	Rentals						
5615	Birthday Party Packages	100	-	-	-		-
5700	Rentals	79,669	71,819	70,000	70,000	100.0%	71,000
5710	Lights	23,824	21,083	13,000	12,500	96.2%	13,000
5720	Parking Fee	79,631	72,654	50,000	43,500	87.0%	48,000
	Sub-Total - Rentals	183,224	165,556	133,000	126,000	94.7%	132,000
6940	User Groups						
5805	User Group Disposal Fees	1,728	1,304	1,200	1,200	100.0%	1,200
5810	Rents	22,287	31,577	26,500	28,500	107.5%	28,500
	Sub-Total - User Groups Revenue	24,015	32,881	27,700	29,700	107.2%	29,700
6970	Youth Sports						
5852	3 on 3 Soccer Tournament	759	-	1,056	-	0.0%	-
5855	Adventures in PW Sports	3,394	2,112	2,860	2,600	90.9%	2,925
5860	Basketball Tournament	2,040	-	3,400	3,000	88.2%	3,150
5862	Coed Volleyball	1,675	2,511	3,300	3,300	100.0%	3,360
5865	Father Son Basketball Tournament	485	362	630	630	100.0%	630
5870	Winter Pee Wee/Hot Shots Basketball	6,620	7,493	3,740	4,255	113.8%	3,825
5872	Peewee Soccer	2,700	3,475	3,080	2,684	87.1%	3,150
5874	Summer Peewee/Hotshots Basketball	-	264	3,080	3,080	100.0%	3,150
5875	Summer Youth Basketball	10,610	10,907	10,450	10,450	100.0%	10,528
5885	T-Ball	3,341	4,095	3,520	3,500	99.4%	3,600
5890	Youth Basketball	17,176	17,501	18,150	18,000	99.2%	18,480
5895	Youth Track Meet	-	-	100	100	100.0%	100
	Sub-Total-Youth Sports Revenue	48,800	48,720	53,366	51,599	96.7%	52,898
	Total Revenue - Parks and Rec	2,889,600	3,138,305	3,689,902	3,214,198	87.1%	3,647,924

PARKS & RECREATION

TOTAL BUDGET - $3,647,924

The Park and Recreation Department is responsible for scheduling use and coordinating renovations of all Town-owned parks, Town Hall, Police Department, Municipal Services Department, the James A. Woody Community Center and gymnasiums and the Civic Center Aquatic Center. In addition the department coordinates and implements a vast community recreation program. To better manage departmental expenditures, all Grant and Quimby related funds have been budgeted separately. The Civic Center Park Aquatic Center budget reflects a year-round operating season including operational expenses for winter months, anticipating that the school district will rent the facility during those months as they have done in the past.

Easter Egg Hunt 2014

PARKS & RECREATION 2510							
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
	Parks & Recreation - Expenditures						
6110	Brewster Park						
7010	Salaries & Wages - Permanent	45,292	36,091	29,636	29,636	100.0%	32,726
7020	Salaries & Wages - Part-time	7,774	4,772	5,324	5,324	100.0%	6,712
7030	Overtime	291	192	-			
7110	Cafeteria Benefits	12,629	8,930	6,859	6,859	100.0%	7,249
7120	Deferred Comp	-	-	98	98	100.0%	248
7140	RHS	-	-	-	-		160
7150	Medicare	787	602	507	507	100.0%	575
7160	PERS	9,576	5,751	5,714	5,714	100.0%	7,285
	Sub-Total Personnel	76,349	56,339	48,138	48,138	100.0%	54,955
7223	Disposal Services	630	189	400	400	100.0%	400
7253	Mileage Exp/Allowance	-	-	190	190	100.0%	188
7295-0847	Utilities - Electricity Usage	2,805	6,381	3,900	3,900	100.0%	3,900
7295-0849	Utilities - Water Usage	185,082	214,617	192,000	192,000	100.0%	192,000
7367	Signing	-	253	100	100	100.0%	50
7383	Vandalism Repairs	225	-	150	150	100.0%	150
7655	Building Maintenance	-	257	-	-		-
7755	Grounds Maintenance	5,234	6,624	6,000	6,000	100.0%	5,000
7760-2000	Playground Maintenance	32	1,651	1,200	1,200	100.0%	1,200
7765-1000	Sports Field Maintenance	5,238	1,946	3,000	3,000	100.0%	3,000
7770	Sports Field Light Maintenance	3,697	1,218	1,000	1,000	100.0%	1,000
7775	Sports Field Lighting Usage	24,283	680	23,000	23,000	100.0%	23,000
7780	Irrigation Supplies	4,349	3,387	4,000	4,000	100.0%	4,000
9039	Equipment Rental	-	-	500	500	100.0%	500
	Sub-Total - Brewster Park	307,924	293,540	283,578	283,578	100.0%	289,343
6130	Civic Center Park						
7010	Salaries & Wages - Permanent	78,751	76,384	75,296	75,296	100.0%	107,027
7020	Salaries & Wages - Part-time	5,070	3,757	4,192	4,192	100.0%	5,310
7030	Overtime	186	255	-	-		-
7110	Cafeteria Benefits	19,157	16,387	20,869	20,869	100.0%	34,696
7120	Deferred Compensation	-	-	98	96	98.0%	248
7140	RHS	-	-	-	-		531
7150	Medicare	1,331	1,257	1,152	1,152	100.0%	1,629
7160	PERS	16,695	14,207	10,673	10,673	100.0%	16,496
	Sub-Total Personnel	121,189	112,247	112,280	112,278	100.0%	165,937
7223	Disposal Services	2,503	1,801	2,000	2,000	100.0%	2,000
7253	Mileage Exp/Allowance	-	-	190	190	100.0%	188
7295-0849	Utilities - Water Usage	78,973	91,660	95,000	95,000	100.0%	95,000
7310	Assessment District Costs	13,887	-	14,000	14,000	100.0%	14,000
7367	Signing	171	13	100	100	100.0%	100
7383	Vandalism Repairs	906	19,848	500	500	100.0%	500
7655	Building Maintenance	-	1,004	-	-		-
7755	Grounds Maintenance	3,475	15,681	10,000	10,000	100.0%	10,000
7760-2000	Playground Maintenance	161	575	500	500	100.0%	500
7765-1000	Sports Field Maintenance	-	1,403	-	-		-
7780	Irrigation Supplies	1,044	-	1,500	1,500	100.0%	1,500
9039	Equipment Rental	-	50	250	250	100.0%	250
	Sub-Total - Civic Center Park	222,308	244,281	236,320	236,318	100.0%	289,975

PARKS & RECREATION 2510							
Code		Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
6150		Corwin Park						
	7010	Salaries & Wages - Permanent	8,067	7,201	24,349	24,349	100.0%	14,155
	7020	Salaries & Wages - Part-time	964	604	674	674	100.0%	854
	7030	Overtime	40	36	-	-		-
	7110	Cafeteria Benefits	1,938	1,546	4,526	4,526	100.0%	2,569
	7120	Deferred Compensation	-		98	98	100.0%	247
	7140	RHS	-	-	-	-		67
	7150	Medicare	137	118	363	363	100.0%	220
	7160	PERS	1,703	1,273	4,632	4,632	100.0%	2,786
		Sub-Total Personnel	12,850	10,778	34,642	34,642	100.0%	20,898
	7223	Disposal Services	401	501	475	475	100.0%	475
	7253	Mileage Exp/Allowance	-	-	190	190	100.0%	188
	7295-0847	Utilities - Electricity Usage	1,141	1,876	1,100	1,100	100.0%	1,100
	7295-0849	Utilities - Water Usage	27,571	27,115	25,000	25,000	100.0%	25,000
	7367	Signing	-	3	-	-		-
	7383	Vandalism Repairs	215	-	100	100	100.0%	100
	7655	Building Maintenance	-	88	-	-		-
	7755	Grounds Maintenance	1,356	1,704	1,900	1,900	100.0%	1,500
	7760-2000	Playground Maintenance	44	2,243	1,300	1,300	100.0%	1,300
	7780	Irrigation Supplies	63	544	200	200	100.0%	200
	9039	Equipment Rental	-	-	250	250	100.0%	250
		Sub-Total - Corwin Park	43,640	44,852	65,157	65,157	100.0%	51,011
6190		Parks Grounds Operations						
	7180	Uniform Expenses	5,844	4,171	5,000	5,000	100.0%	5,000
	7229	Education & Training	1,353	2,480	200	200	100.0%	660
	7241	Meetings & Conferences	-	-	100	100	100.0%	100
	7247	Memberships & Dues	610	300	920	920	100.0%	240
	7253	Mileage Exp/Allowance	-	-	50	50	100.0%	2,300
	7259	Misc Costs	397	214	200	200	100.0%	200
	7265	Office Supplies	61	34	-	-		-
	7295-0109	Utilities-Phones	7,744	8,448	6,000	6,000	100.0%	6,000
	7295-0847	Utilities-Electricity Usage	4,201	4,455	4,600	4,600	100.0%	4,600
	7330	Hardware/Software Supplies/Exp	399	71	100	100	100.0%	100
	7360	Safety & Security	826	498	750	750	100.0%	750
	7375	Staff Services	41	-	-	-		-
	7383	Vandalism Repairs	12	8,403	-	-		-
	7780	Sprinkler Supplies	301	59	100	100	100.0%	100
	7970	Small tools	4,782	4,413	4,500	4,500	100.0%	4,500
	8940	Contract Services	5,950	3,206	10,000	10,000	100.0%	10,000
	9013	Communications Equip	603	860	1,700	1,700	100.0%	1,700
	9026	Equipment Maintenance	23,865	16,967	20,000	20,000	100.0%	20,000
	9052	Gasoline, Diesel, Oil	50,068	44,425	47,720	47,720	100.0%	50,000
	9078	Safety Equipment	2,418	2,273	1,500	1,500	100.0%	1,500
	9091	Vehicle Maintenance	11,712	9,542	12,000	12,000	100.0%	12,000
	9120	Capital Equipment	-	5,651	88,000	88,000	100.0%	
	9999	Transfer - 5010	-	-	22,000	22,000	100.0%	4,000
	9999	Transfer - 1001	343,300	391,170	422,924	422,924	100.0%	455,148
		Sub-Total - Parks Grounds Operations	464,487	507,640	648,364	648,364	100.0%	578,898
6210		Horsemen's Center						
	7010	Salaries & Wages - Permanent	25,027	27,450	29,636	29,636	100.0%	31,571
	7020	Salaries & Wages - Part-time	4,593	3,415	3,810	3,810	100.0%	4,803
	7030	Overtime	207	274	-	-		-
	7110	Cafeteria Benefits	7,899	8,940	6,859	6,859	100.0%	6,869
	7120	Deferred Compensation	-	-	98	98	100.0%	247
	7140	RHS	-	-	0	-		154
	7150	Medicare	439	434	485	485	100.0%	530
	7160	PERS	4,522	3,600	5,714	5,714	100.0%	7,172
		Sub-Total Personnel	42,687	44,113	46,602	46,602	100.0%	51,346

PARKS & RECREATION 2510							
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
7223	Disposal	1,820	1,452	750	750	100.0%	750
7253	Mileage Exp/Allowance	-	-	190	190	100.0%	188
7295-0847	Utilities - Electricity Usage	8,802	6,917	7,700	7,700	100.0%	7,700
7295-0849	Utilities - Water Usage	359	491	750	750	100.0%	750
7367	Signing	-	292	150	150	100.0%	150
7383	Vandalism Repairs	921	34	150	150	100.0%	150
7655	Building Maintenance	857	1,624	500	500	100.0%	500
7755	Grounds Maintenance	2,470	5,309	4,000	4,000	100.0%	4,000
7760-2000	Playground Maintenance	1,222	-	500	500	100.0%	500
7765-1000	Sports Field Maintenance	-	-	500	500	100.0%	500
7770	Sports Field Light Maintenance	-	-	250	250	100.0%	250
7780	Irrigation Supplies	430	18,289	1,000	1,000	100.0%	1,000
9039	Equipment Rental	-	-	500	500	100.0%	500
	Sub-Total - Horsemen's Center	59,568	78,520	63,542	63,542	100.0%	68,284
6230	James Woody Community Center Park						
7010	Salaries & Wages - Permanent	85,424	86,565	39,782	39,782	100.0%	41,191
7020	Salaries & Wages - Part-time	5,780	15,858	17,675	17,675	100.0%	23,109
7130	Overtime	297	554	-	-		-
7110	Cafeteria Benefits	23,852	25,190	13,503	13,503	100.0%	10,598
7120	Deferred Compensation	-		98	98	100.0%	248
7140	RHS	-	-	-	-		202
7150	Medicare	1,446	1,586	833	833	100.0%	935
7160	PERS	17,250	15,893	4,700	4,700	100.0%	4,456
	Sub-Total Personnel	134,048	145,646	76,591	76,591	100.0%	80,739
7223	Disposal Services	3,723	2,573	2,000	2,000	100.0%	2,000
7253	Mileage Exp/Allowance	-	-	190	190	100.0%	188
7295-0847	Utilities - Electricity Usage	2,737	2,242	3,300	3,300	100.0%	3,300
7295-0849	Utilities - Water Usage	46,536	49,970	47,500	47,500	100.0%	47,500
7310	Assessment District Costs	1,939	-	3,900	3,900	100.0%	3,900
7360	Safety & Security	124	-	-	-		-
7367	Signing	-	552	100	100	100.0%	100
7383	Vandalism Repairs	5,586	422	1,200	1,200	100.0%	1,200
7655	Building Maintenance	12	88	-	-		-
7755	Grounds Maintenance	3,991	6,885	6,250	6,250	100.0%	6,250
7760-2000	Playground Maintenance	62	5,742	2,600	2,600	100.0%	2,600
7765-1000	Sports Field Maintenance	4,061	459	2,500	2,500	100.0%	2,500
7770	Sports Field Lighting Maintenance	2,493	1,949	2,200	2,200	100.0%	2,200
7775	Sports Field Lighting Usage	3,474	12,295	3,000	3,000	100.0%	3,000
7780	Irrigation Supplies	2,255	3,333	3,500	3,500	100.0%	3,500
9039	Equipment Rental	200	-	250	250	100.0%	250
9300	Capital Equipment	-	18,863	-	-		-
9418-5000	James Woody Park Damage 2013	2,214	45,362	-	-		-
	Sub-Total - Community Center Park	213,455	296,381	155,081	155,081	100.0%	159,227
6250	Lions Park						
7010	Salaries & Wages - Permanent	4,962	4,975	11,980	11,980	100.0%	13,135
7020	Salaries & Wages - Part-time	1,001	266	297	297	100.0%	374
7030	Overtime	28	34	-	-		-
7110	Cafeteria Benefits	1,269	1,335	2,182	2,182	100.0%	2,190
7120	Deferred Compensation	-	-	98	98	100.0%	248
7140	RHS	-	-	-	-		62
7150	Medicare	91	79	178	178	100.0%	199
7160	PERS	994	850	2,098	2,098	100.0%	2,706
	Sub-Total Personnel	8,345	7,539	16,833	16,833	100.0%	18,914

PARKS & RECREATION 2510							
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
7223	Disposal Services	631	541	600	600	100.0%	600
7253	Mileage Exp/Allowance	-	-	190	190	100.0%	188
7295-0847	Utilities - Electricity Usage	294	312	275	275	100.0%	275
7295-0848	Utilities - Water Usage	10,998	13,182	12,000	12,000	100.0%	12,000
7755	Grounds Maintenance	487	610	600	600	100.0%	600
7780	Irrigation Supplies	621	61	120	120	100.0%	120
	Sub-Total - Lions Park	21,376	22,244	30,618	30,618	100.0%	32,697
6270	Mendel Park						
7010	Salaries & Wages - Permanent	10,313	10,152	24,532	24,532	100.0%	26,386
7020	Salaries & Wages - Part-time	1,135	604	674	674	100.0%	850
7030	Overtime	63	75	-	-		-
7110	Cafeteria Benefits	2,576	2,673	5,271	5,271	100.0%	5,281
7120	Deferred Compensation	-	-	98	98	100.0%	348
7140	RHS	-	-	-	-		128
7150	Medicare	171	157	365	365	100.0%	398
7160	PERS	2,034	1,658	4,669	4,669	100.0%	5,916
	Sub-Total Personnel	16,291	15,318	35,609	35,609	100.0%	39,307
7223	Disposal Services	865	775	900	900	100.0%	900
7253	Mileage Exp/Allowance	-	-	190	190	100.0%	188
7295-0847	Utilities - Electricity Usage	5,977	6,777	5,600	5,600	100.0%	5,600
7295-0849	Utilities - Water Usage	142	165	150	150	100.0%	150
7367	Signing	-	5	-	-		-
7383	Vandalism Repairs	51	44	150	150	100.0%	150
7755	Grounds Maintenance	2,347	2,294	2,500	2,500	100.0%	2,500
7760-2000	Playground Maintenance	44	1,296	1,250	1,250	100.0%	1,250
7765-1000	Sports Field Maintenance	387	115	500	500	100.0%	500
7780	Irrigation Supplies	224	762	750	750	100.0%	750
9039	Equipment Rental	-	-	150	150	100.0%	150
9300	Capital Projects	2,780	-	-	-		-
	Sub-Total - Mendel Park	29,108	27,551	47,749	47,749	100.0%	51,445
6290	Cramer Family Park						
7295-0847	Utilities - Electricity Usage	282	306	325	75	23.1%	-
7310	Assessment District Costs	3,461	-	3,490	3,490	100.0%	-
	Sub-Total - Cramer Family Park	3,743	306	3,815	3,565	93.4%	-
6310	Schmidt Park						
7010	Salaries & Wages - Permanent	7,106	6,957	24,532	24,532	100.0%	26,386
7020	Salaries & Wages - Part-time	1,316	524	584	584	100.0%	736
7030	Overtime	48	54	-	-		-
7110	Cafeteria Benefits	1,953	1,991	5,271	5,271	100.0%	5,281
7120	Deferred Compensation	-	-	98	98	100.0%	248
7140	RHS	-	-	-	-		128
7150	Medicare	127	110	364	364	100.0%	396
7160	PERS	1,379	1,094	4,669	4,669	100.0%	5,916
	Sub-Total Personnel	11,929	10,729	35,518	35,518	100.0%	39,091
7223	Disposal Services	865	716	900	900	100.0%	900
7253	Mileage Exp/Allowance	-	-	190	190	100.0%	188
7295-0847	Utilities - Electricity Usage	388	795	450	450	100.0%	450
7295-0849	Utilities - Water Usage	25,950	28,458	26,000	26,000	100.0%	26,000
7367	Signing	-	2	-	-		-
7383	Vandalism Repairs	439	-	100	100	100.0%	100
7755	Grounds Maintenance	801	634	1,000	1,000	100.0%	1,000
7760-2000	Playground Maintenance	32	-	150	150	100.0%	150
7780	Irrigation Supplies	54	412	250	250	100.0%	250
9039	Equipment Rental	-	-	150	150	100.0%	150
	Sub-Total - Schmidt Park	40,459	41,746	64,708	64,708	100.0%	68,279

PARKS & RECREATION 2510							
Code		Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
6330		Sycamore Rocks Park						
	7010	Salaries & Wages - Permanent	13,753	12,575	24,349	24,349	100.0%	14,167
	7020	Salaries & Wages - Part-time	2,272	1,533	1,711	1,711	100.0%	2,156
	7030	Overtime	113	63	-	-		-
	7110	Cafeteria Benefits	3,732	3,118	4,526	4,526	100.0%	2,570
	7120	Deferred Compensation	-	-	98	98	100.0%	248
	7140	RHS	-	-	-	-		67
	7150	Medicare	238	210	378	378	100.0%	239
	7160	PERS	2,914	2,280	4,632	4,632	100.0%	2,789
		Sub-Total Personnel	23,023	19,779	35,694	35,694	100.0%	22,236
	7180	Uniforms	25	-	-	-		-
	7223	Disposal Services	764	716	750	750	100.0%	825
	7253	Mileage Exp/Allowance	-	-	190	190	100.0%	188
	7295-0849	Utilities - Water Usage	433	338	700	700	100.0%	700
	7383	Vandalism Repairs	493	-	500	500	100.0%	500
	7755	Grounds Maintenance	2,232	5,258	7,000	7,000	100.0%	7,000
	7760-2000	Playground Maintenance	44	1,210	750	750	100.0%	750
	7780	Irrigation Supplies	162	418	425	425	100.0%	425
	9039	Equipment Rental	-	-	500	500	100.0%	500
		Sub-Total - Sycamore Rocks Park	27,175	27,719	46,509	46,509	100.0%	33,124
6350		3-Diamond Skate Park						
	7010	Salaries & Wages - Permanent	2,155	2,504	3,089	3,089	100.0%	3,117
	7020	Salaries & Wages - Part-time	106	129	145	145	100.0%	156
	7030	Overtime	4	16	-	-		-
	7110	Cafeteria Benefits	616	713	1,258	1,258	100.0%	934
	7140	RHS	-	-	-	-		16
	7150	Medicare	36	41	47	47	100.0%	47
	7160	PERS	454	450	289	289	100.0%	194
		Sub-Total Personnel	3,371.76	3,852.88	4,828	4,828	100.0%	4,464
	7367	Signing	-	-	100	100	100.0%	100
	7383	Vandalism Repairs	783	18	300	300	100.0%	300
	7755	Grounds Maintenance	19	73	-	-		-
		Sub-Total - 3-Diamond Skate Park	4,174	3,944	5,228	5,228	100.0%	4,864
6370		Thunderbird Park						
	7010	Salaries & Wages - Permanent	9,697	8,266	24,349	24,349	100.0%	14,167
	7020	Salaries & Wages - Part-time	2,183	2,014	2,246	2,246	100.0%	2,832
	7030	Overtime	44	41	-	-		-
	7110	Cafeteria Benefits	2,369	1,790	4,526	4,526	100.0%	2,570
	7120	Deferred Compensation	-	-	98	98	100.0%	248
	7140	RHS	-	-	-	-		67
	7150	Medicare	180	154	386	386	100.0%	249
	7160	PERS	2,071	1,379	4,632	4,632	100.0%	2,789
		Sub-Total Personnel	16,543	13,644	36,237	36,237	100.0%	22,922
	7223	Disposal Services	789	823	700	700	100.0%	825
	7253	Mileage Exp/Allowance	-	-	190	190	100.0%	188
	7295-0847	Utilities - Electricity Usage	307	1,930	1,000	1,000	100.0%	1,000
	7295-0849	Utilities - Water Usage	36,964	37,974	37,000	37,000	100.0%	37,000
	7383	Vandalism Repairs	53	17	100	100	100.0%	100
	7755	Grounds Maintenance	3,926	2,501	1,500	1,500	100.0%	1,500
	7760-2000	Playground Maintenance	(6)	-	200	200	100.0%	200
	7780	Irrigation Supplies	274	678	500	500	100.0%	500
	9039	Equipment Rental	1,203	-	150	150	100.0%	150
		Sub-Total - Thunderbird Park	60,054	57,566	77,577	77,577	100.0%	64,385

PARKS & RECREATION 2510							
Code		Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
6380		Virginia Park						
	7010	Salaries & Wages - Permanent	7,774	6,849	24,349	24,349	100.0%	14,167
	7020	Salaries & Wages - Part-time	1,135	604	674	674	100.0%	850
	7030	Overtime	36	35	-	-		-
	7110	Cafeteria Benefits	1,856	1,444	4,526	4,526	100.0%	2,570
	7120	Deferred Compensation	-	-	98	98	100.0%	248
	7140	RHS	-	-	-	-		67
	7150	Medicare	135	112	363	363	100.0%	220
	7160	PERS	1,640	1,197	4,632	4,632	100.0%	2,789
		Sub-Total Personnel	12,575	10,241	34,642	34,642	100.0%	20,911
	7223	Disposal Services	764	764	725	725	100.0%	825
	7253	Mileage Exp/Allowance	-	-	190	190	100.0%	188
	7295-0849	Utilities - Water Usage	27,932	33,788	34,000	34,000	100.0%	34,000
	7367	Signing	-	3	-	-		-
	7383	Vandalism Repairs	19	-	50	50	100.0%	50
	7755	Grounds Maintenance	1,168	1,755	1,500	1,500	100.0%	1,500
	7760-2000	Playground Maintenance	287	1,134	500	500	100.0%	500
	7780	Irrigation Supplies	288	225	300	300	100.0%	300
	9039	Equipment Rental	-	-	150	150	100.0%	150
		Sub-Total - Virginia Park	43,034	47,911	72,057	72,057	100.0%	58,424
6390		Yucca Loma Park						
	7010	Salaries & Wages - Permanent	6,876	5,357	24,939	24,939	100.0%	26,815
	7020	Salaries & Wages - Part-time	998	281	314	314	100.0%	400
	7030	Overtime	24	27	-	-		-
	7110	Cafeteria Benefits	2,545	1,196	5,371	5,371	100.0%	5,381
	7120	Deferred Compensation	-	-	98	98	100.0%	248
	7140	RHS	-	-	-	-		130
	7150	Medicare	135	83	366	366	100.0%	397
	7160	PERS	1,451	991	4,750	4,750	100.0%	6,018
		Sub-Total Personnel	12,028	7,935	35,838	35,838	100.0%	39,389
	7223	Disposal Services	530	601	625	625	100.0%	625
	7253	Mileage Exp/Allowance	-	-	190	190	100.0%	188
	7295-0849	Utilities - Water Usage	14,376	14,142	15,000	15,000	100.0%	15,000
	7383	Vandalism Repairs	19	17	50	50	100.0%	50
	7755	Grounds Maintenance	519	592	1,200	1,200	100.0%	1,200
	7760-2000	Playground Maintenance	2,434	997	1,600	1,600	100.0%	1,600
	7780	Irrigation Supplies	295	207	300	300	100.0%	300
	9039	Equipment Rental	-	-	150	150	100.0%	150
		Sub-Total - Yucca Loma Park	30,200	24,492	54,953	54,953	100.0%	58,502
6401		Community Service Facilities Ops						
	7010	Salaries & Wages - Permanent	10,687	10,133	10,245	10,245	100.0%	10,816
	7110	Cafeteria Benefits	1,358	1,295	1,388	1,388	100.0%	1,423
	7120	Deferred Comp	246	232	242	242	100.0%	256
	7140	RHS	-	-	-	-		54
	7150	Medicare	154	142	148	148	100.0%	157
	7160	PERS	2,189	1,922	1,768	1,768	100.0%	2,208
		Sub-Total Personnel	14,635	13,725	13,791	13,791	100.0%	14,914
	7180	Uniform Expense	858	1,581	1,200	800	66.7%	1,000
	7229	Education & Training	279	208	2,300	1,200	52.2%	800
	7259	Miscellaneous	14	3	100	100	100.0%	100
	7330	Hardware/Software Supplies/Ext	84	-	200	200	100.0%	200
	7360	Safety & Security	13	-	100	100	100.0%	100
	7970	Small Tools	2,024	1,251	800	800	100.0%	800
	9013	Communications Equipment	-	-	150	150	100.0%	150
	9052	Gasoline, Diesel, Oil	9,879	8,214	9,400	6,800	72.3%	8,500
	9078	Safety Equipment	7	-	100	100	100.0%	-
	9091	Vehicle Maintenance	3,229	4,909	1,250	5,000	400.0%	1,250
		Sub-Total - Community Services Facilitie	31,023	29,890	29,391	29,041	98.8%	27,814

PARKS & RECREATION 2510							
Code		Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
6410		Brewster - Facilities						
	7010	Salaries & Wages - Permanent	3,601	3,777	3,638	3,638	100.0%	3,759
	7020	Salaries & Wages - Part-time	1,197	502	611	611	100.0%	492
	7030	Overtime	92	99	-	-		-
	7110	Cafeteria Benefits	696	747	769	769	100.0%	758
	7140	RHS	-	-	-	-		19
	7150	Medicare	72	64	62	62	100.0%	62
	7160	PERS	752	807	778	778	100.0%	950
		Sub-Total Personnel	6,410	5,996	5,858	5,858	100.0%	6,040
	7383	Vandalism Repairs	-	303	200	400	200.0%	400
	7655	Building Maintenance	471	719	550	400	72.7%	400
		Sub-Total - Brewster - Facilities	6,880	7,019	6,608	6,658	100.8%	6,840
6430		Civic Center -Facilities						
	7383	Vandalism Repairs	154	978	-	600		600
	7655	Building Maintenance	265	4,804	1,300	700	53.8%	700
		Sub-Total - Civic Center Amphitheater	418	5,782	1,300	1,300	100.0%	1,300
6450		Corwin Park - Facilities						
	7010	Salaries & Wages - Permanent	2,430	2,558	2,482	2,482	100.0%	2,568
	7020	Salaries & Wages - Part-time	1,197	502	611	611	100.0%	492
	7030	Overtime	53	59	-	-		-
	7110	Cafeteria Benefits	495	536	551	551	100.0%	546
	7140	RHS	-	-	-	-		13
	7150	Medicare	54	45	45	45	100.0%	44
	7160	PERS	520	560	540	540	100.0%	661
		Sub-Total Personnel	4,750	4,260	4,229	4,229	100.0%	4,324
	7383	Vandalism Repairs	-	84	-	-		-
	7655	Building Maintenance	112	740	250	250	100.0%	250
		Sub-Total - Corwin Park - Facilities	4,861	5,085	4,479	4,479	100.0%	4,574
6510		Horsemen's - Facilities						
	7010	Salaries & Wages - Permanent	3,049	3,176	3,031	3,031	100.0%	3,134
	7020	Salaries & Wages - Part-time	1,197	502	611	611	100.0%	492
	7030	Overtime	92	99	-	-		-
	7110	Cafeteria Benefits	611	653	675	675	100.0%	664
	7140	RHS	-	-	-	-		16
	7150	Medicare	63	54	53	53	100.0%	52
	7130	PERS	634	678	653	653	100.0%	799
		Sub-Total Personnel	5,646	5,163	5,023	5,023	100.0%	5,157
	7383	Vandalism Repairs	-	57	100	250	250.0%	250
	7655	Building Maintenance	78	369	250	500	200.0%	250
		Sub-Total - Horsemen's - Facilities	5,724	5,589	5,373	5,773	107.4%	5,657
6531		Community Center						
	7010	Salaries & Wages - Permanent	49,321	51,486	50,046	50,046	100.0%	51,919
	7020	Salaries & Wages - Part-time	5,507	4,685	5,700	5,700	100.0%	4,588
	7030	Overtime	976	1,143	-	-		-
	7110	Cafeteria Benefits	10,473	11,196	11,521	11,521	100.0%	11,448
	7140	RHS	-	-	-	-		260
	7150	Medicare	812	830	808	808	100.0%	819
	7160	PERS	10,004	10,889	10,550	10,550	100.0%	12,945
		Sub-Total Personnel	77,094	80,229	78,625	78,625	100.0%	81,979

PARKS & RECREATION 2510							
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
7295-0847	Utilities - Electricity Usage	13,891	3,984	11,500	12,000	104.3%	13,000
7295-0848	Utilities - Natural Gas Usage	4,501	4,384	4,000	4,300	107.5%	4,500
7295-0849	Utilities - Water Usage	692	805	900	825	91.7%	900
7360	Safety & Security	686	656	800	700	87.5%	725
7655	Building Maintenance	7,158	9,889	7,250	7,000	96.6%	7,250
7675	Equipment Maintenance	11	1,079	600	500	83.3%	600
9039	Equipment Rental	-	-	250	250	100.0%	250
9079	Safety Equipment	43	-	-	-		-
	Sub-Total - Community Center	104,078	101,025	103,925	104,200	100.3%	109,204
6532	Community Center Gymnasium						
7010	Salaries & Wages - Permanent	38,508	40,198	39,112	39,112	100.0%	40,585
7020	Salaries & Wages - Part-time	2,873	2,342	2,850	2,850	100.0%	2,294
7030	Overtime	737	870	-	-		-
7110	Cafeteria Benefits	8,154	8,712	8,957	8,957	100.0%	8,905
7140	RHS	-	-	-	-		203
7150	Medicare	614	629	608	608	100.0%	622
7160	PERS	7,768	8,419	8,160	8,160	100.0%	10,015
	Sub-Total Personnel	58,654	61,171	59,687	59,687	100.0%	62,624
7223	Disposal Services	1,009	412	1,000	400	40.0%	500
7295-0847	Utilities - Electricity Usage	20,539	22,178	22,000	22,000	100.0%	23,500
7295-0848	Utilities - Natural Gas Usage	4,172	4,335	4,000	4,100	102.5%	4,250
7360	Safety & Security	-	59	150	100	66.7%	100
7655	Building Maintenance	5,243	2,719	5,000	4,900	98.0%	5,000
9026	Equipment Maintenance	-	86	400	250	62.5%	300
9039	Equipment Rental	-	-	300	200	66.7%	250
	Sub-Total - CC Gymnasium	89,617	90,960	92,537	91,637	99.0%	96,524
6533	Community Center PAL Center						
7010	Salaries & Wages - Permanent	1,322	1,496	1,466	1,466	100.0%	1,509
7110	Cafeteria Benefits	304	324	334	334	100.0%	334
7140	RHS	-	-	-	-		8
7150	Medicare	20	21	21	21	100.0%	22
7160	PERS	292	314	300	300	100.0%	366
	Sub-Total Personnel	1,938	2,154	2,121	2,121	100.0%	2,239
7295-0847	Utilities - Electricity Usage	296	306	330	310	93.9%	350
7383	Vandalism Repairs	320	143	100	100	100.0%	100
7655	Building Maintenance	20	21	100	100	100.0%	100
	Sub-Total - Community Center PAL Cent	2,573	2,623	2,651	2,631	99.2%	2,789
6534	James Woody Park - Facilities						
7010	Salaries & Wages - Permanent	6,012	6,275	6,111	6,111	100.0%	6,330
7020	Salaries & Wages - Part-time	1,916	1,339	1,629	1,629	100.0%	1,311
7030	Overtime	120	137	-	-		-
7110	Cafeteria Benefits	1,321	1,414	1,462	1,462	100.0%	1,451
7140	RHS	-	-	-	-		32
7150	Medicare	116	110	112	112	100.0%	111
7160	PERS	1,256	1,384	1,338	1,338	100.0%	1,638
	Sub-Total Personnel	10,740	10,658	10,652	10,652	100.0%	10,873
7383	Vandalism Repairs	59	118	-	-		-
7655	Building Maintenance	848	2,264	1,000	1,200	120.0%	1,250
	Sub-Total - James Woody Park - Facilitie	11,647	13,040	11,652	11,852	101.7%	12,123

PARKS & RECREATION 2510							
Code		Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
6610		Adult Sports						
	7010	Salaries & Wages - Permanent	19,064	16,795	16,801	16,801	100.0%	12,983
	7020	Salaries & Wages - Part-time	8,564	9,190	10,650	10,650	100.0%	9,876
	7030	Overtime	23	24	-	-		-
	7110	Cafeteria Benefits	3,035	2,886	2,825	2,825	100.0%	2,367
	7120	Deferred Compensation	271	218	200	200	100.0%	124
	7140	RHS	-	-	-	-		65
	7150	Medicare	426	386	398	398	100.0%	331
	7160	PERS	5,563	5,048	3,677	3,677	100.0%	3,199
		Sub-Total Personnel	36,946	34,548	34,551	34,551	100.0%	28,945
	8026	Adult Basketball	4,152	2,787	4,039	4,000	99.0%	4,354
	8050	Open Gym	177	-	200	200	100.0%	200
	8062	Softball	3,467	3,439	7,434	6,000	80.7%	6,484
	8086	Volleyball	-	-	1,560	-	0.0%	-
		Sub-Total - Adult Sports	44,742	40,773	47,784	44,751	93.7%	39,983
6640		Civic Center Aquatic Complex						
	7010	Salaries & Wages - Permanent	93,175	89,774	89,398	89,398	100.0%	92,573
	7020	Salaries & Wages - Part-time	125,763	132,675	116,645	116,645	100.0%	107,550
	7030	Overtime	2,880	2,059	-	-		-
	7110	Cafeteria Benefits	17,032	17,255	17,145	17,145	100.0%	17,179
	7120	Deferred Compensation	402	331	346	346	100.0%	365
	7140	RHS	-	-	-	-		463
	7150	Medicare	3,275	3,256	2,988	2,988	100.0%	2,902
	7160	PERS	19,456	18,424	21,055	21,055	100.0%	22,060
		Sub-Total Personnel	261,983	263,774	247,577	247,577	100.0%	243,092
	7180	Uniform Expenses	2,910	2,857	3,000	3,000	100.0%	3,000
	7205	Advertising	-	791	2,000	2,000	100.0%	2,000
	7229	Education & Training	1,276	880	1,000	800	80.0%	4,000
	7241	Meetings & Conferences	-	87	105	100	95.2%	105
	7247	Memberships & Dues	267	170	265	250	94.3%	200
	7253	Mileage Exp/Allowance	-	83	-	-		-
	7259	Miscellaneous	-	200	250	250	100.0%	250
	7277	Printing	-	-	250	250	100.0%	250
7295-0847		Utilities - Electricity Usage	39,770	40,317	44,000	41,500	94.3%	44,000
7295-0848		Utilities - Natural Gas Usage	53,394	58,541	59,000	57,500	97.5%	58,500
7295-0849		Utilities - Water Usage	9,952	12,011	11,000	11,600	105.5%	12,500
	7313	Concession Items	6,015	4,967	5,000	3,500	70.0%	4,000
	7330	Hardware/Software Supplies Exp.	1,452	1,513	1,600	1,525	95.3%	1,600
	7360	Safety & Security	2,203	1,660	2,100	2,000	95.2%	2,100
	7655	Building Maintenance	8,066	5,504	5,500	5,450	99.1%	5,500
	7755	Grounds Maintenance	448	297	250	250	100.0%	250
	7970	Small Tools	269	63	100	100	100.0%	100
	8118	AV Swim Club	62	-	100	100	100.0%	100
	8128	CPR Challenge Course	152	165	95	95	100.0%	-
	8138	Evening Lap Swim	99	-	100	100	100.0%	100

PARKS & RECREATION 2510							
Code		Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
	8143	Guard Start	257	448	360	360	100.0%	260
	8148	Lifeguard Training	3,820	1,882	1,600	1,600	100.0%	1,350
	8153	Open Diver Water Course	706	-	-	-		-
	8158	Open Rec Swim	191	148	500	300	60.0%	500
	8163	Pool Chemicals	33,936	34,454	36,000	35,000	97.2%	36,000
	8168	Pool Special Event	1,437	2,841	3,076	3,076	100.0%	3,375
	8178	Splash Dance	9,364	8,085	9,975	8,000	80.2%	9,000
	8183	Swim Lessons	1,176	1,411	975	800	82.1%	800
	8185	Swim Fair	171	1,592	200	200	100.0%	200
	8188	Water Aerobics	6,617	4,994	6,400	2,500	39.1%	2,500
	8190	Water Polo	1,144	415	-	500		1,010
	9026	Equipment Maintenance	18,016	15,155	18,000	16,000	88.9%	17,500
	9039	Equipment Rental	403	100	-	-		-
	9078	Safety Equipment	973	1,020	2,000	1,650	82.5%	1,500
	9120	Capital Equipment	-	4,518	15,170	13,000	85.7%	-
		Sub-Total - Civic Center Aquatic Comple	466,531	470,940	477,548	460,933	96.5%	455,642
6670		ASAP						
	7010	Salaries & Wages - Permanent	37,803	20,400	24,062	24,062	100.0%	41,282
	7020	Salaries & Wages - Part-time	116,882	123,240	131,564	131,564	100.0%	126,165
	7030	Overtime	84	151	-	-		-
	7110	Cafeteria Benefits	7,160	4,095	4,470	4,470	100.0%	6,816
	7120	Deferred Compensation	502	206	214	214	100.0%	565
	7140	RHS	-	-	-	-		206
	7150	Medicare	2,232	2,085	2,257	2,257	100.0%	2,428
	7160	PERS	11,820	8,059	8,159	8,159	100.0%	13,210
		Sub-Total Personnel	176,482	158,236	170,726	170,726	100.0%	190,672
	8250	Afterschool Program	14,411	8,705	16,000	15,500	96.9%	16,000
		Sub-Total - ASAP	190,894	166,942	186,726	186,226	99.7%	206,672
6730		Day Camp						
	7010	Salaries & Wages - Permanent	12,692	13,146	14,464	14,464	100.0%	19,301
	7020	Salaries & Wages - Part-time	27,515	29,302	30,958	30,958	100.0%	27,234
	7030	Overtime	18	21	-	-		-
	7110	Cafeteria Benefits	2,465	2,336	2,483	2,483	100.0%	2,978
	7120	Deferred Compensation	171	200	207	207	100.0%	305
	7140	RHS	-	-	-	-		96
	7150	Medicare	587	615	659	659	100.0%	675
	7160	PERS	3,895	4,085	3,644	3,644	100.0%	5,105
		Sub-Total Personnel	47,342	49,704	52,415	52,415	100.0%	55,694
	8450	Day Camp	2,218	1,990	2,500	2,250	90.0%	2,250
		Sub-Total - Day Camp	49,560	51,693	54,915	54,665	99.5%	57,944

PARKS & RECREATION 2510							
Code		Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
6760		Instructor Classes						
	7010	Salaries & Wages - Permanent	41,798	40,865	45,392	45,392	100.0%	46,705
	7020	Salaries & Wages - Part-time	4,856	5,738	7,250	7,250	100.0%	3,552
	7030	Overtime	431	267	-	-		-
	7110	Cafeteria Benefits	7,693	8,410	8,877	8,877	100.0%	9,237
	7120	Deferred Compensation	185	167	173	173	100.0%	183
	7140	RHS	-	-	-	-		233
	7150	Medicare	722	689	763	763	100.0%	729
	7160	PERS	9,798	8,673	8,759	8,759	100.0%	9,577
		Sub-Total Personnel	65,483	64,809	71,214	71,214	100.0%	70,216
	8502	Academic Tots	20,116	13,890	12,100	13,100	108.3%	13,600
	8508	Music Starz	3,192	5,531	-	-		-
	8508.0512	Arts & Crafts	33	2,834	10,200	7,000	68.6%	6,900
	8512	Ballet & Tap	-	-	3,220	2,800	87.0%	3,100
	8514	Baton Twirling	2,295	1,668	1,760	1,300	73.9%	2,000
	8516	Belly Dancing	1,022	346	700	700	100.0%	700
	8520	Cheer-Tumbling	2,424	2,310	2,000	2,900	145.0%	3,000
	8524	Cooking	1,329	-	-	-		-
	8526	CPR & First Aid	2,674	2,306	1,300	2,000	153.8%	2,025
	8531	Dog Obedience	2,017	1,791	1,050	1,050	100.0%	1,750
	8533	Driver's Ed	567	396	800	100	12.5%	600
	8537	Fencing	7,285	199	-	-		-
	8539	Golf Lessons	5,202	2,116	4,000	1,000	25.0%	1,800
	8541	Guitar Lessons	1,118	2,046	2,100	1,200	57.1%	2,100
	8555	Zumba	5,789	6,426	7,075	6,700	94.7%	7,272
	8557	Painting & Drawing	412	-	1,500	-		-
	8559	Parent & Tot	8,712	12,885	13,500	11,700	86.7%	14,750
	8565	Preschool Art	123	-	-	-		-
	8567	Rent-A-Santa	1,227	701	800	760	95.0%	990
	8568	Road To Creativity	377	1,005	-	-		-
	8569	Salsa & Latin Dance	488	-	-	-		-
	8576.5000	Summer Camps	7,204	5,279	7,500	7,500	100.0%	6,400
	8579	Tae Kwon Do	5,435	1,001	-	1,800		3,520
	8581	Tai Chi	3,715	3,437	3,500	2,800	80.0%	2,800
	8583	Tennis	2,914	3,340	3,600	3,600	100.0%	3,250
	8585	Tiny Tot Dance	1,481	2,491	-	1,350		-
	8591	Yoga	3,576	4,865	4,500	3,700	82.2%	4,400
		Sub-Total - Instructor Classes	156,208	141,667	152,419	144,274	94.7%	151,173
6790		PIO Events						
	7010	Salaries & Wages - Permanent	47,982	50,891	54,303	54,303	100.0%	65,083
	7020	Salaries & Wages - Part-time	15,148	16,381	30,533	30,533	100.0%	31,207
	7030	Overtime	18	543	-	-		-
	7110	Cafeteria Benefits	7,597	8,057	8,029	8,029	100.0%	8,941
	7120	Deferred Compensation	299	320	314	314	100.0%	488
	7140	RHS	-	-	-	-		324
	7150	Medicare	1,001	1,067	1,234	1,234	100.0%	1,401
	7160	PERS	10,437	10,989	11,107	11,107	100.0%	15,687
		Sub-Total Personnel	82,482	88,248	105,520	105,520	100.0%	123,131

PARKS & RECREATION 2510							
Code		Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
	7209	Commission	720	1,273	-	-		-
	7253	Mileage Exp/Allowance	282	287	282	282	100.0%	342
	7805	Fall Festival	5,677	-	-	-		-
	7835	Craft Fairs	706	23	1,000	1,000	100.0%	1,000
	7840	Flea Markets (2)	1,147	697	800	800	100.0%	800
	7850	Freedom Festival	40,557	40,102	40,000	40,000	100.0%	40,000
	7855	Concerts in the Park (7)	27,198	7,560	26,000	13,000	50.0%	15,000
	8721	Winter Wonderland	4,000	4,268	4,000	4,000	100.0%	4,000
		Sub-Total - PIO Events	162,769	142,459	177,602	164,602	92.7%	184,273
6820		Recreation						
	7010	Salaries & Wages - Permanent	45,155	54,713	55,745	55,745	100.0%	58,710
	7020	Salaries & Wages - Part-time	1,600	2,791	4,508	4,508	100.0%	4,042
	7030	Overtime	128	84	-	-		-
	7110	Cafeteria Benefits	6,556	8,521	8,412	8,412	100.0%	8,690
	7120	Deferred Compensation	809	1,020	1,064	1,064	100.0%	1,140
	7140	RHS	-	-	-	-		294
	7150	Medicare	688	836	874	874	100.0%	910
	7160	PERS	9,328	11,245	10,406	10,406	100.0%	12,637
		Sub-Total Personnel	64,263	79,209	81,009	81,009	100.0%	86,423
	7180	Uniforms	65	-	-	-		250
	7205	Advertising	538	350	750	750	100.0%	750
	7229	Education & Training	110	3,614	1,040	3,000	288.5%	940
	7241	Meetings & Conferences	3,901	1,771	3,490	2,350	67.3%	3,115
	7247	Memberships & Dues	1,686	1,494	1,640	1,650	100.6%	1,650
	7253	Mileage Exp/Allowance	302	58	200	160	80.0%	200
	7259	Miscellaneous	49	145	250	250	100.0%	250
	7265	Office Supplies/Exp	2,308	1,753	2,500	2,400	96.0%	2,500
	7271	Postage	11,967	13,381	13,000	13,000	100.0%	13,000
	7277	Printing	17,431	20,322	20,000	19,500	97.5%	20,000
	7330	Hardware/Software Supplies Exp.	3,792	4,829	5,000	4,900	98.0%	5,000
	7370	Special Dept Supplies/Exp	(123)	291	3,000	3,000	100.0%	3,000
	7375	Staff Services	301	250	350	350	100.0%	350
	8742	Haunted house	-	75	-	-		-
	8940	Contract Services	19,853	336	5,000	4,950	99.0%	5,000
	9052	Gasoline, Diesel, Oil	753	881	1,000	850	85.0%	1,000
	9065	Leased Equipment	856	1,163	-	-		-
	9091	Vehicle Maintenance	865	571	700	600	85.7%	700
		Sub-Total - Recreation	128,916	130,492	138,929	138,719	99.8%	144,128
6850		Rec Dept Events						
	7010	Salaries & Wages - Permanent	30,081	29,323	30,907	30,907	100.0%	39,676
	7020	Salaries & Wages - Part-time	17,077	23,846	18,685	18,685	100.0%	19,950
	7030	Overtime	118	63	-	-		-
	7110	Cafeteria Benefits	5,464	5,029	5,078	5,078	100.0%	5,931
	7120	Deferred Compensation	459	444	461	461	100.0%	638
	7140	RHS	-	-	-	-		198
	7150	Medicare	706	775	719	719	100.0%	865
	7160	PERS	6,810	6,654	6,540	6,540	100.0%	9,596
		Sub-Total Personnel	60,715	66,133	62,390	62,390	100.0%	76,854

PARKS & RECREATION 2510							
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
8702	Active Adults	284	229	325	250	76.9%	400
8703	AV Idol	53	99	120	120	100.0%	120
8706	AV Most Talented Kid	250	355	350	255	72.9%	325
8715	Bunny Run	1,069	643	1,180	1,180	100.0%	1,355
8727-5000	Cross Country Meet	-	-	600	600	100.0%	125
8728	Eggstravaganza	626	542	900	900	100.0%	900
8733	Firecracker Run	1,029	1,075	1,180	1,180	100.0%	1,320
8742	Haunted House	274	94	400	-		-
8744	Healthy Apple Valley	378	960	5,000	4,650	93.0%	5,000
8745	Kiddie Carnival	469	179	675	200	29.6%	300
8751	Mothers Day Tea Party	194	149	-	-		-
8754	Mudfest	70	56	150	100	66.7%	150
8764	Special Apples	210	173	250	250	100.0%	350
8765-6000	Teen Art Festival	-	-	475	475	100.0%	510
8766	Teen Events	-	138	-	500		500
8775-5000	Toddler Olympics	-	-	-	-		160
8784	Turkey Run	1,232	1,069	1,185	900	75.9%	1,330
8787-5000	Under Five Classes	-	-	-	-		1,250
8790	Teen Zone	693	745	800	800	100.0%	800
	Sub-Total - Rec Dept Events	67,545	72,639	75,980	74,750	98.4%	91,749
6880	Rentals						
7010	Salaries & Wages - Permanent	47,181	45,177	51,022	51,022	100.0%	53,429
7020	Salaries & Wages - Part-time	8,950	10,677	10,049	10,049	100.0%	9,128
7030	Overtime	128	98	-	-		-
7110	Cafeteria Benefits	7,779	7,956	8,677	8,677	100.0%	9,091
7120	Deferred Compensation	577	576	628	628	100.0%	680
7140	RHS	-	-	-	-		267
7150	Medicare	849	817	886	886	100.0%	907
7160	PERS	10,543	9,583	10,015	10,015	100.0%	11,643
	Sub-Total Personnel	76,007	74,884	81,277	81,277	100.0%	85,145
8600	Parking Fee	17,914	3,915	32,000	23,500	73.4%	25,000
8712	Birthday Party Package	68	-	-	-		-
	Sub-Total - Rentals	93,989	78,800	113,277	104,777	92.5%	110,145
6900	Skate Park - Facilities						
7030	Overtime	830	-	-	-		-
7150	Medicare	11	-	-	-		-
7160	PERS	18	-	-	-		-
	Sub-Total Personnel	860	-	-	-		-
7360	Safety & Security	489	-	5,000	5,000	100.0%	5,000
	Sub-Total - Skate Park - Facilities	1,349	-	5,000	5,000	100.0%	5,000

PARKS & RECREATION 2510							
Code		Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
6940		User Groups						
	7010	Salaries & Wages - Permanent	21,820	20,457	22,613	22,613	100.0%	18,397
	7020	Salaries & Wages - Part-time	845	994	1,005	1,005	100.0%	710
	7030	Overtime	23	24	-	-		-
	7110	Cafeteria Benefits	3,470	3,377	3,677	3,677	100.0%	3,134
	7120	Deferred Compensation	302	297	310	310	100.0%	226
	7140	RHS	-	-	-	-		92
	7150	Medicare	356	320	342	342	100.0%	277
	7160	PERS	4,738	4,266	4,342	4,342	100.0%	3,882
		Sub-Total Personnel	31,553	29,736	32,289	32,289	100.0%	26,718
	7223	Disposal Services	303	1,877	400	1,500	375.0%	1,500
		Sub-Total - User Groups	31,857	31,612	32,689	33,789	103.4%	28,218
6970		Youth Sports						
	7010	Salaries & Wages - Permanent	45,183	44,240	47,321	47,321	100.0%	35,940
	7020	Salaries & Wages - Part-time	19,829	22,584	25,765	25,765	100.0%	24,496
	7030	Overtime	55	60	-	-		-
	7110	Cafeteria Benefits	7,082	7,284	7,441	7,441	100.0%	5,951
	7120	Deferred Compensation	715	705	737	737	100.0%	518
	7140	RHS	-	-	-	-		180
	7150	Medicare	992	984	1,060	1,060	100.0%	876
	7160	PERS	11,121	11,027	10,670	10,670	100.0%	9,239
		Sub-Total Personnel	84,977	86,884	92,994	92,994	100.0%	77,200
	8805	Adventures in PW Sports	559	436	775	775	100.0%	775
	8810	Basketball Tournament	1,392	-	2,105	2,105	100.0%	2,015
	8812	Coed Volleyball	734	732	880	880	100.0%	880
	8820	Father Son Basketball Tournament	199	23	243	243	100.0%	242
	8825	Peewee Soccer	389	494	929	650	70.0%	930
	8830	Winter Peewee/Hotshots Basketball	801	917	985	985	100.0%	985
	8858	Summer Peewee/Hotshots Basketball	557	570	855	855	100.0%	985
	8860	Summer Youth Basketball	3,740	3,707	4,115	4,115	100.0%	4,115
	8865	T-Ball	1,381	1,451	1,340	1,340	100.0%	1,487
	8870	Flag Football	-	36	-	-		-
	8880	Winter Youth Basketball	6,931	7,673	7,700	7,700	100.0%	7,500
	8885	Youth Track Meet	104	201	300	300	100.0%	300
	8887	3 on 3 Soccer Tournament	333	-	640	640	100.0%	300
		Sub-Total - Youth Sports	102,097	103,124	113,861	113,582	99.8%	97,714
		Total Parks & Rec Expenditures	3,323,982	3,410,847	3,689,902	3,638,643	98.6%	3,647,924
		ENDING FUND BALANCE	(6,162,464)	(6,435,006)	(6,435,606)	(6,859,451)		(6,859,451)

PARKS & RECREATION 2510							
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16

Parks & Recreation - Recreation Division

Personnel Schedule	Actual 2012-13	Actual 2013-14	Actual 2014-15	Adopted 2015-16
Full Time:				
Parks and Recreation Manager	0.85	0.78	0.78	0.78
Marketing and Public Affairs Officer	0.06	0.05	0.05	0.05
Emergency Services Officer	0.00	0.00	0.00	0.60
Public Relations Specialist	0.08	0.06	0.06	0.06
Recreation Supervisor	2.00	2.00	2.00	1.00
Event Coordinator	0.67	0.67	0.67	0.67
Administrative Secretary	0.96	0.91	0.91	0.91
Recreation Coordinator	1.00	1.00	1.00	1.00
Senior Office Assistant	1.00	2.00	2.00	1.00
Office Assistant	1.00	0.00	0.00	1.00
Part Time:				
Recreation Coordinator	0.00	0.50	0.50	0.50
Office Assistant	0.60	0.60	0.60	0.00
Event Assistant	1.00	1.00	1.00	1.00
Swim Coach	0.00	0.50	0.50	0.00
Recreation Assistant	0.48	0.00	0.00	0.60
Senior Lifeguard	0.34	0.51	0.51	0.51
Lifeguard	4.66	4.00	4.00	4.00
Recreation Leader II	4.59	0.49	0.49	0.45
Recreation Leader I	2.95	1.22	1.22	0.44
Parks and Recreation Commissioners	1.25	1.25	1.25	1.25
Sub-Total FTE's:	**23.49**	**17.54**	**17.54**	**15.82**

Parks & Recreation - Park's Division

Personnel Schedule	Actual 2012-13	Actual 2013-14	Actual 2014-15	Adopted 2015-16
Full Time:				
Public Works Director	0.00	0.00	0.33	0.33
Public Works Manager	0.00	0.33	0.30	0.30
Public Works Supervisor	0.00	0.30	0.00	0.00
Parks Supervisor	0.00	0.00	0.00	0.00
Grounds Supervisor	0.97	0.00	0.00	0.00
Senior Maintenance Worker	0.48	0.00	0.00	0.00
Maintenance Worker II	0.68	0.68	0.00	0.00
Maintenance Worker I	0.67	0.67	0.00	0.00
Grounds Maintenance Worker III	0.95	0.95	0.92	0.92
Grounds Maintenance Worker II	2.61	2.71	2.03	2.67
Grounds Maintenance Worker I	4.49	4.87	4.20	4.00
Custodian	1.00	1.00	0.00	0.00
Part Time:				
Custodian	0.25	0.39	0.39	0.00
Grounds Services Aide	0.68	1.65	1.65	2.06
Sub-Total FTE's:	**12.78**	**13.55**	**9.82**	**10.28**

Parks & Recreation - Maintenance

Personnel Schedule	Actual 2012-13	Actual 2013-14	Actual 2014-15	Adopted 2015-16
Full Time:				
Sr. Maintenance Worker	0.00	0.00	0.48	0.48
Maintenance Worker II	0.00	0.00	0.68	0.68
Maintenance Worker I	0.00	0.00	0.67	0.67
Custodian	0.00	0.00	1.00	1.00
Part Time:				
Custodian	0.00	0.00	0.56	0.56
Sub-Total FTE's:	**0.00**	**0.00**	**3.39**	**3.39**
Total FTE's:	**36.27**	**31.10**	**30.75**	**29.49**

PARKS & RECREATION QUIMBY FUND

TOTAL BUDGET - $ 0.00

This fund accounts for revenues generated by development and restricted for use in direct park improvements and development as provided under California State Government Code Section 66477.

Parks & Recreation Quimby Fund - Account Number 2520-5210							
Code	Revenue Classification	Actual Revenue 2012-13	Actual Revenue 2013-14	Amended Budget 2014-15	Estimated Revenue 2014-15	% of Budget Received	Adopted Budget 2015-16
	BEGINNING FUND BALANCE	25,827	14,971	53,535	53,535		133,735
6166	Quimby Fees	6,416	38,496	20,000	80,000	400%	40,000
4255	Interest	61	68	40	200	500%	200
	Total Revenues	6,477	38,564	20,040	80,200		40,200
Code	Expenditure Classification	Actual Expenses 2012-13	Actual Expenses 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Received	Adopted Budget 2015-16
9444	Land Acquisition	-	-	13,050	-		-
9610	Tr to 2510 - Parks Master Plan	17,333	-	-	-		-
	Total Expenditures	17,333	-	13,050	-		-
	ENDING FUND BALANCE	14,971	53,535	60,525	133,735		173,935

POLICE GRANTS

TOTAL BUDGET - $ 34,459

This fund is used to account for revenues received for the Department of Justice, the Department of Homeland Security, Cal EMA and other agencies for public safety activities. Annual JAG and JAG AARA Grants are used for the juvenile officer and other Cal Pal programs. Cal EMA funds are used for the Cal Pal program and to supplement costs of a juvenile officer.

Police Grants - Account Number 2610							
Code	Revenue Classification	Actual Revenue 2012-13	Actual Revenue 2013-14	Amended Budget 2014-15	Estimated Revenue 2014-15	% of Budget Received	Adopted Budget 2015-16
	BEGINNING FUND BALANCE	6,640	(131,282)	(61,554)	(61,554)		-
4255	Interest	49		-	-		-
2514-6927	JAG AARA Grant	46,890		-	-		-
2516-6927	Annual JAG Grant 2011	3,796		-	-		-
2516-6927	Annual JAG Grant 2012	14,849	4,388	-	-		-
2516-6927	Annual JAG Grant 2013	-	-	-	14,729		-
2516-6927	Annual JAG Grant 2014	-	-	15,000	-		14,692
2519-6927	Homeland Security	30,222	4,321	-	17,727		19,767
2520-6927	Cal GR	67,949	211,764	236,369	272,536	115.3%	-
2522-6927	Sobriety Checkpoint	-	61,171	-	-		-
	Total Revenues	163,755	281,644	251,369	304,992	121.3%	34,459
Code	Expenditure Classification	Actual Expenses 2012-13	Actual Expenses 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
JAG AARA Grant 2514							
8940	Contract Services	46,929	-	-	-		-
	Total JAG AARA Grant	46,929	-	-	-		-
2011 JAG Grant 2516							
8940	Contract Services	3,796		-	-		-
	Total Annual JAG Grant	3,796		-	-		-
2012 JAG Grant 2516							
8940	Contract Services	14,849	4,388	-	-		-
	Total Annual JAG Grant	14,849	4,388	-	-		-
2013 JAG Grant 2516							
8940	Contract Services	-	-	-	14,729		
	Total Annual JAG Grant	-	-	-	14,729		-
2014 JAG Grant 2516							
8940	Contract Services	-		15,000	-		14,692
	Total Annual JAG Grant	-		15,000	-		14,692
Cal Pal Program 2518							
7370	Special Department Supplies	6,251	739	-	-		-
	Total Cal Pal Program	6,251	739	-	-		-
Homeland Security 2519							
7330	Hardware/Software Supplies/Exp	34,543	-	-	-		-
7370	Special Department Supplies	-	17,727	-	-		19,767
	Total Homeland Security	34,543	17,727	-	-		19,767

Cal GR 2520							
8940	Contract Services Cal Pal	141,680	173,860	236,369	236,369		-
	Total Cal E M A	141,680	173,860	236,369	236,369		-
Sobriety Checkpoint 2522							
7720	Sobriety Checkpoint	53,630	15,202	-	-		-
	Total Sobriety Checkpoint	53,630	15,202	-	-		-
	Total Expenditures	301,677	211,916	251,369	251,098	99.9%	34,459
	ENDING FUND BALANCE	(131,282)	(61,554)	(61,554)	-	-	-

ASSET SEIZURE

TOTAL BUDGET - $0.00

This fund accounts for revenue received from asset forfeiture/seizure activities. These funds are tracked and reported to the Federal Government based upon case activity. Upon conclusion of a case, assets forfeited or seized are re-distributed to local agencies based upon the assets forfeited or seized within each jurisdiction. These funds are then used for future drug enforcement activities and split 85% to Asset Seizure Fund and 15% to Drug and Gang Prevention Fund.

Asset Seizure - Account Number 2620-2010							
Code	Revenue Classification	Actual Revenue 2012-13	Actual Revenue 2013-14	Amended Budget 2014-15	Estimated Revenue 2014-15	% of Budget Received	Adopted Budget 2015-16
	BEGINNING FUND BALANCE	22,809	46,084	21,462	21,462		6,602
4255	Interest	50	54	-	40		-
6806	Asset Seizure	29,320	1,900	-	6,500		-
	Total Revenues	29,370	1,954	-	6,540		-
Code	Expenditure Classification	Actual Expenses 2012-13	Actual Expenses 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
7265	Office Supplies	-	-	5,000	5,000	100.0%	-
7360	Safety & Security	-	-	2,000	2,000	100.0%	-
7370	Special Department Supplies	-	11,765	14,400	14,400	100.0%	-
9120	Capital Equipment	6,095	14,760	-	-		-
9999	Transfer Out - 2610	-	52	-	-		-
	Total Expenditures	6,095	26,577	21,400	21,400		-
	ENDING FUND BALANCE	46,084	21,462	62	6,602	-	6,602

DRUG & GANG PREVENTION

TOTAL BUDGET - $ 0.00

This fund accounts for revenue received from asset forfeiture/seizure activities. These funds are tracked and reported to the Federal Government based upon case activity. Upon conclusion of a case, assets forfeited or seized are re-distributed to local agencies based upon the assets forfeited or seized within each jurisdiction. These funds are then used for future drug enforcement activities and split 85% to Asset Seizure Fund and 15% to Drug and Gang Prevention Fund.

Drug and Gang Prevention - Account Number 2630-2010							
Code	Revenue Classification	Actual Revenue 2012-13	Actual Revenue 2013-14	Amended Budget 2014-15	Estimated Revenue 2014-15	% of Budget Received	Adopted Budget 2015-16
	BEGINNING FUND BALANCE	2,956	5,383	5,728	5,728		1,505
4255	Interest	3	9	-	10		-
6806	Asset Seizure	5,174	335	-	1,150		-
	Total Revenues	5,177	345	-	1,160	-	-
Code	Expenditure Classification	Actual Expenses 2012-13	Actual Expenses 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
7370	Special Department Supplies	2,750	-	5,383	5,383		-
	Total Expenditures	2,750	-	5,383	5,383		-
	ENDING FUND BALANCE	5,383	5,728	345	1,505	-	1,505

LIGHTING AND LANDSCAPE DISTRICT

TOTAL BUDGET - $ 240,000

This fund accounts for the revenues and expenditures of Assessment District L-1 which provides landscaping and right-of-way maintenance in accordance with the homeowners' agreement.

LL Assess. Dist - Account Number 2810-3310							
Code	Revenue Classification	Actual Revenue 2012-13	Actual Revenue 2013-14	Amended Budget 2014-15	Estimated Revenue 2014-15	% of Budget Received	Adopted Budget 2015-16
	BEGINNING FUND BALANCE	898,549	1,058,527	1,142,167	1,142,167		1,213,227
4020	Property Tax	318,526	320,126	324,000	320,000	98.8%	320,000
4255	Interest	2,185	2,015	1,350	2,000	148.1%	2,000
	Total Revenues	320,711	322,141	325,350	322,000	-	322,000
Code	Expenditure Classification	Actual Expenses 2012-13	Actual Expenses 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
7935	Right of Way Maintenance	150,800	231,697	152,250	239,372	157.2%	230,000
8964	Engineering Contractor	9,933	6,804	8,000	11,568	144.6%	10,000
	Total Expenditures	160,733	238,501	160,250	250,940		240,000
	ENDING FUND BALANCE	1,058,527	1,142,167	1,307,267	1,213,227	-	1,295,227

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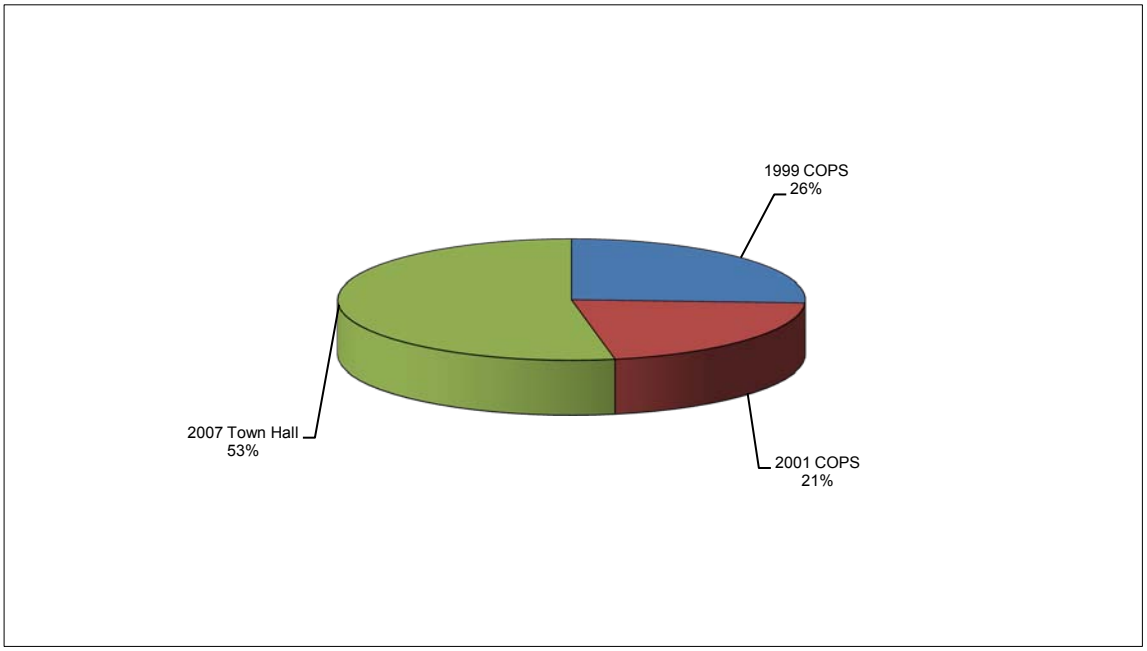
Town of Apple Valley

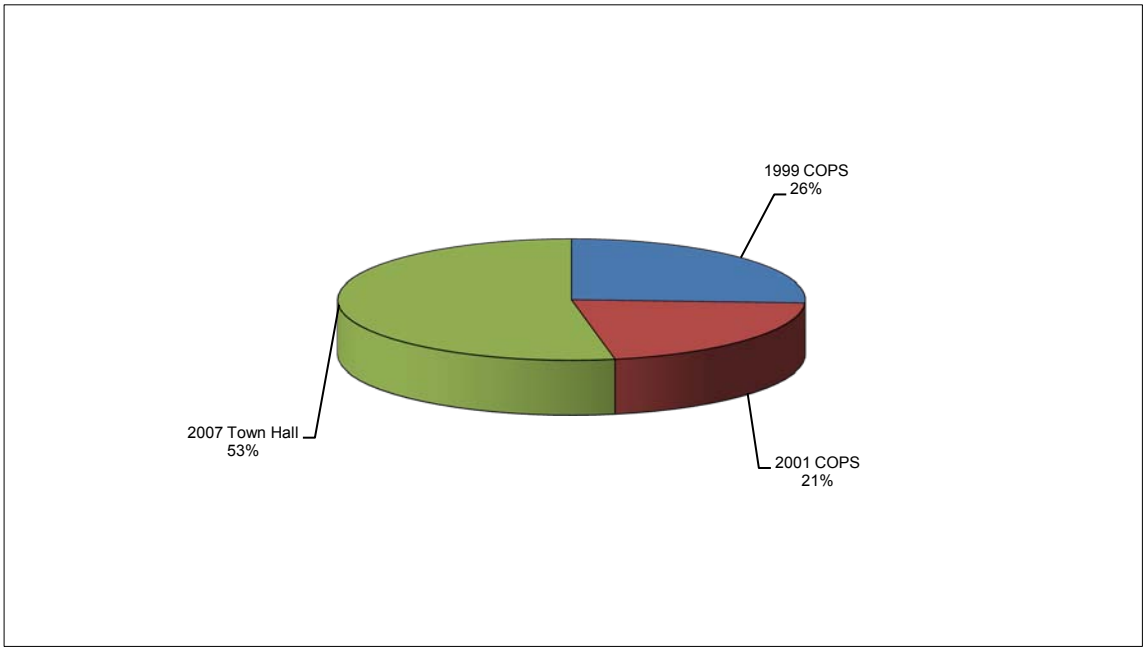
2015/16 Debt Service Funds Revenue

1999 COPS	430,000
2001 COPS	352,000
2007 Town Hall	881,019
Total Debt Service Funds Expense	$1,663,019



2015/16 Debt Service Funds Expense

1999 COPS	430,000
2001 COPS	352,000
2007 Town Hall	881,019
Total Debt Service Funds Expense	$1,663,019



DEBT SERVICE FUNDS

TOTAL BUDGET - $1,663,019

2007 TOWN HALL REVENUE BONDS – This fund accounts for and report financial resources that are restricted for the payment of interest and principal on the 2007 Town Hall Revenue Bonds.

1999 COPS FUND – This fund accounts for and report financial resources restricted for the payment of interest and principal on the 1999 Public Facilities Financing Project Certificates of Participation.

2001 COPS FUND – This fund accounts for and report financial resources to advance refund and economically defease the $2,570,000 Certificates of Participation issued on August 1, 1995 and payment of interest and principal on the 2001 Certificate of participation.

Debt Service Fund - 1999, 2001 and 2007 COP's - Funds 4105-1500, 4106-1500, & 4108-1500

Code	Revenue Classification		Actual Revenue 2012-13	Actual Revenue 2013-14	Amended Budget 2014-15	Estimated Revenue 2014-15	% of Budget Received	Adopted Budget 2015-16
	BEGINNING FUND BALANCE		(4,474)	205	205	205		205
9610	Transfer from General Fund							
	1999 COP's	4105-1500-6999-1001	389,290	344,546	420,000	420,000	100.0%	430,000
	2001 COP's	4106-1500-6999-1001	233,050	234,928	337,000	337,000	100.0%	352,000
	2007 COP's*	4108-1500-6999-1001	887,574	844,674	886,544	886,544	100.0%	881,019
9610	Transfer from General Government Facilities							
	2007 COP's*	4108-1500-9610-1001	-	40,000	-	-		-
	Total Revenues		1,509,913	1,464,147	1,643,544	1,643,544	100.0%	1,663,019

Code	Expenditure Classification		Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
	Debt Service							
9840	1999 COP's Principle	4105-1500-9840-0000	325,000	330,000	340,000	340,000	100.0%	350,000
9860	1999 COP's Interest	4105-1500-9860-0000	4,251	1,955	10,000	10,000	100.0%	10,000
9840	2001 COP's Principle	4106-1500-9840-0000	210,000	217,500	295,000	295,000	100.0%	310,000
9860	2001 COP's Interest	4106-1500-9860-0000	1,366	469	12,000	12,000	100.0%	12,000
9840	2007 COP's Principle	4108-1500-9840-0000	440,000	455,000	475,000	475,000	100.0%	490,000
9860	2007 COP's Interest	4108-1500-9860-0000	445,044	427,144	408,544	408,544	100.0%	388,019
8940	Debt Service Admin	4105-1500-8940-0000	57,039	12,591	70,000	70,000	100.0%	70,000
8940	Debt Service Admin	4106-1500-8940-0000	20,005	16,959	30,000	30,000	100.0%	30,000
8940	Debt Service Admin	4108-1500-8940-0000	2,530	2,530	3,000	3,000	100.0%	3,000
	Total Expenditures		1,505,235	1,464,147	1,643,544	1,643,544	100.0%	1,663,019
	ENDING FUND BALANCE		205	205	205	205		205

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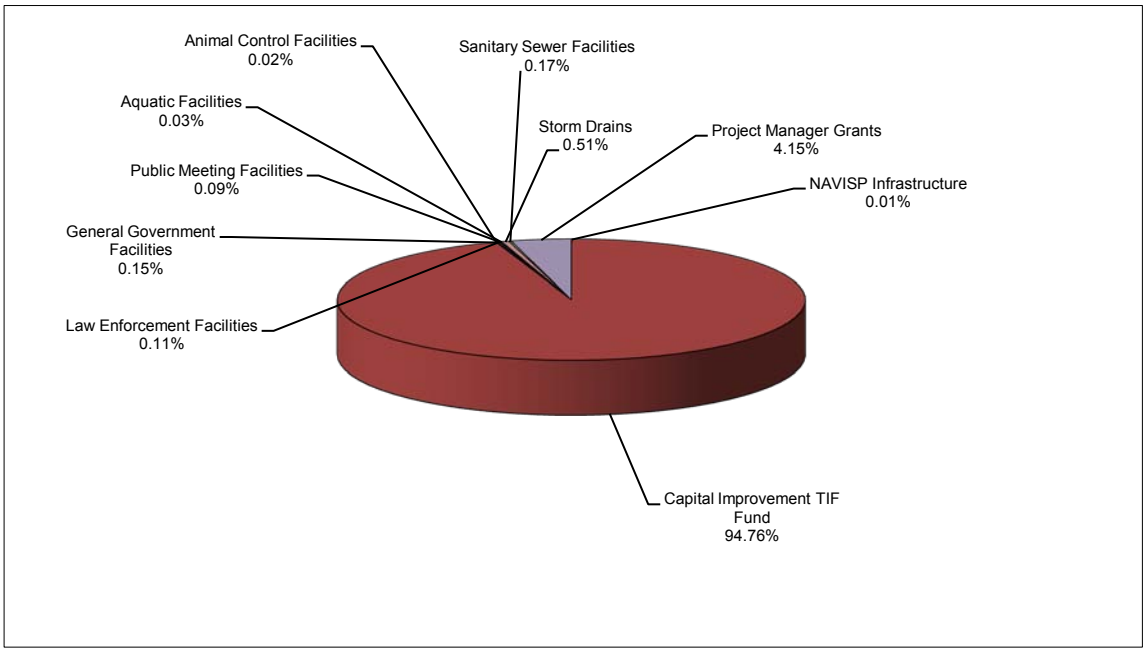
Town of Apple Valley

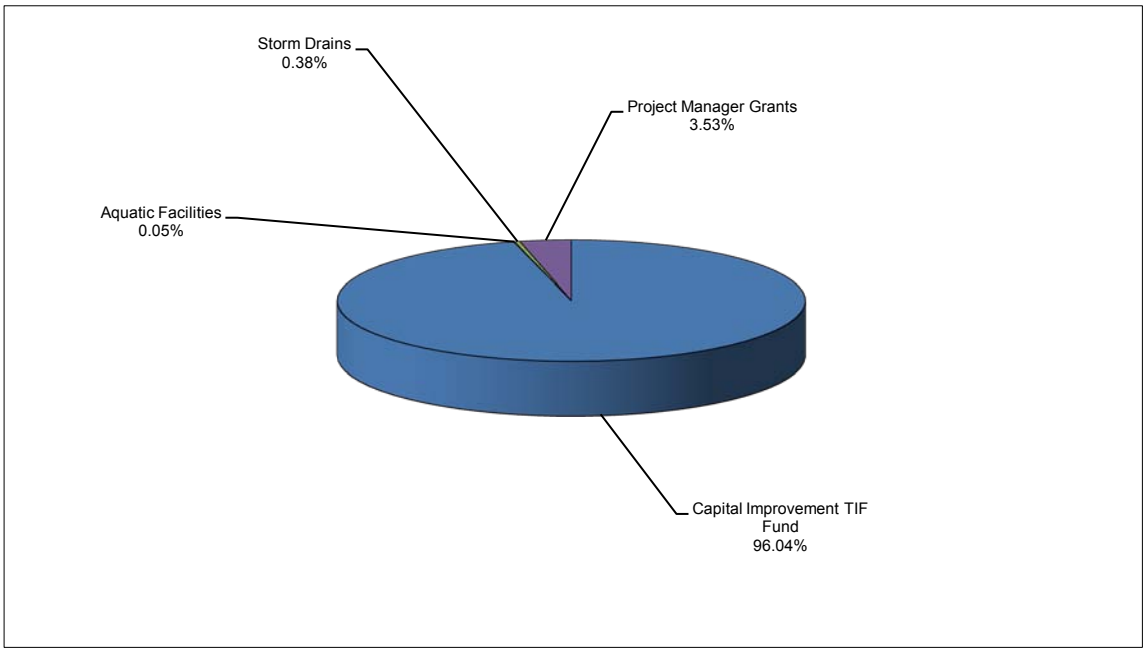
2015/16 Capital Improvement Funds Revenue

NAVISP Infrastructure	$	3,000
Capital Improvement TIF Fund		21,083,650
Animal Control Facilities		4,350
Law Enforcement Facilities		24,250
General Government Facilities		33,150
Public Meeting Facilities		20,250
Aquatic Facilities		6,050
Storm Drains		112,500
Sanitary Sewer Facilities		38,200
Project Manager Grants		923,000
Total-CIP Funds Revenue	$	22,248,400



2015/16 Capital Improvement Funds Expenditures

Capital Improvement TIF Fund	$	25,078,570
Aquatic Facilities		12,000
Storm Drains		100,000
Project Manager Grants		923,000
Total-CIP Funds Expenditures	$	26,113,570



NAVISP INFRASTRUCTURE

TOTAL BUDGET - $0

This fund accounts for revenues received and expenditures for the construction of infrastructure improvement projects related to implementation of the North Apple Valley Industrial Specific Plan (NAVISP).

NAVISP Infrastructure 4050-4310							
Code	Revenue Classification	Actual Revenue 2012-13	Actual Revenue 2013-14	Amended Budget 2014-15	Estimated Revenue 2014-15	% of Budget Received	Adopted Budget 2015-16
	BEGINNING FUND BALANCE	1,637,171	1,640,775	1,643,789	1,643,789		1,646,789
4255	Interest	3,819	3,014	2,500	3,000	120.0%	3,000
	Total Revenue	3,819	3,014	2,500	3,000		3,000
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
9485	NAVISP	215	-	-	-		-
	Total Expenditures	215	-	-	-	-	-
	ENDING FUND BALANCE	1,640,775	1,643,789	1,646,289	1,646,789	-	1,649,789

CAPITAL IMPROVEMENT PROGRAM - INFRASTRUCTURE (TIF)

TOTAL BUDGET - $ 25,078,570

Most of the Town's planned arterials and collectors exist in some form, although not necessarily fully widened to allow for the full number of lanes. Revenues are derived from Traffic Impact Fees, grants and other transportation funding from the State or County. The Traffic Impact Fees are used to finish off these existing, but not yet fully improved, roads and bridges. The collected fees are used to create additional lane miles and bridge lanes increasing carrying capacity. Additionally, this fund is used to complete the system of signals that insures the smooth movement of vehicles through intersections.

Capital Improvement Program - Infrastructure (TIF) - Account Number 4410-5210							
Code	Revenue Classification	Actual Revenue 2012-13	Actual Revenue 2013-14	Amended Budget 2014-15	Estimated Revenue 2014-15	% of Budget Received	Adopted Budget 2015-16
	BEGINNING FUND BALANCE	9,299,816	9,027,926	3,872,474	3,872,474		6,021,874
4181	Refunds, Reimb, Rebates	134,356	2,165,389	-	-		-
4181	Zone 4 Flood Control Reimb (9595)	-	-	3,400,000	-	0.0%	3,400,000
4181	STP Surface Transportation Program	-	-	750,000	-	0.0%	750,000
4181	ATP - State Only	-	-	-	-	0.0%	1,095,000
4255	Interest	21,567	13,382	12,000	12,000	100.0%	12,000
6126	General Government Facilities	393	24	-	-	0.0%	-
6184	Traffic Impact Fees	594,227	497,520	400,000	400,000	100.0%	400,000
6816	Grants (HSIP)(9285)	-	-	350,000	350,000	100.0%	-
6816	Grants (HSIP)(9572)	-	-	405,900	405,900	100.0%	-
6816	Grants SLPP, MLHP & SB Cty(9588)	-	-	11,512,147	11,512,147	100.0%	6,715,420
6999	Transfer in - 2021	-	498,921	-	-	0.0%	3,597,480
6999	Transfer In - 2730	-	3,160,689	10,616,430	10,616,430	100.0%	5,113,750
	Total Revenue	750,543	6,335,924	27,446,477	23,296,477	84.9%	21,083,650
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
9205	AV Rd@Bear Valley Rd SE Corner Imp	-	-	390,000	-	0%	-
9208	AV Rd/Town Center Improvements	192	94,949	-	-	0%	-
9283	Bear Valley Rd/Deep Creek Signal	42	503	-	-	0%	-
9284	Bear Valley Rd/ Mohawk Signal	29,157	10,980	405,000	400,000	99%	5,000
9410	Hwy 18 West End Widening	156,940	-	-	-	0%	-
9442	Kiowa (Bear Valley to Tussing Phase I)	-	701,112	-	-	0%	-
9471	Navajo Rd	-	2,196	-	-	0%	-
9572	Townwide Class II Bikeway Upgrade	-	-	473,500	468,500	99%	5,000
9588	Yucca Loma Bridge	404,796	10,676,935	20,278,577	20,278,577	100%	11,829,170
9595	Yucca Loma Rd Widening(YLB-AV Rd)	-	4,700	6,000,000	-	0%	13,239,400
9610	Transfer - 4910	431,307	-	-	-	0%	-
	Total Expenditures	1,022,434	11,491,376	27,547,077	21,147,077	76.8%	25,078,570
	ENDING FUND BALANCE	9,027,926	3,872,474	3,771,874	6,021,874	159.7%	2,026,954

ANIMAL CONTROL FACILITIES

TOTAL BUDGET - $0

This fund accounts for revenues received from developers to mitigate the impact of new development on the Town's animal control facilities. These funds are used for future development or maintenance of such facilities.

Animal Control Facilities 4710-1200							
Code	Revenue Classification	Actual Revenue 2012-13	Actual Revenue 2013-14	Amended Budget 2014-15	Estimated Revenue 2014-15	% of Budget Received	Adopted Budget 2015-16
	BEGINNING FUND BALANCE	98,874	103,661	109,396	109,396		113,546
4255	Interest	235	196	350	350	100%	350
6102	Animal Control Facilities Fee	4,552	5,539	3,500	3,800	109%	4,000
	Total Revenue	4,787	5,735	3,850	4,150	209%	4,350
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
7935	Right of Way Maintenance	-	-	-	-		-
8964	Engineering Cont - General	-	-	-	-		-
	Total Expenditures	-	-	-	-	-	-
	ENDING FUND BALANCE	103,661	109,396	113,246	113,546		117,896

LAW ENFORCEMENT FACILITIES

TOTAL BUDGET - $0

This fund accounts for revenues received from developers to mitigate the impact of new development on the Town's law enforcement facilities. These funds are used for future development or maintenance of such facilities.

Law Enforcement Facilities 4720-1200							
Code	Revenue Classification	Actual Revenue 2012-13	Actual Revenue 2013-14	Amended Budget 2014-15	Estimated Revenue 2014-15	% of Budget Received	Adopted Budget 2015-16
	BEGINNING FUND BALANCE	17,653	47,763	70,871	70,871		69,071
4255	Interest	82	112	100	200	200%	250
6140	Law Enforcement Facilities Fee	30,029	22,996	18,000	22,000	122%	24,000
	Total Revenue	30,110	23,108	18,100	22,200		24,250
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
9514	PD T/I 2014-2015	-	-	24,000	24,000		-
	Total Expenditures	-	-	24,000	24,000	-	-
	ENDING FUND BALANCE	47,763	70,871	64,971	69,071		93,321

GENERAL GOVERNMENT FACILITIES

TOTAL BUDGET - $0

This fund accounts for revenue received from developers to mitigate the impact of new development on the Town's general government facilities. During the 2007-08 fiscal year the Town Council approved the issuance of Certificates of Participation in the amount of $11,306,093 to finance and build the Development Services Building and improvements to the existing Town Hall. Construction began in fiscal year 2008-09 and the projects were completed in 2011.

GENERAL GOVERNMENT FACILITIES

TOTAL BUDGET - $0

General Government Facilities 4730-1500							
Code	Revenue Classification	Actual Revenue 2012-13	Actual Revenue 2013-14	Amended Budget 2014-15	Estimated Revenue 2014-15	% of Budget Received	Adopted Budget 2015-16
	BEGINNING FUND BALANCE	32,540	69,110	111,484	111,484		67,897
4255	Interest	-	36	-	150	-	150
6126	General Gov Facilities Fees	36,570	42,339	31,000	32,000	103%	33,000
	Total Revenue	36,570	42,375	31,000	32,150		33,150
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
9120	Capital Equipment	-	-	-	-	-	-
9610	Transfer - 4110	-	-	-	75,737	-	-
	Total Expenditures	-		-	75,737	-	-
	ENDING FUND BALANCE	69,110	111,484	142,484	67,897		101,047

PUBLIC MEETING FACILITIES

TOTAL BUDGET - $0

This fund accounts for revenues received from developers to mitigate the impact of new development on the Town's public meeting facilities. These funds are used for future development or maintenance of such facilities.

Public Meeting Facilities 4740-1200							
Code	Revenue Classification	Actual Revenue 2012-13	Actual Revenue 2013-14	Amended Budget 2014-15	Estimated Revenue 2014-15	% of Budget Received	Adopted Budget 2015-16
	BEGINNING FUND BALANCE	69,991	91,884	118,494	118,494		136,744
4255	Interest	185	195	150	250	167%	250
6164	Public Meeting Facilities Fee	21,708	26,416	16,000	18,000	113%	20,000
	Total Revenue	21,893	26,610	16,150	18,250		20,250
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
9610	Transfer - 4110	-	-	-	-		-
	Total Expenditures	-	-	-	-	-	-
	ENDING FUND BALANCE	91,884	118,494	134,644	136,744		156,994

AQUATIC FACILITIES

TOTAL BUDGET - $ 12,000

This fund accounts for revenues received from developers to mitigate the impact of new development on the Town's aquatic facilities. These funds are used for future development or maintenance of such facilities.

Aquatic Facilities - 4750-1200							
Code	Revenue Classification	Actual Revenue 2012-13	Actual Revenue 2013-14	Amended Budget 2014-15	Estimated Revenue 2014-15	% of Budget Received	Adopted Budget 2015-16
	BEGINNING FUND BALANCE	45,314	52,430	61,056	61,056		67,006
4255	Interest	113	105	100	150	150%	150
6106	Aquatic Facilities Fees	7,003	8,521	5,500	5,800	105%	5,900
	Total Revenue	7,116	8,626	5,600	5,950		6,050
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
9300	Capital Projects	-	-	-	-		12,000
	Total Expenditures	-	-	-	-	-	12,000
	ENDING FUND BALANCE	52,430	61,056	66,656	67,006		61,056

STORM DRAINS

TOTAL BUDGET - $100,000

This fund accounts for revenues received from developers to mitigate the impact of new development on the Town's storm drains. The funds are used to acquire land, engineering and/or constructing storm drain infrastructure.

Storm Drains 4760-5210							
Code	Revenue Classification	Actual Revenue 2012-13	Actual Revenue 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Received	Adopted Budget 2015-16
	BEGINNING FUND BALANCE	969,011	1,102,156	1,263,194	1,263,194		1,275,394
4255	Interest	2,391	2,181	1,500	2,200	147%	2,500
6670	Storm Drainage Facilities Fees	131,268	159,769	90,000	110,000	122%	110,000
	Total Revenue	133,659	161,949	91,500	112,200		112,500
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
8940	Contract Services	196	911	-	-		-
9367	Dry Wells	318	-	100,000	100,000	100%	100,000
	Total Expenditures	514	911	100,000	100,000		100,000
	ENDING FUND BALANCE	1,102,156	1,263,194	1,254,694	1,275,394		1,287,894

SANITARY SEWER FACILITIES

TOTAL BUDGET - $0

This fund accounts for revenues received from developers to mitigate the impact of new development on the Town's sanitary sewer facilities. These funds are used for future development or maintenance of such facilities.

Sanitary Sewer Facilities 4770-4210							
Code	Revenue Classification	Actual Revenue 2012-13	Actual Revenue 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Received	Adopted Budget 2015-16
	BEGINNING FUND BALANCE	937,505	947,490	994,015	994,015		1,031,015
4255	Interest	2,189	1,785	1,200	2,000	167%	2,200
6600	Sanitary Sewer Facilities Fees	7,796	44,740	30,000	35,000	117%	36,000
	Total Revenue	9,985	46,524	31,200	37,000		38,200
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
9610	Transfer - 5010	-	-	-	-		-
	Total Expenditures	-	-	-	-	-	-
	ENDING FUND BALANCE	947,490	994,015	1,025,215	1,031,015		1,069,215

MISCELLANEOUS GRANT FUND

TOTAL BUDGET - $ 923,000

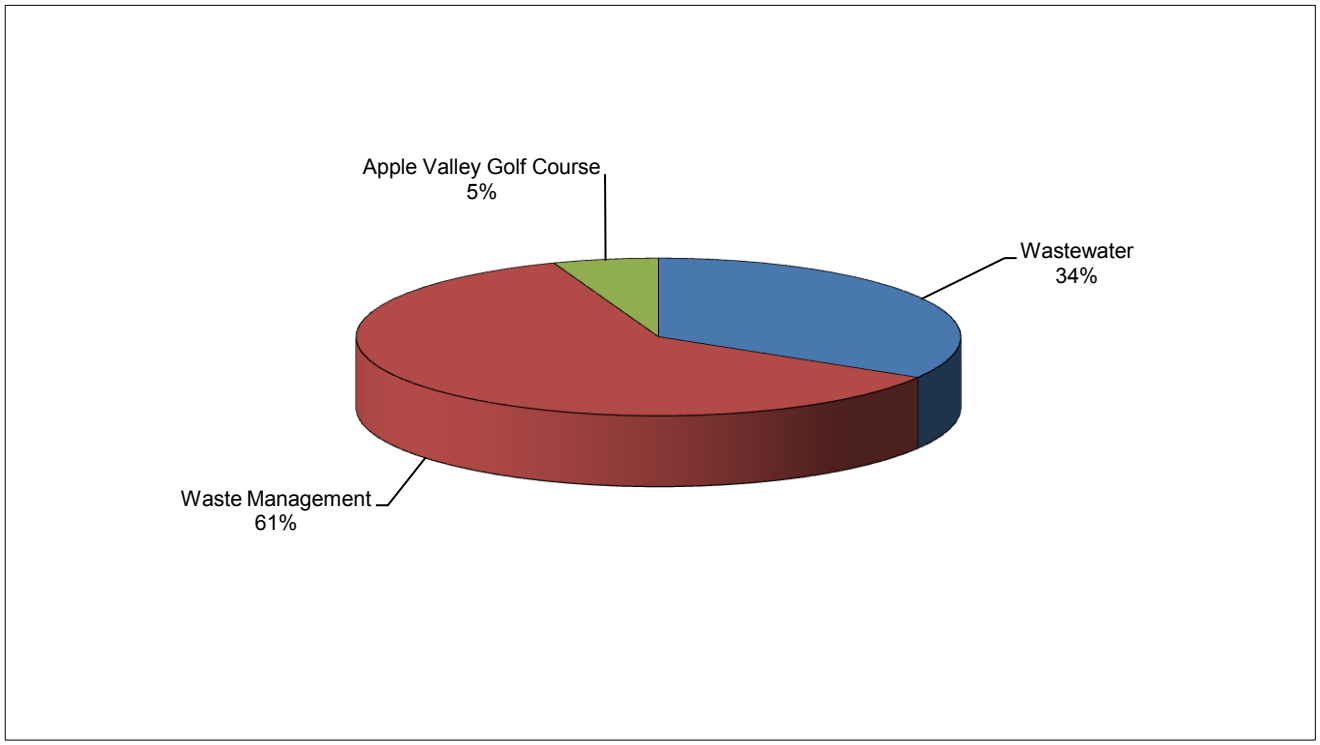
This fund accounts for various grant revenue received by the Town from the State, County and other organizations for capital projects as well as non-capital related activities.

Miscellaneous Grant Fund - Account Number 4910							
Code	Revenue Classification	Actual Revenue 2012-13	Actual Revenue 2013-14	Amended Budget 2014-15	Estimated Revenue 2014-15	% of Budget Received	Adopted Budget 2015-16
	BEGINNING FUND BALANCE	(452,603)	(215,135)	(80,195)	(80,195)		(0.00)
	Non Departmental						
0000-6816-0000	Grants - County (Mktg & Website)	-		-	7,639		-
					-		-
	Civic Center Park				-		-
4806-6911-0000	Civic Center Park - Various Revenue	1,000		-	-		-
4806-6917-0000	EDI - 06 Civic Center Park	-	181,609	-	-		-
					-		-
	Special Purpose Grants				-		-
2521-6816-0000	PetSmart Charities	13,560		-	-		-
4810-6816-0000	Active Transportation Program (9447)	-	-	-	-		923,000
4801-6906-0000	DOT - Safe routes to school	6,410	4,270	-	42,487		-
4803-6908-0000	DOC Recycling	17,190	17,208	-	313		-
4810-6906-0000	DOT - Safe routes to school	-	-	-	13,349		
4810-6909-5000	California Beverage container Grant	1,348		-	-		-
4810-6999-4410	Transfer in from 4410	431,307		-	-		-
4816-6907-0003	Waste Tire Amnesty	7,801		-	6,240		-
4820-6816-0000	County Supervisor Grant	19,514	7,415	-	-		-
4822-6816-0000	MSHCP-Multi-Species Habitat Con Plan	-	80,302	474,700	474,700		-
4823-6816-0000	STIP/TE Grant-CalTrans	464,000		-	-		-
4824-6816-0000	Illegal Disposal Site Abatement	-		-	11,888		-
4827-6816-0000	County Regional ED/Marketing Grant	44,680		-	-		-
4828-6816-0000	Kaiser Grant	-	17,597	-	-		-
4829-6816-0000	Municipal Spay-Neuter Grant	-	1,786	-	-		-
4921-6816-0000	First Five	40,521	73,979	193,783	199,701		-
	Total Revenues	1,047,331	384,165	668,483	756,317	113.1%	923,000
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
4213-7259-0000	County Marketing Grant	-		-	3,859		-
4214-7259-0000	County Website Grant	-		-	3,780		-
4801-9589-0000	Yucca Loma Elementary School	31,450	7,946	-	-		-
4804-xxxx-xxxx	Waste Tire Cleanup	-	316	-	-		-
	DOC Recycling						
4803-8940-0000	Contract Services	17,190	17,208	-	-		-
	Waste Tire Amnesty						
4816-8940-0000	Contract Service	3,155	5,866	-	-		-

Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
	Civic Center Park						
4806-9300-0000	Capital Projects	164,210	15,892	-	-		-
	Special Purpose Grants						
2521-8988-0000	PetSmart Charities	13,560		-	-		-
4810-7705-0000	California Beverage Container Grant	1,348		-	-		-
4810-9442-0000	Kiowa Rd(Bear Valley & Tussing)	4,313	(4,313)	-	-		-
4810-9563-0000	SR25 Rancho Verde Elem.School	992	12,357	-	-		-
4810-9999-2021	Tr to 2021 Mojave River Walk (9447)	-	-	-	-		923,000
4820-xxxx-xxxx	County Supervisor Grant	19,514	7,415	-	-		-
4822-8940-0000	USFWS-CDFG Contract Services	-	80,302	474,700	474,700		-
4823-9416-0000	Hwy 18 Village Area Median	464,000		-	-		-
4824-xxxx-xxxx	Illegal Disposal Site Abatement Grant	4,931	6,958	-	-		-
4827-7340-0000	County Regional ED/Marketing Grant	44,680	-	-	-		-
4828-xxxx-xxxx	Kaiser Grant	-	17,597	-	-		-
4829-xxxx-xxxx	Municipal Spay Neuter	-	1,786	-	-		-
4921-xxxx-xxxx	First Five	40,521	79,896	193,783	193,783		-
	Total Expenditures	809,864	249,225	668,483	676,122	101.1%	923,000
	ENDING FUND BALANCE	(215,135)	(80,195)	(80,195)	(0.00)	-	-

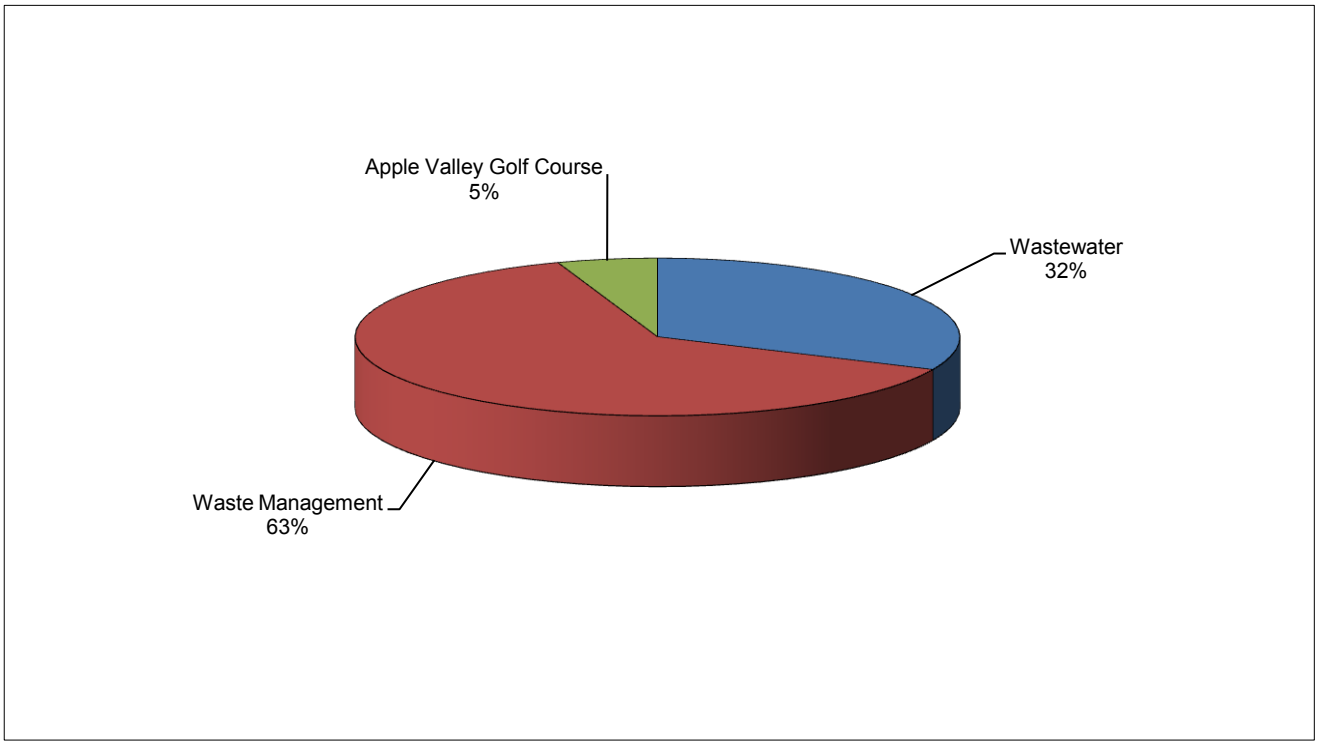
2015/16 Enterprise Funds Revenue

Wastewater	$6,377,351
Waste Management	11,512,700
Apple Valley Golf Course	1,068,468
Total - Enterprise Funds	$18,958,519



2015/16 Enterprise Funds Expenditures

Wastewater	$6,347,440
Waste Management	12,529,332
Apple Valley Golf Course	1,068,468
Total - Enterprise Funds	$19,945,240



WASTEWATER ENTERPRISE FUND

TOTAL BUDGET – $6,347,440

This program operates the Town's Sewer collection and transmission systems, and performs feasibility studies and design engineering necessary to determine how an area may best receive sewer service. Revenues are mainly from user charges and fees. This program contributes to the Vision 2020 goals of assisting with providing an adequate and well maintained infrastructure which also contributes to a safer community by eliminating sewer overflows and redirecting storm water runoff. As in past years, the Sewer Replacement Fund has been budgeted to provide necessary improvements to the existing system. The budget also includes $100,000 for capital improvement projects to the system and $22,000 in capital purchases.

WASTEWATER FUND 5010-4210							
Code	Revenue Classification	Actual Revenue 2012-13	Actual Revenue 2013-14	Amended Budget 2014-15	Estimated Revenue 2014-15	% of Budget Received	Adopted Budget 2015-16
	BEGINNING FUND BALANCE	40,483,710	39,011,496	38,031,904	38,031,904		37,391,285
4181	Refunds, Reimb, Rebates	-	717	-	-		-
4183	Gain/Loss on Disposal of FA	-	1,370	-	-		-
4190	Debt Service Principle Received	497,875	218,142	513,000	(276,000)	-54%	236,000
4255	Interest	10,120	8,514	3,701	3,701	100%	3,101
4355	Fines	16	-	-	-		-
6124	Feasibility Studies	-	5,825	10,000	10,000	100%	10,000
6146	Lot Splits	-	4,443	9,000	9,000	100%	9,000
6510	Administrative Fees	44,188	41,382	47,000	47,000	100%	47,000
6520	Buy In Fee	85,553	85,335	55,000	55,000	100%	55,000
6530	Inspection Fees	1,197	4,482	6,000	6,000	100%	6,000
6540	Local Sewer Connection Fees	108,434	129,458	105,000	105,000	100%	105,000
6630	Sewer Replacement Revenue	252,378	286,764	330,000	330,000	100%	330,000
6650	Sewer Use Fees	3,798,983	4,327,084	5,519,250	5,519,250	100%	5,519,250
6670	Storm Drainage Facilities	10,862	4,871	4,000	4,000	100%	4,000
6690	Water Use Fees	177,147	21,038	45,000	45,000	100%	45,000
6999	Transfer in - 2010	-	-	22,000	22,000	100%	4,000
6999	Transfer in - 2510	-	-	22,000	22,000	100%	4,000
3100	Contributed Capital	20,453	-	-	-		-
	Total Revenues	5,007,208	5,139,423	6,690,951	5,901,951	88.2%	6,377,351
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
	Personnel Services						
7010	Salaries & Wages - Permanent	363,692	370,719	368,758	368,758	100%	371,110
7030	Salaries & Wages - Overtime	12,059	13,191	15,000	15,000	100%	15,000
7110	Cafeteria Benefits	73,879	74,563	76,214	76,214	100%	74,104
7120	Deferred Comp	1,399	1,647	1,193	1,193	100%	3,085
7140	RHS	-	-	-	-		1,802
7150	Medicare	5,331	5,368	5,347	5,347	100%	5,414
7160	PERS	73,600	77,873	69,748	69,748	100%	89,901
	Total Personnel	529,960	543,360	536,260	536,260	100%	560,416
	Operations & Maintenance						
7180	Uniforms	2,477	2,645	3,000	3,000	100%	3,000
7207	Banking Fees - Check 21	1,080	913	1,100	1,100	100%	1,100
7223	Disposal	1,097	1,218	1,200	1,200	100%	1,200
7229	Education & Training	684	736	700	700	100%	700
7241	Meetings & Conferences	175	228	500	500	100%	100
7247	Memberships & Dues	2,042	2,139	2,320	2,320	100%	2,380
7253	Mileage	48	-	2,330	2,330	100%	2,300
7259	Miscellaneous	58	88	500	500	100%	500
7265	Office Supplies	100	257	500	500	100%	400
7277	Printing	54	164	300	300	100%	100
7295	0109 Utilities phones/ cell phones	5,222	5,906	5,000	5,000	100%	5,400
7295	0847 Utilities Electricity usage	49,421	57,841	55,000	55,000	100%	60,000
7295	0848 Utilities Natural gas usage	662	589	650	650	100%	500
7295	0849 Utilities Water usage	4,315	4,644	4,500	4,500	100%	4,000
7312	Bad Debt	-	73,973	-	-	0%	-
7360	Safety & Security	240	290	400	400	100%	400
7655	Building Maintenance	5,166	1,662	3,500	3,500	100%	5,000
7755	Grounds Maintenance	305	305	350	350	100%	350
7942	System Maintenance	166,464	101,020	79,000	79,000	100%	75,000
7949	Sewage Treatment	1,528,926	1,526,636	1,744,000	1,744,000	100%	1,477,500
7970	Small Tools	755	862	1,000	1,000	100%	750
8908	ACS	47,137	43,383	39,000	39,000	100%	39,000
8940	Contracted Services	263,967	43,206	41,792	41,792	100%	22,000

Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
8964	Engineering Contractor	8,950	7,276	10,000	10,000	100%	7,000
9013	Communications Equip	214	-	300	300	100%	300
9026	Equipment Maintenance	1,581	574	3,000	3,000	100%	2,500
9052	Gasoline, Diesel & oil	34,917	36,607	33,720	33,720	100%	27,000
9065	Leased Equipment	314	327	500	500	100%	350
9078	Safety Equipment	1,692	1,318	800	800	100%	500
9091	Vehicle Maintenance	8,188	10,310	12,000	12,000	100%	9,000
9999	Transfer out - General Fund	1,668,583	1,563,943	1,707,400	1,707,400	100%	1,896,510
	Total Operations & Maint	3,804,834	3,489,060	3,754,362	3,754,362		3,644,840
	Capital Expenditures						
9750	Depreciation	1,781,978	1,776,871	1,781,979	1,781,979	100%	1,781,979
9820	Bond Issue Costs	15,592	-	15,592	-	0%	-
9120	Capital Outlay	-	-	106,000	106,000	100%	30,000
9300	Capital Projects	-	-	96,710	96,710	100%	100,000
9840	Principle	115,000	120,000	130,000	130,000	100%	140,000
9860	Interest Expense	232,058	189,725	157,614	137,260	87%	90,205
	Total Capital Expenditures	2,144,628	2,086,596	2,287,895	2,251,948	98%	2,142,184
	Total Expenditures	6,479,422	6,119,015	6,578,517	6,542,570	99%	6,347,440
	ENDING FUND BALANCE	39,011,496	38,031,904	38,144,338	37,391,285	98%	37,421,196
	Less Capital Assets	33,756,215	32,579,259	30,792,172	30,792,172		30,792,172
	TOTAL FUND BALANCE LESS CAPITAL ASSETS	5,255,281	5,452,645	7,352,166	6,599,113	90%	6,629,024

Personnel Schedule	Actual 2012-13	Actual 2013-14	Actual 2014-15	Adopted 2015-16
Full Time:				
Public Works Director	0.00	0.00	0.34	0.34
Public Works Manager	0.50	0.50	0.33	0.33
Public Works Supervisor	0.50	0.50	0.00	0.00
Public Services Technician	1.00	1.00	1.00	1.00
Senior Maintenance Worker	1.00	1.00	1.00	1.00
Maintenance Worker II	1.00	1.50	1.50	1.50
Maintenance Worker I	3.00	2.00	2.00	2.00
Total FTE's:	**7.00**	**6.50**	**6.17**	**6.17**

WASTE MANAGEMENT FUND

TOTAL BUDGET – $12,525,198

The Waste Management Fund subsidizes costs to provide trash services to commercial and residential customers utilizing charges associated with solid waste collection. The Council, in approving a Solid Waste Disposal agreement with the County, has directed funds be set aside to offset future increase in landfill rates with the balance subsidizing special programs including the Household Hazardous Waste program and CRT Collection Program. The Waste Management Fund is also used to offset the operating costs associated with the Material Recycling Facility (MRF) which is jointly owned by the Town and the City of Victorville. Continuing with the direction of Town Council to obtain voluntary involvement from the business community in recycling efforts, staff has implemented a comprehensive educational program for commercial recycling. The Environmental and Transit Services Department offers free "waste audits" to businesses to identify potential opportunities to recycle and save money. Staff with the assistance of Burrtec Waste and Recycling Services actively promotes the availability of this service to the business community. Implementation of the programs within the Waste Management Fund is in line with the Town's Vision 2020 goals to Promote Partnerships (Vision 7) and to provide Revenue Generation (Vision 8).

WASTE MANAGEMENT FUND (5510-7510/4460)							
Code	Revenue Classification	Actual Revenue 2012-13	Actual Revenue 2013-14	Amended Budget 2014-15	Estimated Revenue 2014-15	% of Budget Received	Adopted Budget 2015-16
	BEGINNING FUND BALANCE	4,108,223	4,153,963	4,135,376	4,135,376		3,003,871
4165	Misc Penalties, Fines	35,559	54,731	25,000	25,000	100.0%	25,000
4179-4951	Recycling Revenue	25,292	29,650	25,000	25,000	100.0%	28,000
4181	Refunds, Reimb, Rebates	-	-	1,500	1,500	100.0%	1,500
4255	Interest Earnings	17,776	17,979	15,000	15,000	100.0%	15,000
6510	Administration Fees	1,292,201	1,395,565	1,276,400	1,276,400	100.0%	1,486,400
6710	Landfill Fees	2,741,239	2,872,900	2,808,900	2,808,900	100.0%	2,896,900
6720	MRF Operations	217,307	107,873	250,000	250,000	100.0%	250,000
6730	Waste Disposal Agmt Article 19	48,305	14,288	57,800	57,800	100.0%	57,800
6750	State Recycling Fees	1,196,071	1,308,572	1,292,200	1,292,200	100.0%	1,332,100
6770	Trash Collection Fees	3,945,448	4,235,772	5,140,000	5,140,000	100.0%	5,400,000
6924-4951	Oil Payment Program - State	19,907	20,070	20,000	20,000	100.0%	20,000
	Total Revenues	9,539,105	10,057,401	10,911,800	10,911,800	100.0%	11,512,700
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
	Personnel Services 5510-7510						
7010	Salaries	39,373	87,936	112,931	112,931	100.0%	94,642
7020	Salaries Part-Time	-	2,439	-	-		-
7030	Overtime	398	55	-	-		-
7110	Cafeteria Benefits	8,892	14,185	18,826	18,826	100.0%	14,148
7120	Deferred Comp	-	1,435	1,455	1,455	100.0%	1,623
7140	RHS	-	-	-	-		473
7150	Medicare	617	1,346	1,637	1,637	100.0%	1,372
7160	PERS	8,311	18,912	19,214	19,214	100.0%	15,632
	Total Personnel	57,590	126,307	154,063	154,063		127,890
	Operations & Maintenance						
7205-4951	Advertising	-	412	1,000	1,000	100.0%	600
7207	Banking Fees - Check 21	2,686	2,229	2,800	2,800	100.0%	2,800
7229-4951	Education & Training	-	202	400	400	100.0%	400
7241-4951	Meetings & Conferences	-	598	2,500	2,500	100.0%	2,500
7247-4951	Membership & Dues	183	225	500	500	100.0%	500
7253-4951	Mileage	380	740	1,500	1,500	100.0%	1,500
7259-4951	Miscellaneous	358	108	200	200	100.0%	200
7277-4951	Printing	374	42	500	500	100.0%	500
7312	Bad Debt		168,277				
7350-4951	Public Information	519	-	300	300	100.0%	700
8908	ACS Computer Services	116,132	111,341	125,000	125,000	100.0%	125,000
8924	AVCO Disposal	5,289,552	5,266,945	5,900,000	5,900,000	100.0%	5,900,000
8940	Contract Services	13,692	11,436	10,000	10,000	100.0%	10,000
8952	County Solid Waste	1,356,047	1,400,151	1,500,000	1,500,000	100.0%	1,500,000
8970-4951	Household Hazardous Waste	79,052	80,107	68,660	20,000	29.1%	20,000
8971-4951	Household Hazardous Waste-Co Fire	-		80,000	80,000	100.0%	80,000
8980	Organic Recycling	8,192	9,864	13,000	13,000	100.0%	13,000
8984	Solid Waste JPA	37,681	31,704	50,000	50,000	100.0%	50,000
	Total Operations & Maint	6,904,848	7,084,381	7,756,360	7,707,700	99.4%	7,707,700

Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
	Household Hazardous Waste - Used Oil (5510-4460)						
7010-4951	Salaries Regular	1,213	896	1,000	1,000	100.0%	1,500
7020-4951	Salaries Part-Time	11,996	11,329	13,822	13,822	100.0%	14,316
7030-4951	Overtime	455	377	1,500	1,500	100.0%	1,500
7150-4951	Medicare	194	180	200	200	100.0%	208
7160-4951	PERS	405	194	-	-		-
7241-4951	Meetings and Conferences	100	35	1,700	1,700	100.0%	1,000
7253-4951	Mileage Exp/Allowance	749	103	500	500	100.0%	500
8970-4951	Household Hazardous Waste	1,270	2,273	2,400	2,400	100.0%	2,000
	Total HHW - Used Oil	16,382	15,387	21,122	21,122	100.0%	21,024
	Debt Service						
9309	Change in Investment in Joint Venture	67,561	67,561	67,561	67,561	100.0%	67,561
9820	Bond Issuance Costs	71,266	-	10,180	-	0.0%	-
9840	Debt Service - MRF	210,507	202,646	377,000	377,000	100.0%	377,000
9860	Interest Expense	109,918	91,205	109,000	109,000	100.0%	109,000
	Total Debt Service	459,251	361,412	563,741	553,561	98.2%	553,561
	Transfers						
9610	Transfer - 1001 (Franchise Fee)	470,878	690,504	1,670,900	1,670,900	100.0%	2,006,900
9999	Transfer out - General Fund	1,584,416	1,797,996	1,935,959	1,935,959	100.0%	2,112,257
	Total Transfers	2,055,294	2,488,500	3,606,859	3,606,859	100.0%	4,119,157
	Total Expenditures	9,493,365	10,075,987	12,102,145	12,043,305	99.5%	12,529,332
	ENDING FUND BALANCE	4,153,963	4,135,376	2,945,031	3,003,871	102.0%	1,987,239

Personnel Schedule	**Actual 2012-13**	**Actual 2013-14**	**Actual 2014-15**	**Adopted 2015-16**
Full Time:				
Environmental and Transit Services Manager	0.00	0.00	0.50	0.50
Special Projects Manager	0.00	0.50	0.00	0.00
Account Clerk II	0.00	0.00	0.00	1.00
Customer Service Representative	1.00	1.00	1.00	0.00
Part Time:				
HHW Operator (P/T)	0.84	0.56	0.56	0.56
Total FTE's:	**1.84**	**2.06**	**2.06**	**2.06**

GOLF COURSE ENTERPRISE FUND

TOTAL BUDGET - $ 1,027,234

This fund accounts for the costs of providing golf to the general public and the user charges by which these costs are recovered.

GOLF COURSE ENTERPRISE FUND 5710							
Code	Revenue Classification	Actual Revenue 2012-13	Actual Revenue 2013-14	Amended Budget 2014-15	Estimated Revenue 2014-15	% of Budget Received	Adopted Budget 2015-16
	BEGINNING FUND BALANCE	(1,072,595)	(1,709,130)	(1,709,130)	(1,709,130)		(2,017,369)
4181	Refunds, Reimb & Rebates	1,879	1,310	-	-		-
4184	Cash over/short	-	(419)	-	-		-
5700	Cell Tower Rents	-	-	27,000	27,000	100.0%	27,000
6420	Green Fees	554,915	658,012	821,100	634,000	77.2%	685,000
6470	Food & Beverage Sales	-	-	6,500	6,500	100.0%	6,500
6480	Golf Course Events	(3,876)	-	10,000	-		-
6490	Other Golf Course Revenue	41,775	1,834	24,000	-		-
6999	Transfer - 1001	-	333,892	266,333	266,333	100.0%	349,968
	Total Revenues	594,694	994,629	1,154,933	933,833	80.9%	1,068,468
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
0000	Non-departmental						
7180	Uniform Expense	-	-	2,700	-		-
7205	Advertising-Marketing	4,765	-	54,000	54,000	100.0%	54,000
7217	Credit Card Costs	7,767	10,116	19,230	11,600	60.3%	11,000
7235	Insurance	1,908	-	2,300	-		-
7241	Meetings & Conferences	-	43	-	-		-
7253	Mileage Exp/Allowance	-	-	1,300	-		-
7259	Miscellaneous Costs	592	203	11,050	1,000	9.0%	750
7277	Printing	-	-	500	500	100.0%	500
7295-0849	Utilities: Water Usage	90	385	100	100	100.0%	100
7311	AVGC Charges	474	-	28,150	-		-
7324	Gift Certificates	(1,272)	(3,277)	-	1,000		-
7330	Hardware/Software Supplies/Exp	-	270	-	100		100
7332	Management Fee	-	72,000	72,000	82,000	113.9%	96,000
7360	Safety & Security	108	-	-	-		100
8940	Contract Services	61,325	3,884	1,560	10,800	692.3%	500
8972-0402	Legal-BB&K	16,663	12,729	-	-		-
9065	Leased Equipment	1,811	2,054	-	1,800		-
9750	Depreciation	16,162	16,162	16,162	16,162	100.0%	16,162
9860	Interest Expense	6,733	6,158	-	-		-
	Sub-Total Non-departmental	117,125	120,727	209,052	179,062	85.7%	179,212
7700	Golf Club - Administrative						
7205	Advertising-Marketing	4,550	-	3,300	200	6.1%	-
7247	Membership & Dues	79	50	1,750	100	5.7%	100
7253	Mileage Exp/Allowance	3,387	-	29,350	-	0.0%	-
7259	Miscellaneous Costs	634	23	13,350	100	0.7%	100
7265	Office Supplies/Expense	1,190	571	450	450	100.0%	600
7271	Postage	-	28	3,250	100	3.1%	100

Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
7277	Printing	52	-	550	75	13.6%	75
7295-0109	Utilities:Phone,Internet,Cell Phones	5,964	3,654	2,400	6,400	266.7%	6,000
7331	License & Fees	583	-	13,400	500	3.7%	500
7655	Building Maintenance	-	2,277	7,100	2,500	35.2%	2,500
8940	Contract Services	113,425	141,962	14,300	126,000	881.1%	126,000
9065	Leased Equipment	99	-	2,650	-	0.0%	-
	Sub-Total Golf Club - Administrative	129,963	148,565	91,850	136,425	148.5%	135,975
7710	Golf Club - Food & Beverage						
7180	Uniform Expenses	-	106	-	-		-
7205	Advertising - Marketing	-	630	-	600		-
7223	Disposal Services	1,416	-	-	-		-
7259	Miscellaneous Costs	-	35	-	-		-
7295-0109	Utilities:Phone,Internet,Cell Phones	2,128	1,743	150	2,200	1466.7%	-
7323	Food and Beverage - Resale	-	24	-	-		-
7655	Building Maintenance	3,978	5,478	-	-		-
8940	Contract Services	-	346	7,100	-		-
9065	Leased Equipment	131	-	-	-		-
	Sub-Total Golf Club -Food & Beverag	7,654	8,362	7,250	2,800	38.6%	-
7712	Golf Club - Cart Barn						
7360	Safety & Security	18	-	-	-		-
7655	Building Maintenance	443	335	3,200	3,000	93.8%	3,000
8940	Contract Services	-	24,661	-	28,000		25,000
9026	Equipment Maintenance	20,370	56	18,750	-	0.0%	-
9065	Leased Equipment	47,333	73,824	44,950	69,000	153.5%	69,000
9140	Vehicle & Equipment Replacement	-	1,620	3,750	500	13.3%	500
	Sub-Total Golf Club - Cart Barn	68,165	100,496	70,650	100,500	142.3%	97,500
7714	Golf Club - Golf Course Grounds						
7180	Uniform Expense	6,639	5,969	13,900	5,200	37.4%	6,000
7223	Disposal Services	-	557	4,800	600	12.5%	600
7241	Meetings & Conferences	1,250	-	1,100	-		-
7253	Mileage Exp/Allowance	-	-	50	-		-
7259	Miscellaneous Costs	1,434	-	950	500	52.6%	500
7271	Postage	-	-	50	-		-
7295-0109	Utilities:Phone,Internet,Cell Phones	2,379	1,596	850	1,100	129.4%	1,200
7295-0847	Utilities: Electricity Usage	46,043	53,546	14,500	49,000	337.9%	54,000
7295-0849	Utilities: Water Usage	138,268	154,050	86,300	198,000	229.4%	25,000
7331	License & Fees	3,474	1,210	6,550	1,600	24.4%	750
7353	Range Supplies	2,117	3,531	174,450	4,800	2.8%	3,500
7360	Safety & Security	93	176	1,000	800	80.0%	175
7655	Building Maintenance	1,337	1,803	1,800	600	33.3%	1,500
7755	Grounds Maintenance	87,897	64,325	162,450	36,000	22.2%	65,000
7970	Small Tools	2,743	306	2,300	500	21.7%	500
8940	Contract Services	280,496	183,608	33,500	174,000	519.4%	198,000
9026	Equipment Maintenance	30,774	24,068	17,850	26,000	145.7%	24,000
9052	Gasoline, Diesel, Oil	20,586	18,781	5,650	18,000	318.6%	19,250
9065	Leased Equipment	1,460	1,404	24,400	8,500	34.8%	100,000
9078	Safety & Security	-	231	-	-		200
9091	Vehicle Maintenance	188	-	200	200	100.0%	-
9300	Capital Projects	-	-	125,000	125,000	100.0%	-
	Sub-Total Golf Course Grounds	627,178	515,158	677,650	650,400	96.0%	500,175

Code		Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
7716		Golf Club - Golf Course Facilities						
	7010	Salaries Regular	1,616	1,700	1,630	1,500	92.0%	1,743
	7030	Overtime	14	19	-	-		-
	7110	Cafeteria and other Benefits	268	283	300	260	86.7%	282
	7140	RHS	-	-	-	-		9
	7150	Medicare	25	26	25	24	96.0%	25
	7160	PERS	328	355	373	351	94.1%	422
	7180	Uniform Expense	342	7	600	-		-
	7223	Disposal Services	1,525	3,266	4,550	3,000	65.9%	3,500
	7295-0847	Utilities: Electricity Usage	44,674	47,495	13,100	56,000	427.5%	48,500
	7295-0848	Utilities: Natural Gas Usage	7,941	12,752	2,400	6,600	275.0%	13,000
	7295-0849	Utilities: Water Usage	1,945	324	2,100	1,900	90.5%	1,900
	7360	Safety & Security	1,305	2,193	1,350	1,350	100.0%	2,200
	7383	Vandalism Repairs	-	43	-	-		-
	7655	Building Maintenance	12,505	88,731	104,600	46,000	44.0%	15,000
	8940	Contract Services	131,764	15,898	9,300	-		-
		Sub-Total Golf Course Facilities	204,251	173,092	140,328	116,985	83.4%	86,581
7718		Golf Course - Parking Lot						
	7755	Grounds Maintenance	-	802	-	-		-
		Sub-Total Golf Course - Parking Lot	-	802	-	-	0.0%	-
7722		Golf Club - Pro Shop						
	7180	Uniform Expense	1,036	-	2,000	-		-
	7205	Advertising-Marketing	-	3,227	44,500	3,500	7.9%	3,500
	7265	Office Supplies/Expense	-	161	-	-		250
	7271	Postage	-	-	600	600	100.0%	600
	7277	Printing	228	-	5,000	200	4.0%	200
	7295-0109	Utilities:Phone,Internet,Cell Phones	571	455	400	500	125.0%	475
	7331	License & Fees	-	-	300	-		-
	7360	Safety & Security	48	574	900	100	11.1%	-
	7383	Vandalism Repairs	-	359	-	-		-
	7655	Building Maintenance	5,154	5,336	21,700	5,500	25.3%	5,500
	8940	Contract Services	69,282	54,354	9,000	45,000	500.0%	58,000
		Sub-Total Golf Club - Pro Shop	76,318	64,466	84,400	55,400	65.6%	68,525
7726		Golf Club - Tennis Court						
	7259	Miscellaneous Costs	-	-	-	-		-
	7295-0109	Utilities:Phone,Internet,Cell Phones	460	455	100	500	500.0%	500
	7770	Sports Fields Light Maintenance	115	774	-	-		-
		Sub-Total Golf Club - Tennis Court	575	1,229	100	500	500.0%	500
		Total Expenditures	1,231,229	1,132,898	1,281,280	1,242,072	96.9%	1,068,468
		ENDING FUND BALANCE	(1,709,130)	(1,847,399)	(1,835,477)	(2,017,369)	109.9%	(2,017,369)
		Less Capital Assets	1,489,833	1,473,671	1,457,509	1,457,509		1,441,347
		TOTAL FUND BALANCE LESS CAPITAL ASSETS	(3,198,963)	(3,321,070)	(3,292,986)	(3,474,878)	105.5%	(3,458,716)

Personnel Schedule	**Actual 2012-13**	**Actual 2013-14**	**Actual 2014-15**	**Adopted 2015-16**
Sr. Maintenance Worker	0.02	0.02	0.02	0.02
Maintenance Worker I	0.01	0.01	0.01	0.01
Total FTE's:	**0.03**	**0.03**	**0.03**	**0.03**

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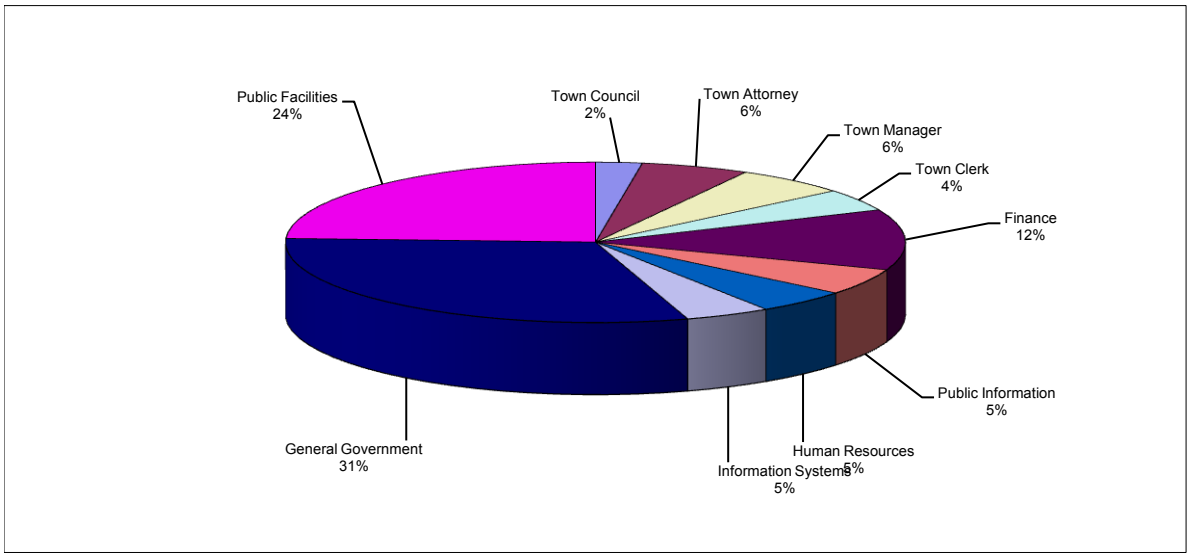
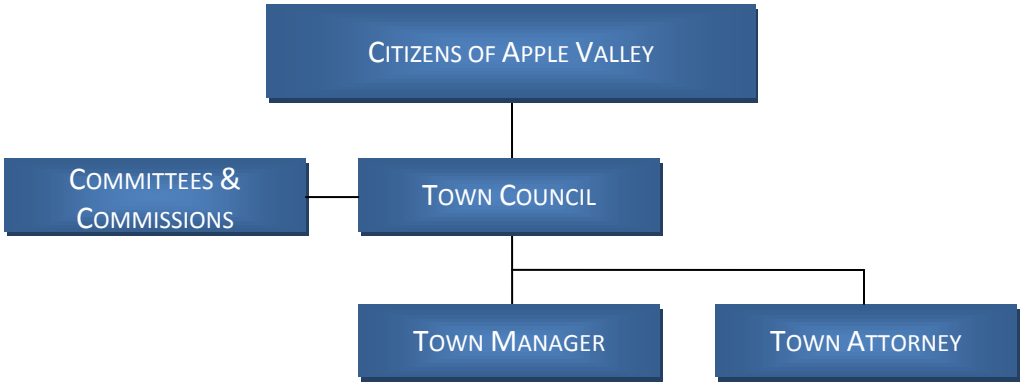
Town of Apple Valley

2015/16 General Government Appropriations

Town Council	$238,736
Town Attorney	556,000
Town Manager	579,226
Town Clerk	437,974
Finance	1,202,865
Public Information	523,556
Human Resources	475,531
Information Systems	438,358
General Government	3,006,240
Public Facilities	2,390,716
Total-General Government	$9,849,202



TOWN COUNCIL



PROGRAM DESCRIPTION

The Town Council is the legislative body of the organization and is comprised of five members elected at-large to four year overlapping terms of office. The Council Members also serve as the Town's Successor Agency for the Former Redevelopment Agency and the Apple Valley Community Resources Foundation Board. The Town Council formulates policy guidelines to ensue the provision of high quality municipal services for the residents and businesses in Apple Valley. The Town Council appoints a Town Manager charged with the implementation of adopted policies, as well as a Town Attorney that reviews Council actions and policies for legal considerations. The Town Council also appoints a variety of commissions and committees.

2014-15 HIGHLIGHTS

- Yucca Loma Bridge construction ongoing; estimated completion – October 2015
- Participated in second multi-agency federal legislative advocacy collaboration
- Introduced first annual Mayor's Youth Leadership Summit
- Broke ground on VVWRA Subregional Wastewater Treatment Plant; will supply the Town with reclaimed water for park irrigation
- Fourth consecutive year named "Best City to Live In" by Daily Press readers' "Best of the Desert" poll
- Participated on various regional boards/joint powers authorities/committees & commissions
- Presented Mayor's State of the Town address
- Presented various proclamations and certificates of recognition to Apple Valley businesses, organizations and individuals
- Participated in the League of California Cities' Annual Conference and quarterly Policy Committee meetings
- Through policy leadership, Apple Valley continues to promote transparency in government, practice fiscal responsibility, provide vital services, and increase citizen satisfaction.

2015-16 GOALS AND OBJECTIVES

The Town Council's Goals are reflected in the updated Vision 2020 strategic planning document adopted in 2012:

1. A safe community
2. Adequate and well-maintained infrastructure
3. A thriving economy
4. A strong transportation system
5. Ample parkland and diverse recreational opportunities
6. Highest quality staff
7. Develop meaningful public/private partnerships
8. Exploration of options for departments to provide revenue-generating services

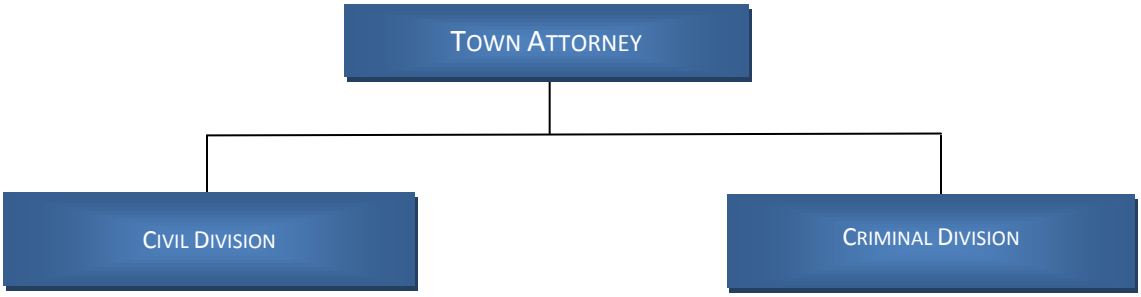
The Town Council continues to work towards creating opportunities for collaboration with other public agencies in the promotion of local economic development and also for the purpose of strengthening our legislative advocacy efforts in matters of local/regional significance.

Department Performance Measures – Town Council		
	Est. FY 14-15	Goal FY 15-16
% of residents rating Town services as good or excellent	81%	≥81%

COUNCIL 1001-1010							
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
	Personnel Services						
7020	Salaries & Wages, Part-time	46,664	49,016	48,660	48,660	100.0%	56,160
7110	Cafeteria Benefits	18,474	15,377	53,072	53,072	100.0%	53,093
7140	RHS	-	-	-	-		281
7150	Medicare	750	692	836	836	100.0%	1,310
7160	PERS	7,882	7,385	6,629	6,629	100.0%	9,062
	Total Personnel	73,770	72,470	109,197	109,197	100.0%	119,906
	Operations & Maintenance						
7241	Meetings & Conferences	32,832	35,157	30,000	30,000	100.0%	28,000
7247	Membership & dues	200	250	315	315	100.0%	315
7253	Mileage Exp/Allowance	8,550	10,321	34,565	34,565	100.0%	34,565
7265	Office Supplies	740	1,014	800	800	100.0%	800
7277	Printing	2,410	2,724	3,000	3,000	100.0%	3,000
7289	Subscriptions	38	-	300	300	100.0%	150
7295	Utilities: Phones	2,004	1,479	3,000	3,000	100.0%	2,000
7330	Hardware/Software Supplies/Exp	73	-	-			
8940	Contracted Services	48,570	48,600	45,000	45,000	100.0%	50,000
	Total Operations & Maint.	95,418	99,544	116,980	116,980	100.0%	118,830
	Department Total	169,188	172,015	226,177	226,177	100.0%	238,736

Personnel Schedule	**Actual 2012-13**	**Actual 2013-14**	**Actual 2014-15**	**Adopted 2015-16**
Part Time:				
Mayor & Town Council	2.50	2.50	2.50	2.50
Total FTE's:	**2.50**	**2.50**	**2.50**	**2.50**

TOWN ATTORNEY



PROGRAM DESCRIPTION

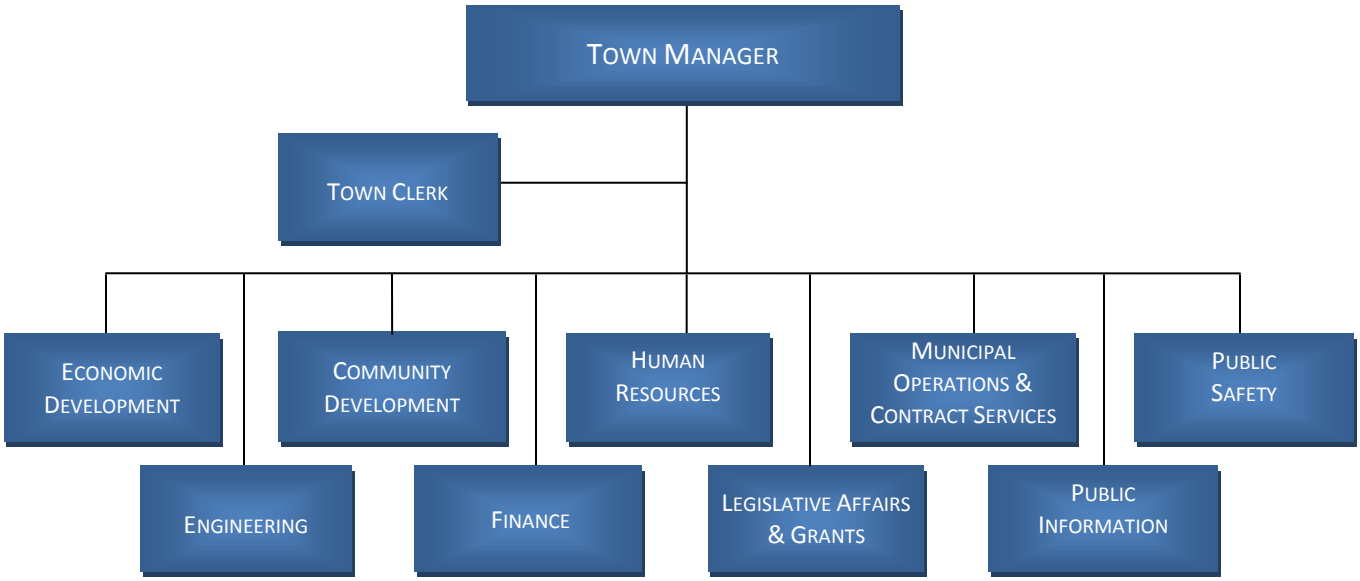
The Town Attorney serves as the Chief Legal Officer of the Town and promotes the efficient delivery of high quality legal services to the Town Council, Town Management and individual departments – with an emphasis on preventative legal services. The Town Attorney's Office strives to protect the Town's assets by minimizing exposure to liability and aggressively defending the Town, its officers and employees. The Town Attorney's Office also promotes the rule of law and public safety by prosecuting misdemeanors and violations of the Town's Municipal Code. The Town Attorney's Office is divided into the Criminal Division and the Civil Division which perform the core services listed below. The Town Attorney functional services are provided on a contracted basis with external law firms.

The **Criminal Division** prosecutes misdemeanors and violations of the Town's Municipal Code. The Criminal Division works in conjunction with the Police department, County Prosecutor's Office, San Bernardino County Superior Court, and other state and local agencies to develop programs to help reduce crime and better assist victims of crime.

The **Civil Division** provides written and oral opinions to Town Council, the Town Manager, and the entire Town government on issues related to statutory compliance. The Civil Division serves as legal counsel to all of the Town's boards and committees, including the Successor Agency to the former Town of Apple Valley Redevelopment Agency, the Oversight Committee and the Planning Commission. The Civil Division is responsible for performing all transactional work for the Town, including but not limited to, reviewing, drafting and negotiating contracts, inter-local agreements, real estate purchase agreements and leases, and ordinances and resolutions. When required, the Civil Division also defends the Town and all Town officials and employees in lawsuits and administrative claims brought against the Town and its various departments. The Civil Division emphasizes preventive legal services aimed at minimizing risk to the Town and avoiding litigation.

TOWN ATTORNEY 1001-1020							
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
8972	Legal Services - General	-			-		
8972-0402	Best, Best & Krieger	163,515	591,877	555,550	555,550	100.0%	556,000
	Total Operations & Maintenance	163,515	591,877	555,550	555,550	100.0%	556,000
	Department Total	163,515	591,877	555,550	555,550	100.0%	556,000

TOWN MANAGER



PROGRAM DESCRIPTION

The Town Manager serves as the Chief Executive Officer of the Town, Director of Economic Development and Emergency Operations Center Manager. The Town Manager's primary role is to promote the effective delivery of municipal services. The Town Manager maintains active communication with federal and state agencies, particularly in the area of economic development, transportation and water reclamation. The Town Manager ensures that Town Council policies and directions are implemented and provides executive level staff support for the Town Council in a variety of functions, including public administration, intergovernmental relations, public information, legislative advocacy, unique challenges/special projects, policy analysis and other items that are necessary to improve the functions of government. The Town Manager is responsible for the efficient and effective operation of all Town/Agency departments, programs and services. Specifically, the Town Manager's office is responsible for financial oversight, executive level leadership, economic development, public information, legislative advocacy, emergency preparedness, grants coordination and response to citizen concerns.

2014-15 HIGHLIGHTS

- Secured second, $75,000 County of San Bernardino Economic Development grant for continued funding of the High Desert region's economic development collaboration known as "Opportunity High Desert" (OHD)
- Reorganized tri-agency Emergency Operations program, assuming the position of EOC Manager and creating Emergency Operations Preparedness Coordinator and part-time CERT positions
- Outsourced Town Information Technology services resulting in $220,000 cost savings over the life of the agreement
- Commenced the submission of several State and Federal competitive grant applications resulting in over $2,559,796 in grant awards
- Participated in the first annual High Desert Leadership Academy mentorship program
- Increased outreach and strengthened partnerships with member cities and towns within the League of California Cities Desert Mountain Division

2015-16 GOALS AND OBJECTIVES

- Continue to develop new public agency partnerships and strengthen existing relationships to bolster legislative advocacy

efforts and promote regional economic development

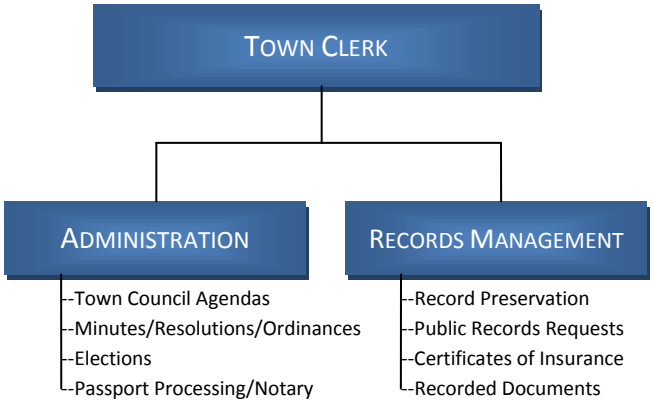
- Continue to take an active role in the League of California Cities partnership for the promotion and preservation of local control
- Promote and implement cost-saving measures to further reduce operating expenses while exploring options to provide new revenue-generating services
- Continue to support and promote agency transparency measures
- Continue to pursue Federal and State grant funding sources for transportation projects, community development and municipal service programs
- Continue increasing community event donations and sponsorships to decrease General Fund subsidies.
- Develop a funding relationship with the Federal Economic Development Administration and pursue specific economic development grant opportunities

Department Performance Measures – Town Manager		
	Est. FY 14-15	Goal FY 15-16
Town of Apple Valley organizational excellence ranking in comparison with 90 other cities and agencies in Southern California	≥Top 10%	≥Top 10%

TOWN MANAGER 1001-1030							
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
	Personnel Services						
7010	Salaries & Wages	302,299	341,751	383,308	383,308	100%	388,711
7020	Salaries & Wages Part-Time	-	39	-	-		
7110	Cafeteria Benefits	24,584	28,150	32,918	32,918	100%	32,133
7120	Deferred Comp	13,071	14,360	15,648	15,648	100%	15,829
7140	RHS	-	-	-	-		1,944
7150	Medicare	4,520	5,087	5,705	5,705	100%	5,775
7160	PERS	63,809	73,093	78,495	78,495	100%	83,684
	Total Personnel	408,284	462,479	516,074	516,074	100%	528,076
	Operations & Maintenance						
7229	Education & Training	3,000	3,000	6,000	6,000	100%	6,000
7241	Meetings & Conferences	19,994	22,170	19,000	19,000	100%	15,000
7247	Memberships & Dues	980	4,285	2,000	2,000	100%	1,500
7253	Mileage	9,106	10,283	10,200	10,200	100%	10,200
7265	Office Supplies	341	364	250	250	100%	250
7277	Printing	86	159	100	100	100%	100
7289	Subscriptions	-	-	100	100	100%	100
7295	Utilities: Phone, Internet, Cell Phone	26	-	-	-		-
8940	Contract Services	6,023	11,359	14,000	14,000	100%	18,000
	Total Operations & Maint.	39,556	51,620	51,650	51,650	100%	51,150
	Department Total	447,840	514,098	567,724	567,724	100%	579,226

Personnel Schedule	Actual 2012-13	Actual 2013-14	Actual 2014-15	Adopted 2015-16
Full Time:				
Town Manager	1.00	1.00	1.00	0.94
Executive Secretary	1.00	0.50	0.50	1.00
Special Projects Manager	0.00	1.00	1.00	1.00
Administrative Analyst I	0.50	0.00	0.00	0.00
Part Time:				
Manager of Legislative Affairs & Grants	0.50	0.00	0.00	0.00
Total FTE's:	**3.00**	**2.50**	**2.50**	**2.94**

TOWN CLERK



DEPARTMENT DESCRIPTION

Town of Apple Valley

The Town Clerk's Office is organized into four main functional areas that provide services to the Town Council, Town departments and citizens. These functional areas are: 1) prepares agendas for and attends publicly noticed meetings and maintains minutes of those meetings in compliance with the Ralph M. Brown Act; 2) coordinates and assists with consolidated municipal elections; 3) maintains Records Management for the Town preserving and protecting the Town's records while ensuring accessibility to vital information; and 4) provides customer service fulfilling records requests and providing passport and notorial services for the community.

DIVISION/MAJOR PROGRAM DESCRIPTION

Agenda Process

The Town Clerk's Office is responsible for preparing Agendas for the Apple Valley Town Council and the Oversight Board. Agenda packets are prepared by the Department as well as an electronic version of the packet that is made available to the public via the Town of Apple Valley website. Minutes are generated from attendance at the meetings. Follow-up documentation from actions taken at these meetings is also recorded and disseminated from this office including all resolutions and ordinances.

Administrative Process

The Town Clerk's Office has coordinated an electronic campaign filing system of the Fair Political Practices Commission (FPPC) forms for the Council, various Commissions and staff. The Town Clerk's Office also processes all claims, subpoenas and other legal notices that are served to the Town of Apple Valley. Tracking of claims and contracts are also processed through the Town Clerk's Office. In addition, Passport and Notary Services are provided to members of the public in an effort to enhance our community services to our residents. The Town Clerk's Office also offers extended passport hours to allow members of the community the ability to process their

passport applications after normal business hours. This service continues to be very successful and will continue throughout the coming year.

Board Administration

The Town Clerk's Office is responsible for the maintenance and administration of the Town's Boards, Committees and Commissions. This office maintains a list of all active members. In addition, copies of applications from interested individuals willing to serve on a committee are kept on file in our office for two (2) years.

Elections

The Town Clerk's Office coordinates with the San Bernardino County Elections Office of the Registrar of Voters to conduct Municipal Consolidated Elections every two years or as needed. As the official filing officer, the Town Clerk's Office responsibilities include preparing candidate handbooks and CD's, creating various forms, assisting with the determination of polling locations, publication of required notices, processing candidate packets, payments and statements in accordance with all state and federal regulations.

Records Management

The Town Clerk is the custodian of all Town records. The Town Clerk's Office administers a Records Management Program with a record retention program and full retrieval capability of scanned and paper records. Scanned images are housed on a Town server and paper records are stored in the Town's Record Center. The Town Clerk's Office has identified all vital records which are stored separately in the vital records room. The Records Management Division is also responsible for the destruction of documents in accordance with the Town of Apple Valley Records Retention Schedule.

2014-15 HIGHLIGHTS

- Successfully conducted two (2) Elections for both the primary and general election.
- Contracted with codifying service for maintenance of the Town of Apple Valley Municipal Code.
- Enhanced relationships with local high schools to provide assistance with area competitions for students.
- Purged scanned records that were destroyable per the Town approved Records Retention Schedule.
- Continued the Implemented extended hours for Passport processing resulting in an increase in the number of application received.

2015-16 GOALS AND OBJECTIVES

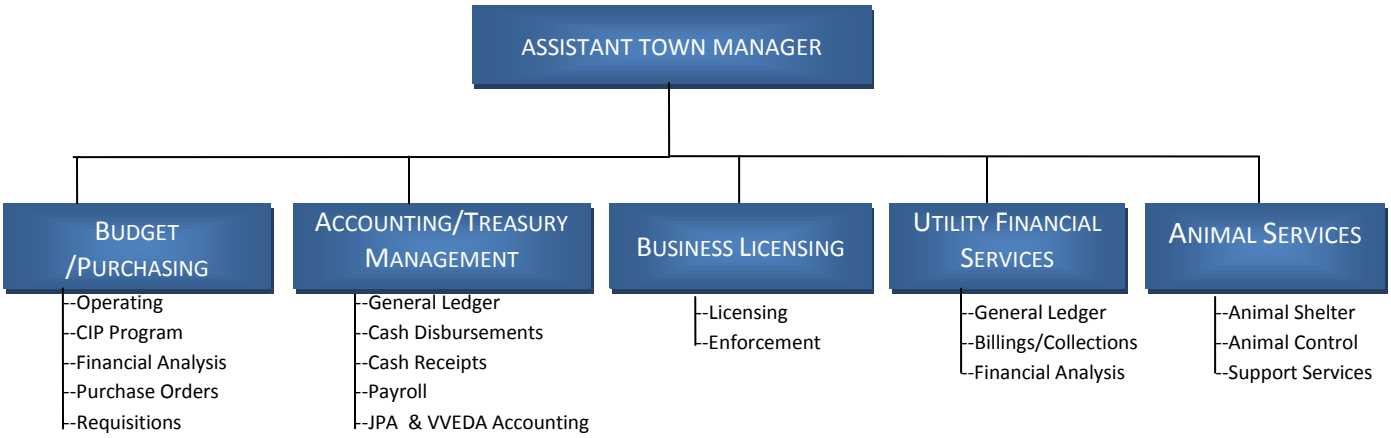
- Continue to enhance the Internship Program with local high schools for the Town of Apple Valley Clerk's Office.
- Update the Town Clerk's Scanning Station.
- Create a Viewing Station for members of the public to view and request copies both manually and electronically.
- Enhance the storage rooms in the Records Center for records and manuals.
- Continue review of all Town of Apple Valley Contracts.
- Ensure that 90% of citizen's Records Requests are responded to within 5 working days or by the requested deadline.

Department Performance Measures – Town Clerk		
	Actual FY 14-15	Goal FY 15-16
Town Clerk		
Paper records requests processed	300	250
Passports processed	1230	1300
Records Management		
Documents (pages) scanned	2,080,000	2,100,000
Files stored in tracking system	24,447	27,000

TOWN CLERK 1001-1060							
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
	Personnel Services						
7010	Salaries & Wages	238,316	266,154	271,616	271,616	100.0%	280,211
7110	Cafeteria Benefits	27,148	28,581	28,500	28,500	100.0%	28,149
7120	Deferred Compensation	8,939	9,825	9,476	9,476	100.0%	9,674
7140	RHS	-	-	-	-		1,347
7150	Medicare	3,758	4,135	4,020	4,020	100.0%	4,142
7160	PERS	50,092	56,224	54,175	54,175	100.0%	67,881
	Total Personnel	328,252	364,919	367,787	367,787	100.0%	391,404
	Operations & Maintenance						
7205	Advertising	3,025	5,119	4,000	4,000	100.0%	4,000
7229	Education & Training	1,121	8,071	7,250	7,250	100.0%	7,250
7241	Meetings & Conferences	2,672	3,235	3,560	3,560	100.0%	3,860
7247	Memberships & Dues	981	931	1,260	1,260	100.0%	1,260
7253	Mileage	5,884	5,837	8,217	8,217	100.0%	7,500
7265	Office Supplies	2,056	2,786	2,000	2,000	100.0%	2,000
7277	Printing	173	97	1,000	1,000	100.0%	1,000
7315	Election	29,749	186,449	35,000	35,000	100.0%	-
7330	Hardware/Software Supplies	3,797	100	-	-		700
8940	Contract Services	16,418	8,425	15,000	15,000	100.0%	16,000
9065	Leased Equipment	3,410	2,922	3,000	3,000	100.0%	3,000
	Total Operations & Maint.	69,287	223,971	80,287	80,287	100.0%	46,570
	Department Total	397,538	588,891	448,074	448,074	100.0%	437,974

Personnel Schedule	Actual 2012-13	Actual 2013-14	Actual 2014-15	Adopted 2015-16
Full Time:				
Town Clerk	1.00	1.00	1.00	0.96
Deputy Town Clerk	2.00	2.00	2.00	2.00
Total FTE's:	**3.00**	**3.00**	**3.00**	**2.96**

FINANCE DEPARTMENT



DEPARTMENT DESCRIPTION

The Finance departmental operations are part of the administrative operations reporting to the Assistant Town Manager responsible for Finance and Administration functions. The Finance department's primary purpose is to act as the financial steward of publicly entrusted resources and to provide a wide variety of support functions generally encompassed by finance. The department provides support throughout the organization, and assists members of the public with accessing town services and information. These functions are critical to the Town's fiscal integrity and fiscal stability, as well as the Town's ability to consistently deliver the high quality of municipal services its residents have grown to expect.

The Finance Department is a General Government Support function. The Department is comprised of ten full-time staff members – two management and eight professional/clerical positions. The Department is responsible for all accounting functions, preparation and coordination of the Town's annual operating budget and capital improvement program, business licensing, revenue collections, treasury investing and debt management. Finance is also responsible for the preparation and issuance of financial reports and administers the disbursement of Town funds in accordance with adopted fiscal policies and internal control procedures.

Program activities for the department include: Financial planning and reporting, preparation and coordination of the annual budget, preparation and issuance of the Comprehensive Annual Financial Report (CAFR), coordination of other annual and special audits, processing the Town's employee payroll, filing monthly and annual reports with taxing authorities and regulatory agencies, coordinating employee benefit coverage and reporting with the Human Resources department, processing payments for insurance benefits and payroll taxes withheld, providing payroll statistics to various departments and agencies, processing the Town's accounts payable and issuing checks to vendors, filing annual reports required by regulatory agencies, reviewing and revising internal controls and adhering to established procedures.

DIVISION/MAJOR PROGRAM DESCRIPTION

Administration: provides overall management of the Finance Department's operations, facilitates Town-wide financial planning, coordinates the financing of Town projects and provides Town management with current information concerning economic conditions and legislative impacts to Apple Valley.

Accounting-Recurring Expenditures: provides financial services including accounts payable and payroll processing. Included in this function are the bi-weekly processing of payroll, weekly processing of vendor payments, travel and expense reports, reconciliation of procurement card transactions, cash and investments, and reporting requirements to the IRS and is responsible for the preparation of the Comprehensive Annual Financial Report.

Accounting-General Ledger Maintenance: provides for the maintenance of the general ledger including account and subsidiary ledger reconciliations, accounts receivable, and fixed assets management. Additionally, reconciles and reports on grants, and CIP and non-CIP projects. Further responsibilities include maintaining the Town's financial systems, providing internal controls over all financial functions, and ensuring grant compliance.

Budget: prepares the Town's annual budget. The Budget Division coordinates the development and ongoing monitoring of the Town-wide operating and capital improvement budgets, provides financial analysis in a variety of areas including legislative impacts, provide financial reports for internal and external users and oversees debt management.

Business License: is responsible for licensing every type of business conducting business within the Town.

2015-16 PROGRAMMATIC CHANGES

The FY 15-16 adopted budget for the Finance Department is $1,202,865, which reflects a 2.1 percent increase from the previous year primarily due to wage step increases, increased benefit costs and cost-sharing of the HR Payroll Coordinator with the Human Resources department.

2014-15 HIGHLIGHTS

- Adopted budget balancing strategies to reduce/eliminate the structural budgetary imbalance in the General Fund.
- Received the Certificate of Achievement Award for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA) for the twelfth time for Fiscal Year 2014.
- Received the Distinguished Budget Presentation Award from the GFOA for the second time for Fiscal Year 2015.
- Received the Operating Budget Excellence Award from the CSMFO for the first time for Fiscal Year 2015.
- Continued reformatting the budget document to improve financial reporting practices and public disclosure of financial information.
- Implemented new accounting standards.
- Reformatted Municipal Fee Schedule into Fee Schedule Book for ease of reference.
- Prepared two Recognized Obligation Payment Schedules for the RDA dissolution process.
- Prepared exhibits books and attended two "Meet and Confer" processes with the State Department of Finance
- Revised the Cash Management function and initiated reformatting of the Treasurer's Report.

2015-16 GOALS AND OBJECTIVES

- Maintain the Town's fiscal health and provide adequate resources to fund Town services to the community.
- Perform financial responsibilities in accordance with statutory regulations and standards promulgated by professional regulatory agencies.
- Account for the Town's fiscal activities in an accurate and timely manner within generally accepted accounting principles (GAAP) and other legal requirements.
- Prepare the Town's financial statements internally.
- Prepare monthly budget status reports within ten days of month end.
- Provide all departments with on-line access to the financial system for report generation purposes
- Assist the Town Manager in preparation of a balanced budget and maintain established operating reserves for contingencies.
- Safeguard the Town's assets and invest available cash within the Town's adopted investment policy.
- Provide financial services such as accounts payable, payroll, cash receipting, to departments.

- Efficiently provide purchasing services and coordinate bidding procedures for all departments.
- Assist in implementing automated time sheet reporting.
- Revise purchasing ordinance and implement new purchasing procedures.
- Update user fees as part of a master resolution for Council adoption by the end of May each year.
- Continue to improve the formatting of the operating and capital improvement budget.

Department Performance Measures – Finance				
	Actual FY 13-14	Goal FY 14-15	Est. FY 14-15	Goal FY15-16
Number of Audit Adjustments (Auditor Recommended)	0	0	0	0
Years Received GFOA CAFR Award	11	12	12	13
Years Received GFOA Distinguished Budget Award	1	2	2	3
Years Received CSMFO Operating Budget Excellence Award	0	1	1	2
Accuracy Forecasting Expenditures – General Fund	100%	98%	98%	98%
Accuracy Forecasting Revenues – General Fund	100%	98%	98%	98%
Average days to process purchase order (informal bids)	5	5	5	5
Town Budgeted Funds Monitored (Millions)	101.9	105.7	105.7	103.2
Number of budget adjustments processed	31	40	31	30
Accounts Payable Checks Issued	6,154	6,500	6,500	6,500
Number of payroll checks issued	4,460	4,160	4,200	4,300
Number of purchase orders issued	53	120	70	100
Number of contracts monitored	99	80	80	80
Number of business licenses processed	2,822	2,700	2,800	2,800
Number of accounts receivable invoices processed	116	80	120	120
Number of Utility invoices processed	149,176	149,000	147,438	149,000
Property Liens Processed	2,636	2,900	2,900	2,900
Property Liens Released	587	400	580	500
Refunds Issued	957	1,500	700	800

Certificate of Achievement FOR EXCELLENCE IN Financial Reporting

Distinguished Budget PRESENTATION Award

FINANCE 1001-1050							
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
	Personnel Services						
7010	Salaries & Wages	615,463	723,373	737,673	737,673	100.0%	759,653
7020	Salaries Part-Time	2,822	5,446	-	-		
7030	Salaries & Wages - Overtime	2,004	360	5,000	5,000	100.0%	5,000
7110	Cafeteria Benefits	81,196	95,698	98,984	98,984	100.0%	94,669
7120	Deferred Comp	13,324	17,380	18,420	18,420	100.0%	17,969
7140	RHS	-	-	-	-		3,734
7150	Medicare	9,321	10,919	11,213	11,213	100.0%	11,104
7160	PERS	118,499	137,247	135,649	135,649	100.0%	158,516
	Total Personnel	842,630	990,423	1,006,939	1,006,939	100.0%	1,050,645
	Operations & Maintenance						
7229	Education & Training	4,420	10,924	9,390	9,390	100.0%	9,390
7241	Meetings & Conferences	6,548	8,013	12,000	15,000	125.0%	12,645
7247	Memberships & Dues	2,844	3,430	4,035	4,035	100.0%	4,135
7253	Mileage	6,085	6,182	7,318	7,318	100.0%	7,350
7259	Miscellaneous	651	4,998	-	-		-
7265	Office Supplies	2,865	4,695	5,000	5,000	100.0%	5,000
7277	Printing	756	179	1,100	1,100	100.0%	1,100
7289	Subscriptions	-	100	-	-		-
7330	Hardware/Software Supplies	704	142	2,000	2,000	100.0%	2,000
7370	Special Dept Supplies	-	550	1,000	1,000	100.0%	1,000
8916	Audit	49,000	27,100	50,000	50,000	100.0%	47,000
8940	Contract Services	78,214	100,175	68,000	76,000	111.8%	62,600
	Total Operations & Maint.	152,087	166,488	159,843	170,843	106.9%	152,220
	Department Total	994,717	1,156,910	1,166,782	1,177,782	100.9%	1,202,865

Personnel Schedule	Actual 2012-13	Actual 2013-14	Actual 2014-15	Adopted 2015-16
Full Time:				
Assistant Town Manager	0.00	1.00	1.00	0.90
Director of Finance	1.00	0.00	0.00	0.00
Assistant Director of Finance	1.00	1.00	1.00	0.88
Senior Accountant	1.00	1.00	1.00	0.98
Accountant I	1.00	1.00	1.00	0.92
HR Payroll Coordinator	0.00	0.50	0.50	0.48
Accounting Technician	1.00	0.00	0.00	0.00
Account Clerk II	2.00	2.00	2.00	3.00
Executive Secretary	0.00	1.00	1.00	0.98
Office Assistant	1.00	1.00	1.00	1.00
Customer Service Representative	1.00	1.00	1.00	0.00
Total FTE's:	**9.00**	**9.50**	**9.50**	**9.14**

PUBLIC INFORMATION

DEPARTMENT DESCRIPTION

In support of Vision 2020 Goals 1 (Public Safety), 2, (Infrastructure) 4 (Transportation) and 5 (Parks and Recreation), this department promotes awareness and understanding of multiple Town programs and services. Primary roles: Overseeexternal and internal communication programs (Goal 6 – Quality Staff); manage media relations (inquiries; news releases; public service announcements); produce internal and external communication tools;develop and implement communication plans for Town services, programs and issues; act as liaison to the community; serve as the Public Information Officer during emergencies; provide graphic arts, photography, desktop publishing and design standards support for departments as needed; produce original videos for the Town video channel; prepare speeches and presentations; oversee content management of public website and employee intranet;develop, implement and manage social media outlets;special projects including Adopt-A-Street/Trail,volunteer recognition, capital project ground-breakings, programs and facility tours; manage robust advertising schedule for public information and special events; provide advertising assistance across all departments. The Marketing and Public Affairs Officer serves as staff liaison to the Historical Advisory Committee and per Vision 2020 Goal 3, supports the Town's marketing efforts relative to Economic Development. The Department also includes the Event Coordinator (funded partially through Parks & Recreation) who organizes employee and public special events, in support of Vision 2020 Core Value – Sense of Community and Civic Pride. The department has the executive management role for the Apple Valley Community Resources Foundation and conducts annual fundraising drives, in support of Vision 2020 Goal 8, Revenue Generation.

2014-15 PROGRAMMATIC CHANGES

Events: The Sunset Concert Series remains at seven nights, plus a live theater performance is returning for a second year. A primary department focus continues to be on partnerships, to find private dollars to recover the costs of special events.**Public Information:** Focus will continue on social media and other ways to leverage low- and no-cost outreach methods. Second focus will be to continue to bring online communication methods current with the mass movement to mobile communication.

2014-15 HIGHLIGHTS

- Completion of complete overhaul of website, both in function and design.
- Presented the region's first-ever live theater musical production in our amphitheater.
- Marked the one year milestone of the Yucca Loma Bridge construction with video documentation of the construction to date.
- Special Events staff presented 29 public events and presented or assisted with many employee events.
- Grew our social media outreach by 51% from Jan – Dec 2014 (total across all platforms – 15,095).
- Placed more than217 print, radio and online ads for various programs and services.
- SAVE Campaign raised $73,000 plus in-kind donations valued at $38,810, to reduce and recover costs associated with special events.
- Booked 21 local bands for Town events, supporting local business and talent.
- Two clean up days = 650 volunteers, 66 tons of trash/recyclables, and 100 pizzas.
- Continued offering live musical theater at the amphitheater with Shrek the Musical.
- Participated in the "Give Big" day of fundraising

2015-16GOALS AND OBJECTIVES

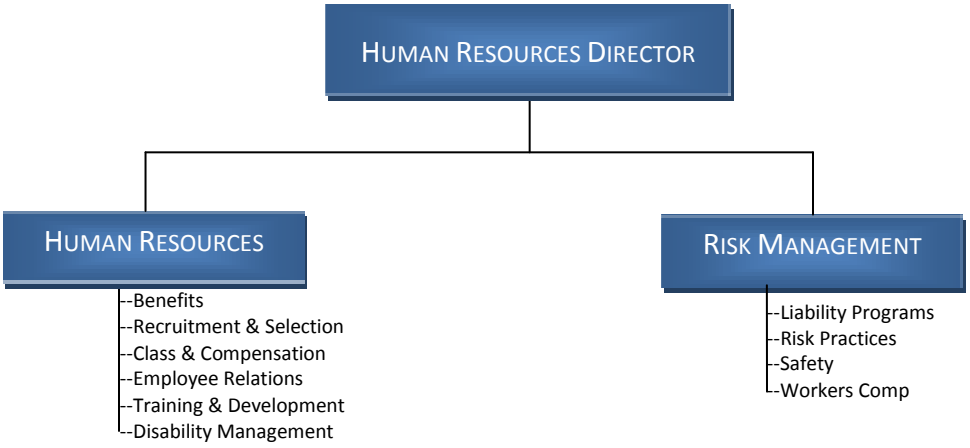
- Implement interdepartmental training for staff involved in marketing efforts in their departments.
- Post on average one new YouTube video per month, as a means of promoting Town programs and services.
- Continue to increase sponsorship of Town events and programs, with an eventual goal of 60% cost recovery for special events; including the sale of naming rights for the amphitheater
- Expand opportunities for citizen engagement through online collaboration tools and e-news.

Department Performance Measures – Public Information			
	Goal FY 14-15	Actual FY 14-15	Goal FY 15 - 16
Public Information			
Percentage of news releases printed in non-town sources	100%	95%	100%
News releases issued	N/A	50	N/A
Social media "followers" (across all platforms)	12,500	15,095	17,500
Print ads placed	N/A	98	N/A
Events			
Total attendance	35,000		35,000
Sponsorships	78,000	73,000	80,000

PUBLIC INFORMATION 1001-1070							
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
	Personnel Services						
7010	Salaries & Wages	225,281	240,127	257,035	257,035	100.0%	276,496
7030	Salaries, over-time	-	396	-	-		-
7110	Cafeteria Benefits	32,908	34,495	34,349	34,349	100.0%	34,746
7120	Deferred Comp	5,111	5,323	5,174	5,174	100.0%	5,627
7140	RHS	-	-	-	-		1,352
7150	Medicare	3,458	3,641	3,805	3,805	100.0%	4,103
7160	PERS	47,159	51,355	51,222	51,222	100.0%	65,482
	Total Personnel	313,916	335,336	351,585	351,585	100.0%	387,806
	Operations & Maintenance						
7205	Advertising	13,850	11,969	20,500	15,500	75.6%	15,500
7211	Council & Commissions	-	29	500	500	100.0%	2,000
7229	Education & Training	75	201	2,000	2,000	100.0%	1,000
7241	Meetings & Conferences	1,299	3,119	5,000	5,000	100.0%	5,000
7247	Memberships & Dues	1,764	2,637	2,000	2,000	100.0%	2,200
7253	Mileage	5,358	5,457	6,618	6,618	100.0%	6,800
7259	Miscellaneous	0	1	-	-	-	-
7265	Office Supplies	748	840	1,200	1,200	100.0%	1,200
7271	Postage	17,100	18,400	20,000	20,000	100.0%	20,000
7277	Printed Materials	33,217	31,111	35,000	35,000	100.0%	37,000
7289	Subscriptions	129	674	600	600	100.0%	700
7327	Grand Openings/Ground Breakings	13	2,673	2,000	2,000	100.0%	2,000
7330	Hardware/Software Supplies	3,475	2,257	2,000	2,000	100.0%	600
7370	Special Dept. Supplies	6,203	6,753	7,500	7,500	100.0%	7,500
7865	Community Support	5,408	4,467	2,500	2,500	100.0%	5,000
7977	Adopt a Street/Trail	2,793	1,788	2,000	2,000	100.0%	2,000
8940	Contract Services	3,799	12,787	20,000	20,000	100.0%	10,000
9052	Gas, Diesel, Oil	495	147	250	250	100.0%	250
9091	Vehicle Maintenance	575	40	2,000	2,000	100.0%	2,000
	Total Operations & Maint.	96,304	105,350	131,668	126,668	96.2%	120,750
	Special Events						
7810	Community Clean-up	4,393	3,853	5,000	5,000	100.0%	5,000
7830	Tree Lighting	1,864	4,757	5,000	5,000	100.0%	10,000
	Total Special Events	6,257	8,610	10,000	10,000	100.0%	15,000
	Department Total	416,477	449,295	493,253	488,253	99.0%	523,556

Personnel Schedule	**Actual 2012-13**	**Actual 2013-14**	**Actual 2014-15**	**Adopted 2015-16**
Full Time:				
Marketing and Public Affairs Officer	0.00	0.95	0.95	0.95
Public Information Officer	0.94	0.00	0.00	0.00
Public Relations Specialist	0.92	0.94	0.94	0.94
Event Coordinator	0.33	0.33	0.33	0.33
Administrative Secretary	1.00	1.00	1.00	1.00
Total FTE's:	**3.19**	**3.22**	**3.22**	**3.22**

HUMAN RESOURCES



DEPARTMENT DESCRIPTION

The Human Resources Department, recognizing that our employees are our most valuable asset, seeks to provide the highest quality customer service to Town staff in the areas of Recruitment and Selection, Classification and Compensation, Benefits Administration, Employee Relations, Employee Training and Development, Disability Management, Workers Compensation, Safety, Liability Programs, and Risk Management. These goals are consistent with the goal in the Town's Vision 2020 long range plan of "recruiting and retaining the highest quality staff." The Department has four full time staff positions to handle all of the Human Resources, Risk Management, and Safety duties. The Department strives to treat every applicant and employee with respect and dignity throughout their recruitment, selection and employment with the Town. For the upcoming year, Human Resources staff will be focusing on providing employees education on safe work practices, worksite injury prevention, and improving the Town's Employee Wellness Program.

2014-15 HIGHLIGHTS

- Developed a master training calendar with a comprehensive list of trainings offered for all Town staff.
- Conducted an extensive review and updated all of the Town's job descriptions and core competencies.
- Focused theEmployee Wellness Committee on increasing more health and fitness opportunities to staff during the workday, Lunch & Learn sessions, and Employee Wellness Newsletter.
- Realigned the employee benefits offerings, providing enhanced services and cost savings for employees.

2015-16 GOALS AND OBJECTIVES:

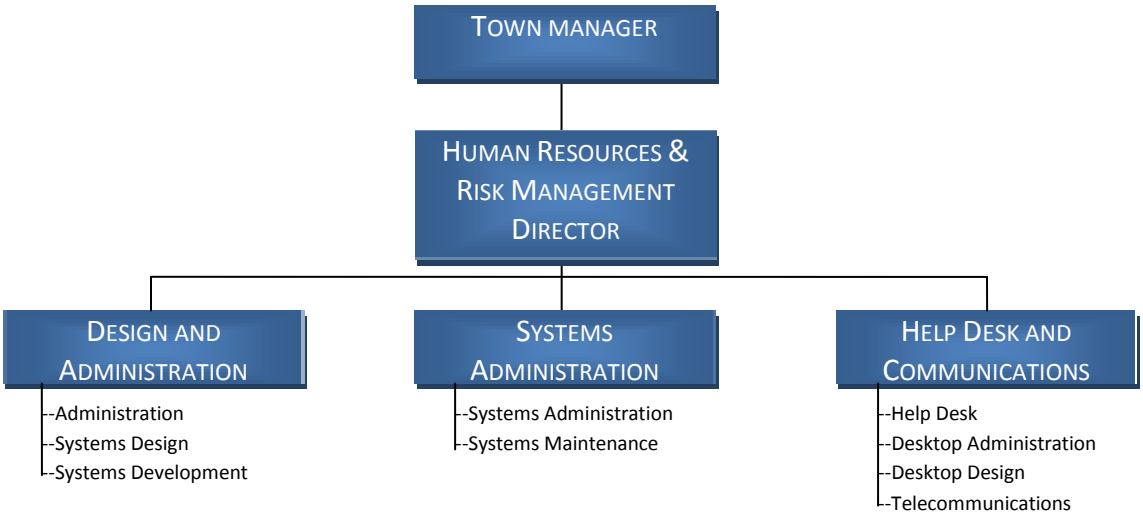
- Expand the Safety Committee with an improved focus on educating employees on safe work practices and preventing workplace injuries.
- Expand the Employee Wellness initiatives by adding more components to increase the health of our employees.
- Continue to evaluate the processes within the Human Resources Department and look for ways to improve processes and maximize efficiency of department staff.

Department Performance Measures – Human Resources			
	Actual FY 13-14	Actual FY 14-15	Goal FY 15-16
Recruitments	22	17	20
Retirements	1	3	3
Training hours offered	93	55 (so far)	75
Voluntary Turnover	3%	5%	5%
Workplace injury claims	13	8	10

HUMAN RESOURCES 1001-1080							
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
	Personnel Services						
7010	Salaries & Wages	183,349	263,115	296,974	296,974	100.0%	314,932
7020	Salaries Part-Time	23,432	6,295	-	-		-
7110	Cafeteria Benefits	24,985	35,120	42,016	42,016	100.0%	42,232
7120	Deferred Comp	6,262	9,391	9,646	9,646	100.0%	10,280
7140	RHS	-	-	-	-		1,575
7150	Medicare	3,062	3,867	4,387	4,387	100.0%	4,666
7160	PERS	34,795	42,281	42,007	42,007	100.0%	54,471
	Total Personnel	275,885	360,069	395,030	395,030	100.0%	428,156
	Operations & Maintenance						
7205	Advertising	2,213	1,583	1,750	1,750	100.0%	1,750
7229	Education & Training	1,187	3,855	12,500	12,500	100.0%	8,500
7241	Meetings & Conferences	1,937	2,698	6,000	6,000	100.0%	6,000
7247	Memberships & Dues	559	1,010	1,400	1,400	100.0%	1,800
7253	Mileage	5,648	5,744	7,017	7,017	100.0%	7,000
7265	Office Supplies	711	2,099	1,000	1,000	100.0%	1,000
7277	Printing	89	218	250	250	100.0%	250
7289	Subscriptions	356	213	500	500	100.0%	575
7330	Hardware/Software Supplies	95	287	500	500	100.0%	500
7370	Special Dept Supplies	214	261	1,000	1,000	100.0%	1,500
8940	Contract Services	5,637	23,861	18,000	18,000	100.0%	18,000
8972	Legal Services	100	-	500	500	100.0%	500
	Total Operations & Maint.	18,744	41,831	50,417	50,417	100.0%	47,375
	Department Total	294,630	401,900	445,447	445,447	100.0%	475,531

Personnel Schedule	Actual 2012-13	Actual 2013-14	Actual 2014-15	Adopted 2015-16
Full Time:				
Director of HR/Risk Management	1.00	1.00	1.00	1.00
Human Resources Analyst	0.50	1.00	1.00	1.00
HR/Payroll Coordinator*	0.00	0.50	0.50	0.50
Human Resources Assistant	1.00	0.00	0.00	1.00
Senior Office Assistant	0.00	1.00	1.00	0.00
Part Time:				
Human Resources Analyst	0.50	0.00	0.00	0.00
Total FTE's:	**3.00**	**3.50**	**3.50**	**3.50**

INFORMATION SYSTEMS



PROGRAM INFORMATION

The Town of Apple Valley outsourced the Information Systems Department to Top Notch Networking during FY 14-15 in an effort to streamline information systems operations, service, and support. This cost saving measure allowed the Town to reinvest salary savings into needed infrastructure and hardware to improve business systems for Town staff. Based on this change, we are changing the performance measures for the Information Systems Department to reflect our new business strategy.

2015-16 PROGRAMMATIC CHANGES

The Information Systems Department will continue to look for opportunities to streamline the Town's information systems while upgrading the computer hardware and software to meet the needs of town staff. The new Information Systems staff will continue to provide complete operational support to all Town departments and for all the Town's technological needs.

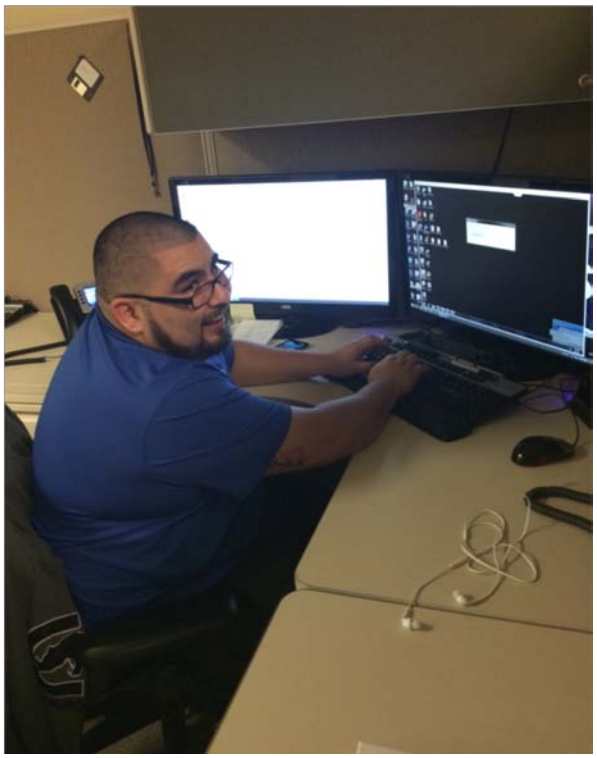
2014-15 HIGHLIGHTS

- Upgraded the Town's printer and copier services to meet the needs of the Town's staff while reducing the overall printing costs.
- Replaced the virtual desktop infrastructure at the Animal Services Department to provide efficient delivery to customers and meet the business needs of Animal Services staff.
- Upgraded the audio presentation systems in the Town Council Chambers to provide higher quality reliable delivery of audio to citizens and constituents

2015-16 GOALS AND OBJECTIVES

- Complete conversion away from the virtual desktop infrastructure to improve efficiency, lower operation expenses and to provide accessible high quality equipment and business tools for staff.
- Reduce the response time for help desk tickets across the organization.
- Provide complete operational support to Town departments for its technological needs.

Department Performance Measures – Information Systems		
	Actual FY 14-15	Goal FY 15-16
FTE's supported	123.21	125.91
Service tickets closed	1450	1425
Average Response Time	30 minutes	25 minutes
Average Resolution Time	8 hours	7 hours
IS Capital Improvement per FTE	$202.91	$317.68



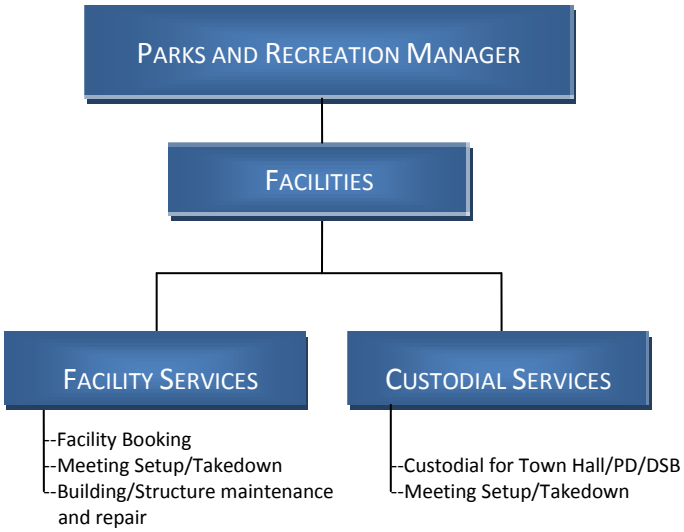
INFORMATION SYSTEMS 1001-1090							
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
	Personnel Services						
7010	Salaries & Wages	200,754	219,477	129,745	129,745	100.0%	
7030	Overtime	308	85	-	-	0.0%	-
7110	Cafeteria Benefits	32,513	34,574	6,364	6,364	100.0%	-
7120	Deferred Comp	1,728	3,839	651	651	100.0%	-
7150	Medicare	2,820	3,050	1,844	1,844	100.0%	-
7160	PERS	41,875	46,147	9,411	9,411	100.0%	-
	Total Personnel	279,997	307,172	148,015	148,015	100.0%	-
	Operations & Maintenance						
7180	Uniforms	274	-	-	-		-
7229	Education & Training	375.00	3,000	-	-		-
7241	Meetings and Conferences	100	224	-	-		-
7253	Mileage	-	105	-	-		-
7265	Office Supplies	388	321	900	900	100.0%	-
7289	Subscriptions	-	100	450	450	100.0%	-
7330	Hardware/Software Supplies/Exp	45,057	59,822	30,450	30,450	100.0%	76,500
8940	Contract Services	183,169	153,130	260,000	260,000	100.0%	361,858
	Total Operations & Maint.	229,363	216,701	291,800	291,800	100.0%	438,358
	Department Total	509,360	523,873	439,815	439,815	100.0%	438,358

Personnel Schedule	Actual 2012-13	Actual 2013-14	Actual 2014-15	Adopted 2015-16
Full Time:				
Information System Supervisor	1.00	1.00	1.00	0.00
Information Systems Specialist	1.00	1.00	1.00	0.00
Information Systems Technician	1.00	1.00	1.00	0.00
Total FTE's:	**3.00**	**3.00**	**3.00**	**0.00**

GENERAL GOVERNMENT

GENERAL GOVERNMENT 1001-1200							
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
	Operations & Maintenance						
7130	FICA	12,249	-	-	-		-
7140-1	Health Benefits - Retirees	74,735	87,160	94,000	94,000	100.0%	98,000
7205	Advertising	52.25	-	400	6,000	1500.0%	27,000
7217	Credit Card Costs	57,344	75,366	72,000	72,000	100.0%	77,250
7235	Insurance	821,005	1,092,923	830,000	840,000	101.2%	896,640
7241	Meetings & Conferences	-	405	-	-	-	
7247	Memberships & Dues	39,356	48,599	40,243	40,243	100.0%	38,722
7259	Miscellaneous	9,990	8,589	7,900	7,900	100.0%	8,000
7265	Office Supplies	19,835	15,893	16,000	16,000	100.0%	16,000
7271	Postage	33,260	32,789	28,000	28,000	100.0%	32,000
7277	Printing	4,941	7,549	4,800	7,500	156.3%	7,500
7289	Subscriptions	-	-	500	500	100.0%	500
7310	Assessment district Costs	5,704	-	20,000	20,000	100.0%	20,000
8940	Contract Services	60,432	149,255	155,000	155,000	100.0%	362,000
	Total Operations & Maintenance	1,138,903	1,518,528	1,268,843	1,287,143	101.4%	1,583,612
	Debt Service						
9840	Principle	14,533	1,366	-	-	-	-
9860	Interest	6,225	58,902	-	-	-	-
	Total Debt Service	20,758	60,269	-	-	-	-
	Sub-Total	1,159,661	1,578,797	1,268,843	1,287,143	1.01	1,583,612
9999	Transfer Out - Street Fund 2010	-	90,316	-	-	-	-
9999	Transfer Out - Parks & Rec. Fund 2510	430,212	545,885	688,530	688,530	100.0%	1,072,660
9999	Transfer Out - AVGC Fund 5710	-	333,892	266,333	266,333	100.0%	349,968
	Department Total	1,589,873	2,548,890	2,223,706	2,242,006	100.8%	3,006,240

PUBLIC FACILITIES



DEPARTMENT DESCRIPTION

The Division is responsible for the custodial duties at Town Hall, the Development Services Building, and the Police Department as well as maintenance and minor repair duties at all public buildings. The Division also handles the set up and operations of public meetings in Town facilities as well as all meeting and rental bookings in the Town Hall Conference Center.

2015-16 PROGRAMMATIC CHANGES

The Public Facilities Budget houses General Government expenses for building operations and maintenance. These costs include utilities, copier leases, building maintenance etc.

2014-15 HIGHLIGHTS

- Fully implemented a maintenance notification and tracking system significantly improving the communication process.
- Completed improvements to the Police Department Work Space.

2015-16 GOALS AND OBJECTIVES

- Develop signage plan throughout the Town Hall complex.

Department Performance Measures – Public Facilities				
	Actual FY 12-13	Actual FY 13-14	Estimated FY 14-15	Goal FY 15-16
Conference Center uses	220	279	280	300
Square footage of public facilities	123,950	123,950	123,950	123,950

PUBLIC FACILITIES 1001-1400							
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
	Personnel Services						
7010	Salaries & Wages	214,659	237,178	220,474	220,474	100.0%	218,917
7020	Salaries Part-time	43,961	36,349	38,684	38,684	100.0%	48,703
7030	Overtime	1,917	2,044	2,100	2,100	100.0%	2,100
7110	Cafeteria Benefits	49,408	55,519	53,633	53,633	100.0%	48,632
7120	Deferred Comp	463	728	761	761	100.0%	870
7140	RHS	-	-	-	-		1,091
7150	Medicare	3,756	3,947	3,758	3,758	100.0%	3,881
7160	PERS	50,065	54,563	48,052	48,052	100.0%	42,653
	Total Personnel	364,228	390,329	367,462	367,462	100.0%	366,847
	Operations & Maintenance						
7180	Uniform Expense	1,595	1,797	1,900	1,425	75.0%	1,500
7223	Disposal Services	7,125	6,243	6,400	6,300	98.4%	6,400
7229	Education & Training		2,256	3,000	3,000	100.0%	3,000
7259	Miscellaneous	34	0	200	50	25.0%	200
7265	Office Supplies	159.04	42	150	150	100.0%	150
7295-0109	Utilities: Phones, internet, etc.	94,893	84,985	81,000	86,925	107.3%	45,000
7295-0847	Utilities: Electricity Usage	110,778	111,041	113,000	116,000	102.7%	124,000
7295-0848	Utilities: Natural Gas Usage	16,930	18,155	16,000	15,500	96.9%	16,000
7295-0849	Utilities: Water Usage	9,959	12,103	13,500	12,500	92.6%	13,500
7330	Hardware/Software Supplies/Exp	-	84	1,000	1,000	100.0%	1,000
7360	Safety/Security	6,449	2,933	6,000	4,850	80.8%	5,000
7375	Staff Services	6,832	5,268	10,000	10,000	100.0%	10,000
7383	Vandalism Repairs	527	712		500.00	0.0%	500
7655	Building Maintenance	50,811	68,062	42,000	56,500	134.5%	60,000
7755	Grounds Maintenance	2,357	375	2,000	2,000	100.0%	2,000
7780	Irrigation Supplies	201	-	500	500	100.0%	500
7970	Small Tools	165	138	400	400	100.0%	400
8940	Contracted Services	-	-	26,500	33,500	126.4%	1,500
9013	Communications Equip	151	69	150	150	100.0%	150
9026	Equipment Maintenance	309	98	1,200	1,100	91.7%	1,200
9039	Equipment Rental	-	-	750	500	66.7%	500
9052	Gasoline, Oil, Etc.	1,467	1,459	1,800	1,100	61.1%	1,600
9065	Leased Equipment	48,244	45,730	53,000	43,500	82.1%	49,000
9078	Safety Equipment	1,132	1,357	1,300	1,300	100.0%	1,300
9091	Vehicle Maintenance	1,695	909	1,450	1,250	86.2%	1,450
	Total Operations & Maint.	361,814	363,816	383,200	400,000	104.4%	345,850
	Capital Expenditures						
9120	Capital Equipment	6,148		-	-	0.0%	15,000
9267	Animal shelter Water Damage 2013	-	2,208	-	-	0.0%	-
9300	Capital Projects	-	14,270	-		0.0%	-
	Total Capital Expenditures	6,148	16,478	-	0	0.0%	15,000
	Debt Service and Transfers						
9999-4105	1999 COP	389,290	344,546	420,000	420,000	100.0%	430,000
9999-4106	2001 COP	233,050	234,928	337,000	337,000	100.0%	352,000
9999-4108	2007 COP	887,574	884,674	886,544	886,544	100.0%	881,019
9610-4910	Transfer 4910	-		-	-		-
	Total Debt Service and Transfers	1,509,913	1,464,147	1,643,544	1,643,544	100.0%	1,663,019
	Department Total	2,242,104	2,234,770	2,394,206	2,411,006	100.7%	2,390,716

PUBLIC FACILITIES 1001-1400							
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16

Personnel Schedule	Actual 2012-13	Actual 2013-14	Actual 2014-15	Adopted 2015-16
Full Time:				
Parks & Recreation Manager	0.15	0.22	0.22	0.22
Public Works Supervisor	0.00	0.00	0.03	0.03
Administrative Secretary	0.04	0.09	0.09	0.09
Senior Maintenance Worker	0.50	0.50	0.50	0.50
Maintenance Worker II	0.32	0.32	0.32	0.32
Maintenance Worker I	0.32	0.32	0.32	0.32
Grounds Maintenance Worker III	0.05	0.05	0.08	0.08
Grounds Maintenance Worker II	0.29	0.29	0.08	0.33
Custodian	3.00	3.00	3.00	3.00
Grounds Supervisor	0.03	0.03	0.00	0.00
Part Time:				
Custodian	0.65	0.97	0.97	1.20
Grounds Services Aide	0.32	0.29	0.29	0.32
Maintenance Aide	0.80	0.00	0.00	0.00
Total FTE's:	**6.47**	**6.07**	**5.89**	**6.40**

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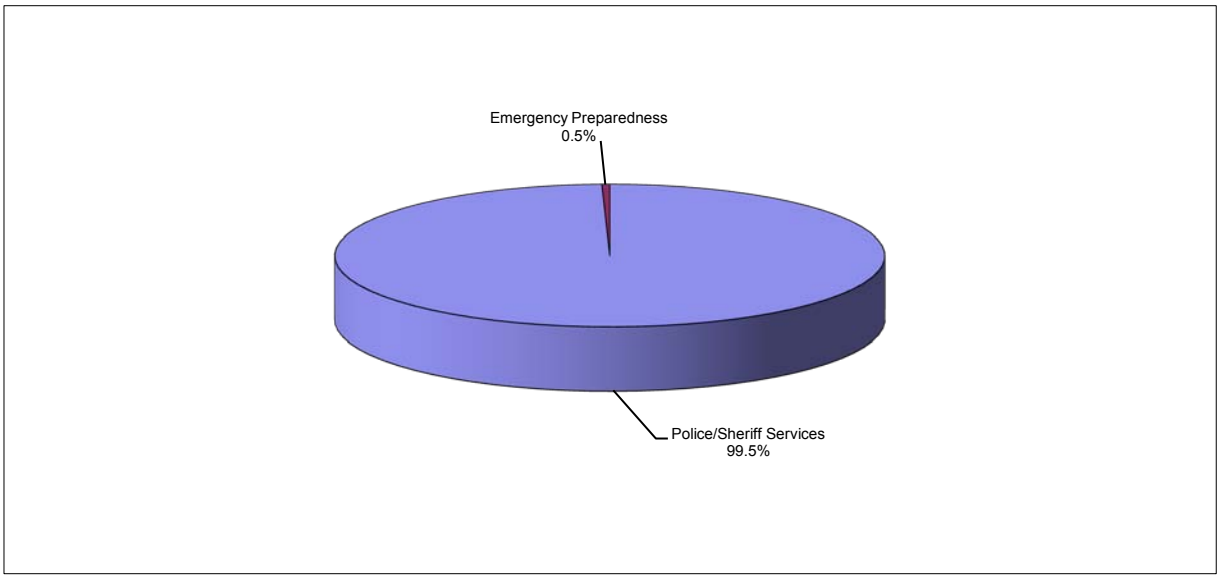
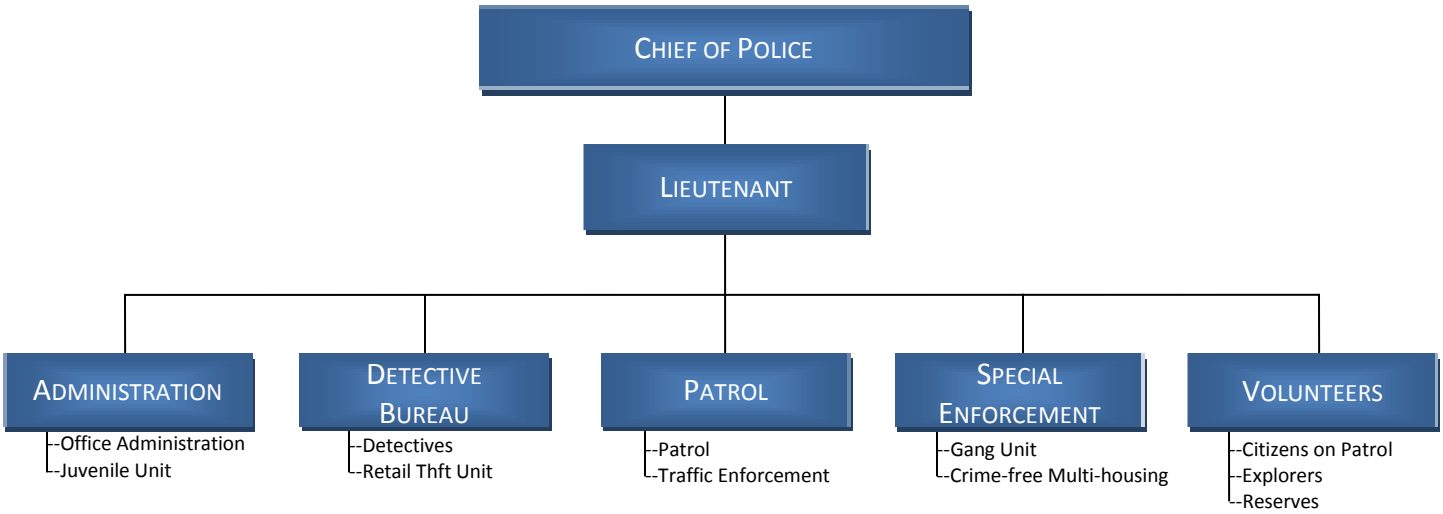
Town of Apple Valley

2015/16 Public Safety Expenditures

Police/Sheriff Services	$12,610,768
Emergency Preparedness	58,718
Total-Public Safety	$12,669,486



PUBLIC SAFETY



DEPARTMENT DESCRIPTION

The Apple Valley Police Department has been in existence since the contractual agreement for law enforcement services between the Town of Apple Valley and San Bernardino County Sheriff's Department in 1989. In its current configuration, the chief of police directs a staff of 51 safety/sworn personnel and 13 professional staff. The department includes a detective division, a traffic unit, a specialized enforcement unit focused on gangs and problem oriented policing solutions and a deputy specifically assigned to retail theft. This unique law enforcement contract between the Town of Apple Valley and the San Bernardino County Sheriff's Department affords the department and the citizens of the Town many law enforcement benefits and services to include: Sheriff's Homicide, Crimes Against Children, Bomb/Arson, Narcotics, SWAT, Crime Scene Investigations, Crime Impact, Gangs, Aviation, and High-Tech units. These various divisions continuously provide incredible support to the AVPD patrol staff and the community it serves. In addition to these specialty units, the police department is supported by Human Resources, Communications, Technical Services, Grant Administration, Internal Affairs, Training, Criminal Records, Fleet Management, Public Affairs, and Volunteer Forces.

The AVPD continues to build on Community outreach and crime prevention programs. Incorporating community partnerships and employing forward thinking problem-solving techniques to address public safety issues is the foundation for the department's direction and long term goals, which supports the Town's motto of "A Better Way of Life" as well as supporting the Vision 2020 goals of "maintaining and enhancing" a safe community. The long list of crime prevention and community based programs offered through AVPD include Crime Free Multi-Housing, Crime Free Business, Neighborhood Watch, Department of Housing regulation compliance, and a number of youth oriented programs offered through the Apple Valley Police Activities League (AVPAL). Some of the programs being offered on a community-wide basis include Community Watch, a two day Citizen's Academy, and Start Smart for teen drivers and their parents. AVPAL operates a first-rate boxing gym and a youth center, which provides the children a safe haven for after school activities and scholastic tutoring and enrichment opportunities. AVPAL kids continue to give back to the community through a partnership with the Squash4Friends Farm, which focuses on supplying the less fortunate in our community with fresh nutritious vegetables at no cost. The AVPAL's operating budget is entirely funded by grants and donations.

AVPAL continues to offer the ten week paramilitary teen intervention program known as S.H.O.C.K. (Self-Discipline, Honor, Obedience, Character, Knowledge) to at risk youth twice per year. The program provides juveniles with the social and decision making skills necessary to deal with the pressures they face. The "Parent Project" runs concurrent with S.H.O.C.K and provides parents the tools to meet the challenges of raising children in today's world. The program has graduated nearly 400 at risk juveniles since its inception.

2014-15 HIGHLIGHTS

- Overall crime was reduced in the Town of Apple Valley by 5% in 2014. Although Part I crimes (murder, rape, robbery, aggravated and simple assaults, manslaughter, burglary, larceny, and grand theft automobile) saw a 1% increase, Part II crimes (all others) were reduced by 8%. Deputies made 19% more arrests in a year to year comparison with 2013.
- Operated multiple sobriety checkpoints supported by the Office of Traffic and Safety (OTS) grant funding. An extensive DUI saturation patrol program was sponsored by OTS and implemented during the last quarter of 2014 and will continue through September of 2015.
- The California Gang Reduction, Intervention, and Prevention (CalGRIP) program was utilized to educate parents, teachers, students and the citizens within the community regarding issues related to gangs and gang awareness. One full time gang prevention deputy was dedicated to the program. The deputy focused on reducing juvenile gang crimes by implementing various gang awareness programs to include: life skills training classes, anti-bullying, cyber bullying and sexting to name a few. The presentations were given to the elementary, middle and high schools within the Apple Valley School District.
- Total number of properties participating in the Crime-Free Multi-housingprogramwas 528, including apartments and single family rental homes.
- Crime-Free Business was offered within the Town, providing training and site inspections for local businesses.
- Neighborhood Watch was active in 10 neighborhoods.
- Neighborhood Watch/Community Watch meetings were offered on a bi-monthly basis to provide crime prevention techniques to the community at large.
- Start Smart classes were offered on a monthly basis to teen drivers and parents providing tips to avoid collisions and safe driving habit instruction.
- Experienced the best attended National Night Out event in Town history. Food, vendors, fire and safety displays and finger printing for the children were available.
- Deputies recovered property totaling over $697,000.
- Continued partnership with the FBI in a regional task force to address gang issues in the High Desert.
- In 2014, Citizens on Patrol (COP) volunteered 10,123 hours, which equates to $266,639 in cost savings. COPs performed vacation checks, extra patrols, issued handicap parking citations, assisted at DUI checkpoints, crime sweeps, provided traffic control at traffic accidents, recorded graffiti sites for abatement, did weekly mail and automotive runs, and assisted at numerous Town functions.

- Explorers volunteered 2,195 hours, a cost savings of $57,816 in 2014. Those hours included training and ride along duties and assisting at Town and County charity and community outreach events. The Explorers also represented the Town of Apple Valley by attending a State Explorer competition in Paso Robles Ca.
- The reserve deputies volunteered 2,016 hours in 2014, serving warrants, augmenting patrol and investigations, and providing assistance at special events, a cost savings of $271,535.
- In an effort to suppress crime in the Victor Valley, First District Supervisor Robert Lovingoodin conjunction with the cities of Victorville and Hesperia, and the Town of Apple Valley financed a regional task force. The "Desert Guardian" task force included a total of 21 operations valley wide. The Town of Apple Valley hosted 6 of those operations, which yielded 302 arrests, 52 probation searches, 14 gang cards documenting gang members, and 102 deputy reports with a substantial amount of drugs and weapons recovered.
- The Sheriff's Department initiated a major social media campaign by utilizing Facebook and Twitter as the primary vehicles to get pertinent safety and other law enforcement related information to the communities within the County.

2015-16 GOALS AND OBJECTIVES

- Increase safety staffing levels to support traffic and DUI enforcement with a focus on reducing traffic collisions.
- Become actively involved with social media (Facebook and Twitter) to ensure the citizens of Apple Valley are better informed of local law enforcement related events and safety concerns.
- Manage overtime through personnel credit offsets.
- Continue to promote police/community partnerships to develop solutions to public safety issues.
- Proactively seek out and secure additional grant funding for AVPAL and other police services.
- Pursue additional technological advancements to enhance services provided and improve efficiency.
- Reduce calls for service to create proactive patrol time by addressing chronic problem areas.
- Reduce crime through crime analysis and predictive policing strategies.
- Provide crime prevention education to the community at large.
- Increase the number of volunteers and the volunteer hours by 25% and 35%, respectively.
- Increase gang contacts by 50% to ensure proper documentation and prosecution.

Department Performance Measures – Police Department Station Activity

	2013*	2014*	% Change	2015 Est.
Calls for Service	48,029	48,083	0%	NA
Deputy Reports	7,590	7,480	-1%	NA
Arrests (Adult Booking)	1,932	2,296	19%	5% Increase
Traffic Collisions	637	691	8%	2% Reduction
Traffic Citations Issued	4,148	3,169	-23%	N/A
Residents per Deputy	1,904	1,912	0%	7% Reduction
Patrol Deputies	37	37	NA	40
Part I Crimes	2,254	2,274	1%	2% Reduction
Part II Crimes	4,598	4,225	-8%	2% Reduction
Total Crimes	6,852	6,499	-5%	2% Reduction

*Based upon calendar year data.

PUBLIC SAFETY - SHERIFF 1001-2010							
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
	Personnel Services						
7020	Salaries Part-Time	-	-	-	-		10,283
7150	Medicare	-	-	-	-		149
	Total Personnel	-	-	-	-		10,432
	Operations & Maintenance						
7180	Uniform Expenses	1,500	1,542	1,500	1,500	100.0%	1,500
7223	Disposal Service	1,798	1,830	2,000	2,000	100.0%	2,000
7241	Meetings & conferences	542	1,904	1,000	1,000	100.0%	1,000
7247	Membership & Dues	252	270	500	-		
7265	Office Supplies	1,170	1,155	1,500	1,500	100.0%	1,500
7271	Postage	3,448	2,511	4,000	3,500	87.5%	3,500
7277	Printing	696	547	1,000	750	75.0%	500
7289	Subscriptions	694	-	1,000	500	50.0%	1,000
7295	Utilities: Phone, Internet, Cell	9,562	10,540	7,000	6,500	92.9%	7,000
7295	Utilities: Electricity Usage	33,198	36,935	35,000	35,000	100.0%	40,000
7295	Utilities: Natural Gas Usage	1,325	1,771	1,500	1,400	93.3%	1,500
7295	Utilities: Water Usage	3,940	3,896	4,000	4,000	100.0%	4,500
7360	Safety & Security	365	698	750	600	80.0%	500
7370	Special Dept Supplies	686	710	2,000	1,000	50.0%	1,000
7375	Staff Services	1,066	1,616	2,000	2,000	100.0%	1,500
7655	Building Maintenance	4,696	11,561	9,000	9,000	100.0%	9,000
7720	Sobriety Checkpoint	(19,019)	13,763				
7755	Grounds Maintenance	1,227	686	1,500	1,500	100.0%	1,500
8936	Cal-ID Systems	73,151	73,535	74,000	73,958	99.9%	79,000
8940	Contracted Services	3,358	3,687	4,000	3,500	87.5%	3,500
8948	County Sheriff	10,584,171	11,052,950	11,560,000	11,451,672	99.1%	12,016,336
9026	Equipment Maintenance	650	861	1,000	750	75.0%	1,000
9052	Gasoline, Oil, Etc.	215,817	225,146	190,000	240,000	126.3%	250,000
9065	Leased Equipment	11,896	9,618	14,000	13,000	92.9%	13,000
9091	Vehicle Maintenance	116,398	155,982	150,000	150,000	100.0%	160,000
	Total Operations & Maint	11,052,589	11,613,712	12,068,250	12,004,630	99.5%	12,600,336
	Department total	11,052,589	11,613,712	12,068,250	12,004,630	99.5%	12,610,768

Personnel Schedule	Actual 2012-13	Actual 2013-14	Actual 2014-15	Adopted 2015-16
Full Time:				
Captain	1.00	1.00	1.00	1.00
Lieutenant	1.00	1.00	1.00	1.00
Sergeants	7.00	7.00	7.00	7.00
Detectives	5.00	5.00	5.00	5.00
Deputies	37.00	37.00	37.00	37.00
Secretary I	1.00	1.00	1.00	1.00
Office Specialists	7.00	6.00	6.00	6.00
Service Specialists	6.00	6.00	6.00	6.00
Part Time:				
Sr. Office Assistant	0.00	0.00	0.25	0.25
Total FTE's:	**65.00**	**64.00**	**64.25**	**64.25**

Note: The Sobriety Checkpoint and Click It or Ticket expenditures from FY 12-13 and 13-14 were moved to the 2610 Police Grant Fund due to the fact that the expenditures are fully offset by grants.

EMERGENCY PREPAREDNESS

PROGRAM DESCRIPTION

The Office of Emergency Preparedness (OEP) aims to maintain and enhance a high level of public safety by coordinating and collaborating with our partners to reduce the impact of emergencies and disasters, through a comprehensive emergency management program. The OEP works with key stakeholders in the community, such as AVUSD, AVFD, AVPD and non-governmental organizations such as Red Cross and local churches, to ensure that the entire community of Apple Valley is forward leaning in emergency preparedness. The OEP is committed to preparing for, responding to, recovering from and mitigating new and challenging emergencies and/or disasters.

In the event of an emergency, OEP activates and manages the Apple Valley's Emergency Operations Center (EOC) which is currently located at the Apple Valley Unified School District's Administration Campus. When activated the EOC becomes the coordination point for all Apple Valley emergency management activities. Apple Valley's EOC will report directly to the County Office of Emergency Services (OES) who can then assist the Town with requests for state and federal assistance during a significant emergency or disaster.

OEP is responsible for coordinating emergency management training and exercises to prepare EOC staff to carry out their roles in an activated EOC. Apple Valley is an active member of the San Bernardino County Operational Area Coordinating Council (SBCOA). The SBCOA provides support to the Town through free training opportunities, monthly meetings, resources and coordination of grant funding.

OEP is responsible for managing the Emergency Management Performance Grant (EMPG) for the Town. This year our grant allocation is $19,644. EMPG is a federal grant designed to support comprehensive emergency management programs at the local level and to encourage the improvement of mitigation, preparedness, response, and recovery capabilities for all hazards.

OEP manages Apple Valley's Disaster Service Workers (DSW) Program. DSW is an all-risk, all-hazard training. This valuable program is designed to help community members protect themselves, their families, neighbors and our community in an emergency situation. DSW's include Community Emergency Response Team (CERT) and Emergency Communication Services (ECS).

OEP manages and coordinates the quarterly Disaster Council meetings, which was created by Town Council through Municipal Code 2.40 and has Apple Valley's current mayor serving as Chairman. Representatives from private and public entities as well as private citizens having an official emergency responsibility are invited to participate.

2014-15 HIGHLIGHTS

- Had EOC activation at a Level 1 on March 31-April 1.
- Participated in Community Disaster Response, Jess Ranch Drill, on April 4.
- Member of San Bernardino County Operational Area Coordinating Council and attend quarterly meetings.
- Attend numerous FEMA and SB County OES trainings, meetings and exercises.
- Participate in Shake, Rattle, Roll Emergency Fair
- Conduct CERT classes and monthly meetings
- Oversee the volunteer Disaster Service Worker program
- Secure $19,644 from the EMPG grant

2015-16 GOALS AND OBJECTIVES

- Secure San Bernardino County Mass Care Trailer for the Town.
- Have EOC staff trained in appropriate FEMA IC classes
- Continue developing and securing resources for the Town's EOC
- Continue to keep Town, Fire and AVPD staff up to date on training specific to emergency preparedness.
- Continue to secure federal grant money from EMPG.
- Work on updating the Town's Emergency Operation Plan

CERT training

River Bottom Fire – April 2015

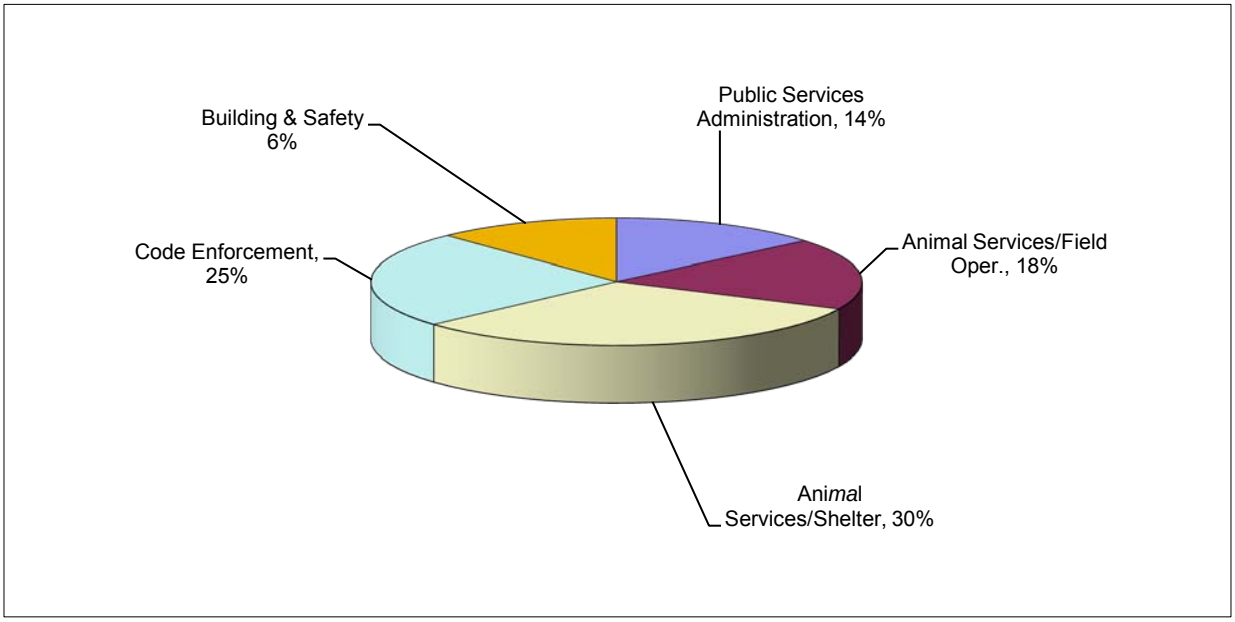
EMERGENCY PREPAREDNESS

EMERGENCY PREPAREDNESS 1001-2020							
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
	Personnel Services						
7010	Salaries & Wages - Permanent	-	-	-	14,555		29,103
7020	Salaries & Wages - Part-time	-	-	-	1,543		10,283
7110	Cafeteria Benefits	-	-	-	1,976		3,783
7120	Deferred Comp	-	-	-	1,733		582
7140	RHS	-	-	-	-		146
7150	Medicare	-	-	-	234		571
7160	PERS	-	-	-	3,348		7,050
	Total Personnel	-	-	-	23,389		51,518
	Operations & Maintenance						
7229	Education & Training	-	5,509	2,400	2,400	100.0%	2,500
7241	Meetings & Conferences	56	215	800	800	100.0%	1,000
7253	Mileage Exp/Allowance	142	-	0	-	0.0%	
7265	Office Supplies	150	161	1,500	1,500	100.0%	1,500
7295-0109	Utilities: Phone, Internet, Cell Phones	1,456	528	1,100	1,100	100.0%	1,200
7350	Public Information	-	59	1,000	500	50.0%	1,000
8940	Contract Services *	23,048	22,032	23,048	0	0.0%	
	Total Operations & Maint	24,853	28,504	29,848	6,300	21.1%	7,200
9013	Communication Equipment	1,838	-	-	-		-
	Total Capital Expenditures	1,838	-	-	-	-	-
	Department Total	26,691	28,504	29,848	29,689		58,718

Personnel Schedule	Actual 2012-13	Actual 2013-14	Actual 2014-15	Adopted 2015-16
Full Time:				
Emergency Services Officer	0.00	0.00	0.00	0.40
Recreation Supervisor	0.00	0.00	0.40	0.00
Part Time:				
Sr. Office Assistant	0.00	0.00	0.25	0.25
Total FTE's:	**0.00**	**0.00**	**0.65**	**0.65**

2015/16 Public/Municipal Services Expenditures

Public Services Administration	$575,129
Animal Services/Field Oper.	752,132
Animal Services/Shelter	1,294,820
Code Enforcement	1,018,381
Building & Safety	502,015
Total-Public Services	$4,142,477



PUBLIC SERVICES/MUNICIPAL OPERATIONS AND CONTRACT SERVICES

DEPARTMENT DESCRIPTION

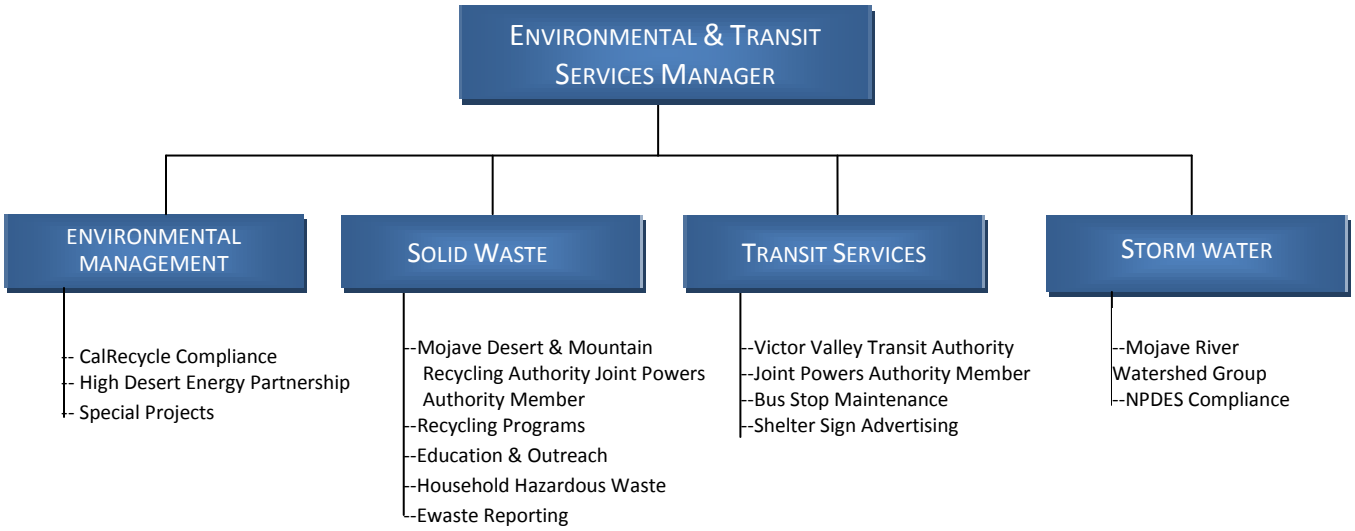
Public Services operates as the administrative head of the Public Works, Street Maintenance, Wastewater, Environmental Management, Building and Safety, Code Enforcement, Parks and Recreation, Golf Course, Solid Waste Collection and Transit Services. Public Services is responsible for contract administration, budget development and management, developing and administering policies and procedures, managing correspondence, receiving and responding to inquiries and customer services requests, communicating, coordinating and responding to internal departments, external agencies, regulatory bodies and presides over the day-to-day operations of the various department functions. Public Services reviews and updates the Public Works, Wastewater and Street Maintenance activities and information on the Town's website. The department also serves as the Town's liaison to the Victor Valley Wastewater Reclamation Authority (VVWRA) for wastewater collection, treatment and disposal and represents its departments at Town Council meetings. The Assistant Town Manager, as the Town's Public Services Division Head, also represents the Town of Apple Valley as a member of the Apple Valley Police Activities League (AVPAL). The Public Services department is an active participant at the VVWRA Board Meetings, providing technical review and advice to the Town's appointed Commissioner on VVWRA Board of Commissioners.

Department Performance Measures – Public Services				
	Actual FY 12-13	Actual FY 13-14	Projected FY 14-15	Projected FY 15-16
Requests for Service	644	615	575	600
Single Family Sewer Permits	94	84	150	175
SFR Additions Sewer Permits	8	8	3	5
Commercial Sewer Permits	7	5	7	7
Commercial TI Sewer Permits	12	15	10	12
Multi-Family Sewer Permits	2	2	2	2

PUBLIC SERVICES - ADMINISTRATION 1001-3010							
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
	Personnel Services						
7010	Salaries & Wages, Permanent	340,590	320,387	331,490	371,556	112.1%	408,355
7110	Cafeteria Benefits	27,332	24,053	23,986	32,833	136.9%	33,660
7120	Deferred Comp	12,477	12,877	12,221	13,378	109.5%	13,231
7140	RHS	-	-	-	-		1,888
7150	Medicare	5,056	4,740	4,807	5,788	120.4%	5,921
7160	PERS	70,523	67,716	65,984	88,571	134.2%	98,924
	Total Personnel	455,979	429,772	438,488	512,126	116.8%	561,979
	Operations & Maintenance						
7229	Education & Training	506	469	500	500	100.0%	1,000
7241	Meetings & Conferences	3,405	4,872	7,000	2,500	35.7%	5,000
7253	Mileage	639	691	1,000	0	0.0%	300
7259	Misc	-	-	100	0	0.0%	100
7265	Office Supplies	205	400	500	200	40.0%	500
7277	Printing	54	-	150	50	33.3%	150
7289	Subscriptions	49	70	100	50	50.0%	100
7330	Hardware/Software Supplies	-	2,394	2,000	960	48.0%	2,000
9052	Gasoline, Diesel, Oil	1,844	1,802	2,000	1,650	82.5%	2,000
9091	Vehicle Maintenance	233	1,116	2,000	500	25.0%	2,000
	Total Operations & Maint	6,934	11,815	15,350	6,410	41.8%	13,150
	Department Total	462,913	441,586	453,838	518,536	114.3%	575,129

Personnel Schedule	Actual 2012-13	Actual 2013-14	Actual 2014-15	Adopted 2015-16
Full Time:				
Assistant Town Manager	0.00	1.00	1.00	1.00
Assistant Town Manager, Municipal Svcs	1.00	0.00	0.00	0.00
Environmental and Transit Services Manager	0.00	0.00	0.50	0.50
Special Projects Manager	1.00	0.50	0.00	0.00
Administrative Analyst I	0.00	0.00	1.00	1.00
Senior Office Assistant	0.00	0.00	1.00	1.00
Public Services Assistant	1.00	1.00	0.00	0.00
Total FTE's:	**3.00**	**2.50**	**3.50**	**3.50**

ENVIRONMENTAL & TRANSIT SERVICES



DEPARTMENT DESCRIPTION

Green Apple Valley

Environmental and Transit Services (ETS) oversees operations, prepares compliance documentation and reports on a monthly, quarterly or yearly basis as required by various state agencies for environmental, storm water management, waste diversion and recycling activities. ETS entails four primary areas of responsibility consisting of Solid Waste, Storm water, Transit Services and Environmental Management.

ETS Transit Services responsibilities include constant interaction with the regional transit agency, Victor Valley Transit Authority (VVTA), to ensure deliverance of quality transit services to Apple Valley residents. This responsibility includes serving as Town representative to the JPA Board Technical Advisory Committee to provide recommendations for the best use of funds and grants for transit activities to improve bus stops and to increase accessibility. In addition, Transit Services with the assistance of Public Works and Engineering ensures bus route efficiency within the Town, provides bus shelter maintenance and implements the bus shelter sign program.

ETS Solid Waste responsibilities consist of oversight of the Town-wide Household Hazardous Waste (HHW) Collection Center as mandated by AB 939. ETS Solid Waste oversees implementation of AB 341 pertaining to Commercial and Multi-family recycling mandates and has ongoing interaction with county, state and federal environmental agencies to keep the Town in compliance with changing regulatory requirements relating to the overall volume of HHW collected and costs associated with the operation of the HHW facility. ETS Solid Waste also includes being actively involved in education and outreach with the Material Recycling Facility (MRF) operations contractor and the City of Victorville to discuss efficiency, cost of operations and consideration of new technologies for the jointly owned facility.

ETS Storm Water responsibilities include ensuring the Town's compliance with the National Pollutant Discharge Elimination System (NPDES) Program Phase II Small MS4 General Permit. The NPDES, as authorized by the Clean Water Act, requires the control of water pollution by regulating point sources that discharge pollutants into waters of the United States. This also includes working in conjunction with the Mojave River Watershed Group to monitor runoff, provide news, information and methods for the prevention and reduction of storm water pollution within the watershed of the Mojave River. The Group consisting of the Town, Cities of Hesperia and Victorville and the County is charged with the protection of the Mojave River, its Watershed, plants and wildlife, and the quality of our regularly used High Desert water against the adverse effects of storm water pollution.

ETS Environmental Management includes responsibility for Town compliance with local, State and Federal environmental regulations and legislation. This responsibility includes working with regional partners in seeking strategies and funding pertaining to renewable energy, energy alternatives and energy efficiencies. Environmental Management also includes coordinating with other Town departments to prepare applications for grant funding, doing site inspections, keeping records and preparing reports for CalRecycle compliance and completing other special projects as assigned.

2014-15 HIGHLIGHTS

- Installed 11 new advertising bus shelters and 4 non-advertising bus shelters
- Maintained Sharps Container giveaway and exchange program at AVFPD Headquarters
- Implemented Year 2 NPDES Phase II Small MS4 General Permit
- Increased E-Waste collection and revenues
- Completed bus stop improvements at two locations using Article 3 funds (SANBAG)
- Implemented new Bus Stop locations as outlined in the VVTA needs assessment report to improve Town bus routes
- Submitted timely required reports to Air Resources Board, Cal Recycle and Department of Toxic
- Successfully awarded Used Oil Grant

2015-16 OBJECTIVES/GOALS:

- Add additional security measures at HHW facility
- Apply for additional grants for the HHW programs
- Install bus shelters, lighting and benches at various existing bus stop locations
- Increase Energy Efficiency at Town owned facilities through the High Desert Energy Partnership
- Increase E-Waste drop off outreach
- Sponsor a Used Oil Filter Exchange event
- Implement a Green Waste & Composting program at the MRF
- Evaluate Bus Shelter Advertising Program

Department Performance Measures – Environmental and Transit Services			
	Actual FY 13-14	Projected FY 14-15	Projected FY 15-16
Number of Cars at HHW	3730	3750	3800
Number of New Bus Shelters	2	15 (11 advertising/4 regular)	4 to 5
Number of New Bus Stops	3	6	4 to 5
Number of New Bus Stop Benches and lights	2	6	6 to 7

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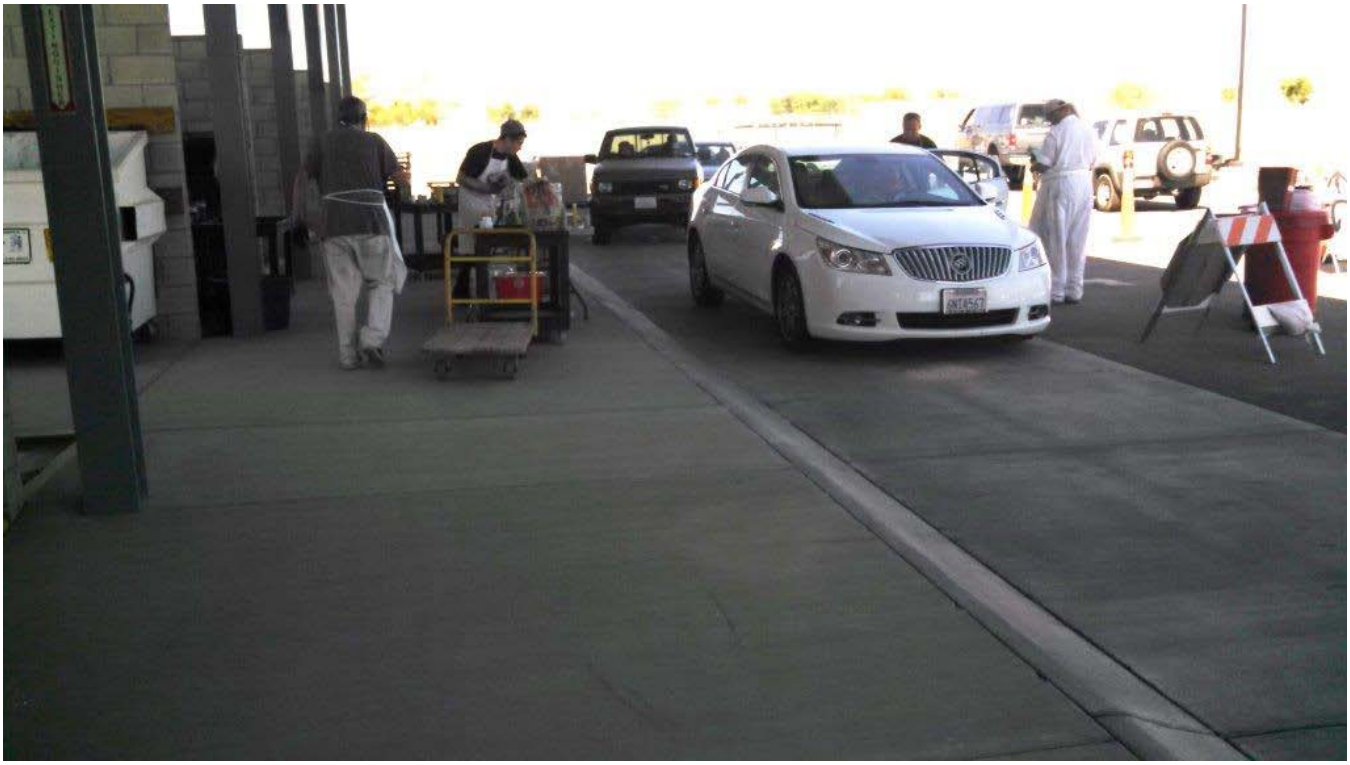
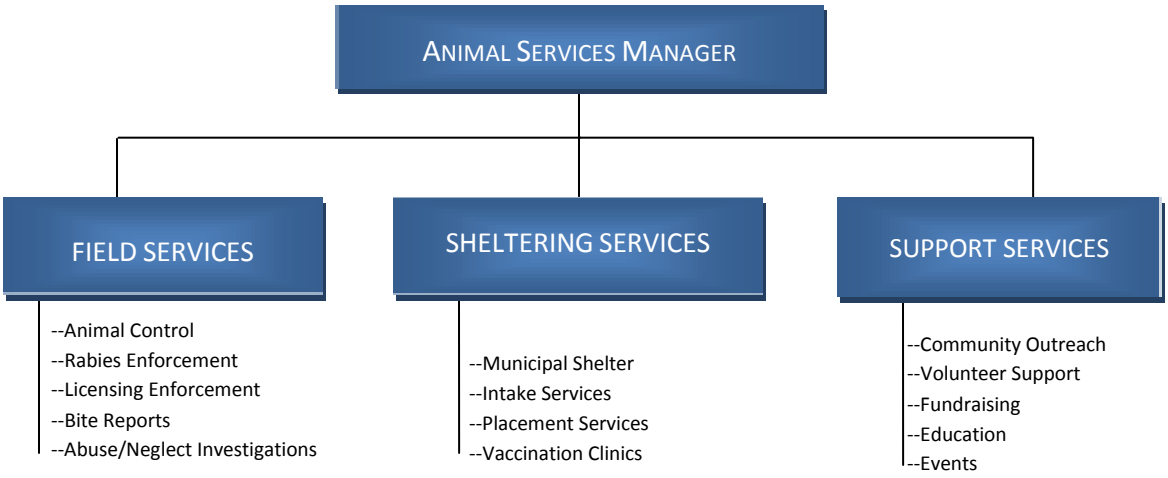


ENVIRONMENTAL AND TRANSIT SERVICES							
Code	Revenue Classification	Actual Revenue 2012-13	Actual Revenue 2013-14	Amended Budget 2014-15	Estimated Revenue 2014-15	% of Budget Expended	Adopted Budget 2015-16
Household Hazardous Waste - Used Oil							
5510-0000-6924-4951	Oil Payment Program - State	19,907	20,070	20,000	20,000	100.0%	20,000
Total Household Hazardous Waste - Used Oil		19,907	20,070	20,000	20,000	100.0%	20,000
Environmental and Transit Services							
2015-0000-4181-4951	CDBG Funding - Powhatan Rd Imp	-	-	66,800	66,800	100.0%	-
2015-0000-4181-4951	TDA Art. 3 Funding-Powhatan Rd Imp	-	-	24,500	24,500	100.0%	-
2015-0000-4181-4951	VVTA Art. 3 Match-Powhatan Rd Imp	-	-	7,000	7,000	100.0%	-
2015-0000-4181-4951	LTF Funds	-	-	115,700	115,700	100.0%	-
2040-0000-6802-4951	Air Polution AB2766	-	-	47,320	47,320	100.0%	47,320
5510-0000-4179-4951	Recycling Revenue	-	-	25,000	25,000	100.0%	28,000
Total Environmental and Transit Services		-	-	286,320	286,320	100.0%	75,320
	Total Revenue	19,907	20,070	306,320	306,320	100.0%	95,320

Code	Expenditure Classification	Actual Revenue 2012-13	Actual Revenue 2013-14	Amended Budget 2014-15	Estimated Revenue 2014-15	% of Budget Expended	Adopted Budget 2015-16
Household Hazardous Waste - Used Oil							
5510-4460-7010-4951	Salaries Regular	1,213	896	1,000	1,000	100.0%	1,500
5510-4460-7020-4951	Salaries Part-Time	11,996	11,329	13,822	13,822	100.0%	14,316
5510-4460-7030-4951	Overtime	455	377	1,500	1,500	100.0%	1,500
5510-4460-7150-4951	Medicare	194	180	200	200	100.0%	208
5510-4460-7160-4951	PERS	405	194	-	-		-
5510-4460-7241-4951	Meetings and Conferences	100	35	1,700	1,700	100.0%	1,000
5510-4460-7253-4951	Mileage Exp/Allowance	749	103	500	500	100.0%	500
5510-4460-8970-4951	Household Hazardous Waste	1,270	2,273	2,400	2,400	100.0%	2,000
Total HHW - Used Oil		16,382	15,387	21,122	21,122	100.0%	21,024
Environmental and Transit Services							
2010-5010-7335-4951	NPDES - Compliance	-	-	150,000	153,000	102.0%	145,000
2010-5010-7336-4951	NPDES - Compliance - CAA	-	-	25,000	25,000	100.0%	23,000
2010-5010-7995-4951	Transit Services	-	-	20,000	20,000	100.0%	55,000
2015-5210-9292-4951	Bus Stop Improvements - BV/Central	-	-	-	-		35,000
2015-5210-9526-4951	Powhatan Road Street Imp.	-	-	214,000	209,000	97.7%	5,000
2040-5410-8940-4951	Contract Services	-	-	47,320	47,320	100.0%	47,320
2120-4210-9202-4951	Accessible Pthwy/Albertsons-AV Inn	-	-	-	-		30,000
5510-7510-7205-4951	Advertising	-	-	1,000	1,000	100.0%	600
5510-7510-7229-4951	Education & Training	-	-	400	400	100.0%	400
5510-7510-7241-4951	Meetings & Conferences	-	-	2,500	2,500	100.0%	2,500
5510-7510-7247-4951	Membership & Dues	-	-	500	500	100.0%	500
5510-7510-7253-4951	Mileage	-	-	1,500	1,500	100.0%	1,500
5510-7510-7259-4951	Miscellaneous	-	-	200	200	100.0%	200
5510-7510-7277-4951	Printing	-	-	500	500	100.0%	500
5510-7510-7350-4951	Public Information	-	-	300	300	100.0%	700
5510-7510-8970-4951	Household Hazardous Waste	-	-	68,660	20,000	29.1%	20,000
5510-7510-8971-4951	Household Hazardous Waste - Co Fire	-	-	80,000	80,000	100.0%	80,000
Total Environmental and Transit Services		-	-	611,880	561,220	91.7%	447,220
	Total Expenses	16,382	15,387	633,002	582,342	92.0%	468,244
	Revenue over Expenses	3,525	4,683	(326,682)	(276,022)	84.5%	(372,924)

ANIMAL SERVICES



DEPARTMENT DESCRIPTION

Animal Services is responsible for the enforcement of all California Animal Related Laws and Title 15 of the Town's Municipal Code. Our philosophy is to promote responsible pet ownership, compassion toward animals and safe human-animal interactions. In order to meet the community's expectations and to raise the bar for municipal animal care, the Department offers various valuable services through community outreach, public education, animal placement, legislation, sheltering, and enforcement programs. Our purpose is to provide responsive, efficient, and high quality animal care services that preserve and protect public health and safety and ensures the humane treatment and care of all animals.

DIVISION/MAJOR PROGRAM DESCRIPTION

Field Services Division - Animal Control: Coordinates rabies enforcement, which includes the control of animals running at large, bite report and cruelty investigations, enforcement of animal keeping laws, noise complaints, assisting injured animals, and school-site visits.

Sheltering Services Division – Municipal Shelter: Coordinates sheltering, including the housing of surrendered, abandoned, and impounded animals within the parameters of the law, permanent placement services, including coordination with rescue organizations and wildlife preserves, conducting low-cost vaccination clinics, and volunteer training.

Support Services: Under the direction of the Animal Services Manager, facilitates public/private partnerships to provide long-term placement of sheltered animals and fundraising for programs supporting the Department's goals to reduce euthanasia, and increase live release rates. Support Services is tasked with organizing events, training, and activities.

The AVAS Department is able to provide enhanced animal related services and community support thanks to proceeds from annual fundraising events and strong public/private partnerships

2015-16 PROGRAMMATIC CHANGES

The renegotiated Animal Sheltering Agreement with the County of San Bernardino will provide a minimum guaranteed revenue of $463,477 for animal sheltering services provided to the unincorporated Victorville High-Desert County Region in

FY 2015-16. Maximizing the 20-year building capacity of the Town's Municipal Animal Shelter allows the AVAS Department to provide revenue generating services in fulfillment of the strategic plan outlined by the Town Council in Vision 2020.

2014-2015 HIGHLIGHTS

Providing Animal Care

Partnerships

Permanent Loving Homes

- Renegotiated the Animal Sheltering Services Agreement with the County of San Bernardino to ensure cost for services based on the proportionate use-share of the Town's Municipal Animal Shelter - $383,111 Revenue FY14/15
- Took over the annual inspection/permitting process for Animal Related Businesses – 136 Animal Keeping Permits Issued; including FFA and animal keeping permits in residential zones
- During the first seven-months of FY14/15 received 75,417 pounds of pet food from the Wal-Mart Distribution Center. This generous donation saved the department over $26,449
- Partnered with local businesses and participating veterinarians to "Save Lives" by helping low-income owners with spaying/neutering services and emergency medical assistance funds - $21,397 (July 14-Feb 15)
- Over 75 Animal Rescue Organizations updated or renewed their partnership agreements to assist AVAS in finding permanent loving homes for our sheltered animals and reduce euthanasia.

2015-2016 GOALS

Animal Services supports the Town's Mission as identified in Vision 2020; offer the highest level of customer service by demonstrating operational excellence and efficiency in animal control and sheltering services. Develop and mentor personnel to ensure they are prepared to lead the department in the future. Continue to pursue funding opportunities and public private partnerships to expand community programs. Ensuring public safety by offering animal-friendly community events to facilitate safe human-animal interactions and promote responsible pet-ownership.

FIELD SERVICES GOALS

- Provide the highest level of after-hours emergency response without impacting cost-efficiency
- Benchmark and measure performance in key services areas.
- Increase proactive patrol for animals at large and canvassing for rabies/licensing enforcement to reduce animal related crimes.

SHELTERING SERVICES GOALS

- Continue providing quality animal sheltering services for Town residents and contracting agencies.
- Maintain a quality Municipal Animal Shelter that provides a safe and humane environment for housed animals and a physically attractive facility to welcome public visitors and showcase animals.
- Expand animal outreach and placement efforts.

2015-2016 OBJECTIVES

- Collect and analyze all after-hours emergency calls for services.
- Develop alternatives for after-hours emergency response that best meets the needs of Apple Valley residents.
- Collect and analyze all calls for service data to develop "critical calls for service" list.
- Collect and analyze current response time performance for critical calls for service.
- Collect and analyze all proactive patrolling data for animal service officers.
- Collect and analyze all canvassing for all animal rabies/licensing compliance data.
- Propose a staffing plan to implement a proactive enforcement program.
- Host the 10th Annual Paws-n-Claws Pet Fair.
- Establish an in-house professional training program.
- Continue to partner with Animal Rescue Organizations to transfer animals that need additional time for permanent placement into loving homes.
- Develop a long-term facility maintenance plan for the Town's Municipal Animal Shelter.
- Offer at least one late-hour animal adoption event.

DEPARTMENT PERFORMANCE MEASUREMENT – ANIMAL SERVICES (Fiscal Year)

ACTIVITY	2012-13*	2013-14	2014-15**	Goal FY 15-16
Live Intakes - Cats	2296	2621	1315	N/A
Live Intakes - Dogs	3814	4294	2374	N/A
Live Releases - Cats	478	498	349	40% of Intake
Live Releases - Dogs	2076	2696	1722	80% of Intake
Euthanized Cats	1544	2071	986	<60% of Intake
Euthanized Dog	1587	1493	647	<20% of Intake
Dogs Licensed (AVAS Only)	10778	11326	11137	13000
Rescue Agreements	7	80	100	150
Low-Cost Vaccination Clinics Offered	6	8	8	8
Animals Microchipped	1790	1939	1366	100% of Live Release
Total Number of Vaccines Administered	4092	6620	4631	100% of Live Release

***FY2012-13 is based on twelve months of data for AVAS from 7/1/12-6/30/13 and six (6) months of County Sheltering Data**

****FY2014-15 is the total using seven (7) months of data from 7/1/14-1/31/15 and includes County Sheltering Data**

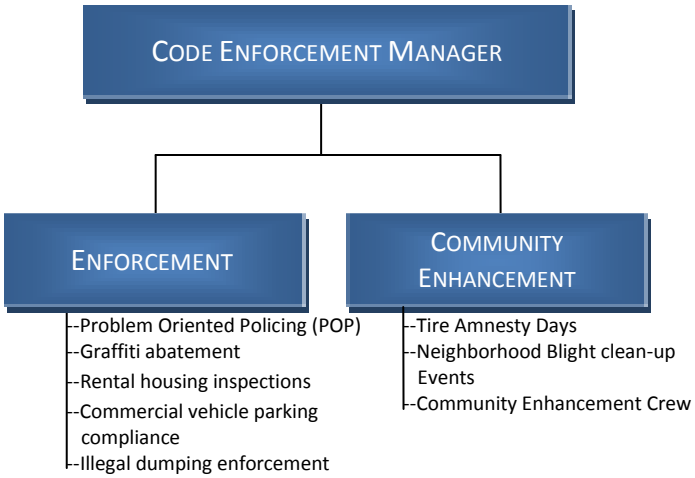
ANIMAL SERVICES - FIELD SERVICES 1001-2120							
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Year End 2014-15	% of Budget Expended	Adopted Budget 2015-16
	Personnel Services						
7010	Salaries & Wages - Permanent	454,746	410,428	373,043	364,043	97.6%	435,240
7020	Salaries & Wages - Part-time	-	85	-	5,000		4,862
7030	Overtime	5,876	1,819	4,000	6,579	164.5%	7,000
7110	Cafeteria Benefits	69,752	63,117	55,536	55,536	100.0%	68,307
7120	Deferred Comp	2,188	1,986	1,803	1,803	100.0%	1,903
7140	RHS	-	-	-	-		2,135
7150	Medicare	6,911	6,208	5,409	5,409	100.0%	6,381
7160	PERS	92,293	85,349	75,301	80,324	106.7%	98,857
	Total Personnel	631,766	568,992	515,092	518,694	100.7%	624,685
	Operations & Maintenance						
7180	Uniform Expense	1,778	1,764	2,569	1,800	70.1%	2,550
7205	Advertising	176	-	600	600	100.0%	500
7223	Disposal Services	1,073	3,213	3,859	1,556	0.0%	1,929
7229	Education & Training	125	1,547	3,500	3,500	100.0%	3,500
7241	Meetings & Conferences	179	683	1,000	1,000	100.0%	1,000
7247	Memberships & Dues	562	422	500	435	87.0%	500
7253	Mileage Exp/Allowance	-	306	1,000	1,000	100.0%	1,000
7265	Office Supplies	1,781	1,769	1,000	1,000	100.0%	1,000
7277	Printing	1,968	1,317	1,250	2,500	200.0%	2,500
7289	Subscriptions	48	52	400	200	50.0%	400
7295	Utilities: Phones, Internet	3,630	3,960	2,500	2,726	109.1%	2,000
7295	Utilities: Electricity	28,114	23,795	13,967	14,710	105.3%	13,967
7295	Utilities: Natural Gas	6,983	5,498	1,000	1,392	139.2%	1,000
7295	Utilities: Water	2,914	2,713	3,721	3,028	81.4%	3,721
7330	Hardware/Software Supplies	2,357	7,777	6,000	4,000	66.7%	3,000
7360	Safety and security	270	683	200	230	115.0%	230
7370	Special Department Supplies	1,066	1,178	4,000	3,367	84.2%	3,000
7655	Building maintenance	881	1,785	2,500	2,000	80.0%	2,500
8940	Contracted Services	2,850	3,090	1,500	2,500	166.7%	3,000
8956	Drugs/Vaccinations	-	1,615	-	-		-
8972	Legal Services	996	-	1,000	750	75.0%	750
8988	Spay/Neuter Program	57,241	49,574	38,000	38,625	101.6%	38,000
8992	Stiles Removal/D&D Removal	6,042	6,552	6,550	6,000	91.6%	6,900
9013	Communications Equipment	-	-	1,500	1,300	86.7%	3,000
9026	Equipment Maintenance	130	876	1,500	1,000	66.7%	1,000
9052	Gasoline, Diesel and Oil	18,168	18,549	17,500	15,512	88.6%	16,500
9065	Leased Equipment	5,950	5,448	4,000	6,500	162.5%	6,500
9078	Safety Equipment	-	105	1,825	1,825	100.0%	1,000
9091	Vehicle Maintenance	3,267	7,354	6,500	6,495	99.9%	6,500
	Total Operations & Maint.	148,551	151,624	129,441	125,552	97.0%	127,447
	Department Total	780,318	720,616	644,533	644,246	100.0%	752,132

Personnel Schedule	Actual 2012-13	Actual 2013-14	Actual 2014-15	Adopted 2015-16
Full Time:				
Animal Services Manager	0.50	0.50	0.25	0.25
Animal Services Supervisor	1.00	1.00	1.00	1.00
Animal Services Administrative Secretary	0.00	0.50	0.25	0.25
Animal Services Officer II	1.00	3.00	3.00	3.00
Animal Services Officer I	2.00	0.00	0.00	1.00
Animal Services Technician	2.50	1.25	1.25	1.25
Part Time:				
Animal Services Technician	0.00	0.00	0.12	0.12
Total FTE's:	**7.00**	**6.25**	**5.87**	**6.87**

ANIMAL SERVICES - SHELTER 1001-2130							
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Year End 2014-15	% of Budget Expended	Adopted Budget 2015-16
	Personnel Services						
7010	Salaries & Wages - Permanent	404,461	524,274	639,088	639,088	100.0%	674,132
7020	Salaries & Wages - Part-time	96,120	79,050	96,876	96,876	100.0%	96,556
7030	Overtime	2,662	3,291	4,000	4,000	100.0%	3,000
7110	Cafeteria Benefits	70,489	114,190	128,381	128,381	100.0%	129,034
7120	Deferred Comp	2,188	2,619	5,408	5,408	100.0%	5,709
7140	RHS	-	-	-	-		2,447
7150	Medicare	7,734	9,124	10,671	10,671	100.0%	11,175
7160	PERS	88,187	100,106	109,301	111,991	102.5%	138,287
	Total Personnel	671,841	832,655	993,725	996,415	100.3%	1,060,340
	Operations & Maintenance						
7180	Uniform Expense	2,915	2,310	1,900	1,900	100.0%	2,500
7205	Advertising	1,261	0	1,000	1,000	100.0%	750
7223	Disposal Services	1,073	4,297	3,859	5,266	136.5%	5,266
7229	Education & Training	112	165	2,000	2,000	100.0%	2,000
7241	Meetings and Conferences	184	528	1,000	1,000	100.0%	1,000
7247	Memberships and Dues	237	297	600	600	100.0%	600
7253	Mileage Exp./Allowance	-	149	1,000	1,000	100.0%	1,000
7259	Miscellaneous	20	-	-	-		
7265	Office Supplies	514	1,674	1,000	2,500	250.0%	2,500
7277	Printing/Department Supplies	479	804	1,000	2,500	250.0%	2,500
7289	Subscriptions	93	148	400	400	100.0%	400
7295	Utilities: Phones, Internet	-	-	2,500	2,000	80.0%	2,000
7295	Utilities: Electricity	28,115	37,260	41,901	41,901	100.0%	42,000
7295	Utilities: Natural Gas	6,983	7,174	3,000	3,300	110.0%	3,500
7295	Utilities: Water Usage	2,915	4,284	11,163	7,375	66.1%	7,500
7305	Animal Food Supplies	13,456	1,246	2,500	2,500	100.0%	1,500
7330	Hardware/Software	2,775	2,273	2,250	1,500	66.7%	1,500
7360	Safety & Security	1,615	882	800	560	70.0%	600
7370	Special Department Supplies	6,233	5,379	10,250	8,500	82.9%	8,500
7655	Building Maintenance	15,059	11,972	15,000	15,000	100.0%	15,000
7755	Grounds Maintenance	539	2,125	3,000	3,000	100.0%	3,000
8940	Contracted Services	14,588	14,638	10,220	10,220	100.0%	10,225
8956	Drugs and Vaccinations	36,135	46,093	34,476	37,476	108.7%	38,000
8960	Veterinary Services	2,658	3,679	5,000	2,000	40.0%	2,000
8988	Adoption Spay / Neuter	69,617	84,118	65,000	63,998	98.5%	64,000
8992	Stiles Removal/D&D Removal	6,212	6,042	6,550	6,000	91.6%	6,500
9013	Communications Equipment	1,549	-	300	300	100.0%	300
9026	Equipment Maintenance	578	306	1,000	750	75.0%	750
9052	Gasoline, Diesel, Oil	877	593	750	1,000	133.3%	1,000
9065	Leased Equipment	5,950	5,448	6,346	7,089	111.7%	7,089
9091	Vehicle Maintenance	80	1,023	1,000	1,000	100.0%	1,000
	Total Operations & Maint.	222,822	244,908	236,765	233,635	98.7%	234,480
9120	Capital Equipment	29,190	1,082	-	-		-
9300	Capital Projects	-	34	-			
	Total Capital	29,190	1,116	-	-	-	-
	Department Total	923,852	1,078,679	1,230,490	1,230,050	100.0%	1,294,820

Personnel Schedule	Actual 2012-13	Actual 2013-14	Actual 2014-15	Adopted 2015-16
Full Time:				
Animal Services Manager	0.50	0.50	0.75	0.75
Animal Services Supervisor	0.00	1.00	1.00	1.00
Animal Services Administrative Secretary	0.00	0.50	0.75	0.75
Registered Vet. Technician	1.00	0.00	0.00	0.00
Animal Health Assistant	0.00	1.00	1.00	1.00
Senior Animal Services Specialist	0.00	1.00	1.00	1.00
Animal Services Technician	2.50	4.00	3.75	3.75
Animal Shelter Attendant	3.00	2.00	4.00	4.00
Part Time:				
Animal Services Technician	0.00	0.00	0.37	0.37
Office Assistant	0.00	0.50	0.50	0.50
Animal Shelter Assistant	1.00	3.00	1.00	1.00
Program Assistant	5.25	2.25	2.50	2.50
Total FTE's:	**13.25**	**15.75**	**16.62**	**16.62**

CODE ENFORCEMENT



PROGRAM INFORATION

The Code Enforcement Department is tasked with maintaining the health safety and welfare, maintaining property values, and reducing visual blight in the community. This is accomplished through a combination of proactive and reactive patrol as well as through problem oriented policing (POP). Reducing visual blight public safety issues is part of the Town's Vision 2020 Goal #1 Public Safety. For fiscal year 2015-2016 the Code Enforcement Department's primary focus will be to fulfill the mission statement of protecting and maintaining the health, safety, and welfare of the community. This will be done by emphasizing proactive enforcement of all potential hazards and abating them as quickly as possible. Last year, Code Enforcement inspected every commercial store front business in Town with the purpose of to educating owners and getting all businesses in compliance with the Town's revamped "Sign Code". With the sign education and enforcement complete, staff will be proactive in identifying new violations of the sign code to prevent a resurgence of illegal signs from appearing in Town.

Code Enforcement will continue to work cooperatively with neighboring jurisdictions to conduct targeted enforcement sweeps in Town. Combined with other Cities/County Code Enforcement the Town is able to address specific problems

Town wide and/or conduct a sweep of code violations in a targeted area, which has a very positive impact in that neighborhood as well as surrounding neighborhoods.

2014-15 HIGHLIGHTS

- 68% reduction in graffiti over four years
- Successfully closed down all unpermitted marijuana dispensaries
- Shutdown three illegal internet gaming cafes
- 85% of the 961 graffiti cases were opened proactively.

2015-16 GOALS AND OBJECTIVES

- Reduce visual blight
- Help maintain property values in Town
- Identify new funding sources to continue community enhancement clean up events
- Maintain a same day response time for health and safety and time sensitive cases
- Identify and address new sign code violations to keep all businesses in compliance

Department Performance Measures – Code Enforcement

	Actual FY 12-13	Actual FY 13-14	Actual FY 14-15	Goal FY 15-16
Graffiti Cases	1222	990	961	900
Foreclosed property inspections*	600	300	300	250
Trash collected at neighborhood clean ups (tons)	160	153	153	160
Recyclables collected (tons)	11	11	11	12
Abatement warrants**	40	24	24	20

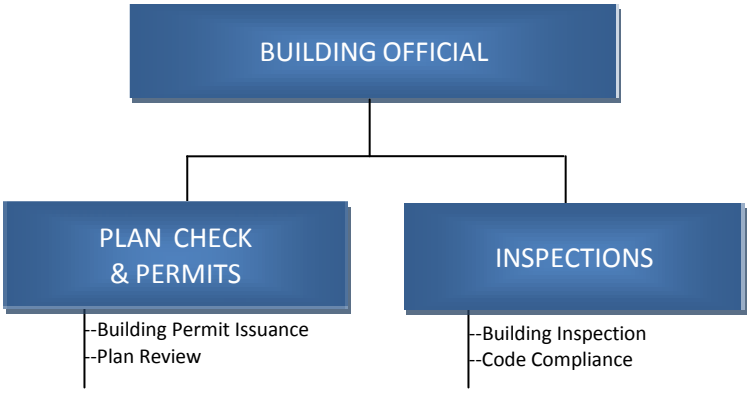
*There are fewer foreclosed properties. Every foreclosed property in Town has been inspected.

**Fewer abatement warrants are a good sign indicating more voluntary compliance and fewer unmaintained properties.

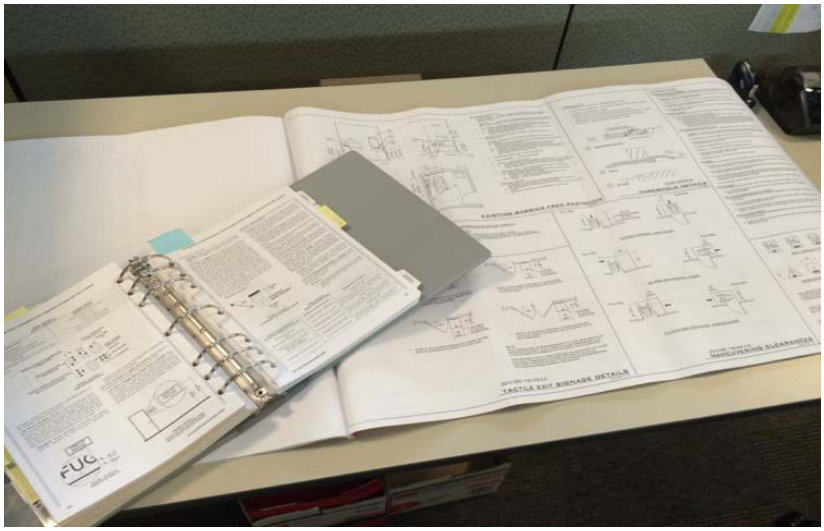
CODE ENFORCEMENT 1001-3110							
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Year End 2014-15	% of Budget Expended	Adopted Budget 2015-16
	Personnel Services						
7010	Salaries & Wages - Permanent	486,916	521,541	572,039	572,039	100.0%	594,852
7020	Salaries & Wages - Part-time	54,703	52,761	52,837	42,370	80.2%	49,140
7030	Overtime	1,887	724	2,000	2,000	100.0%	2,000
7110	Cafeteria Benefits	82,898	91,185	95,660	95,660	100.0%	97,182
7120	Deferred Comp	2,599	2,782	2,911	2,911	100.0%	3,073
7140	RHS	-	-	-	-		2,941
7150	Medicare	8,091	8,636	9,061	9,061	100.0%	9,338
7160	PERS	102,850	110,535	102,160	102,160	100.0%	119,695
	Total Personnel	739,942	788,165	836,668	826,201	98.7%	878,221
	Operations & Maintenance						
7180	Uniform Cleaning	2,117	2,352	3,600	3,000	83.3%	3,600
7205	Advertising	-	-	500	300	60.0%	500
7229	Education & Training	307	2,411	1,200	4,000	333.3%	5,600
7241	Meetings & conferences	207	125	800	500	62.5%	800
7247	Membership & dues	33	131	860	800	93.0%	860
7265	Office Supplies	151	381	1,000	1,000	100.0%	1,000
7277	Printing	1,011	1,238	1,500	1,500	100.0%	1,500
7289	Subscriptions	1,009	1,169	1,500	1,500	100.0%	1,500
7295-0109	Utilities: Phones	6,534	7,128	7,200	5,500	76.4%	7,200
7325	Graffiti Supplies & Removal costs	39,303	38,223	40,000	40,000	100.0%	40,000
7330	Hardware/Software Supplies	-	-	1,800	1,000	55.6%	1,800
7350	Public Information	915	1,000	1,500	1,500	100.0%	1,500
7370	Special Dept Supplies/Exp	421	1,226	1,000	1,000	100.0%	1,000
7970	Small Tools	31	34	500	500	100.0%	500
8940	Contracted Services	38,159	24,820	40,000	40,000	100.0%	40,000
9026	Equipment Maintenance	580	1,029	800	800	100.0%	800
9052	Gasoline, Diesel, oil	22,918	21,725	20,000	20,000	100.0%	20,000
9065	Leased Equipment	1,637	1,196	2,065	2,065	100.0%	2,000
9091	Vehicle Maintenance	8,187	9,720	10,000	10,000	100.0%	10,000
9610-4910	Transfer Tire Amnesty Grant	(2,780)	-	-	-		
	Total Operations & Maintenance	120,739	113,907	135,825	134,965	99.4%	140,160
	Capital Expenditures						
9120	Capital Equipment	-	29,454	-	-		
	Total Capital Expenditures	-	29,454	-	-		-
	Department Total	860,682	931,525	972,493	961,166	98.8%	1,018,381

Personnel Schedule	Actual 2012-13	Actual 2013-14	Actual 2014-15	Adopted 2015-16
Full Time:				
Code Enforcement Manager	1.00	1.00	1.00	1.00
Senior Code Enforcement Officer	0.00	1.00	1.00	1.00
Code Enforcement Officer II	6.00	5.00	5.00	4.00
Code Enforcement Officer I	0.00	1.00	1.00	1.00
Code Enforcement Technician	1.00	2.00	2.00	2.00
Part Time:				
Community Enhancement Officer	0.50	0.50	0.50	0.50
Code Enforcement Technician	1.00	0.50	0.50	0.50
Total FTE's:	**9.50**	**11.00**	**11.00**	**10.00**

BUILDING AND SAFETY



PROGRAM INFORMATION



The Building and Safety Department implements policies and procedures for the construction process by use of the Town of Apple Valley adopted ordinances, California Code of Regulations Title 24 and Federal Regulation. In an ongoing effort to maintain the highest level of customer service possible, the following examples outline some of the many services provided to achieve that goal:

- Provide general information regarding building codes, construction methods and materials used within the building environment
- Thorough evaluation of plan submittal documents to assure all necessary information has been included
- Rapid plan disbursement to appropriate Departments and Agencies for review
- Timely Building Department plan reviews are performed by International Code Council (ICC) certified plan review staff
- Comprehensive field inspections performed by International Code Council (ICC) certified inspection staff

The Building and Safety Department is committed to advancing public safety in the building environment through collaboration and community partnership, which results in safe, accessible and healthy structures.

2014-15 HIGHLIGHTS

- Processed over 3,000 permit applications
- 996 plan reviews
- 114 new single family residences
- 44 commercial tenant improvement permits issued
- Over 6,000 inspections performed

2015-16 GOALS AND OBJECTIVES

- Maintain a reputation for being a customer friendly Building and Safety Department
- Continue to review, permit and inspect all private and public land development projects quickly and efficiently
- Promote and provide "Express Plan Check" services for projects that can be approved over-the-counter
- Continue to provide the shortest plan review turn-around in the High Desert
- Maintain the highest availability of Building Official and Building Inspector access to our customers to ensure that customer questions are answered by a skilled professional
- Maintain the highest level of flexibility when scheduling inspections and field reviews to ensure that all customer needs are met in a timely and efficient manner
- Obtain additional training and certification

Performance and Workload Measures – Building and Safety

	Actual 2013-2014	*Projected 2014-2015*	*Goal 2015-2016*
Express Plan Checks	230	220	230
New Single Family Residence Permits	113	114	120
Number of Inspections Per Day	23	25	25
Total Number of Inspections	5592	6,300	6,300
Total Number of Plan Checks	1,172	870	1,000
% of plan check performed in less than 7 working days (1st submittal)	99%	99%	100%
% of plan check performed in less than 5 working days (2nd submittal)	99%	99%	100%
Average number of days a project is in plan check	3	3	2
Revision to engineering plan checks and site plans reviewed in less than 7 working days	95%	96%	100%

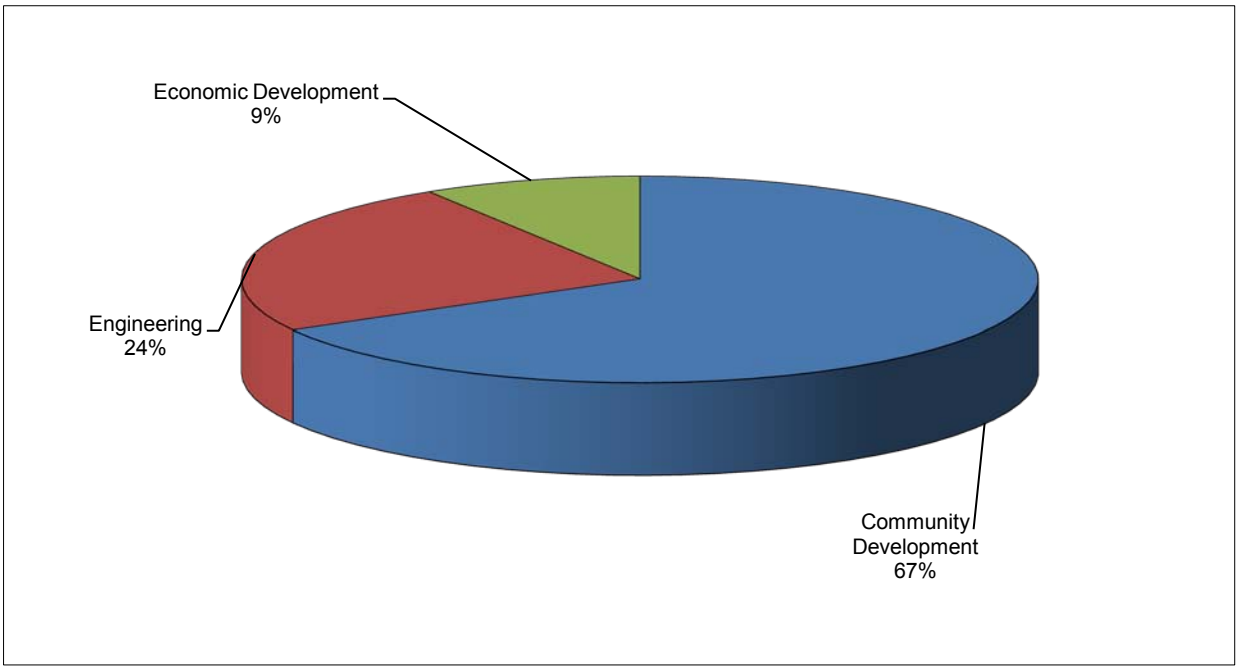
BUILDING & SAFETY 1001-4010							
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
	Operations & Maintenance						
7247	Memberships & Dues	-	215	290	290	100.0%	440
7265	Office Supplies	437	355	675	675	100.0%	675
7277	Printing	108	569	335	900	268.7%	900
8932	Building & Safety Contractor	318,643	473,529	429,870	506,000	117.7%	500,000 +
	Total Operations & Maint.	319,188	474,667	431,170	507,865	117.8%	502,015
	Department Total	319,188	474,667	431,170	507,865	117.8%	502,015

* Staffing level determined by demand for services.

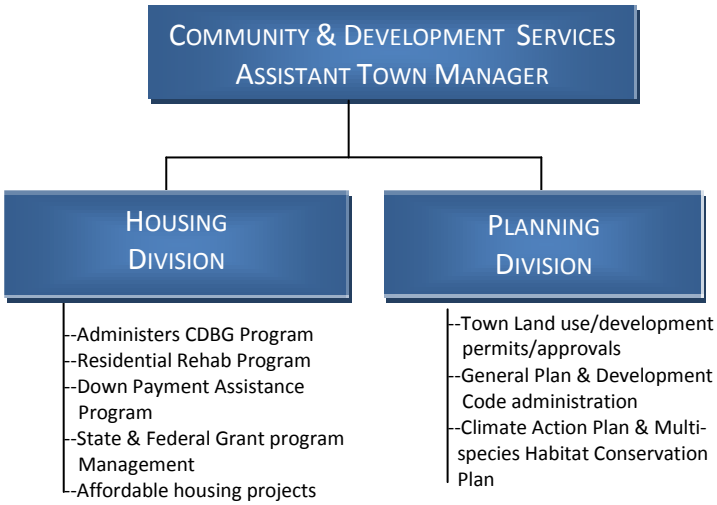
+ $500,000 is 62.5% of the projected revenues.

2015/16 Community/Economic Development Expenditures

Community Development	962,595
Engineering	350,600
Economic Development	128,184
Total-Econ. & Community Development Services	1,441,379



COMMUNITY DEVELOPMENT DEPARTMENT



DEPARTMENT DESCRIPTION

The Community Development Department is comprised of two divisions, including the Housing Division and the Planning Division. In accomplishing the goals of the Town Council, the department is charged with the following major functions: Administering various housing development projects, rehabilitation and purchase programs (down payment assistance); expediting the Town's land development and entitlement processes in conformance with its Economic Development Strategy, Administering and maintaining the General Plan and Housing Element, Development Code, Climate Action Plan, and developing the Multi-Species Habitat Conservation Plan (MSHCP).

The functions within the Community Development Department have a direct impact on the ability to achieve the Town Council's Vision 2020 goals. The administration of the Town's housing programs and the Community Development Block Grant Program touches many within the community by providing improved housing opportunities, programs to help the elderly and youth, assisting in feeding those in need and sheltering the homeless. The Planning Division serves as the lead on all development proposals ensuring adherence to the General Plan and Development Code. Planning staff implements the Town's high quality development strategy, which promotes and provides for a ***Thriving Economy***, builds ***Adequate and Well Maintained Infrastructure*** and a ***Strong Transportation System***, designs ***Safe Communities***, builds and provides ***Ample Parkland*** and creates a ***Revenue Generation*** for the Town. Completion of the Town's MSHCP will allow the Town to administer the permitting of the Endangered Species Act, which will conserve the desert environment while allowing the Town to maintain local control of future development as provided within the Town's General Plan. Working cooperatively with the Town's Wastewater Division, Building Division and Engineering Department, the Development Services Building, where these functions are housed, serves as a true "one-stop" shop for the Town's business and development partners and facilitates the fulfillment of the Town Council's Vision 2020 goals.

DIVISION DESCRIPTIONS

Housing Division: Manages Town housing programs, provides a suitable living environment, expands economic opportunities for low to moderate income persons, and manages State and Federal housing and Community Development Block Grant programs. The Housing Division provides staff support to the Community Development Citizens Advisory Committee (CDCAC) which provides recommendations to the Council in regards to administering funds through the Town's Consolidated Five-Year Action Plan.

Planning Division: Administers and maintains the General Plan and Development Code, Climate Action Plan (Greenhouse Gas Emissions), develops and maintains Specific Plans, serves as lead for all Town land use/development approvals and entitlements, develops and maintains Multi-species Habitat Conservation Plan, implements the Town's Annexation program, provides staff support to the Planning Commission, Equestrian Advisory Committee and coordinates Development Advisory Board and Development Review Committee activities. The Planning Division also administers the Town's GIS system.

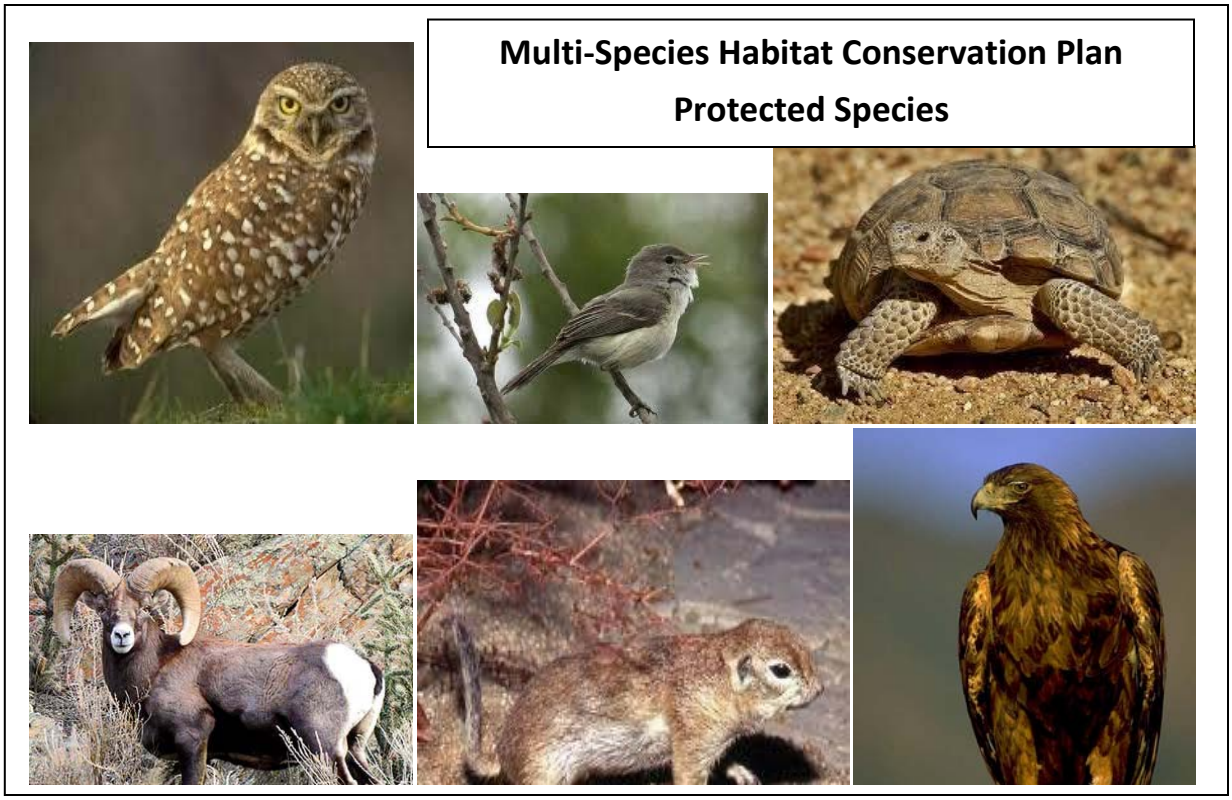
2014-15 HIGHLIGHTS

- Completed the 2014 Climate Action Plan update.
- Successfully provided assistance to 20 low-income individuals and families requiring critical home repair(s) in Apple Valley.
- Successfully provided down payment and closing cost assistance to 23 low-income individuals and families towards the purchase of their first home in Apple Valley.
- As the lead agency in the Apple Valley – Victorville HOME Consortium, successfully administered FY 2014-2015 Home Investment Partnerships Grant (HOME) in the amount of $519,000.
- Successfully administered the FY 2014-2015 (100% spend down) and 2014/2015 Community Development Block Grant program years, including $578,801 for FY 2014/2015 and $531,000 for FY 2015-2016 and public services funding for 11 non-profit entities
- Completed grant applications for use towards obtaining additional Cal Home Grant funds.
- Completed the acquisition and rehabilitation of a fourplex for transitional housing for domestic violence victims.

2015-16 GOALS AND OBJECTIVES

- Complete the Multi-Species Habitat Conservation Plan and receive permits from US Fish and Wildlife and the state Department of Fish and Wildlife.
- Facilitate NAVISP Infrastructure Planning and Development (to include Infrastructure Expansion Plan; Financing Alternatives)
- Award contract and begin construction to develop affordable housing on Town owned multi-family zoned vacant land.
- Complete multiple updates to the Development Code.
- Complete amendments to the General Plan.
- Approve project entitlements faster than any other community in California.
- Continue to administer CDBG, HOME and Cal HOME grant funds.

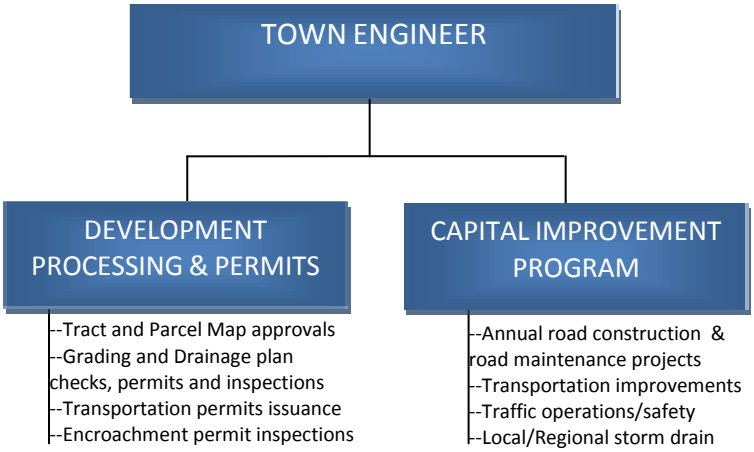
Performance and Workload Measures – Community Development			
	Actual 2014-2015	Goal 2015-2016	Estimate 2015-2016
Process project entitlements requiring Planning Commission approval within 6 week of application deemed complete	100%	80%	n/a
Process project entitlements requiring administrative approval within 30 days of application deemed complete	90%	80%	n/a
Staff support of the meetings for Planning Commission, Equestrian Advisory Committee and the Community Development Citizens Advisory Committee	17	n/a	30
Staff support of Development Advisory Board meetings	16	n/a	20
# of entitlements/permits processed	230	n/a	250
Provide 0% deferred payment loans to homeowners for the purpose of making repairs to their homes	20	25	25
Provide adult literacy services	36	n/a	400
Conduct Foreclosure Prevention Workshops	1	n/a	2
Provide Fair Housing and Landlord/Tenant Services	280	n/a	80
Provide shelter services for homeless persons	60	n/a	25
Serve seniors with home repair and transportation services	75	n/a	40
Provide clothing kits to low income school children	400	400	400
Provide food pantry services to low income households	325	250	250
Provide shelter and outreach services to victims of domestic violence	50	50	50
Provide assistance to single mothers and their children	750	750	750
Provide at risk youth with an after school literacy program	20	20	20
Provide loan payoff/reconveyances and refinance subordination services for existing housing loans	12	n/a	12



PLANNING-COMMUNITY DEVELOPMENT 1001-4610							
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expendec	Adopted Budget 2015-16
	Personnel Services						
7010	Salaries & Wages, Permanent	384,186	418,477	529,947	529,947	100.0%	570,167
7020	Salaries & Wages, Part-time	16,736	19,266	26,000	26,000	100.0%	12,000
7110	Cafeteria Benefits	48,430	50,269	57,145	57,145	100.0%	62,481
7120	Deferred Comp	10,333	12,069	17,027	17,027	100.0%	17,924
7140	RHS	-	-	-	-		2,827
7150	Medicare	5,818	6,270	8,143	8,143	100.0%	8,541
7160	PERS	81,111	90,837	107,467	107,467	100.0%	136,315
7170	Direct Housing Loan Costs	(39,526)	(30,382)				
	Total Personnel	507,089	566,805	745,729	745,729	100.0%	810,255
	Operations & Maintenance						
7205	Advertising	3,104	3,564	5,000	5,000	100.0%	5,000
7229	Education & Training	6,580	3,910	11,000	11,000	100.0%	11,000
7241	Meetings & Conferences	2,852	8,895	12,500	12,500	100.0%	12,500
7247	Memberships & Dues	1,100	1,630	3,000	3,000	100.0%	3,000
7253	Mileage	5,093	5,557	10,557	10,557	100.0%	8,040
7265	Office Supplies	1,376	1,083	2,000	2,000	100.0%	2,000
7277	Printing	118	42	-	-		-
7289	Subscriptions	487	517	1,100	1,100	100.0%	1,100
7330	Hardware/Software Supplies/Exp	-	260				6,200
8940	Contracted Services and	139,654	72,736	26,000	26,000	100.0%	100,000
8968	Filing Fees	-	2,206	3,500	3,500	100.0%	3,500
	Total Operations & Maint.	160,364	100,400	74,657	74,657	100.0%	152,340
	Department Total	667,453	667,205	820,386	820,386	100.0%	962,595

Personnel Schedule	Actual 2012-13	Actual 2013-14	Actual 2014-15	Adopted 2015-16
Full Time:				
Assistant Town Manager	0.00	0.00	1.00	1.00
Community Development Director	1.00	0.82	0.00	0.00
Principal Planner	0.00	0.00	1.00	1.00
Senior Planner	1.92	1.91	1.00	1.00
Associate Planner	0.85	0.85	0.84	0.84
Administrative Secretary	0.90	0.00	0.00	0.00
Executive Secretary	0.00	0.50	1.00	1.00
Program Assistant	0.00	0.00	0.50	0.50
Part Time:				
Intern	0.50	0.50	0.00	0.00
Planning Commissioners	1.25	1.25	1.25	1.25
Total FTE's:	**6.42**	**5.83**	**6.59**	**6.59**

ENGINEERING DEPARTMENT



PROGRAM INFORMATION

Many of the Engineering Services Department functions are essential toward the advancement and accomplishment of the top four Apple Valley Vision 2020 Priority Goals and Objectives. The Vision 2020 Goal number four is **Transportation**, and the Engineering Department works in close cooperation with Local, Regional, State and Federal Transportation agencies to develop and improve our local and regional transportation network.**Economic Development** is Vision 2020 Goal number three, and the Engineering Department plays a key role in processing, reviewing, approving, permitting and inspecting development related public infrastructure construction and on-site grading in Apple Valley. **Public Infrastructure** is our Vision 2020 Goal number two, and the Engineering Department serves a leading role in the development of our Public Infrastructure and completion of the Annual Capital Improvement Program, particularly in the areas of streets, sidewalks, traffic signals, storm drains, dry wells, and traffic management related signage and markings. **Public Safety** is Vision 2020 Goal number one, and the Engineering Department plays an important role in developing and maintaining our Public Safety Standard as it pertains to Traffic Operations, Traffic Safety, Pedestrian and Bicycle Safety, and any activities in the Public Right of Way. Engineering serves as the Flood Plain Administrator, working with FEMA to manage storm related public hazards within our community.

ENGINEERING DEPARTMENT

Engineering Department (Authorized FTEs are 11.0; Budgeted FTEs are 8.25): Develops and maintains the Public Safety Standard relating to traffic operations, traffic safety, and pedestrian safetyas a part of Vision 2020 goal #1, Implements CIP and develops and constructs Local and Regional storm drain systems as a part of Town Public infrastructure program and Vision 2020 Goal #2, processes, reviews, approves, permits and inspects development related construction as a part of Vision 2020 goal #3, develops Local and Regional Transportation networks as part of Vision 2020 Goal #4,.

2014-15 HIGHLIGHTS

- Completed Design of the Town-Wide Class II Bikeway Upgrades project
- Maintained all outside agency permits for the Yucca Loma Bridge project
- Began construction of the Habitat Restoration and Monitoring Plan for the Yucca Loma Bridge project
- Construction of the Yucca Loma Bridge is underway

- **CIP Projects Constructed:**
  - Civic Center Parking Lot Circulation Improvement Project
  -Improved Rancherias Road north of SR-18, including curb, gutter, sidewalk, and the installation of a new bus stop shelter
  - Pavement overlay on Deep Creek Road between Bear Valley Road and the southern Town boundary
  - Yucca Loma Road Undergrounding, from Mohawk Road to Rancherias Road – U.U.D.4
  -Traffic Signal Installation, Bear Valley Road atMohawk Road

- **CIP Projects Awarded, In Progress, or Nearing Completion:**
  - Rancho Verde Elementary School – Safe Routes to School (State Funded)
  -Town-Wide Micro-Surface Project
  - Ramona Road Widening from Navajo Road to Central Road
  - Powhattan Road Street Improvements
  -Navajo Road Rehabilitation from Bear Valley Road to Highway 18
  Construction of the Yucca Loma Bridge is Underway
  - Class I Bikeway along Bear Valley Road (Reata Road to Victor Valley College)

- **CIP Projects in Design:**
  -Yucca Loma Road (YLB to Apple Valley Road)
  -Yucca Loma Road (Apple Valley Road to Rincon Road)
  -High Desert Corridor
  -Apple Valley Road at SR-18 Re-alignment
  -Town-wide Micro-Surface PMS Project
  -Mojave River Bridge, (Bear Valley Road Bridge), Structural Analysis and Rehabilitation
  - Realignment of Dale Evans Parkway at Waalew Road
  - Yucca Loma Elementary – Safe Routes to School (Federally Funded)

- **Additional Public Works Projects:**
  -Updated the Flood Damage Report Inventory, Town-wide
  -Obtained funding for Town/County Flood Control District Regional Retention/Detention Basins in Apple Valley
  - Review the Town's traffic signal equipment and timing
- **Development Related Inspection of Public Improvements:**
  -Off-site improvements for the Otoe Road and Navajo Road Solar Sites
  -Off-site Improvements for the medical building at the northeast corner of Apple Valley Road andKamana Road
  -Off-site improvements for the Silver Valley Propane site on Manhasset Road
  -Off-site improvements for the medical building on Kokanee Road between Kamana Road and Kasota Road
  -Off-site improvements at Bear Valley Road for theDollar General project
  -Off-site improvements for the multi-family projects on Wato Road between Apple Valley Road and Muni Road and Viho Road

2015-16 GOALS AND OBJECTIVES

- Serve as the Flood Plain Administrator, working with FEMA to manage storm related public hazards within our community.
- Develop Public Infrastructure and completion of the Annual Capital Improvement Program, particularly in the areas of streets, sidewalks, bikeways, traffic signals, storm drains, dry wells, and traffic management related signage and markings.
- Continue to pursue the future development of the High Desert Corridor with Caltrans District 7 & 8, Los Angeles and San Bernardino Counties, SANBAG Los Angeles Metro, including environmental clearance, approval, design and anticipated construction commencement in 2016.
- Continue to improve Apple Valley Road at SR18 with plans to develop realignment and re-contour of the intersection, allowing the removal of the split-phase operation, and improve traffic movement in all directions.
- Continue to work with San Bernardino County Flood Control, Zone 4 to develop a Regional Retention/Detention facility at Tussing Ranch Road and Juniper Road.
- Continue to work with a structural engineering consultant to analyze and rehab the existing Bear Valley Road Bridge.
- Implement CIP projects including pavement management projects.
- Implement the Town's dry well program.
- Approve Project Entitlements faster than any Other Community in California.
- Continue to review, permit and inspect all private and public land development projects faster and more efficiently than any other community in California.

Performance and Workload Measures - Engineering			
	Goal 2014-2015	***Actual 2014-2015***	***Goal 2015-2016***
Complete CIP projects	9	11	13
Complete design phase and bid CIP projects	9	6	1
Average # of active, funded CIP projects	9	9	
# of Planning projects reviewed and conditioned	25	15	25
# of plan checks or map checks processed	50	63	70
First review of engineering plan checks or map checks completed in 10 or less business days	100%	95%	100%
Revisions to engineering plan checks and map checks reviewed in less than 7 working days	100%	95%	100%

ENGINEERING 1001-4410							
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
	Operations & Maintenance						
7265	Office Supplies	67	563	400	300	75.0%	300
7277	Printing	169	409	200	300	150.0%	300
8964	Engineering Contractor	311,826	464,685	350,000	350,000	100.0%	350,000
	Total Operations & Maint.	312,062	465,657	350,600	350,600	100.0%	350,600
	Department Total	312,062	465,657	350,600	350,600	100.0%	350,600

ECONOMIC DEVELOPMENT

TOWN MANAGER

ECONOMIC DEVELOPMENT

- Cultivate economic and job growth
- Support business retention and expansion
- Attract investment and development
- Market and brand Apple Valley

DESCRIPTION

The Town Manager's Economic Development Office ("Office" or "EDO") implements the Town's job creation, retention, expansion and attraction programs and services in order to carry out the Town Council's *Vision 2020* job creation goals and to place-market Apple Valley as a pro-business location.

The Office accomplishes its place-marketing purposes via attendance and participation at various industry trade shows and conferences, association memberships, strategic marketing placement in print, social and online media platforms. It interfaces and develop relationships with target-industry site selection consultants, commercial real estate brokers and developers, company decision makers and tenant representatives. Other key activities include serving as liaison between private and public representatives during predevelopment; to facilitate planning, funding and development of infrastructure and utilities; to provide economic analysis and facilitate feasibility studies, market reports and generate other data; to attract grants and investments for job creation and infrastructure development; and to represent the Town in the business community.

To broaden its mission the Office partners with other Town departments and outside agencies, including the Apple Valley Chamber of Commerce, the Apple Valley Village Property and Business Improvement District (PBID) Association, and other local, regional and state economic development organizations and regulatory agencies. In these capacities, the Office works to provide a pro-business climate by: supporting educational, vocational, trade and skill-training initiatives; ensuring transparent and streamlined application of land use and development code standards; advocating for the transportation and storm drainage demands of new development and the efficient and transparent application of building standards; encouraging the expansion of sewer and reclaimed water infrastructure to service the NAVISP area; and by attracting grants and investments for job-creation and infrastructure-development purposes.

PROGRAM CHANGES FOR FY 2015-16

The Office will focus on backfilling vacant retail space and capitalizing on the growing industrial sector stemming from the Inland Empire, one of the hottest markets in the nation. The Office will continue to target business and real estate executives, industry professionals and site selection consultants in an effort to expand the awareness of its available residential, commercial and industrial available space and development opportunities. Services will also focus on strategic media placement and direct engagement with targeted job creators. The Office will continue to leverage its resources and services via Opportunity High Desert (OHD), the regional economic development marketing partnership of the High Desert cities, as well as

the Governor's Office of Economic and Business Development, and Team California, at the state level.

2014-15 HIGHLIGHTS

- Welcomed OshKosh B'Gosh, Carters, Pieology, more
- Engaged CA GoBIZ on lead responses
- Advanced Opportunity High Desert (OHD) regional partnership and objectives
- Continued Business Visitation Program
- Expanded Shop Local Program
- Launched Microenterprise Loan Program (CDBG)
- Engaged target industry professionals at Team California's Meet the Site Selection Consultants Forum
- Served as Board Member to Team California, the state's economic development marketing arm
- Served as Board Member to High Desert Opportunity (HDO); served as Chairman of Program Committee
- Presented at High Desert Opportunity
- Served as liaison to AV Village PBID Association
- Attended International Council of Shopping Centers (ICSC) tradeshows; and generated multiple leads
- Presented at CBC Real Estate Symposium
- Engaged public relations/economic development consultants who assisted in rich industrial media placement and laser-focused retail attraction efforts

2015-16 GOALS AND OBJECTIVES

- Continue marketing of "Get a Slice of the Apple" and "Select Apple Valley" brand
- Cultivate existing and develop new professional relationships with site selection consultants
- Expand Microenterprise Loan Program and other small business support tools
- Commission "comparative economics" study to compare market to other industrial markets
- Explore and develop "economic gardening" strategy
- Advocate for legislation to create and fund state economic development tools and programs
- Enhance lead generation and management program, including responses to requests for information
- Facilitate NAVISP infrastructure planning meetings
- Support Opportunity High Desert partnership
- Expand EDO social media presence
- Pursue professional development via formal education, and industry and skills training
- Partner with education, vocation and job training associations to improve quality of workforce
- Support development of the High Desert Corridor
- Support Apple Valley Chamber of Commerce and Village PBID Association

Economic Development Performance and Workload Measures

		Estimated FY 2014-15	Goal FY 2015-16
1.	New business openings	40	65
2.	Ad placements in industry publications and media	6	10
3.	Create new economic development initiative, program and/or service	2	3
4.	Speak, attend and/or exhibit at industry conferences and tradeshows	5	9
5.	Conduct prospective business meetings and site tours	20	25
6.	Lead management and ongoing correspondence with key business prospects	50	60
7.	Serve on economic development associations boards and committees	6	6

ECONOMIC DEVELOPMENT 1001-4310							
Code	Revenue Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
	Personnel Services						
7020	Salaries - Part-time	2,321	1,145	7,000	9,400	134%	18,644
7150	Medicare	34	17	102	102	100%	270
7160	PERS	25	72	438	0	0%	0
	Total Personnel	2,379	1,234	7,540	9,502	126%	18,914
	Operations & Maintenance						
7205	Advertising	1,250	4,495	10,000	12,000	120%	12,000
7229	Education & Training	84	931	4,000	4,000	100%	4,000
7241	Meetings & Conferences	4,337	2,566	3,950	3,950	100%	3,950
7247	Memberships & Dues	2,751	695	3,675	3,675	100%	4,325
7253	Mileage	476	1,185	2,000	3,000	150%	3,000
7259	Miscellaneous	-	250	250	250	100%	250
7265	Office Supplies	312	186	500	1,000	200%	500
7271	Postage	-	-	500	500	100%	500
7277	Printing	219	139	1,500	1,500	100%	2,000
7289	Subscriptions	1,200	59	1,745	3,000	172%	1,745
7330	Hardware/Software	59	250	750	800	107%	750
7515	Marketing	3,227	8,511	5,000	5,000	100%	5,000
7584	Sponsorships	14,988	1,085	11,250	11,250	100%	6,750
7640	Events & Tradeshows	10,732	28,281	24,500	20,000	82%	30,000
8940	Contracted Services	7,611	7,333	41,200	31,000	75%	34,500
	Total Operations and Maintenance	47,246	55,966	110,820	100,925	91%	109,270
	Department Total	49,626	57,200	118,360	110,427	93%	128,184

Personnel Schedule	Actual 2012-13	Actual 2013-14	Actual 2014-15	Adopted 2015-16
Part Time:				
Economic Development Intern	0.25	0.25	0.25	0.68
Total FTE's:	**0.25**	**0.25**	**0.25**	**0.68**

Town of Apple Valley

Capital Improvement Plan

FY 2015-2016 Budget by Funding Source

	Measure I	TIF	RDA-Bond	Grants		Storm Drains	Wastewater	Totals
Estimated Beginning CIP Resources Available at July 1, 2015	2,221,709	6,021,874	5,113,750	-		1,275,394	37,370,930	
Estimated Revenues	1,610,000	412,000		17,782,855		112,500	6,369,351	
Total Resources Available	3,831,709	6,433,874	5,113,750	17,782,855		1,387,894	43,740,281	
Preliminary Design								
Apple Valley Safe Routes to Schools Master Plan	12,825	-	-	212,175	12,13	-	-	225,000
Bear Valley Bridge (Mojave River Bridge) - co	358,570	-	-	664,080	1			1,022,650
High Desert Corridor	25,000	-	-	-				25,000
Hwy 18 Shoulder Median Improvements (Navajo to Central)	45,000	-	-	-		-	-	45,000
Standing Rock @ Hwy 18	150,000	-	-	-				150,000
Full Design								
Dale Evans Parkway @ Waalew Road (Realignment) - co	300,000	-	-	-				300,000
Construction								
Albertson's/Apple Valley Inn Pathway Improvements	-	-	-	30,000	9			30,000
Apple Valley Rd Rehabilitation (Bear Valley to Town Center) - co	5,000	-	-	-				5,000
Apple Valley Rd & Tuscola Road signal	380,000							380,000
Bear Valley Bike Path - co	-	-	-	355,700	2			355,700
Bear Valley Rd @ Mohawk Rd Signal	-	5,000	-	-				5,000
Bus Stop Improvements (Bear Valley/Central)	-	-	-	35,000	4			35,000
Mojave Riverwalk South	-	-	-	923,000	14			923,000
Navajo Road Rehabilitation (Bear Valley Rd to Hwy 18) - co	10,000	-	-	-				10,000
Paving Priorities (50% Categorical / 50% Non-Categorical)	1,000,000	-	-	-				1,000,000
Powhatan Road Street Improvements - co	-	-	-	5,000	4			5,000
Ramona Road Widening (Navajo Rd to Central Rd) - co	10,000	-	-	-				10,000
SANBAG Congestion Management Plan	5,000	-	-	-				5,000
Rancho Verde Elementary School - SR2S - co	10,000	-	-	-				10,000
Town wide Class II bikeway upgrade - co	-	5,000	-	-				5,000
Yucca Loma Bridge - co	-	-	5,113,750	6,715,420	3,7,8			11,829,170
Yucca Loma Elementary School - SRTS - co	10,000	-	-	-				10,000
Yucca Loma Road Widening (YLB to Apple Valley Rd)	-	4,396,920	-	8,842,480	5,6,10,11			13,239,400
Road Total	2,321,395	4,406,920	5,113,750	17,782,855				29,624,920

Town of Apple Valley

Capital Improvement Plan

FY 2015-2016 Budget by Funding Source

	Measure I	TIF	RDA-Bond	Grants		Storm Drains	Wastewater	Totals
Storm Drains Fund								
Dry Wells						100,000		100,000
								-
Storm Drains Fund Total						100,000		100,000
Wastewater								
Sewer Manhole Rehabilitation, Various Locations	-	-	-	-		-	100,000	100,000
Wastewater Total	-	-	-	-		-	100,000	100,000
Capital Projects Total	2,321,395	4,406,920	5,113,750	17,782,855		100,000	100,000	29,824,920
Estimated Ending CIP Resources Available June 30, 2016	**1,510,314**	**2,026,954**	**-**	**-**	**-**	**1,287,894**	**43,640,281**	

* Other Funding Sources

1) HBP = Highway Bridge Program - Federal Grant
2) Caltrans Bicycle Facilities Utility (2013 Fund)
3) SLPP = State Local Partnership Program (4,183,977)
4) LTF = Local Transportation Funds (2015 Fund)
5) Z4 FC = Zone 4 Flood Control - county (3,400,000)
6) STP = Surface Transportation Program (750,000)
7) MLHP = Major Local Highway Program (2,080,845)
8) San Bernardino County - Public Works (450,598)
9) CDBG (Public Services)
10) ATP - Active Transportation Program - State (4910 1,095,000)
11) SANBAG - Measure I 2010-2040 - MHLP (3,597,480)
12) Sustainable Transportation Planning Grant (199,350)
13) 50% Share of cost reimbursment from AVUSD (12,825)
14) SCAG (923,000) 4910 Fund (4910 923,000)

TIF = Transportation Impact Fees (fund 4410)

DIF = Storm Drainage Facilities Fees (fund 4760)

Town of Apple Valley

Capital Improvement Plan

7 Year Plan 2015-2022

Projects	15/16	16/17	17/18	18/19	19/20	20/21	21/22	Totals
Road Projects								
Preliminary Design								
Apple Valley Safe Routes to School Master Plan	225,000	-	-	-	-	-	-	225,000
Bear Valley Bridge (Mojave River Bridge) - co	1,022,650	-	-	-	-	-	-	1,022,650
High Desert Corridor	25,000	25,000	25,000	25,000	25,000	25,000	25,000	175,000
Hwy 18 Shoulder Medial (Navajo to Central)	45,000	-	-	-	-	-	-	45,000
Standing Rock Road Realignment / Hwy 18 Signal	150,000	-	-	-	-	-	-	150,000
Full Design	1,467,650	25,000	25,000	25,000	25,000	25,000	25,000	1,617,650
Bear Valley Bridge (Mojave River Bridge)	-	1,200,000	-	-	-	-	-	1,200,000
Central Road, from SR18 to Bear Valley Road	-	100,000	-	-	-	-	-	100,000
Dale Evans Parkway @ Waalew Road (Realignment)	300,000	-	-	-	-	-	-	300,000
Standing Rock Road Realignment / Hwy 18 Signal	-	350,000	-	-	-	-	-	350,000
Construction	300,000	1,650,000	-	-	-	-	-	1,950,000
Albertson's/Apple Valley Inn Pathway Improvements	30,000	-	-	-	-	-	-	30,000
Apple Valley Road @ Bear Valley Rd SE Corner Improvements	-	390,000	-	-	-	-	-	390,000
Apple Valley Road Rehabilitation (Bear Valley to Town Center) - co	5,000	-	-	-	-	-	-	5,000
Apple Valley Road & Tuscola Road signal	380,000	-	-	-	-	-	-	380,000
Bear Valley Bike Path - co	355,700							355,700
Bear Valley Rd @ Mohawk Rd Signal	5,000	-	-	-	-	-	-	5,000
Bear Valley Bridge (Mojave River Bridge)	-	-	16,600,000	-	-	-	-	16,600,000
Bus Stop Improvements (Bear Valley & Central)	35,000	-	-	-	-	-	-	35,000
Central Road, from SR18 to Bear Valley Road	-	-	660,000	660,000	-	-	-	1,320,000
Dale Evans Parkway @ Waalew Road (Realignment)	-	500,000	-	-	-	-	-	500,000
Hwy 18 West End Widening (AVR to TAO)	-	-	-	11,000,000	-	-	-	11,000,000
Hwy 18 West End Widening (Phase 1, AVR Realignment) - co	-	1,500,000	3,500,000	-	-	-	-	5,000,000
Mojave Riverwalk South	923,000	-	-	-	-	-	-	923,000
Navajo Road Rehabilitation (Bear Valley Rd to Hwy 18) - co	10,000	-	-	-	-	-	-	10,000
Paving Priorities (50% Categorical/50% Non-Categorical)	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	7,000,000
Powhatan Road Street Improvements - co	5,000	-	-	-	-	-	-	5,000
Ramona Road Widening (Navajo Rd to Central Rd) - co	10,000	-	-	-	-	-	-	10,000
SANBAG Congestion Management Plan	5,000	5,000	5,000	5,000	5,000	5,000	5,000	35,000
Rancho Verde Elementary School - SR2S - co	10,000	-	-	-	-	-	-	10,000
Standing Rock Road Realignment / Hwy 18 Signal	-	-	1,250,000	1,250,000	-	-	-	2,500,000
Town wide Class II bikeway upgrade - co	5,000	-	-	-	-	-	-	5,000
Yucca Loma Bridge - co	11,829,170	-	-	-	-	-	-	11,829,170
Yucca Loma Elementary School - SRTS - co	10,000	-	-	-	-	-	-	10,000
Yucca Loma Road Widening (YLB to Apple Valley Rd)	13,239,400	-	-	-	-	-	-	13,239,400
Yucca Loma Road Widening (Apple Valley Rd to Rincon Rd)	-	4,000,000	-	-	-	-	-	4,000,000
	27,857,270	7,395,000	23,015,000	13,915,000	1,005,000	1,005,000	1,005,000	75,197,270
Road Total	29,624,920	9,070,000	23,040,000	13,940,000	1,030,000	1,030,000	1,030,000	78,764,920

Town of Apple Valley

Capital Improvement Plan

7 Year Plan 2015-2022

Projects	15/16	16/17	17/18	18/19	19/20	20/21	21/22	Totals
Dry Wells	100,000							100,000
Lift Station AD#2B Improvements	100,000							100,000
Total Capital Improvements Projects	**29,824,920**	**9,070,000**	**23,040,000**	**13,940,000**	**1,030,000**	**1,030,000**	**1,030,000**	**78,964,920**

Town of Apple Valley
Capital Improvement Project
FY 2015-2016

Albertson/Apple Valley Inn Pathway Improvements — Project #: 9202-4951

Project Cost: $ 30,000

Previous Cost: $ -

O&M Impact: $ -

Department: Environmental and Transit Services

Location: Highway 18

Description:
This project will install a concrete ADA accessible pathway from the end of the sidewalk on the south side of Highway 18 adjacent to Albertson's Supermarket, eastward to the intersection of Dale Evans Parkway adjacent to the old Apple Valley Inn property. The accessible pathway will also help connect the bus stop locations on the south side of Highway 18 between the Albertson's Supermarket and the old Apple Valley Inn.

Description of Expenditures	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Architect Fees						0
Construction	26,000					26,000
Engineering Fees	4,000					4,000
Equipment						0
Inspection						0
Land Acquisition						0
Other Costs						0
Total	30,000	0	0	0	0	30,000

Funding Sources	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
CDBG	30,000					30,000
Total	30,000	0	0	0	0	30,000

Operating & Maintenance Budget I	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
Total	0	0	0	0	0	0

Town of Apple Valley
Capital Improvement Project
FY 2015-2016

Apple Valley Road Rehabilitation (Bear Valley to Town Center) — Project #: 9248

Project Cost: $410,000

Previous Cost: $405,000

O&M Impact: $ -

Department: Engineering

Location: Apple Valley Road between Bear Valley Road and Town Center Drive

Description:

This project entails spot repairs and pavement resurfacing on Apple Valley Road, full width between Town Center Drive and Bear Valley Road.

Description of Expenditures	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Architect Fees						0
Construction						0
Engineering Fees	5,000					5,000
Equipment						0
Inspection						0
Land Acquisition						0
Other Costs						0
Total	5,000	0	0	0	0	5,000

Funding Sources	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Measure I Local	5,000					5,000
Total	5,000	0	0	0	0	5,000

Operating & Maintenance Budget Impact	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
Total	0	0	0	0	0	0

Town of Apple Valley
Capital Improvement Project
FY 2015-2016

Apple Valley Rd @ Tuscola Rd Signal — Project #: 9253

Project Cost: $490,000
Previous Cost: $110,000

O&M Impact: $ -

Department: Engineering

Location: Yucca Loma Road

Description:
Provides for a Cooperative Funding Agreement with the Lewis Academy to design, acquire right of way, and build a traffic signal at the intersection of Tuscola Rd and Apple Valley Rd.

Description of Expenditures	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Construction	290,000					290,000
Engineering Fees	40,000					40,000
Equipment						0
Inspection	10,000					10,000
Land Acquisition	40,000					40,000
Other Costs						0
Total	380,000	0	0	0	0	380,000

Funding Sources	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Measure I	380,000					380,000
Total	380,000	0	0	0	0	380,000

Operating & Maintenance Budget Impact	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
Total	0	0	0	0	0	0

Town of Apple Valley
Capital Improvement Project
FY 2015-2016

Apple Valley Safe Routes To Schools Master Plan — Project #: 9260

Project Cost: $225,000
Previous Cost: $ -

O&M Impact: $ -

Department: Engineering

Location: Town wide

Description:
The proposed project will result in a prioritized Master Plan for improving the highest risk school routes, enabling more students to walk or ride a bike to school. The planning process will include comprehensive evaluation of conditions at 10 K-8 schools, risk analyses, community workshops, and developing a Safe Routes to Schools Coalition. A qualified planning consultant will oversee the planning process in which the Town and School District will achieve a united vision for addressing the most serious risks and opportunities for improving school routes.

Description of Expenditures	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Construction						0
Engineering Fees	225,000					225,000
Equipment						0
Inspection						0
Land Acquisition						0
Other Costs						0
Total	225,000	0	0	0	0	225,000

Funding Sources	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Sustainable Transportation Planning Grant	199,350					199,350
AVUSD	12,825					12,825
Town - Measure I	12,825					12,825
Total	225,000	0	0	0	0	225,000

Operating & Maintenance Budget Impact	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
Total	0	0	0	0	0	0

Town of Apple Valley
Capital Improvement Project
FY 2015-2016

Bear Valley Bike Path — Project #: 9271

Project Cost: $355,700

Previous Cost: $ -

O&M Impact: $ -

Department: Engineering

Location: Along Bear Valley Road between Reata Road and the Mojave River Bridge and between the Mojave River Bridge and Victor Valley College

Description:

The Engineering Department has retained a consultant for engineering services to design the Class I Bike Path along Bear Valley Road from Reata Road to the Mojave River Bridge and from the Mojave River Bridge to the College. Tasks for this project include the design and construction of the Class I Bike Path.

Description of Expenditures	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Architect Fees						0
Construction	355,700					355,700
Engineering Fees						0
Equipment						0
Inspection						0
Land Acquisition						0
Other Costs						0
Total	355,700	0	0	0	0	355,700

Funding Sources	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
SANBAG - Article 3 TDA	355,700					355,700
Total	355,700	0	0	0	0	355,700

Operating & Maintenance Budget Impact	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
Total	0	0	0	0	0	0

Town of Apple Valley
Capital Improvement Project
FY 2015-2016

Bear Valley Bridge Rehabilitation (Mojave River Bridge) — Project #: 9282

Project Cost: $19,172,650

Previous Cost: $350,000

O&M Impact: $ -

Department: Engineering

Location: Bear Valley Bridge

Description:

The Engineering Department has retained a consultant for structural engineering services to help analyze and rehabilitate the existing Bear Valley Road Bridge. The consultant will also prepare engineering design to widen the bridge to address the deficient deck geometry. The ultimate bridge section will consist of: six east/west travel lanes, a center median, shoulders and class 1 bikeway. The Engineering Department has successfully applied for federal funds under the Highway Bridge Program (HBP). Tasks to be completed for this project include environmental clearance, bridge rehabilitation and widening design plans.

Description of Expenditures	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Architect Fees						0
Construction			16,600,000			16,600,000
Engineering Fees	1,022,650	1,200,000				2,222,650
Equipment						0
Inspection						0
Land Acquisition						0
Other Costs						0
Total	1,022,650	1,200,000	16,600,000	0	0	18,822,650

Funding Sources	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Measure I Local	358,570	137,640	1,904,020			2,400,230
HBP	664,080	1,062,360	14,695,980			16,422,420
Total	1,022,650	1,200,000	16,600,000	0	0	18,822,650

Operating & Maintenance Budget Impact	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
Total	0	0	0	0	0	0

Town of Apple Valley
Capital Improvement Project
FY 2015-2016

Bear Valley Rd @ Mohawk Rd Signal — Project #: 9284

Project Cost: $405,000

Previous Cost: $400,000

O&M Impact: $ -

Department: Engineering

Location: Bear Valley Road

Description:

This project includes a new traffic signal, associated striping and pedestrian improvements on Bear Valley Road at the intersection with Mohawk Road/Multnomah Road. The traffic signal provides for a signalized access point to Bear Valley Road that alleviates some of the congestion at the Kiowa Road and Navajo Road intersections. The improvements include the installation of sidewalk ramps and cross walks to improve pedestrian access to local business as well as an additional point for pedestrians to cross Bear Valley Road between Kiowa and Navajo Roads.

Description of Expenditures	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Architect Fees						0
Construction						0
Engineering Fees						0
Equipment						0
Inspection	5,000					5,000
Land Acquisition						0
Other Costs						0
Total	5,000	0	0	0	0	5,000

Funding Sources	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Transportation Impact Fees	5,000					5,000
Highway Safety Improvement Fund						0
Total	5,000	0	0	0	0	5,000

Operating & Maintenance Budget Impact	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
Total	0	0	0	0	0	0

Town of Apple Valley
Capital Improvement Project
FY 2015-2016

Bus Stop Improvements - Bear Valley/Central Road — Project #: 9292-4951

Project Cost: $ 35,000

Previous Cost: $ -

O&M Impact: $ -

Department: Environmental and Transit Services

Location: Central Road

Description:
This project consists of adding a bus turnout, bus shelter and accessibility pathway on the west side of Central Road, approximately 200 feet north of the intersection of Bear Valley Road and Central Road. The accessibility pathway is proposed to extend from the bus shelter, south to the existing west crosswalk on Bear Valley Road. Improvements will be located within the existing right-of-way in a manner to conform with the future widening of Central Road.

Description of Expenditures	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Architect Fees						0
Construction	30,000					30,000
Engineering Fees	5,000					5,000
Equipment						0
Inspection						0
Land Acquisition						0
Other Costs						0
Total	35,000	0	0	0	0	35,000

Funding Sources	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Local Transportation Fund	35,000					35,000
Total	35,000	0	0	0	0	35,000

Operating & Maintenance Budget I	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
Total	0	0	0	0	0	0

Town of Apple Valley
Capital Improvement Project
FY 2015-2016

Dale Evans Parkway @ Waalew Road Realignment — Project #: 9336-5000

Project Cost: $900,000

Previous Cost: $100,000
O&M Impact: $ -

Department: Engineering

Location: Dale Evans Parkway

Description:
This project will eliminate the existing offset intersection by realigning Dale Evans Parkway to be consistent with the Town's General Plan's Circulation Element. Proposed tasks include: engineered civil drawings, right-of-way acquisition and construction.

Description of Expenditures	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Architect Fees						0
Construction		500,000				500,000
Engineering Fees	300,000					300,000
Equipment						0
Inspection						0
Land Acquisition						0
Other Costs						0
Total	300,000	500,000	0	0	0	800,000

Funding Sources	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Measure I Local	300,000	500,000				800,000
Total	300,000	500,000	0	0	0	800,000

Operating & Maintenance Budget Impact	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
Total	0	0	0	0	0	0

Town of Apple Valley
Capital Improvement Project
FY 2015-2016

High Desert Corridor — Project #: 9390

Project Cost: $125,000

Previous Cost: $ -

O&M Impact: $ -

Department: Engineering

Location: High Desert Corridor

Description:
This project is a multi-regional and multi-jurisdictional transportation project and the Engineering Department is working closely with Caltrans District 8, Caltrans District 7, SANBAG, San Bernardino County, Los Angeles County, and with Los Angeles Metro to move this project forward with construction of Phase One anticipated to begin in 2016.

Description of Expenditures	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Architect Fees						0
Construction						0
Engineering Fees	25,000	25,000	25,000	25,000	25,000	125,000
Equipment						0
Inspection						0
Land Acquisition						0
Other Costs						0
Total	25,000	25,000	25,000	25,000	25,000	125,000

Funding Sources	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Measure I Local	25,000	25,000	25,000	25,000	25,000	125,000
Total	25,000	25,000	25,000	25,000	25,000	125,000

Operating & Maintenance Budget Impact	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
Total	0	0	0	0	0	0

Town of Apple Valley
Capital Improvement Project
FY 2015-2016

Hwy 18 West End Widening (Phase 1, AVR Realignment) — Project #: 9410

Project Cost: $6,075,000

Previous Cost: $1,045,000

O&M Impact: $ -

Department: Engineering

Location: Hwy 18 & Apple Valley Road

Description:

The Engineering Division is continuing to improve Apple Valley Road at Highway 18 with plans currently finalized to re-align and re-contour the intersection, allowing the removal of the split-phase operation, and greatly improve traffic movement in all directions. The environmental work for the intersection were completed during fiscal year 13/14. Engineering final plans were completed in 14/15. The planned activities for the future of this project are to look for federal and/or state grants for construction of this project, as well as to proactively save unencumbered Measure I funds for future construction.

Description of Expenditures	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Architect Fees						0
Construction			1,500,000	3,500,000		5,000,000
Engineering Fees						0
Equipment						0
Inspection			15,000	15,000		30,000
Land Acquisition						0
Other Costs						0
Total	0	0	1,515,000	3,515,000	0	5,030,000

Funding Sources	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Measure I Local			1,515,000	3,515,000		5,030,000
Total	0	0	1,515,000	3,515,000	0	5,030,000

Operating & Maintenance Budget Impact	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
Total	0	0	0	0	0	0

Town of Apple Valley
Capital Improvement Project
FY 2015-2016

Highway 18 Shoulder Median Improvement Project, From Navajo Road to Central Road — Project #: 9415-5000

Project Cost: $45,000

Previous Cost: $ -
O&M Impact: $ -

Department: Engineering

Location: Highway 18 between Navajo Rd and Central Rd

Description:
Provide professional engineering and design services to improve the median areas along U.S. Highway 18 between Navajo Road on the west and Central Road on the east.

Description of Expenditures	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Preliminary Engineering and Design	45,000					45,000
Other Costs						0
Total	45,000	0	0	0	0	45,000

Funding Sources	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Measure I	45,000					45,000
Total	45,000	0	0	0	0	45,000

Operating & Maintenance Budget Impact	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
Total	0	0	0	0	0	0

Town of Apple Valley
Capital Improvement Project
FY 2015-2016

Mojave Riverwalk South — Project #: 9447

Project Cost: $963,000

Previous Cost: $40,000

O&M Impact: $ -

Department: Engineering

Location: East side of the Mojave River south of Bear Valley Road.

Description:
Construct 12' wide concrete multi-use trail between Bear Valley Road and Tussing Ranch Road. The project runs 2.18 miles along the Mojave River beginning adjacent to the southern portion of Bear Valley Road at the north and continuing south to Tussing Ranch Road.

Description of Expenditures	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Preliminary Engineering and Design						0
Construction						0
Engineering Fees	923,000					923,000
Equipment						0
Inspection						0
Land Acquisition						0
Other Costs						0
Total	923,000	0	0	0	0	923,000

Funding Sources	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
SCAG	923,000					923,000
Total	923,000	0	0	0	0	923,000

Operating & Maintenance Budget Impact	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
Total	0	0	0	0	0	0

Town of Apple Valley
Capital Improvement Project
FY 2015-2016

Navajo Road Rehabilitation (Bear Valley to Hwy 18) — Project #: 9471

Project Cost: $600,000

Previous Cost: $590,000

O&M Impact: $ -

Department: Engineering

Location: Navajo Road

Description:
This project includes pavement resurfacing and drainage system upgrades on Navajo Road between Hwy 18 and Bear Valley Road.

Description of Expenditures	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Architect Fees						0
Construction						0
Engineering Fees						0
Equipment						0
Inspection	10,000					10,000
Land Acquisition						0
Other Costs						0
Total	10,000	0	0	0	0	10,000

Funding Sources	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Measure I	10,000					10,000
Total	10,000	0	0	0	0	10,000

Operating & Maintenance Budget Impact	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
Total	0	0	0	0	0	0

Town of Apple Valley
Capital Improvement Project
FY 2015-2016

Paving Priorities (50% Categorical / 50% Non-Categorical) Project #: 9525

Project Cost: $5,000,000 ($1,000,000/year)

Previous Cost: $ -

O&M Impact: $ -

Department: Engineering

Location: Apple Valley

Description:

Our annual Town-wide slurry seal paving project is based on information in our Pavement Management System (PMS). The PMS database contains all of the paving history in Town and helps us plan this yearly project.

Description of Expenditures	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Architect Fees						0
Construction	975,000	975,000	975,000	975,000	975,000	4,875,000
Engineering Fees	20,000	20,000	20,000	20,000	20,000	100,000
Equipment						0
Inspection	5,000	5,000	5,000	5,000	5,000	25,000
Land Acquisition						0
Other Costs						0
Total	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000

Funding Sources	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Measure I Local	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
Total	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000

Operating & Maintenance Budget Impact	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
Total	0	0	0	0	0	0

Town of Apple Valley
Capital Improvement Project
FY 2015-2016

Powhatan Road Street Improvements — Project #: 9526

Project Cost: $ 214,000

Previous Cost: $209,000

O&M Impact: $ -

Department: Engineering

Location: Powhatan Road

Description:

This project constructs curb, gutters and sidewalks, A.D.A access ramps, commercial driveway approaches, a standard bus turnout and restripes the existing street on Powhattan Road from Navajo Road east along the north boundary of the Town's Community Park, and along the north side of Powhattan Road from Navajo Road, east, adjacent to the Town owned parking lot.

Description of Expenditures	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Architect Fees						0
Construction						0
Engineering Fees						0
Equipment						0
Inspection	5,000					5,000
Land Acquisition						0
Other Costs						0
Total	5,000	0	0	0	0	5,000

Funding Sources	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Local Transportation Fund	5,000					5,000
Total	5,000	0	0	0	0	5,000

Operating & Maintenance Budget Impact	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
Total	0	0	0	0	0	0

Town of Apple Valley
Capital Improvement Project
FY 2015-2016

Ramona Road Widening (Navajo Rd to Central Rd) — Project #: 9536

Project Cost: $731,500

Previous Cost: $721,500

O&M Impact: $ -

Department: Engineering

Location: Ramona Road

Description:
This project will widen Ramona Road to a total asphalt width of 36 feet from Navajo Road to Central Road. Upon completion, Ramona Road widening will include the addition of 2 bike lanes. All of the widening takes place within the existing right-of-way.

Description of Expenditures	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Architect Fees						0
Construction						0
Engineering Fees						0
Equipment						0
Inspection	10,000					10,000
Land Acquisition						0
Other Costs						0
Total	10,000	0	0	0	0	10,000

Funding Sources	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Measure I	10,000					10,000
SANBAG - TDA						0
Total	10,000	0	0	0	0	10,000

Operating & Maintenance Budget Impact	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
Total	0	0	0	0	0	0

Town of Apple Valley
Capital Improvement Project
FY 2015-2016

SANBAG Congestion Management Plan — Project #: 9546

Project Cost: $5000
Previous Cost: $ -

O&M Impact: $ -

Department: Engineering

Location: Town wide

Description:
In association with SANBAG, this program is designed to develop methods to alleviate congestion throughout the Town.

Description of Expenditures	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Architect Fees						0
Construction						0
Engineering Fees	5,000					5,000
Equipment						0
Inspection						0
Land Acquisition						0
Other Costs						0
Total	5,000	0	0	0	0	5,000

Funding Sources	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Measure I Local	5,000					5,000
Total	5,000	0	0	0	0	5,000

Operating & Maintenance Budget Impact	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
Total	0	0	0	0	0	0

Town of Apple Valley
Capital Improvement Project
FY 2014-2015

Rancho Verde Elementary School - SR2S — Project #: 9563

Project Cost: $512,000

Previous Cost: $502,000

O&M Impact: $ -

Department: Engineering

Location: Apple Valley

Description:
This project includes the construction of a new concrete sidewalk, curb and gutter along both sides of Pioneer Road between Ramona Road and the school's southerly property line, four commercial driveway approaches on the school property, six residencial driveway approaches, four ADA access ramps and updating all existing school signs to current code specifications.

Description of Expenditures	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Architect Fees						0
Construction						0
Engineering Fees	10,000					10,000
Equipment						0
Inspection						0
Land Acquisition						0
Other Costs						0
Total	10,000	0	0	0	0	10,000

Funding Sources	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Measure I	10,000					10,000
SR2S						0
Total	10,000	0	0	0	0	10,000

Operating & Maintenance Budget Impact	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
Total	0	0	0	0	0	0

Town of Apple Valley
Capital Improvement Project
FY 2015-2016

Standing Rock @ Hwy 18 — Project #: 9564

Project Cost: $3,000,000

Previous Cost: $ -

O&M Impact: $ -

Department: Engineering

Location: Highway 18 between Dale Evans Parkway and Standing Rock Road

Description:

This projects entails the realignment of Standing Rock Road and the widening and improvement of Highway 18 between Dale Evans Parkway and Standing Rock Road. The project will also include the improvement of the existing traffic signal at Dale Evans Pkwy and the construction of a new signal at the new intersection of Hwy 18 and Standing Rock Road.

Description of Expenditures	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Architect Fees						0
Construction			1,250,000	1,250,000		2,500,000
Engineering Fees	150,000	350,000				500,000
Equipment						0
Inspection						0
Land Acquisition						0
Other Costs						0
Total	150,000	350,000	1,250,000	1,250,000	0	3,000,000

Funding Sources	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Measure I Local	150,000	350,000	1,250,000	1,250,000		3,000,000
Total	150,000	350,000	1,250,000	1,250,000	0	3,000,000

Operating & Maintenance Budget Impact	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
Total	0	0	0	0	0	0

Town of Apple Valley
Capital Improvement Project
FY 2015-2016

Town wide Class II bikeway upgrade — Project #: 9572

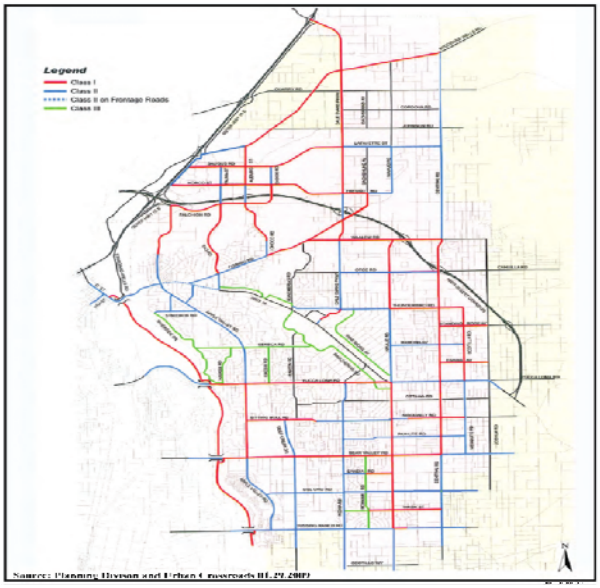
Project Cost: $518,600

Previous Cost: $513,600

O&M Impact: $ -

Department: Engineering

Location: Apple Valley



Description:

This project will update the Town's existing bike lane network to meet current standards set by Caltrans' recently updated MUTCD. This will be achieved by changing classifications or adding appropriate signage. The project will consist of reviewing and modifying outdated and deficient existing facilities and revising existing street or road plans to reflect the upgrades to current standards.

Description of Expenditures	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Architect Fees						0
Construction						0
Engineering Fees						0
Equipment						0
Inspection	5,000					5,000
Land Acquisition						0
Other Costs						0
Total	5,000	0	0	0	0	5,000

Funding Sources	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
HSIP						0
Measure I						0
TIF	5,000					5,000
Total	5,000	0	0	0	0	5,000

Operating & Maintenance Budget Impact	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
Total	0	0	0	0	0	0

Town of Apple Valley
Capital Improvement Project
FY 2015-2016

Yucca Loma Bridge — Project #: 9588

Project Cost: $40,557,154

Previous Cost: $28,727,984

O&M Impact: $ -

Department: Engineering

Location: Yucca Loma Bridge

Description:
This Engineering Department project is the number one top priority transportation project in the Town of Apple Valley, and is currently in the construction phase.

Description of Expenditures	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Architect Fees						0
Construction	11,829,170					11,829,170
Engineering Fees						0
Equipment						0
Inspection						0
Land Acquisition						0
Other Costs						0
Total	11,829,170	0	0	0	0	11,829,170

Funding Sources	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
RDA Bond	5,113,750					5,113,750
San Bernardino County	450,598					450,598
Major Local Highway Program (MLHP)	2,080,845					2,080,845
SLPP	4,183,977					4,183,977
Total	11,829,170	0	0	0	0	11,829,170

Operating & Maintenance Budget Impact	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
Total	0	0	0	0	0	0

Town of Apple Valley
Capital Improvement Project
FY 2015-2016

Yucca Loma Elementary School - SRTS — Project #: 9589

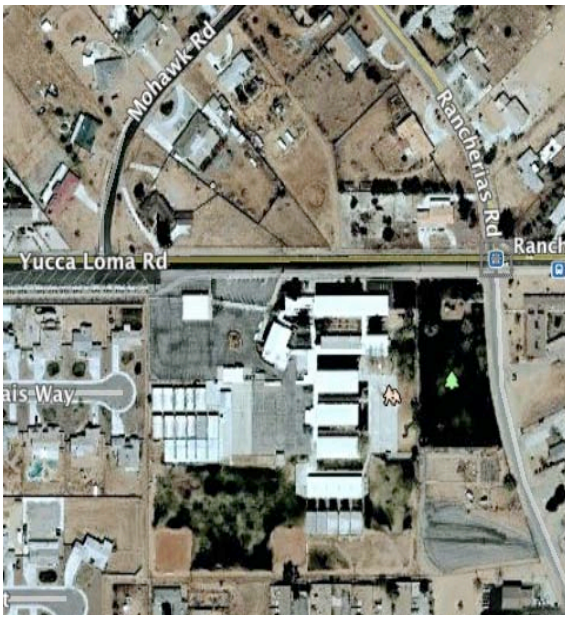
Project Cost: $508,610

Previous Cost: $498,610

O&M Impact: $ -

Department: Engineering

Location: Apple Valley



Description:
This project includes the construction of concrete curb, gutter and sidewalk along the entire frontage of both the school and the adjacent park; widen Yucca Loma Road and Rancherias Road to the new curb and gutter; construct ADA access ramps and restripe the existing crosswalks; construct two commercial concrete driveway approaches at the school entrances.

Description of Expenditures	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Architect Fees						0
Construction						0
Engineering Fees						0
Equipment						0
Inspection	10,000					10,000
Land Acquisition						0
Other Costs						0
Total	10,000	0	0	0	0	10,000

Funding Sources	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Measure I	10,000					10,000
SRTS						0
Total	10,000	0	0	0	0	10,000

Operating & Maintenance Budget Impact	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
Total	0	0	0	0	0	0

Town of Apple Valley
Capital Improvement Project
FY 2015-2016

Yucca Loma Road Widening (YLB to Apple Valley Rd) — Project #: 9595-0000

Project Cost: $13,239,400
Previous Cost: $ -

O&M Impact: $ -

Department: Engineering

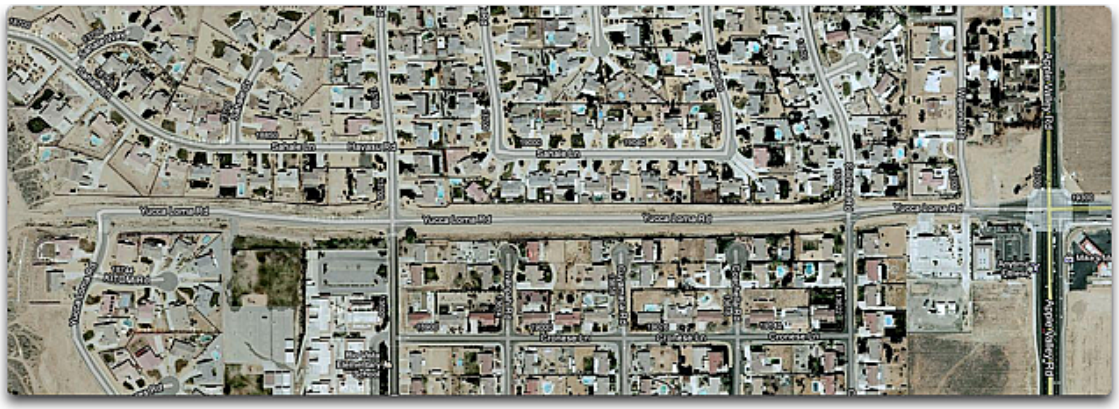
Location: Yucca Loma Road

Description:
This portion of the Yucca Loma Bridge project will be to widen and rebuild Yucca Loma Road from Apple Valley Road to the Yucca Loma Bridge landing. Construction elements of this project will be to widen Yucca Loma Road to its ultimate 104'-width, install a 6'x10' box culvert storm drain and all other utilities under the road and install new traffic signals at the Havasu Road intersection and in front of the fire station.

Description of Expenditures	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Architect Fees						0
Construction	13,239,400					13,239,400
Engineering Fees						0
Equipment						0
Inspection						0
Land Acquisition						0
Other Costs						0
Total	13,239,400	0	0	0	0	13,239,400

Funding Sources	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Traffic Impact Fees	4,396,920					4,396,920
SAFETY-LU STP	750,000					750,000
Zone 4 Flood Control Funds	3,400,000					3,400,000
ATP-State Only	1,095,000					1,095,000
SANBAG-Measure I	3,597,480					3,597,480
Total	13,239,400	0	0	0	0	13,239,400

Operating & Maintenance Budget Impact	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
Total	0	0	0	0	0	0



Town of Apple Valley
Capital Improvement Project
FY 2015-2016

Yucca Loma Road Widening (Apple Valley Rd to Rincon Rd) — Project #: 9595-5000

Project Cost: $4,500,000

Previous Cost: $500,000

O&M Impact: $ -

Department: Engineering

Location: Yucca Loma Road

Description:
Rebuild Yucca Loma Road from Apple Valley Road to Rincon Road. The construction element of this project will be to widen Yucca Loma Road to its ultimate 104-width.

Description of Expenditures	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Architect Fees						0
Construction		4,000,000				4,000,000
Engineering Fees						0
Equipment						0
Inspection						0
Land Acquisition						0
Other Costs						0
Total	0	4,000,000	0	0	0	4,000,000

Funding Sources	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Measure I		4,000,000				4,000,000
Total	0	4,000,000	0	0	0	4,000,000

Operating & Maintenance Budget Impact	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
Total	0	0	0	0	0	0

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Town of Apple Valley

PBID

TOTAL BUDGET - $650,000

To account for the assessments received and expenditures made on behalf of the Apple Valley Village Property and Business Improvement District.

PBID 8110-4210							
Code	Revenue Classification	Actual Revenue 2012-13	Actual Revenue 2013-14	Adopted Budget 2014-15	Estimated Revenue 2014-15	% of Budget Received	Adopted Budget 2015-16
	BEGINNING FUND BALANCE	872,989	600,740	805,295	805,295		465,645
4138	Assessment Revenue	216,434	280,166	205,000	205,000	100%	205,000
4255	Interest	1,963	1,312	4,000	4,000	100%	4,000
	Total Revenues	218,397	281,478	209,000	209,000	100%	209,000
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Adopted Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
7760	Hwy 18 Median Landscape Maintenance	-	27,147	170,000	30,000		170,000
7935	Right of Way Maintenance	6,237	-	-	-		-
8940	Contract Svcss: (Adv.to PBID Assoc) O&	162,350	-	488,650	488,650	100%	200,000
8948	County Sheriff: Security Services	28,761	24,650	30,000	30,000	100%	30,000
9416	Hwy 18 Median Landscape Project	293,298	25,126	-	-		250,000
	Total Expenditures	490,646	76,923	688,650	548,650		650,000
	ENDING FUND BALANCE	600,740	805,295	325,645	465,645		24,645

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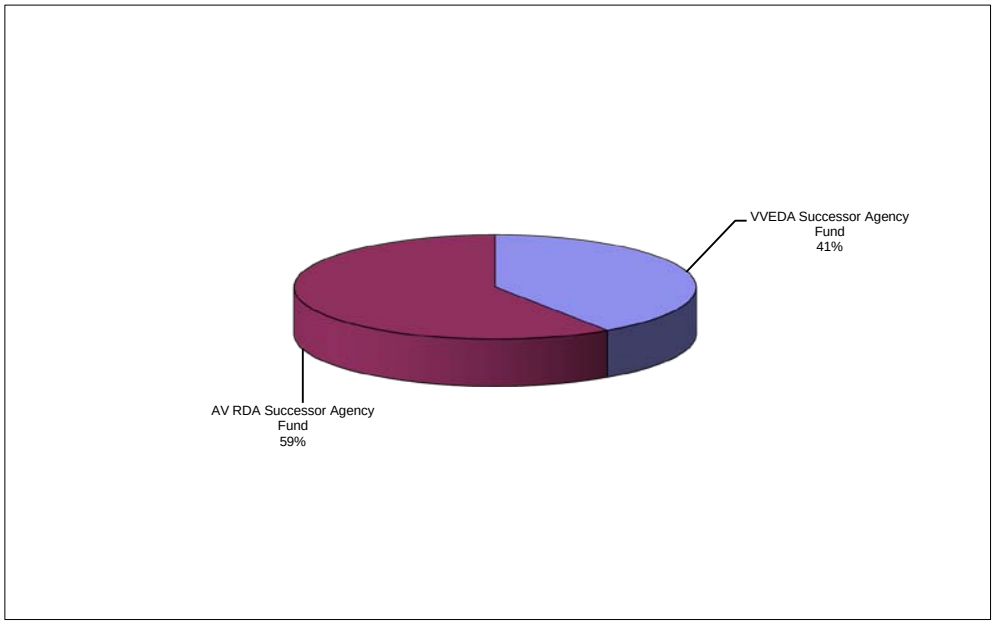
Town of Apple Valley

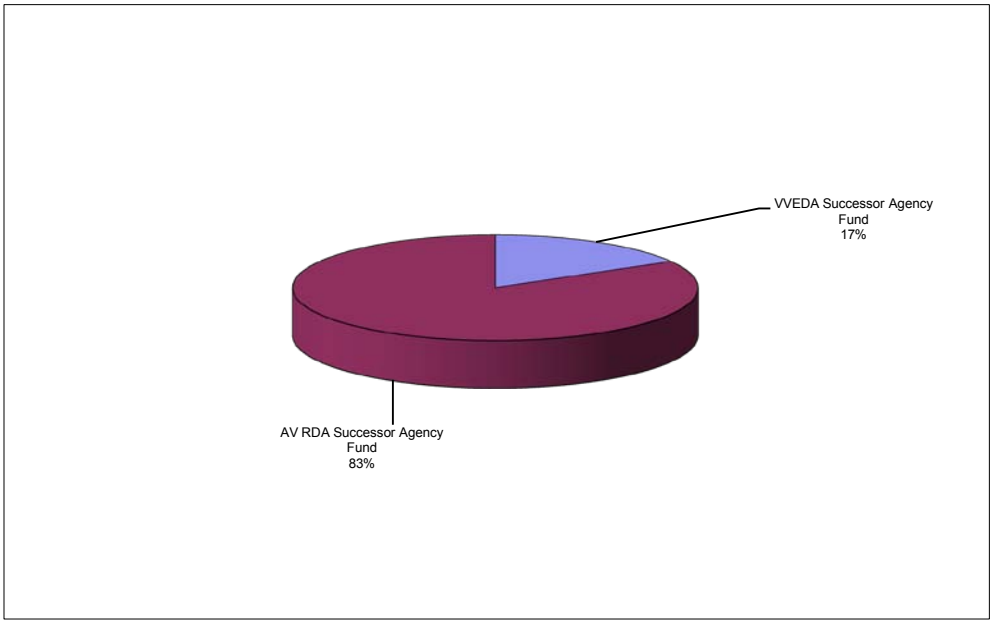
2015/16 Successor Agency - RDA Revenue

VVEDA Successor Agency Fund	1,629,518
AV RDA Successor Agency Fund	2,383,750
Total-RDA Revenue	4,013,268



2015/16 Successor Agency - RDA Expenditures

VVEDA Successor Agency Fund	1,631,728
AV RDA Successor Agency Fund	8,138,922
Total-RDA Expenditures	9,770,650



VVEDA REDEVELOPMENT OBLIGATION RETIREMENT FUND

TOTAL BUDGET - $1,631,728

VVEDA REDEVELOPMENT OBLIGATION RETIREMENT FUND 2725-4710							
Code	Revenue Classification	Actual Revenue 2012-13	Actual Revenue 2013-14	Amended Budget 2014-15	Estimated Revenue 2014-15	% of Budget Received	Adopted Budget 2015-16
	BEGINNING FUND BALANCE	(1,048,629)	7,534,472	3,066,590	3,066,590		2,836,598
4131	Pass Thru - PA#1	2,436,642	2,288,782	1,741,245	1,106,823		1,629,518
4255	Interest Earnings	6,815	909	-	493		-
	Total Revenues	2,443,457	2,289,691	1,741,245	1,107,316	-	1,629,518
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
	Personnel Services						
7010	Salaries & Wages	19,134	48,023	131,261	131,261	100.0%	51,942
7020	Salaries Part-Time	9,338	-	-	-		-
7110	Cafeteria Benefits	-	4,706	13,205	13,205	100.0%	5,543
7120	Deferred Comp	-	1,419	3,938	3,938	100.0%	1,558
7140	RHS	-	-	-	-		260
7150	Medicare	413	678	1,904	1,904	100.0%	753
7160	PERS	-	10,260	29,522	29,522	100.0%	12,583
	Total Personnel	28,884	65,087	179,830	179,830		72,639
	Operations & Maintenance						
7229	Education & Training	299	-	6,200	6,200	100.0%	2,250
7241	Meetings & Conferences	1,334	-	1,050	1,050	100.0%	5,000
7253	Mileage	777	-	4,100	4,100	100.0%	4,100
7265	Office Supplies	-	-	2,100	2,100	100.0%	2,100
7271	Postage	-	-	500	500	100.0%	500
7277	Printing	-	-	500	500	100.0%	500
7289	Subscriptions	210	-	-		0.0%	-
7340	Pass Through - County DDR Payment	-	5,453,377	-		0.0%	-
7470	HELP Debt Service	-	153,763	-		0.0%	-
8916	Audit	-	-	6,200	6,200	100.0%	6,200
8940	Contract Services	25,450	20,450	48,000	48,000	100.0%	48,000
8972-0402	Legal - BB & K	34,890	6,666	30,000	30,000	100.0%	30,000
9870	Loan to 80% for ERAF	-	-	401,767	-	0.0%	401,767
	Total Operations & Maint	62,960	5,634,256	500,417	98,650		500,417
	Debt Service						
9840	Principal	345,000	360,000	375,000	375,000	100.0%	390,000
9860	Interest	711,395	698,230	683,828	683,828	100.0%	668,672
	Total Debt Service	1,056,395	1,058,230	1,058,828	1,058,828		1,058,672
	Total Expenditures	1,148,239	6,757,573	1,739,075	1,337,308		1,631,728
	Transfer Fund Balance from 2710 RDA	7,287,883	-	-	-		-
	ENDING FUND BALANCE	7,534,472	3,066,590	3,068,760	2,836,598	-	2,834,388

Personnel Schedule	Actual 2012-13	Actual 2013-14	Actual 2014-15	Adopted 2015-16
Full Time:				
Economic Development Manager	0.00	0.50	0.50	0.50
Total FTE's:	**0.00**	**0.50**	**0.50**	**0.50**

REDEVELOPMENT OBLIGATION RETIREMENT FUND

TOTAL BUDGET - $8,138,922

REDEVELOPMENT OBLIGATION RETIREMENT FUND PA #2 2730-4710							
Code	Revenue Classification	Actual Revenue 2012-13	Actual Revenue 2013-14	Amended Budget 2014-15	Estimated Revenue 2014-15	% of Budget Received	Adopted Budget 2015-16
	BEGINNING FUND BALANCE	15,268,185	24,297,820	24,297,820	24,297,820		13,568,506
4065	Increment PA #2	2,432,535	2,429,584	3,035,331	2,544,770		2,383,750
4181	Refunds, Reimb, Rebates	3,734	3,734	-	-		-
4255	Interest Earnings	16,647	5,555	-	1,187		-
	Total Revenues	2,452,916	2,438,873	3,035,331	2,544,770		2,383,750
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
	Personnel Services						
7010	Salaries & Wages	105,383	48,023	131,261	131,261	100.0%	121,268
7020	Salaries Part-Time	9,338	-				-
7110	Cafeteria Benefits	9,620	6,016	13,205	13,205	100.0%	10,885
7120	Deferred Comp	2,587	1,420	3,938	3,938	100.0%	4,338
7140	RHS	-	-	-	-		600
7150	Medicare	1,659	703	1,904	1,904	100.0%	1,781
7160	PERS	18,205	10,260	29,521	29,521	100.0%	26,824
7160	Direct Housing Loan Costs	-	(183)			0.0%	
	Total Personnel	146,793	66,238	179,829	179,829		165,696
	Operations & Maintenance						
7229	Education & Training	299	-	6,200	6,200	100.0%	2,250
7241	Meetings & Conferences	1,702	1,844	1,050	1,050	100.0%	5,000
7253	Mileage	777	-	4,100	4,100	100.0%	5,670
7265	Office Supplies	-	-	2,100	2,100	100.0%	2,100
7271	Postage	-	-	500	500	100.0%	500
7277	Printing	-	-	500	500	100.0%	500
7289	Subscriptions	210	-	-	-	0.0%	-
7340	Pass Through Agreements	6,335	6,361,985	-	-	0.0%	-
7470	HELP Debt Service	-	153,763	-	-	0.0%	-
8916	Audit	4,525	-	6,200	6,200	100.0%	6,200
8940	Contract Services	17,350	17,300	48,000	48,000	100.0%	48,000
8972-0402	Legal-BB & K	34,890	6,666	30,000	30,000	100.0%	30,000
9870	Loan to 80% for ERAF	-	-	375,506	-		375,506
	Total Operations & Maint	66,087	6,541,559	474,156	98,650		475,726
	Debt Service & Capital Projects						
9840	Principal	720,000	750,000	790,000	790,000	100.0%	840,000
9860	Interest	1,662,900	1,632,300	1,589,175	1,589,175	100.0%	1,543,750
9534	Public Works Facility/Yard	-		-	-	0.0%	-
9588	Yucca Loma Bridge Construction	333,971	211,422	-	-		-
9590	Yucca Loma Road Undergrounding	9,871	4,473	-	-	0.0%	-
9999	Administration Operating Transfer	-	-	-	-	0.0%	-
9999-4410	Transfer to Fund 4410	-	3,160,689	10,616,430	10,616,430	0.0%	5,113,750
	Total Debt Service & Capital Projects	2,726,742	5,758,884	12,995,605	12,995,605		7,497,500
	Total Expenditures	2,939,622	12,366,681	13,649,590	13,274,084		8,138,922
Transfer fund balance from 2720 RDA		9,516,341	-	-			-
	ENDING FUND BALANCE	24,297,820	14,370,012	13,683,561	13,568,506		7,813,334

Personnel Schedule	Actual 2012-13	Actual 2013-14	Actual 2014-15	Adopted 2015-16
Full Time:				
Town Manager	0.00	0.00	0.00	0.06
Assistant Town Manager	0.00	0.00	0.00	0.10
Town Clerk	0.00	0.00	0.00	0.04
Economic Development Manager	1.00	0.50	0.50	0.50
Assistant Finance Director	0.00	0.00	0.00	0.12
Senior Accountant	0.00	0.00	0.00	0.02
Accountant I	0.00	0.00	0.00	0.08
HR Payroll Coordinator	0.00	0.00	0.00	0.02
Executive Secretary	0.00	0.00	0.00	0.02
Total FTE's:	**1.00**	**0.50**	**0.50**	**0.96**

VVEDA LOW & MODERATE INCOME HOUSING FUND

TOTAL BUDGET - $0.00

This accounts for the 20% set aside of tax increment revenue received from the Redevelopment Agency project area and restricted for low/moderate income housing.

VVEDA Low and Moderate Income Housing Fund (20% Set-Asides) 2710-4710							
Code	Revenue Classification	Actual Revenue 2012-13	Actual Revenue 2013-14	Amended Budget 2014-15	Estimated Revenue 2014-15	% of Budget Received	Adopted Budget 2015-16
	BEGINNING FUND BALANCE	7,287,883	-	-	-		-
4131	VVEDA Project Area #1	-	-		-		-
4255	Interest Earnings	-	-	-	-		-
	Total Revenues	-	-	-	-		-
Code	Expenditure Classification	Actual Expense 2012-13	Actual Expense 2013-14	Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
	Personnel Services						
7010	Salaries & Wages - Permanent	-	-	-	-		-
7020	Salaries & Wages - Part Time	-	-	-	-		-
7110	Cafeteria Benefits	-	-	-	-		-
7120	Deferred Comp	-	-	-	-		-
7150	Medicare	-	-	-	-		-
7160	PERS	-	-	-	-		-
	Total Personnel	-	-	-	-		-
	Operations & Maintenance						
7229	Education & Training	-	-	-	-		-
7241	Meetings and conferences	-	-	-	-		-
7253	Mileage	-	-	-	-		-
7259	Miscellaneous	-	-	-	-		-
7430-0900	Housing Activities	-	-	-	-		-
7340	Pass Through Agreements	-	-	-	-		-
8940	Contract Services	-	-	-	-		-
8972-0402	Legal- BB & K	-	-	-	-		-
	Total Operations & Maint	-	-	-	-		-
	Total Expenditures	-	-	-	-		-
	Transfer Fund Balance to 2725	(7,287,883)	-	-	-		-
	ENDING FUND BALANCE	-	-	-	-		-
	Less Reserve for Loan Repayment						
	ENDING FUND BALANCE - Unrestricted	-	-	-	-		-

Personnel Schedule	Actual 2012-13	Actual 2013-14	Actual 2014-15	Adopted 2015-16
Full Time:				
Asst Town Manager Economic Dev.	0.00	0.00	0.00	0.00
Assistant Director of Economic Dev.	0.00	0.00	0.00	0.00
Economic Dev. Spec. II	0.00	0.00	0.00	0.00
Economic Dev. Spec. I	0.00	0.00	0.00	0.00
Economic Dev. Assistant	0.00	0.00	0.00	0.00
Housing & Community Dev Specialist II	0.00	0.00	0.00	0.00
Housing & Community Dev Specialist I	0.00	0.00	0.00	0.00
Total FTE's:	**0.00**	**0.00**	**0.00**	**0.00**

RDA - PA2 LOW/MOD INCOMING HOUSING

TOTAL BUDGET - $0.00

This accounts for the 20% set aside of tax increment revenue received from the Redevelopment Agency project area and restricted for low/moderate income housing.

RDA - PA2 LOW-MOD INCOMING HOUSING 2720-4710 (20%)							
Code	Revenue Classification	Actual Revenue 2012-13	Actual Revenue 2013-14	Amended Budget 2014-15	Estimated Revenue 2014-15	% of Budget Received	Adopted Budget 2015-16
	BEGINNING FUND BALANCE	9,516,341	-	-	-		-
4065	RDA Project Area #2	-	-	-	-		-
4255	Interest Earnings	-	-	-	-		-
	Total Revenues	-	-	-	-		-
Code	Expenditure Classification	Actual Expense 2012-13		Amended Budget 2014-15	Estimated Expense 2014-15	% of Budget Expended	Adopted Budget 2015-16
	Personnel Services						
7010	Salaries & Wages	-	-	-	-		-
7020	Salaries & Wages - PT	-	-	-	-		-
7110	Cafeteria Benefits	-	-	-	-		-
7120	Deferred Comp	-	-	-	-		-
7150	Medicare	-	-	-	-		-
7160	PERS	-	-	-	-		-
	Total Personnel	-	-	-	-		-
	Operations & Maintenance						
7229	Education & Training	-	-	-	-		-
7241	Meetings & Conferences	-	-	-	-		-
7253	Mileage	-	-	-	-		-
7259	Miscellaneous	-	-	-	-		-
7340	Pass Through Agreements	-	-	-	-		-
8940	Contract Services	-	-	-	-		-
8972	Legal	-	-	-	-		-
	Total Operations & Maint	-	-	-	-		-
	Debt Service						
9840	Principal	-	-	-	-		-
9860	Interest	-	-	-	-		-
	Total Debt Service	-	-	-	-		-
	Total Expenditures	-	-	-	-		-
	Transfer Fund Balance to 2730	(9,516,341)	-	-	-		
	ENDING FUND BALANCE	-	-	-	-		-
	Less Reserve for Loan Repayment	-		-			
	ENDING BALANCE (Unrestricted)	-	-	-	-		-

Personnel Schedule	Actual 2012-13	Actual 2013-14	Actual 2014-15	Adopted 2015-16
Full Time:				
Asst Town Manager Economic Dev.	0.00	0.00	0.00	0.00
Assistant Director Economic Dev.	0.00	0.00	0.00	0.00
Econ. Dev. Spec. II	0.00	0.00	0.00	0.00
Econ. Dev. Assistant	0.00	0.00	0.00	0.00
Housing and Comm Dev Spec II	0.00	0.00	0.00	0.00
Housing and Comm Dev Specialist I	0.00	0.00	0.00	0.00
Development Services Specialist	0.00	0.00	0.00	0.00
Total FTE's:	**0.00**	**0.00**	**0.00**	**0.00**

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Town of Apple Valley

Town of Apple Valley

Cost Allocation Plan

Fiscal Year 2015/16

Acct	Department	Estimated Expend.	Debit Wastewater Dept.	%	Debit Street Maint.	%	Debit Parks & Rec.	%	Debit Solid Waste	%	Total Allocated Costs	Expense Net of Allocation
1010	Town Council	227,400	38,658	17%	0	0%	0	0%	34,110	15%	72,768	154,632
1020	Town Attorney	556,000	44,480	8%	27,800	5%	0	0%	27,800	5%	100,080	455,920
1030	Town Manager	693,629	117,917	17%	69,363	10%	0	0%	138,726	20%	326,006	367,623
1050	Finance	1,238,912	260,172	21%	61,946	5%	61,946	5%	495,565	40%	879,628	359,284
1060	Town Clerk	434,560	73,875	17%	21,728	5%	21,728	5%	65,184	15%	182,515	252,045
1070	Public Info.	520,924	67,720	13%	52,092	10%	0	0%	78,139	15%	197,951	322,973
1080	Human Resources	492,719	64,053	13%	73,908	15%	49,272	10%	49,272	10%	236,505	256,214
1090	Information Systems	428,675	72,875	17%	42,868	10%	21,434	5%	85,735	20%	222,911	205,764
1200	General Govt.	3,034,798	637,308	21%	455,220	15%	151,740	5%	606,960	20%	1,851,227	1,183,571
1400	Facilities	2,422,690	290,723	12%	242,269	10%	121,135	5%	363,404	15%	1,017,530	1,405,160
2010	Public Safety	12,040,762	0	0%	0	0%	0	0%	0	0%	0	12,040,762
2020	Emergency Pre.	52,144	0	0%	0	0%	0	0%	0	0%	0	52,144
2120	Animal Control	685,551	0	0%	0	0%	0	0%	0	0%	0	685,551
2130	Animal Shelter	1,273,775	0	0%	0	0%	0	0%	0	0%	0	1,273,775
3010	Public Services	557,878	228,730	41%	27,894	5%	27,894	5%	167,363	30%	451,881	105,997
3110	Code Enforcement	993,021	0	0%	0	0%	0	0%	0	0%	0	993,021
4010	Build.& Safety	502,015	0	0%	0	0%	0	0%	0	0%	0	502,015
4310	Economic Dev	350,600	0	0%	0	0%	0	0%	0	0%	0	350,600
4410	Engineering	135,338	0	0%	0	0%	0	0%	0	0%	0	135,338
4610	Planning	940,976	0	0%	0	0%	0	0%	0	0%	0	940,976
	Sub-Total	27,582,367	1,896,510	7%	1,075,087	4%	455,148	2%	2,112,257	8%	5,539,001	22,043,366

***Note: General Government and Facilities Budgets reflect an expenditure (transfer) to the Debt Service Funds on the 1999,2001 and 2007 Certificates of Participation (COP's) for Town Hall.**

Town of Apple Valley
Assessed Value of Taxable Property
Last Ten Fiscal Years

Fiscal Year	Secured	Unsecured	Other	Total Taxable Assessed Value	Total Direct Tax Rate
2005	2,945,495,409	84,718,542	48,891,755	3,079,105,706	1.00000%
2006	3,488,163,332	109,822,596	51,850,870	3,649,836,798	1.00000%
2007	4,429,273,399	118,624,490	63,047,232	4,610,945,121	1.00000%
2008	5,245,741,062	129,233,682	71,450,735	5,446,425,479	1.00000%
2009	5,429,704,636	154,190,423	87,406,824	5,671,301,883	1.00000%
2010	4,797,871,946	169,846,550	80,709,595	5,048,428,091	1.00000%
2011	4,295,279,849	173,885,410	82,348,845	4,551,514,104	1.00000%
2012	4,263,856,746	164,165,317	91,203,867	4,519,225,930	1.00000%
2013	4,244,374,760	158,196,900	87,813,270	4,490,384,930	1.00000%
2014	4,383,820,813	144,579,258	74,060,067	4,602,460,138	1.00000%

Source: HdL Coren & Cone, San Bernardino County Assessor 2013/2014 Combined Tax Rolls

MISCELLANEOUS STATISTICS
Fiscal Year 2015 - 2016

General

Date of Incorporation	November 28, 1988
Form of Government	Council-Manager
Classification	General Law
Area (in square miles)	78.0
Sphere of Influence (in square miles)	200
Population	71,595
Average Household Income	$48,734
Average Household Size	2.91
Number of Full-Time Employees	99

Fire Protection

Number of Fire Stations	7
Number of Sworn F/T Fire Fighters	28
Number of Paid Call Fire Fighters	18
Fire Insurance Rating	ISO Class 4

Police Protection

Number of Sworn Sheriff Officers	37

Streets, Parks and Sanitation

Miles of Streets (in lane miles)	423
Park Sites	12
Skate Park	1
18-hole Public Golf Courses	1
Miles of Sewers	142
Sanitation Pumping Stations	9

Education Facilities

Elementary Schools*	13
Junior High (Middle) Schools*	4
High Schools*	4
4-year College	1
Public Libraries	1

*Including private and charter schools

FINANCIAL POLICIES

RESERVES:

General Fund

The Town's intent is to maintain an optimal General Fund Operating Reserve equal to 25% of budgeted appropriations in the General Fund. For FY 15-16, the $4.4 million unassigned fund balance is equivalent to 15.86% of the General Fund budget or 4.32% of the total operating budget for all funds.

Debt Service Funds

The Debt Service Funds shall maintain reserves as prescribed by the bond covenants adopted at the time of the debt issuance.

OPERATING BUDGET:

The Town will maintain a long-range fiscal perspective through the use of an annual operating budget and a five-year Capital Improvement Program. The Town will develop a long-term revenue and expenditure forecast.

General Fund

The Town will maintain a balanced operating budget. To achieve a balanced budget, current revenues should be sufficient to cover current expenditures. Appropriations of available fund balance will only be permitted for "one time" or non-recurring expenditures.

Special Revenue Funds

Special Revenue Funds will be used for specific programs or projects under the guidelines established for each fund. Appropriations may not exceed the anticipated resources including use of reserves when appropriate.

Debt Service Funds

Adequate funding will be appropriated within the Debt Service Funds to fund debt obligations as they come due. Reserves will be maintained within the Funds as necessary pursuant to bond covenants and/or other legal restrictions.

FINANCIAL POLICIES

REVENUES:

Recurring revenue growth (inflation) will be used to pay for recurring expenditures. Recurring expenditure increases should not be approved which exceed recurring revenue growth. Any new or expanded programs will be required to identify new funding sources and/or offsetting reductions in expenditures. In addition:

- The Town shall use a conservative approach in projecting revenues.
- One-time revenues may be used for one-time expenditures.
- The Town shall update its user fees and charges periodically to recover costs of providing that service for which a fee is charged.

ACCOUNTING:

The Town will comply with the requirements of the Governmental Accounting Standards Board (GASB) and record and maintain its financial transactions based upon Generally Accepted Accounting Principles (GAAP).

INVESTMENTS:

The Town Treasurer shall invest the Town's idle funds in accordance with the guidelines established in the adopted Investment Policy.

DEBT:

- The Town shall issue debt primarily to finance capital improvement projects or for the purchase of large fixed assets.
- The term of the debt should not exceed the life of the asset being financed.
- The Town shall issue debt using the most cost-effective method available at time of debt issuance.
- The debt shall not cause the Town to exceed its legal debt limit.

GLOSSARY OF BUDGET TERMS

ACCRUAL BASIS OF ACCOUNTING: Revenues are recognized when both measurable and available; expenditures are recorded when services have been substantially performed or goods have been received and the liabilities incurred.

ADOPTED BUDGET: The official budget as approved by the Town Council at the start of each fiscal year.

AD VALOREM TAX: (which means "according to its value") A state or local government tax based on the value of real property as determined by the county tax assessor.

AGENCY FUND: Used to account for assets held by the Town in a fiduciary capacity for individuals, government entities, and others. Such funds are operated by carrying out the specifications of trust indentures, statutes, ordinances, or other governing regulations.

AMENDED BUDGET: The adopted budget as amended by the Town Council through the course of a fiscal year.

APPROPRIATIONS: A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and to the time when it may be expended.

ARBITRAGE: The interest rate differential that exists when proceeds from a municipal bond – which is tax-free and carries a lower yield – are invested in taxable securities with a yield that is higher. The 1986 Tax Reform Act made this practice by municipalities illegal solely as a borrowing tactic, except under certain safe-harbor conditions.

ASSESSED VALUATION: A municipality's property tax base stated in dollars based on real estate and/or other taxable business property for the purposes of taxation, sometimes expressed as a percent of the full market value of the taxable property within a community.

AUTHORITY OR AGENCY: A state or local unit of government created to perform a single activity or a limited group of functions and authorized by the state legislature to issue bonded debt.

AUTHORIZING ORDINANCE: A law that, when enacted, allows the unit of government to sell a specific bond issue or finance a specific project.

BOND: A security whereby an issuer borrows money from an investor and agrees and promises, by written contract, to pay a fixed principal sum on a specified date (maturity date) and at a specified rate of interest.

BOND PREMIUM: The amount at which a bond or note is bought or sold above its par value or face value without including accrued interest.

BUDGET: A plan of financial operation comprised of estimated expenditures for a given period (usually a single fiscal year) and the proposed means of financing the expenditures (through revenues).

BUDGET MESSAGE: A written discussion of the budget presented by the Town Manager to the Town Council.

CAPITAL BUDGET: A budget which focuses on capital projects to implement the Capital Improvement Program.

CAPITAL IMPROVEMENT PROGRAM: A plan for capital improvements to be implemented each year over a number of years to meet capital needs arising from the assessment of long-term needs. It sets forth the estimated cost for each project and specifies the resources required to finance the projected expenditures.

GLOSSARY OF BUDGET TERMS

CAPITAL IMPROVEMENT PROJECT: The budget unit to group activities and costs necessary to implement a specific capital improvement and/or acquisition. A project can include the construction, acquisition, expansion, replacement, or rehabilitation of a physical facility or improvement. Projects often include planning and design, land acquisition, and project management costs related to such facilities and improvements.

CAPITAL PROJECTS FUNDS: Used to account for financial resources for the acquisition or construction of major capital facilities other than those financed by proprietary and trust funds.

CERTIFICATES OF PARTICIPATION (COPs): A form of lease revenue bond that permits the investor to participate in a stream of lease payments, installment payments or loan payments relating to the acquisition or construction of specific equipment, land, or facilities. COPs have become a popular financing device in California since the passage of Proposition 13. COPs are not viewed legally as "debt" because payment is tied to an annual appropriation by the government body. As a result, COPs are seen by investors as providing weaker security and often carry ratings that are a notch or two below an agency's general obligation rating.

CONTRACTED SERVICES: Services rendered in support of the Town's operations and activities by external parties. These may be based upon either formal contracts or ad hoc charges.

COUPON RATE: The specified annual interest rate payable to the bond or note holder as printed on the bond. This term is still used even though there are no coupon bonds anymore.

DEBT LIMIT: The maximum statutory or constitutional amount of debt that the general obligation bond issuer can either issue or have outstanding at any time.

DEBT SERVICE FUNDS: Account for the accumulation of resources set aside to meet current and future debt service requirements (payments) on general long-term debt.

DELINQUENT TAXES: Property Taxes that have been levied but remain unpaid on and after the due date. In California, the due dates are December 10 and April 10. Special taxes and assessments are often due on these dates as well. When tax delinquencies exceed 5%, the Bond Advisor places the issue on its internal Bond Watch.

DEPARTMENT: A major organizational group of the Town with overall management responsibility for an operation or a group of related operations within a functional area.

DISCOUNT: The amount by which market value of a bond is less than par value or face value.

DIVISION: An organizational subgroup of a department.

ENCUMBRANCE: The commitment of appropriated funds to purchase goods, which have not yet been received, or services that has yet to be rendered

EXPENDITURES: Decreases in net financial resources. Expenditures include current operating expenses which require the current or future use of net current assets, debt service and capital outlays.

EXPENSES: Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

FEASIBILITY STUDY: A financial study provided by the issuer of a revenue bond that estimates service needs, construction schedules, and most importantly, future project revenues and expenses used to determine the financial feasibility and creditworthiness of the project to be financed.

FISCAL AGENT: Also known as the Paying Agent, the bank, designated by the issuer, to pay interest and principal to the bondholder.

FISCAL YEAR: A 12-month period to which the annual operating budget applies and at the end of which an entity determines its financial position, the results of its operations, and adopts a budget for the coming year. The Town of Apple Valley's fiscal year is from July 1 to June 30.

FIXED ASSETS: Equipment costing $5,000 or more, including tax, with a useful life longer than one year, and not qualifying as a capital improvement project. Includes automotive equipment, office equipment, office furniture, acquisitions, landscaping improvements, etc.

FULL FAITH AND CREDIT: The pledge of "the full faith and credit and taxing power without limitation as to rate or amount." A phrase used primarily in conjunction with General Obligation bonds to convey the pledge of utilizing all taxing powers and resources, if necessary, to pay the bond holders.

FULL-TIME EQUIVALENT (FTE): The conversion of part-time employee hours to an equivalent of a full-time position. For example: one person working 20 hours a week for a year would be 0.5 FTE.

FUND: An independent fiscal and accounting entity with a self-balancing set of accounts, recording resources, related liabilities, obligations, reserves and equities segregated for the purpose of carrying out specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

FUND BALANCE: The equity (assets minus liabilities) of governmental fund and fiduciary fund types. However, for budgeting purposes, a working capital definition of current assets minus current liabilities is used for the computation.

GENERAL OBLIGATION (GO) BOND: A bond secured by a pledge of the issuer's taxing powers (limited or unlimited). More commonly the general obligation bonds of local governments are paid from ad valorem property taxes and other general revenues. Considered the most secure of all municipal debt. Limited in California by Proposition 13 to debt authorized by a two-thirds vote in the case of local governments or a simple majority for State issuance.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP): Uniform minimum standards of and guidelines for financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompasses the conventions, rules, and procedures necessary to define accepted accounting practices at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provides a standard by which to measure financial presentations.

GOVERNMENTAL FUNDS: Typically are used to account for tax-supported (governmental) activities. These include the General Fund, Special Revenue Funds, Capital Projects Funds, and Debt Service Funds.

HOMEOWNERS' SUBVENTION: Owner-occupied properties are eligible for an annual exemption of $7,000 of the assessed value of the property. This State exemption is reimbursed to the Town through this subvention.

INTERFUND TRANSFERS: Defined as "flows of assets" (such as goods or services) without equivalent flows of assets in return and without requirement for repayment.

INTERGOVERNMENTAL REVENUE: Revenue collected by one government and distributed (usually through some predetermined formula) to another level of government(s).

INTERNAL SERVICE FUNDS: Account for the goods or services provided by one fund and/or department to another fund and/or department on a cost reimbursement basis.

INVESTMENT GRADE: A rating issued by the three major bond rating agencies, Moody's, Standard & Poor's, and Fitch, rated BBB, Baa or better. Many fiduciaries, trustees, and some mutual fund managers can only invest in securities with an investment grade rating.

ISSUER: A state or local unit of government that borrows money through the sale of bonds and/or notes.

JOINT POWERS AUTHORITY (JPA): The formation of two or more public entities with common powers to consolidate their forces and resources to acquire assets and/or provide services to the public. Their bonding authority and taxing ability is the same as their powers as separate units.

LETTER OF CREDIT: A form of supplement or, in some cases, direct security for a municipal bond under which a commercial bank or private corporation guarantees payment on the bond under certain specified conditions.

LIEN: A claim on revenues, assessments or taxes made for a specific issue of bonds.

MARKS-ROOS BOND: The State Legislature enacted the Marks-Roos (named after its legislative sponsors) Local Bond Pooling Act of 1985 to facilitate the financing of local government facilities by bond bank pools funded by bond proceeds. The pool, formed under a Joint Powers Authority, can buy any type of legally issued debt instrument within or without its geographic area. The idea was to save money through economies of scale by selling one large bond issue to finance several small projects. (Several Marks-Roos issues have defaulted and are under investigation by the Securities and Exchange Commission. Prospective investors should find out what sort of loans the pooled fund will make before buying such deals.)

MELLO-ROOS BOND: The Mello-Roos (named for its legislative sponsors) Community Facilities District Act of 1982 established another method where by almost every municipal subdivision of the state may form a special, separate district to finance a long list of public facilities by the sale of bonds and finance certain public services on a pay-as-you-go basis. These Community Facilities Districts are formed and bond issues authorized by a two-thirds vote of the property owners in the district. Typically, the only voters in a district are one or more real estate developers who own or have an option on all of the land in the district. These land-based financings were nicknamed "dirt bonds" by the Bond Advisor years ago. Bonds are sold to finance facilities that can include school, parks, libraries, public utilities and other forms of infrastructure. The Districts may provide public services that include police and fire protection, recreation programs, area maintenance, library services, flood and storm drainage. Bonded debt service and/or the public services are paid for by special taxes levied on the real property within the district. As the developer subdivides and sells off the land the new property owner assumes the tax burden. (Tax delinquencies can lead to fines and penalties and ultimately foreclosure and sale. The ultimate security for Mello-Roos bonds is the value of the real property being taxed; consequently a provision in the law requires the appraised value of the land be three times the bonded debt. Recent foreclosure sales have cast doubts on the skills of the appraisers and underscore the risk of some of this debt when a severe real estate slump hits developers.)

MODIFIED ACCRUAL BASIS: The accrual basis of accounting where revenues are recognized when they become both "measurable" and "available" to finance expenditures of the current period. All governmental funds and agency funds are accounted for using the modified accrual basis of accounting.

GLOSSARY OF BUDGET TERMS

NET BUDGET: The legally adopted budget less interfund transactions. Those amounts in the budget representing transfers and interfund reimbursements are subtracted from the legally adopted budget amount.

OBJECTIVE: A simply stated, readily measurable statement of aim or expected accomplishment within the fiscal year. A good statement of objective should specify a standard of performance for a given program or stated goal.

OBJECT CODE: The classification of expenditures in terms of what is bought and paid for grouped into categories.

OFFICIAL STATEMENT (OS): A document (prospectus) circulated for an issuer prior to a bond sale with salient facts regarding the proposed financing. There are two OS, the first known as the preliminary, or "red herring" – so named because some of the type on its cover is printed in red – and it is supposed to be available to the investor before the sale. The final OS must be sent to the purchaser before delivery of the bonds.

OPERATING BUDGET: A budget which focuses on everyday operating activities and programs. Usually includes personnel, maintenance and operations and capital equipment.

OVERLAPPING DEBT: The proportionate share of the general obligation bonds of local governments located wholly or in part within the limits of the reporting unit of government, which must be borne by property owners within the unit.

PAR VALUE: The face value or principal amount of a bond, usually $5,000, due to the holder at maturity. It has no relation to the market value.

PERSONNEL EXPENSES: Compensation paid to or on behalf of Town employees for salaries and wages, overtime and benefits.

PREMIUM: The amount, if any, by which the price exceeds the principal amount (par value) of a bond. Its current yield will be less than its coupon rate.

PRINCIPAL: The face value of a bond, exclusive of interest.

PROFESSIONAL SERVICES: Includes the cost of outside professional and specialized services purchased by the Town, such as consultants for special studies, outside attorneys, architectural and engineering, etc.

PROGRAM BUDGET: A budget organized by a grouping of related activities, projects and services which are similar in purpose. The expenditure focus of a program budget is related to the nature of work and services performed.

PROPERTY TAX: A tax levied on real estate and personal property. The basic rate in San Bernardino County is 1% of assessed value, of which Apple Valley receives approximately 12 cents for every dollar collected.

PROPERTY TRANSFER TAX: An assessment on real property transfers at the current rate of $.55 per $500 in market value, and is collected at the time of the transfer with the County receiving half the collected amount. Also known as the Documentary Transfer Tax.

PROPOSED BUDGET: The budget as formulated and proposed by the Town Manager. It is submitted to the Town Council for review and approval.

RATINGS: Various alphabetical and numerical designations used by institutional investors, underwriters, and commercial rating companies to indicate bond and note creditworthiness. Standard & Poor's and Fitch Investors Service Inc. use the same system, starting with their highest rating of AAA, AA, A, BBB, BB, B, CCC, CC, C, and D for default. Moody's Investors Services uses Aaa, Aa, A, Baa, Ba, B, Caa, Ca, C, and D. Each of the services use + or – or +1 to indicate half steps in between. The top four grades are considered Investment Grade Ratings.

REFUNDING BOND: The issuance of a new bond for the purpose of retiring an already outstanding bond issue.

RETAINED EARNINGS: An equity account reflecting the accumulated earnings of Proprietary Fund types. For budgeting purposes, the working capital definition of fund balance is used.

REVENUE: Moneys that the Town receives as income such as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

REVENUE BOND: A municipal bond whose debt service is payable solely from the revenues received from operating the facilities acquired or constructed with the proceeds of the bonds.

SELF-INSURANCE: The retention of liabilities, arising out of the ownership of property or from some other cause, instead of transferring that risk to an independent third party through the purchase of an insurance policy. The Town currently participates in the California Joint Powers Insurance Authority. The Town participates in the all-risk property protection program of the Authority. There is a $5,000 to $10,000 per loss deductible depending upon type of claim.

SPECIAL REVENUE FUNDS: Account for the revenue derived from specific taxes or other earmarked revenue sources (other than expendable trusts or for major capital projects) that are restricted by law or administrative action to expenditures for specified purposes.

SUPPLEMENTAL ROLL PROPERTY TAXES: Assessed on property that changes ownership during the year and is based on the difference between the new and old assessed values.

TAX BASE: The total resource of the community that is legally available for taxation.

TAXES: Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as, for example, user charges.

TRUSTEE: A bank designated as the custodian of funds and official representative of bondholders. Appointed to ensure compliance with trust indenture.

UNDERWRITER: A financial institution (investment or commercial bank), which purchases a new issue of municipal securities for resale; may acquire the bonds either by negotiated sale or based on competitive bidding.

USER CHARGES: Payments made by users or customers of publicly provided services that benefit specific individuals. These services exhibit "public good" characteristics. Examples of user charges are fees paid for recreational activities, building fees, police fees, etc.

ACRONYMS

AB ..... Assembly Bill
AC ..... Air Conditioning
ADA..... Americans with Disabilities Act
ADT ..... Average Daily Traffic
APA ..... American Planning Association
A/V..... Audio/Video
AVL ..... Automatic Vehicle Location
BAN..... Bank Anticipation Note
BMP ..... Best Management Practices
CAFR ..... Comprehensive Annual Financial Report
CAL OSHA ..... California Occupational Safety and Health Administration
CalPERS..... California Public Employees Retirement System
CalTrans..... California Department of Transportation
CD ..... Community Design
CDBG ..... Community Development Block Grant
CEQA..... California Environmental Quality Act
CIP ..... Capital Improvement Program
CNG ..... Compressed Natural Gas
CO ..... Carbon Monoxide
COP..... Certificates of Participation
COPS..... Citizen's Option for Public Safety
CPI ..... Consumer Price Index
CSMFO..... California Society of Municipal Finance Officers
CUP ..... Conditional Use Permit
DOJ ..... Department of Justice
DUI..... Driving under the Influence
EAP ..... Employee Assistance Program
EDD..... Employment Development Department
EIR..... Environmental Impact Report
EOC..... Emergency Operations Center
ERAF ..... Educational Revenue Augmentation Fund
FEMA ..... Federal Emergency Management Agency
FHWA ..... Federal Highway Administration
FTE ..... Full-Time Equivalent
FY..... Fiscal Year
GAAP ..... Generally Accepted Accounting Practices
GASB..... Governmental Accounting Standards Board
GFOA ..... Government Finance Officers' Association
GIS ..... Geographic Information System
GO ..... General Obligation
HUD ..... Housing and Urban Development
HVAC ..... Heating, Ventilation, Air Conditioning
IPEMA..... International Playground Equipment Association
IT..... Information Technology

ACRONYMS

JPA ..... Joint Powers Authority
JUA..... Joint Use Agreement
LOS..... Level of Service
LTD..... Long-term Disability
M&O..... Maintenance & Operation
MOU ..... Memorandum of Understanding
NACSLB ..... National Advisory Council on State and Local Budgeting
NEC ..... National Electric Code
NPDES..... National Pollutant Discharge Elimination System
NPI ..... National Purchasing Institute
OPEB..... Other Post Employment Benefits
OS ..... Official Statement
OTS ..... Office of Traffic Safety
PC ..... Personal Computer, Penal Code
PERS..... Public Employees Retirement System
PPE..... Personal Protective Equipment
PUC..... Public Utility Commission
RAN..... Revenue Anticipation Note
RDA..... Redevelopment Agency
RMS ..... Records Management System
ROR..... Rate of Return
ROW ..... Right-of-Way
SB..... Senate Bill
SBOE ..... State Board of Equalization
SEC..... Security and Exchange Commission
SED ..... Special Enforcement Detail
SEMS..... Standardized Emergency Management Systems
SLESF..... Supplemental Law Enforcement Services Fund
SUV ..... Sports Utility Vehicle
SWAT ..... Special Weapons and Tactics (Team)
TAN ..... Tax Anticipation Note
TEA ..... Transportation Enhancement Activities
TMC ..... Turning Movement Count
TOT ..... Transient Occupancy Tax
TPA ..... Third Party Administrator
TRAN..... Tax and Revenue Anticipation Note
UBC..... Uniform Building Code
UMC..... Uniform Mechanical Code
UPC..... Uniform Plumbing Code
UPS ..... Uninterrupted Power System
UST ..... Underground Storage Tank
VLF ..... Vehicle License Fee

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Town of Apple Valley