



TOWN OF APPLE VALLEY

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor and Town Council **Date:** April 24, 2012
From: Gina Schwin-Whiteside, Animal Services **Item No:** 10
Subject: MUNICIPAL SHELTER – HOURS OF OPERATION AND SATURDAY SCHEDULE

T.M. Approval: _____ **Budgeted Item:** Yes No N/A

RECOMMENDED ACTION:

Receive and file.

SUMMARY:

As directed, Animal Services' staff has developed a schedule to allow the Municipal Animal Shelter to be open to the public on Saturdays.

SCHEDULE:

Beginning April 30, 2012, the new hours of operation for Animal Services will be:

Monday – Saturday 9:00 a.m. to 4:00 p.m.

The new schedule will be implemented with existing staffing levels. Staff is not requesting any additional funding for operation and maintenance costs at this time. It is anticipated that there will be an increase in utility costs. However, those costs will not be identified until after the the intial three-month trial period.

After three months of implementation, staff will review and document the results of the new hours and days of operation. The review will include a comparison from the same three months in 2011 for utility costs, live release rates, return-to-owners, visitors to the shelter, and services provided. A final report will be presented to the Town Council, which will allow Council to implement service hours that best serve the community.

Field Services will still provide 24/7 emergency response on non-work hours, Sundays, and holidays.