

**TOWN OF APPLE VALLEY  
TOWN COUNCIL/SUCCESSOR AGENCY**

**SPECIAL MEETING  
MINUTES – May 30, 2013**

**CALL TO ORDER:**

Mayor Emick called to order the Special Meeting of the Apple Valley Town Council/Successor Agency at 5:00 p.m.

Roll call was taken with the following members present:

**ROLL CALL:**

Present: Council Members: Cusack; Nassif; Stanton; Mayor Pro Tem Bishop; Mayor Emick.  
Absent: None.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Mayor Pro Tem Bishop

**PUBLIC COMMENTS**

None.

***BUSINESS OF THE COUNCIL***

**1. Fiscal Year 2013-2014 Budget Workshop**

Frank Robinson, Town Manager, thanked the Assistant Town Manager, Finance and Administration, for his hard work and dedication on the Fiscal Year 2013-2014 proposed budget. He commented on the numerous tasks and collective effort by all staff to complete this task. He also noted that the budget is a balanced budget and includes a 3.5% COLA which has not been given since 2008.

Marc Puckett, Assistant Town Manager, Finance and Administration, explained the budget process and the collaborative effort to complete and present a balanced budget. He presented a PowerPoint presentation beginning with information regarding the changes in format of the budget document.

Mr. Puckett commented on the challenges that the Town faced when developing the proposed budget. He reviewed the operating budget and stated that the budget increase proposed is for the capital improvement program. He discussed the property tax history, the General Fund summary, the Parks and Recreation Fund Summary and the Apple Valley Golf Course Fund Summary.

Mr. Puckett reviewed various department program highlights and goals for the upcoming fiscal year.

Mayor Pro Tem Bishop thanked Mr. Puckett for the outstanding presentation. He believed that the Town does an excellent job keeping its costs as a minimum.

Council Member Cusack believed the budget was very well laid out and easy to understand. He thanked the Finance Department for their work.

Council Member Nassif spoke of the positive evolution of the budget. He asked questions regarding the increase in account funds for the advertising/marketing line item and the credit card costs.

Council Member Stanton commented on the solidity of the wastewater fund. She also questioned, and Mr. Puckett responded that the unassigned reserve amount is approximately \$5 million. She also asked for a copy of the gas tax revenue document.

Council Member Nassif thanked the Sheriff's Department for keeping its cost increase to a minimum this fiscal year. He questioned the bill submitted by the County for an increase in costs for the contracted law services.

Mr. Robinson commented on the sheriff's budget increase at approximately 5% which includes the bill submitted by the County of San Bernardino. He also commented on a proactive cost recovery effort by the County of San Bernardino for any fees that they believe the Town should reimburse them. He stated that the Town is hopeful, but cannot guarantee that the County will not attempt to get additional recovery funds from the Town for law enforcement services.

Kathie Martin, Marketing and Public Affairs Officer, announced the last concert in the park for the month of May. She also announced the Sunset series starts June 20, 2013 and Movies in the park start tomorrow.

This was a receive and file item only. There was no action taken.

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**ADJOURNMENT**

**MOTION**

Motion by Council Member Nassif, seconded by Mayor Pro Tem Bishop, and unanimously carried, to adjourn the Special Meeting of the Apple Valley Town Council at 6:25 pm

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Curt Emick, Mayor

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La Vonda M-Pearson, Town Clerk