



Town of Apple Valley Application Processing Fees Planning Division Fee Schedule Effective July 10, 2013, Resolution 2013-29



Actual costs may include direct Town costs as well as consultant services, where necessary, contract administration and the fully burdened cost of any contract Engineering. The Director of Community Development may require minimum deposits greater or less than those specified, based upon the complexity of the application and anticipated processing. The Director may require additional deposits during processing, pursuant to guidelines specified in Schedule F, Town-wide Fees and Deposits.

Should processing time exhaust the Initial Deposit amount, the applicant will be required to deposit additional funds.

		Fee	Initial Deposit
1.	Amendment to approved case (unless otherwise stated)	Actual Cost	50% of original permit cost
2.	Annexation request	Actual Cost	\$4,600
	A. Annexation request concurrent with General Plan Amendment and Pre-zoning	Actual Cost	\$4,600
3.	Appeal or requested amendments to conditions		
	A. Planning Commission	\$238	\$238
	B. Town Council	\$238	\$238
4.	Plan Check	15% of Building and Grading Permit Fees	
5.	Certificate of Compliance	Actual Cost	\$832
6.	Commercial Vehicle Parking Permit	\$196	\$196
7.	Conditional Use Permit		
	A. Residential	Actual Cost	\$2,659+\$16/unit
	B. Commercial/Industrial/Expansion of Non-conforming		
	1. No new construction	Actual Cost	\$3,045
	2. New construction	\$2,659+\$37 per 1,000 sq. ft. of new building area	
8.	Condominium Conversion	Actual Cost	\$2,476 + \$66.30/unit
9.	Deposit fee for deferment of landscaping for infill and lot sale for single-family residential development	\$5,510	\$5,510
10.	Development Agreement	Actual Cost	\$6,585
11.	Development Code Amendment	Actual Cost	\$10,778

		Fee	Initial Deposit
12.	Development Permit A. Addition to existing or approved building, except residential, or more than 50% of existing floor area or 2,500 square feet of new construction B. Review of new public school site	Actual Cost Actual Cost No Charge	\$3,080 \$1,150 No Charge
13.	Deviation	Actual Cost	\$382
14.	Environmental Review A. When not included with a planning project or other discretionary planning application, not including EIR B. EIR coordination/preparation C. Initial Study (not associated with another application)	Actual Cost Actual Cost Actual Cost	\$616 + \$5.50/acre \$11,976 \$616
15.	Extension of Time A. Special Use Permits and Development Permits, administratively approved B. All other entitlements requiring Planning Commission review	Actual Cost Actual Cost	\$897 \$3,112
16.	Filming Permit (Plus cost of any required building permits, any staff required to be on-site during the filming and the fully-burdened cost of contract Engineering.	Actual Cost	\$723
17.	General Plan Amendment (Text or map except Land Use Map)	Actual Cost	\$12,454
18.	General Plan Maintenance	\$35 surcharge on building permits excluding leasehold improvements and home remodeling.	
19.	Home Occupation Permit (One-time fee)	\$85	\$85
20.	Interpretation A. Development Code or General Plan interpretation requiring Planning Commission determination B. Interpretation or Zoning Verification in writing by Director C. Written response and signatures to inter-agency regulatory forms (ABC, DMV, ATF)	Actual Cost Actual Cost \$42	\$1,466 \$150 \$42
21.	Landscape plan review/inspection (first acre) Additional acres	Actual Cost	\$586 + \$11.02/acre
22.	Large Family Day Care Permit	Actual Cost	\$112

		Fee	Initial Deposit
23.	Lot Line Adjustment (first 2 lots) 3+ additional lots	Actual Cost	\$627 + \$35.26/lot
24.	Lot Merge	Actual Cost	\$627
25.	Lot Split	Actual Cost	\$627
26.	Mobile Food Facilities (MFFs)	\$75	\$75
27.	Maps – Full Size A. Zoning or General Plan Map B. Custom maps C. Tract maps D. Aerials	\$15 Actual Cost \$15 \$15	\$15 \$100 \$15 \$15
28.	Non-Conforming Use Alteration	Refer to Conditional Use Permit	
29.	Native Plant/Joshua Tree Survey	\$250	\$250
30.	Outdoor Display/Sale	Actual Cost	\$310
31.	Pigeon Permit	Actual Cost	\$400
32.	Planned Unit Development Permit A. Amendment (Refer to Amendment to approved case.)	Actual Cost	\$2,710
33.	Pre-Application Fees apply when preliminary plans are submitted for review or after one meeting with a planner if plans are not submitted. Initial pre-application fees for applications not charged at actual cost may be credited toward formal application for the project, if filed within one (1) year of filing of the pre-application fee. Submittal of revised plans for additional pre-application review more than 90 days after a previous re-submittal fee is paid shall require an additional 25% fee. Pre-Application review allows for initial consultation, research, analysis and response. Beyond this review, additional pre-application processing shall be at actual cost with a minimum deposit as established by the Director. A. Conditional Use Permit B. Development Permit C. Tentative Tract/Parcel Map D. Zone Change/General Plan Amendment E. Specific Plan, Planned Development Permit, Annexation F. Other application, site inspection & consultation	\$1,286 \$1,286 \$1,286 \$1,286 Actual Cost \$298	\$1,286 \$1,286 \$1,286 \$1,286 \$2,394 \$298
34.	Property Owner Notification (Additional property owner notification where not incorporated into normal process or where re-notification required.)	\$88	\$88

		Fee	Initial Deposit
35.	Radius Maps and Mailing Labels A. 300' – 600' B. 700' – 1,300'	\$275 \$325	\$275 \$325
36.	Reimbursement Fee – North Apple Valley Industrial Specific Plan	\$220/acre	\$220/acre
37.	Reversion to Acreage	Actual Cost	\$621
38.	Second-Dwelling Unit/Guest House	Actual Cost	\$842
39.	Sign Permit A. Change of sign face only (No increase or expansion of sign area) B. Design Merit sign review C. Freestanding sign D. Landmark sign review E. Sign Program review F. Temporary sign G. Wall or other sign 1. First sign at each location 2. Each additional sign concurrently reviewed at the same location H. Temporary subdivision signs 1. On-site sign 2. Each off-site 4' x 8' sign 3. Weekend directional sign 4. Cash bond to guarantee removal of all model home/subdivision signs (\$94 refund charge applies.)	\$112 \$268 \$268 \$268 Actual Cost No Charge \$112 \$11.02 \$112 \$112 \$112 \$597	112 \$268 \$268 \$268 \$2,992 No Charge \$112 \$11.02 \$112 \$112 \$112 \$597
40.	Site Plan Review (Specific Plans – NAVISP, JR, LCER)	Actual Cost	\$1,726
41.	Special Event Permit (SPE) A. Christmas tree sales lot or similar seasonal sale B. Minor SPE (0-1,000 people) C. Major SPE (More than 1,000 people at one time)	\$49 \$491 \$1,140	\$49 \$491 \$1,140
42.	Special Use Permit A. Animal husbandry activity which is part of an educationally-oriented youth program or organization.	Actual Cost No Charge	\$1,429 No Charge
43.	Specific Plan	Actual Cost	\$11,976
44.	Surface Mining and Land Reclamation Permit Annual Report	\$477	\$477
45.	Temporary Use Permit	Actual Cost	\$867

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46.	Tentative Parcel Map (TPM) A. Amendment or revision	Actual Cost Actual Cost	\$4,190+\$35.26/lot \$2,710+\$29.75/lot										
47.	Tentative Tract Map (TTM) A. Amendment or revision	Actual Cost Actual Cost	\$7,783+\$52.89/lot \$2,710+\$29.75/lot										
48.	Vesting TPM (4 or less parcels) A. Amendment or revision	Actual Cost Actual Cost	\$4,190+\$29.75/lot \$2,710+\$29.75/lot										
49.	Vesting TTM or Vesting TPM - Commercial A. Amendment or revision	Actual Cost Actual Cost	\$9,341+\$46.28/lot \$2,710+\$46.28/lot										
50.	Variance	Actual Cost	\$2,910										
51.	Zone Change A. Zone Change review concurrent with General Plan Amendment	Actual Cost Actual Cost	\$10,778+\$11.02/acre \$5,389										
52.	Projects which do not fit into any other defined service and/or for which no fee is established elsewhere.	Per Director											
53.	<p>Refund Schedule The following refund schedule shall apply to the Planning Division only. Application is filed and applicant voluntarily withdraws the application during processing. The following percentage refund shall apply, upon written application for refund to the Planning Division, less a filing and processing fee of \$98.</p> <table border="0"> <tr> <td>A. Application filed and referral sent</td> <td>85% of fees</td> </tr> <tr> <td>B. Pre-Development Review Committee meeting has been completed</td> <td>45% of fees</td> </tr> <tr> <td>C. Development Review Committee meeting has been completed</td> <td>25% of fees</td> </tr> <tr> <td>D. Notice of hearing or pending action has been sent</td> <td>10% of fees</td> </tr> <tr> <td>E. Staff report has been completed</td> <td>No refund</td> </tr> </table>			A. Application filed and referral sent	85% of fees	B. Pre-Development Review Committee meeting has been completed	45% of fees	C. Development Review Committee meeting has been completed	25% of fees	D. Notice of hearing or pending action has been sent	10% of fees	E. Staff report has been completed	No refund
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