

**The TOWN OF APPLE VALLEY  
PARK AND RECREATION COMMISSION  
MINUTES  
June 6, 2013**

**CALL TO ORDER:**

Chairman Donald Tatera called the meeting of the Park and Recreation Commission of the Town of Apple Valley to order at 6:02 p.m. in the Town Council Chambers.

**ROLL CALL:**

Roll call was taken with the following members present: Chairman Jiles Smith, Vice-Chairman Michael Martin and Commissioner Donald Tatera.

Absent: Commissioners Richard Cambridge and Patrick Doran

**PLEDGE OF ALLEGIANCE:** Vice-Chairman Martin

**PRESENTATIONS:**

None

**PUBLIC COMMENTS:**

None

**1. Approval of Minutes for Park and Recreation Commission Meeting**

Motion by Commissioner Tatera, seconded by Vice-Chairman Martin to approve the minutes for the meeting of April 4, 2013. Motion carried by a 3-0-0-2 vote.

**2. Approval of Parks and Recreation Division Monthly Report**

Motion by Vice-Chairman Martin, seconded by Commissioner Tatera to approve the monthly reports for February and March 2013. Motion carried by a 3-0-0-2 vote.

**3. Review and Discuss Letter from Equestrian Advisory Committee Regarding Horsemen's Center**

Ralph Wright, Parks and Recreation Manager presented a letter addressed to the Parks and Recreation Commission from the Equestrian Advisory Committee regarding safety concerns at Horsemen's Center along with recommendations for improvements.

Ray Simms, Chairman of the Equestrian Advisory Committee, discussed multiple incidents where livestock escaped the park along with the need for fencing for safety purposes.

Commissioner Tatera inquired about how fencing would affect other events such as the Mud Run where it would be in the way. Mr. Wright stated that a possible gate would be put in to provide access.

Vice-Chairman Martin stated that securing animals and livestock when there are already arenas provided, should not be the Town's responsibility, but rather, the responsibility of the user groups and individuals.

Discussion ensued about liability and signage for livestock and equestrian events.

Motion by Chairman Tatera, seconded by Vice-Chairman Martin to:

1. Provide signage regarding livestock with the verbiage approved by Risk Management Department.
2. Add verbiage to the Facility Use Agreement recommending that user groups man the gates during equestrian events.
3. Repair the fencing on the northwest side of the park.
4. Table item 4 of the letter addressing fencing the southeast portion of the park.

Motion carried by a 3-0-0-2 vote.

#### **4. Review and Approval of Permit to Gather Policy**

Mr. Wright presented a draft of the Permit to Gather Policy establishing criteria that prohibits the issuance of a permit to gather for use of a park for groups of 25 or more.

Chairman Smith suggested that the policy include that a permit to gather will not be issued if the proposed use will affect public safety.

Motion by Chairman Smith, seconded by Vice-Chairman Martin to approve the Permit to Gather Policy as amended. Motion carried by a 3-0-0-2 vote.

#### **5. Tour of Parks Facilities**

It was the consensus of the Commission to schedule the tour for August 1, 2013 at 5 pm.

#### **PARKS AND RECREATION MANAGER'S REPORT**

Mr. Wright discussed the success of the swim registration fair and the start of swim lessons including private and semi-private lessons. He also updated the Commission on Day Camp, Movies in the Park, the Water Festival, Concerts in the Park, Apple Valley Idol and the Farmer's Market at Civic Center Park. He also informed the Commission that the Master Plan was adopted at the May 28<sup>th</sup> Council meeting.

#### **PARK AND RECREATION COMMISSIONER COMMENTS**

On behalf of the Rotary Club, Commissioner Tatera requested clarification on cordoning or fencing off the beer garden at the Concerts in the Park. Mr. Wright stated that the ABC has set guidelines and staff can get clarification.

Chairman Smith requested a monthly report of all upcoming events. He would like to attend more events and suggested that the rest of the Commission try to attend more events as well. He also commended Andy Shoup, Recreation Coordinator on helping to set up filming of the World's Largest Swim Lesson event on June 18<sup>th</sup> and suggested that You Tube and other social media avenues be used more to promote our programs.

**SUGGESTED ITEMS FOR NEXT AGENDA**

None

**ADJOURNMENT**

Motion by Commissioner Tatera seconded by Vice-Chairman Martin and unanimously carried to adjourn the meeting at 7:00 pm.

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CHAIRPERSON

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TOWN CLERK