

**The TOWN OF APPLE VALLEY  
PARK AND RECREATION COMMISSION  
MINUTES  
December 5, 2013**

**CALL TO ORDER:**

Chairman Jiles Smith called the meeting of the Park and Recreation Commission of the Town of Apple Valley to order at 6:00 p.m. in the Town Council Chambers.

**ROLL CALL:**

Roll call was taken with the following members present: Chairman Jiles Smith, Vice-Chairman Michael Martin, Commissioners Richard Cambridge, Patrick Doran and Donald Tatera,

Absent:

**PLEDGE OF ALLEGIANCE:**

Commissioner Donald Doran led the pledge of Allegiance

**PRESENTATIONS:**

None

**PUBLIC COMMENTS:**

None

**1. Approval of Minutes for Park and Recreation Commission Meeting**

Motion by Chairman Smith, second by Commissioner Cambridge to approve the minutes for the meeting of June 6, 2013, August 1, 2013 and October 3, 2013. Ralph Wright, Parks & Recreation Manger added page 2 of the minutes from the October 3, 2013 meeting that was not included in the agenda. Motion carried by 5-0-0-0 vote.

**2. Approval of Parks and Recreation Division Monthly Report**

Motion by Chairman Smith, second by Commissioner Cambridge to approve September and October monthly reports. Motion carried by 5-0-0-0 vote.

**3. Discussion of Smoking Policy in the Park**

Mr. Wright discussed information that was included in staff report. Mr. Wright said in June 2008 Town Council modified the Municipal code to only allow smoking in parks in designated areas. Town staff then modified the designated smoking areas at each of our parks trying to limit the impact on the non smoking community.

Mr. Wright addressed that all parks have a designated smoking area that visitors are complying with. In the Council Meeting on October 22, 2013 there were public comments and some items requested that we change the park smoking policy to NO smoking in our parks. Listserve was sent through Leagues of California Cities and we received responses

from 15 cities. Of those 15 cities, the majorities have no smoking in the parks. Hesperia, Victorville follow the state law. Big Bear does not allow any smoking in any county Park.

Mr. Wright shared the information and copies of 4 letters that were submitted by way of public comments at the October 22, 2013 Council Meeting for the Commission to read. Chairman Smith asked if any of these individuals were head of any youth programs. Mr. Wright said they were all parents of participants. Pronominaylly little league and Pony league. Mr. Wright said compliance of smoking in smoking areas is good. Normally in larger event we will let individuals know where the designated areas are and they either put it out or go to designated areas.

Mr. Wright asked the Commission if would like to go forward to Council to make a change or asked if Commission was fine with our current smoking policy.

Mr. Wright included pictures of smoking urns that showed the damage and vandalism that is occurring. At James Wood he also mentioned that there is a littering problem with cigarette butts.

Chairman Smith opens up for comments.

Commissioner Tatera asked if and when we come up with a non smoking policy, does this include the Summer Concerts. Mr. Wright said we can allow a designated smoking area for certain large scale events, but if we go to a non smoking policy in our parks, then we have to adhere to that.

Commissioner Cambridge said that enforcement is going to be one of the problems. He said that normally the juveniles seem to be the biggest problem. However the parents normally comply. He suggests staying with designated smoking areas and tightening them up but putting out more information about where these designated smoking areas are.

Discussion ensued about compliance with the policy, signage and notifying park patrons about the smoking policy.

Vice-Chairman Martin recommended that we add something to the brochure about our smoking policy.

Motion by Chairman Smith, second by Commissioner Cambridge, to direct staff to place designated smoking signs in the parks and work on decreasing the smoking areas by 50%. Motion carried by 5-0-0-0 vote.

#### **4. Review and Approval of Program fees**

Mr. Wright is recommending a nominal increase to cover the instruction cost for the Life Guard Program. The cost of materials has gone up from \$165 to \$200. State law was passed last year that all life guard must have a Title 22 certification. The increase in fee is to cover the additional time and training. Motion by Chairman Smith, second by Commissioner Cambridge to approve program fees listed in exhibit A of the agenda. Motion carried out by 5-0-0-0 vote.

## 5. Discussion of Site Tour

Chairman Smith added that it is important to go out and visit the parks and interact with the visitors. Chairman Smith said he learned a lot and is recommending that the Commissioners do site tours at least one time per year.

### **PARKS AND RECREATION MANAGER'S REPORT**

Mr. Wright distributed copies of the Master Plan, along with the Winter-Spring 2014 brochure. Mr. Wright shared that Christina Rudsell had done a great job with the current brochure. The new layout was clear and easy to read

### **PARK AND RECREATION COMMISSIONER COMMENTS**

### **SUGGESTED ITEMS FOR NEXT AGENDA**

None

### **ADJOURNMENT**

Motion by Chairman Smith seconded by Commissioner Cambridge and unanimously carried to adjourn the meeting at 6:50pm.

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CHAIRPERSON

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TOWN CLERK