



TOWN OF APPLE VALLEY TOWN COUNCIL STAFF REPORT

To: Honorable Mayor and Town Council **Date:** May 13, 2014

From: Lori Lamson **Item No:** 5
Assistant Town Manager
Community Development Department

Subject: AUTHORIZATION TO CERTIFY ENVIRONMENTAL CLEARANCES

T.M. Approval: _____ **Budgeted Item:** Yes No N/A

RECOMMENDED ACTION:

Adopt Resolution No. 2014-13

SUMMARY

The Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) programs require an environmental clearance for each project. As such, the programs require the adoption of a Council Resolution to designate an Environmental Certifying Officer to execute the clearances prior to committing funds for each project.

Environmental Certifying Officers currently on record is the Director of Economic and Community Development, Assistant Community Development Director, both job classifications no longer exist, and Principal Planner a currently unfilled position. To bring the designation current and to ensure the timeliness of the processing of environmental clearances for HUD (U.S. Department of Housing and Urban Development) funded projects, staff recommends appointing the Town Manager and Assistant Town Manager in addition to a Principal Planner to act as Environmental Certifying Officer in the event one Environmental Certifying Officer is not available to sign the document.

FISCAL IMPACT:

Not Applicable

ATTACHMENTS:

Resolution No. 2014-13

RESOLUTION NO. 2014-13

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF APPLE VALLEY AUTHORIZING THE TOWN MANAGER, THE ASSISTANT TOWN MANAGER AND THE PRINCIPAL PLANNER TO ACT AS ENVIRONMENTAL CERTIFYING OFFICERS FOR THE TOWN OF APPLE VALLEY.

WHEREAS, the Town of Apple Valley Economic Development Department administers the federal funds received through the U.S. Department of Housing and Urban Development and through the State of California; and

WHEREAS, the federal funds require authorizing an Environmental Certifying Officer to execute all environmental clearances; and

WHEREAS, the Town of Apple Valley hereby authorizes the Town Manager, the Assistant Town Manager and the Principal Planner to act as Environmental Certifying Officers; and

NOW, THEREFORE, the Town of Apple Valley does resolve as follows:

Section 1. The Town of Apple Valley hereby authorizes the Town Manager, the Assistant Town Manager and the Principal Planner and in connection therewith certifies:

- a. That the environmental clearances will be consistent with the Town's General Plan;
- b. The proposed authorization is appropriate;
- c. The proposed projects are in compliance with any applicable federal, state and local environmental requirements;

Section 2. This resolution shall become effective immediately upon adoption.

APPROVED and **ADOPTED** by the Town Council of the Town of Apple Valley this 13th day of May, 2014.

Art Bishop, Mayor

ATTEST:

La Vonda M-Pearson, Town Clerk