



# TOWN OF APPLE VALLEY

C A L I F O R N I A



*Bridging the Gap*

## PROPOSED BUDGET

Fiscal Year July 1, 2014 - June 30, 2015



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## ***About the Cover***

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The Yucca Loma Bridge/ Yates Road/ Green Tree Blvd. Corridor Project will provide a new and critical east-west corridor including a bridge across the Mojave River, which has been planned for more than 45 years. The Yucca Loma Bridge is under Town of Apple Valley jurisdiction, and will connect the communities within the greater Victor Valley urban area to each other, providing a new pathway to reach Interstate 15 and the recently completed La Mesa/ Nisqualli Interchange. The Yucca Loma Bridge is over 1600 feet long, approximately 100 feet wide, and will take nearly two years to construct.



A Better Way of Life

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Town of Apple Valley



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Town of Apple Valley  
California**

For the Fiscal Year Beginning

**July 1, 2013**

*Jeffrey R. Emswiler*

Executive Director

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Town of Apple Valley



# ***Town of Apple Valley***

## Listing of Public Officials

### *Town Council*

Art Bishop  
*Mayor*

Larry Cusack  
*Mayor Pro-Tem*



Barb Stanton  
*Councilmember*

Scott Nassif  
*Councilmember*

A Better Way of Life

Curt Emick  
*Councilmember*

### *Town Staff*

Frank Robinson  
*Town Manager*

John Brown, *Town Attorney*

LaVonda Pearson, *CMC, Town Clerk*

Nikki Salas, *Human Resources Director*

Captain Lana Tomlin, *Chief of Police*

Marc Puckett, Assistant Town Manager  
Finance and Administration

Dennis Cron, Assistant Town Manager  
Municipal Operations and Contract Services

Lori Lamson, Assistant Town Manager  
Community and Development Services

Kathie Martin, Marketing & Public Affairs  
Officer

Brad Miller, Town Engineer

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Town of Apple Valley

**TOWN MANAGER’S BUDGET MESSAGE**



May 13, 2014

Honorable Mayor, Members of the Town Council, and Citizens of Apple Valley:

I am pleased to transmit to you the proposed Fiscal Year 2014-15 Operating and Capital Improvement Budget. As proposed, including the transfers to balance the funding of the Apple Valley Golf Course and Parks and Recreation system, this budget represents a balanced budget for the coming fiscal year that continues to provide a high level of service to the community while also, contributing to the Town’s emergency operating reserve. The Town’s management team and staff have put together an operating and capital expenditure plan that addresses the Town Council’s Vision 2020 priorities within the existing financial constraints to fulfill the service requirements of the people who live, work, and play in our community. The proposed budget demonstrates a sound financial plan for the next twelve months.

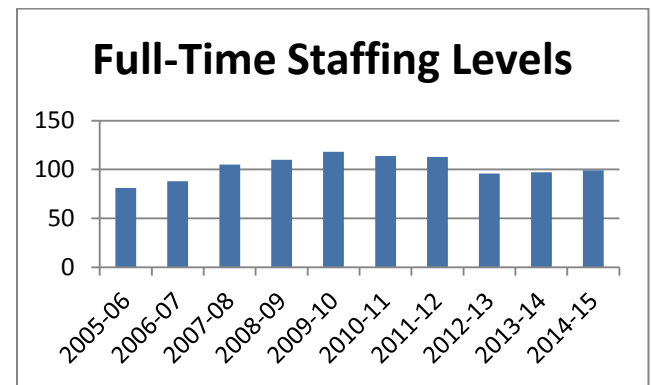
Given the high expectations of Apple Valley residents, businesses and the Town Council, development of the Fiscal Year 2014-15 proposed budget was particularly challenging. The gap between “expectations” and “fiscal reality” has gradually widened over the past several years. When coupled with one of the most significant and far reaching economic downturns since the “Great Depression,” the task at hand has been difficult. However, from my professional experience in preparing Operating and Capital budgets for consideration by current and prior Town Councils, I would offer that adverse financial conditions often produce superior plans for managing the public financial resources. I believe this financial plan as proposed is both realistic and responsive.

The objectives used in developing the proposed budget were to submit a balanced budget to the Town Council; to maintain high levels of service to the community; to be prudent and realistic in estimating revenues and to support a Capital Improvement Program focused both on capital maintenance and repair.

As a quick overview, here is the proposed budget as submitted for Fiscal Year 2014-15 for all funds:

<b>PROPOSED BUDGET - ALL FUNDS</b>				
<b>Appropriations/ All Funds</b>	<b>Proposed FY 14-15</b>	<b>Adopted FY 13-14</b>	<b>Increase (Decrease) Amount Percent</b>	
Operating Budget	\$ 52,837,704	\$ 49,901,384	\$ 2,936,320	5.88%
Transfers Out	19,462,165	22,279,568	(2,817,403)	- 12.65%
Capital Budget	33,412,127	29,720,800	3,691,327	12.42%
<b>Total</b>	<b>\$105,711,996</b>	<b>\$101,901,752</b>	<b>\$ 3,810,244</b>	<b>3.74%</b>

Management Staff were directed to maintain current staffing levels when submitting their budget proposals. Below is a graph that illustrates the staffing levels for full-time positions over the last 10 fiscal years.



**SERVICES PROVIDED BY THE TOWN**

The citizens of Apple Valley continue to enjoy an outstanding level of service provided by the Town paid for by local tax dollars: police; recreation programs for the youth, adults and seniors; parks maintenance; street maintenance; transportation; engineering; building safety; street sweeping; housing; planning and development; code enforcement; animal control; and general government. The General Fund is the major funding source for all services. Therefore, the budget discussion herein focuses primarily on the General Fund, as highlighted in the Financial Summaries section following the Budget Message.

The FY2014-15 proposed budget again represents improvements in the format from the prior budget submissions to the Town Council. This year, at my direction, staff has continued what has been a multi-year process to improve the transparency and

understandability of the budget document. This year is now the third year of these improvements and the changes to the budget format are now more subtle although improvements nonetheless. These improvements to the budget format are intended to increase the transparency of the budget process and provide a clear picture of the Town's spending plan for the next fiscal year. The proposed budget document is now in conformity with the award program requirements for the Government Finance Officers Association's Distinguished Budget Presentation Award. This year for the first time in the Town's history, the Town received the Award for Distinguished Budget Presentation from the GFOA. The Town is the first high desert community to receive this award. Nationally, less than 1.5% of eligible public agencies receive this award. We believe that the FY14-15 proposed budget continues to exceed the award program requirements and we will again be submitting the budget to the GFOA for consideration for this award.

**GENERAL FUND PROPOSED BUDGET**

The total proposed General Fund budget is \$26.0 million, an increase of \$1.4 million over the adopted budget in FY2013-14. This net increase in appropriations resulted from a variety of sources including; increases in Sheriff's contract for public safety services (\$466,000), inclusion of an increase in the transfer to the Parks and Recreation Fund to balance the current operating budget, (\$176,000), increases in water utility costs (\$98,000), increased electric utility costs, (\$70,000), a 3.0% wage increase for employees (\$180,000), and increased employer contributions to PERS due to assumption changes (\$233,000). The table below is a summary of the total resources and requirements for the proposed FY2014-15 General Fund budget:

<b>General Fund Summary</b>	
Estimated Revenues	\$ 20,247,602
Transfers In	<u>5,820,307</u>
Total Resources	\$ 26,067,909
Proposed Budget	26,037,781
Approp. To Fund Balance	<u>30,128</u>
Balance	<u>\$ -</u>
<i>* Accounted for in the General Fund</i>	

A thorough review of the details of the proposed budget will be presented to Council and discussed at length during your scheduled budget workshops.

The discussions at the budget workshops will focus primarily on the proposed budget for the General Fund and the budget balancing decisions necessary to achieve a balanced budget for submission to Council for consideration. Economic factors affecting preparation of the proposed budget will also be discussed. These adjustments are summarized herein.

During preparation of the proposed budget, there was an apparent continuation of the easing of budgetary pressures encountered in prior years and previously existent in the General Fund. This easing resulted primarily from budgetary actions implemented in prior years as Council acknowledged the need to implement a series of budget strategies in the near term to reduce spending. Also, the easing was attributable to improved economic activity as recessionary conditions abated. Further, increased business activity and an improving economy resulted in slight increases in related revenue streams. However, as in prior years, Council has again acknowledged the continued importance of performing a full review of the Town's revenue structure and the need to consider new sources of funding to support existing service delivery and any new programs or services that may be contemplated in the future.

Working with staff from every department, a responsible spending plan has been developed. This proposed FY2014-15 budget represents a balanced budget achieved through the multi-year budget balancing strategies that have been implemented in current and prior fiscal years.

**FINANCIAL OUTLOOK**

Apple Valley's economy is beginning to show clear signs that a recovery is well under way. Permit activity has increased significantly and building and construction activity has improved. Further, per local realtors, the inventory of housing available for sale is limited and multiple offers for homes available for sale is becoming commonplace. This increased real estate activity is a clear sign of market demand and pricing pressures that will cause home prices to rise in the near future. However, property tax revenues typically lag market activity by about 18 months. As the economy continues to rebound, it is important to consider that the cost of services provided to the community has also continued to rise at a rate greater than the Town's revenue growth. As with consumers and businesses alike, the Town is facing

higher fuel costs, utility costs, insurance premium costs and material costs. The combination of slow growth in revenues and increasing costs of operation underscore the importance of keeping a close watch on budgetary performance over the course of the fiscal year.

While the passage of Proposition 1A has provided some measure of fiscal stability to local agencies, the State's budget dilemma over the last several years has created funding gaps for all Cities and Towns from the loss of revenues previously funded from State sources or tax increment revenues from Redevelopment Agencies. The loss of these funding sources has continued to have a direct impact on local agencies' abilities to provide basic service delivery. Cities and Towns must remain vigilant to ensure that the State will not be accessing local revenues yet again in the coming year. Any additional takeaways from the State will have a direct impact on the Town's budget and its ability to continue to provide the same level of service delivery to the community.

The Town's cash flow position remains healthy. However, any further expansion of programs and services or increases in the Town's commitment to capital improvements in the community will necessitate additional revenues to fund those initiatives. The Town cannot accomplish any expansion of programs and services strictly by economizing, cutting support personnel, contracting for services, and utilizing other "right sizing" tools to cut costs in other areas. These tools have been in place since the Town's inception and have become a "way of life" for Town operations. However, they cannot support the addition of more programs and more services without consideration of new funding sources.

**APPROPRIATIONS LIMIT**

Since the addition of Article XIII-B to the Constitution of California in November 1979, the Town has been required to annually establish an Appropriations Limit. The ideology behind establishing an annual appropriation limit is that if an agency's ability to spend tax proceeds each year is controlled, then the growth in tax revenues can be systematically and incrementally managed to lessen the impact or tax burden upon taxpayers throughout the State.

In June 1990, Article XIII-B and its implementing legislation Chapter 1205/80 were modified by Proposition 111 and SB 88. The modifications changed the annual adjustment factors for

determining the Appropriations Limit. Beginning with the calculation of the Appropriations Limit for FY 90-91, the Town may choose one of the following factors to use for inflationary adjustment:

- The growth in California per capita income; or
- The growth in the non-residential assessed valuation due to new construction within the Town.

In addition, the Town may choose to use either the population growth of the Town or the population growth within the County. These two adjustment factors, one for inflation and one for population, are both annual elections for the Town in determining its Appropriations Limit.

Below is the calculation of the Town's proposed Appropriations Limit for FY 14-15:

Step 1 - Appropriations Limit for FY 13-14	\$	31,634,838
Step 2 - Multiply the FY 13-14 Appropriations Limit by the cumulative growth factors for San Bernardino County		<u>1.0060</u>
Appropriations Limit FY 14-15	\$	<u>31,824,647</u>

The estimated proceeds from general tax revenues in FY 14-15 equal \$16,782,700, which is \$15,041,947 or 47.27% under the limit.

**SUMMARY**

The proposed Fiscal Year 2014-15 Operating and Capital Improvement budget continues to support a high level of service that the citizens of Apple Valley are accustomed to expect. It also represents a balanced financial plan and contributes an additional \$30,000 to the Town's emergency operating reserves. Including this contribution, adequate reserves have been set aside for contingencies, including amounts to meet unforeseen emergencies.

The proposed budget represents a balanced plan designed to ensure that Apple Valley remains an outstanding place to live, work and play. Furthermore, I believe this plan reflects a majority of your priorities, as well as the priorities of the community, within the Town's existing financial resources. However, should the Town Council and the community desire additional/expanded programs

and services or additional Capital Projects, it will be necessary to identify exactly what existing programs and services or Capital Projects that are funded in a similar fashion can be eliminated from the budget. The Town is not in the position – at any point in time throughout the fiscal year absent a major upward shift in the economy – to add expenses without corresponding reductions or offsetting revenue enhancements. This must apply to everyone if we are to successfully work together to implement this budget.

### **ACKNOWLEDGEMENT**

The annual development of the proposed budget takes an enormous amount of staff time and efforts, and has to be completed within a compressed timeline. I sincerely appreciate and applaud the efforts of the Assistant Town Managers, Department Directors, Division Managers, and other departmental staff for their contributions. Special recognition is extended to the Finance team for their contributions. I thank the Town Council for their continued support in making Apple Valley a financially stable and well-balanced community.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Frank Robinson', with a long horizontal flourish extending to the right.

Frank Robinson  
Town Manager

## ***PROPOSED OPERATING & CAPITAL BUDGET SUMMARY***

The Fiscal Year 2014-15 Proposed Budget reflects the operating and capital spending plans for the General Fund, Special Revenue Funds, Capital Project Funds, Debt Service and Enterprise Funds. The total proposed budget for all funds is \$105.7 million, an increase of \$3.8 million or 3.74% compared to the adopted budget for FY 13-14. Table 1 illustrates these changes.

**TABLE 1**

<b><u>PROPOSED BUDGET - ALL FUNDS</u></b>					
<b><u>Appropriations/ All Funds</u></b>	<b><u>Proposed FY 14-15</u></b>	<b><u>Adopted FY 13-14</u></b>	<b><u>Increase (Decrease)</u></b>		<b><u>Percent of Total</u></b>
			<b><u>Amount</u></b>	<b><u>Percent</u></b>	
Operating Budget	\$52,837,704	\$49,901,384	\$ 2,936,320	5.88%	49.98%
Transfers Out	19,462,165	22,279,568	(2,817,403)	(12.65%)	18.41%
Capital Budget	33,412,127	29,720,800	3,691,327	12.42%	31.61%
Total	<u>\$105,711,996</u>	<u>\$101,901,752</u>	<u>\$ 3,810,244</u>	<u>3.74%</u>	<u>100.00%</u>

### **OPERATING BUDGET OVERVIEW**

In comparison to the total proposed FY14-15 budget, on an all funds basis the operating budget comprises 49.98% of the total budget. The following discussion will focus primarily on the operating budget. The proposed operating budget is \$52.8 million, an increase of \$2,936,320 or 5.88% compared to the adopted budget in FY 13-14. Table 2 below illustrates the components and the changes of the proposed operating budget as compared to the prior fiscal year's adopted operating budget.

**TABLE 2**

<b><u>OPERATING BUDGET- ALL FUNDS</u></b>					
<b><u>Expenditure Category</u></b>	<b><u>Proposed FY 14-15</u></b>	<b><u>Amended FY 13-14</u></b>	<b><u>Increase (Decrease)</u></b>		<b><u>% of Total</u></b>
			<b><u>Amount</u></b>	<b><u>Percent</u></b>	
Salaries & Benefits	\$ 10,945,481	\$ 9,948,754	\$ 996,727	10.02%	20.72%
General Operating	3,855,977	3,648,030	207,947	5.70%	7.30%
Economic Development	3,595,030	4,379,314	(784,284)	(17.91%)	6.80%
Building Maintenance	251,600	242,555	9,045	3.73%	0.48%
General Fund Grants	-	63,550	(63,550)	(100.00%)	0.00%
Grounds Maintenance	273,795	277,805	(4,010)	(1.44%)	0.52%
PIO Events	80,300	83,000	(2,700)	(3.25%)	0.15%
Public Works	2,451,850	2,291,050	160,800	7.02%	4.64%
Culture & Recreation	242,176	240,072	2,104	.88%	0.46%
Contract & Professional	22,343,552	21,367,647	975,905	4.56%	42.29%
Vehicle & Equipment	905,436	865,415	40,021	4.62%	1.71%
Capital Equipment	250,220	20,960	229,260	1,093.80%	.47%
Depreciation	1,864,354	1,507,375	356,979	23.68%	3.53%
Debt Service	5,777,933	5,479,061	298,872	5.45%	10.93%
Total	<u>\$ 52,837,704</u>	<u>\$ 50,414,588</u>	<u>\$ (2,423,116)</u>	<u>4.81%</u>	<u>100.00%</u>

**Salaries & Benefits:** Personnel costs increased by \$996,727 or 10.02%. Of this increase, \$261,720 is a result of the proposed cost of living adjustment (COLA) of 3% for the Town's employees. Also, personnel costs increased by \$55,000 for operations in community development services due to promotions within the department. In addition, employee and retiree cafeteria and pension benefit costs increased by \$362,708 due to rising health insurance costs and changes in actuarial assumptions that affected the employer pension contribution rates.

**Maintenance & Operations (M&O):** The maintenance and operations category includes such things as: office supplies; office equipment; electricity, gas and water for all Town-owned property including parks, medians, street lights and traffic signals; principal and interest payments on outstanding Town debt. The proposed budget for maintenance and operations accounts is \$42.3 million, a net increase of \$1,888,389 or 4.67% compared to the FY 13-14 amended budget. The major components of the increase are:

- ❑ \$208,000 increase in General Operating expenditures.
- ❑ \$161,000 increase in Public Works expenditures due to sewer treatment costs.
- ❑ \$976,000 increase in Contract & Professional costs including County Sheriff.
- ❑ \$299,000 increase in Debt Service expenditures.

Also, included in the M&O proposed budget is \$5,777,933 for debt service payments on the following (descriptions of the debt can be found in the "Financial Summaries" section of the proposed budget):

- ❑ \$781,696 for Certificates of Participation (COPs).
- ❑ \$883,544 for lease revenue bonds.
- ❑ \$3,438,003 for Tax Allocation Bonds (TABs).
- ❑ \$265,267 for installment purchase agreements.

**Vehicles and Equipment/Fixed Assets:** The proposed budget includes \$1,155,656 funding for vehicles and equipment and fixed assets, or items that are estimated to be greater than \$5,000 in total value and are usually considered one-time or capital in nature. The majority of these capital equipment related costs relate to vehicle and equipment costs which total \$905,436 in the proposed budget.

Per the contract with the San Bernardino County Sheriff's department for the provision of public safety services to the Town, the Town is obligated to fund vehicle replacement and maintenance costs for all vehicles utilized by Sheriff's department personnel supporting the County contract with the Town. The Town is charged replacement costs on the Sheriff's department patrol vehicles, support vehicles and command vehicles that are supporting the public safety services provided to the Town. Vehicles are charged out to the Town based upon the Sheriff's established repair and replacement schedules for such vehicles.

The remaining capital equipment/fixed asset costs of \$250,220 budgeted in the FY 14-15 proposed budget relate primarily to the following: purchase of a Kickbroom Tractor in the amount of \$28,000 for street maintenance in the Street Maintenance Fund, purchase of a 16' Toro Mower in the amount of \$88,000 for grounds maintenance in the Parks & Recreation Fund, purchase of a Tractor/Backhoe to replace the Town's 25+ years old equipment in the amount of \$66,000 and updating of the Town's 20+ years old telemetry system for \$40,000 in the Wastewater Fund. In addition, the purchase of land in the amount of \$13,050 for future park development in the Quimby Fund and purchase of a portable water slide as well as two starting blocks for the aquatic complex in the amount of \$15,170 are proposed within the budget for the Parks & Recreation Fund.



The total proposed FY 14-15 General Fund estimated revenue is \$20.2 million, an increase of \$.9 million or 4.52% compared to adopted revenue estimates for FY 13-14. Table 3 illustrates the General Fund revenue sources that fund Town services.

**TABLE 3**

<b>GENERAL FUND ESTIMATED REVENUES</b>					
<b>Revenue Source</b>	<b>Proposed FY 14-15</b>	<b>Adopted FY 13-14</b>	<b>Increase (Decrease)</b>		<b>Percent of Total</b>
			<b>Amount</b>	<b>Percent</b>	
Local Taxes	\$ 16,820,700	\$ 16,940,000	\$ (119,300)	(1.00%)	83.08%
Fines & Fees	267,000	329,500	(62,500)	(18.97%)	1.32%
Public Services	1,280,400	1,204,205	76,195	6.32%	6.32%
Building & Safety Fees	1,057,000	450,000	607,000	135.00%	5.22%
Planning Fees	216,100	101,000	115,100	114.00%	1.07%
Engineering Fees	113,300	25,000	88,300	353.00%	0.56%
Other Revenues	493,102	321,546	171,556	5.34%	2.43%
Total	<u>\$ 20,247,602</u>	<u>\$ 19,371,251</u>	<u>\$ 876,351</u>	<u>4.52%</u>	<u>100.00%</u>

*Note: Excludes transfers in.*

**Revenues:** As a result of the slow but steady rebound in the economy, most revenue sources are projected to increase slightly. The Town has been experiencing slight increases in Sales Tax, Property Tax, and Franchise Taxes and the expectation is that those increases will continue into FY 14-15. A portion of the increased property tax revenues is resulting from an increase in property tax collections due to the elimination of the Redevelopment Agency and subsequent redistribution of previously captured tax increments. Most economists generally don't expect a dramatic rebound when compared to the economic growth rates prior to FY 07-08. However, there is a growing sense of optimism among most economic projections which are generally calling for a period of sustained 'slow low growth'.

Property Tax is the single largest source of revenue for the Town. The FY 14-15 estimated revenue from property tax is \$8,836,600 or 33.90% of the total General Fund revenues. This amount is \$278,600 more than the adopted FY 13-14 estimated property tax revenues. This increase of approximately 3.25% in revenue is attributed to the continued slow growth in property values which are anticipated to continue for the foreseeable future. In previous years, the declining market values of property in the Town depressed property tax revenues by as much as 40% in some areas. However, over the last year, property values have begun to rise steadily on a month-over-month basis. While market values of property in the Town are still at reduced levels when compared to assessed values prior to the beginning of the recession in 2007, a large portion of the property tax base is still assessed at market values less than the maximum taxable per Proposition 13 limits. These properties may experience Prop. 8 recoveries or increases in assessed values at a rate above 2% up to the Prop. 13 limit over the next year. As such, there is an expectation that the assessed values of those properties will increase at a rate greater than 2% over the next year thereby increasing property tax revenue collections by the Town.

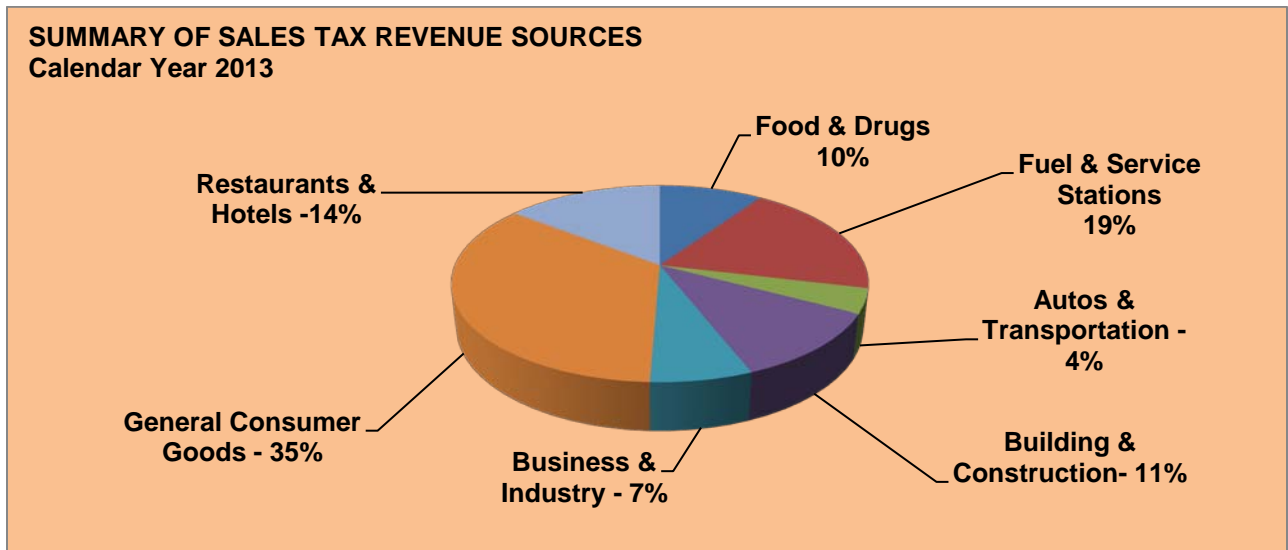
Sales & Use Tax represents the Town's second largest revenue source estimated at \$5,651,100 or 21.67% of the total General Fund estimated revenues for FY 14-15. This amount includes the \$1.4 million sales tax backfill payment from the State in the form of property taxes (accounted for as Sales Tax In-Lieu), and represents an increase of \$213,800 compared to the amended revenue estimate for FY 13-14. The backfill payment from the State is the result of the "triple flip" that was approved by the voters in November 2004 under Proposition 57 to finance the State's Economic Recovery Bonds. Under this Proposition, the State took one fourth of the local agencies' sales tax and backfilled it with a like amount in property taxes from the Educational Revenue Augmentation Fund (ERAF). The State estimates that the "triple flip" mechanism will continue for 13 years or until the bonds are paid off.

The State Board of Equalization administers the collection of sales and use taxes and remits those collections to local governments. Of those collections, 30% is remitted for the first month of each quarter, another 30% the

second month, and 40% at the end of the quarter with a “clean-up” payment for the prior period. The sales tax backfill portion of the payment is remitted to local agencies twice a year, in January and May, and a final “clean-up” payment is made in January of the following fiscal year. Apple Valley’s sales tax base has consistently trended upward over the last three years. This reliability of the sales tax revenue source is due to the diversity of the types of businesses and retailers located within the Town. While the sales tax revenue category had been most directly affected by the recession, sales tax revenues have begun to move upward at a slow gradual pace. Staff is estimating that sales tax revenues will increase slightly (3.5%) when compared to the FY 13-14 revised revenue estimates.

Graph 1 below illustrates the types of businesses and industries that generated sales tax revenues for the Town in calendar year 2013 and the percent of the total sales tax revenue collections generated by each sector of the local economy.

**GRAPH 1**



The VLF (Vehicle License Fee) Swap is the result of the State’s action in 2003 to permanently reduce the Vehicle License Fee from 2% to 0.65%. In the past, local government received its full share of the revenues from the 2% rate. When the State reduced the rate, the State also promised to make local governments whole by backfilling the lost revenue with a like amount in property tax revenues. This backfill payment is linked directly to the growth in property tax revenues. Apple Valley has experienced some revenue losses from the swap as most property values have fallen since the recession began in May, 2007. Although the recession ended in June, 2009, property values in the Town have yet to recover losses in property values.

Franchise fees represent the Town’s third largest source of revenue. Currently, the Town collects electric franchise fees from Southern California Edison, gas franchise fees from Southwest Gas Company, cable franchise fees from Cable providers and Solid Waste Hauler’s franchise fees from the Town’s waste hauler. For FY 14-15, estimated revenue from all sources of Franchise Fees is \$1,930,000, which represents 7.40% of the total General Fund revenue. The estimated revenue reflects a net increase of \$55,000 or 2.93% over the FY 13-14 estimate.

Contract payments for animal sheltering services with the County of San Bernardino represent the Town’s fourth largest source of revenue. The FY 14-15 revenue estimate from this source is \$313,100, which represents 1.20% of the total General Fund revenues. This revenue is a new revenue source to the Town since the County began contracting with the Town for animal sheltering services beginning in January, 2013.

Descriptions, assumptions, and a ten-year historical trend on the General Fund revenue sources by major categories can be found within the “Financial Summaries” section of this document.

**OTHER GOVERNMENTAL FUNDS**

To gain a better understanding of the proposed budget as a whole, the General Fund budget is compared to the entire budget covering all governmental funds. Table 4 illustrates this relationship.

**TABLE 4**

<b><u>GOVERNMENTAL FUNDS PROPOSED BUDGET</u></b>					
<b><u>Fund Types</u></b>	<b><u>Proposed FY 14-15</u></b>	<b><u>Adopted FY 13-14</u></b>	<b><u>Increase/(Decrease)</u></b>		<b><u>Percent of Total</u></b>
			<b><u>Amount</u></b>	<b><u>Percent</u></b>	
General Fund *	\$ 26,037,781	\$ 24,608,985	\$ 1,428,796	5.81%	37.49%
Special Revenue Funds *	15,601,069	14,830,736	770,333	5.19%	22.47%
Capital Projects Funds *	27,806,560	25,158,700	2,647,860	10.52%	40.04%
Total Governmental Funds	<u>\$ 69,445,410</u>	<u>\$ 64,598,421</u>	<u>\$ 4,846,989</u>	<u>7.50%</u>	<u>100.00%</u>

*\*Includes transfers out*

The following Table 5 illustrates the other governmental funds' resources and uses. A brief description of each fund and its budgeted appropriations is listed within the "Fund Summaries" section of the budget. For funds that show appropriations exceeding the estimated revenues available (shown in brackets), undesignated fund balances will be used to cover the projected shortfall.

**TABLE 5**

<b><u>OTHER GOVERNMENTAL FUNDS RESOURCES/APPROPRIATIONS</u></b>				
<b><u>Fund</u></b>	<b><u>Estimated Resources FY 14-15</u></b>	<b><u>Proposed Appropriations FY 14-15</u></b>	<b><u>Revenues Over (Under) Appropriations</u></b>	
Gas Tax*	\$ 2,112,663	\$ 2,452,239	\$ (339,576)	
Article 8*	748,300	624,000	124,300	
Measure I	3,093,053	5,223,350	(2,130,297)	
Air Pollution Control	47,450	47,320	130	
Community Development Block Grant	953,572	953,572	-	
Apple Valley Home	397,634	397,634	-	
Victorville Home	284,529	284,529	-	
Cal Home	1,400,000	1,400,000	-	
Parks & Recreation*	3,722,296	3,722,276	-	
Quimby	20,040	13,050	6,990	
Police Grants*	317,446	317,446	-	
Drug & Gang Prevention	-	5,383	(5,383)	
Assessment District LL	325,350	160,250	165,100	
Capital Projects Funds*	28,195,860	27,806,560	389,300	
Total Other Governmental Funds	<u>\$ 41,618,193</u>	<u>\$ 43,407,629</u>	<u>\$ (1,789,436)</u>	

*\* Includes transfers in and out*

## CAPITAL IMPROVEMENT PROJECTS

The Town's Seven-Year Capital Improvement Program (CIP) is listed within the "Capital Improvement Program" section of the proposed budget. This section provides comprehensive, detailed information on each of the capital projects that the Town plans to undertake in the coming fiscal year and beyond. Thirty-three capital improvement projects totaling \$33.4 million are proposed for funding in FY 14-15, an increase of \$3.7 million or 12.42% over the adopted CIP in FY 13-14.

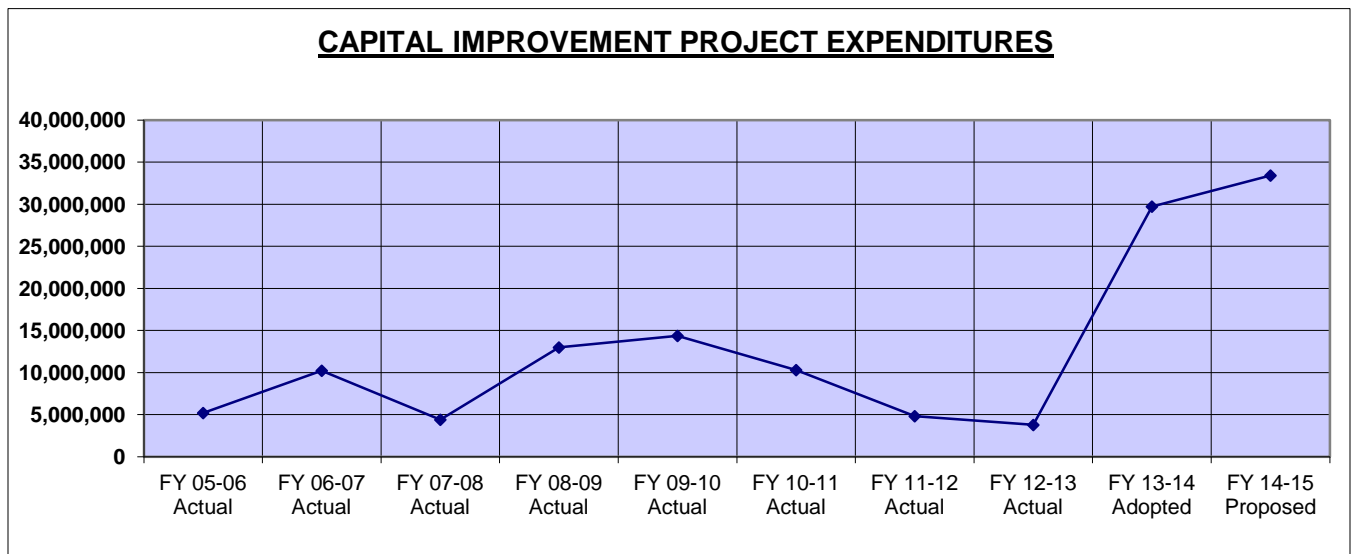
Table 6 is a summary of proposed projects by program category. Further detail of each CIP is included within the "Capital Improvement Program" section of this document.

**TABLE 6**

<b><u>CAPITAL IMPROVEMENT PROJECTS</u></b>	
<b><u>Program Category:</u></b>	<b><u>Proposed FY 14-15</u></b>
Preliminary Design	\$ 967,650
Full Design	813,100
Construction	31,631,377
Total	<u>\$ 33,412,127</u>

The following graph illustrates how much the Town has expended to improve and maintain its infrastructure including streets; curbs and sidewalks; storm drains; traffic operations; parks, parkways, and medians; and buildings and facilities. Over the last 10 years, the Town has spent/appropriated approximately \$129.1 million or an average of \$12.9 million a year for capital improvements.

**GRAPH 2**



**Use of fund balances:** During times of emergency or due to other needs, the Town may utilize its general operating reserve, which is part of the “committed” and “unassigned” portions of General Fund fund balance, if circumstances warrant. The General Fund fund balance should be distinguished from other fund balances. Special Revenue Funds and Capital Projects Funds fund balances are earmarked for specific uses based upon the criteria for which these funds were established. These types of funds may accumulate monies for future appropriations. For example, when the Town is ready and able to embark upon a capital improvement project or special program that meets the specific requirements for the use of the funds, appropriations from fund balances may be used.

A summary schedule of estimated available fund balances for all funds is found on the “Calculations of Projected Fund Balances” schedule included within the “Financial Summaries” section of this document. Table 7 below lists the estimated fund balances recommended to be used to support the FY 14-15 proposed budget.

**TABLE 7**

<b><u>ESTIMATED FUND BALANCES TO BE USED</u></b>	
<b><u>Fund</u></b>	<b><u>Amount</u></b>
Gas Tax Fund	\$ 339,576
Measure I	2,130,297
Drug & Gang Prevention	5,383
Storm Drains Fund	8,500
Wastewater Fund	168,484
Solid Waste fund	1,212,629
AV RDA Successor Agency Fund	9,421,272
Total Use of Fund Balances	\$ 13,286,141

**Property and Business Improvement District (PBID):** Information on the Apple Valley Village PBID may be found within the “PBID” section of this budget document. The Town acts as trustee and custodian of PBID funds although the Town does not exercise direct control over PBID activities or expenditures.

**Redevelopment Agency (RDA):** Information on the Successor Agency to the Town’s dissolved Redevelopment Agency may be found within the “RDA” section of this budget document. Although the RDA is a separate legal entity, the Town is considered the “sponsoring entity.” As such, the Town is responsible for administering all dissolution activities associated with the former RDA and receives some administrative fee revenues for those activities.

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Town of Apple Valley

**RESOLUTION NO. 2014-15**

**RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF APPLE VALLEY, CALIFORNIA APPROVING A BUDGET APPROPRIATION AND ADOPTING THE BUDGET, INCLUDING THE OPERATING AND CAPITAL IMPROVEMENT BUDGET FOR FISCAL YEAR 2014-15**

WHEREAS, the Town has been notified of funding for Capital Projects by the State and by San Bernardino Association of Governments, the following represents current funding levels and adjustments as necessary, and

WHEREAS, the Town Manager and Assistant Town Manager of Finance and Administration have heretofore submitted to the Town Council a proposed budget for the Town for Fiscal Year 2014-15, as the same may have been revised by the Town Council, a copy of which is attached, and copies of which are in the possession of and in the office of the Town Clerk and the Assistant Town Manager of Finance and Administration; and

WHEREAS, the said proposed budget contains estimates of the services, activities and projects comprising the budget, and contains expenditure requirements and the resources available to the Town; and

WHEREAS, the appropriations limit for the Town for Fiscal Year 2014-15 is \$31,824,647 (Thirty One Million Eight Hundred Twenty Four Thousand Six Hundred Forty Seven Dollars), and the total annual tax revenues subject to such limitation for Fiscal Year 2014-15 are estimated to be \$16,782,700; and

WHEREAS, the Town Council has made such revisions to the proposed budget as appears to be desirable; and

WHEREAS, the proposed budget, as herein approved, will enable the Town Council to make adequate financial plans and will ensure that Town officers can administer their respective functions in accordance with such plans,

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF APPLE VALLEY AS FOLLOWS:

SECTION 1: That the appropriation-expenditure budgeting system is hereby adopted. The system consists of:

- A. Present Personnel Policies and Procedures, including salary schedules and benefits, except as hereinafter changed by resolution or ordinance of the Town Council.
- B. An appropriation-expenditure system which will show budgetary categories by department.
- C. The system mentioned above will apply to Operating and Capital Improvement Budget expenditures as intended for use in Fiscal Year 2014-15.
- D. The Town Manager is authorized to transfer Operating Budget Appropriation Balances between functions and/or programs when he deems it necessary to do so.
- E. Budget system assumes existing service levels; Council approval will be required for any significant changes involving increased or decreased service levels.

F. The Assistant Town Manager of Finance and Administration shall be responsible for constant monitoring of the budget and shall establish and implement appropriate control mechanisms necessary for said purpose, after approval of the Town Manager.

G. A monthly report shall be prepared by each department and/or project indicating any changes in service levels and the progress each entity has achieved or failed to achieve and the reasons for said status, if they have not obtained results. Each manager shall be accountable for achieving results of his/her organization unit based upon the objectives set for each unit by the Town Manager and Town Council and shall be evaluated as to their performance in an annual performance appraisal conducted by the Town Manager.

H. A deflator procedure, to be administered by the Town Manager, is hereby established for reducing appropriations in the event that projected revenues are reduced due to a reduction in the State subventions or other revenues that may fluctuate downward due to changes in economic conditions. For Fiscal Year 2014-15, the amount of Total Operating and Capital Budget Appropriation shall be reduced, as determined by the Town Manager based on his assessment of total Town needs.

I. A monthly status report will be provided to the Town Council reflecting budget, year-to-date expenditures, and percentage used by each department and fund of the Town.

SECTION 2: The proposed budget for the Town of Apple Valley for the Fiscal Year 2014-15 is hereby approved and adopted, and the amounts of proposed expenditures as specified are appropriated for the budget programs and units as herein specified.

A. The 2014-15 Operating and Capital Improvement Budget programs are hereby adopted, establishing the following expenditure levels:

<b><u>DEPARTMENT</u></b>	<b><u>2014-15 PROPOSED BUDGET</u></b>
1. Town Council	\$ 201,231
2. Town Attorney	400,000
3. Town Manager	576,775
4. Finance	1,185,643
5. Town Clerk	458,261
6. Public Information	497,247
7. Human Resources	447,614
8. Information Systems	517,457
9. General Government	2,217,073
10. Public Facilities	2,397,343
11. Public Safety/Police	11,993,907
12. Emergency Preparedness	29,848
13. Animal Control Services	1,911,939
14. Public Services	467,889
15. Code Enforcement	994,317
16. Building & Safety	431,170
17. Engineering Service	350,600
18. Planning Services	841,107
19. Economic Development	118,360
20. Street Maintenance Fund (Gas Tax)	2,452,239
21. Local Transportation Fund	624,000



22. Measure I	5,223,350
23. Air Pollution Control	47,320
24. CDBG	953,572
25. NSP3	0
26. Apple Valley Home	397,634
27. Victorville Home	284,529
28. Cal Home	1,400,000
29. Parks & Recreation	3,735,346
30. Police Grants	322,829
31. Assessment District LL	160,250
32. Capital Improvement TIF Fund	27,157,077
33. Storm Drains	100,000
34. Project Manager Grants	549,483
35. Waste Management Fund	11,215,641
36. Wastewater Enterprise Fund	6,859,435
37. Apple Valley Golf Course	1,154,960
38. Debt Service Funds	1,643,544
39. Successor Agency - RDA	<u>15,393,006</u>

**TOTAL OPERATING & CAPITAL EXPENDITURES**     \$105,711,996

B. Operating and Capital Budget Revenues are hereby adopted establishing a revenue base by which Town Expenditures will be measured:

1. General Fund	\$26,067,909
2. Street Maintenance Funds (Gas Tax)	2,112,663
3. Transportation Fund	748,300
4. Measure I	3,093,053
5. Air Pollution Control	47,450
6. CDBG	953,572
7. NSP3	0
8. Apple Valley Home	397,634
9. Victorville Home	284,529
10. Cal Home	1,400,000
11. Parks & Recreation	3,722,296
12. Quimby	20,040
13. Police Grants	317,446
14. Assessment District LL	325,350
15. Capital Improvement Projects Funds	28,195,860
16. Waste Management Fund	10,003,012
17. Wastewater Enterprise Fund	6,690,951
18. Apple Valley Golf Course	1,154,960
19. Debt Service Fund	1,643,544
20. Successor Agency - RDA	<u>4,776,576</u>

**TOTAL OPERATING AND CAPITAL REVENUES**     \$91,955,145

SECTION 3: Pursuant to Section 53901 of the California Government Code, within 60 days after the adoption hereof, the Town Clerk shall file a copy of this resolution with the Auditor of the County of San Bernardino.

SECTION 4: Within fifteen days after the adoption of this resolution, the Town Clerk shall certify to the adoption hereof and, as so certified, cause a copy to be posted in at least three public places within the boundaries of the Town.

**APPROVED and ADOPTED by the Town Council of the Town of Apple Valley this 10<sup>th</sup> day of June, 2014.**

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Art Bishop  
Mayor

ATTEST:

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La Vonda M. Pearson  
Town Clerk

**RESOLUTION NO. 2014-16**  
**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF**  
**APPLE VALLEY ESTABLISHING THE 2014-15 FISCAL YEAR**  
**APPROPRIATION LIMIT FOR THE TOWN OF APPLE VALLEY**

WHEREAS, Article XIII B of the California Constitution and Section 7910 of the California Government Code require that each year the Town of Apple Valley shall, by resolution, establish an appropriations limit for the Town for the following fiscal year; and

WHEREAS, the Assistant Town Manager of the Town has heretofore prepared and submitted data and documentation required for and to be used in the determination of an appropriations limit for the Town for Fiscal Year 2014-15 and such data and documentation has been available to the public for at least fifteen days prior to adoption of this Resolution; and

WHEREAS, the Town of Apple Valley established its 2013-14 Fiscal Year Appropriation Limit of \$31,634,838 (Thirty One Million, Six Hundred Thirty Four Thousand, Eight Hundred Thirty Eight Dollars) and

Whereas, to the best of the Town's knowledge and belief the State Department of Finance figures reflect the following statistics relevant to the calculation of the Fiscal Year 2014-15 Appropriation Limit:

Per Capita Personal Income Change for Fiscal Year 2014-15: -0.23%

Population Adjustment for 2013: .83%

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF APPLE VALLEY AS FOLLOWS:

Section 1. Based on the foregoing figures and the provisions of Article XIII B of the Constitution of the State of California, the following figure accurately represents the Fiscal Year 2014-15 Appropriation Limit of the Town of Apple Valley to be \$31,824,647 (and said sum is hereby determined and established as the appropriation limit for the Town of Apple Valley for Fiscal Year 2014-15).

Section 2. The Town Clerk shall certify to the passage of the Resolution.

APPROVED and ADOPTED by the Town Council of the Town of Apple Valley this 10<sup>th</sup> day of June, 2014.

/s/ Art Bishop  
MAYOR

ATTEST:

/s/ LaVonda Pearson  
TOWN CLERK

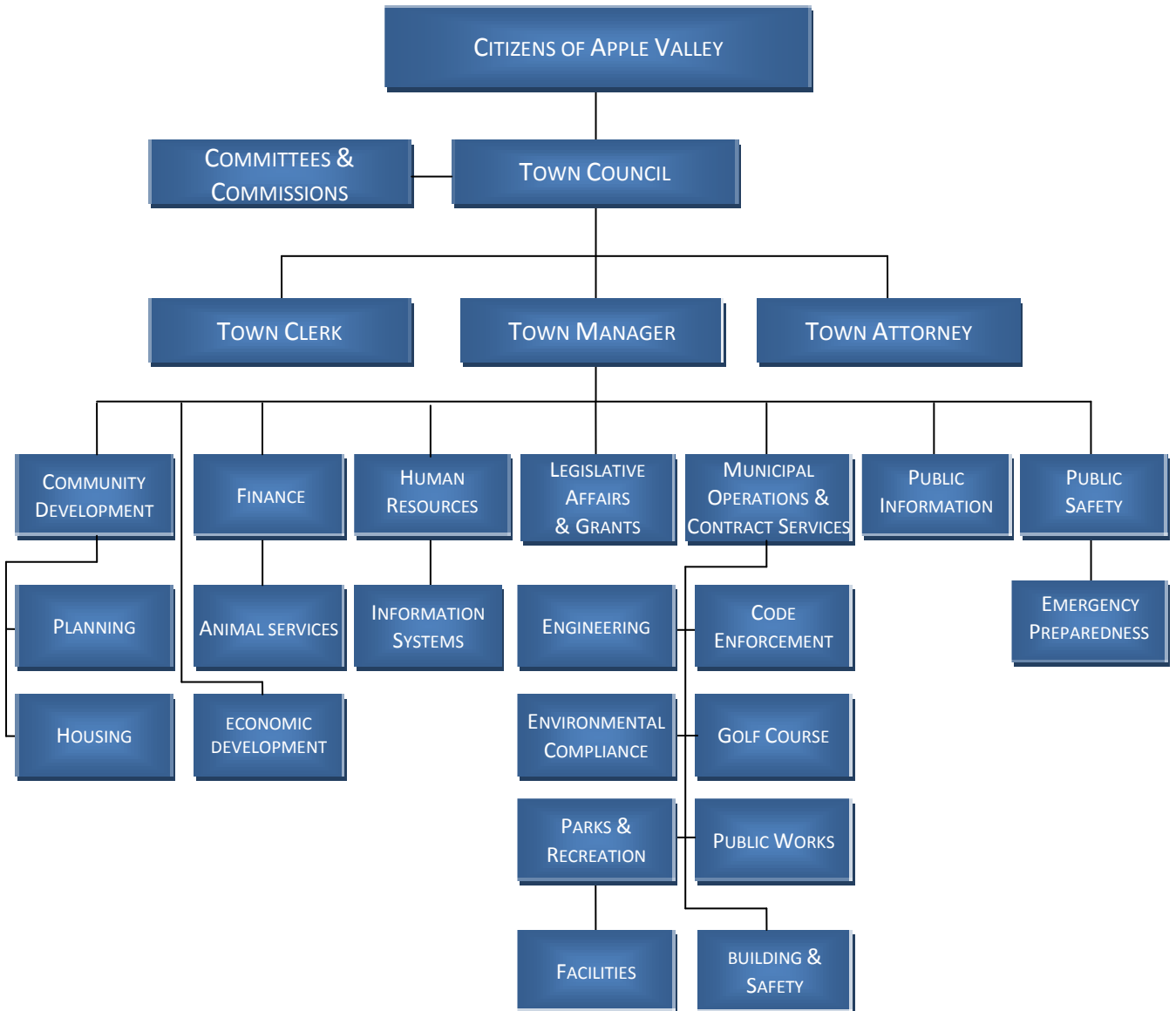
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Town of Apple Valley

# Town of Apple Valley ORGANIZATIONAL CHART

Fiscal Year 2014-2015



## A HISTORY OF APPLE VALLEY



Newton Bass and Bud Westlund, circa 1946

While Apple Valley became an official Town when residents voted for incorporation in 1988, the Town's history goes back much further. Local historians have found signs of Serrano Indian camps along the Mojave River in Apple Valley. They were already here when Father Francisco Garces arrived in 1776, as he established the Spanish missions throughout California. In the late 1800s, the Paiute Indians also migrated to this area. The Mojave River Trail hosted trappers, gold prospectors, pack mules and Mormon wagon trains—over 13,000 people passed through here between 1849 and 1859. It was in 1860 that the first cabin was built in Apple Valley by Silas Cox, and the first road was cut the following year.

Contrary to what the Town's name may suggest, there aren't any apple orchards in Apple Valley. There are many stories as to how Apple Valley acquired its name. According to the late Mary Hampton, a local historian, the name arose from the abundance of apple orchards that existed here in the 1920s. Some say the name “Apple Valley” originated from The Appleton Land Company that was based in this area in the early 1900s. Ursula Poates, one of the first settlers in the area, is credited with saying, “There were some apples being raised along the river in those early days, but not by the ton, so I just cut it down and called it Apple Valley!” By 1920, apples were being grown by the ton at award-winning orchards. Unfortunately, with the Great Depression and the cost of pumping water for irrigation, the orchards died off in the 1930s.

With a pleasant climate and lots of land, many types of ranches were built in the area. They touted the dry desert air as a cure for ailments of all sorts, including tuberculosis and asthma. Other ranches provided a haven for shell-shock victims of World War I, while still others developed into guest ranches. People would come to Apple Valley to enjoy the western lifestyle where they could ride horses, attend rodeos and just get away from the big city.

The modern founders of Apple Valley were Newton T. Bass and B.J. “Bud” Westlund, who were partners in the oil and gas industry in Long Beach, CA. Westlund and Bass formed the Apple Valley Ranchos Land Co. in 1946 and marketed the area as a destination resort and quality residential community - “The Golden Land of Apple Valley”. They built the Apple Valley Inn and Hilltop House, and invited famous celebrities of Hollywood to come visit. Within ten years there were banks, churches and a school, along with a golf course, hospital and 180 businesses.

Today, the Town is home to 70,000 residents. Apple Valley has emerged as a leader in advanced health care systems, spanning the gamut from pediatric services to radiology, with St. Mary Medical Center as the hub of state-of-the-art medical services. Lifestyle is unique in Apple Valley ranging from affordable housing for the first-time buyer, to affordable equestrian estates and executive manors. A 1,400-acre master planned retirement community offers a wide range of senior housing. Clean air, low crime rates, and open spaces permits Apple Valley to be the land of opportunity for those who are seeking a better place to live, work and play.

## BUDGET GUIDE

The purpose of the Town of Apple Valley's budget is to serve as a "blueprint" for providing Town services and as a working financial plan for the fiscal year. It also represents the official organizational plan by which, Town policies, priorities, and programs are implemented. It provides the means to communicate to the residents, businesses, and employees how the Town's financial sources are used to provide services to the community. The budget includes both the operating costs to manage the Town and the capital improvement projects that the Town plans to undertake during the fiscal year.

The budget is organized by fund, by department, by division, and by account. A fund is defined as a fiscal accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and balances, which are segregated for the purpose of carrying on specific activities in accordance with special regulations, restrictions, or limitations. A department (e.g., Municipal Operations Department) is an organizational unit with divisions (e.g., Animal Services) and within each division is a specific program (e.g., Animal Shelter). "Line" accounts provide the details of the type of expenditure that each department/division spends – e.g., salaries, benefits, supplies, and so forth.

After the proposed budget is submitted by the Town Manager to the Town Council in May, budget study sessions are held in mid to late May or early June followed by a public hearing at the Council meeting prior to its consideration for adoption. The intent is to adopt the budget by the second Council meeting in June.

**Budget Message:** This section includes the Town Manager's transmittal letter to the Town Council and describes what is in the budget, including budget issues and policies that lead to the development of the budget.

**Budget Overview:** This section provides a summarized narrative of the budget highlights; explanation on variances both on revenues and expenditures; and other pertinent data about the budget.

**General Information:** This section includes the Budget Guide; describes the budget process; and provides the description of each fund. The funds are listed by fund type: Governmental Funds (include the General Fund, Special Revenue Funds, Capital Projects Funds, and Debt Service Funds); and Proprietary Funds (include the Internal Service Funds).

**Summaries of Financial Data:** This section provides a variety of financial analyses such as the beginning and ending fund balances; pie charts of resources and appropriations; multi-year budget comparisons by fund/by expenditure/by category/by program; revenue details/narratives with historical trends; summary of personnel changes by department; a listing of approved fixed assets, new and replacement vehicles, and building modifications and maintenance projects for the fiscal year.

**Departmental Details:** This section divides the document by department. It starts with the Town Council. The reader will find an organization chart; multi-year personnel summary; a narrative of the department describing each division and each program within that department; the accomplishments for the prior year; the objectives for the coming year; and measurements of how the department achieves its objectives from year to year. This section also provides the financial data of each department including multi-year comparisons of expenditures sorted in many ways – by division, by expenditure category, by funding source, by account, and by program. The last department is the "Non-Departmental" which is not an actual department with staff. It is merely a cost center to house expenditures such as debt service payments and transfers outs, which are not attributed to a specific department.

**Capital Improvement Program:** This section provides a summary of the capital improvement projects planned for the year including their descriptions, funding sources, and the estimated cost of each project. The reader will also find what is called a Capital Improvement Project form, which provides details about each project; and finally, a schedule of the Five-Year Capital Improvement Program and a schedule of the Capital Improvement Program by funding source.

## BUDGET GUIDE

**Property and Business Improvement District (PBID):** The PBID budget is presented for informational purposes only. PBID is a separate legal entity and is not a component unit of the Town. It is a separate legal entity consisting of businesses within the District. The Town of Apple Valley's staff provides staff support services to the PBID by accounting for the billing and collection of assessments received and expenditures made within the District.

**Appendix:** This is the final section of the budget document which includes a brief history of the Town; miscellaneous statistics (such as date of incorporation, form of government, population, etc.); community profile (provides demographics information, among other things); financial policies; a glossary of budget terms; a listing of acronyms used throughout the budget document; and a various statistical data about the Town's debt obligations.



## BUDGET PROCESS

The Town's budget process begins in December with a kick-off meeting between Finance department staff and departmental budget liaisons. The Town Manager outlines the goals and directives for the development of the coming year's budget. Finance staff distributes the budget calendar, instruction manuals, forms, and budget worksheets to the departments. Municipal Operations department staff coordinates the departmental building modification and vehicle replacement requests. Engineering department staff coordinates the capital improvement project requests.

After each department submits their budget departmental budget requests, Finance compiles the data and calculates the total amount requested including estimated revenues and projected fund balances for each fund with budgetary activity. The Town Manager holds departmental budget hearings. Subsequently, the Town Manager makes his recommendations and Finance prepares the proposed budget document. The Town Manager transmits the proposed budget to Town Council. The Council conducts budget study sessions; sets a public hearing; and, adopts the budget prior to the beginning of the fiscal year.

After the budget is adopted, Finance staff integrates the budgetary data into the Town's accounting system and reconciles budgeted labor distributions with actual payroll charges during the year. Staff issues the adopted budget document and submits it for both the national and the state distinguished budget presentation awards programs. Month-end reports are distributed to the departments to monitor budget performance throughout the year.

**Capital Improvement Projects Budget Process:** The Town maintains a rolling Five-Year Capital Improvement Program (CIP). In October-November each year, the Engineering Department solicits proposals from the other Town departments for inclusion in the coming year's capital improvement projects budget. Around the same time, the Finance Department provides the Engineering Department the estimated fund balances available for appropriation for CIP. These fund balances usually come from Special Revenues Funds and Capital Projects Funds. Both these fund types are earmarked for specific uses. If and when the General Fund provides funding for CIP, cash is transferred to the specific Capital Project Fund where the project will reside.

Engineering staff then prepares the Capital Improvement Project form, which provides detailed information about the proposed capital improvement project. Typically, a project costing \$25,000 or more (with some exceptions depending on the type of project) is categorized as a capital improvement project. Others, costing less, could be included in what the Town calls Building Modification projects. These are the routine maintenance and/or repairs of Town buildings and facilities.

During the departmental budget hearings, the Town Manager and staff conduct a "walkthrough" of the various proposed projects. After the Town Manager's evaluation of what will be included in the proposed budget, the CIP is reviewed to determine if the projects conform to the General Plan. The proposed CIPs relating to parks are reviewed to determine if the Parks projects conform to the Master Plan of Parks & Recreation.

**User Fees & Charges:** As part of the budget cycle, the Town updates its fees and charges, usually, simultaneous with adoption of the budget. The Town uses, to some extent, a cost allocation method for administrative and overhead charges as part of the calculation. Administrative costs are based on staff's salaries and benefits which are allocated on a pro-rata basis; overhead charges are for maintenance and operations costs which are also allocated in the same manner. Both these charges are added to the cost of personnel who are directly involved in the activity for which a fee is charged, which is determined by the time spent on that activity multiplied by the hourly rate for salaries and benefits. The Town Council conducts a public hearing before adopting the new fees.

**Budget amendments:** Supplemental appropriations, when required during the fiscal year, require approval by the Town Council. Budget changes within each department or between accounts are approved by the Town Manager and Director of Finance.

**Basis of budgeting:** The Town uses the modified accrual basis in budgeting governmental funds. This means that obligations of the Town, including outstanding purchase orders, are budgeted as expenses and revenues are recognized when they are both measurable and available to fund current expenditures.

## BUDGET PROCESS

The Town has three enterprise funds. For enterprise funds, the budget is prepared on a full accrual basis. This means expenses are recognized when incurred and revenues are recognized when due the Town. Depreciation expense is not included in budgeting for enterprise funds but the full purchase price of equipment is included in the budget.

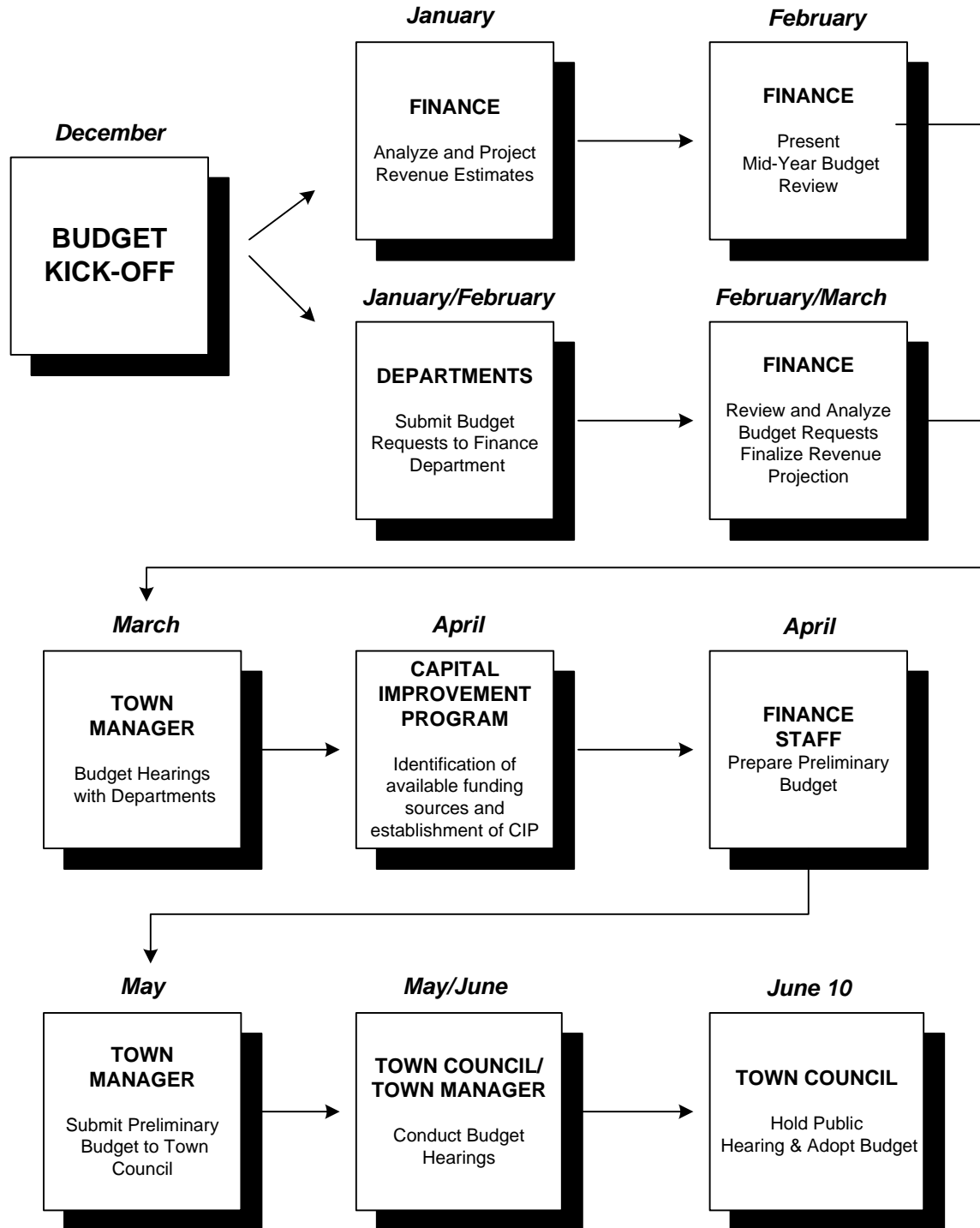
**Basis of accounting:** The Town uses the modified accrual basis of accounting for governmental funds. Revenues are recorded when measurable and available to fund current expenditures. Expenditures are recorded when the services are substantially performed or the goods have been received and the liabilities have been incurred. The Town's enterprise funds use the full accrual basis of accounting; revenues are recorded when earned and expenses are recorded when incurred.

Budgetary control is maintained at the department level within each fund. The Town also maintains an encumbrance accounting system budgetary control. Estimated purchase amounts are encumbered prior to the release of purchase orders to vendors. At fiscal year end, all operating budget appropriations lapse. Open encumbrances are reported as reservations of fund balances at fiscal year-end.

**Budgetary data:** Annual budgets are legally adopted for all funds on a basis consistent with generally accepted accounting principles.

The following Flow Chart describes the Town's annual budget process.

**TOWN OF APPLE VALLEY  
BUDGET PROCESS  
FLOW CHART  
FISCAL YEAR 2014-2015**



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Town of Apple Valley

## DESCRIPTION OF FUNDS & FUND TYPES

### GOVERNMENTAL FUNDS

Governmental funds are used to account for most, if not all, of a government's tax-supported activities. The general fund, special revenues funds, debt service funds, and capital projects funds are considered governmental funds.

#### GENERAL FUND

**GENERAL FUND - 1001:** The General Fund is the primary operating fund of the Town. All general tax revenues and other receipts that are not allocated by law or contractual agreement to some other fund are accounted for in this fund. It accounts for all financial resources of the general government, except those required to be accounted for and reported in another fund.

#### SPECIAL REVENUE FUNDS

**Special Revenue Funds are used to account for proceeds of specific sources (other than for major capital projects) that are legally restricted to expenditure for specified purposes.**

**GAS TAX FUND (STREET MAINTENANCE) – 2010:** This fund accounts for the receipts and expenditures of money apportioned by the State Highway Code sections' 2105, 2106, 2107 and 2107.5. Gas tax monies are restricted in use and can only be used to construct and maintain streets and highways.

**ARTICLE 8 FUND - 2015:** This fund accounts for the revenues and expenditures of the Town's share of Article 8 monies which are restricted in use for transit or street repair projects/activities.

**PARKS AND RECREATION FUND - 2510:** This fund accounts for all revenues, including property tax revenues, and expenditures of the Apple Valley Parks and Recreation Department (formerly Recreation and Parks District) that are required to be separately maintained in accordance with the provisions of California Government Code Section 57642.

**LOW/MODERATE HOUSING FUND – 2710/2720:** This accounts for the 20% set aside of tax increment revenue received from the Redevelopment Agency project area and restricted for low/moderate income housing.

**RDA DEBT SERVICE FUND – 3010/3020:** This fund accounts for and reports financial resources committed, restricted or assigned for the payment of advances from the Town to the Redevelopment Agency and other Agency debt.

**COMMUNITY DEVELOPMENT BLOCK GRANT FUND – 2120:** This fund accounts for revenues received from the Department of Housing and Urban Development (HUD) which are to be expended for approved Federal Housing and Community Development Act projects. These revenues must be expended to accomplish one of the following objectives: elimination of slum or blight, benefit low and moderate income persons, or to meet certain urgent community development needs.

**AIR POLLUTION CONTROL DISTRICT FUND – 2040:** This fund accounts for monies received from the Air Pollution Control District which are used to improve air quality.

**NEIGHBORHOOD STABILIZATION PROGRAM FUND – 2130/2131:** This fund accounts for revenues received from a special CDBG allocation that addresses the problem of abandoned and foreclosed homes.

**ASSESSMENT DISTRICT LL FUND – 2810:** This fund accounts for the revenues and expenditures of Assessment District L-1 which provides landscaping and right-of-way maintenance in accordance with the homeowners' agreement.

## DESCRIPTION OF FUNDS & FUND TYPES

**HOME FUND – 2310/2320/2330:** This fund accounts for revenue received from the Department of Housing and Urban Development for assisting low and moderate income individuals to purchase homes.

**PROP 1B FUND – 2035:** This fund accounts for the revenues and expenditures associated with the Town's share of Prop 1B funds.

**ADDI DOWN PAYMENT ASSISTANCE FUND – 2340:** This fund accounts for funds received from the California Department of Housing and Community Development for down payment assistance loans given to homeowners.

**HELP DOWN PAYMENT ASSISTANCE FUND – 2420:** This fund accounts for down payment assistance loans made out to homeowners funded through the California Housing Finance Authority.

**QUIMBY FEES FUND – 2520:** This fund accounts for revenues received from developers and restricted for the development of parks.

**FEMA/OES FUND – 2910:** This fund accounts for FEMA expenditures and reimbursements.

**HCD STATE PROGRAM INCOME FUND – 2210:** This fund accounts for program income received from state funded loans repaid to the Town and expenditures made on new loans.

**CDBG PROGRAM INCOME FUND – 2110:** This fund accounts for program income received from CDBG expenditures reimbursed.

**SANBAG STIMULUS FUND – 2046:** This fund accounts for revenues received for local projects approved under the SANBAG Local Stimulus Program.

### ***DEBT SERVICE FUNDS***

**2007 TOWN HALL REVENUE BONDS – 4108:** This fund accounts for and reports financial resources that are restricted for the payment of interest and principal on the 2007 Town Hall Revenue Bonds.

**1999 COPS FUND – 4105:** This fund accounts for and reports financial resources restricted for the payment of interest and principal on the 1999 Public Facilities Financing Project Certificates of Participation.

**2001 COPS FUND – 4106:** This fund accounts for and reports financial resources to advance refund and economically defease the \$2,570,000 Certificates of Participation issued on August 1, 1995 and payment of interest and principal on the 2001 Certificate of participation.

### ***CAPITAL PROJECTS FUNDS***

**NAVISP FUND – 4050:** This fund accounts for the construction of infrastructure improvement projects related to implementation of the North Apple Valley Industrial Specific Plan (NAVISP).

**STORM DRAINS FUND – 4760:** This fund accounts for development impact fees received for acquiring land, engineering, and/or constructing storm drain infrastructure.

**DEVELOPMENT IMPACT FEES FUND – 4710/4720/4730/4740/4750/4770:** This fund accounts for funds received to mitigate the impact of new development on the Town's infrastructure.

**CAPITAL PROJECTS FUND - 4410:** This fund was established to account for all of the Town's construction projects that are not being separately accounted for in other capital project funds (with the exception of those funded through nonmajor capital project funds and Enterprise Funds). Financing is provided primarily through transfers in from the General Fund, and from State and Federal grants.

## DESCRIPTION OF FUNDS & FUND TYPES

**GOVERNMENT FACILITIES FUND - 4110:** This fund accounts for and reports financial resources restricted, committed, or assigned to activities related to the construction of the new Town Hall Annex.

**REDEVELOPMENT AGENCY CAPITAL PROJECTS FUND – 4010/4020:** This fund accounts for tax increment and other revenues, and expenditures associated with the Town's Redevelopment Agency capital projects.

**MEASURE I FUND - 2021:** This fund accounts for all capital projects funded with Measure I monies.

**PROJECT MANAGER GRANTS FUND - 4910:** This fund accounts for non-budgeted funds awarded to the Town during the course of the fiscal year mainly for capital related activities

### ***PROPRIETARY FUNDS***

**SEWER FUND - 5010:** This fund accounts for the costs of providing sewer services to the general public within the Town's service area and the user charges by which these costs are recovered.

**SOLID WASTE MANAGEMENT FUND - 5510:** This fund accounts for the costs of providing trash services to commercial and residential units and the user charges by which these costs are recovered.

**APPLE VALLEY GOLF CLUB FUND - 5710:** This fund accounts for the costs of providing golf to the general public and the user charges by which these costs are covered.

### ***TRUST FUNDS***

**REDEVELOPMENT OBLIGATION RETIREMENT FUND (PA1) – 2725:** This fund accounts for the Successor Agency dissolution activities associated with the former Redevelopment Agency project area number 1 (VVEDA).

**REDEVELOPMENT OBLIGATION RETIREMENT FUND (PA2) – 2730:** This fund accounts for the Successor Agency dissolution activities associated with the former Redevelopment Agency project area number 2.

### ***AGENCY FUNDS***

**ASSESSMENT DISTRICT 98-1 - 8310:** Town acts as the agent for the homeowners of Assessment District 98-1, and makes principal and interest payments for the Assessment District's 1915 Improvement Act Bonds.

**VILLAGE PBID – 8110:** To account for the assessments received and expenditures made on behalf of the Apple Valley Village Property and Business Improvement District.

## THE TOWN'S FLOW OF FUNDS STRUCTURE

### REVENUE SOURCES:

Property Tax  
Sales Tax  
Transient Occupancy Tax  
Other Taxes  
Licenses & Permits  
Fines & Forfeitures  
Fees & Charges  
Revenues from Other Agencies

Measure "I"  
Traffic Impact Fees  
Development Impact Fees  
P1B/HSIP  
PBID/CDBG  
Grants

Cost Allocation Charges  
Operating Transfers In  
Fees and Charges  
Revenue from Other Agencies  
Grants

**TOWN'S GENERAL FUND**

**CAPITAL FUNDS**

**OTHER FUNDS**

### USES OF FUNDS:

General Operating Expenditures  
(including debt service obligations)

Infrastructure  
Repairs/Maintenance/Improvements  
Permanent facilities  
Environmental facilities

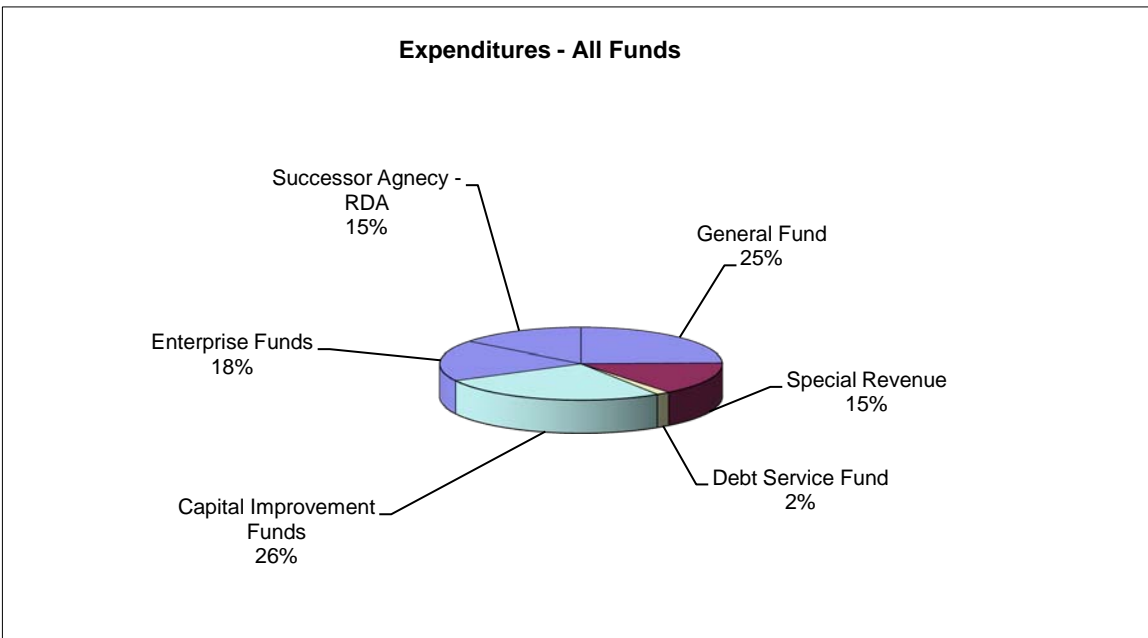
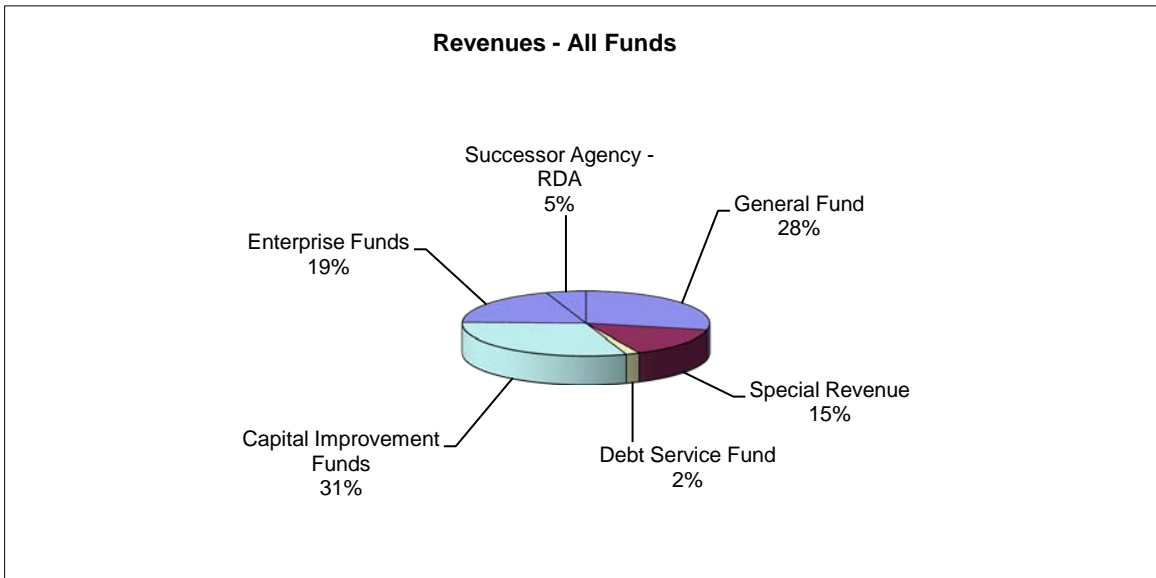
Maintenance & replacement of sewer  
transmission lines  
Solid waste disposal,  
Feasibility studies and design  
engineering



## Town of Apple Valley

### Fiscal Year 2014/2015 - Summary of All Funds

<b>Revenues:</b>			<b>Expenditures:</b>	
General Fund	\$26,067,909		General Fund	\$26,037,781
Special Revenue	13,422,333		Special Revenue	15,601,069
Debt Service	1,643,544		Debt Service	1,643,544
Capital Improvement Funds	28,195,860		Capital Improvement Funds	27,806,560
Enterprise Funds	17,848,923		Enterprise Funds	19,230,036
Successor Agency - RDA	4,776,576		Successor Agency - RDA	15,393,006
<b>Total Revenues</b>	<b>\$91,955,145</b>		<b>Total Expenditures</b>	<b>\$105,711,996</b>



**Town of Apple Valley**  
**CALCULATION OF PROJECTED FUND BALANCES**  
for the Fiscal Year Ending June 30, 2015

Fund No.	Fund Description	Projected Fund Balances 07/01/14	Estimated Revenues FY 14-15	Proposed Operating Budget FY 14-15
<b>1001</b>	<b>General Fund</b>	<b>18,337,276</b>	<b>20,247,602</b>	<b>23,406,353</b>
	<b>Special Revenue Funds:</b>			
2010	Gas Tax Fund	404,540	1,762,663	1,456,215
2015	Article 8	942,210	748,300	60,000
2021	Measure I Local 2040	4,695,095	3,093,053	-
2040	Air Pollution Control	84,703	47,450	47,320
2120	CDBG	-	953,572	953,572
2131	NSP 3	-	-	-
2320	Apple Valley Home	-	397,634	397,634
2330	Victorville Home	-	284,529	284,529
2410	Cal Home	-	1,400,000	1,400,000
2510	Parks & Recreation	(6,093,636)	3,000,772	3,277,372
2520	Quimby Funds	35,011	20,040	13,050
2610	Police Grants	-	317,446	317,446
2620	Asset Seizure	174	-	-
2630	Drug & Gang Prevention	5,383	-	5,383
2810	Assessment District LL	1,223,627	325,350	160,250
	<b>Subtotal Special Revenue Funds</b>	<b>1,297,107</b>	<b>12,350,809</b>	<b>8,372,771</b>
	<b>Debt Service Funds:</b>			
4105	1999 COPS	-		420,000
4106	2001 COPS	-		337,000
4108	2007 Town Hall	-		886,544
	<b>Subtotal Debt Service Funds</b>	<b>-</b>	<b>-</b>	<b>1,643,544</b>

<b>Proposed Capital Budget FY 14-15</b>	<b>Total Proposed Budget FY 14-15</b>	<b>Estimated Revenues Over (Under) Proposed Budget</b>	<b>Transfers In</b>	<b>Transfers Out</b>	<b>Projected Ending Fund Balances 06/30/15</b>
-	<b>23,406,353</b>	<b>(3,158,751)</b>	<b>5,820,307</b>	<b>2,631,428</b>	<b>18,367,404</b>
	1,456,215	306,448	350,000	996,024	64,964
214,000	274,000	474,300	-	350,000	1,066,510
5,223,350	5,223,350	(2,130,297)	-		2,564,798
-	47,320	130	-	-	84,833
-	953,572	-	-	-	-
-	-	-	-	-	-
-	397,634	-	-	-	-
-	284,529	-	-	-	-
-	1,400,000	-	-	-	-
	3,277,372	(276,600)	721,524	444,924	(6,093,636)
-	13,050	6,990	-	-	42,001
-	317,446	-	-	-	-
-	-	-	-	-	174
-	5,383	(5,383)	-	-	-
-	160,250	165,100	-	-	1,388,727
<b>5,437,350</b>	<b>13,810,121</b>	<b>(1,459,312)</b>	<b>1,071,524</b>	<b>1,790,948</b>	<b>(881,629)</b>
	420,000	(420,000)	420,000		-
	337,000	(337,000)	337,000		-
	886,544	(886,544)	886,544		-
-	<b>1,643,544</b>	<b>(1,643,544)</b>	<b>1,643,544</b>	-	-

**Town of Apple Valley**  
**CALCULATION OF PROJECTED FUND BALANCES**  
for the Fiscal Year Ending June 30, 2015

Fund No.	Fund Description	Projected Fund Balances 07/01/14	Estimated Revenues FY 14-15	Proposed Operating Budget FY 14-15
<b>Capital Improvement Funds:</b>				
4050	NAVISP	1,643,275	2,500	-
4410	Capital Improvement TIF Fund	8,591,925	16,830,047	-
4710	Animal Control Facilities	107,211	3,850	-
4720	Law Enforcement Facilities	65,364	18,100	-
4730	General Government Facilities	99,110	31,000	-
4740	Public Meeting Facilities	107,034	16,150	-
4750	Aquatic Facilities	57,530	5,600	-
4760	Storm Drains	1,093,656	91,500	-
4770	Sanitary Sewer Facilities	978,890	31,200	-
4910	Project Manager Grants	-	549,483	193,783
<b>Subtotal Capital Projects Funds</b>		<b>12,743,995</b>	<b>17,579,430</b>	<b>193,783</b>
<b>Total Governmental Funds</b>		<b>32,378,378</b>	<b>50,177,841</b>	<b>33,616,451</b>
<b>Enterprise Funds:</b>				
5010	Wastewater	38,934,719	6,646,951	4,790,035
5510	Solid Waste	3,176,551	10,003,012	8,499,682
5710	Apple Valley Golf Course	(1,709,130)	888,600	1,154,960
<b>Total Enterprise Funds</b>		<b>40,402,140</b>	<b>17,538,563</b>	<b>14,444,677</b>
<b>Successor Agency - RDA</b>				
2725	VVEDA Successor Agency Fund	2,060,832	1,741,245	1,741,245
2730	AV RDA Successor Agency Fund	9,421,272	3,035,331	3,035,331
3010	VVEDA Debt Service (80%)	-		
3020	PA#2 Debt Service (80%)	-		
2710	VVEDA Low/Mod (20%)	-		
2720	PA#2 Low/Mod (20%)	-		
4010	VVEDA - Capital Projects	-		
4020	PA#2 - Capital Projects	-		
		<b>11,482,104</b>	<b>4,776,576</b>	<b>4,776,576</b>
<b>GRAND TOTAL</b>		<b>84,262,622</b>	<b>72,492,980</b>	<b>52,837,704</b>

<b>Proposed Capital Budget FY 14-15</b>	<b>Total Proposed Budget FY 14-15</b>	<b>Estimated Revenues Over (Under) Proposed Budget</b>	<b>Transfers In</b>	<b>Transfers Out</b>	<b>Projected Ending Fund Balances 06/30/15</b>
-	-	2,500	-	-	1,645,775
27,157,077	27,157,077	(10,327,030)	10,616,430	-	8,881,325
-	-	3,850	-	-	111,061
-	-	18,100	-	-	83,464
-	-	31,000	-	-	130,110
-	-	16,150	-	-	123,184
-	-	5,600	-	-	63,130
100,000	100,000	(8,500)	-	-	1,085,156
-	-	31,200	-	-	1,010,090
355,700	549,483	-	-	-	-
<b>27,612,777</b>	<b>27,806,560</b>	<b>(10,227,130)</b>	<b>10,616,430</b>	<b>-</b>	<b>13,133,295</b>
<b>33,050,127</b>	<b>66,666,578</b>	<b>(16,488,737)</b>	<b>19,151,805</b>	<b>4,422,376</b>	<b>30,619,070</b>
362,000	5,152,035	1,494,916	44,000	1,707,400	38,766,235
-	8,499,682	1,503,330	-	2,715,959	1,963,922
-	1,154,960	(266,360)	266,360	-	(1,709,130)
<b>362,000</b>	<b>14,806,677</b>	<b>2,731,886</b>	<b>310,360</b>	<b>4,423,359</b>	<b>39,021,027</b>
-	1,741,245	-	-	-	2,060,832
-	3,035,331	-	-	10,616,430	(1,195,158)
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	<b>4,776,576</b>	<b>-</b>	<b>-</b>	<b>10,616,430</b>	<b>865,674</b>
<b>33,412,127</b>	<b>86,249,831</b>	<b>(13,756,851)</b>	<b>19,462,165</b>	<b>19,462,165</b>	<b>70,505,771</b>

**FOUR-YEAR BUDGET SUMMARY  
ALL FUNDS (INCLUDING TRANSFERS)**

**FISCAL YEARS 2011-2012 THROUGH 2014-2015**

The following is a four-year budget summary that includes all governmental and proprietary funds. This summary presentation excludes the Town's Successor Agency to the former Redevelopment Agency. As a result, transfers "in" and transfers "out" do not equal.

<b>Revenues &amp; Other Sources</b>	<b>FY 11-12 Actual</b>	<b>FY 12-13 Actual</b>	<b>FY 13-14 Amended</b>	<b>FY 14-15 Proposed</b>
Taxes	20,519,289	21,416,155	23,521,925	23,204,683
Fines & Fees	14,729,727	15,169,690	16,088,362	16,979,262
Public Services	1,118,832	1,317,849	1,504,072	1,597,846
Community Development	7,113,641	6,245,523	12,411,585	23,190,037
Other Revenue	1,477,914	1,253,113	757,696	2,442,955
Rental	106,699	73,652	60,000	72,500
Investment Income	95,154	60,929	130,080	229,121
Transfers In	7,000,355	7,137,079	22,279,568	19,462,165
<b>Total Revenues &amp; Other Sources</b>	<b>\$ 52,161,611</b>	<b>\$ 52,673,990</b>	<b>\$ 76,753,288</b>	<b>\$ 87,178,569</b>
 <b><u>Expenditures &amp; Other Uses</u></b>				
Protection of Persons & Property	12,498,666	12,616,992	13,028,819	13,819,391
Public Services/Municipal Operations	13,887,376	14,354,908	14,604,624	16,031,545
Community Development	2,894,470	4,017,738	5,477,761	4,539,585
Transportation	3,234,033	3,434,063	5,750,260	6,839,815
Leisure & Community Services	4,844,504	4,211,911	4,334,513	4,445,382
General Government Support	6,441,864	5,343,933	6,239,458	6,370,216
Capital Improvement Projects	888,678	1,694,887	25,240,058	27,886,777
Debt Service:				
Principal Payments*	951,257	989,533	1,090,400	1,110,000
Interest Payments*	473,953	456,886	451,950	430,544
Transfers Out*	6,277,484	7,137,079	8,279,568	8,845,735
<b>Total Expenditures &amp; Other Uses</b>	<b>\$ 52,392,285</b>	<b>\$ 54,257,930</b>	<b>\$ 84,497,411</b>	<b>\$ 90,318,990</b>
<b>Net Change</b>	<b>\$ (230,674)</b>	<b>\$ (1,583,940)</b>	<b>\$ (7,744,123)</b>	<b>\$ (3,140,421)</b>

\* Included under General Government Support in other presentations in the document.

TOWN OF APPLE VALLEY, CALIFORNIA

**SCHEDULE OF INTERFUND TRANSFERS**

FISCAL YEAR 2014-2015

FUND	TRANSFERS IN	TRANSFERS OUT
General Fund - 1001	\$ 974,024	
General Fund - 1001	422,924	
General Fund - 1001	1,707,400	
General Fund - 1001	1,935,959	
General Fund - 1001	780,000	
General Fund - 1001		721,524
General Fund - 1001		1,643,544
General Fund - 1001		266,360
Street Maintenance - 2010	350,000	
Street Maintenance - 2010		974,024
Street Maintenance - 2010		22,000
Local Transportation Fund - 2015		350,000
Parks & Recreation - 2510	721,524	
Parks & Recreation - 2510		422,924
Parks & Recreation - 2510		22,000
ROR Fund - 2730		10,616,430
Debt Service Funds - 4105,4106,4108	1,643,544	
CIP - Transportation Impact Fees - 4410	10,616,430	
Wastewater - 5010		1,707,400
Wastewater - 5010	44,000	
Waste Management - 5510		1,935,959
Waste Management - 5510		780,000
Apple Valley Golf Course - 5710	266,360	
<b>Total</b>	<b>\$ 19,462,165</b>	<b>\$ 19,462,165</b>

- 1
  - 2
  - 3
  - 4
  - 5
  - 6
  - 7
  - 8
- Operating Transfers
- Franchise Fee from Solid Waste
- To Parks & Recreation from General Fund
- Article 8 funds to Street Maintenance
- Bond Proceeds for Yucca Loma Bridge
- Transfer from General Fund Public Facilities to Debt Service Funds
- To AVGC from General Fund
- Transfer to Waste Water for purchase of Capital Equipment

**BUDGET COMPARISON  
BY FUND/BY DEPARTMENT**

Fund/Department	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Amended	FY 14-15 Proposed
<b><u>General Fund (1001)</u></b>				
Town Council	\$ 201,183	\$ 169,188	\$ 197,798	\$ 201,231
Town Attorney	586,580	163,515	400,000	400,000
Town Manager	626,958	447,840	514,906	576,775
Finance	1,077,791	994,717	1,173,998	1,185,643
Town Clerk	352,668	397,538	390,312	458,261
Public Information	368,162	416,477	476,389	497,247
Human Resources	458,428	294,630	404,743	447,614
Information Technology	638,607	509,360	542,378	517,457
General Government	1,982,270	1,589,873	2,168,127	2,217,073
Public Facilities	1,504,729	2,242,104	2,392,934	2,397,343
Public Safety	10,961,408	11,052,589	11,480,731	11,993,907
Emergency Preparedness	72,245	26,691	39,848	29,848
Animal Control	739,574	780,318	755,053	659,299
Animal Shelter	863,885	923,852	1,064,049	1,252,640
Public Services - Administration	470,658	462,913	433,167	467,889
Code Enforcement	1,024,428	860,682	941,078	994,317
Building & Safety	252,632	319,188	282,215	431,170
Economic Development	145	49,626	96,540	118,360
Engineering	336,052	312,062	350,600	350,600
Community Development	743,198	667,453	704,950	841,107
<b>Subtotal Fund 1001</b>	<b>\$ 23,261,601</b>	<b>\$ 22,680,616</b>	<b>\$ 24,809,816</b>	<b>\$ 26,037,781</b>
<b><u>Gas Tax Fund (2010)</u></b>				
Street Maintenance	\$ 1,919,555	\$ 1,967,317	\$ 2,110,392	\$ 2,452,239
<b>Subtotal Fund 2010</b>	<b>\$ 1,919,555</b>	<b>\$ 1,967,317</b>	<b>\$ 2,110,392</b>	<b>\$ 2,452,239</b>
<b><u>Article 8 (2015)</u></b>				
Street Capital Projects	\$ -	\$ 351,622	\$ 420,000	\$ 624,000
<b>Subtotal Fund 2015</b>	<b>\$ -</b>	<b>\$ 351,622</b>	<b>\$ 420,000</b>	<b>\$ 624,000</b>
<b><u>Measure I - Local (2021)</u></b>				
Street Capital Projects	\$ 1,885,838	\$ 2,066,834	\$ 4,359,150	\$ 5,223,350
<b>Subtotal Fund 2021</b>	<b>\$ 1,885,838</b>	<b>\$ 2,066,834</b>	<b>\$ 4,359,150</b>	<b>\$ 5,223,350</b>
<b><u>Air Pollution Control (2040)</u></b>				
Transit	\$ 70,000	\$ 47,320	\$ 47,320	\$ 47,320
<b>Subtotal Fund 2040</b>	<b>\$ 70,000</b>	<b>\$ 47,320</b>	<b>\$ 47,320</b>	<b>\$ 47,320</b>
<b><u>CDBG (2120)</u></b>				
Community Development	\$ 449,412	\$ 714,310	\$ 807,462	\$ 953,572
<b>Subtotal Fund 2120</b>	<b>\$ 449,412</b>	<b>\$ 714,310</b>	<b>\$ 807,462</b>	<b>\$ 953,572</b>



**BUDGET COMPARISON  
BY FUND/BY DEPARTMENT**

Fund/Department	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Amended	FY 14-15 Proposed
<b><u>NSP (2131)</u></b>				
Community Development	\$ 125,417	\$ 832,291	\$ 631,233	\$ -
<b>Subtotal Fund 2131</b>	<b>\$ 125,417</b>	<b>\$ 832,291</b>	<b>\$ 631,233</b>	<b>\$ -</b>
<b><u>Apple Valley Home (2320)</u></b>				
Community Development	\$ 360,991	\$ 614,779	\$ 1,114,937	\$ 397,634
<b>Subtotal Fund 2320</b>	<b>\$ 360,991</b>	<b>\$ 614,779</b>	<b>\$ 1,114,937</b>	<b>\$ 397,634</b>
<b><u>Victorville Home (2330)</u></b>				
Community Development	\$ 36,656	\$ 204,538	\$ 487,366	\$ 284,529
<b>Subtotal Fund 2330</b>	<b>\$ 36,656</b>	<b>\$ 204,538</b>	<b>\$ 487,366</b>	<b>\$ 284,529</b>
<b><u>Cal Home (2410)</u></b>				
Community Development	\$ 147,327	\$ 446,330	\$ 1,284,673	\$ 1,400,000
<b>Subtotal Fund 2410</b>	<b>\$ 147,327</b>	<b>\$ 446,330</b>	<b>\$ 1,284,673</b>	<b>\$ 1,400,000</b>
<b><u>Parks &amp; Recreation (2510)</u></b>				
Programs	\$ 1,577,767	\$ 1,496,457	\$ 1,575,721	\$ 1,593,745
Parks	1,920,648	1,570,705	1,695,316	1,866,322
Facilities	244,547	256,821	246,104	262,229
<b>Subtotal Fund 2510</b>	<b>\$ 3,742,962</b>	<b>\$ 3,323,983</b>	<b>\$ 3,517,141</b>	<b>\$ 3,722,296</b>
<b><u>Quimby Fund (2520)</u></b>				
Street Capital Projects	\$ 41,631	\$ 17,333	\$ 13,050	\$ 13,050
<b>Subtotal Fund 2520</b>	<b>\$ 41,631</b>	<b>\$ 17,333</b>	<b>\$ 13,050</b>	<b>\$ 13,050</b>
<b><u>Grants Fund (2610)</u></b>				
JAG Grant	\$ 77,297	\$ 65,574	\$ 20,000	\$ 15,000
CALPAL Program	14,637	6,251	-	-
Homeland Security	19,051	34,542	-	-
CAL E M A	-	141,680	108,117	302,446
Sobriety Checkpoint	-	53,630	63,550	-
<b>Subtotal Fund 2610</b>	<b>\$ 110,985</b>	<b>\$ 301,677</b>	<b>\$ 191,667</b>	<b>\$ 317,446</b>
<b><u>Asset Seizure (2620)</u></b>				
Police	\$ 6,968	\$ 6,095	\$ 45,960	\$ -
<b>Subtotal Fund 2620</b>	<b>\$ 6,968</b>	<b>\$ 6,095</b>	<b>\$ 45,960</b>	<b>\$ -</b>
<b><u>Drug &amp; Gang Prevention (2630)</u></b>				
Police	\$ -	\$ 2,750	\$ -	\$ 5,383
<b>Subtotal Fund 2630</b>	<b>\$ -</b>	<b>\$ 2,750</b>	<b>\$ -</b>	<b>\$ 5,383</b>
<b><u>Lighting &amp; Landscape District (2810)</u></b>				
Right of Way Maintenance	\$ 153,291	\$ 150,800	\$ 152,250	\$ 152,250
Engineering Contractor	12,713	9,933	8,000	8,000
<b>Subtotal Fund 2810</b>	<b>\$ 166,004</b>	<b>\$ 160,733</b>	<b>\$ 160,250</b>	<b>\$ 160,250</b>
<b><u>NAVISP Infrastructure (4050)</u></b>				
NAVISP	\$ 370	\$ 215	\$ -	\$ -
<b>Subtotal Fund 4050</b>	<b>\$ 370</b>	<b>\$ 215</b>	<b>\$ -</b>	<b>\$ -</b>

**BUDGET COMPARISON  
BY FUND/BY DEPARTMENT**

Fund/Department	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Amended	FY 14-15 Proposed
<b><u>1999 COP's (4105)</u></b>				
Town Hall Debt Service	\$ 382,640	\$ 386,290	\$ 410,000	\$ 420,000
<b>Subtotal Fund 4105</b>	<b>\$ 382,640</b>	<b>\$ 386,290</b>	<b>\$ 410,000</b>	<b>\$ 420,000</b>
<b><u>2001 COP's (4106)</u></b>				
Town Hall Debt Service	\$ 225,423	\$ 231,371	\$ 332,000	\$ 337,000
<b>Subtotal Fund 4106</b>	<b>\$ 225,423</b>	<b>\$ 231,371</b>	<b>\$ 332,000</b>	<b>\$ 337,000</b>
<b><u>2007 Town Hall Revenue Bonds (4108)</u></b>				
Town Hall Debt Service	\$ 884,824	\$ 887,574	\$ 885,150	\$ 886,544
<b>Subtotal Fund 4108</b>	<b>\$ 884,824</b>	<b>\$ 887,574</b>	<b>\$ 885,150</b>	<b>\$ 886,544</b>
<b><u>CIP TIF Fund (4410)</u></b>				
Street Capital Projects	\$ 456,623	\$ 1,022,434	\$ 24,211,000	\$ 27,157,077
<b>Subtotal Fund 4410</b>	<b>\$ 456,623</b>	<b>\$ 1,022,434</b>	<b>\$ 24,211,000</b>	<b>\$ 27,157,077</b>
<b><u>General Government Facilities (4730)</u></b>				
Town Hall	\$ 6,100	\$ -	\$ -	\$ -
Transfers	(19,880)	-	-	-
<b>Subtotal Fund 4730</b>	<b>\$ (13,780)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b><u>Storm Drains (4760)</u></b>				
Dry Well Projects	\$ 231,110	\$ 514	\$ 100,000	\$ 100,000
<b>Subtotal Fund 4760</b>	<b>\$ 231,110</b>	<b>\$ 514</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>
<b><u>Project Manager Grants (4910)</u></b>				
Energy Efficiency & Conservation Block Grant	\$ 641,200	\$ -	\$ -	\$ -
DOC Recycling	-	17,190	-	-
Waste Tire Amnesty	13,048	3,155	21,358	-
Civic Center Park	2,506	164,210	-	-
Safe Routes to School	13,770	32,442	492,000	-
Bicycle Transportation	17,618	38,209	355,700	355,700
Hwy 18 Village Area Median	-	464,000	-	-
Special Purpose Grants	201,605	128,867	-	193,783
<b>Subtotal Fund 4910</b>	<b>\$ 889,747</b>	<b>\$ 848,073</b>	<b>\$ 869,058</b>	<b>\$ 549,483</b>
<b><u>Sewer System Maintenance (5010)</u></b>				
Operations & Maintenance	\$ 3,841,820	\$ 4,334,794	\$ 3,927,785	\$ 4,306,251
Capital Expenditures	2,207,948	2,144,628	1,525,000	2,553,184
<b>Subtotal Fund 5010</b>	<b>\$ 6,049,768</b>	<b>\$ 6,479,422</b>	<b>\$ 5,452,785</b>	<b>\$ 6,859,435</b>
<b><u>Solid Waste (5510)</u></b>				
Waste Management	\$ 7,074,166	\$ 6,978,821	\$ 7,899,772	\$ 7,935,941
Debt Service	369,233	398,165	563,741	563,741
Transfer Out	2,068,774	2,055,294	2,577,996	2,715,959
<b>Subtotal Fund 5510</b>	<b>\$ 9,512,173</b>	<b>\$ 9,432,280</b>	<b>\$ 11,041,509</b>	<b>\$ 11,215,641</b>

**BUDGET COMPARISON  
BY FUND/BY DEPARTMENT**

<u>Fund/Department</u>	<u>FY 11-12 Actual</u>	<u>FY 12-13 Actual</u>	<u>FY 13-14 Amended</u>	<u>FY 14-15 Proposed</u>
<b><u>Apple Valley Golf Course (5710)</u></b>				
Non-Departmental	\$ 110,927	\$ 117,125	\$ 248,315	\$ 207,705
Administration	144,189	129,963	91,850	91,850
Food & Beverage	4,398	7,654	7,250	7,250
Grounds	837,144	695,343	623,300	623,300
Facilities	248,918	204,826	140,377	140,455
Pro Shop	102,464	76,318	84,400	84,400
<b>Subtotal Fund 5710</b>	<b><u>\$ 1,448,040</u></b>	<b><u>\$ 1,231,229</u></b>	<b><u>\$ 1,195,492</u></b>	<b><u>\$ 1,154,960</u></b>
<b><u>Successor Agency - RDA</u></b>				
VVEDA RORF	\$ 914,648	\$ 1,148,239	\$ 1,331,163	\$ 1,741,245
PA#2 RORF	2,532,373	2,939,622	16,655,232	13,651,761
VVEDA 80%	369,936	-	-	-
PA#2 80%	749,583	-	-	-
VVEDA 20%	146,042	-	-	-
PA#2 20%	243,471	-	-	-
VVEDA Capital Projects	413,177	-	-	-
PA#2 Capital Projects	1,356,387	-	-	-
<b>Subtotal RDA Funds</b>	<b><u>\$ 6,725,617</u></b>	<b><u>\$ 4,087,861</u></b>	<b><u>\$ 17,986,395</u></b>	<b><u>\$ 15,393,006</u></b>
<b>Grand Total</b>	<b><u>\$ 59,117,902</u></b>	<b><u>\$ 58,345,791</u></b>	<b><u>\$ 102,483,806</u></b>	<b><u>\$ 105,711,996</u></b>

TOWN OF APPLE VALLEY, CALIFORNIA  
**SUMMARY OF APPROPRIATIONS**  
**BY ACCOUNT - ALL FUNDS**

Description	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Amended	FY 14-15 Proposed
Salaries & Benefits				
Salaries Regular	7,108,428	5,885,701	6,432,923	7,028,769
Salaries Part-Time	684,217	717,607	706,442	721,723
Overtime	38,572	38,775	53,500	49,600
Cafeteria Benefits	1,016,071	941,456	1,053,079	1,143,734
Deferred Comp	104,560	93,210	104,289	122,880
FICA	24,661	12,249	-	-
Health Benefits - Retirees	55,247	74,735	55,000	94,000
Medicare	116,396	98,751	104,710	113,492
PERS	1,649,378	1,232,074	1,392,361	1,625,414
Direct Housing Costs	(49,786)	(72,088)	-	-
Uniform Expenses	36,634	32,412	46,450	45,869
<b>Salaries &amp; Benefits</b>	<b>10,784,377</b>	<b>9,054,882</b>	<b>9,948,754</b>	<b>10,945,481</b>
Advertising/Marketing	37,369	35,291	133,131	146,300
Banking Fees - check 21	2,016	3,767	3,900	3,900
Council & Commissioners	13	720	500	500
Credit Card Costs	55,637	65,111	104,200	91,230
Disposal Services	63,361	31,805	39,720	40,093
Education & Training	20,900	23,720	52,735	84,100
Insurance	885,581	822,913	922,900	872,946
Insurance/Workers Compensation	-	-	2,300	2,300
Meetings & Conferences	68,051	87,171	93,478	100,625
Membership & Dues	69,861	56,693	72,026	67,623
Mileage Exp/Allowance	56,908	55,487	99,610	101,022
Miscellaneous Costs	22,830	21,579	45,650	36,015
Office Supplies/Exp	52,680	38,528	43,550	48,018
Postage	61,350	65,775	69,400	70,400
Printing	65,775	64,753	78,100	80,285
Rent	-	694	-	-
Subscriptions	6,467	3,829	8,350	9,195
Utilities: Council Phones	-	7,968	3,000	4,100
Utilities: Phone, Internet, Cell Phones	148,345	140,364	123,600	120,100
Utilities: Electricity Usage	541,262	569,112	432,450	502,548
Utilities: Natural Gas Usage	101,725	103,785	112,000	92,200
Utilities: Water Usage	594,839	655,740	556,990	654,384
Animal Food Supplies	16,316	13,456	18,000	2,500
Assessment District Costs	43,204	24,992	40,935	41,390
AVGC Charges	6,656	474	28,150	28,150
Concession (Resale) Costs	5,023	6,015	5,000	5,000
Election	-	29,749	-	35,000
Gift Certificates	(5)	(1,272)	-	-
Graffiti Removal & Supplies	65,081	39,303	40,000	40,000
Grand Openings/Ground Breakings	1,028	13	3,000	2,000
Hardware/Software Supplies/Exp	225,775	119,569	88,250	55,650
License & Fees	4,259	4,058	20,250	20,250
Management Fee	-	-	72,000	72,000
NPDES Compliance	19,285	42,946	65,000	150,000
NPDES - CAA	12,739	22,428	-	25,000
Pass Through Agreements	384,829	51,015	-	-
Public Information	2,570	1,434	6,050	3,620
Range Supplies	66,716	2,117	174,450	174,450
Safety & Security	14,027	15,062	19,050	20,700
Signing	-	171	1,150	550
Special Dept Supplies/Exp	39,490	38,886	52,080	35,133
Staff Services	10,505	8,240	12,850	12,850
Taxes - Property	11,282	-	-	-

TOWN OF APPLE VALLEY, CALIFORNIA  
**SUMMARY OF APPROPRIATIONS**  
**BY ACCOUNT - ALL FUNDS**

Description	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Amended	FY 14-15 Proposed
Vandalism Repairs	6,053	10,782	4,225	3,850
<b>General Operating</b>	<b>3,789,803</b>	<b>3,284,242</b>	<b>3,648,030</b>	<b>3,855,977</b>
CDBG	137,191	485,711	421,638	357,800
CHDO	113,179	326,921	787,210	130,616
Down Payment Assistance	89,917	419,499	1,013,362	1,020,000
HELP Debt Service	-	-	325,000	-
HOME Administration	17,794	-	14,906	14,975
Mortgage Assistance Program	-	-	33,584	-
Marketing	2,122	10,424	13,000	5,000
Neighborhood Stabilization Prog	104,585	781,831	557,916	-
Owner Occupied Rehab	18,861	4,538	-	-
Residential Rehab Loans	493,430	363,832	978,948	1,028,988
Sponsorships	-	14,988	9,250	11,250
Senior Home Repair	-	200,000	95,000	224,628
Trade Shows	12,230	23,000	34,500	24,500
Victorville CHDO Project 13/14	-	-	95,000	-
Loan to 80% for ERAF	-	-	-	777,273
<b>Economic Development</b>	<b>989,309</b>	<b>2,630,744</b>	<b>4,379,314</b>	<b>3,595,030</b>
<b>Building Maintenance</b>	<b>186,693</b>	<b>128,473</b>	<b>242,555</b>	<b>251,600</b>
<b>General Fund Grants</b>	<b>96,064</b>	<b>52,879</b>	<b>63,550</b>	<b>-</b>
<b>Grounds Maintenance</b>	<b>180,210</b>	<b>179,765</b>	<b>277,805</b>	<b>273,795</b>
<b>PIO Events</b>	<b>87,857</b>	<b>86,951</b>	<b>83,000</b>	<b>80,300</b>
Curbs and Sidewalks	126	-	-	-
Drainage Maint. & Repairs	4,115	9	15,000	15,000
Paving and Sealing - Engineering	77,749	57,166	-	-
Right-of-Way Maintenance	256,210	238,397	262,250	262,250
Sewer System Maintenance	58,174	166,464	80,000	80,000
Sewer Treatment	1,379,629	1,528,926	1,600,000	1,744,000
Signal & Lighting Maint	51,469	64,400	90,000	90,000
Signal & Lighting Maint - Engineering	826	1,310	-	-
Signing	25,163	22,155	25,000	25,000
Small Tools	8,282	15,362	11,800	13,600
Street Repairs	69,888	154,306	150,000	150,000
Street Repairs: Adopt a Street	2,278	2,793	2,000	2,000
Street Striping	26,214	33,740	35,000	35,000
Street Striping - Engineering	6,802	247	-	-
Street Sweeping	27,807	17,145	20,000	15,000
Transit Services	-	-	-	20,000
<b>Public Works</b>	<b>1,994,732</b>	<b>2,302,420</b>	<b>2,291,050</b>	<b>2,451,850</b>
<b>Culture and Recreation</b>	<b>206,634</b>	<b>220,212</b>	<b>240,072</b>	<b>242,176</b>
ACS	147,785	163,269	160,000	164,000
Audit	41,532	54,263	61,650	70,050
AVCO Disposal	5,245,339	5,289,552	5,900,000	5,900,000
Building & Safety Contractor	251,919	318,643	281,250	429,870
Cal-ID Systems	73,542	73,151	73,535	75,000
Cal-EMA	-	141,680	-	-
Contract Services	1,684,474	1,809,121	1,178,381	1,520,339
County Public Health	2,500	-	-	-
County Sheriff	10,373,449	10,584,171	10,945,731	11,411,657
County Solid Waste	1,494,878	1,356,047	1,500,000	1,500,000
Drugs/Vaccinations	28,515	36,135	29,000	34,476

TOWN OF APPLE VALLEY, CALIFORNIA  
**SUMMARY OF APPROPRIATIONS**  
**BY ACCOUNT - ALL FUNDS**

Description	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Amended	FY 14-15 Proposed
Emergency Vet Service	4,265	2,658	3,000	5,000
Engineering Contractor	419,335	398,747	441,000	438,000
Filing Fees	15,501	-	5,000	3,500
Household Hazardous Waste	82,595	80,322	152,400	151,060
Legal	643,509	251,054	467,600	461,500
Organic Recycling	11,762	8,192	13,000	13,000
Solid Waste JPA	35,697	37,681	50,000	50,000
Spay/Neuter Program	119,287	140,418	93,000	103,000
Stiles Removal/D & D Removal	11,570	12,254	13,100	13,100
Unfunded Loan Costs	6,054	8,419	-	-
<b>Contract and Professional Services</b>	<b>20,693,509</b>	<b>20,765,778</b>	<b>21,367,647</b>	<b>22,343,552</b>
Communications Equip	3,185	4,545	4,500	4,100
Equipment Maintenance	95,880	100,869	90,000	88,100
Equipment Rental	1,693	1,806	7,900	4,300
Gasoline, Diesel, Oil	400,709	405,768	398,900	424,350
Leased Equipment	167,907	129,406	153,065	155,411
Safety Equipment	6,320	7,407	5,500	8,325
Vehicle Maintenance	171,157	160,339	201,800	217,100
Vehicle Replacement	-	-	3,750	3,750
<b>Vehicles &amp; Equipment (non-capital)</b>	<b>846,852</b>	<b>810,141</b>	<b>865,415</b>	<b>905,436</b>
<b>Capital Equipment</b>	<b>60,301</b>	<b>101,363</b>	<b>20,960</b>	<b>250,220</b>
Contract Service Projects	-	-	-	40,000
AV Rd/BV Rd SE Corner Imp	-	-	390,000	-
AV Rd/Town Center Imp	-	192	100,000	-
AV Rd Rehab-BV to Town Center	-	-	-	410,000
Bear Valley Bike Path, Phase I	17,618	38,209	415,700	355,700
Bear Valley Bridge Repair 6/16/10	27,685	34,469	772,650	672,650
Bear Valley Rd/Deep Creek Signal	207,568	42	-	-
Bear Valley Rd/Mohawk Signal	25,257	29,157	405,000	405,000
Capital Projects	692,586	164,210	241,750	362,000
Central Road Resurface	-	245,884	-	-
Change in Invest Joint Venture	67,561	67,561	-	-
Dale Evans Parkway@Waalew Road	-	-	100,000	100,000
Dale Evans Resurface	-	427,278	-	-
Deep Creek Rd (BV to Tussing)	-	-	-	310,000
Dry Wells	229,884	318	100,000	100,000
DSB Flood - Nov 2010	107,765	-	-	-
High Desert Corridor	17,711	16,078	25,000	25,000
Hwy 18 West End Widening	14,467	156,940	350,000	375,000
Hwy 18 Village Area Project	-	464,000	-	-
James Woody Park Damage	-	2,214	47,000	-
John Glen Roadway Imp	-	-	-	20,000
Joshua Road Resurfacing	-	341,447	-	-
Kasota Rd Widening (SR 18 to 400' North)	1,409	172,541	-	-
Kiowa (Bear Valley & Tussing)	642,597	16,769	716,000	-
Land Acquisition	-	-	13,050	-
Nakash Rd Rehab	-	-	90,000	-
Navajo Rd Rehab (BV to Hwy 18)	318	-	600,000	10,000
NAVISP	4,558	215	-	-
Paving-PMS Priorities	1,113,299	765,269	1,000,000	1,000,000
Powhatan Road Street Imp	-	-	-	214,000
Public Works Facility/Yard	729,258	-	-	-
Ramona Road Widening	-	-	66,500	665,000
Rancherias Road Resurface	42,735	48,030	700,000	10,000
San Bag Congestion Mgmt Plan Cont	-	3,382	5,000	5,000

TOWN OF APPLE VALLEY, CALIFORNIA  
**SUMMARY OF APPROPRIATIONS**  
**BY ACCOUNT - ALL FUNDS**

Description	FY 11-12 Actual	FY 12-13 Actual	FY 13-14 Amended	FY 14-15 Proposed
SR25 Rancho Verde Elementary	-	992	512,000	512,000
Standing Rock @ Hwy 18	-	-	-	150,000
Town Wide Class II Bikeway	-	-	-	518,600
Transit Bus Shelters	37,610	-	-	-
Yucca Loma Bridge	820,407	738,767	13,000,000	20,278,577
Yucca Loma Elementary School	13,770	31,450	15,000	373,600
Yucca Loma Road Undergrounding	5,777	9,872	25,000	-
Yucca Loma Road Widening	-	-	10,100,000	6,500,000
<b>Capital Projects</b>	<b>4,819,840</b>	<b>3,775,285</b>	<b>29,789,650</b>	<b>33,412,127</b>
<b>Interfund Transfers</b>	<b>7,002,117</b>	<b>7,568,385</b>	<b>22,279,568</b>	<b>19,462,165</b>
<b>Depreciation and Amortization</b>	<b>1,784,375</b>	<b>1,798,140</b>	<b>1,507,375</b>	<b>1,864,354</b>
<b>Debt Service</b>	<b>5,595,228</b>	<b>5,586,131</b>	<b>5,479,061</b>	<b>5,777,933</b>
<b>Total Appropriations - All Funds</b>	<b>59,117,902</b>	<b>58,345,791</b>	<b>102,483,806</b>	<b>105,711,996</b>

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Town of Apple Valley



**Town of Apple Valley  
Legal Debt Margin Information  
Last Eight Fiscal Years**

	2006	2007	2008	2009	2010	2011	2012	2013
Assessed valuation	3,649,295,318	4,610,716,666	5,445,989,305	5,670,597,064	5,048,428,091	4,551,514,104	4,519,225,930	4,490,384,930
Conversion percentage	25%	25%	25%	25%	25%	25%	25%	25%
Adjusted assessed valuation	912,323,830	1,152,679,167	1,361,497,326	1,417,649,266	1,262,107,023	1,137,878,526	1,129,806,483	1,122,596,233
Debt limit percentage	15%	15%	15%	15%	15%	15%	15%	15%
Debt limit	136,848,574	172,901,875	204,224,599	212,647,390	189,316,053	170,681,779	169,470,972	168,389,435
Total net debt applicable to limit: Certificates of Participation	7,265,000	6,755,000	17,590,000	16,755,000	15,815,000	14,845,000	13,840,000	12,795,000
Legal debt margin	129,583,574	166,146,875	186,634,599	195,892,390	173,501,053	155,836,779	155,630,972	155,594,435
Total debt applicable to the limit as a percentage of debt limit	5.3%	3.9%	8.6%	7.9%	8.4%	8.7%	8.2%	7.6%

Source: San Bernardino County Assessor's Office 2012/2013 Combined Tax Rolls

## ***DESCRIPTION OF THE TOWN'S BONDED DEBT OBLIGATIONS***

**1999 Certificates of Participation** - On September 1, 1999, the Town of Apple Valley sold Certificates of Participation in the principal amount of \$5,895,000. The Certificates were issued to provide funds to finance the construction and equipping of a new Town Hall facility and a new County office building. The Apple Valley Town Hall consists of a 26,000 square foot single-story structure that houses the Town's administrative offices. The County office building consists of a 19,000 square foot single-story structure that houses the San Bernardino County Sheriff office for the purpose of providing law enforcement service to the Town. The Certificates bear an interest rate of approximately 5.5% payable semi-annually on March 1 and September 1 of each year. The Certificates mature annually from September 1, 2001 through September 1, 2019 in amounts ranging from \$245,000 to \$385,000.

**2001 Certificates of Participation** - On June 1, 2001, the Town of Apple Valley sold Variable Rate Demand Refunding Certificates of Participation (the "Certificates") in the principal amount of \$3,610,000. The Certificates were issued to provide funds to advance refund and economically defease the \$2,570,000 Certificates issued on August 1, 1995 and finance certain capital expenditures of the Town Hall. The 1995 Certificates were issued to provide funds to (1) acquire an 11.8 acre site adjacent to the facilities previously used as the Town Hall, (2) to fund a matching grant to construct additional sewer and road improvements, and (3) to reimburse the Town for certain amounts expended as a result of the Town's settlement of certain outstanding lawsuits. The activities associated with the acquisition of the land and the matching grant were recorded in governmental fund types and the activities associated with the lawsuit settlement were recorded in the sewer enterprise fund. The prior certificates were outstanding in the principal amount of \$2,220,000, which was allocated \$1,332,000 and \$888,000 to governmental activities and business-type activities, respectively. The excess bond proceeds over and above the payment to the refund bond escrow agent was used to acquire furniture, fixtures and equipment for the Town Hall.

The Certificates mature annually from September 1, 2001 through September 1, 2015 in amounts ranging from \$95,000 to \$310,000 with interest payable at an adjustable interest rate, on each Wednesday, or in the event any Wednesday is not a business day then on the next preceding business day (the "Interest Rate Calculation Date"), the Remarketing Agent will establish the adjustable interest rate for the period commencing the Thursday next following the Interest Rate Calculation Date to and including Wednesday of the following week (the "Interest Rate Period"), except that the final Interest Rate Period will end on September 1, 2015.

**2005 Tax Allocation Bonds** - In May of 2005, the Apple Valley Redevelopment Agency issued \$8,130,000 in Tax Allocation Bonds to finance certain public capital improvements benefiting the portion of the Victor Valley Economic Development Authority (VVEDA) Project Area that is within the Jurisdiction of the Town. The VVEDA is a joint exercise of powers authority established in 1989 of which the Town is a member. The bonds are special obligations of the Agency and are payable exclusively from Pledged Tax Revenues. The bonds mature in amounts from \$130,000 to \$485,000 annually from 2006 to 2035 with interest payments of 3.00% to 4.750% payable semi-annually on June 1 and December 1 of each year.

**2007 Tax Allocation Bonds** - In June of 2007, the Apple Valley Redevelopment Agency issued \$8,985,000 in Tax Allocation Bonds to finance certain redevelopment projects benefiting the portion of the Victor Valley Economic Development Authority (VVEDA) Project Area within the jurisdiction of the Town of Apple Valley. The bonds are special obligations of the Agency and are payable exclusively from

Pledged Tax Revenues. The bonds mature in amounts from \$145,000 to \$1,010,000 annually from 2009 to 2037 with interest payments of 4.00% to 4.75% payable semi-annually on June 1 and December 1 of each year.

**2007 Tax Allocation Bonds (Project Area 2)** - In July of 2007, the Apple Valley Redevelopment Agency issued \$37,230,000 in Tax Allocation Bonds to finance certain redevelopment activities benefiting the Apple Valley Redevelopment Project Area 2. The bonds are special obligations of the Agency and are payable exclusively from Pledged Tax Revenues. The bonds mature in amounts from \$615,000 to \$2,270,000 annually from 2008 to 2037 with interest payments of 4.00% to 4.75% payable semi-annually on June 1 and December 1 of each year.

**2007 Lease Revenue Bonds** - In July of 2007 the Town of Apple Valley Public Financing Authority issued \$11,355,000 of 2007 Series A Lease Revenue Bonds to finance certain capital projects of the Town of Apple Valley including the construction of an annex to the Town Hall. The bonds mature in amounts from \$300,000 to \$850,000 annually from 2008 to 2027 with interest payments of 3.625% to 4.500% payable semi-annually on March 1 and September 1 each year.

**Special Assessment No. 2B-R** – In February of 1996, the Town of Apple Valley issued \$7,191,155 of Limited Obligation Improvement Refunding Bonds (Bonds) to advance refund the \$9,110,678 Limited Obligation Improvement Bonds, 1991 Series A that were issued pursuant to the Improvement Bond Act of 1915. The original bonds were issued to finance the cost of acquisition and construction of certain sanitary sewer facilities to serve and benefit properties within Assessment District No. 2-B. The bonds are secured by the unpaid reassessments applicable to all properties within the Assessment District which had not previously prepaid their original assessments levied with respect to the Prior Assessment District, and said unpaid reassessments, together with interest thereon, constitute a trust fund for the redemption and payment of the principal of and interest on the bonds. The bonds mature in amounts from \$236,000 to \$590,000 annually from 1996 to 2015 with interest payments of 4.90% to 6.40% payable semi-annually on March 2 and September 2 each year.

**Obligation Under Installment Purchase Agreement** - On June 1, 2004, the Town of Apple Valley entered into an installment purchase agreement with the Mojave Desert and Mountain Integrated Waste Management Authority (“Authority”). The agreement was established when the Authority issued \$5,910,000 Project Revenue Refunding Bonds series 2004. The Bonds were issued to refund the \$6,825,000 Project Revenue Bonds, which were originally issued to fund the design and construction of the Victor Valley Materials Recovery Facility. The Town owns one-half undivided interest in the Materials Recovery Facility.

The Town is obligated to make monthly installment purchase payments to the Authority commencing July 1, 2004 equal to the sum of (1) one-twelfth of the next principal payment and (2) one-sixth of the next interest payment. Interest on the installment purchase obligation ranges from 2% to 5.1% and total annual principal installments range from \$135,000 to \$252,500. The Town’s installment payments to the Authority are solely from service revenues, which consist primarily of rates and charges imposed by the Town for solid waste management services.

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Town of Apple Valley

## SCHEDULE OF BONDED DEBT SERVICE REQUIREMENTS TO MATURITY

The projected annual requirements to amortize bonds payable by the Town as of June 30, 2014, are as follows (excluding loans payable, advances from other funds and other obligations for which minimum annual payments have not been established):

Year Ending June 30	1999 Certificates of Participation	2001 Certificates of Participation	2005 Tax Allocation Bonds	2007 Tax Allocation Bonds	2007 Tax Allocation Bonds Project Area 2	2007 Lease Revenue Bonds	Special Assessment No. 2B-R	Obligation Under Installment Purchase Agreement	Totals
2015	\$ 468,425	\$ 313,271	\$ 513,270	\$ 545,558	\$ 2,379,175	\$ 883,544	\$ 604,685	\$ 265,267	\$ 5,973,195
2016	460,000	319,362	510,553	548,120	2,383,750	878,018	610,355	268,011	5,978,169
2017	446,025	-	512,297	545,258	2,385,950	880,405	-	267,661	5,037,596
2018	436,638	-	513,363	542,088	2,386,350	876,781	-	266,829	5,022,049
2019	426,837	-	508,832	548,800	2,384,950	877,494	-	267,547	5,014,460
2020	427,075	-	513,903	544,613	2,386,750	877,447	-	239,304	4,989,092
2021	-	-	513,222	544,937	2,381,500	875,925	-	-	4,315,584
2022	-	-	506,725	549,812	2,384,000	877,800	-	-	4,318,337
2023	-	-	510,003	549,013	2,378,750	878,325	-	-	4,316,091
2024	-	-	507,602	552,138	2,386,000	875,750	-	-	4,321,490
2025	-	-	514,753	544,550	2,380,000	874,875	-	-	4,314,178
2026	-	-	511,000	546,725	2,381,250	872,250	-	-	4,311,225
2027	-	-	510,388	548,188	2,384,610	872,750	-	-	4,315,936
2028	-	-	509,037	548,937	2,384,980	871,250	-	-	4,314,204
2029	-	-	511,938	543,975	2,384,420	-	-	-	3,440,333
2030	-	-	513,850	543,538	2,385,500	-	-	-	3,442,888
2031	-	-	509,775	547,387	2,384,750	-	-	-	3,441,912
2032	-	-	509,950	545,288	2,385,000	-	-	-	3,440,238
2033	-	-	514,137	542,475	2,386,000	-	-	-	3,442,612
2034	-	-	512,087	543,950	2,382,500	-	-	-	3,438,537
2035	-	-	509,037	549,475	2,384,500	-	-	-	3,443,012
2036	-	-	-	1,058,813	2,381,500	-	-	-	3,440,313
2037	-	-	-	1,057,975	2,383,500	-	-	-	3,441,475
<b>Total Principal and Interest</b>	<b>\$ 2,665,000</b>	<b>\$ 632,633</b>	<b>\$ 10,735,722</b>	<b>\$ 13,591,613</b>	<b>\$ 54,825,685</b>	<b>\$ 12,272,614</b>	<b>\$ 1,215,040</b>	<b>\$ 1,574,619</b>	<b>\$ 97,512,926</b>
<b>Less Interest Payments</b>	<b>(495,000)</b>	<b>(27,633)</b>	<b>(4,080,722)</b>	<b>(5,661,613)</b>	<b>(22,460,685)</b>	<b>(3,327,614)</b>	<b>(80,040)</b>	<b>(242,536)</b>	<b>(36,375,843)</b>
<b>Outstanding Principal</b>	<b>\$ 2,170,000</b>	<b>\$ 605,000</b>	<b>\$ 6,655,000</b>	<b>\$ 7,930,000</b>	<b>\$ 32,365,000</b>	<b>\$ 8,945,000</b>	<b>\$ 1,135,000</b>	<b>\$ 1,332,083</b>	<b>\$ 61,137,083</b>

## LONG-TERM DEBT OUTSTANDING FISCAL YEAR ENDED JUNE 30, 2014

	Beginning Balance July 1, 2013	Additions	Reductions	Projected Balance June 30, 2014	Due During Fiscal Year 2014-15
<b>Governmental Activities:</b>					
Certificates of Participation:					
1999 Certificates of Participation	\$ 2,500,000	\$	\$ (330,000)	\$ 2,170,000	\$ 340,000
2001 Certificates of Participation	685,750		(217,500)	468,250	221,250
Total Certificates of Participation	3,185,750	-	(547,500)	2,638,250	561,250
2005 Tax Allocation Bonds	6,845,000		(190,000)	6,655,000	200,000
Unamortized Premium on Tax Allocation Bonds	36,458		(1,664)	34,794	-
2007 Tax Allocation Bonds VVEDA Project Area	8,100,000		(170,000)	7,930,000	175,000
Unamortized Discount on Tax Allocation Bonds VVEDA Project Area	(227,131)		9,497	(217,634)	-
2007 Tax Allocation Bonds Project Area 2	33,115,000		(750,000)	32,365,000	790,000
Unamortized Premium on Tax Allocation Bonds Project Area 2	98,410		(4,101)	94,309	-
Total Tax Allocation Bonds	47,967,737	-	(1,106,268)	46,861,469	1,165,000
2007 Lease Revenue Bonds Series A	9,400,000		(455,000)	8,945,000	475,000
Unamortized Discount on Lease Revenue Bonds	(70,334)		2,930	(67,404)	-
Total Lease Revenue Bonds	9,329,666	-	(452,070)	8,877,596	475,000
Capital Lease Payable	57,631		(57,631)	-	-
California Housing Loan	250,000		(250,000)	-	-
Compensated Absences	945,450	*	*	945,450	*
Claims Payable	45,000	*	*	45,000	40,000
Pension-related Debt	1,689,815		(29,920)	1,659,895	37,467
Net OPEB Obligation	1,680,723	*	*	1,680,723	-
Total Governmental Activities	\$ 65,151,772	\$ -	\$ (2,443,389)	\$ 62,708,383	\$ 2,278,717
<b>Business-type Activities:</b>					
2001 Certificates of Participation	\$ 209,250	\$	\$ (72,500)	\$ 136,750	\$ 73,750
Special Assessment Debt with Government Commitment:					
Special Assessment No. 2B-R	1,650,000		(515,000)	1,135,000	545,000
Obligation Under Installment Purchase Agreement	1,522,708		(190,625)	1,332,083	198,542
Total Business-type Activity	\$ 3,381,958	\$ -	\$ (778,125)	\$ 2,603,833	\$ 817,292

\*= Data not available at this time.

**Town of Apple Valley**

**Master Staffing Plan FY 2014-2015**

Job Classification	# of Positions Authorized	Position % of FTE	Authorized FTE's	Budgeted FTE's	Salary Range
<b>Department: Town Council</b>					
Council Members	5.00	50%	2.50	2.5000	NR
<b>Total Council:</b>	<b>5.00</b>		<b>2.50</b>	<b>2.5000</b>	
<b>Department: Town Manager</b>					
Town Manager	1.00	100%	1.00	1.0000	NR
Special Projects Manager	1.00	100%	1.00	1.0000	NR
Executive Secretary	1.00	100%	1.00	1.0000	50
<b>Total Town Manager:</b>	<b>3.00</b>		<b>3.00</b>	<b>3.0000</b>	
<b>Department: Public Information</b>					
Marketing and Public Affairs Officer	1.00	95%	0.95	0.9500	NR
Public Relations Specialist	1.00	94%	0.94	0.9400	49
Event Coordinator	1.00	33%	0.33	0.3300	47
Administrative Secretary	1.00	100%	1.00	1.0000	44
<b>Total Public Information:</b>	<b>4.00</b>		<b>3.22</b>	<b>3.2200</b>	
<b>Department: Town Clerk</b>					
Town Clerk	1.00	100%	1.00	1.0000	NR
Deputy Town Clerk	2.00	100%	2.00	2.0000	49
Records Technician *	1.00	100%	1.00	0.0000	36
<b>Total Town Clerk:</b>	<b>4.00</b>		<b>4.00</b>	<b>3.0000</b>	
<b>Department: Human Resources &amp; Risk Mngmt</b>					
Director of Human Resources	1.00	100%	1.00	1.0000	NR
Human Resources Analyst I	1.00	100%	1.00	1.0000	58
HR Payroll Coordinator	1.00	50%	0.50	0.5000	52
Human Resources Assistant *	1.00	100%	1.00	0.0000	46
Sr. Office Assistant	1.00	100%	1.00	1.0000	32
<b>Total Human Resources &amp; Risk Mngmt:</b>	<b>5.00</b>		<b>4.50</b>	<b>3.5000</b>	
<b>Department: Information Systems</b>					
Information Systems Supervisor	1.00	100%	1.00	1.0000	60
Information Systems Specialist	1.00	100%	1.00	1.0000	52
Information Systems Technician	1.00	100%	1.00	1.0000	42
<b>Total Information Systems:</b>	<b>3.00</b>		<b>3.00</b>	<b>3.0000</b>	
<b>Department: Finance</b>					
Assistant Town Manager	1.00	100%	1.00	1.0000	NR
Assistant Director of Finance	1.00	100%	1.00	1.0000	NR
Senior Accountant	1.00	100%	1.00	1.0000	58
HR Payroll Coordinator	1.00	50%	0.50	0.5000	52
Executive Secretary	1.00	100%	1.00	1.0000	50
Accountant I	1.00	100%	1.00	1.0000	46
Account Clerk II	2.00	100%	2.00	2.0000	36
Customer Service Representative	1.00	100%	1.00	1.0000	34
Office Assistant	1.00	100%	1.00	1.0000	26
<b>Total Finance:</b>	<b>10.00</b>		<b>9.50</b>	<b>9.5000</b>	
<b>Department: Economic Development</b>					
Economic Development Manager	1.00	100%	1.00	1.0000	NR
Economic Development Intern	1.00	25%	0.25	0.2500	20
<b>Total Economic Development:</b>	<b>2.00</b>		<b>1.25</b>	<b>1.2500</b>	
<b>Department: Public Services / Administration</b>					
Assistant Town Manager	1.00	100%	1.00	1.0000	NR
Environmental & Transit Services Manager	1.00	50%	0.50	0.5000	NR
Administrative Analyst I	1.00	100%	1.00	1.0000	50
<b>Total Public Services / Administration:</b>	<b>3.00</b>		<b>2.50</b>	<b>2.5000</b>	

Town of Apple Valley

Master Staffing Plan FY 2014-2015

Job Classification	# of Positions Authorized	Position % of FTE	Authorized FTE's	Budgeted FTE's	Salary Range
<b>Department: Public Services / Solid Waste</b>					
Environmental & Transit Services Manager	1.00	50%	0.50	0.5000	NR
Customer Service Representative	1.00	100%	1.00	1.0000	34
Sr. Office Assistant	1.00	50%	0.50	0.5000	32
Hazardous Water Operator	4.00	14%	0.56	0.5600	15
<b>Total Public Services / Solid Waste:</b>	<b>7.00</b>		<b>2.56</b>	<b>2.5600</b>	
<b>Department: Public Works / Street Maintenance</b>					
Public Works Manager	1.00	33.5%	0.335	0.3350	NR
Public Works Supervisor	1.00	33.5%	0.335	0.3350	56
Sr. Maintenance Worker	2.00	100%	2.00	2.0000	41
Maintenance Worker II	2.00	75%	1.50	1.5000	37
Maintenance Worker I	2.00	100%	2.00	2.0000	33
<b>Total Public Works / Street Maintenance:</b>	<b>8.00</b>		<b>6.17</b>	<b>6.1700</b>	
<b>Department: Public Works / Wastewater</b>					
Public Works Manager	1.00	33.5%	0.335	0.3350	NR
Public Works Supervisor	1.00	33.5%	0.335	0.3350	56
Public Services Technician	1.00	100%	1.00	1.0000	39
Sr. Maintenance Worker	1.00	100%	1.00	1.0000	41
Maintenance Worker II	1.50	100%	1.50	1.5000	37
Maintenance Worker I	2.00	100%	2.00	2.0000	33
Sr. Office Assistant	1.00	50%	0.50	0.5000	32
<b>Total Public Works / Wastewater:</b>	<b>8.50</b>		<b>6.67</b>	<b>6.6700</b>	
<b>Department: Public Works / Grounds</b>					
Public Works Manager	1.00	33%	0.3300	0.3300	NR
Public Works Supervisor	1.00	30.48%	0.3048	0.3048	56
Grounds Services Worker III	1.00	92.3%	0.9231	0.9231	33
Grounds Services Worker II	3.00	97.4%	2.9231	2.9231	29
Grounds Services Worker I	4.00	100%	4.0000	4.0000	25
Grounds Services Aide (P/T)	5.00	33.09%	1.6547	1.6547	16
<b>Total Public Works / Grounds:</b>	<b>15.00</b>		<b>10.1357</b>	<b>10.1357</b>	
<b>Department: Animal Services / Control</b>					
Animal Services Manager	1.00	25%	0.50	0.5000	67
Animal Services Supervisor	1.00	100%	1.00	1.0000	52
Animal Services Administrative Secretary	1.00	25%	0.50	0.5000	44
Animal Services Officer II	3.00	100%	3.00	3.0000	42
Animal Services Officer I	1.00	100%	1.00	1.0000	38
Animal Services Technician	2.00	1.25%	2.00	2.0000	36
<b>Total Animal Services / Control:</b>	<b>9.00</b>		<b>8.00</b>	<b>8.0000</b>	
<b>Department: Animal Services / Shelter</b>					
Animal Services Manager	1.00	75%	0.50	0.5000	67
Animal Services Supervisor	1.00	100%	1.00	1.0000	52
Administrative Secretary	1.00	75%	0.50	0.5000	44
Registered Veterinary Technician	0.00	100%	0.00	0.0000	42
Animal Health Assistant	1.00	100%	1.00	1.0000	35
Senior Animal Services Specialist	1.00	100%	1.00	1.0000	35
Animal Services Technician	4.00	93.8%	4.00	4.0000	36
Office Assistant	1.00	50%	0.50	0.5000	26
Animal Shelter Assistant	4.00	100%	4.00	4.0000	24
Animal Shelter Assistant (P/T)	6.00	50%	0.50	0.5000	24
Program Assistant (P/T)	1.00	50%	2.00	2.0000	13
<b>Total Animal Services /Shelter:</b>	<b>21.00</b>		<b>15.00</b>	<b>15.0000</b>	



**Town of Apple Valley**

**Master Staffing Plan FY 2014-2015**

Job Classification	# of Positions Authorized	Position % of FTE	Authorized FTE's	Budgeted FTE's	Salary Range
<b>Department: Code Enforcement</b>					
Code Enforcement Manager	1.00	100%	1.00	1.0000	NR
Senior Code Enforcement Officer	1.00	100%	1.00	1.0000	52
Code Enforcement Officer II	6.00	100%	5.00	5.0000	48
Code Enforcement Officer I	1.00	100%	1.00	1.0000	42
Community Enhancement Officer	1.00	40%	0.50	0.5000	40
Code Enforcement Technician	2.00	100%	2.00	2.0000	38
Code Enforcement Technician (P/T)	2.00	50.0%	1.00	0.5000	38
<b>Total Code Enforcement:</b>	<b>14.00</b>		<b>11.50</b>	<b>11.0000</b>	
<b>Department: Community Dev. / Planning</b>					
Assistant Town Manager	1.00	100%	1.00	1.0000	NR
Principal Planner	1.00	100%	1.00	1.0000	68
Senior Planner	2.00	100%	2.00	1.0000	62
Associate Planner	1.00	84%	0.84	0.8400	56
Assistant Planner*	1.00	100%	1.00	0.0000	50
Executive Secretary	1.00	100%	1.00	1.0000	50
Intern (P/T)	1.00	50%	0.50	0.5000	20
Commissioners	5.00	25%	1.25	1.2500	NR
<b>Total Community Dev. / Planning:</b>	<b>13.00</b>		<b>8.59</b>	<b>6.5900</b>	
<b>Department: Community Dev. / Housing</b>					
Housing Comm.Dev. Specialist II	1.00	100%	1.00	1.0000	60
Associate Planner	1.00	16%	0.16	0.1600	56
Housing Comm.Dev. Specialist I	1.00	100%	1.00	1.0000	54
<b>Total Community Dev. / Housing:</b>	<b>3.00</b>		<b>2.16</b>	<b>2.1600</b>	
<b>Department: Recreation / Recreation</b>					
Parks & Recreation Manager	1.00	78%	0.78	0.7800	NR
Marketing and Public Affairs Officer	1.00	5%	0.05	0.0500	NR
Public Relations Specialist	1.00	6%	0.06	0.0600	49
Event Coordinator	1.00	67%	0.67	0.6700	47
Recreation Supervisor	2.00	100%	2.00	2.0000	46
Recreation Coordinator	1.00	100%	1.00	1.0000	40
Recreation Coordinator (P/T)	1.00	50%	0.50	0.5000	40
Administrative Secretary	1.00	91%	0.91	0.9100	44
Sr Office Assistant	2.00	100%	2.00	2.0000	32
Office Assistant (P/T)	2.00	42%	0.84	0.8400	26
Event Assistant (P/T)	2.00	50%	1.00	1.0000	22
Recreation Assistant	1.00	50%	0.50	0.5000	22
Sr. Lifeguard (P/T)	1.00	51%	0.51	0.5100	20
Lifeguard (Various P/T)	8.00	50%	4.00	4.0000	16
Recreation Leader II (P/T)	8.00	6.21%	0.4968	0.4962	16
Recreation Leader I (P/T)	4.50	16.53%	0.74	0.7439	10
Commissioner	5.00	25%	1.25	1.2500	NR
<b>Total Recreation / Recreation:</b>	<b>42.50</b>		<b>17.311</b>	<b>17.3101</b>	

**Town of Apple Valley**

**Master Staffing Plan FY 2014-2015**

Job Classification	# of Positions Authorized	Position % of FTE	Authorized FTE's	Budgeted FTE's	Salary Range
<b>Department: Recreation / Facilities</b>					
Parks & Recreation Manager	1.00	22%	0.2200	0.2200	NR
Public Works Supervisor	1.00	2.52%	0.0252	0.0252	56
Administrative Secretary	1.00	9%	0.0900	0.0900	44
Sr. Maintenance Worker	1.00	50%	0.5000	0.5000	41
Maintenance Worker II	1.00	32%	0.3200	0.3200	37
Maintenance Worker I	1.00	32%	0.3200	0.3200	33
Grounds Maintenance Worker III	1.00	7.69%	0.0769	0.0769	33
Grounds Services Worker II	1.00	7.69%	0.0769	0.0769	29
Custodian	3.00	100%	3.0000	3.0000	27
Custodian (P/T)	2.00	48.7%	0.9747	0.9747	27
Grounds Aide (P/T)	5.00	5.7%	0.2854	0.2854	16
<b>Total Recreation / Facilities:</b>	<b>18.00</b>		<b>5.8891</b>	<b>5.8891</b>	
<b>Department: Recreation / Maintenance</b>					
Sr. Maintenance Worker	1.00	48%	0.4800	0.4800	41
Maintenance Worker II	1.00	68%	0.6800	0.6800	37
Maintenance Worker I	1.00	67%	0.6700	0.6700	33
Custodian	1.00	100%	1.0000	1.0000	27
Custodian (P/T)	1.00	39.5%	0.3953	0.3953	27
<b>Total Recreation / Maintenance:</b>	<b>30.00</b>		<b>10.3744</b>	<b>3.2253</b>	
<b>Department: Recreation / Golf Course</b>					
Sr. Maintenance Worker	1.00	2%	0.0200	0.0200	41
Maintenance Worker I	1.00	1%	0.0100	0.0100	33
<b>Total Recreation / Golf Course:</b>	<b>2.00</b>		<b>0.0300</b>	<b>0.0300</b>	
<b>Totals</b>	<b>200.00</b>		<b>127.4855</b>	<b>126.2102</b>	

**Town of Apple Valley**

**4 Year Personnel Summary**

<b>Job Classification</b>	<b>FY 11-12 Actual FTE's</b>	<b>FY 12-13 Actual FTE's</b>	<b>FY 13-14 Actual FTE's</b>	<b>FY 14-15 Adopted FTE's</b>
<b>Department: Council</b>				
Council Member (P/T)	2.50	2.50	2.50	2.50
<b>Total Council:</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>
<b>Department: Town Manager</b>				
Town Manager	1.00	1.00	1.00	1.00
Mgr of Legislative Affairs & Grants	1.00	0.00	0.00	0.00
Mgr of Legislative Affairs & Grants (PT)	0.00	0.50	0.00	0.00
Executive Assistant	1.00	0.00	0.00	0.00
Special Projects Manager	0.00	0.00	0.00	1.00
Administrative Analyst I	0.00	0.50	1.00	0.00
Executive Secretary	0.00	1.00	0.50	1.00
<b>Total Town Manager:</b>	<b>3.00</b>	<b>3.00</b>	<b>2.50</b>	<b>3.00</b>
<b>Department: Public Information</b>				
Marketing and Public Affairs Officer	0.000	0.94	0.95	0.95
Public Information Officer	0.900	0.00	0.00	0.00
Public Relations Specialist	0.825	0.92	0.94	0.94
Event Coordinator	0.000	0.33	0.33	0.33
Administrative Secretary	1.000	1.00	1.00	1.00
<b>Total Public Information:</b>	<b>2.725</b>	<b>3.19</b>	<b>3.22</b>	<b>3.22</b>
<b>Department: Town Clerk</b>				
Town Clerk	1.00	1.00	1.00	1.00
Deputy Town Clerk	2.00	2.00	2.00	2.00
Records Technician*	0.00	0.00	0.00	0.00
<b>Total Town Clerk:</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
<b>Department: Human Resources</b>				
Director of Human Resources & Risk Manage	1.00	1.00	1.00	1.00
Human Resources Manager	1.00	0.00	0.00	0.00
HR Payroll Coordinator	0.00	0.00	0.50	0.50
Human Resources Analyst I (Seasonal)	0.00	0.50	0.00	0.00
Human Resources Analyst I	0.00	0.50	1.00	1.00
Human Resources Assistant *	1.00	1.00	0.00	0.00
Senior Office Assistant	0.00	0.00	1.00	1.00
<b>Total Human Resources:</b>	<b>3.00</b>	<b>3.00</b>	<b>3.50</b>	<b>3.50</b>
<b>Department: Information Systems</b>				
Information Systems Supervisor	1.00	1.00	1.00	1.00
Information Systems Specialist	0.00	1.00	1.00	1.00
Information Systems Technician	2.00	1.00	1.00	1.00
<b>Total Information Systems:</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
<b>Department: Finance</b>				
Assistant Town Manager	0.00	0.00	1.00	1.00
Director of Finance	1.00	1.00	0.00	0.00
Assistant Director of Finance	1.00	1.00	1.00	1.00
Senior Accountant	0.00	1.00	1.00	1.00
HR Payroll Coordinator	0.00	0.00	0.50	0.50
Executive Secretary	0.00	0.00	1.00	1.00
Accountant II	1.00	0.00	0.00	0.00
Accountant I	0.00	1.00	1.00	1.00
Accounting Technician	2.00	1.00	0.00	0.00
Account Clerk II	2.00	2.00	2.00	2.00
Office Assistant	1.00	1.00	1.00	1.00
Customer Service Representative	1.00	1.00	1.00	1.00
<b>Total Finance:</b>	<b>9.00</b>	<b>9.00</b>	<b>9.50</b>	<b>9.50</b>

**Town of Apple Valley**

**4 Year Personnel Summary**

Job Classification	FY 11-12 Actual FTE's	FY 12-13 Actual FTE's	FY 13-14 Actual FTE's	FY 14-15 Adopted FTE's
<b>Department: Economic Development</b>				
Assistant Town Manager: Econ &Comm Dev	1.00	0.00	0.00	0.00
Assistant Director: Econ Dev & Housing	1.00	0.00	0.00	0.00
Economic Development Manager	0.00	1.00	1.00	1.00
Economic Development Specialist I/II	2.00	0.00	0.00	0.00
Housing and Comm. Dev. Specialist I/II	3.00	0.00	0.00	0.00
Economic Development Assistant	1.00	0.00	0.00	0.00
Intern (P/T)	0.00	0.25	0.25	0.25
<b>Total Economic Development:</b>	<b>8.00</b>	<b>1.25</b>	<b>1.25</b>	<b>1.25</b>
<b>Department: Public Services / Administration</b>				
Assistant Town Manager: Public Services	1.00	1.00	0.00	0.00
Assistant Town Manager	0.00	0.00	1.00	1.00
Environmental/Reg Manager	1.00	0.00	0.00	0.00
Environmental & Transit Services Manager	0.00	0.00	0.00	0.50
Special Projects Manager	0.00	1.00	0.50	0.00
Administrative Analyst I	0.00	0.00	0.00	1.00
Public Services Assistant	1.00	1.00	1.00	0.00
<b>Total Public Services / Administration:</b>	<b>3.00</b>	<b>3.00</b>	<b>2.50</b>	<b>2.50</b>
<b>Department: Public Services / Solid Waste</b>				
Environmental & Transit Services Manager	0.00	0.00	0.00	0.50
Special Projects Manager	0.00	0.00	0.50	0.00
Customer Service Representative	1.00	1.00	1.00	1.00
Sr. Office Assistant	0.00	0.00	0.00	0.50
Household Hazardous Waste Operator (P/T)	1.50	0.84	0.56	0.56
<b>Total Public Services / Solid Waste:</b>	<b>2.50</b>	<b>1.84</b>	<b>2.06</b>	<b>2.56</b>
<b>Department: Public Works / Street Maintenance</b>				
Public Works Manager	0.50	0.50	0.50	0.335
Public Works Supervisor	0.50	0.50	0.50	0.335
Sr. Maintenance Worker	1.00	1.00	2.00	2.00
Maintenance Worker II	1.00	0.00	0.50	1.50
Maintenance Worker I	4.00	3.00	2.00	2.00
<b>Total Public Works / Street Maint.:</b>	<b>7.00</b>	<b>5.00</b>	<b>5.50</b>	<b>6.17</b>
<b>Department: Public Works / Wastewater</b>				
Public Works Manager	0.50	0.50	0.50	0.335
Public Works Supervisor	0.50	0.50	0.50	0.335
Public Services Technician	1.00	1.00	1.00	1.00
Sr. Maintenance Worker	1.00	1.00	1.00	1.00
Maintenance Worker II	1.00	1.00	1.50	1.50
Maintenance Worker I	3.00	3.00	2.00	2.00
Sr. Office Assistant	0.00	0.00	0.00	0.50
<b>Total Public Works / Wastewater:</b>	<b>7.00</b>	<b>7.00</b>	<b>6.50</b>	<b>6.67</b>
<b>Department: Publc Works / Grounds</b>				
Public Works Manager	0.00	0.00	0.3300	0.3300
Public Works Supervisor	0.00	0.00	0.3048	0.3048
Parks Supervisor	0.96	0.00	0.0000	0.0000
Grounds Supervisor	0.00	0.97	0.0000	0.0000
Sr. Maintenance Worker	2.00	0.48	0.0000	0.0000
Maintenance Worker II	5.92	0.68	0.6800	0.0000
Maintenance Worker I	4.69	0.67	0.6700	0.0000
Grounds Services Worker III	0.00	0.95	0.9500	0.9231
Grounds Services Worker II	0.00	2.61	2.7100	2.9231
Grounds Services Worker I	0.00	4.49	4.8700	4.0000

**Town of Apple Valley**

**4 Year Personnel Summary**

<b>Job Classification</b>	<b>FY 11-12 Actual FTE's</b>	<b>FY 12-13 Actual FTE's</b>	<b>FY 13-14 Actual FTE's</b>	<b>FY 14-15 Adopted FTE's</b>
Custodian	1.00	1.00	1.0000	0.0000
Custodian (PT)	0.00	0.25	0.3900	0.0000
Maintenance Aide (P/T)	1.00	0.00	0.0000	0.0000
Grounds Services Aide (P/T)	0.00	0.68	1.6500	1.6547
<b>Total Public Works / Grounds:</b>	<b>15.57</b>	<b>12.78</b>	<b>13.5548</b>	<b>10.1357</b>
<b>Department: Animal Services / Control</b>				
Animal Services Manager	0.50	0.50	0.50	0.50
Animal Control Supervisor	1.00	1.00	1.00	1.00
Animal Services Administrative Secretary	0.00	0.00	0.50	0.50
Animal Control Officer II	3.00	1.00	3.00	3.00
Animal Control Officer I	0.00	2.00	0.00	1.00
Animal Control Technician	2.50	2.50	1.25	2.00
<b>Total Animal Services / Control:</b>	<b>7.00</b>	<b>7.00</b>	<b>6.25</b>	<b>8.00</b>
<b>Department: Animal Services / Shelter</b>				
Animal Services Manager	0.50	0.50	0.50	0.50
Animal Shelter Supervisor	1.00	0.00	1.00	1.00
Administrative Secretary	0.00	0.00	0.50	0.50
Registered Veterinary Technician	1.00	1.00	0.00	0.00
Animal Health Assistant	0.00	0.00	1.00	1.00
Sr. Animal Services Specialist	0.00	0.00	1.00	1.00
Animal Control Technician	2.50	2.50	4.00	4.00
Animal Shelter Assistant	2.50	3.00	2.00	4.00
Office Assistant (PT)	0.00	0.00	0.50	0.50
Shelter Assistant (P/T)	0.00	1.00	3.00	0.50
Program Assistant (P/T)	0.00	5.25	2.25	2.00
<b>Total Animal Services / Shelter:</b>	<b>7.50</b>	<b>13.25</b>	<b>15.75</b>	<b>15.00</b>
<b>Department: Code Enforcement</b>				
Code Enforcement Manager	1.00	1.00	1.00	1.00
Senior Code Enforcement Officer	0.00	0.00	1.00	1.00
Code Enforcement Officer II	7.00	6.00	5.00	5.00
Code Enforcement Officer I	0.00	0.00	1.00	1.00
Community Enhancement Officer	0.50	0.50	0.50	0.50
Code Enforcement Technician	2.00	1.00	2.00	2.00
Code Enforcement Technician (P/T)	1.00	1.00	0.50	0.50
<b>Total Code Enforcement:</b>	<b>11.50</b>	<b>9.50</b>	<b>11.00</b>	<b>11.00</b>
<b>Department: Community Development / Planning</b>				
Assistant Town Manager	0.00	0.00	0.00	1.00
Community Development Director	0.00	1.00	0.82	0.00
Asst. Director of Community Development	1.00	0.00	0.00	0.00
Principal Planner	0.00	0.00	0.00	1.00
Senior Planner	2.00	1.92	1.91	1.00
Associate Planner	2.00	0.85	0.85	0.84
Assistant Planner*	1.00	0.00	0.00	0.00
Executive Secretary	0.00	0.00	0.50	1.00
Administrative Secretary	1.00	0.90	0.00	0.00
Intern (P/T)	1.00	0.50	0.50	0.50
Commissioners	1.25	1.25	1.25	1.25
<b>Total Comm. Development / Planning:</b>	<b>9.25</b>	<b>6.42</b>	<b>5.83</b>	<b>6.59</b>
<b>Department: Community Development / Housing</b>				
Community Development Director	0.00	0.00	0.18	0.00
Senior Planner	0.00	0.08	0.09	0.00
Associate Planner	0.00	0.15	0.15	0.16
Administrative Secretary	0.00	0.10	0.00	0.00

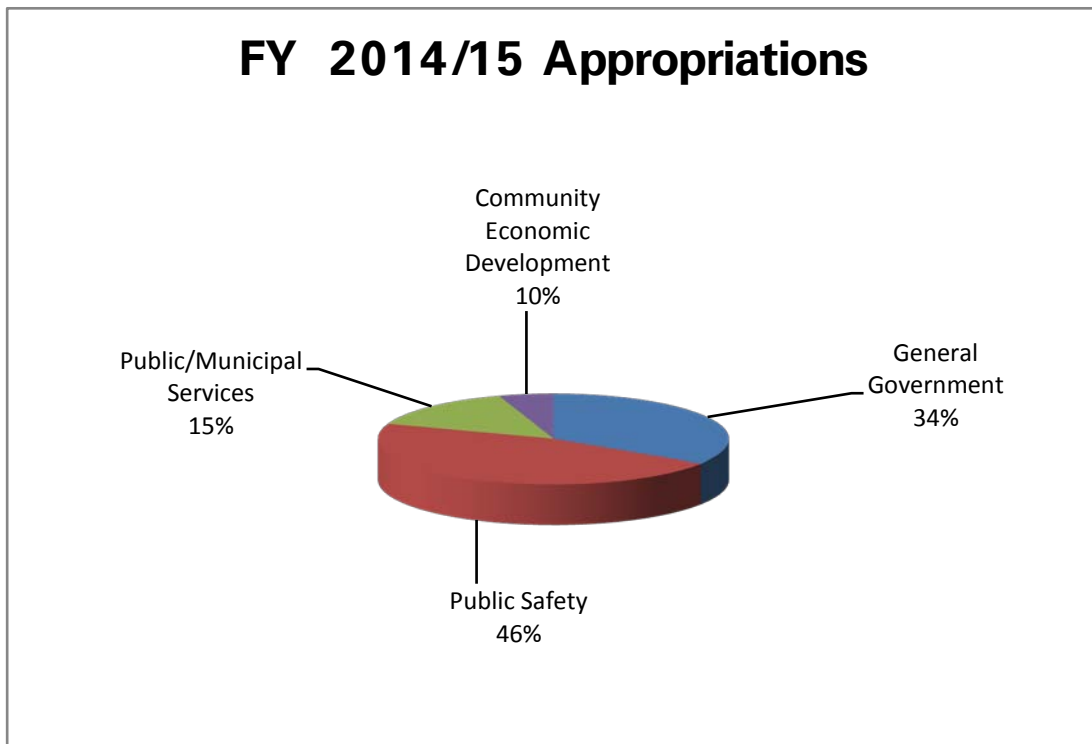
**Town of Apple Valley**

**4 Year Personnel Summary**

<b>Job Classification</b>	<b>FY 11-12 Actual FTE's</b>	<b>FY 12-13 Actual FTE's</b>	<b>FY 13-14 Actual FTE's</b>	<b>FY 14-15 Adopted FTE's</b>
Housing and Comm. Dev. Specialist II	0.00	0.00	1.00	1.00
Housing and Comm. Dev. Specialist I	0.00	2.00	1.00	1.00
<b>Total Comm. Dev. / Housing:</b>	<b>0.00</b>	<b>2.33</b>	<b>2.42</b>	<b>2.16</b>
<b>Department: Recreation / Recreation</b>				
Parks & Recreation Manager	0.890	0.85	0.78	0.7800
Marketing and Public Affairs Officer	0.000	0.06	0.05	0.0500
Public Information Officer	0.100	0.00	0.00	0.0000
Public Relations Specialist	0.175	0.08	0.06	0.0600
Event Coordinator	1.000	0.67	0.67	0.6700
Recreation Supervisor	2.000	2.00	2.00	2.0000
Recreation Coordinator	1.000	1.00	1.00	1.0000
Recreation Coordinator (P/T)	0.000	0.00	0.50	0.5000
Administrative Secretary	0.960	0.96	0.91	0.9100
Sr Office Assistant	1.000	1.00	2.00	2.0000
Office Assistant	1.000	1.00	0.00	0.0000
Office Assistant (P/T)	1.500	0.60	0.60	0.8400
Event Assistant (P/T)	1.000	1.00	1.00	1.0000
Recreation Assistant (P/T)	0.480	0.48	0.00	0.0000
Swim Coach (P/T)	0.190	0.00	0.50	0.5000
Sr. Lifeguard (P/T)	0.650	0.34	0.51	0.5100
Lifeguard (Various P/T)	2.870	4.66	4.00	4.0000
Recreation Leader II (P/T)	5.410	4.59	0.494	0.4962
Recreation Leader I (P/T)	2.670	2.95	1.22	0.7439
Commissioner	1.250	1.25	1.25	1.2500
<b>Total Recreation / Recreation:</b>	<b>24.145</b>	<b>23.49</b>	<b>17.544</b>	<b>17.3101</b>
<b>Department: Parks &amp; Recreation / Facilities</b>				
Parks & Recreation Manager	0.11	0.15	0.22	0.2200
Parks Supervisor	0.04	0.00	0.00	0.0000
Public Works Supervisor	0.00	0.00	0.00	0.0252
Grounds Supervisor	0.00	0.03	0.03	0.0000
Administrative Secretary	0.04	0.04	0.09	0.0900
Sr. Maintenance Worker	0.48	0.50	0.50	0.5000
Maintenance Worker II	0.38	0.32	0.32	0.3200
Maintenance Worker I	0.62	0.32	0.32	0.3200
Grounds Maintenance Worker III	0.00	0.05	0.05	0.0769
Grounds Services Worker II	0.00	0.29	0.29	0.0769
Custodian	3.00	3.00	3.00	3.0000
Custodian (P/T)	0.65	0.65	0.97	0.9748
Maintenance Aide (P/T)	2.00	0.80	0.00	0.0000
Grounds Services Aide (P/T)	0.00	0.32	0.29	0.2853
<b>Total Recreation / Facilities:</b>	<b>7.32</b>	<b>6.47</b>	<b>6.07</b>	<b>5.8891</b>
<b>Department: Recreation / Maintenance</b>				
Sr. Maintenance Worker	0.00	0.00	0.00	0.4800
Maintenance Woker II	0.00	0.00	0.00	0.6800
Maintenance Worker I	0.00	0.00	0.00	0.6700
Custodian	0.00	0.00	0.00	1.0000
Custodian (P/T)	0.00	0.00	0.00	0.3953
<b>Total Recreation / Maintenance:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3.2253</b>
<b>Department: Recreation / Golf Course</b>				
Parks & Recreation Manager	0.02	0.00	0.00	0.00
Sr. Maintenance Worker	0.02	0.02	0.02	0.02
Maintenance Woker II	0.01	0.00	0.00	0.00
Maintenance Worker I	0.01	0.01	0.01	0.01
<b>Total Recreation / Golf Course:</b>	<b>0.06</b>	<b>0.03</b>	<b>0.03</b>	<b>0.03</b>
<b>Totals</b>	<b>136.07</b>	<b>126.05</b>	<b>123.4835</b>	<b>126.2102</b>

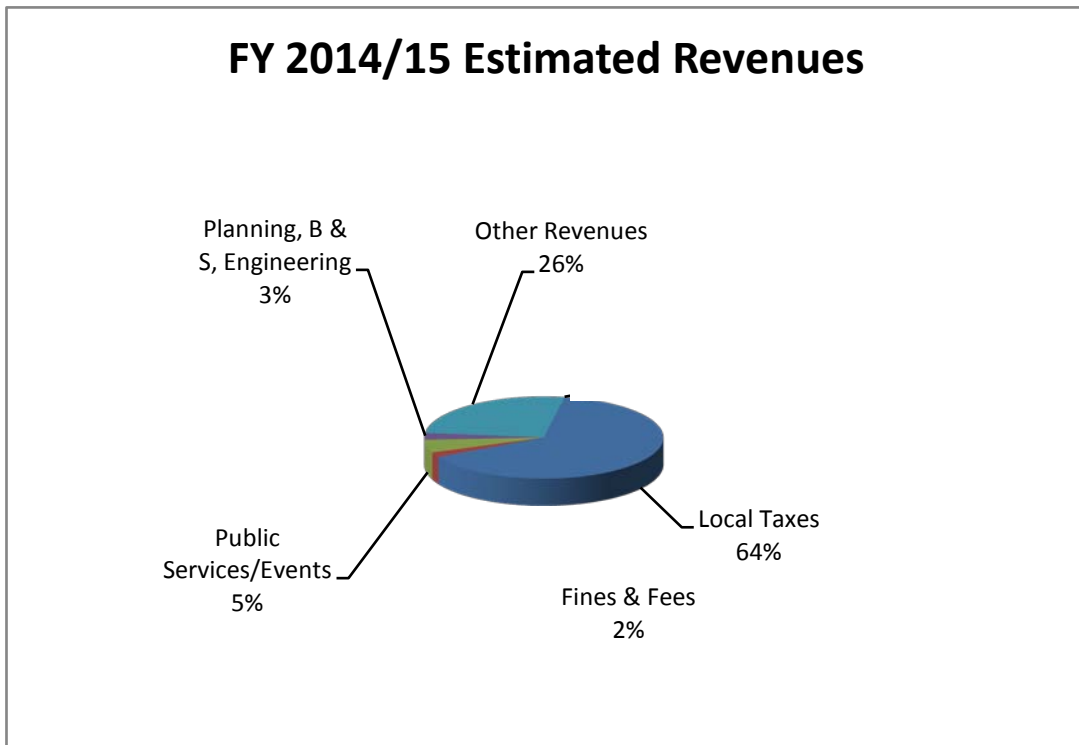
**Town of Apple Valley - Appropriations**  
**Fiscal Year 2014/15 - Summary of General Fund**

FUNDS	Appropriations
General Government	\$8,898,644
Public Safety	12,023,755
Public/Municipal Services	3,805,315
Community/Economic Development	1,310,067
<b>Total Expenditures</b>	<b>\$26,037,781</b>



**Town of Apple Valley - Budgeted Revenues**  
**Fiscal Year 2014/15- Summary of General Fund**

SOURCE	REVENUES
Local Taxes	16,820,700
Fines & Fees	267,000
Public Services/Events	1,280,400
Planning, B & S, Engineering	1,386,400
Other Revenues	6,313,409
<b>Total Revenues</b>	<b><u>26,067,909</u></b>





GENERAL FUND REVENUE							
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Amended Budget 2013-14	Estimated Revenue 2013-14	% of Revenue Received	Proposed Budget 2014-15
<b>LOCAL TAXES</b>							
4020	Property Tax	2,172,489	2,810,338	4,318,000	4,318,000	100.0%	3,330,600
4025	Property Tax (Sales Tax Backfill)	1,267,248	1,383,032	1,276,000	1,276,000	100.0%	1,460,500
4030	Property Tax (VLF Backfill)	5,132,738	5,100,276	5,190,000	5,190,000	100.0%	5,356,000
4055	Sales & Use Tax	4,139,105	3,804,832	4,161,300	4,161,300	100.0%	4,190,600
4085	Franchise Taxes	1,720,033	1,816,243	1,875,000	1,875,000	100.0%	1,930,000
4095	Transient Occupancy Tax	6,670	7,152	8,000	8,000	100.0%	8,000
4110	Motor Vehicle In-Lieu	34,778	36,036	-	29,883	0.0%	30,000
4134	Tax increment/Pass through	132,576	299,387	-	180,000	0.0%	180,000
4142	Business License Fees	168,488	177,210	180,000	180,000	100.0%	185,000
4142-E	CASp-SB1186	-	928	-	1,163	0.0%	-
4176	Property Transfer Tax	150,085	166,272	150,000	150,000	100.0%	150,000
<b>Subtotal - Local Taxes</b>		<b>14,924,211</b>	<b>15,601,706</b>	<b>17,158,300</b>	<b>17,369,345</b>	<b>111.3%</b>	<b>16,820,700</b>
<b>FINES &amp; FEES &amp; PUBLIC SAFETY CONTRIBUTIONS</b>							
4355	Police Fines & Forfeitures	91,423	108,682	100,000	91,000	91.0%	100,000
4365	Police Reports & Charges	2,197	1,884	5,000	5,000	100.0%	5,000
4377	Tow Release	81,200	66,950	85,000	45,000	52.9%	50,000
6925	OTS Sobriety Check Point	63,920	44,914	-	-	0.0%	-
6927	Police Grants	119,817	106,663	149,500	112,000	74.9%	112,000
6931	Seat Belt Compliance	1,749	-	-	-	0.0%	-
<b>Subtotal - Fines &amp; Fees</b>		<b>360,306</b>	<b>329,093</b>	<b>339,500</b>	<b>253,000</b>	<b>76.9%</b>	<b>267,000</b>
<b>PUBLIC SERVICES</b>							
4145	Debris Recycling	-	4,500	1,000	2,500	250.0%	2,600
4160	Microfilming	4,731	5,200	5,000	5,000	100.0%	5,200
4410	Animal Control Citation Fines	28,834	55,950	25,000	35,000	140.0%	38,500
4420	Animal Control Permits	3,206	2,782	3,000	3,000	100.0%	1,600
4430	Animal Licenses	275,261	249,848	275,000	235,000	85.5%	274,700
4435	Animal Services Sheltering Contract	-	130,465	303,705	260,000	85.6%	313,100
4440	Field P/U Apprehension	10,724	10,124	10,000	10,000	100.0%	10,400
4450	Field P/U Release	5,750	10,806	6,000	6,000	100.0%	4,200
4460	Impound Boarding Fees	23,553	18,361	20,000	20,000	100.0%	13,500
4465	Lien Fees	779	1,188	10,000	1,000	10.0%	1,000
4470	Miscellaneous AC	16,125	21,484	20,000	20,000	100.0%	27,100
4480	Owner Turn in @ Shelter	18,118	24,228	18,000	18,000	100.0%	18,700
4490	Pet Adoptions	80,816	88,609	80,000	80,000	100.0%	95,700
4500	Quarantine Fees	2,000	3,413	2,500	2,500	100.0%	2,600
4510	Rabies Vaccination	8,253	9,563	10,000	10,000	100.0%	10,400
4517	Shelter Cap. Impr. County Payment	-	35,000	-	-	0.0%	-
4520	Shelter Donations	405	490	50,000	10,000	20.0%	-
4530	Over/Short	62	23	-	-	0.0%	-
4540	Spay and Neuter Deposit	3,594	4,112	4,250	4,250	100.0%	4,400
4550	State Mandated Fees AC	6,943	7,147	6,950	6,950	100.0%	7,200
5580	Short/Over Recreation	95	(191)	-	-	0.0%	-
6050	Code Enforcement Fines	370,186	276,066	300,000	250,000	83.3%	268,500
6070	Property Maint Inspections	99,372	111,861	120,000	120,000	100.0%	129,000
6168	Right-of-Way Permits	42,115	48,622	42,000	48,000	114.3%	52,000
<b>Total - Public Services</b>		<b>1,000,922</b>	<b>1,119,649</b>	<b>1,312,405</b>	<b>1,147,200</b>	<b>102.5%</b>	<b>1,280,400</b>
<b>BUILDING AND SAFETY</b>							
6108	Building Permits	165,677	240,037	233,500	331,000	141.8%	275,000
6114	CSA	2,995	2,225	-	-	-	-
6120	Electrical	46,400	84,048	55,000	300,000	545.5%	290,000
6122	Extension Request	-	843	-	-	-	-
6130	Grading	1,807	3,784	2,500	10,000	400.0%	10,000
6134	Inspections (Other)	10,396	10,113	10,000	13,000	130.0%	15,000
6148	Mechanical	22,853	20,554	25,000	32,000	128.0%	30,000
6152	Misc Revenue - Building & Safety	6,019	10,057	6,000	136,000	2266.7%	134,000
6158	Plan Check	113,599	106,468	110,000	280,000	254.5%	275,000
6162	Plumbing	29,730	30,777	30,000	30,000	100.0%	28,000
6169	SB 1473	(60)	155	-	-	-	-
6174	SMI Tax	(308)	160	-	-	-	-
<b>Total - Building &amp; Safety</b>		<b>399,107</b>	<b>509,221</b>	<b>472,000</b>	<b>1,132,000</b>	<b>222.3%</b>	<b>1,057,000</b>

GENERAL FUND REVENUE							
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Amended Budget 2013-14	Estimated Revenue 2013-14	% of Revenue Received	Proposed Budget 2014-15
<b>PLANNING AND ZONING</b>							
6104	Appeals	224	-	500	500	100.0%	500
6110	Certificate of Compliance	1,564	2,346	2,500	2,500	100.0%	2,500
6112	Copies and Reproduction	1,533	3,110	2,500	2,500	100.0%	2,500
6118	Development Permit	5,062	8,366	10,000	10,000	100.0%	10,000
6128	General Plan Amendment	(1,455)	-	12,000	18,500	154.2%	18,000
6132	Home Occupation Permit	5,885	7,095	5,000	5,000	100.0%	6,000
6142	Lot Line Adjustment	589	589	2,000	2,000	100.0%	2,000
6144	Lot Merger	2,336	1,168	2,000	200	10.0%	2,000
6150	Minor Sub-divisions	626	42	-	-	-	-
6156	Miscellaneous Revenue - Planning	2,129	13,657	8,000	8,000	100.0%	8,000
6165	Open Space	270	88	-	-	-	-
6170	Sign Permit	2,162	1,426	1,500	5,400	360.0%	5,500
6172	Site Plan Review	30,961	35,048	34,000	80,000	235.3%	80,000
6176	Special Events	1,372	1,225	1,000	4,800	480.0%	2,000
6178	Specific Plan	-	5,072	-	5,000	0.0%	5,100
6180	Tentative Parcel Map	3,502	-	3,000	3,000	100.0%	3,000
6182	Tentative Tract Map	17,857	(72)	3,000	33,000	1100.0%	33,000
6192	Use Permit	16,661	28,935	16,500	31,000	187.9%	32,000
6195	Variance (Deviations)	447	359	2,000	4,000	200.0%	4,000
<b>Total - Planning Fees</b>		<b>91,726</b>	<b>108,455</b>	<b>105,500</b>	<b>215,400</b>	<b>198.6%</b>	<b>216,100</b>
<b>ENGINEERING</b>							
6154	Miscellaneous -Engineering	-	380	-	300	100.0%	300
6160	Plan Check	67,057	20,207	22,000	110,000	500.0%	110,000
6188	Transportation Permits	43,956	2,421	3,000	-	0.0%	3,000
<b>Total - Engineering</b>		<b>111,013</b>	<b>23,007</b>	<b>25,000</b>	<b>110,300</b>	<b>479.4%</b>	<b>113,300</b>
<b>Sub Total - Community Development</b>		<b>601,846</b>	<b>640,683</b>	<b>602,500</b>	<b>1,457,700</b>	<b>227.5%</b>	<b>1,386,400</b>
<b>OTHER REVENUES</b>							
4165	Miscellaneous Penalties or Fines	1,203	1,357	2,100	600	28.6%	1,000
4168	Notary Fees	20	80	-	40	0.0%	-
4170	Other Revenue Sources	354,330	3,939	-	12,000	0.0%	15,000
4172	Passport Fees	15,618	22,938	15,000	15,000	100.0%	15,000
4181	Refunds, Reimbursements	158,847	110,789	160,000	160,000	100.0%	160,002
4183-75	SCE Incentive Payments	10,005	23,172	-	14,300	0.0%	14,000
4185	State Mandated Reimbursements	35,859	55,846	36,000	1,000	2.8%	36,000
4255	Interest Earnings	15,790	-	85,000	16,000	18.8%	198,000
4352	Booking Fees	522	80	600	-	0.0%	600
4370	Restitution	1,597	6,522	1,000	1,000	100.0%	1,000
5700	Rentals	3,525	15,584	41,346	41,346	100.0%	42,000
6690	Water Use Fees	28,796	-	-	-	0.0%	-
6808	EMPG Grant	18,962	17,080	8,500	8,500	100.0%	8,500
6996	Town Store Sales	1,560	559	2,000	700	35.0%	2,000
6999	Transfer In - Street Maint. Fund 2010	737,364	761,203	879,532	879,532	100.0%	974,024
6999	Transfer In - Parks & Rec. Fund 2510	346,499	343,300	391,170	391,170	100.0%	422,924
6999	Transfer In - VVEDA RORF PA#1 2725	150,598	-	-	-	0.0%	-
6999	Transfer In - RORF PA#2 2730	150,599	-	-	-	0.0%	-
6999	Transfer In - RDA/VVEDA Fund 4010	210,837	-	-	-	0.0%	-
6999	Transfer In - RDA PA No. 2 Fund 402	210,837	-	-	-	0.0%	-
6999	Transfer In - Wastewater Fund 5010	1,664,026	1,668,583	1,563,943	1,563,943	100.0%	1,707,400
6999	Transfer In - Solid Waste Fund 5510	1,117,346	1,584,416	1,797,996	1,797,996	100.0%	1,935,959
6999	Transfer In - 5510 Franchise Fee	483,655	470,878	780,000	780,000	100.0%	780,000
<b>Subtotal - Other Revenues</b>		<b>5,718,395</b>	<b>5,086,326</b>	<b>5,764,187</b>	<b>5,683,127</b>	<b>111.7%</b>	<b>6,313,409</b>
<b>TOTAL - GENERAL FUND REVENUES</b>		<b>22,605,680</b>	<b>22,777,457</b>	<b>25,176,892</b>	<b>25,910,372</b>	<b>113.8%</b>	<b>26,067,909</b>

## SALES & USE TAX

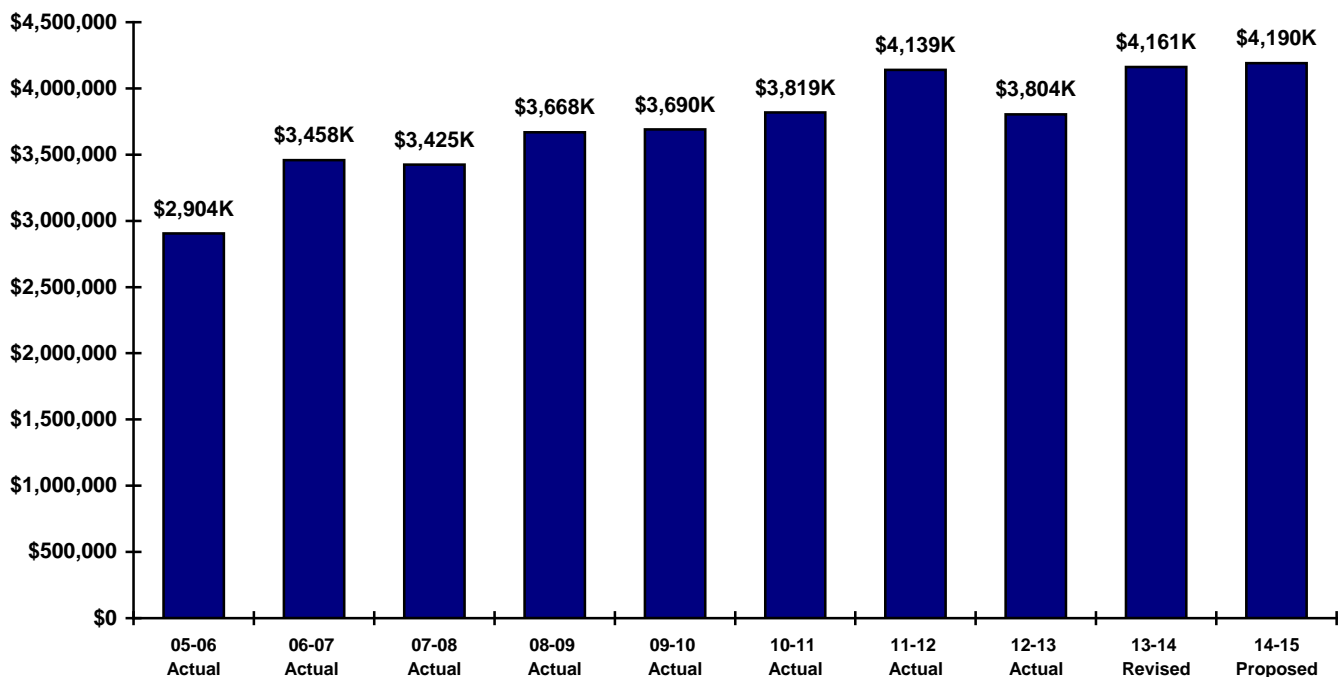
Sales Tax is imposed on retailers selling tangible personal property in California. The Use Tax is imposed on the user of a product purchased out-of-state and delivered for use in California. The Sales & Use Tax rate for San Bernardino County is 8.00% and is broken down as follows:

State General Fund	5.00%
State Education Protection Account	0.25%
City/County Local Tax	1.00%
Countywide Transportation Tax	0.25%
County Mental Health	0.50%
Public Safety Augmentation Fund (Prop 172)	0.50%
County Transactions Tax (Measure I)	<u>0.50%</u>
<b>Total Rate</b>	<b><u>8.00%</u></b>

Sales & Use Tax represents a significant revenue source for Apple Valley and is estimated at \$4.1 million or 16.07% of the total General Fund revenues estimated for FY 14-15. This amount represents an increase of \$29,000 from the revised estimate in the FY 13-14 budget. This change in revenue is directly attributed to a continued increase in sales activity. The Town has been experiencing increases in Sales Tax revenues for eleven of the last twelve consecutive quarters, starting in the quarter-ended June, 2009 when the recession ended. The Town is anticipating a continued “slow, low growth” with respect to revenues typically affected by the regional/national economy such as the Sales & Use Tax.

Also, in addition to the \$4.1 million sales tax estimate, the Town receives a \$1.4 million sales tax backfill payment from the State in the form of property taxes (accounted for as Sales Tax In-Lieu). This backfill from the State is the result of the “triple flip”, which was approved by the voters in 2004 under Proposition 57 to finance the State’s Fiscal Recovery Bonds. Under this Proposition, the State took one fourth of the local agencies’ sales tax and backfilled it with a like amount in property taxes from the Educational Revenue Augmentation Fund (ERAF). The State estimates the “triple flip” to continue for 13 years or until the bonds are paid off.

The State Board of Equalization administers the sales tax and remits to local governments: 30% for the first month of each quarter, another 30% the following month, and 40% at the end of the quarter with a “clean-up” payment. The “triple flip” portion is remitted only twice a year, in January and May. Apple Valley’s sales tax base remains strong with significant diversity across all business types.

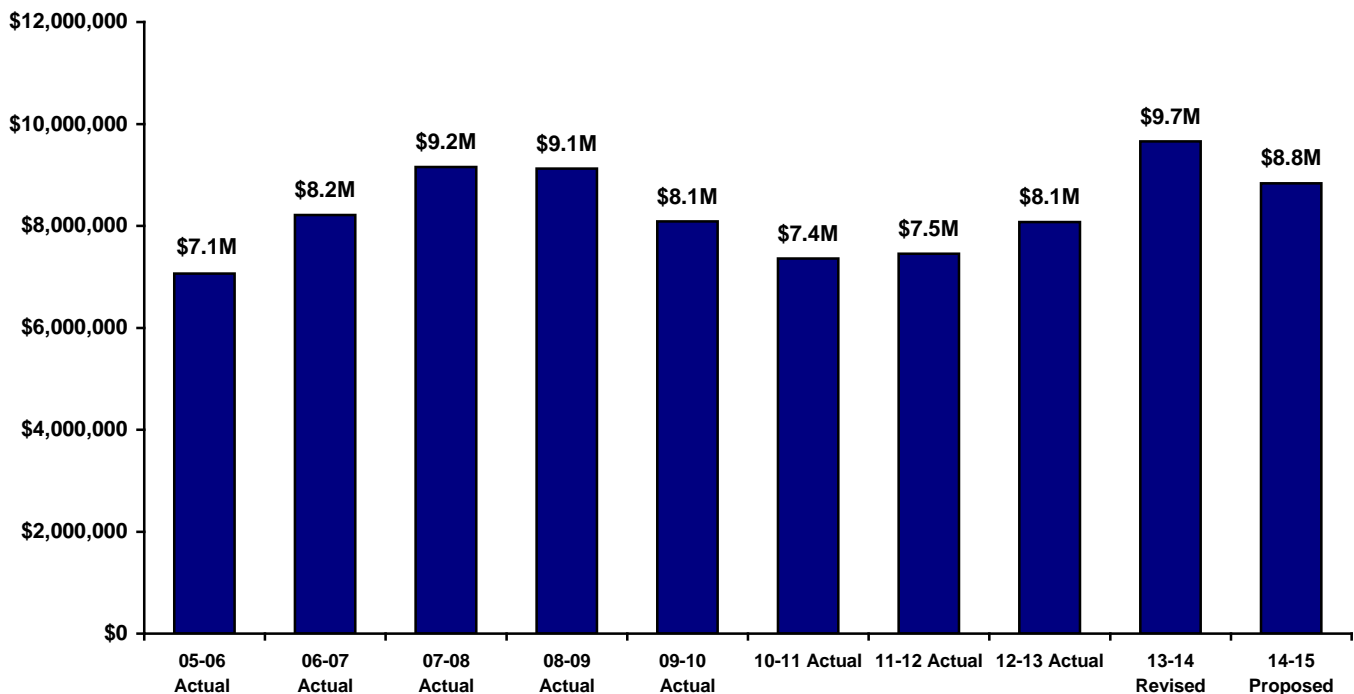


## **PROPERTY TAX**

Property Tax is imposed on real property (land and permanently attached improvements such as buildings) and tangible personal property (movable property) located within the State, based on the property value rather than on a fixed amount or benefit. Properties are distinguished as secured and unsecured (property for which the value of the lien is not sufficient to assure payment of the tax). Article XIII A of the State Constitution limits the real property tax rate to 1% of the property's assessed value plus rates imposed to fund indebtedness approved by the voters. The Town of Apple Valley's share of the 1% is equivalent to approximately 13 cents for every \$1.00 collected by the County for property taxes. With the passage of Prop 13 in 1978, assessed valuations are limited to a 2% CPI increase each year when the CPI index exceeds 2%.

The Town of Apple Valley's property tax base is made up of commercial, residential and industrial properties. Many residential homes were built during the 1990's and 2000's, and include a large portion of long time residents. Because of this dynamic and the Prop 13 restriction to assessed values, the assessed value of many properties is still far less than market value. Over the last few years as market values have declined, the Town has benefited from positive Prop 13 CPI adjustment factors to properties where the assessed value was still lower than the market value. These positive adjustments have balanced some of the reductions to properties previously assessed higher than the current market value. During FY 11-12, the CPI adjustment factor was a negative .0237%. This was the first time since Prop 13 was enacted (35 years ago) where the CPI adjustment factor was negative. For the current fiscal year, the CPI adjustment factor is a positive 2.349%. Based upon discussions with the County Assessor's Office, the CPI adjustment factor for FY 14-15 is expected to be positive and may exceed 3% when Prop. 8 recoveries are included.

For FY 14-15, estimated revenue from Property Taxes is \$8.8 million, which represents 33.90% of the total General Fund revenue. This estimate is an increase of \$278,600 or 3.25% over the adopted revenue estimate in FY 13-14. Because the CPI adjustment factor is not known but expected to be approximately 3%, the Town is expecting only a slight increase in property tax revenues. Included in the estimates are Secured Property Tax, Unsecured Taxes, Supplemental Taxes, Homeowner's Exemption (\$7,000 of assessed value is exempt from property tax, which is made up by State subvention), Delinquent Taxes, and Property Transfer Tax (assessed at 55 cents for every \$500 of market value at the time of transfer – half of this amount or 27.5 cents goes to the County).



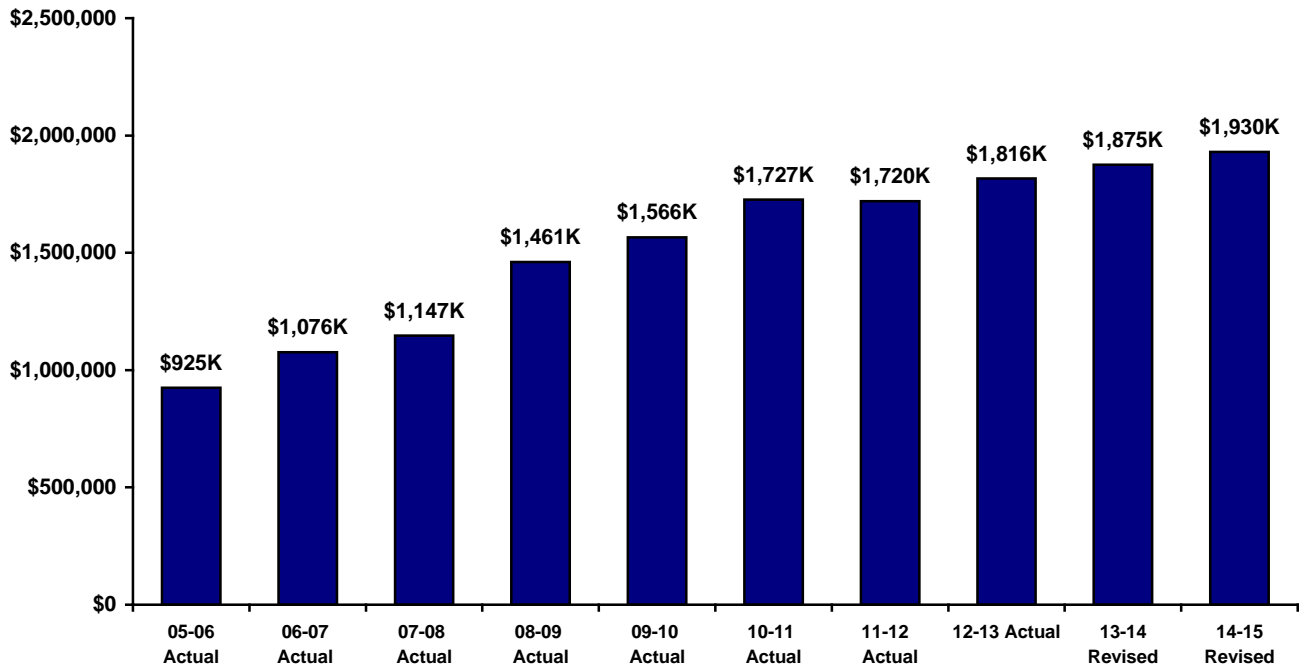
## **FRANCHISE FEES**

The Town grants a franchise to utility companies for the use of Town streets and rights-of-way. Currently, the Town collects electric franchise fees from Southern California Edison, gas franchise fees from Southwest Gas Company, and water franchise fees from Golden State Water and Apple Valley Ranchos at the rate of 2% of gross receipts arising from use, operation or possession of the franchise; and, cable franchise fees from Charter and Verizon at the rate of 5% of receipts, net of bad debt. The electric, gas and water franchise fees are paid annually while the cable franchise fees are paid on a quarterly basis. By authority of the Public Utility Commission (PUC), electric, gas and water franchise fees are limited to 2% and cable franchise fees are limited to 5% of gross receipts. Any growth in franchise revenues would be as a result of utility rate increases imposed by the electric, gas, water and cable companies.

On August 15, 1989, the Town Council adopted Ordinance number 34 (subsequently amended by Ordinance number 128 adopted November 9, 1993) to implement Solid Waste Regulations and contract fees to be effective upon adoption. The Town has established contract franchise fees of 6% pursuant to its adopted agreement with its waste hauler.

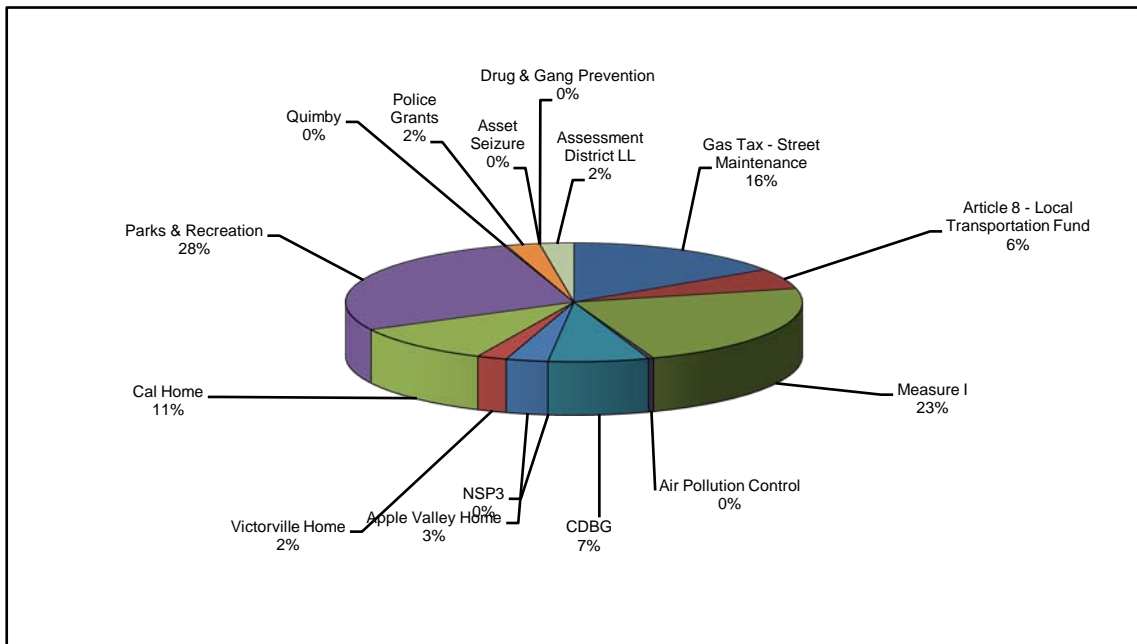
For FY 14-15, estimated revenue from all Franchise Fees amounted to \$1.9 million, which represents 7.4% of the total General Fund revenue. This total amounts to a slight increase of \$55,000 from the prior fiscal year. This source of revenue has essentially remained flat for the past four years.

The Town currently does not collect or receive any revenue from a PEG (Public, Education and Government) fee that would be paid by the cable franchisees. These fees, when collected, are intended to fund programming to help inform or educate the public regarding municipal operations and would also help support the operating costs for any cable television programming or public access programming services provided by the Town.



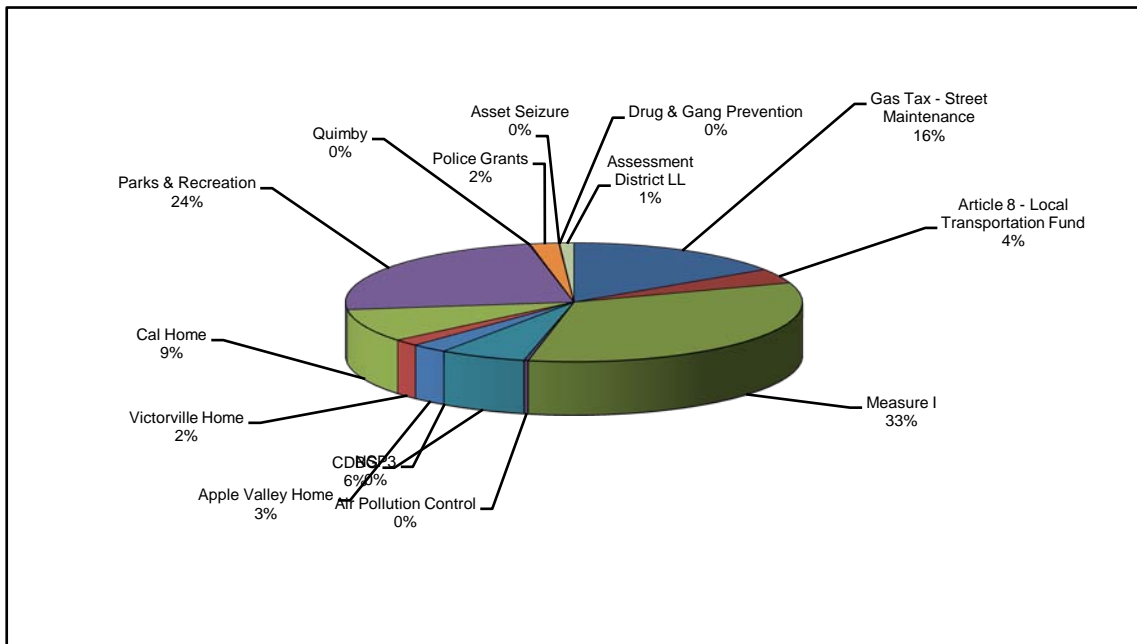
## 2014/15 Special Revenue Funds Revenue

Gas Tax - Street Maintenance	\$2,112,663
Article 8 - Local Transportation Fund	748,300
Measure I	3,093,053
Air Pollution Control	47,450
CDBG	953,572
NSP3	-
Apple Valley Home	397,634
Victorville Home	284,529
Cal Home	1,400,000
Parks & Recreation	3,722,296
Quimby	20,040
Police Grants	317,446
Asset Seizure	-
Drug & Gang Prevention	-
Assessment District LL	325,350
<b>Total-Special Rev Funds Revenue</b>	<b><u><u>\$13,422,333</u></u></b>



## 2014/15 Special Revenue Funds Expenditures

Gas Tax - Street Maintenance	\$2,452,239
Article 8 - Local Transportation Fund	624,000
Measure I	5,223,350
Air Pollution Control	47,320
CDBG	953,572
NSP3	-
Apple Valley Home	397,634
Victorville Home	284,529
Cal Home	1,400,000
Parks & Recreation	3,722,296
Quimby	13,050
Police Grants	317,446
Asset Seizure	-
Drug & Gang Prevention	5,383
Assessment District LL	160,250
Total-Special Rev Funds Expenditures	<u><u>\$15,601,069</u></u>



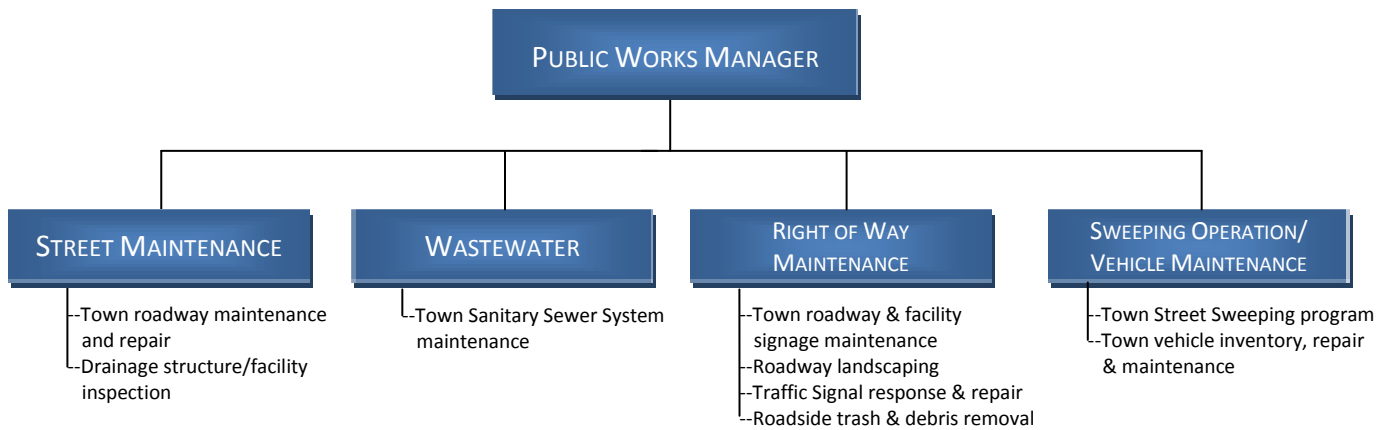
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Town of Apple Valley



# PUBLIC WORKS



## DEPARTMENT DESCRIPTION

The Public Works Department is comprised of three separate funding programs, the Street Maintenance Fund, the Wastewater Enterprise Fund, and the Parks & Recreation Fund.

The Street Maintenance Funds are used for the ongoing street maintenance obligation of roadway repair, striping, signing, sweeping, landscaping and signal system maintenance. Roadway improvements consisting of pavement slurry seals, overlays and total reconstruction are also funded based on the Town’s Pavement Management System. Funds are allocated to reflect new traffic loads and patterns resultant from various projects, new school sites and a contingency funding for flood or other emergency damage or repairs. Funds are also allocated in order to comply with the Federal American Disability Act and National Pollution Detection and Elimination System requirements.

The Wastewater Enterprise Funds are used for the ongoing obligation to provide and maintain wastewater collection and transmission systems, perform and provide feasibility studies and design engineering tasks necessary to determine how an area may be best served by a wastewater system, and conform with the Town’s Sanitary Sewer Management Plan as mandated by the California State Water Resources Control Board.

The Parks & Recreation Funds are used for the ongoing responsibility for all landscaping, turf management and sports field maintenance in the Town’s 12 parks and 139 acres of developed land, including playground and recreational use areas.

Besides the department Administration, the Public Works Department is comprised of 5 divisions as follows; Wastewater Division, Street Maintenance Division, Right-Of-Way Maintenance Division, Sweeping Operation/Vehicle Maintenance Division, and Grounds Maintenance Division.

## DIVISION/MAJOR PROGRAM DESCRIPTIONS

**Administration:** Directs all facets of operations, sets priorities, and assigns resources. It is responsible for evaluating services, interpreting policies, developing comprehensive programs tailored to community needs, recommending and prioritizing projects based on anticipated demands, and performing long range planning and strategic programming of projects. Administration represents the Town on various boards and provides legislative representation as required.

**Wastewater:** Responsible for the maintenance and operation of the Town’s collection and transmission systems, including 145 miles of pipeline, 3,059 manhole structures, 269 clean-out structures, and 9 pumping/lift stations. The systems serve

approximately 11,000 Town customers (residential, commercial and industrial) generating an average daily flow of approximately 1.7 million gallons.

**Street Maintenance:** Responsible for the maintenance and repair of all Town paved/improved and some unpaved roads. The division performs various types of pavement preservation and rehabilitation work, sidewalk repair and replacement, local drainage structure/facility inspection and cleaning, traffic signal system response and repair, roadway marking maintenance and replacement, and also provide emergency response to roadway clearing or closing/diverting.

**Right-Of-Way:** Responsible for the maintenance and repair of Town roadway and facility signage, roadway landscaping, assessment district landscaping and drainage facilities, traffic signal system response and repair, public property graffiti abatement, public bus shelter construction, maintenance and repair, and roadside trash, debris and vegetation removal.

**Sweeping Operation/Vehicle Maintenance:** Responsible for sweeping over 195 lane miles to comply with the Town's NPDES permit and the Federal Clean Air Act, the maintenance, inventory and repair of all vehicles, tools and equipment of the Public Works Department, and the maintenance and repair of the Town's Pool vehicles.

**Grounds Maintenance:** Responsible for the maintenance, upkeep and repair of the Town's 12 parks and 139 acres of developed land. The Division is also responsible for event support for many of the various departments within the Town organization.

## 2014-15 PROGRAMMATIC CHANGES

**WASTEWATER ENTERPRISE FUND:** The FY14-15 budget includes capital fund expenditures to make necessary improvements. Specifically-

- \$261,855 AD2B Lift Station Improvements for additional capacity
- \$100,000 Manhole Rehabilitation, Various Locations, year #2 of a 7-year CIP project plan
- \$40,000 SCADA System Replacement
- \$22,000 Tractor/Backhoe Purchase (\$66,000 evenly shared between the Street Fund and Parks & Recreation Fund)

**STREET MAINTENANCE FUND:** The FY14-15 budget includes capital fund expenditures to make necessary improvements. Specifically-

-\$ 22,000 Tractor/Backhoe Purchase (\$66,000 evenly shared between the Wastewater Fund and Parks & Recreation Fund)

-\$28,000 Kickbroom/Sweeper Purchase

The FY14-15 budget includes an increase in personnel costs to reflect the promotion of one Maintenance Worker I position to a Maintenance Worker II position. This Worker II position was previously filled but has been vacant and unfunded for approximately 3 years. This budget also reflects the refilling of the resultant vacant Maintenance Worker I position.

**PARKS & RECREATION FUND:** FY14-15 Programmatic Changes for this fund are described within the Parks & Recreation Fund portion of this Budget.



### 2013-14 HIGHLIGHTS

- Commencement of Sewer Manhole Rehabilitation Project
- Wet-well bypassing and cleaning at all 9 lift stations
- Recorded 1 sanitary sewer overflows
- 14.05 miles of sewer mainline cleaned
- 8.25 miles of sewer mainline video inspected
- 20 roadway sectionals removed/replaced
- 46 local drainage structures inspected/cleaned
- 12 sections of roadway sidewalk repaired/replaced
- 6,518LF of roadway marking lanelines replaced/installed

- 40 roadway marking legends replaced/installed
- 80 street name signs replaced/installed
- 112 roadway signs replaced/installed

### 2014-15 GOALS AND OBJECTIVES

- Continuation of Sewer Manhole Rehabilitation Project
- Completion of Lift Station AD2B Improvements for capacity
- Replacement of SCADA System
- Purchase of a shared-use Tractor/Backhoe
- Reroof of restrooms and storage building at Woody Park

Department Performance Measures – Public Works		
	Actual FY 13-14	Goal FY 14-15
Sewer mainline cleaned (miles)	14.05	45
Sewer mainline video inspected	8.25	16
Local drainage structures inspected and cleaned	46	50
Street name signs replaced	80	150
Roadway signs replaced	112	150
Roadway sections replaced	20	20
Roadway marking lanelines replaced (miles)	6,518 LF	25,000 LF
Roadway marking legends replaced	40	50

## STREET MAINTENANCE FUND

TOTAL BUDGET - \$2,452,239

This budget covers the Town's street maintenance program including street repairs, right of way maintenance, and street sweeping. Revenue comes from three major sources: Gas Taxes, Proposition 42 Traffic Congestion Relief Funds and Local Transportation Funds. These funds are restricted for street maintenance and repairs. Total expenditures in the fund are offset by a transfer in from the Local Transportation Fund. All items included in the budget reflect a continuation of a similar aggressive level of street maintenance service when compared to the previous fiscal year. Funds have been allocated to reflect new traffic loads and patterns resulting from various projects.



## STREET MAINTENANCE FUND

TOTAL BUDGET - \$2,379,693

STREET MAINTENANCE FUND 2010-5010							
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Amended Budget 2013-14	Estimated Revenue 2013-14	% of Revenue Received	Proposed Budget 2014-15
BEGINNING FUND BALANCE		(4,959)	29,751	-	-		404,540
4179	Recycling Revenue	195	-	-	-		-
4181	Refunds, Reimb, Rebates	1,510	688	-	4,191		-
6809	Section 2103	945,297	552,272	994,987	1,053,626	105.9%	734,866
6810	Section 2105	319,852	304,157	328,394	321,979	98.0%	337,715
6811	Section 2106	220,814	223,308	222,499	237,078	106.6%	267,621
6812	Section 2107	459,097	498,402	488,925	527,116	107.8%	414,961
6813	Section 2107.5	7,500	7,500	7,500	7,500	100.0%	7,500
6999	Transfer In - Fund 2015	-	351,240	300,000	300,000	100.0%	350,000
Total Revenues		1,954,265	1,937,566	2,342,305	2,451,490	104.7%	2,112,663
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Adopted Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
Personnel Services							
7010	Salaries & Wages - Permanent	311,344	250,172	306,167	279,684	91.4%	341,290
7030	Overtime	5,747	3,198	15,000	7,000	46.7%	15,000
7110	Cafeteria Benefits	60,880	50,786	59,259	56,694	95.7%	70,222
7120	Deferred Comp	1,304	1,399	1,482	1,456	98.2%	1,193
7150	Medicare	4,594	3,577	4,439	4,006	90.2%	4,949
7160	PERS	72,433	51,994	66,328	58,883	88.8%	82,401
Total Personnel		456,302	361,126	452,675	407,723	90.1%	515,055
Operations & Maintenance							
7180	Uniform cleaning and replacement	2,432	2,037	2,500	2,500	100%	2,750
7223	Disposal	1,605	1,097	1,200	1,200		1,200
7229	Education & Training	752	230	345	425	123%	120
7241	Meetings & Conferences	58	98	100		0%	100
7247	Membership & Dues	460	280	440	440	100%	440
7253	Mileage	-	-	100		0%	50
7259	Miscellaneous	1,291	1,378	800	800	100%	700
7265	Office Supplies	121	48	500	500	100%	400
7277	Printing	-	122		100		
7295	0109 Utilities Phones, Internet	6,519	5,760	5,000	4,600	92%	5,000
7295	0847 Utilities Electricity usage	127,067	127,335	95,000	102,000	107%	110,000
7295	0848 Utilities Natural gas usage	808	894	800	550	69%	650
7295	0849 Utilities Water usage	22,613	25,433	25,300	29,575	117%	32,000
7335-495	NPDES - Compliance	32,024	42,946	65,000	65,000	100%	150,000
7336-495	NPDES - Compliance - CAA	-	22,428				25,000
7360	Safety	350	210	500	400	80%	400
7655	Building Maintenance	1,859	5,312	2,500	2,500	100%	2,500
7755	Grounds Maintenance	-	305		305		350
7907	Curbs & Sidewalks	126	-	-			
7914	Drain Maint. & Repair	4,115	9	15,000	15,000	100%	15,000
7928	Paving & Sealing	77,749	57,166	-	32,000		
7935	ROW Maintenance	102,919	87,597	110,000	110,000	100%	110,000
7956-000	Signal & Lighting Maint.	52,296	64,400	90,000	55,000	61%	90,000
7956-001	Signal & Lighting Maint. - Engineering	-	1,310				
7963	Signing	25,163	22,155	25,000	25,000	100%	25,000
7970	Small Tools	1,653	4,592	4,000	4,000	100%	4,000
7977	Street Repairs	69,888	154,306	150,000	150,000	100%	150,000

Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Adopted Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
7984-000	Street Striping	33,017	33,740	35,000	35,000	100%	35,000
7984-001	Street Striping - Engineering		247				
7991	Street Sweeping	27,807	17,145	20,000	12,000	60%	15,000
7995-495	Transit Services	-	-	-	-		20,000
8916	Audit	1,281	738	1,700	1,700	100%	1,700
8940	Contracted Services	6,480	3,595	3,000	1,000	33%	2,500
8964	Engineering Contractor	70,898	68,038	75,000	70,000	93%	70,000
9013	Communications Equipment	-	189	-	-		
9026	Equipment & Radio Maintenance	1,044	4,006	5,000	4,000	80%	4,000
9052	Gasoline, Diesel, Oil	34,074	27,979	35,000	25,000	71%	30,000
9065	Leased Equipment	342	314	600	300	50%	500
9078	Safety Equipment	1,517	1,142	800	800	100%	800
9091	Vehicle Maintenance	6,784	5,722	8,000	8,000	100%	8,000
9999	Transfer - 5010	-	-	-	-		22,000
9999	Operating Transfers	737,364	761,203	879,532	879,532	100%	974,024
	<b>Total Operations &amp; Maint</b>	<b>1,452,473</b>	<b>1,551,504</b>	<b>1,657,717</b>	<b>1,639,227</b>	<b>99%</b>	<b>1,909,184</b>
9120	Capital Outlay	10,779	54,686	-	-		28,000
	<b>Total Capital Expenditures</b>	<b>10,779</b>	<b>54,686</b>	<b>0</b>	<b>-</b>		<b>28,000</b>
	<b>Total Expenditures</b>	<b>1,919,555</b>	<b>1,967,317</b>	<b>2,110,392</b>	<b>2,046,950</b>		<b>2,452,239</b>
	<b>ENDING FUND BALANCE</b>	<b>29,751</b>	<b>-</b>	<b>231,913</b>	<b>404,540</b>	<b>174.4%</b>	<b>64,964</b>

<b>Personnel Schedule</b>	<b>Actual 2011-12</b>	<b>Actual 2012-13</b>	<b>Actual 2013-14</b>	<b>Proposed 2014-15</b>
Public Works Manager	0.50	0.50	0.50	0.34
Public Works Supervisor	0.50	0.50	0.50	0.34
Senior Maintenance Worker	1.00	1.00	2.00	2.00
Maintenance Worker II	1.00	0.00	0.50	1.50
Maintenance Worker I	4.00	3.00	2.00	2.00
<b>Total FTE's:</b>	<b>7.00</b>	<b>5.00</b>	<b>5.50</b>	<b>6.17</b>

## LOCAL TRANSPORTATION FUND

TOTAL BUDGET – \$624,000

The expenditures in this budget reflect a transfer of funds to the street maintenance programs. Revenue comes from SB325/Article 8 funds which are restricted for transit or street projects/activities. The expected fund balance at the beginning of the budget year is \$942,210 and SB325 funds totaling \$650,000 and funding reimbursement from other revenue sources of \$98,300 are expected to be received in fiscal year 2014-15, leaving an expected fund balance at the end of the fiscal year of \$1,066,510.



# LOCAL TRANSPORTATION FUND

TOTAL BUDGET - \$ 624,000

LOCAL TRANSPORTATION FUND 2015-5210							
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Amended Budget 2013-14	Estimated Revenue 2013-14	% of Revenue Received	Proposed Budget 2014-15
	BEGINNING FUND BALANCE	79,348	79,348	392,714	392,714		942,210
4181-495	CDBG Funding - Powhatan Rd Imp	-	-	-	-		66,800
4181-495	TDA Article 3 Funding-Powhatan Rd Imp	-	-	-	-		24,500
4181-495	VVTA Article 3 Match-Powhatan Rd Imp	-	-	-	-		7,000
6804	Sales Tax - SB 325	-	664,988	350,000	969,496	277.0%	650,000
	Total Revenues	-	664,988	350,000	969,496		748,300
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
9526-495	Powhatan Road Street Improvements	-	-	-	-		214,000
8940	Contract Services (Bike Lane Nwk Review	-	-	60,000	60,000	100.0%	60,000
9860	Interest Expense	-	382	-	-		-
9999	Transfer to Street Maint. - 2010	-	351,240	300,000	300,000	100.0%	350,000
9999	Transfer to Measure I - 2021	-	-	60,000	60,000	100.0%	-
	Total Expenditures	-	351,622	420,000	420,000		624,000
	ENDING FUND BALANCE	79,348	392,714	322,714	942,210	-	1,066,510



# MEASURE I FUND

## LOCAL PASS-THROUGH FROM SANBAG

TOTAL BUDGET – \$5,223,350

Measure I Local Pass-Through Funds will be used by the Town of Apple Valley for a variety of transportation related projects, including adding capacity to our regional arterial system, reconstruction, regular and periodic maintenance of existing roadways. These Measure I funds allocated for the Town's local street program (68%) are allocated with 50% of these roads identified specifically on our plan (categorical). The balance may be used on streets identified for reconstruction and regular maintenance chosen based on their priority within the Town's Pavement Management Program (non-categorical). Several projects are in various stages, from inception to completion, utilizing Measure I funds.



## MEASURE I

LOCAL PASS-THROUGH FROM SANBAG

TOTAL BUDGET - \$5,223,350

Capital Improvement Program-Measure I Local 2040 - Account Number 2021-5210							
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Amended Budget 2013-14	Estimated Revenue 2013-14	% of Revenue Received	Proposed Budget 2014-15
	BEGINNING FUND BALANCE	1,762,235	2,758,798	5,748,065	5,748,065		4,695,095
4181	Reimb from SB County (9307)	37,500	360,279	-	-		-
4055	Sales Tax - Local (35%)	1,700,596	1,766,528	1,600,000	1,600,000	100.0%	1,600,000
4255	Interest	17,498	13,500	3,000	5,000	166.7%	5,000
6816	Grants-HBP-Federal Grant	-	-	442,650	88,530	0.0%	354,120
6816	Grants-Sanbag TDA Article 3	-	-	-	-		283,333
6816	Grants-Safe Routes 2 School-State SR2S	-	-	-	-		492,000
6816	Grants-Safe Routes 2 School-Federal SRTS	-	-	-	-		358,600
6930-900	SANBAG Stimulus	46,803	-	-	-		-
6666	Transfer in - 2015	-	-	60,000	60,000		-
	<b>Total Revenue</b>	<b>1,802,397</b>	<b>2,140,307</b>	<b>2,105,650</b>	<b>1,753,530</b>	<b>83.3%</b>	<b>3,093,053</b>
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
	Capital Projects (Infrastructure)						
8940	Contract Services - CCParking Lot Imp	-	-	90,000	80,000	88.9%	10,000
8940	Contract Services - Townwide Review	-	-	-	-		30,000
9248	Apple Valley Road Rehab-BV to Town Cen	-	-	-	-		410,000
9282	Bear Valley Bridge Rehabilitation	27,685	34,469	772,650	100,000	12.9%	672,650
9307	Central Road Resurface	-	245,884	-	-	0.0%	-
9336-500	Dale Evans Pkwy@Waalaw Rd Realign	-	-	100,000	-	0.0%	100,000
9337	Dale Evans Resurface	-	427,278	-	-	0.0%	-
9350	Deep Creek Road (BV to Tussing)	-	-	-	-	0.0%	310,000
9390	High Desert Corridor	17,711	16,078	25,000	25,000	100.0%	25,000
9410	Hwy 18/AV Rd Intersection Imprv.	-	-	350,000	145,000	41.4%	375,000
9421	John Glen Roadway Imp	-	-	-	-	0.0%	20,000
9423	Joshua Rd Resurfacing	-	341,447	-	-	0.0%	-
9424	Kasota Road North	1,409	172,541	-	-	0.0%	-
9442	Kiowa Rd (Bear Valley & Tussing)	642,196	12,456	-	-	0.0%	-
9460	Nakash Rd Rehabilitation	-	-	90,000	90,000	100.0%	-
9475	Navajo Rd Rehabilitation (BV to Hwy 18)	-	-	600,000	590,000	98.3%	10,000
9525	Paving - PMS Priorities	1,113,299	765,269	1,000,000	1,000,000	100.0%	1,000,000
9536	Ramona Road Widening	-	-	66,500	66,500	100.0%	665,000
9538	Rancherias Road Resurface	42,735	48,030	700,000	690,000	98.6%	10,000
9546	SanBag Congestion Mgmt Plan	-	3,382	5,000	5,000	100.0%	5,000
9563	SR25 Rancho Verde Elementry School	-	-	20,000	-	0.0%	512,000
9564	Standing Rock @ Hwy 18	-	-	-	-	0.0%	150,000
9572	Town Wide Class II Bikeway Upgrade	-	-	-	-	0.0%	45,100
9573	Transit-Bus Shelter	37,610	-	-	-		-
9589	Yucca Loma Elementary-Safe Routes SRTS	-	-	15,000	15,000	100.0%	373,600
9590	Yucca Loma Rd Undergrounding	-	-	25,000	-	0.0%	-
9595	Yucca Loma Rd Widening (AV Rd-Rincom	-	-	500,000	-	0.0%	500,000
9860	Interest	1,431	-	-	-		-
9999-491	Transfer out - 4910 BV Bike Grant	1,762	-	-	-	0.0%	-
	<b>Total Expenditures</b>	<b>1,885,838</b>	<b>2,066,834</b>	<b>4,359,150</b>	<b>2,806,500</b>	<b>64.4%</b>	<b>5,223,350</b>
	Residual Fund Balance Transfer	1,080,004	2,915,794				
	ENDING FUND BALANCE	2,758,798	5,748,065	3,494,565	4,695,095		2,564,798

# AIR POLLUTION CONTROL

TOTAL BUDGET - \$47,320

This fund accounts for AB 2766 revenues received from the State Department of Motor Vehicles which are subvended to the South Coast Air Quality Management District for disbursement to local agencies to implement programs that reduce air pollution from motor vehicles. The AB 2766 Subvention Program provides a funding source to meet requirements of federal and state Clean Air Acts, and for implementation of motor vehicle measures in the AQMD Air Quality Management Plan (AQMP) including support of the Victor Valley Transportation Authority (VVTA), carpooling efforts and other clean air mitigation measures.

Air Pollution Control 2040-5410							
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Amended Budget 2013-14	Estimated Revenue 2013-14	% of Budget Received	Proposed Budget 2014-15
3600	BEGINNING FUND BALANCE	109,129	85,695	84,573	84,573		84,703
6802-4951	Air Pollution AB2766	46,285	45,983	47,320	47,320	100.0%	47,320
4255	Interest	280	216	130	130	100.0%	130
	Total Revenue	46,566	46,198	47,450	47,450		47,450
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
8940-4951	Contract Services	70,000	47,320	47,320	47,320	100.0%	47,320
	Total Expenditures	70,000	47,320	47,320	47,320		47,320
	ENDING FUND BALANCE	85,695	84,573	84,703	84,703		84,833

# COMMUNITY DEVELOPMENT BLOCK GRANT

TOTAL BUDGET - \$953,572

This fund accounts for revenues received from the Department of Housing and Urban Development (HUD) which are to be expended for approved Federal Housing and Community Development Act projects. These revenues must be expended to accomplish one of the following objectives: elimination of slum or blight, benefit low and moderate income persons, or to meet certain urgent community development needs.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND 2120-4210							
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Amended Budget 2013-14	Estimated Revenue 2013-14	\$ of Revenue Received	Proposed Budget 2014-15
BEGINNING FUND BALANCE		(28,290)	(63,674)	-	-		-
6827	FY 08-09 CDBG Allocation	6,074	20,679	-	-		-
6828	FY 09-10 CDBG Allocation	11,401	-	-	-		-
6829	FY 10-11 CDBG Allocation	121,930	135,868	30,857	30,857	100%	-
6830	FY 11-12 CDBG Allocation	274,625	37,518	147,856	147,856	100%	-
6831	FY 12-13 CDBG Allocation	-	565,135	49,948	29,977	60%	19,971
6832	FY 13-14 CDBG Allocation	-	-	578,801	313,972	54%	354,800
6833	FY 14-15 CDBG Allocation	-	-	-	-		578,801
6999	Transfer in -2110	-	18,785	-	-		-
Total Revenues		414,029	777,984	807,462	522,662	65%	953,572
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
Personnel Services							
7010	Salaries & Wages - Permanent	41,747	125,726	107,749	107,749	100%	152,896
7020	Salaries Part-Time	8,063	-	-	-		-
7110	Cafeteria Benefits	4,197	17,926	14,497	14,497	100%	21,312
7120	Deferred Compensation	639	2,457	2,142	2,142	100%	3,041
7150	Medicare	728	1,823	1,562	1,562	100%	2,217
7160	PERS	7,940	26,538	23,343	23,343	100%	36,915
Total Personnel		63,313	174,470	149,293	149,293	100%	216,381
7205	Advertising	468	162	1,500	1,500	100%	2,000
7229	Education & Training	397	952	1,100	1,100	100%	1,500
7241	Meetings & Conferences	928	1,211	1,100	1,100	100%	1,100
7247	Membership and Dues	-	125	-	-		125
7253	Mileage	856	479	1,000	1,000	100%	1,000
7259	Misc Costs	703	40	-	-		-
7265	Office Supplies	488	323	700	700	100%	793
7289	Subscriptions	-	-	500	500	100%	500
7350	Public Information	151	-	500	500	100%	500
8916	Audit	-	-	1,500	1,500	100%	1,500
8940	Contract Services	24,978	-	-	-		-
8994	Unfunded Loan Costs	6,054	8,419	-	-		-
9610-2510	Transfers - 2510	4,330	-	-	-		-
Total Operations & Maintenance		39,353	11,712	7,900	7,900	100%	9,018
FY 14-15 CDBG Program							
7430-0020	AV Bus Stop Accessibility (Powhatan Road Imp)			-	-		22,000
7430-0075	Apple Valley Police Protective League			-	-		10,000
7430-0100	Assistance League of Victor Valley			-	-		15,000

Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
7430-0250	Church for Whosoever			-	-		4,000
7430-0300	San Bernardino County Library			-	-		5,000
7430-0500	Inland Fair Housing & Mediation Board - Fair Housing			-	-		13,000
7430-0525	Family Assistance Program			-	-		10,000
7430-0550	Feed My Sheep Ministries			-	-		4,000
7430-0700	High Desert Homeless Services			-	-		18,000
7430-1050	Manufactured Home Repair Prgm.			-	-		100,000
7430-1175	Microenterprise Business Assistance Pgrm.			-	-		20,000
7430-1250	Moses House Ministries/Rose of Sharon			-	-		10,000
7430-1480	Victor Valley Community Services Council			-	-		12,000
7430-1500	Victor Valley Domestic Violence			-	-		10,000
7565-0000	Residential Rehabilitation Loan Program			-	-		100,000
7565-0000	Rehabilitation Administration			-	-		99,971
7565-0000	Salaries included in Personnel above			-	-		(79,598)
<b>Subtotal</b>				-	-		<b>373,373</b>
FY 13-14 CDBG Program							
7430-0020	AV Bus Stop Accessibility (Powhatan Road Imp)			19,818	18	0%	19,800
7430-0060	AV Golf Course Accessibility			25,000	25,000	100%	-
7430-0075	Apple Valley Police Protective League			10,335	10,335	100%	-
7430-0100	Assistance League of Victor Valley			15,502	15,502	100%	-
7430-0250	Church for Whosoever			5,168	5,168	100%	-
7430-0300	San Bernardino County Library			5,167	5,167	100%	-
7430-0500	Inland Fair Housing & Mediation Board - Fair Housing			13,000	13,000	100%	-
7430-0550	Feed My Sheep Ministries			11,811	11,811	100%	-
7430-0700	High Desert Homeless Services			15,502	15,502	100%	-
7430-0953	James Woody Picnic Structures			150,000	125,000	83%	-
7430-0020	Powhatan Road Imp			-	-		25,000
7430-1050	Manufactured Home Repair Prgm.			120,000	60,000	50%	60,000
7430-1175	Microenterprise Business Assistance Pgrm.			20,000	20,000	100%	-
7430-1480	Victor Valley Community Services Council			10,335	10,335	100%	-
7564-0000	Residential Rehabilitation Loan Program			228,631	48,631	21%	180,000
7564-0000	Rehabilitation Administration			-	-		70,000
<b>Subtotal</b>				#####	365,469	56%	<b>354,800</b>
FY 12-13 CDBG Program							
7430-0100	Assistance League of Victor Valley		14,716	-	-		-
7430-0200	Catholic Charities		10,716	-	-		-
7430-0300	San Bernardino County Library		5,000	-	-		-
7430-0360	Civic Center Park Aquatic Center		37,518	-	-		-
7430-0500	Inland Fair Housing & Mediation Board - Fair Housing		13,033	-	-		-
7430-0550	Feed My Sheep Ministries		8,000	-	-		-
7430-0700	High Desert Homeless Services		14,716	-	-		-
7430-0955	James Woody Security		-	-	-		-
7430-1000	Inland Fair Housing & Mediation Board - Landlord Tenar		8,008	-	-		-
7430-1475	Thunderbird Park Improvements		53,996	-	-		-
7430-1480	Victor Valley Community Services Council		13,011	-	-		-
7430-1600	Village Neighborhood Street Improvements		306,998	-	-		-
7563-0000	Residential Rehabilitation Loan Program		44,990	-	-		-
7563-0000	Rehabilitation Administration		-	-	-		-
7563-0000	Salaries included in Personnel above		(26,082)	-	-		-
<b>Subtotal</b>			<b>504,619</b>	-	-		-
FY 11-12 CDBG Program							
7430-0075	Apple Valley PAL	16,074	-	-	-		-
7430-0100	Assistance League	10,716	-	-	-		-
7430-0200	Catholic Charities	10,716	-	-	-		-
7430-0300	County Library	4,287	-	-	-		-
7430-0360	Civic Center Park Aquatic Center	24,000	-	-	-		-
7430-0500	Fair Housing	11,788	-	-	-		-
7430-0700	High Desert Homeless Services	10,716	-	-	-		-
7430-0951	James Woody Kitchen Imp	16,670	-	-	-		-
7430-1000	Landlord/Tenant Mediation	7,500	-	-	-		-
7430-1450	St. John of God Healthcare	6,429	-	-	-		-

<b>Code</b>	<b>Expenditure Classification</b>	<b>Actual Expense 2011-12</b>	<b>Actual Expense 2012-13</b>	<b>Amended Budget 2013-14</b>	<b>Estimated Expense 2013-14</b>	<b>% of Budget Expended</b>	<b>Proposed Budget 2014-15</b>
7430-1480	VV Community Services Council	8,037	-	-	-		-
7430-1600	Village Road Project	5,096	-	-	-		-
7562-0000	RRLP Loans - Program Income	214,717	23,509	-	-		-
	<b>Subtotal</b>	<b>346,746</b>	<b>23,509</b>	<b>-</b>	<b>-</b>		<b>-</b>
	<b>Total Expenditures</b>	<b>449,412</b>	<b>714,310</b>	<b>807,462</b>	<b>522,662</b>	<b>65%</b>	<b>953,572</b>
	<b>ENDING FUND BALANCE</b>	<b>(63,674)</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>

	<b>Actual 2011-12</b>	<b>Actual 2012-13</b>	<b>Actual 2013-14</b>	<b>Proposed 2014-15</b>
<b>Personnel Schedule</b>				
Housing & Community Dev. Spec II	0.45	0.00	0.59	0.88
Housing & Community Dev. Spec I	0.35	1.50	0.55	0.86
Associate Planner	0.00	0.15	0.15	0.16
Sr. Planner	0.00	0.08	0.09	0.00
Administrative Secretary	0.00	0.10	0.00	0.00
<b>Total FTE's:</b>	<b>0.80</b>	<b>1.83</b>	<b>1.38</b>	<b>1.90</b>

# NSP3

## TOTAL BUDGET - \$0.00

This fund accounts for grant revenue received from the federal government for neighborhood stabilization program activities. NSP 3 is a 3-year grant for \$1,463,014 in total. 10% of this amount or \$146,301.40 may be used for administrative costs to administer the grant. The remaining amount of \$1,316,712.60 is to be used for housing activities.

		NSP3		2131-4210			
Code	Revenue Classification	Actual Revenue	Actual Revenue	Amended Budget	Estimated Revenue	% of Revenue	Proposed Budget
		2011-12	2012-13	2013-14	2013-14	Received	2014-15
<b>BEGINNING FUND BALANCE</b>							
6829	NSP 10/11	125,417	832,291	631,233	631,233	100.0%	-
<b>Total Revenues</b>		<b>125,417</b>	<b>832,291</b>	<b>631,233</b>	<b>631,233</b>	<b>100.0%</b>	<b>-</b>
Code	Expenditure Classification	Actual Expense	Actual Expense	Amended Budget	Estimated Expense	% of Budget	Proposed Budget
		2011-12	2012-13	2013-14	2013-14	Expended	2014-15
<b>Personnel Services</b>							
7010	Salaries	14,512	37,771	44,022	44,022	100.0%	-
7110	Cafeteria Benefits	2,025	5,191	5,125	5,125	100.0%	-
7120	Deferred Comp	290	1,258	1,600	1,600	100.0%	-
7150	Medicare	205	552	653	653	100.0%	-
7160	PERS	3,568	7,972	9,537	9,537	100.0%	-
7170	Direct Housing Costs	-	(4,050)	-	-	-	-
<b>Total Personnel</b>		<b>20,601</b>	<b>48,694</b>	<b>60,937</b>	<b>60,937</b>	<b>100.0%</b>	<b>-</b>
<b>Operations &amp; Maintenance</b>							
7205	Advertising	-	206	500	500	100.0%	-
7229	Education & Training	-	347	1,050	1,050	100.0%	-
7241	Meetings & Conferences	135	55	2,100	2,100	100.0%	-
7253	Mileage Exp/Allowance	96	1,060	2,130	2,130	100.0%	-
7265	Office Supplies	-	97	-	-	-	-
7350	Public Information	-	-	500	500	100.0%	-
8972	Legal	-	-	6,100	6,100	100.0%	-
<b>Total Operations &amp; Maint</b>		<b>232</b>	<b>1,766</b>	<b>12,380</b>	<b>12,380</b>	<b>100.0%</b>	<b>-</b>
<b>NSP Activities</b>							
7520	NSP Admin - Balance/Carry Over	-	1,000	-	-	-	-
7521	NSP Acq./Rehab./MFR Uses	-	780,831	225,000	225,000	100.0%	-
7522	NSP Down Payment Assistance	104,585	-	495	495	100.0%	-
7523	New Const./Acq./MFR Uses	-	-	3,421	3,421	100.0%	-
7524	NSP Acq./Rehab./Sale/SFR Uses	-	-	329,000	329,000	100.0%	-
<b>Total NSP Activities</b>		<b>104,585</b>	<b>781,831</b>	<b>557,916</b>	<b>557,916</b>	<b>100.0%</b>	<b>-</b>
<b>Total Expenses</b>		<b>125,417</b>	<b>832,291</b>	<b>631,233</b>	<b>631,233.00</b>	<b>100.0%</b>	<b>-</b>
<b>ENDING FUND BALANCE</b>							

	Actual	Actual	Actual	Proposed
	2011-12	2012-13	2013-14	2014-15
<b>Personnel Schedule</b>				
Community Development Director	0.00	0.00	0.18	0.00
Housing & Comm. Dev. Spec. II	0.00	0.00	0.15	0.00
Housing & Comm. Dev Spec. I	0.30	0.31	0.11	0.00
<b>Total FTE's:</b>	<b>0.30</b>	<b>0.31</b>	<b>0.44</b>	<b>0.00</b>

# APPLE VALLEY HOME

TOTAL BUDGET - \$397,634

This fund accounts for revenue received from the Department of Housing and Urban Development for assisting low and moderate income individuals to purchase homes through the Down Payment Assistance Program (DAP) and make repairs to their existing homes thru the Residential Rehab. Loan Program (RRLP).

APPLE VALLEY HOME 2320-4210							
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Amended Budget 2013-14	Estimated Revenue 2013-14	% of Budget Received	Proposed Budget 2014-15
	BEGINNING FUND BALANCE	(22,168)	(28,661)	(73,071)	(73,071)		-
6825	AV HOME 2006-07	97,569		29,947	29,947	100.0%	-
6826	AV HOME 2007-08	15,610	81,447	41,279	41,279	100.0%	-
6827	AV HOME 2008-09	-	43,553	82,752	82,752	100.0%	-
6828	AV HOME 2009-10	55,875	85,338	104,330	104,330	100.0%	-
6829	AV HOME 2010-11	88,720	60,378	58,140	58,140	100.0%	-
6830	AV HOME 2011-12	96,724	255,858	389,977	389,977	100.0%	-
6831	AV HOME 2012-13	-	43,794	205,839	175,871	85.4%	29,968
6832	AV HOME 2013-14	-	-	202,673	106,621	52.6%	169,123
6833	AV HOME 2014-15	-	-	-	-		198,543
	<b>Total Revenues</b>	<b>354,497</b>	<b>570,369</b>	<b>1,114,937</b>	<b>988,917</b>	<b>88.7%</b>	<b>397,634</b>
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Adopted Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
	<b>Personnel Services</b>						
7010	Salaries & Wages - Permanent	17,698	14,005	44,543	44,543	100.0%	20,958
7020	Salaries Part-Time	2,831	-	-	-		
7110	Cafeteria Benefits	1,423	2,025	6,179	6,179	100.0%	2,918
7120	Deferred Comp	250	280	891	891	100.0%	419
7150	Medicare	301	203	646	646	100.0%	304
7160	PERS	3,114	2,956	9,650	9,650	100.0%	5,060
7170	Direct Housing Costs	-	(2,430)	-	-		
	<b>Total Personnel</b>	<b>25,616</b>	<b>17,039</b>	<b>61,909</b>	<b>61,909</b>	<b>100.0%</b>	<b>29,659</b>
	<b>Operations &amp; Maintenance</b>						
7205	Advertising	-	138	-	-		-
7229	Education & Training	141	-	1,500	1,500	100.0%	700
7241	Meetings & Conferences	199	223	1,500	1,500	100.0%	500
7253	Mileage	392	312	1,000	1,000	100.0%	400
7259	Miscellaneous	-	1,643	-	-		-
7265	Office Supplies	-	-	500	500	100.0%	300
7271	Postage	-	-	-	-		-
7350	Public Information	162	-	1,000	1,000	100.0%	320
8916	Audit	-	-	1,450	1,450	100.0%	1,450
8940	Consultant Services	-	-	28,738	28,738	100.0%	-
	<b>Total Operations &amp; Maint</b>	<b>894</b>	<b>2,315</b>	<b>35,688</b>	<b>35,688</b>	<b>100.0%</b>	<b>3,670</b>
7442-0015	CHDO 2006-07	97,569		-	-		-
7443-0004	CHDO 2007-08	15,610	140,344	-	-		-
7444-0000	CHDO 2008-09	-	74,501	82,752	82,752	100.0%	-
7444-0010	CHDO 2009-10	-	85,338	104,330	104,330	100.0%	-
7444-0012	CHDO 2011-12	-	26,737	293,097	293,097	100.0%	-
7444-0013	CHDO 2012-13	-	-	29,968	-	0.0%	29,968
7444-0014	CHDO 2013-14	-	-	28,187	-	0.0%	28,187
7444-0015	CHDO 2014-15	-	-	-	-		27,535



Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Adopted Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
7464	DAP 07/08	-	20,825	41,279	41,279	100.0%	-
7557	RRLP 2006-07	-	-	29,947	29,947	100.0%	-
7561	RRLP 2010-11	90,889	12,379	36,504	36,504	100.0%	-
7562	RRLP 2011-12	130,413	126,636	80,501	80,501	100.0%	-
7563	RRLP 2012-13	-	108,663	149,839	149,839	100.0%	-
7564	RRLP 2013-14	-	-	140,936	-	-	140,936
7565	RRLP 2014-15	-	-	-	-	-	137,679
Total HOME Activities		334,481	595,424	1,017,340	818,249	80.4%	364,305
Total Expenditures		360,991	614,779	1,114,937	915,846	82.1%	397,634
ENDING FUND BALANCE		(28,661)	(73,071)	(73,071)	-	-	-

	Actual 2011-12	Actual 2012-13	Actual 2013-14	Proposed 2014-15
<b>Personnel Schedule</b>				
Housing & Comm Dev. Spec. II	0.25	0.00	0.26	0.12
Housing & Comm Dev. Spec. I	0.00	0.19	0.34	0.14
<b>Total FTE's:</b>	<b>0.25</b>	<b>0.19</b>	<b>0.60</b>	<b>0.26</b>

# VICTORVILLE HOME

TOTAL BUDGET - \$284,529

This fund accounts for revenue received from the Department of Housing and Urban Development (HUD) to reimburse the City of Victorville for funds expended assisting low and moderate income individuals to purchase homes. The Town of Apple Valley and the City of Victorville have partnered in the Apple Valley Consortium to acquire HOME funds directly from HUD. The Town is the lead agency in the Consortium and responsible for the administration of the program. The City of Victorville provides expenditure documentation quarterly to the Town. The Town reimburses Victorville and then draws down funds from HUD to reimburse the Town.

VICTORVILLE HOME 2330-4210							
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Amended Budget 2013-14	Estimated Revenue 2013-14	% of Budget Received	Proposed Budget 2014-15
BEGINNING FUND BALANCE							
		-	-	-	-		-
6827	HOME 08-09	-	3,399.11	-	-		-
6828	HOME 09-10	18,861	1,139	-	-		-
6829	HOME 10-11	1,424	200,000	103,494.00	#####	100.0%	-
6830	HOME 11-12	16,370	-	53,386.00	53,386.00	100.0%	-
6831	HOME 12-13	-	-	47,070	47,070	100.0%	-
6832	HOME 13-14	-	-	283,416	283,416	100.0%	-
6833	HOME 14-15	-	-	-	-		284,529
Total Revenues		36,656	204,538	487,366	487,366		284,529
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
7405	Acq/Rehab/Resale 08-09	-	-	-	-		-
7444-0011	CHDO 10-11	-	-	103,494	103,494	100.0%	-
7444-0012	CHDO 11-12	-	-	53,386	53,386	100.0%	-
7444-0013	CHDO 12-13	-	-	47,070	47,070	100.0%	-
7444-0014	CHDO 13-14	-	-	44,926	44,926	100.0%	-
7444-0015	CHDO 14-15	-	-	-	-		44,926
7481-0053	HOME Administration 11-12	17,794	-	-	-		-
7481-0054	HOME Administration 12-13	-	-	14,906	14,906	100.0%	-
7481-0056	HOME Administration 14-15	-	-	-	-		14,975
7504-0014	MAP 13-14	-	-	33,584	33,584	100.0%	-
7525-0000	OOR 11-12	18,861	4,538	-	-		-
7598-0020	Senior Repair Program 09-10	-	200,000	-	-		-
7598-0024	Senior Repair Program 13-14	-	-	95,000	95,000	100.0%	-
7598-0025	Senior Repair Program 14-15	-	-	-	-		224,628
7645-0000	Victorville CHDO Project 13-14	-	-	95,000	95,000	100.0%	-
Total Expenditures		36,656	204,538	487,366	487,366		284,529
ENDING FUND BALANCE							
		-	-	-	-		-

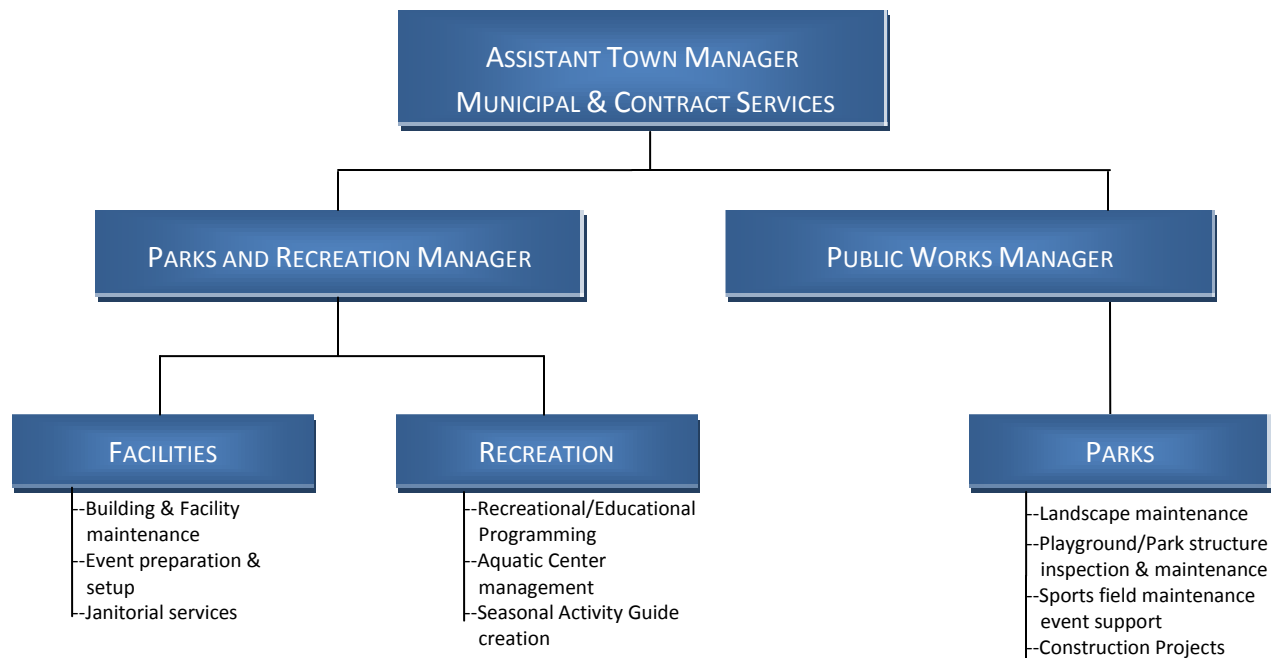
# APPLE VALLEY CalHOME

TOTAL BUDGET - \$1,400,000

This fund accounts for revenue received from two three-year \$1,000,000 grants awarded in 2010 and in 2012 from the State of California Department of Housing and Urban Development for assisting low and moderate income individuals to purchase homes. \$312,590 of the grant is for Residential Rehabilitation Loans and \$972,083 is for Down Payment Assistance.

Apple Valley CalHome 2410-4210							
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Amended Budget 2013-14	Estimated Revenue 2013-14	% of Budget Received	Proposed Budget 2014-15
BEGINNING FUND BALANCE		-	(147,327)	16,811	16,811		-
6829	10 Cal Home - 6694	-	597,003	284,673	267,862	94.1%	-
6830	11 Cal Home - 8828	-	-	1,000,000	600,000	60.0%	400,000
6831	12 Cal Home	-	-	-	-		1,000,000
6885	Reuse - Cal Home	-	13,465	-	-		-
Total Revenues		-	610,469	1,284,673	867,862	67.6%	1,400,000
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
7465	DAP 2010-2011	89,917	398,674	252,083	252,083	100.0%	-
7466	DAP 2012-2013	-	-	720,000	450,000	62.5%	270,000
7467	DAP 2014-15	-	-	-	-		750,000
7562	RRLP - 2011-2012	57,410	12,254	32,590	32,590	100.0%	-
7563	RRLP - 2012-2013	-	35,401	280,000	150,000	53.6%	130,000
7565	RRLP - 2014-2015	-	-	-	-		250,000
Total Expenditures		147,327	446,330	1,284,673	884,673	68.9%	1,400,000
ENDING FUND BALANCE		(147,327)	16,811	16,811	-	-	-

# PARKS AND RECREATION



## DEPARTMENT DESCRIPTION



**Facilities:** The Division is responsible for managing the maintenance, operations and renovations and repairs of the Town’s buildings. These include all restroom facilities in the parks, the James A Woody Community Center, Gymnasium, mini-gymnasium and the Civic Center Park Aquatic Center. The Division is also responsible for preparing facilities for programmed services such as classes and rental uses. 2014-15 FTEs – 3.62

**Parks:** The Division is responsible for all landscaping, turf management and sports field maintenance in the Town’s 12 parks and 139 acres of developed land. The Division is also responsible to maintain and ensure that all playground and recreation use areas in the parks are safe. Lastly, the Division is responsible for event support for many of the various departments throughout the Town. Management of this Division is now a function under the Public Works umbrella. 2014-15 FTEs – 10.7

**Recreation:** The Division is responsible for the coordination and delivery of full-service leisure and recreation programs. Program areas include, but are not limited to: adult and youth sports, liaison to more than a half dozen parent-led sports organizations, a full line of contract classes for toddlers through seniors, operation of an after school program at six school sites, management of a year-round Aquatic Center. The Recreation Division is also responsible for creating an in-house activity guide three times a year. 2014-15 FTEs – 20.62

## 2014-15 PROGRAMMATIC CHANGES

The Parks and Recreation Department, like all other Town Departments, is attempting to offer a continued high level of service with little impact to the community in spite of the economic downturn of the last four years. For the most part, this has been accomplished and will continue.

The management of the Park's Division has been moved to the Public Work's Manager. This was done to take advantage of opportunities to improve the efficiency in Park's because of comparable job duties within the Public Work's Division. Although there is a slight increase in allocation requests for the upcoming fiscal year, due to escalating utility costs, an aging fleet and equipment maintenance costs, some reductions in services in Parks Maintenance will again be required for FY 2014-2015.

An additional round of fertilization of turf was requested in this budget cycle but our use of fertilizer is still below recognized standards in the industry. As a continued practice, this would cause the turf to become nutrient deficient and become thinner, have a yellowish tint, allow for greater weed growth, will use the water less effectively and result in greater notice of wear.

Over seeding and topdressing of sports fields has again been removed from this year's budget request. This will delay the amendment of the soil profile at the Lenny Brewster Sports Center and could highlight increased wear and tear on the turf and our most used parks.

A funding request has been placed in playground maintenance funds where safety surfacing replacement is a requirement. Other than these requests, the allocation request in playgrounds is at a level that allows for minor repairs. Larger expenditure needs could require taking play equipment out of service rather than repair.

Most youth and adult sports programs as well as recreation event programming is designed with a fee structure that covers all of the direct costs associated with the program and sends a contribution to offset some of the Department's indirect costs. This contribution number is 10% for youth programming and 20% for adult programming.



The Town's large scale Special Event Programming is coordinated through the Town's PIO Department but the revenue and expenditures, including a majority of the full-time Event Coordinator is included in the Parks and Recreation budget allocation. The allocations have been adjusted this year to more accurately reflect where the Department's time is spent. Additionally, a goal of 60% cost recovery for the Special Event program was met in FY 13/14 and is again the set goal in this program area.

## 2013-14 HIGHLIGHTS

- Received an Award of Excellence for the 2013 Parks and Recreation Master Plan from the California Parks and Recreation Society.
- Awarded a Financial contract from First 5 San Bernardino to continue and expand programming for pre-school aged children and the Healthy Apple Valley Program. Programming was a huge success.
- Hosted 10 large event scale soccer tournaments at the Lenny Brewster Sports Center.
- Replaced Auditorium doors in James A. Woody Community Center.
- Continued to expand Healthy Apple Valley programming, including cooking classes, teen health workshops and a successful Heart Games event.
- Continued partnership for a weekly Farmer's Market. Market was moved to Civic Center Park and attendance increased.

- Replaced dilapidated netting and fencing at James Woody Park.
- Coordinated with the local Little League, Pony baseball and A.A.E. to make improvements to the ballfields at James Woody Park.
- Installed Shade structure at James Woody Park to increase picnic opportunities.
- Installed exercise equipment and completed signage for a walking trail in Civic Center Park. This project was funded with remaining funds from the EDI 06

grant, fundraising proceeds from Healthy Apple Valley and a grant from Kaiser Permanente.

- Had a Public Address system installed at the Aquatic Center to improve safety and experience for the patrons in attendance.
- Continued the trend of increased participation the annual Teen Art Festival to include more than 375 entries from throughout the High Desert school system.

## 2014-15 GOALS AND OBJECTIVES

- Partner with local service groups to install large picnic shelter at Civic Center Park.
- Reinstigate the racquetball court at James Woody Park and begin operation.
- Work with partners to reduce consumption and increase efficiency in operations wherever possible.
- Partner with local non-profits to host multiple aquatic events.
- Partner with local non-profits to better provide “Healthy Apple Valley “ programming for the community.

- Evaluate and if practical, implement an online registration program.
- Develop a formal cost recovery policy for all programming areas.
- Expand teen and senior programming.
- Continue to evaluate and when applicable partner with outside groups to offer large scale endurance events such as runs, bike tours, triathlons in Apple Valley.
- Promote and increase usage of the New Town Hall Conference Center.
- Increase marketing and attendance at Aquatic Center.

Department Performance Measures – Parks and Recreation				
	Actual FY 11-12	Actual FY 12-13	Estimated FY 13-14	Goal FY 14-15
Aquatic center participants #	56,147	76791	77,500	80,000
Reportable safety incidents	15	7	9	2
Success rate of classes and programs	89%	89%	90%	92%
Volunteer hours donated	4,157	3,778	4,850	5,000
After school participants	5,244	6,006	5,700	5,800
Acres of parks maintained per FTE	10.5	12	12	12
Park and Facility Rentals	10,404	11333	11,500	12,000

# - Change in Aquatic Center attendance from previous documents to “through the door numbers” to better represent use of the facility.

PARKS & RECREATION							
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Amended Budget 2013-14	Estimated Revenue 2013-14	% of Revenue Received	Proposed Budget 2014-15
BEGINNING FUND BALANCE		(5,275,409)	(5,728,164)	(6,162,464)	(6,162,464)		(6,093,636)
<b>Parks &amp; Recreation - Revenue</b>							
4020	Taxes	1,395,880	1,432,453	2,000,000	2,000,000	100.0%	2,000,000
	Represents approximately 4.6% of the Property Tax Levy						
4131	Tax Increment/Pass Through PA#1	113,386	-	-	-		-
4134	Tax Increment/Pass Through PA#2	20,444	337	-	-		-
4181	Refunds, Reimb, Rebates	1,093	1,969	48,500	48,500	100.0%	48,500
4255	Interest Earnings (Expense)	(18,365)	(13,612)	(12,000)	(12,000)	100.0%	(12,000)
5540	Sponsorship Revenue	143	-	-	-		0
5570	Misc Recreation Revenue	1,687	665	1,250	1,250	100.0%	1,250
5700	Rents	106,699	73,652	60,000	70,000	116.7%	72,500
6999	Transfer in - General Fund	800,690	430,212	545,885	545,885	100.0%	721,524
<b>Sub-Total - General Revenues</b>		<b>2,421,657</b>	<b>1,925,675</b>	<b>2,643,635</b>	<b>2,653,635</b>	<b>100.4%</b>	<b>2,831,774</b>
6610	Adult Sports						
5020	Adult Basketball	8,350	5,811	8,520	7,810	91.7%	7,100
5030	Adult Basketball Tny	-	86.00	-	-		-
5035	Adult Kickball	-	-	3,500	-		-
5040	Adult Soccer	630.00	-	-	-		-
5050	Open Gym	7,230	8,696	7,900	7,900	100.0%	7,900
5060	Softball	14,116	9,152	17,250	11,605	67.3%	12,420
5070	Softball Tny	-	-	-	-		-
5090	Volleyball	100	1,100	-	-		1,560
<b>Sub-Total - Adult Sports Revenue</b>		<b>30,426</b>	<b>24,845</b>	<b>37,170</b>	<b>27,315</b>	<b>73.5%</b>	<b>28,980</b>
6640	Civic Center Aquatics Complex						
4181	Refunds, Reimb, Rebates	765	-	-	-		-
5105	AV Wave	10,978	(63)	-	-		-
5115	Community Water Safety	50	-	-	-		-
5120	Advanced Stroke Development	3,250	15,101	12,750	12,800	100.4%	13,172
5125	Concession Sales - Pool	7,451	6,907	6,900	6,000	87.0%	6,000
5130	CPR Challenge Course	592	120	400	400	100.0%	200
5140	Evening Lap Swim	3,094	1,717	2,035	2,100	103.2%	1,750
5145	Evening Rec Swim	4,231	4,415	5,000	4,400	88.0%	6,000
5150	Guard Start	737	945	1,400	1,400	100.0%	1,500
5155	Lifeguard Training	5,131	8,626	6,300	6,300	100.0%	6,000
5160	Morning Lap Swim	16,740	27,973	30,718	29,700	96.7%	31,830
5165	Open Dive Water Course	290	1,014	-	-		-
5170	Open Rec Swim	20,904	23,317	23,750	23,000	96.8%	25,100
5175	Pool Rentals	61,667	76,509	72,100	75,000	104.0%	74,000
5180	Pool Special Events	2,066	3,298	6,345	5,300	83.5%	5,750
5185	Splash Dance	7,297	248	-	-		15,600
5190	Swim Lessons	53,658	56,619	55,750	65,200	117.0%	62,600
5195	Water Aerobics	14,386	23,948	22,605	22,000	97.3%	11,800
5197	Water Polo	-	1,573	4,000	-		-
<b>Sub-Total - Civic Center Aquatics</b>		<b>213,287</b>	<b>252,267</b>	<b>250,053</b>	<b>253,600</b>	<b>101.4%</b>	<b>261,302</b>
6670	ASAP						
5510	After School Program	189,509	218,735	182,880	194,000	106.1%	200,000
<b>Sub-Total - Afterschool Program</b>		<b>189,509</b>	<b>218,735</b>	<b>182,880</b>	<b>194,000</b>	<b>106.1%</b>	<b>200,000</b>
6730	Day Camp						
5255	Day Camp	33,469	37,192	34,532	34,000	98.5%	34,500
<b>Sub-Total - Day Camp</b>		<b>33,469</b>	<b>37,192</b>	<b>34,532</b>	<b>34,000</b>	<b>98.5%</b>	<b>34,500</b>
6760	Instructor Classes						
5305	Academic Tots	24,660	25,114	24,375	18,000	73.8%	17,100
5310	Adult Tap	37	-	-	-		-
5320	Arts & Crafts	4,515	1,048	1,236	15,000	#####	16,752
5325	Ballet & Tap	512	142	-	-		5,800
5330	Baton Twirling	3,363	3,587	4,950	2,500	50.5%	3,000
5335	Belly Dancing	870	1,569	1,900	600	31.6%	1,200
5345	Cheer-Tumbling	6,457	3,882	5,324	4,170	78.3%	3,400
5350	Child & Babysitting Safety	-	-	-	-		-

PARKS & RECREATION							
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Amended Budget 2013-14	Estimated Revenue 2013-14	% of Revenue Received	Proposed Budget 2014-15
5355	CPR & First Aid	2,251	3,760	4,400	4,400	100.0%	2,325
5360	Dog Obedience	2,033	3,089	1,718	1,200	69.8%	1,650
5365	Drivers Ed	1,787	832	1,164	600	51.5%	1,200
5370	Fencing	8,558	10,384	10,875	140	1.3%	-
5375	Golf Lessons	7,176	7,402	9,692	4,700	48.5%	6,144
5380	Guitar Lessons	2,382	1,601	2,500	3,000	120.0%	3,300
5390	Hip Hop Dance	1,452	(64)	-	-	-	-
5393	Kenpo	2,398	988	-	-	-	-
5405	Zumba	17,843	9,023	8,247	11,000	133.4%	12,100
5410	Painting & Drawing	2,614	461	1,900	4,600	242.1%	0
5415	Parent & Tot	12,391	15,897	15,724	24,000	152.6%	20,750
5425	Preschool Art	231	54	-	-	-	-
5430	Rent-A-Santa	867	1,123	1,500	710	47.3%	875
5432	Road to Creativity	210	-	-	-	-	-
5435	Salsa & Latin Dance	42	854	-	-	-	-
5445	Shotakan Karate	84	-	-	-	-	-
5465	Summer Camps	5,993	12,365	11,470	11,500	100.3%	11,500
5470	Swing Dance	924	-	-	-	-	-
5475	Tae Kwon Do	1,097	7,837	8,000	1,300	16.3%	-
5480	Tai Chi	6,009	5,774	6,864	6,700	97.6%	5,743
5485	Tennis	5,230	3,857	4,110	5,300	129.0%	5,150
5490	Tiny Tot Dance	2,290	2,388	2,460	4,600	187.0%	-
5498	Yoga	5,576	5,650	5,406	8,100	149.8%	7,200
5863	Cooking	128	252	2,320	-	-	-
Sub-Total - Instructor Classes		129,979	128,867	136,135	132,120	97.1%	125,189
6790	PIO Events						
5508	Fall Festival	1,940	(750)	-	-	-	-
5510	Community Yard Sales	2,060	1,502	2,000	1,000	50.0%	1,000
5515	Craft Fairs	2,140	1,940	2,000	1,950	97.5%	2,000
5525	Freedom Festival	5,208	4,840	6,000	6,000	100.0%	6,000
5535	Concerts in the Park	6,725	3,670	4,500	4,500	100.0%	4,500
5540	Sponsorship Revenue	-	2,880	-	-	-	-
Sub-Total - PIO Events		18,073	14,082	14,500	13,450	92.8%	13,500
6820	Recreation						
4143	Concession/Vending Sales	87	133	-	-	-	-
6999	Transfer in - Quimby	41,631	17,333	-	-	-	-
Sub-Total - Recreation		41,718	17,466	-	-	-	-
6850	Rec Dept Events						
5602	Active Adults	-	360	400	350	87.5%	400
5605	AV Idol	145	130	175	175	100.0%	175
5610	AV Most Talented Kid	389	390	325	186	57.2%	100
5620	Bunny Run	3,039	2,164	2,410	2,410	100.0%	2,410
5630	Eggstravangza	1,117	1,194	-	850	-	900.00
5635	Firecracker Run	2,582	2,680	2,445	2,410	98.6%	2,455
5640	Haunted House	811	1,020	1,050	804	76.6%	690
5644	Healthy Apple Valley	238	91	100	-	-	-
5644-5000	Heartchase	1,134	-	-	-	-	-
5645	Kiddie Carnival	847	1,439	1,315	818	62.2%	885
5650	Mothers Day Tea Party	65	208	150	-	-	0
5655	MudFest	1,040	850	1,125	1,080	96.0%	1,170
5665	Special Apples	386	581	900	900	100.0%	875
5670	Teen Events	32	72	150	100	66.7%	0
5672	Tour de Apple Valley	4,770	1,051	-	-	-	-
5680	Turkey 5K Run	3,022	1,359	2,125	1,799	84.7%	2,125
5690	Volunteen	992	844	750	800	106.7%	800
5693	Wildflower Golf Tournament	-	-	-	-	-	-
Sub-Total - Rec Dept Events		20,608	14,433	13,420	12,682	94.5%	12,985
6880	Rentals						
5615	Birthday Party Packages	135	100	-	-	-	-
5700	Rentals	68,859	79,669	65,000	66,000	101.5%	70,000
5710	Lights	17,296	23,824	13,000	12,000	92.3%	13,000
5720	Parking Fee	48,900	79,631	46,000	70,000	152.2%	50,000



PARKS & RECREATION							
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Amended Budget 2013-14	Estimated Revenue 2013-14	% of Revenue Received	Proposed Budget 2014-15
	Sub-Total - Rentals	135,190	183,224	124,000	148,000	119.4%	133,000
6940	User Groups						
5805	User Group Disposal Fees	1,340	1,728	1,000	1,000	100.0%	1,200
5810	Rents	9,794	22,287	26,000	26,000	100.0%	26,500
	Sub-Total - User Groups Revenue	11,134	24,015	27,000	27,000	100.0%	27,700
6970	Youth Sports						
5852	3 on 3 Soccer Tournament	837	759	1,056	-	0.0%	1,056
5855	Adventures in PW Sports	3,041	3,394	2,860	2,860	100.0%	2,860
5860	Basketball Tournament	2,359	2,040	3,600	3,000	83.3%	3,400
5862	Coed Volleyball	2,100	1,675	2,800	2,800	100.0%	3,300
5865	Father Son Basketball Tournament	322	485	630	630	100.0%	630
5868	Flag Football	-	-	-	-		-
5870	Winter Pee Wee/Hot Shots Basketball	5,196	6,620	3,740	4,603	123.1%	3,740
5872	Peewee Soccer	2,016	2,700	3,080	3,652	118.6%	3,080
5874	Summer Peewee/Hotshots Basketball	-	-	3,080	3,080	100.0%	3,080
5875	Summer Youth Basketball	9,123	10,610	11,000	11,000	100.0%	10,450
5885	T-Ball	3,400	3,341	3,520	3,520	100.0%	3,520
5890	Youth Basketball	16,764	17,176	18,150	18,000	99.2%	18,150
5895	Youth Track Meet	-	-	300	100	33.3%	100
	Sub-Total-Youth Sports Revenue	45,159	48,800	53,816	53,245	98.9%	53,366
	Total Revenue - Parks and Rec	3,290,208	2,889,600	3,517,141	3,549,047	100.9%	3,722,296

## PARKS & RECREATION

TOTAL BUDGET -3,722,296

The Park and Recreation Department is responsible for scheduling use and coordinating renovations of all Town-owned parks, Town Hall, Police Department, Municipal Services Department, the James A. Woody Community Center and gymnasiums and the Civic Center Aquatic Center. In addition the department coordinates and implements a vast community recreation program. To better manage departmental expenditures, all Grant and Quimby related funds have been budgeted separately. The Civic Center Park Aquatic Center budget reflects a year-round operating season including operational expenses for winter months, anticipating that the school district will rent the facility during those months as they have done in the past.



PARKS & RECREATION 2510							
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
<b>Parks &amp; Recreation - Expenditures</b>							
6110	Brewster Park						
7010	Salaries & Wages - Permanent	121,101	45,292	50,297	50,297	100.0%	29,636
7020	Salaries & Wages - Part-time	5,140	7,774	5,177	5,177	100.0%	5,324
7030	Overtime	465	291	-	-		-
7110	Cafeteria Benefits	20,360	12,629	13,983	13,983	100.0%	6,859
7120	Deferred Comp	-	-	-	-		98
7130	FICA	58	-	-	-		-
7150	Medicare	1,919	787	916	916	100.0%	507
7160	PERS	24,252	9,576	11,133	11,133	100.0%	6,737
	<b>Sub-Total Personnel</b>	<b>173,294</b>	<b>76,349</b>	<b>81,506</b>	<b>81,506</b>	<b>100.0%</b>	<b>49,161</b>
7180	Uniforms	12	-	-	-		-
7223	Disposal Services	3,372	630	800	100	12.5%	400
7295-0847	Utilities - Electricity Usage	1,832	2,805	1,950	3,500	179.5%	3,900
7295-0849	Utilities - Water Usage	122,850	185,082	159,500	170,000	106.6%	192,000
7367	Signing	-	-	150	50	33.3%	100
7383	Vandalism Repairs	288	225	250	150	60.0%	150
7655	Building Maintenance	-	-	-	-		-
7755	Grounds Maintenance	4,619	5,234	7,500	5,600	74.7%	6,000
7760-2000	Playground Maintenance	850	32	2,250	2,250	100.0%	1,200
7765-1000	Sports Field Maintenance	1,161	5,238	3,000	3,000	100.0%	3,000
7770	Sports Field Light Maintenance	-	3,697	1,000	1,115	111.5%	1,000
7775	Sports Field Lighting Usage	22,135	24,283	23,000	23,000	100.0%	23,000
7780	Irrigation Supplies	4,595	4,349	4,000	4,000	100.0%	4,000
9039	Equipment Rental	-	-	750	500	66.7%	500
	<b>Sub-Total - Brewster Park</b>	<b>335,006</b>	<b>307,924</b>	<b>285,656</b>	<b>294,771</b>	<b>103.2%</b>	<b>284,411</b>
6130	Civic Center Park						
7010	Salaries & Wages - Permanent	98,198	78,751	84,701	84,701	100.0%	75,296
7020	Salaries & Wages - Part-time	3,547	5,070	4,076	4,076	100.0%	4,192
7030	Overtime	330	186	-	-		-
7110	Cafeteria Benefits	17,957	19,157	20,553	20,553	100.0%	20,869
7120	Deferred Compensation	-	-	-	-		98
7130	FICA	55	-	-	-		-
7150	Medicare	1,597	1,331	1,350	1,350	100.0%	1,152
7160	PERS	21,062	16,695	18,478	18,478	100.0%	12,584
	<b>Sub-Total Personnel</b>	<b>142,746</b>	<b>121,189</b>	<b>129,158</b>	<b>129,158</b>	<b>100.0%</b>	<b>114,191</b>
7180	Uniforms	-	-	-	-		-
7223	Disposal Services	4,778	2,503	2,000	2,000	100.0%	2,000
7295-0849	Utilities - Water Usage	71,468	78,973	74,800	85,000	113.6%	95,000
7310	Assessment District Costs	13,824	13,887	13,900	13,900	100.0%	14,000
7367	Signing	-	171	250	100	40.0%	100
7383	Vandalism Repairs	355	906	500	500	100.0%	500
7755	Grounds Maintenance	2,834	3,475	10,000	10,000	100.0%	10,000
7760-2000	Playground Maintenance	43	161	500	500	100.0%	500
7765-1000	Sports Field Maintenance	17	-	-	-		-
7780	Irrigation Supplies	1,033	1,044	1,250	1,500	120.0%	1,500
9039	Equipment Rental	-	-	500	250	50.0%	250
	<b>Sub-Total - Civic Center Park</b>	<b>237,098</b>	<b>222,308</b>	<b>232,858</b>	<b>242,908</b>	<b>104.3%</b>	<b>238,041</b>
6150	Corwin Park						
7010	Salaries & Wages - Permanent	19,873	8,067	9,181	9,181	100.0%	24,349
7020	Salaries & Wages - Part-time	1,438	964	655	655	100.0%	674
7030	Overtime	42	40	-	-		-
7110	Cafeteria Benefits	3,104	1,938	2,096	2,096	100.0%	4,526
7120	Deferred Compensation	-	-	-	-		98

PARKS & RECREATION 2510							
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
7130	FICA	52	-	-	-		-
7150	Medicare	314	137	147	147	100.0%	363
7160	PERS	3,966	1,703	1,894	1,894	100.0%	5,461
	<b>Sub-Total Personnel</b>	<b>28,790</b>	<b>12,850</b>	<b>13,973</b>	<b>13,973</b>	<b>100.0%</b>	<b>35,471</b>
7223	Disposal Services	426	401	475	475	100.0%	475
7295-0847	Utilities - Electricity Usage	968	1,141	900	1,000	111.1%	1,100
7295-0849	Utilities - Water Usage	14,641	27,571	22,000	22,000	100.0%	25,000
7383	Vandalism Repairs	185	215	150	100	66.7%	100
7655	Building Maintenance	12	-	-	-		-
7755	Grounds Maintenance	1,106	1,356	1,900	1,900	100.0%	1,900
7760-2000	Playground Maintenance	5,298	44	150	1,000	666.7%	1,300
7780	Irrigation Supplies	244	63	400	200	50.0%	200
9039	Equipment Rental	-	-	500	250	50.0%	250
	<b>Sub-Total - Corwin Park</b>	<b>51,669</b>	<b>43,640</b>	<b>40,448</b>	<b>40,898</b>	<b>101.1%</b>	<b>65,796</b>
6190	Parks Grounds Operations						
7180	Uniform Expenses	6,325	5,844	5,500	5,000	90.9%	5,000
7229	Education & Training	974	1,353	2,000	1,000	50.0%	200
7241	Meetings & Conferences	-	-	200	100	50.0%	100
7247	Memberships & Dues	320	610	450	400	88.9%	920
7253	Mileage Exp/Allowance	-	-	50	50	100.0%	50
7259	Misc Costs	506	397	200	200	100.0%	200
7265	Office Supplies	79	61	-	-		-
7277	Printing	32	-	-	-		-
7295-0109	Utilities-Phones	8,522	7,744	8,250	6,000	72.7%	6,000
7295-0847	Utilities-Electricity Usage	1,818	4,201	5,000	4,200	84.0%	4,600
7330	Hardware/Software Supplies/Exp	-	399	-	75	0.0%	100
7360	Safety & Security	643	826	750	750	100.0%	750
7375	Staff Services	-	41	-	-		-
7383	Vandalism Repairs	-	12	-	-		-
7655	Building Maintenance	54	-	-	-		-
7755	Grounds Maint	25	-	-	-		-
7780	Sprinkler Supplies	-	301	-	60.00	0.0%	100
7970	Small tools	2,966	4,782	3,000	4,000	133.3%	4,500
8940	Contract Services	-	5,950	15,000	10,000	66.7%	10,000
9013	Communications Equip	1,046	603	1,800	1,700	94.4%	1,700
9026	Equipment Maintenance	29,468	23,865	21,000	20,000	95.2%	20,000
9052	Gasoline, Diesel, Oil	54,587	50,068	51,000	48,000	94.1%	50,000
9078	Safety Equipment	941	2,418	1,500	1,500	100.0%	1,500
9091	Vehicle Maintenance	10,223	11,712	12,000	12,000	100.0%	12,000
9120	Capital Equipment	-	-	-	-		88,000
9999	Transfer - 5010	-	-	-	-		22,000
9999	Transfer - 1001	346,499	343,300	391,170	391,170	100.0%	422,924
	<b>Sub-Total - Parks Grounds Operations</b>	<b>465,030</b>	<b>464,487</b>	<b>518,870</b>	<b>506,205</b>	<b>97.6%</b>	<b>650,644</b>
6210	Horsemen's Center						
7010	Salaries & Wages - Permanent	126,298	25,027	26,975	26,975	100.0%	29,636
7020	Salaries & Wages - Part-time	940	4,593	3,705	3,705	100.0%	3,810
7030	Overtime	247	207	-	-		-
7110	Cafeteria Benefits	23,109	7,899	9,041	9,041	100.0%	6,859
7120	Deferred Compensation	-	-	-	-		98
7130	FICA	55	-	-	-		-
7150	Medicare	1,830	439	502	502	100.0%	485
7160	PERS	29,234	4,522	6,067	6,067	100.0%	6,737
	<b>Sub-Total Personnel</b>	<b>181,713</b>	<b>42,687</b>	<b>46,290</b>	<b>46,290</b>	<b>100.0%</b>	<b>47,625</b>
7223	Disposal	1,108	1,820	-	750		750
7295-0847	Utilities - Electricity Usage	5,846	8,802	7,000	7,000	100.0%	7,700
7295-0849	Utilities - Water Usage	591	359	660	660	100.0%	750
7367	Signing	-	-	300	100	33.3%	150
7383	Vandalism Repairs	200	921	150	150	100.0%	150
7655	Building Maintenance	458	857	-	1,375		500
7755	Grounds Maintenance	2,111	2,470	4,555	4,000	87.8%	4,000

PARKS & RECREATION 2510							
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
7760-2000	Playground Maintenance	-	1,222	1,000	250	25.0%	500
7765-1000	Sports Field Maintenance	112	-	500	500	100.0%	500
7770	Sports Field Light Maintenance	502	-	250	250	100.0%	250
7780	Irrigation Supplies	2,803	430	1,000	1,000	100.0%	1,000
9039	Equipment Rental	775	-	500	500	100.0%	500
	<b>Sub-Total - Horsemen's Center</b>	<b>196,219</b>	<b>59,568</b>	<b>62,205</b>	<b>62,825</b>	<b>101.0%</b>	<b>64,375</b>
6230	James Woody Community Center Park						
7010	Salaries & Wages - Permanent	133,644	85,424	91,183	91,183	100.0%	39,782
7020	Salaries & Wages - Part-time	895	5,780	17,052	17,052	100.0%	17,675
7130	Overtime	190	297	-	-	-	-
7110	Cafeteria Benefits	22,942	23,852	25,921	25,921	100.0%	13,503
7210	Deferred Compensation	-	-	-	-	-	98
7130	FICA	54	-	-	-	-	-
7150	Medicare	2,027	1,446	1,629	1,629	100.0%	833
7160	PERS	31,106	17,250	19,943	19,943	100.0%	5,542
	<b>Sub-Total Personnel</b>	<b>190,859</b>	<b>134,048</b>	<b>155,728</b>	<b>155,728</b>	<b>100.0%</b>	<b>77,433</b>
7223	Disposal Services	14,805	3,723	2,250	2,000	88.9%	2,000
7295-0847	Utilities - Electricity Usage	2,012	2,737	3,250	3,000	92.3%	3,300
7295-0849	Utilities - Water Usage	40,690	46,536	42,350	42,000	99.2%	47,500
7310	Assessment District Costs	3,503	1,939	3,560	3,560	100.0%	3,900
7360	Safety & Security	-	124	-	-	-	-
7367	Signing	-	-	250	100	40.0%	100
7383	Vandalism Repairs	1,217	5,586	1,200	1,200	100.0%	1,200
7655	Building Maintenance	475	12	-	-	-	-
7755	Grounds Maintenance	6,106	3,991	6,250	6,250	100.0%	6,250
7760-2000	Playground Maintenance	1,465	62	5,000	7,000	140.0%	2,600
7765-1000	Sports Field Maintenance	1,238	4,061	2,500	2,500	100.0%	2,500
7770	Sports Field Lighting Maintenance	8,375	2,493	2,000	2,000	100.0%	2,200
7775	Sports Field Lighting Usage	3,165	3,474	2,750	2,750	100.0%	3,000
7780	Irrigation Supplies	1,963	2,255	2,500	2,000	80.0%	3,500
9039	Equipment Rental	65	200	500	250	50.0%	250
9418-5000	James Woody Park Damage 2013	-	2,214	47,000	45,400	96.6%	-
9300	Capital Equipment	-	-	18,800	18,900	100.5%	-
	<b>Sub-Total - Community Center Park</b>	<b>275,937</b>	<b>213,455</b>	<b>295,888</b>	<b>294,638</b>	<b>99.6%</b>	<b>155,733</b>
6250	Lions Park						
7010	Salaries & Wages - Permanent	7,567	4,962	6,224	6,224	100.0%	11,980
7020	Salaries & Wages - Part-time	850	1,001	288	288	100.0%	297
7030	Overtime	20	28	-	-	-	-
7110	Cafeteria Benefits	1,499	1,269	1,391	1,391	100.0%	2,182
7120	Deferred Compensation	-	-	-	-	-	98
7130	FICA	52	-	-	-	-	-
7150	Medicare	122	91	86	86	100.0%	178
7160	PERS	1,840	994	1,132	1,132	100.0%	2,474
	<b>Sub-Total Personnel</b>	<b>11,950</b>	<b>8,345</b>	<b>9,121</b>	<b>9,121</b>	<b>100.0%</b>	<b>17,209</b>
7223	Disposal Services	588	631	700	600	85.7%	600
7295-0847	Utilities - Electricity Usage	248	294	250	250	100.0%	275
7295-0848	Utilities - Water Usage	9,214	10,998	10,450	11,000	105.3%	12,000
7755	Grounds Maintenance	348	487	600	600	100.0%	600
7780	Irrigation Supplies	-	621	150	120	80.0%	120
	<b>Sub-Total - Lions Park</b>	<b>22,348</b>	<b>21,376</b>	<b>21,271</b>	<b>21,691</b>	<b>102.0%</b>	<b>30,804</b>
6270	Mendel Park						
7010	Salaries & Wages - Permanent	17,237	10,313	11,047	11,047	100.0%	24,532
7020	Salaries & Wages - Part-time	850	1,135	655	655	100.0%	674
7030	Overtime	44	63	-	-	-	-
7110	Cafeteria Benefits	3,387	2,576	2,830	2,830	100.0%	5,271
7120	Deferred Compensation	-	-	-	-	-	98
7130	FICA	52	-	-	-	-	-
7150	Medicare	261	171	180	180	100.0%	365
7160	PERS	4,161	2,034	2,363	2,363	100.0%	5,505
	<b>Sub-Total Personnel</b>	<b>25,991</b>	<b>16,291</b>	<b>17,075</b>	<b>17,075</b>	<b>100.0%</b>	<b>36,445</b>

PARKS & RECREATION 2510							
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
7223	Disposal Services	764	865	910	900	98.9%	900
7295-0847	Utilities - Electricity Usage	4,876	5,977	5,100	5,100	100.0%	5,600
7295-0849	Utilities - Water Usage	200	142	165	150	90.9%	150
7383	Vandalism Repairs	178	51	200	100	50.0%	150
7755	Grounds Maintenance	549	2,347	2,500	2,500	100.0%	2,500
7760-2000	Playground Maintenance	-	44	1,250	1,250	100.0%	1,250
7765-1000	Sports Field Maintenance	-	387	500	500	100.0%	500
7780	Irrigation Supplies	6,501	224	1,000	500	50.0%	750
9039	Equipment Rental	126	-	250	150	60.0%	150
9300	Capital Projects	-	2,780	-	-	-	-
<b>Sub-Total - Mendel Park</b>		<b>39,185</b>	<b>29,108</b>	<b>28,950</b>	<b>28,225</b>	<b>97.5%</b>	<b>48,395</b>
6290	Cramer Family Park						
7010	Salaries & Wages - Permanent	12,896	-	-	-	-	-
7020	Salaries & Wages - Part-time	1,194	-	-	-	-	-
7030	Overtime	30	-	-	-	-	-
7110	Cafeteria Benefits	2,238	-	-	-	-	-
7130	FICA	51	-	-	-	-	-
7150	Medicare	211	-	-	-	-	-
7160	PERS	2,609	-	-	-	-	-
<b>Sub-Total Personnel</b>		<b>19,230</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
7295-0847	Utilities - Electricity Usage	439	282	-	285	-	325
7295-0849	Utilities - Water Usage	10,628	-	-	-	-	-
7310	Assesment District Costs	3,446	3,461	3,475	3,475	100.0%	3,490
7383	Vandalism Repairs	959	-	-	-	-	-
7755	Grounds Maintenance	755	-	-	-	-	-
7760-2000	Playground Maintenance	733	-	-	-	-	-
7780	Irrigation Supplies	611	-	-	-	-	-
<b>Sub-Total - Cramer Family Park</b>		<b>36,802</b>	<b>3,743</b>	<b>3,475</b>	<b>3,760.00</b>	<b>108.2%</b>	<b>3,815</b>
6310	Schmidt Park						
7010	Salaries & Wages - Permanent	14,814	7,106	7,034	7,034	100.0%	24,532
7020	Salaries & Wages - Part-time	880	1,316	568	568	100.0%	584
7030	Overtime	38	48	-	-	-	-
7110	Cafeteria Benefits	2,911	1,953	2,071	2,071	100.0%	5,271
7120	Deferred Compensation	-	-	-	-	-	98
7130	FICA	53	-	-	-	-	-
7150	Medicare	227	127	124	124	100.0%	364
7160	PERS	3,578	1,379	1,567	1,567	100.0%	5,505
<b>Sub-Total Personnel</b>		<b>22,501</b>	<b>11,929</b>	<b>11,364</b>	<b>11,364</b>	<b>100.0%</b>	<b>36,354</b>
7223	Disposal Services	789	865	910	900	98.9%	900
7295-0847	Utilities - Electricity Usage	389	388	400	400	100.0%	450
7295-0849	Utilities - Water Usage	20,428	25,950	23,100	23,000	99.6%	26,000
7383	Vandalism Repairs	134	439	100	100	100.0%	100
7755	Grounds Maintenance	461	801	1,000	1,000	100.0%	1,000
7760-2000	Playground Maintenance	-	32	150	100	66.7%	150
7780	Irrigation Supplies	60	54	350	200	57.1%	250
9039	Equipment Rental	-	-	250	150	60.0%	150
<b>Sub-Total - Schmidt Park</b>		<b>44,762</b>	<b>40,459</b>	<b>37,624</b>	<b>37,214</b>	<b>98.9%</b>	<b>65,354</b>
6330	Sycamore Rocks Park						
7010	Salaries & Wages - Permanent	43,361	13,753	15,497	15,497	100.0%	24,349
7020	Salaries & Wages - Part-time	1,299	2,272	1,663	1,663	100.0%	1,711
7030	Overtime	112	113	-	-	-	-
7110	Cafeteria Benefits	8,517	3,732	4,178	4,178	100.0%	4,526
7120	Deferred Compensation	-	-	-	-	-	98
7130	FICA	54	-	-	-	-	-
7150	Medicare	645	238	275	275	100.0%	378
7160	PERS	10,487	2,914	3,026	3,026	100.0%	5,461
<b>Sub-Total Personnel</b>		<b>64,476</b>	<b>23,023</b>	<b>24,639</b>	<b>24,639</b>	<b>100.0%</b>	<b>36,523</b>

PARKS & RECREATION 2510							
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
7180	Uniforms	-	25	-	-		-
7223	Disposal Services	809	764	750	750	100.0%	750
7295-0849	Utilities - Water Usage	228	433	660	600	90.9%	700
7383	Vandalism Repairs	1,005	493	700	350	50.0%	500
7755	Grounds Maintenance	1,328	2,232	9,000	9,000	100.0%	7,000
7760-2000	Playground Maintenance	1,285	44	750	1,210	161.3%	750
7780	Irrigation Supplies	656	162	350	425	121.4%	425
9039	Equipment Rental	-	-	2,000	500	25.0%	500
	<b>Sub-Total - Sycamore Rocks Park</b>	<b>69,787</b>	<b>27,175</b>	<b>38,849</b>	<b>37,474</b>	<b>96.5%</b>	<b>47,148</b>
6350	3-Diamond Skate Park						
7010	Salaries & Wages - Permanent	3,250	2,155	2,576	2,576	100.0%	3,089
7020	Salaries & Wages - Part-time	-	106	281	281	100.0%	145
7030	Overtime	6	4	-	-		-
7110	Cafeteria Benefits	584	616	767	767	100.0%	1,258
7150	Medicare	49	36	45	45	100.0%	47
7160	PERS	761	454	618	618	100.0%	341
	<b>Sub-Total Personnel</b>	<b>4,650.67</b>	<b>3,371.76</b>	<b>4,287</b>	<b>4,287</b>	<b>100.0%</b>	<b>4,880</b>
7367	Signing	-	-	200	100	50.0%	100
7383	Vandalism Repairs	206	783	400	300	75.0%	300
7755	Grounds Maintenance	9	19	-	-		-
	<b>Sub-Total - 3-Diamond Skate Park</b>	<b>4,866</b>	<b>4,174</b>	<b>4,887</b>	<b>4,687</b>	<b>95.9%</b>	<b>5,280</b>
6370	Thunderbird Park						
7010	Salaries & Wages - Permanent	23,466	9,697	10,575	10,575	100.0%	24,349
7020	Salaries & Wages - Part-time	1,642	2,183	2,184	2,184	100.0%	2,246
7030	Overtime	60	44	-	-		-
7110	Cafeteria Benefits	3,737	2,369	2,568	2,568	100.0%	4,526
7120	Deferred Compensation	-	-	-	-		98
7130	FICA	54	-	-	-		-
7150	Medicare	373	180	200	200	100.0%	386
7160	PERS	4,689	2,071	2,337	2,337	100.0%	5,461
	<b>Sub-Total Personnel</b>	<b>34,021</b>	<b>16,543</b>	<b>17,864</b>	<b>17,864</b>	<b>100.0%</b>	<b>37,066</b>
7223	Disposal Services	766	789	725	700	96.6%	700
7295-0847	Utilities - Electricity Usage	251	307	250	900	360.0%	1,000
7295-0849	Utilities - Water Usage	27,211	36,964	31,900	33,000	103.4%	37,000
7383	Vandalism Repairs	44	53	200	100	50.0%	100
7755	Grounds Maintenance	887	3,926	1,850	1,500	81.1%	1,500
7760-2000	Playground Maintenance	1,832	(6)	200	200	100.0%	200
7780	Irrigation Supplies	489	274	750	500	66.7%	500
9039	Equipment Rental	-	1,203	250	150	60.0%	150
	<b>Sub-Total - Thunderbird Park</b>	<b>65,501</b>	<b>60,054</b>	<b>53,989</b>	<b>54,914</b>	<b>101.7%</b>	<b>78,216</b>
6380	Virginia Park						
7010	Salaries & Wages - Permanent	14,813	7,774	8,400	8,400	100.0%	24,349
7020	Salaries & Wages - Part-time	1,012	1,135	655	655	100.0%	674
7030	Overtime	41	36	-	-		-
7110	Cafeteria Benefits	2,917	1,856	1,998	1,998	100.0%	4,526
7120	Deferred Compensation	-	-	-	-		98
7130	FICA	52	-	-	-		-
7150	Medicare	228	135	142	142	100.0%	363
7160	PERS	3,571	1,640	1,860	1,860	100.0%	5,461
	<b>Sub-Total Personnel</b>	<b>22,633</b>	<b>12,575</b>	<b>13,055</b>	<b>13,055</b>	<b>100.0%</b>	<b>35,471</b>
7223	Disposal Services	787	764	725	725	100.0%	725
7295-0849	Utilities - Water Usage	28,457	27,932	29,150	30,000	102.9%	34,000
7383	Vandalism Repairs	41	19	75	50	66.7%	50
7755	Grounds Maintenance	737	1,168	1,600	1,500	93.8%	1,500
7760-2000	Playground Maintenance	-	287	1,200	1,200	100.0%	500
7780	Irrigation Supplies	115	288	300	300	100.0%	300
9039	Equipment Rental	-	-	250	150	60.0%	150
	<b>Sub-Total - Virginia Park</b>	<b>52,770</b>	<b>43,034</b>	<b>46,355</b>	<b>46,980</b>	<b>101.3%</b>	<b>72,696</b>

PARKS & RECREATION 2510							
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
6390	Yucca Loma Park						
7010	Salaries & Wages - Permanent	7,648	6,876	6,006	6,006	100.0%	24,939
7020	Salaries & Wages - Part-time	850	998	305	305	100.0%	314
7030	Overtime	20	24	-	-		-
7110	Cafeteria Benefits	1,503	2,545	1,324	1,324	100.0%	5,371
7120	Deferred Compensation	-	-	-	-		98
7130	FICA	52	-	-	-		-
7150	Medicare	122	135	96	96	100.0%	366
7160	PERS	1,841	1,451	1,285	1,285	100.0%	5,601
	<b>Sub-Total Personnel</b>	<b>12,035</b>	<b>12,028</b>	<b>9,016</b>	<b>9,016</b>	<b>100.0%</b>	<b>36,689</b>
7223	Disposal Services	603	530	625	625	100.0%	625
7295-0849	Utilities - Water Usage	10,637	14,376	12,100	13,000	107.4%	15,000
7383	Vandalism Repairs	41	19	100	50	50.0%	50
7755	Grounds Maintenance	353	519	1,200	1,200	100.0%	1,200
7760-2000	Playground Maintenance	-	2,434	400	600	150.0%	1,600
7780	Irrigation Supplies	-	295	300	300	100.0%	300
9039	Equipment Rental	-	-	250	150	60.0%	150
	<b>Sub-Total - Yucca Loma Park</b>	<b>23,668</b>	<b>30,200</b>	<b>23,991</b>	<b>24,941</b>	<b>104.0%</b>	<b>55,614</b>
6401	Community Service Facilities Ops						
7010	Salaries & Wages - Permanent	12,797	10,687	9,980	9,980	100.0%	10,245
7110	Cafeteria Benefits	1,669	1,358	1,260	1,260	100.0%	1,388
7120	Deferred Comp	308	246	229	229	100.0%	242
7150	Medicare	187	154	145	145	100.0%	148
7160	PERS	3,016	2,189	2,162	2,162	100.0%	2,085
	<b>Sub-Total Personnel</b>	<b>17,977</b>	<b>14,635</b>	<b>13,776</b>	<b>13,776</b>	<b>100.0%</b>	<b>14,108</b>
7180	Uniform Expense	1,131	858	1,200	1,100	91.7%	1,200
7229	Education & Training	-	279	800	300	37.5%	2,300
7247	Memberships & Dues	-	-	1,100	850	77.3%	-
7259	Miscellaneous	11	14	100	65	65.0%	100
7330	Hardware/Software Supplies/Ext	46	84	200	100	50.0%	200
7360	Safety & Security	-	13	100	75	75.0%	100
7970	Small Tools	585	2,024	600	1,000	166.7%	800
8940	Contract Services	63	-	-	-		-
9013	Communications Equipment	-	-	250	-	0.0%	150
9026	Equipment Maintenance	45	-	-	-		-
9039	Equipment Rental	-	-	250	-	0.0%	-
9052	Gasoline, Diesel, Oil	8,464	9,879	8,000	8,800	110.0%	9,400
9078	Safety Equipment	-	7	100	100	100.0%	100
9091	Vehicle Maintenance	1,062	3,229	1,000	1,700	170.0%	1,250
	<b>Sub-Total - Community Services Facilit</b>	<b>29,384</b>	<b>31,023</b>	<b>27,476</b>	<b>27,866</b>	<b>101.4%</b>	<b>29,708</b>
6410	Brewster - Facilities						
7010	Salaries & Wages - Permanent	3,490	3,601	3,521	3,521	100.0%	3,638
7020	Salaries & Wages - Part-time	939	1,197	597	597	100.0%	611
7030	Overtime	56	92	-	-		-
7110	Cafeteria Benefits	678	696	712	712	100.0%	769
7130	FICA	3	-	-	-		-
7150	Medicare	66	72	60	60	100.0%	62
7160	PERS	1,033	752	800	800	100.0%	917
	<b>Sub-Total Personnel</b>	<b>6,266</b>	<b>6,410</b>	<b>5,690</b>	<b>5,690</b>	<b>100.0%</b>	<b>5,997</b>
7383	Vandalism Repairs	693	-	0	400	0.0%	200
7655	Building Maintenance	41	471	550	600	109.1%	550
	<b>Sub-Total - Brewster - Facilities</b>	<b>7,000</b>	<b>6,880</b>	<b>6,240</b>	<b>6,690</b>	<b>107.2%</b>	<b>6,747</b>
6430	Civic Center -Facilities						
7383	Vandalism Repairs	-	154	-	-		-
7655	Building Maintenance	401	265	1,255	1,300	103.6%	1,300
	<b>Sub-Total - Civic Center Amphitheater</b>	<b>401</b>	<b>418</b>	<b>1,255</b>	<b>1,300</b>	<b>103.6%</b>	<b>1,300</b>



PARKS & RECREATION 2510							
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
6450	Corwin Park - Facilities						
7010	Salaries & Wages - Permanent	2,395	2,430	2,399	2,399	100.0%	2,482
7020	Salaries & Wages - Part-time	940	1,197	597	597	100.0%	611
7030	Overtime	33	53	-	-		-
7110	Cafeteria Benefits	486	495	510	510	100.0%	551
7130	FICA	3	-	-	-		-
7150	Medicare	49	54	43	43	100.0%	45
7160	PERS	777	520	557	557	100.0%	637
	<b>Sub-Total Personnel</b>	<b>4,684</b>	<b>4,750</b>	<b>4,106</b>	<b>4,106</b>	<b>100.0%</b>	<b>4,326</b>
7383	Vandalism Repairs	-	-	100	-	0.0%	-
7655	Building Maintenance	33	112	300	500	166.7%	250
	<b>Sub-Total - Corwin Park - Facilities</b>	<b>4,717</b>	<b>4,861</b>	<b>4,506</b>	<b>4,606</b>	<b>102.2%</b>	<b>4,576</b>
6510	Horsemen's - Facilities						
7010	Salaries & Wages - Permanent	2,937	3,049	2,932	2,932	100.0%	3,031
7020	Salaries & Wages - Part-time	942	1,197	597	597	100.0%	611
7030	Overtime	54	92	-	-		-
7160	Cafeteria Benefits	589	611	618	618	100.0%	675
7110	FICA	3	-	-	-		-
7150	Medicare	57	63	51	51	100.0%	53
7130	PERS	896	634	672	672	100.0%	770
	<b>Sub-Total Personnel</b>	<b>5,479</b>	<b>5,646</b>	<b>4,870</b>	<b>4,870</b>	<b>100.0%</b>	<b>5,140</b>
7383	Vandalism Repairs	-	-	100	65	65.0%	100
7655	Building Maintenance	24	78	250	250	100.0%	250
	<b>Sub-Total - Horsemen's - Facilities</b>	<b>5,502</b>	<b>5,724</b>	<b>5,220</b>	<b>5,185</b>	<b>99.3%</b>	<b>5,490</b>
6531	Community Center						
7010	Salaries & Wages - Permanent	48,665	49,321	48,245	48,245	100.0%	50,046
7020	Salaries & Wages - Part-time	4,094	5,507	5,570	5,570	100.0%	5,700
7030	Overtime	650	976	-	-		-
7110	Cafeteria Benefits	10,270	10,473	10,703	10,703	100.0%	11,521
7130	FICA	12	-	-	-		-
7150	Medicare	784	812	780	780	100.0%	808
7160	PERS	12,337	10,004	10,800	10,800	100.0%	12,439
	<b>Sub-Total Personnel</b>	<b>76,811</b>	<b>77,094</b>	<b>76,098</b>	<b>76,098</b>	<b>100.0%</b>	<b>80,514</b>
7295-0847	Utilities - Electricity Usage	9,868	13,891	10,500	10,250	97.6%	11,500
7295-0848	Utilities - Natural Gas Usage	4,716	4,501	3,500	4,000	114.3%	4,000
7295-0849	Utilities - Water Usage	668	692	880	800	90.9%	900
7360	Safety & Security	735	686	800	750	93.8%	800
7383	Vandalism Repairs	-	-	-	-		-
7655	Building Maintenance	11,560	7,158	7,250	7,250	100.0%	7,250
7675	Equipment Maintenance	521	11	600	900	150.0%	600
9039	Equipment Rental	-	-	250	0	0.0%	250
9079	Safety Equipment	-	43	-	-		-
9610-2520	Transfer - Quimby	(4,330)	-	-	-		-
	<b>Sub-Total - Community Center</b>	<b>100,548</b>	<b>104,078</b>	<b>99,878</b>	<b>100,048</b>	<b>100.2%</b>	<b>105,814</b>
6532	Community Center Gymnasium						
7010	Salaries & Wages - Permanent	36,613	38,508	37,696	37,696	100.0%	39,112
7020	Salaries & Wages - Part-time	2,087	2,873	2,785	2,785	100.0%	2,850
7030	Overtime	460	737	-	-		-
7110	Cafeteria Benefits	7,712	8,154	8,339	8,339	100.0%	8,957
7130	FICA	6	-	-	-		-
7150	Medicare	577	614	587	587	100.0%	608
7160	PERS	9,064	7,768	8,341	8,341	100.0%	9,621
	<b>Sub-Total Personnel</b>	<b>56,518</b>	<b>58,654</b>	<b>57,748</b>	<b>57,748</b>	<b>100.0%</b>	<b>61,148</b>

PARKS & RECREATION 2510							
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
7223	Disposal Services	982	1,009	1,100	900	81.8%	1,000
7295-0847	Utilities - Electricity Usage	13,183	20,539	18,500	20,000	108.1%	22,000
7295-0848	Utilities - Natural Gas Usage	5,057	4,172	4,000	4,000	100.0%	4,000
7360	Safety & Security	150	-	200	100	50.0%	150
7655	Building Maintenance	1,792	5,243	5,250	4,500	85.7%	5,000
9026	Equipment Maintenance	32	-	400	200	50.0%	400
9039	Equipment Rental	302	-	400	250	62.5%	300
	<b>Sub-Total - CC Gymnasium</b>	<b>78,017</b>	<b>89,617</b>	<b>87,598</b>	<b>87,698</b>	<b>100.1%</b>	<b>93,998</b>
6533	Community Center PAL Center						
7010	Salaries & Wages - Permanent	1,380	1,322	1,423	1,423	100.0%	1,466
7030	Overtime	2	-	-	-	-	-
7110	Cafeteria Benefits	294	304	309	309	100.0%	334
7150	Medicare	20	20	21	21	100.0%	21
7160	PERS	342	292	308	308	100.0%	354
	<b>Sub-Total Personnel</b>	<b>2,040</b>	<b>1,938</b>	<b>2,061</b>	<b>2,061</b>	<b>100.0%</b>	<b>2,175</b>
7295-0847	Utilities - Electricity Usage	246	296	250	300	120.0%	330
7383	Vandalism Repairs	-	320	-	125	-	100
7655	Building Maintenance	51	20	100	80	80.0%	100
	<b>Sub-Total - Community Center PAL Ce</b>	<b>2,337</b>	<b>2,573</b>	<b>2,411</b>	<b>2,566</b>	<b>106.4%</b>	<b>2,705</b>
6534	James Woody Park - Facilities						
7010	Salaries & Wages - Permanent	5,476	6,012	5,900	5,900	100.0%	6,111
7020	Salaries & Wages - Part-time	1,597	1,916	1,591	1,591	100.0%	1,629
7030	Overtime	74	120	-	-	-	-
7110	Cafeteria Benefits	1,174	1,321	1,343	1,343	100.0%	1,462
7130	FICA	5	-	-	-	-	-
7150	Medicare	104	116	109	109	100.0%	112
7160	PERS	1,653	1,256	1,377	1,377	100.0%	1,577
	<b>Sub-Total Personnel</b>	<b>10,084</b>	<b>10,740</b>	<b>10,320</b>	<b>10,320</b>	<b>100.0%</b>	<b>10,891</b>
7383	Vandalism Repairs	24	59	-	-	-	-
7655	Building Maintenance	262	848	1,200	2,900	241.7%	1,000
	<b>Sub-Total - James Woody Park - Facilit</b>	<b>10,370</b>	<b>11,647</b>	<b>11,520</b>	<b>13,220</b>	<b>114.8%</b>	<b>11,891</b>
6590	Cramer Family - Facilities						
7010	Salaries & Wages - Permanent	3,494	-	-	-	-	-
7020	Salaries & Wages - Part-time	940	-	-	-	-	-
7030	Overtime	56	-	-	-	-	-
7110	Cafeteria Benefits	679	-	-	-	-	-
7130	FICA	3	-	-	-	-	-
7150	Medicare	66	-	-	-	-	-
7160	PERS	1,033	-	-	-	-	-
	<b>Sub-Total Personnel</b>	<b>6,271</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
7180	Uniforms	-	-	-	-	-	-
7383	Vandalism Repairs	-	-	-	-	-	-
7655	Building Maintenance	-	-	-	-	-	-
	<b>Sub-Total - Cramer Family - Facilities</b>	<b>6,271</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>

PARKS & RECREATION 2510							
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
6610	Adult Sports						
7010	Salaries & Wages - Permanent	19,705	19,064	17,694	17,694	100.0%	16,801
7020	Salaries & Wages - Part-time	10,245	8,564	11,224	11,224	100.0%	10,650
7030	Overtime	9	23	-	-		-
7110	Cafeteria Benefits	3,230	3,035	2,861	2,861	100.0%	2,825
7120	Deferred Compensation	278	271	216	216	100.0%	200
7130	FICA	225	-	-	-		-
7150	Medicare	464	426	419	419	100.0%	398
7160	PERS	6,408	5,563	4,655	4,655	100.0%	4,336
	<b>Sub-Total Personnel</b>	<b>40,565</b>	<b>36,946</b>	<b>37,069</b>	<b>37,069</b>	<b>100.0%</b>	<b>35,210</b>
8026	Adult Basketball	4,854	4,152	4,834	4,600	95.2%	4,039
8030	Adult Kickball	-	-	1,620	0	0.0%	
8038	Adult Soccer	27	-	-	-		-
8050	Open Gym	-	177	200	200	100.0%	200
8062	Softball	6,733	3,467	10,600	6,900	65.1%	7,434
8074	Softball Tny	-	-	-	-		-
8086	Volleyball	111	-	-	-		1,560
	<b>Sub-Total - Adult Sports</b>	<b>52,289</b>	<b>44,742</b>	<b>54,323</b>	<b>48,769</b>	<b>89.8%</b>	<b>48,443</b>
6640	Civic Center Aquatic Complex						
7010	Salaries & Wages - Permanent	88,263	93,175	86,344	86,344	100.0%	89,398
7020	Salaries & Wages - Part-time	135,563	125,763	108,911	108,911	100.0%	116,645
7030	Overtime	1,019	2,880	-	-		-
7110	Cafeteria Benefits	16,766	17,032	16,287	16,287	100.0%	17,145
7120	Deferred Compensation	357	402	328	328	100.0%	346
7130	FICA	7,429	-	-	-		-
7150	Medicare	3,297	3,275	2,831	2,831	100.0%	2,988
7160	PERS	24,764	19,456	21,684	21,684	100.0%	24,825
	<b>Sub-Total Personnel</b>	<b>277,459</b>	<b>261,983</b>	<b>236,385</b>	<b>236,385</b>	<b>100.0%</b>	<b>251,347</b>
7180	Uniform Expenses	2,548	2,910	3,000	3,000	100.0%	3,000
7205	Advertising	486	-	1,000	1,000	100.0%	2,000
7229	Education & Training	-	1,276	1,300	600	46.2%	1,000
7241	Meetings & Conferences	500	-	263	100	38.0%	105
7259	Miscellaneous	175	-	250	200	80.0%	250
7247	Memberships & Dues	-	267	250	250	100.0%	265
7265	Office Supplies	-	-	-	-		-
7277	Printing	-	-	250	200	80.0%	250
7295-0847	Utilities - Electricity Usage	33,980	39,770	34,500	40,000	115.9%	44,000
7295-0848	Utilities - Natural Gas Usage	53,464	53,394	70,000	55,000	78.6%	59,000
7295-0849	Utilities - Water Usage	7,493	9,952	9,900	10,000	101.0%	11,000
7313	Concession Items	5,023	6,015	5,000	5,000	100.0%	5,000
7330	Hardware/Software Supplies Exp.	2,212	1,452	1,600	1,600	100.0%	1,600
7360	Safety & Security	1,337	2,203	2,250	1,900	84.4%	2,100
7383	Vandalism Repairs	7	-	-	-		-
7655	Building Maintenance	6,094	8,066	5,500	5,500	100.0%	5,500
7755	Grounds Maintenance	12	448	250	250	100.0%	250
7970	Small Tools	54	269	100	100	100.0%	100
8103	AV Wave	761	-	-	-		-
8118	Advanced Stroke Development	-	62	100	100	100.0%	100
8128	CPR Challenge Course	132	152	200	200	100.0%	95
8138	Evening Lap Swim	108	99	100	100	100.0%	100
8143	Guard Start	331	257	450	450	100.0%	360
8148	Lifeguard Training	1,035	3,820	2,600	2,600	100.0%	1,600
8153	Open Diver Water Course	-	706	-	-	0.0%	
8158	Open Rec Swim	33	191	150	150	100.0%	500
8163	Pool Chemicals	32,975	33,936	34,500	35,000	101.4%	36,000

PARKS & RECREATION 2510							
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
8168	Pool Special Event	596	1,437	1,650	1,500	90.9%	3,076
8178	Splash Dance	6,375	9,364	-	8,000	0.0%	9,975
8183	Swim Lessons	1,220	1,176	850	850	100.0%	975
8185	Swim Fair	93	171	350	200	57.1%	200
8188	Water Aerobics	8,269	6,617	13,200	6,000	45.5%	6,400
8190	Water Polo	-	1,144	2,400	200	8.3%	
8940	Contract Services	278	-				
9026	Equipment Maintenance	27,593	18,016	18,000	17,500	97.2%	18,000
9039	Equipment Rental	-	403				
9078	Safety Equipment	1,264	973	1,000	1,000	100.0%	2,000
9120	Capital Equipment	3,174		4,950	4,500	90.9%	15,170
	<b>Sub-Total - Civic Center Aquatic Comp</b>	<b>475,079</b>	<b>466,531</b>	<b>452,298</b>	<b>439,435</b>	<b>97.2%</b>	<b>481,318</b>
6670	ASAP						
7010	Salaries & Wages - Permanent	41,347	37,803	49,936	49,936	100.0%	24,062
7020	Salaries & Wages - Part-time	94,924	116,882	112,027	112,027	100.0%	131,564
7030	Overtime	25	84	-	-		-
7110	Cafeteria Benefits	7,002	7,160	7,892	7,894	100.0%	4,470
7120	Deferred Compensation	586	502	732	732	100.0%	214
7130	FICA	4,661	-	-	-		-
7150	Medicare	1,990	2,232	2,348	2,348	100.0%	2,257
7160	PERS	14,694	11,820	16,425	16,425	100.0%	9,620
	<b>Sub-Total Personnel</b>	<b>165,229</b>	<b>176,482</b>	<b>189,360</b>	<b>189,362</b>	<b>100.0%</b>	<b>172,187</b>
8250	Afterschool Program	7,921	14,411	11,200	13,000	116.1%	16,000
8940	Contract Services	336	-	-	-		-
	<b>Sub-Total - ASAP</b>	<b>173,487</b>	<b>190,894</b>	<b>200,560</b>	<b>202,362</b>	<b>100.9%</b>	<b>188,187</b>
6700	CAVE						
7010	Salaries & Wages - Permanent	7	-	-	-		-
7020	Salaries & Wages - Part-time	49	-	-	-		-
7030	Overtime	-	-	-	-		-
7110	Cafeteria Benefits	1	-	-	-		-
7120	Deferred Compensation	-	-	-	-		-
7130	FICA	5	-	-	-		-
7150	Medicare	1	-	-	-		-
7160	PERS	1	-	-	-		-
	<b>Sub-Total Personnel</b>	<b>65</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>
8350	CAVE	-	-	-	-		-
	<b>Sub-Total - CAVE</b>	<b>65</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>
6730	Day Camp						
7010	Salaries & Wages - Permanent	11,863	12,692	17,341	17,341	100.0%	14,464
7020	Salaries & Wages - Part-time	29,207	27,515	24,219	24,219	100.0%	30,958
7030	Overtime	8	18	-	-		-
7110	Cafeteria Benefits	1,994	2,465	2,704	2,704	100.0%	2,483
7120	Deferred Compensation	165	171	264	264	100.0%	207
7130	FICA	1,412	-	-	-		-
7150	Medicare	596	587	603	603	100.0%	659
7160	PERS	4,437	3,895	4,763	4,763	100.0%	4,297
	<b>Sub-Total Personnel</b>	<b>49,680</b>	<b>47,342</b>	<b>49,894</b>	<b>49,894</b>	<b>100.0%</b>	<b>53,068</b>
8450	Day Camp	2,315	2,218	1,960	2,100	107.1%	2,500
8940	Contract Services	111	-	-	-		-
	<b>Sub-Total - Day Camp</b>	<b>52,107</b>	<b>49,560</b>	<b>51,854</b>	<b>51,994</b>	<b>100.3%</b>	<b>55,568</b>
6760	Instructor Classes						
7010	Salaries & Wages - Permanent	40,331	41,798	44,695	44,695	100.0%	45,392
7020	Salaries & Wages - Part-time	5,331	4,856	6,969	6,969	100.0%	7,250
7030	Overtime	70	431	-	-		-
7110	Cafeteria Benefits	7,655	7,693	8,417	8,417	100.0%	8,877
7120	Deferred Compensation	216	185	164	164	100.0%	173
7130	FICA	50	-	-	-		-
7150	Medicare	710	722	749	749	100.0%	763
7160	PERS	10,941	9,798	10,723	10,723	100.0%	10,327
	<b>Sub-Total Personnel</b>	<b>65,303</b>	<b>65,483</b>	<b>71,717</b>	<b>71,717</b>	<b>100.0%</b>	<b>72,782</b>

PARKS & RECREATION 2510							
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
8502	Academic Tots	17,714	20,116	18,310	12,000	65.5%	12,100
8508	Music Starz	685	3,192	-	414		-
8508.0512	Arts & Crafts	1,807	33	750	9,700	1293.3%	10,200
8512	Ballet & Tap	196	-	-	-		3,220
8514	Baton Twirling	2,313	2,295	3,050	1,600	52.5%	1,760
8516	Belly Dancing	560	1,022	1,165	500	42.9%	700
8517	Cardio Kung Fu	-	-	2,000	-		-
8520	Cheer-Tumbling	4,096	2,424	3,322	2,600	78.3%	2,000
8524	Cooking	-	1,329	2,320	2,400	103.4%	-
8526	CPR & First Aid	1,380	2,674	3,422	1,100	32.1%	1,300
8531	Dog Obediance	1,609	2,017	1,105	400	36.2%	1,050
8533	Driver's Ed	1,166	567	715	200	28.0%	800
8537	Fencing	5,582	7,285	6,950	2,800	40.3%	-
8539	Golf Lessons	5,100	5,202	6,141	1,900	30.9%	4,000
8541	Guitar Lessons	1,657	1,118	1,572	1,900	120.9%	2,100
8547	Hip Hop Dance	1,045	-	-	-		-
8547-5000	Horsemanship	-	-	1,500	-	0.0%	-
8550	Kenpo	1,766	-	-	-		-
8555	Zumba	12,232	5,789	4,926	6,000	121.8%	7,075
8557	Painting & Drawing	1,202	412	1,900	2,000	105.3%	1,500
8559	Parent & Tot	9,350	8,712	9,875	14,000	141.8%	13,500
8565	Preschool Art	-	123	-	-		-
8567	Rent-A-Santa	830	1,227	975	975	100.0%	800
8568	Road To Creativity	301	377	-	-		-
8569	Salsa & Latin Dance	-	488	-	-		-
8576.5000	Summer Camps	323	7,204	9,000	6,600	73.3%	7,500
8577	Swing Dance	666	-	-	-		-
8579	Tae Kwon Do	-	5,435	4,592	200	4.4%	-
8581	Tai Chi	3,973	3,715	4,265	4,100	96.1%	3,500
8583	Tennis	4,319	2,914	2,974	3,800	127.8%	3,600
8585	Tiny Tot Dance	1,667	1,481	1,375	2,500	181.8%	-
8591	Yoga	3,554	3,576	3,270	5,000	152.9%	4,500
8940	Contrafc	357	-	-	-		-
	<b>Sub-Total - Instructor Classes</b>	<b>150,752</b>	<b>156,208</b>	<b>167,191</b>	<b>154,406</b>	<b>92.4%</b>	<b>153,987</b>
6790	PIO Events						
7010	Salaries & Wages - Permanent	77,720	47,982	51,601	51,601	100.0%	54,303
7020	Salaries & Wages - Part-time	11,595	15,148	31,220	31,220	100.0%	30,533
7030	Overtime	812	18	-	-		-
7110	Cafeteria Benefits	12,399	7,597	7,981	7,981	100.0%	8,029
7120	Deferred Compensation	577	299	311	311	100.0%	314
7130	FICA	329	-	-	-		-
7150	Medicare	1,435	1,001	1,205	1,205	100.0%	1,234
7160	PERS	20,610	10,437	14,587	14,587	100.0%	13,096
	<b>Sub-Total Personnel</b>	<b>125,476</b>	<b>82,482</b>	<b>106,905</b>	<b>106,905</b>	<b>100.0%</b>	<b>107,509</b>
7209	Commission	-	720	-	-		-
7253	Mileage Exp/Allowance	565	282	282	282	100.0%	282
7805	Fall Festival	7,281	5,677	-	-		-
7835	Craft Fairs	725	706	1,000	1,000	100.0%	1,000
7840	Flea Markets (2)	311	1,147	1,000	800	80.0%	800
7850	Freedom Festival	35,085	40,557	40,000	40,000	100.0%	40,000
7855	Concerts in the Park (7)	32,406	27,198	26,000	500	1.9%	26,000
8721	Winter Wonderland	4,399	4,000	4,000	3,800	95.0%	4,000
	<b>Sub-Total - PIO Events</b>	<b>206,247</b>	<b>162,769</b>	<b>179,187</b>	<b>153,287</b>	<b>85.5%</b>	<b>179,591</b>

PARKS & RECREATION 2510							
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
6820	Recreation						
7010	Salaries & Wages - Permanent	44,418	45,155	54,131	54,131	100.0%	55,745
7020	Salaries & Wages - Part-time	2,800	1,600	4,441	4,441	100.0%	4,508
7030	Overtime	30	128	-	-		-
7110	Cafeteria Benefits	6,673	6,556	7,660	7,660	100.0%	8,412
7120	Deferred Compensation	825	809	1,010	1,010	100.0%	1,064
7130	FICA	174	-	-	-		-
7150	Medicare	702	688	849	849	100.0%	874
7160	PERS	10,587	9,328	12,039	12,039	100.0%	12,269
	Sub-Total Personnel	66,208	64,263	80,130	80,130	100.0%	82,872
7180	Uniforms	-	65	-	-		-
7205	Advertising	373	538	750	700	93.3%	750
7229	Education & Training	22	110	1,050	500	47.6%	1,040
7241	Meetings & Conferences	2,591	3,901	2,900	2,800	96.6%	3,490
7247	Memberships & Dues	1,270	1,686	1,600	1,600	100.0%	1,640
7253	Mileage Exp/Allowance	-	302	200	200	100.0%	200
7259	Miscellaneous	97	49	250	250	100.0%	250
7265	Office Supplies/Exp	2,371	2,308	2,500	2,400	96.0%	2,500
7271	Postage	12,254	11,967	13,000	12,500	96.2%	13,000
7277	Printing	19,970	17,431	20,000	19,000	95.0%	20,000
7330	Hardware/Software Supplies Exp.	5,319	3,792	5,250	4,500	85.7%	5,000
7370	Special Dept Supplies/Exp	2,402	(123)	3,500	3,000	85.7%	3,000
7375	Staff Services	188	301	350	300	85.7%	350
8940	Contract Services	41,991	19,853	5,000	3,000	60.0%	5,000
9052	Gasoline, Diesel, Oil	916	753	1,000	800	80.0%	1,000
9065	Leased Equipment	-	856	-	-		-
9091	Vehicle Maintenance	99	865	400	800	200.0%	700
	Sub-Total - Recreation	156,070	128,916	137,880	132,480	96.1%	140,792
6850	Rec Dept Events						
7010	Salaries & Wages - Permanent	39,086	30,081	39,684	39,684	100.0%	30,907
7020	Salaries & Wages - Part-time	16,676	17,077	17,568	17,568	100.0%	18,685
7030	Overtime	22	118	-	-		-
7110	Cafeteria Benefits	6,217	5,464	6,144	6,144	100.0%	5,078
7120	Deferred Compensation	651	459	638	638	100.0%	461
7130	FICA	892	-	-	-		-
7150	Medicare	847	706	830	830	100.0%	719
7160	PERS	10,111	6,810	9,084	9,084	100.0%	7,711
	Sub-Total Personnel	74,502	60,715	73,948	73,948	100.0%	63,561
8702	Active Adults	281	284	400	275	68.8%	325
8703	AV Idol	36	53	132	150	113.6%	120
8706	AV Most Talented Kid	1,087	250	260	345	132.7%	350
8712	Birthday Party Packages	-	-	-	-		-
8715	Bunny Run	432	1,069	1,180	1,180	100.0%	1,180
8718	Campfire Programs	36	-	-	-		-
8728	Eggstravaganza	710	626	800	800	100.0%	900
8733	Firecracker Run	836	1,029	1,180	1,180	100.0%	1,180
8742	Haunted House	284	274	425	230	54.1%	400
8744	Healthy Apple Valley	3,367	378	5,000	4,600	92.0%	5,000
8744-5000	Heartchase	1,140	-	-	-		-
8745	Kiddie Carnival	477	469	700	478	68.3%	675
8751	Mothers Day Tea Party	54	194	150	25	16.7%	
8754	Mudfest	281	70	175	90	51.4%	150

PARKS & RECREATION 2510							
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
8764	Special Apples	183	210	275	275	100.0%	250
8765	Sponsorship Revenue	48	-	-	-		-
8765.5000	Swing the Town	-	-	-	-		-
8765-6000	Teen Art Festival	-	-	500	465	93.0%	475
8766	Teen Events	31	-	100	100	100.0%	-
8776	Tour de Apple Valley	3,104	-	-	-		-
8784	Turkey Run	1,140	1,232	1,165	1,056	90.6%	1,185
8790	Volunteens	696	693	700	700	100.0%	800
8793	Wildflower Golf Tournament	-	-	-	-		-
8940	Contract Services	139	-	-	-		-
	<b>Sub-Total - Rec Dept Events</b>	<b>88,862</b>	<b>67,545</b>	<b>87,090</b>	<b>85,897</b>	<b>98.6%</b>	<b>76,551</b>
6880	Rentals						
7010	Salaries & Wages - Permanent	42,856	47,181	48,556	48,556	100.0%	51,022
7020	Salaries & Wages - Part-time	8,478	8,950	8,953	8,953	100.0%	10,049
7030	Overtime	37	128	-	-		-
7110	Cafeteria Benefits	7,435	7,779	7,896	7,896	100.0%	8,677
7120	Deferred Compensation	489	577	570	570	100.0%	628
7130	FICA	238	-	-	-		-
7150	Medicare	786	849	834	834	100.0%	886
7160	PERS	11,480	10,543	11,429	11,429	100.0%	11,808
	<b>Sub-Total Personnel</b>	<b>71,798</b>	<b>76,007</b>	<b>78,238</b>	<b>78,238</b>	<b>100.0%</b>	<b>83,070</b>
8600	Parking Fee	12,094	17,914	21,000	37,000	176.2%	32,000
8712	Birthday Party Package	42	68	-	-		-
8940	Contract Services	389	-	-	-		-
	<b>Sub-Total - Rentals</b>	<b>84,323</b>	<b>93,989</b>	<b>99,238</b>	<b>115,238</b>	<b>116.1%</b>	<b>115,070</b>
6900	Skate Park - Facilities						
7030	Overtime	-	830	-	-		-
7150	Medicare	-	11	-	-		-
7160	PERS	-	18	-	-		-
	<b>Sub-Total Personnel</b>	<b>-</b>	<b>860</b>	<b>-</b>	<b>-</b>		<b>-</b>
7360	Safety & Security	1,059	489	5,000	5,000	100.0%	5,000
	<b>Sub-Total - Skate Park - Facilities</b>	<b>1,059</b>	<b>1,349</b>	<b>5,000</b>	<b>5,000</b>	<b>100.0%</b>	<b>5,000</b>
6940	User Groups						
7010	Salaries & Wages - Permanent	23,027	21,820	21,992	21,995	100.0%	22,613
7020	Salaries & Wages - Part-time	965	845	960	960	100.0%	1,005
7030	Overtime	10	23	-	-		-
7110	Cafeteria Benefits	3,714	3,470	3,489	3,489	100.0%	3,677
7120	Deferred Compensation	347	302	294	294	100.0%	310
7130	FICA	12	-	-	-		-
7150	Medicare	378	356	333	333	100.0%	342
7160	PERS	5,761	4,738	4,972	4,972	100.0%	5,120
	<b>Sub-Total Personnel</b>	<b>34,214</b>	<b>31,553</b>	<b>32,040</b>	<b>32,043</b>	<b>100.0%</b>	<b>33,067</b>
7223	Disposal Services	577	303	400	335	83.8%	400
8940	Contract Services	111	-	-	-		-
	<b>Sub-Total - User Groups</b>	<b>34,902</b>	<b>31,857</b>	<b>32,440</b>	<b>32,378</b>	<b>99.8%</b>	<b>33,467</b>
6970	Youth Sports						
7010	Salaries & Wages - Permanent	44,170	45,183	45,561	45,561	100.0%	47,321
7020	Salaries & Wages - Part-time	18,816	19,829	23,351	23,351	100.0%	25,765
7030	Overtime	23	55	-	-		-
7110	Cafeteria Benefits	7,166	7,082	7,107	7,107	100.0%	7,441
7120	Deferred Compensation	704	715	699	699	100.0%	737
7130	FICA	654	-	-	-		-
7150	Medicare	969	992	999	999	100.0%	1,060
7160	PERS	12,737	11,121	11,451	11,451	100.0%	12,580
	<b>Sub-Total Personnel</b>	<b>85,238</b>	<b>84,977</b>	<b>89,168</b>	<b>89,168</b>	<b>100.0%</b>	<b>94,904</b>

<b>PARKS &amp; RECREATION 2510</b>							
<b>Code</b>	<b>Expenditure Classification</b>	<b>Actual Expense 2011-12</b>	<b>Actual Expense 2012-13</b>	<b>Amended Budget 2013-14</b>	<b>Estimated Expense 2013-14</b>	<b>% of Budget Expended</b>	<b>Proposed Budget 2014-15</b>
8805	Adventures in PW Sports	586	559	750	750	100.0%	775
8810	Basketball Tournament	1,750	1,392	2,105	2,105	100.0%	2,105
8812	Coed Volleyball	706	734	930	930	100.0%	880
8820	Father Son Basketball Tournament	149	199	242	240	99.2%	243
8825	Peewee Soccer	417	389	950	600	63.2%	929
8830	Winter Peewee/Hotshots Basketball	962	801	935	930	99.5%	985
8858	Summer Peewee/Hotshots Basketball	139	557	800	800	100.0%	855
8860	Summer Youth Basketball	3,716	3,740	4,000	4,000	100.0%	4,115
8865	T-Ball	1,234	1,381	1,340	1,340	100.0%	1,340
8870	Flag Football	-	-	-	-		-
8880	Winter Youth Basketball	6,788	6,931	6,500	6,500	100.0%	7,700
8885	Youth Track Meet	223	104	300	300	100.0%	300
8887	3 on 3 Soccer Tournament	339	333	640	-	0.0%	640
8940	Contract Services	278	-	-	-		-
	<b>Sub-Total - Youth Sports</b>	<b>102,525</b>	<b>102,097</b>	<b>108,660</b>	<b>107,663</b>	<b>99.1%</b>	<b>115,771</b>
	<b>Total Parks &amp; Rec Expenditures</b>	<b>3,742,963</b>	<b>3,323,982</b>	<b>3,517,141</b>	<b>3,480,219</b>	<b>99.0%</b>	<b>3,722,296</b>
	<b>ENDING FUND BALANCE</b>	<b>(5,728,164)</b>	<b>(6,162,464)</b>	<b>(6,162,464)</b>	<b>(6,093,636)</b>		<b>(6,093,636)</b>



**PARKS & RECREATION 2510**

<b>Code</b>	<b>Expenditure Classification</b>	<b>Actual Expense 2011-12</b>	<b>Actual Expense 2012-13</b>	<b>Amended Budget 2013-14</b>	<b>Estimated Expense 2013-14</b>	<b>% of Budget Expended</b>	<b>Proposed Budget 2014-15</b>
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***Parks & Recreation - Recreation Division***

<b>Personnel Schedule</b>	<b>Actual 2011-12</b>	<b>Actual 2012-13</b>	<b>Actual 2013-14</b>	<b>Proposed 2014-15</b>
<b>Full Time:</b>				
Parks and Recreation Manager	0.89	0.85	0.78	0.78
Marketing and Public Affairs Officer	0.00	0.06	0.05	0.05
Public Information Officer	0.10	0.00	0.00	0.00
Public Relations Specialist	0.18	0.08	0.06	0.06
Event Coordinator	1.00	0.67	0.67	0.67
Recreation Supervisor	2.00	2.00	2.00	2.00
Recreation Coordinator	1.00	1.00	1.00	1.00
Administrative Secretary	0.96	0.96	0.91	0.91
Senior Office Assistant	1.00	1.00	2.00	2.00
Office Assistant	1.00	1.00	0.00	0.00
<b>Part Time:</b>				
Recreation Coordinator	0.00	0.00	0.50	0.50
Office Assistant	1.50	0.60	0.60	0.84
Event Assistants	1.00	1.00	1.00	1.00
Swim Coach	0.19	0.00	0.50	0.50
Recreation Assistant	0.48	0.48	0.00	0.00
Senior Lifeguard	0.65	0.34	0.51	0.51
Lifeguard	2.87	4.66	4.00	4.00
Recreation Leader II	5.41	4.59	0.49	0.50
Recreation Leader I	2.67	2.95	1.22	0.74
Parks and Recreation Commissioners	1.25	1.25	1.25	1.25
<b>Sub-Total FTE's:</b>	<b>24.15</b>	<b>23.49</b>	<b>17.54</b>	<b>17.31</b>

***Parks & Recreation - Park's Division***

<b>Personnel Schedule</b>	<b>Actual 2011-12</b>	<b>Actual 2012-13</b>	<b>Actual 2013-14</b>	<b>Proposed 2014-15</b>
<b>Full Time:</b>				
Public Works Manager	0.00	0.00	0.33	0.33
Public Works Supervisor	0.00	0.00	0.30	0.30
Parks Supervisor	0.96	0.00	0.00	0.00
Grounds Supervisor	0.00	0.97	0.00	0.00
Senior Maintenance Worker	2.00	0.48	0.00	0.00
Maintenance Worker II	5.92	0.68	0.68	0.00
Maintenance Worker I	4.69	0.67	0.67	0.00
Grounds Maintenance Worker III	0.00	0.95	0.95	0.92
Grounds Maintenance Worker II	0.00	2.61	2.71	2.93
Grounds Maintenance Worker I	0.00	4.49	4.87	4.00
Custodian	1.00	1.00	1.00	0.00
<b>Part Time:</b>				
Maintenance Aide	1.00	0.00	0.00	0.00
Custodian	0.00	0.25	0.39	0.00
Grounds Services Aide	0.00	0.68	1.65	1.66
<b>Sub-Total FTE's:</b>	<b>15.57</b>	<b>12.78</b>	<b>13.55</b>	<b>10.14</b>

***Parks & Recreation - Maintenance***

<b>Personnel Schedule</b>	<b>Actual 2011-12</b>	<b>Actual 2012-13</b>	<b>Actual 2013-14</b>	<b>Proposed 2014-15</b>
Sr. Maintenance Worker	0.00	0.00	0.00	0.48
Maintenance Worker II	0.00	0.00	0.00	0.68
Maintenance Worker I	0.00	0.00	0.00	0.67
Custodian	0.00	0.00	0.00	1.00
Custodian (P/T)	0.00	0.00	0.00	0.40
<b>Sub-Total FTE's:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3.23</b>
<b>Total FTE's:</b>	<b>39.72</b>	<b>36.27</b>	<b>31.10</b>	<b>30.68</b>

# PARKS & RECREATION QUIMBY FUND

TOTAL BUDGET - \$13,050

This fund accounts for revenues received from developers and restricted for the development of parks.

Parks & Recreation Quimby Fund - Account Number 2520-5210							
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Amended Budget 2013-14	Estimate Revenue 2013-14	% of Budget Received	Proposed Budget 2014-15
BEGINNING FUND BALANCE		33,562	25,826	14,971	14,971		35,011
6166	Quimby Fees	33,799	6,416	10,500	20,000	190%	20,000
4255	Interest	96	61	-	40		40
Total Revenues		33,895	6,477	10,500	20,040		20,040
Code	Expenditure Classification	Actual Expenses 2011-12	Actual Expenses 2012-13	Amended Budget 2013-14	Estimate Expense 2013-14	% of Budget Received	Proposed Budget 2014-15
9444	Land Acquisition	-	-	13,050	-		13,050
9610	Tr to 2510 - Parks Master Pla	41,631	17,333	-	-		-
9610	Transfer from 4910	-	-	-	-		-
Total Expenditures		41,631	17,333	13,050	-		13,050
ENDING FUND BALANCE		25,826	14,971	12,421	35,011		42,001

# POLICE GRANTS

TOTAL BUDGET - \$317,446

This fund is used to account for revenues received for the Department of Justice, the Department of Homeland Security, Cal EMA and other agencies for public safety activities. Annual JAG and JAG AARA Grants are used for the juvenile officer and other Cal Pal programs. Cal EMA funds are used for the Cal Pal program and to supplement costs of a juvenile officer.

Police Grants - Account Number 2610							
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Amended Budget 2013-14	Estimate Revenue 2013-14	% of Budget Received	Proposed Budget 2014-15
	BEGINNING FUND BALANCE	(302)	6,640	(131,282)	(131,282)		-
4255	Interest	18	49	-	-		-
2514-6927	JAG AARA Grant	26,498	46,890	-	-		-
2516-6927	Annual JAG Grant 2010	29,495	-	-	-		-
2516-6927	Annual JAG Grant 2011	21,289	3,796	-	-		-
2516-6927	Annual JAG Grant 2012	-	14,849	-	4,388		-
2516-6927	Annual JAG Grant 2013	-	-	20,000	14,729	73.6%	-
2516-6927	Annual JAG Grant 2014	-	-	-	-		15,000
2518-6927	Cal Pal Program	-	-	-	-		-
2519-6927	Homeland Security	40,627	30,222	-	-		-
2520-6927	Cal GR	-	67,949	108,117	108,117	100.0%	302,446
2522-6927	Sobriety Checkpoint	-	-	63,550	63,550	100.0%	-
	<b>Total Revenues</b>	<b>117,928</b>	<b>163,755</b>	<b>191,667</b>	<b>190,784</b>	<b>99.5%</b>	<b>317,446</b>
Code	Expenditure Classification	Actual Expenses 2011-12	Actual Expenses 2012-13	Amended Budget 2013-14	Estimate Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
JAG AARA Grant 2514							
	7330 Hardware/Software Supplies Exp	-	-	-	-		-
	8940 Contract Services	26,516	46,929	-	-		-
	<b>Total JAG AARA Grant</b>	<b>26,516</b>	<b>46,929</b>	<b>-</b>	<b>-</b>		<b>-</b>
2010 JAG Grant 2516							
	8940 Contract Services	29,495	-	-	-		-
	<b>Total Annual JAG Grant</b>	<b>29,495</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>
2011 JAG Grant 2516							
	8940 Contract Services	21,289	3,796	-	-		-
	<b>Total Annual JAG Grant</b>	<b>21,289</b>	<b>3,796</b>	<b>-</b>	<b>-</b>		<b>-</b>
2012 JAG Grant 2516							
	8940 Contract Services	-	14,849	-	4,388		-
	<b>Total Annual JAG Grant</b>	<b>-</b>	<b>14,849</b>	<b>-</b>	<b>4,388</b>		<b>-</b>
2013 JAG Grant 2516							
	8940 Contract Services	-	-	20,000	14,729	73.6%	-
	<b>Total Annual JAG Grant</b>	<b>-</b>	<b>-</b>	<b>20,000</b>	<b>14,729</b>	<b>73.6%</b>	<b>-</b>
2014 JAG Grant 2516							
	8940 Contract Services	-	-	-	-		15,000
	<b>Total Annual JAG Grant</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>15,000</b>
Cal Pal Program 2518							
	7283 Rent	-	-	-	-		-
	7370 Special Department Supplies	10,479	6,251	-	-		-
	8940 Contract Services	4,159	-	-	-		-
	<b>Total Cal Pal Program</b>	<b>14,637</b>	<b>6,251</b>	<b>-</b>	<b>-</b>		<b>-</b>
Homeland Security 2519							
	7229 Education & Training	340	-	-	-		-
	7330 Hardware/Software Supplies/Exp	-	34,543	-	-		-
	7970 Small Tools	236	-	-	-		-
	9120 Capital Equipment	35,343	-	-	-		-
	9300 Capital Projects	(16,871)	-	-	-		-
	<b>Total Homeland Security</b>	<b>19,048</b>	<b>34,543</b>	<b>-</b>	<b>-</b>		<b>-</b>

Cal GR 2520						
8940 Contract Services Cal Pal	-	141,680	108,117	45,194	41.8%	302,446
Total Cal E M A	-	141,680	108,117	45,194	41.8%	302,446
Sobriety Checkpoint 2522						
7720 Sobriety Checkpoint	-	53,630	63,550	9,920	15.6%	-
Total Sobriety Checkpoint	-	53,630	63,550	9,920	15.6%	-
<b>Total Expenditures</b>	<b>110,985</b>	<b>301,677</b>	<b>191,667</b>	<b>59,502</b>	<b>31.0%</b>	<b>317,446</b>
<b>ENDING FUND BALANCE</b>	<b>6,640</b>	<b>(131,282)</b>	<b>(131,282)</b>	<b>-</b>	<b>-</b>	<b>-</b>

# ASSET SEIZURE

## TOTAL BUDGET - \$0.00

This fund accounts for revenue received from asset forfeiture/seizure activities. These funds are tracked and reported to the Federal Government based upon case activity. Upon conclusion of a case, assets forfeited or seized are re-distributed to local agencies based upon the assets forfeited or seized within each jurisdiction. These funds are then used for future drug enforcement activities.

Asset Seizure - Account Number 2620-2010							
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Amended Budget 2013-14	Estimate Revenue 2013-14	% of Budget Received	Proposed Budget 2014-15
BEGINNING FUND BALANCE		29,701	22,809	46,084	46,084		174
4255	Interest	76	50	-	50		-
6806	Asset Seizure	-	29,320	-	-		-
Total Revenues		76	29,370	-	50		-
Code	Expenditure Classification	Actual Expenses 2011-12	Actual Expenses 2012-13	Amended Budget 2013-14	Estimate Expense 2013-14	% of Budget Used	Proposed Budget 2014-15
7229	Education and Training	80	-	-	-		-
7241	Meetings & Conferences	480	-	-	-		-
7253	Mileage	155	-	-	-		-
7370	Special Department Supplies	6,253	-	25,000	25,000		-
9120	Capital Equipment	-	6,095	20,960	20,960		-
Total Expenditures		6,968	6,095	45,960	45,960		-
ENDING FUND BALANCE		22,809	46,084	124	174	-	174

# DRUG & GANG PREVENTION

TOTAL BUDGET - \$5,383

Drug and Gang Prevention - Account Number 2630-2010							
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Amended Budget 2013-14	Estimate Revenue 2013-14	% of Budget Received	Proposed Budget 2014-15
	BEGINNING FUND BALANCE	2,947	2,956	5,383	5,383		5,383
4255	Interest	9	3	-	-		-
6806	Asset Seizure	0	5,174	-	-		-
	Total Revenues	9	5,177	-	-	-	-
Code	Expenditure Classification	Actual Expenses 2011-12	Actual Expenses 2012-13	Amended Budget 2013-14	Estimate Expense 2013-14	% of Budget Used	Proposed Budget 2014-15
7370	Special Department Supplies	-	2,750	-	-		5,383
	Total Expenditures	-	2,750	-	-		5,383
	ENDING FUND BALANCE	2,956	5,383	5,383	5,383	-	0

# LIGHTING AND LANDSCAPE DISTRICT

TOTAL BUDGET - \$160,250

This fund accounts for the revenues and expenditures of Assessment District L-1 which provides landscaping and right-of-way maintenance in accordance with the homeowners' agreement.

LL Assess. Dist - Account Number 2810-3310							
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Amended Budget 2013-14	Estimate Revenue 2013-14	% of Budget Received	Proposed Budget 2014-15
	BEGINNING FUND BALANCE	742,881	898,549	1,058,527	1,058,527		1,223,627
4020	Property Tax	318,928	318,526	324,000	324,000	100.0%	324,000
4255	Interest	2,743	2,185	1,350	1,350	100.0%	1,350
	Total Revenues	321,671	320,711	325,350	325,350.00	-	325,350
Code	Expenditure Classification	Actual Expenses 2011-12	Actual Expenses 2012-13	Amended Budget 2013-14	Estimate Expense 2013-14	% of Budget Used	Proposed Budget 2014-15
7935	Right of Way Maintenance	153,291	150,800	152,250	152,250	100.0%	152,250
8964	Engineering Contractor	12,712	9,933	8,000	8,000	100.0%	8,000
	Total Expenditures	166,004	160,733	160,250	160,250		160,250
	ENDING FUND BALANCE	898,549	1,058,527	1,223,627	1,223,627	-	1,388,727

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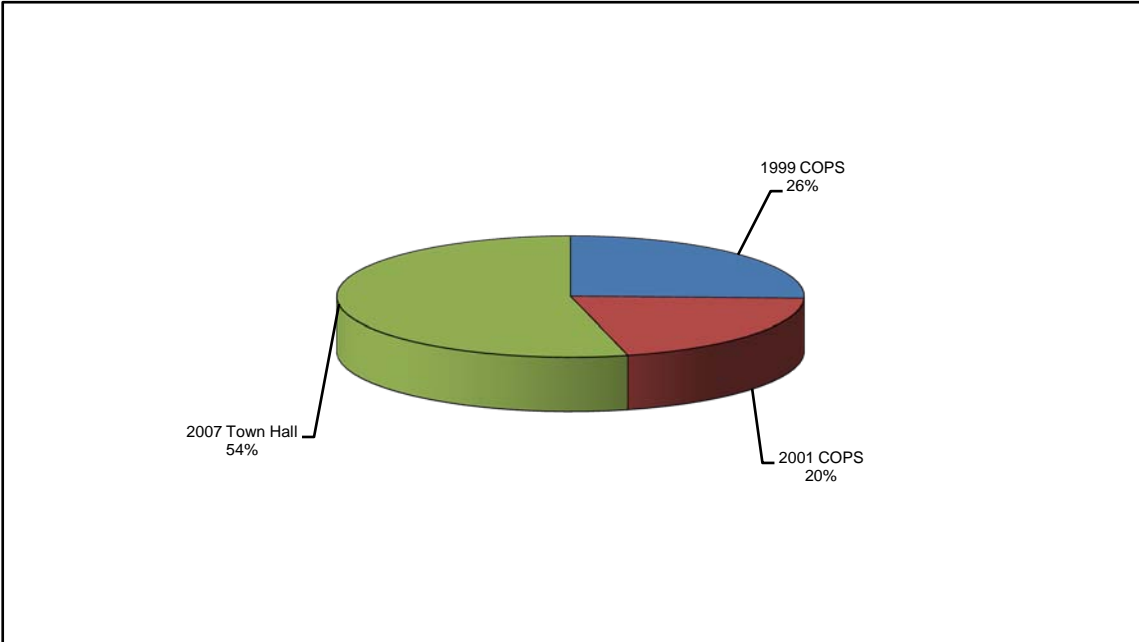


Town of Apple Valley



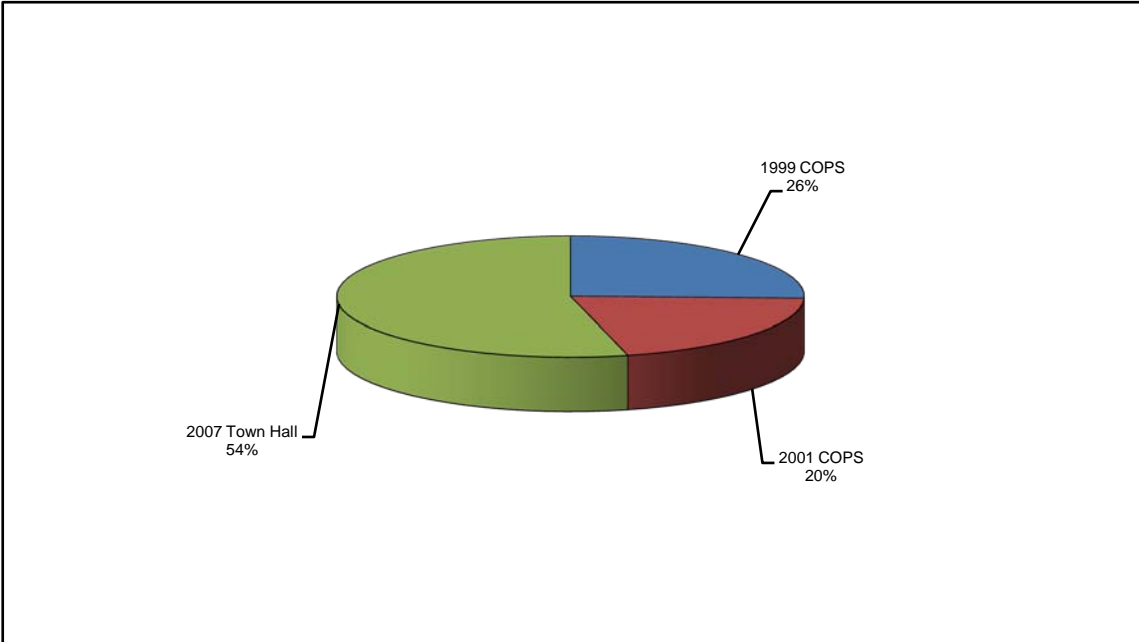
# 2014/15 Debt Service Funds Revenue

1999 COPS	420,000
2001 COPS	337,000
2007 Town Hall	886,544
Total Debt Service Funds Expense	<u><u>\$1,643,544</u></u>



# 2014/15 Debt Service Funds Expense

1999 COPS	420,000
2001 COPS	337,000
2007 Town Hall	886,544
Total Debt Service Funds Expense	<u><u>\$1,643,544</u></u>



# DEBT SERVICE FUNDS

TOTAL BUDGET - \$1,643,544

2007 TOWN HALL REVENUE BONDS – This fund accounts for and report financial resources that are restricted for the payment of interest and principal on the 2007 Town Hall Revenue Bonds.

1999 COPS FUND – This fund accounts for and report financial resources restricted for the payment of interest and principal on the 1999 Public Facilities Financing Project Certificates of Participation.

2001 COPS FUND – This fund accounts for and report financial resources to advance refund and economically defease the \$2,570,000 Certificates of Participation issued on August 1, 1995 and payment of interest and principal on the 2001 Certificate of participation.

Debt Service Fund - 1999, 2001 and 2007 COP's - Funds 4105-1500, 4106-1500, & 4108-1500							
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Amended Budget 2013-14	Estimated Revenue 2013-14	% of Budget Received	Proposed Budget 2014-15
BEGINNING FUND BALANCE		885,795	(4,474)	205	205		205
4255	Interest						
	1999 COP's 4105-0000-4255	-	-	-	-		-
	2001 COP's 4106-0000-4255	-	-	-	-		-
	2007 COP's 4108-0000-4255	-	-	-	-		-
9610	Transfer from General Fund						
	1999 COP's 4105-1500-6999-1001	379,845	389,290	410,000	410,000	100.0%	420,000
	2001 COP's 4106-1500-6999-1001	223,742	233,050	332,000	332,000	100.0%	337,000
	2007 COP's* 4108-1500-6999-1001	18,911	887,574	885,150	885,150	100.0%	886,544
9610	Transfer from General Government Facilities						
	2007 COP's* 4108-1500-9610-4730	(19,880)	-	-	-		-
Total Revenues		602,618	1,509,913	1,627,150	1,627,150	100.0%	1,643,544
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
Debt Service							
9840	1999 COP's Principle 4105-1500-9840-0000	315,000	325,000	330,000	330,000	100.0%	340,000
9860	1999 COP's Interest 4105-1500-9860-0000	4,925	4,251	10,000	10,000	100.0%	10,000
9840	2001 COP's Principle 4106-1500-9840-0000	202,500	210,000	290,000	290,000	100.0%	295,000
9860	2001 COP's Interest 4106-1500-9860-0000	2,402	1,366	12,000	12,000	100.0%	12,000
9840	2007 COP's Principle 4108-1500-9840-0000	420,000	440,000	455,000	455,000	100.0%	475,000
9860	2007 COP's Interest 4108-1500-9860-0000	462,244	445,044	427,150	427,150	100.0%	408,544
8940	Debt Service Admin 4105-1500-8940-0000	62,715	57,039	70,000	70,000	100.0%	70,000
8940	Debt Service Admin 4106-1500-8940-0000	20,521	20,005	30,000	30,000	100.0%	30,000
8940	Debt Service Admin 4108-1500-8940-0000	2,580	2,530	3,000	3,000	100.0%	3,000
Total Expenditures		1,492,887	1,505,235	1,627,150	1,627,150	100.0%	1,643,544
ENDING FUND BALANCE		(4,474)	205	205	205		205

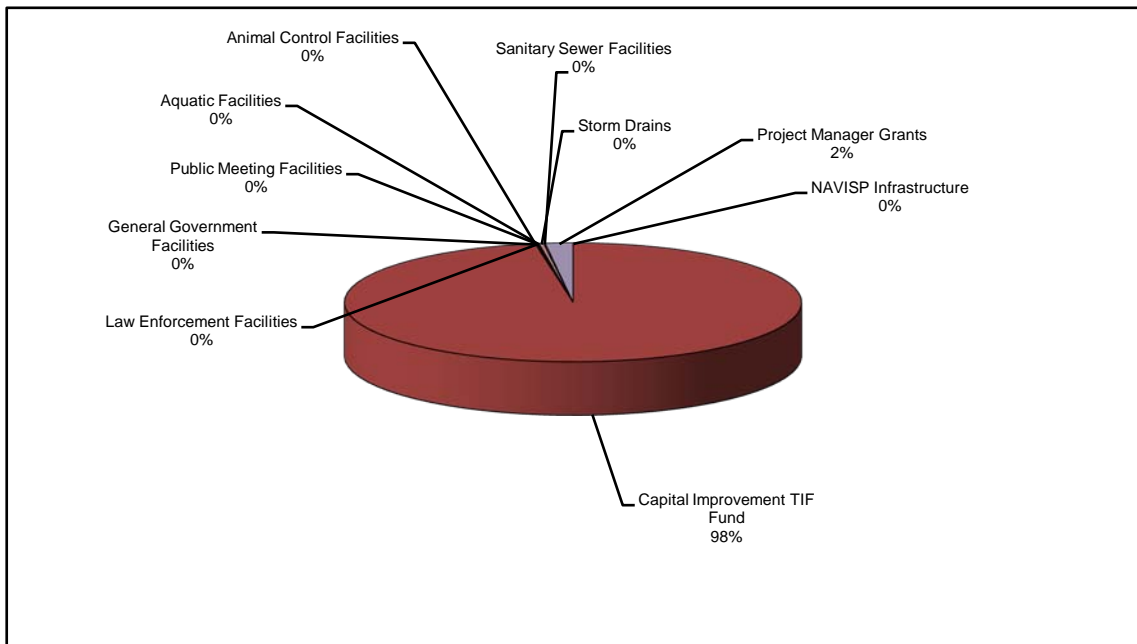
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Town of Apple Valley

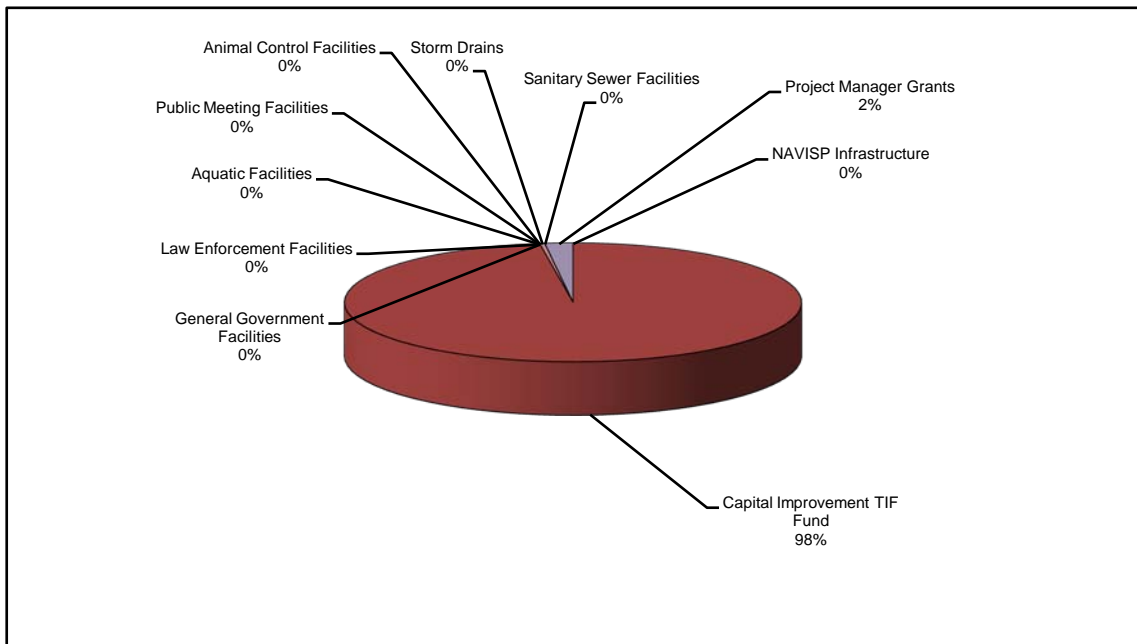
## 2014/15 Capital Improvement Funds Revenue

NAVISP Infrastructure	\$2,500
Capital Improvement TIF Fund	27,446,477
Animal Control Facilities	3,850
Law Enforcement Facilities	18,100
General Government Facilities	31,000
Public Meeting Facilities	16,150
Aquatic Facilities	5,600
Storm Drains	91,500
Sanitary Sewer Facilities	31,200
Project Manager Grants	549,483
<b>Total-CIP Funds Revenue</b>	<b><u><u>\$28,195,860</u></u></b>



## 2014/15 Capital Improvement Funds Expenditures

NAVISP Infrastructure	\$0
Capital Improvement TIF Fund	27,157,077
Animal Control Facilities	-
Law Enforcement Facilities	-
General Government Facilities	-
Public Meeting Facilities	-
Aquatic Facilities	-
Storm Drains	100,000
Sanitary Sewer Facilities	-
Project Manager Grants	549,483
Total-CIP Funds Expenditures	<u><u>\$27,806,560</u></u>



# NAVISP INFRASTRUCTURE

TOTAL BUDGET - \$0

This fund accounts for revenues received and expenditures for the construction of infrastructure improvement projects related to implementation of the North Apple Valley Industrial Specific Plan (NAVISP).

NAVISP Infrastructure 4050-4310							
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Amended Budget 2013-14	Estimated Revenue 2013-14	% of Budget Received	Proposed Budget 2014-15
BEGINNING FUND BALANCE		1,630,994	1,637,171	1,640,775	1,640,775		1,643,275
4255	Interest	6,547	3,819	4,000	2,500	62.5%	2,500
Total Revenue		6,547	3,819	4,000	2,500		2,500
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
9485	NAVISP	370	215	-	-		-
Total Expenditures		370	215	-	-		-
ENDING FUND BALANCE		1,637,171	1,640,775	1,644,775	1,643,275	-	1,645,775

## CAPITAL IMPROVEMENT PROGRAM - INFRASTRUCTURE (TIF)

TOTAL BUDGET - \$27,157,077

Most of the Town's planned arterials and collectors exist in some form, although not necessarily fully widened to allow for the full number of lanes. Revenues are derived from Traffic Impact Fees, grants and other transportation funding from the State or County. The Traffic Impact Fees are used to finish off these existing, but not yet fully improved, roads and bridges. The collected fees are used to create additional lane miles and bridge lanes increasing carrying capacity. Additionally, this fund is used to complete the system of signals that insures the smooth movement of vehicles through intersections.

Capital Improvement Program - Infrastructure (TIF) - Account Number 4410-5210							
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Amended Budget 2013-14	Estimated Revenue 2013-14	% of Budget Received	Proposed Budget 2014-15
	BEGINNING FUND BALANCE	9,104,848	9,299,816	9,027,925	9,027,925		8,591,925
4181	Refunds, Reimb, Rebates	452,093	134,356	-	-		-
4181	Zone 4 Flood Control Reimb (9595)	-	-	4,150,000	-	0.0%	3,400,000
4181	STP Surface Transportation Program	-	-	-	-	0.0%	750,000
4181	State Local Partnership Program	-	-	358,000	358,000	100.0%	-
4255	Interest	28,896	21,567	25,000	12,000	48.0%	12,000
6126	General Government Facilities	-	393	-	-		-
6184	Traffic Impact Fees	170,602	594,227	400,000	400,000	100.0%	400,000
6816	Grants (HSIP)	-	-	350,000	-	0.0%	350,000
6816	Grants (HSIP)	-	-	-	-	0.0%	405,900
6816	Grants SLPP, MLHP and SB County	-	-	-	-	0.0%	11,512,147
6999	Transfer In - 2730	-	-	14,000,000	8,500,000	60.7%	10,616,430
	Total Revenue	651,591	750,543	19,283,000	9,270,000	48.1%	27,446,477
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
9205	AV Rd/BV Rd SE Corner Imp	-	-	390,000	390,000	100%	-
9208	AV Rd/Town Center Improvements	-	192	100,000	100,000	100%	-
9283	Bear Valley Rd/Deep Creek Signal	207,568	42	-	-	0%	-
9284	Bear Valley Rd/ Mohawk Signal	25,257	29,157	405,000	-	0%	405,000
9410	Hwy 18 West End Widening	14,467	156,940	-	-	0%	-
9442	Kiowa (Bear Valley to Tussing Phase I)	400	-	716,000	716,000	100%	-
9471	Navajo Rd	318	-	-	-	0%	-
9572	Townwide Class II Bikeway Upgrade	-	-	-	-	0%	473,500
9588	Yucca Loma Bridge	208,613	404,796	13,000,000	8,500,000	65%	20,278,577
9595-500	Yucca Loma Rd Widening	-	-	9,600,000	-	0%	6,000,000
9610	Transfer - 4910	-	431,307	-	-	0%	-
	Total Expenditures	456,623	1,022,434	24,211,000	9,706,000	40.1%	27,157,077
	ENDING FUND BALANCE	9,299,816	9,027,925	4,099,925	8,591,925	209.6%	8,881,325



# ANIMAL CONTROL FACILITIES

TOTAL BUDGET - \$0

This fund accounts for revenues received from developers to mitigate the impact of new development on the Town's animal control facilities. These funds are used for future development or maintenance of such facilities.

Animal Control Facilities 4710-1200							
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Amended Budget 2013-14	Estimated Revenue 2013-14	% of Budget Received	Proposed Budget 2014-15
BEGINNING FUND BALANCE		96,175	98,874	103,661	103,661		107,211
4255	Interest	311	235	350	350	100%	350
6102	Animal Control Facilities Fee	2,388	4,552	3,200	3,200	100%	3,500
Total Revenue		2,699	4,787	3,550	3,550	200%	3,850
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
7935	Right of Way Maintenance	-	-	-	-		-
8964	Engineering Cont - General	-	-	-	-		-
Total Expenditures		-	-	-	-		-
ENDING FUND BALANCE		98,874	103,661	107,211	107,211		111,061

# LAW ENFORCEMENT FACILITIES

TOTAL BUDGET - \$0

This fund accounts for revenues received from developers to mitigate the impact of new development on the Town's law enforcement facilities. These funds are used for future development or maintenance of such facilities.

Law Enforcement Facilities 4720-1200							
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Amended Budget 2013-14	Estimated Revenue 2013-14	% of Budget Received	Proposed Budget 2014-15
BEGINNING FUND BALANCE		634	17,653	47,764	47,764		65,364
4255	Interest	(334)	82	100	100	100%	100
6140	Law Enforcement Facilities Fee	17,353	30,029	24,000	17,500	73%	18,000
Total Revenue		17,019	30,110	24,100	17,600		18,100
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
9512	PD T/I 2010	-	-	-	-		-
9610	Transfer - 4110	-	-	-	-		-
Total Expenditures		-	-	-	-		-
ENDING FUND BALANCE		17,653	47,764	71,864	65,364		83,464

# GENERAL GOVERNMENT FACILITIES

TOTAL BUDGET - \$0

This fund accounts for revenue received from developers to mitigate the impact of new development on the Town's general government facilities. During the 2007-08 fiscal year the Town Council approved the issuance of Certificates of Participation in the amount of \$11,306,093 to finance and build the Development Services Building and improvements to the existing Town Hall. Construction began in fiscal year 2008-09 and the projects were completed in 2011.



# GENERAL GOVERNMENT FACILITIES

TOTAL BUDGET - \$0

General Government Facilities 4730-1500							
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Amended Budget 2013-14	Estimated Revenue 2013-14	% of Budget Received	Proposed Budget 2014-15
	BEGINNING FUND BALANCE	23	32,540	69,110	69,110		99,110
4255	Interest	(22)	-	-	-	-	-
6126	General Gov Facilities Fees	18,759	36,570	30,000	30,000	100%	31,000
	Total Revenue	18,737	36,570	30,000	30,000		31,000
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
9120	Capital Equipment	6,100	-	-	-	-	-
9610	Transfer - 4108	(19,880)	-	-	-	-	-
	Total Expenditures	(13,780)	-	-	-	-	-
	ENDING FUND BALANCE	32,540	69,110	99,110	99,110		130,110

# PUBLIC MEETING FACILITIES

TOTAL BUDGET - \$0

This fund accounts for revenues received from developers to mitigate the impact of new development on the Town's public meeting facilities. These funds are used for future development or maintenance of such facilities.

Public Meeting Facilities 4740-1200							
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Amended Budget 2013-14	Estimated Revenue 2013-14	% of Budget Received	Proposed Budget 2014-15
BEGINNING FUND BALANCE		58,829	69,991	91,884	91,884		107,034
4255	Interest	159	185	150	150	100%	150
6164	Public Meeting Facilities Fee	11,004	21,708	15,000	15,000	100%	16,000
Total Revenue		11,162	21,893	15,150	15,150		16,150
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
9610	Transfer - 4110	-	-	-	-		-
Total Expenditures		-	-	-	-		-
ENDING FUND BALANCE		69,991	91,884	107,034	107,034		123,184

# AQUATIC FACILITIES

TOTAL BUDGET - \$0

This fund accounts for revenues received from developers to mitigate the impact of new development on the Town's aquatic facilities. These funds are used for future development or maintenance of such facilities.

Aquatic Facilities - 4750-1200							
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Amended Budget 2013-14	Estimated Revenue 2013-14	% of Budget Received	Proposed Budget 2014-15
BEGINNING FUND BALANCE		40,175	45,314	52,430	52,430		57,530
4255	Interest	141	113	100	100	100%	100
6106	Aquatic Facilities Fees	4,999	7,003	5,000	5,000	100%	5,500
Total Revenue		5,139	7,115	5,100	5,100		5,600
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
Total Expenditures		-	-	-	-	-	-
ENDING FUND BALANCE		45,314	52,430	57,530	57,530		63,130

# STORM DRAINS

TOTAL BUDGET - \$100,000

This fund accounts for revenues received from developers to mitigate the impact of new development on the Town's storm drains. The funds are used to acquire land, engineering and/or constructing storm drain infrastructure.

Storm Drains 4760-5210							
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Amended Budget 2013-14	Estimated Year End 2013-14	% of Budget Received	Proposed Budget 2014-15
BEGINNING FUND BALANCE		1,140,478	969,011	1,102,156	1,102,156		1,093,656
4255	Interest	2,725	2,391	1,500	1,500	100%	1,500
6670	Storm Drainage Facilities Fees	56,918	131,268	90,000	90,000	100%	90,000
Total Revenue		59,643	133,659	91,500	91,500		91,500
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Year End 2013-14	% of Budget Expended	Proposed Budget 2014-15
8940	Contract Services	1,226	196	-	-		-
9367	Dry Wells	229,884	318	100,000	100,000	100%	100,000
Total Expenditures		231,110	514	100,000	100,000		100,000
ENDING FUND BALANCE		969,011	1,102,156	1,093,656	1,093,656		1,085,156

# SANITARY SEWER FACILITIES

TOTAL BUDGET - \$0

This fund accounts for revenues received from developers to mitigate the impact of new development on the Town's sanitary sewer facilities. These funds are used for future development or maintenance of such facilities.

Sanitary Sewer Facilities 4770-4210							
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Amended Budget 2013-14	Estimated Year End 2013-14	% of Budget Received	Proposed Budget 2014-15
	BEGINNING FUND BALANCE	899,852	937,505	947,490	947,490		978,890
4255	Interest	2,912	2,189	1,400	1,400	100%	1,200
6600	Sanitary Sewer Facilities Fees	34,741	7,796	1,500	30,000	2000%	30,000
	Total Revenue	37,653	9,985	2,900	31,400		31,200
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Year End 2013-14	% of Budget Expended	Proposed Budget 2014-15
9610	Transfer - 5010	-	-	-	-		-
	Total Expenditures	-	-	-	-		-
	ENDING FUND BALANCE	937,505	947,490	950,390	978,890		1,010,090



# MISCELLANEOUS GRANT FUND

TOTAL BUDGET - \$549,483

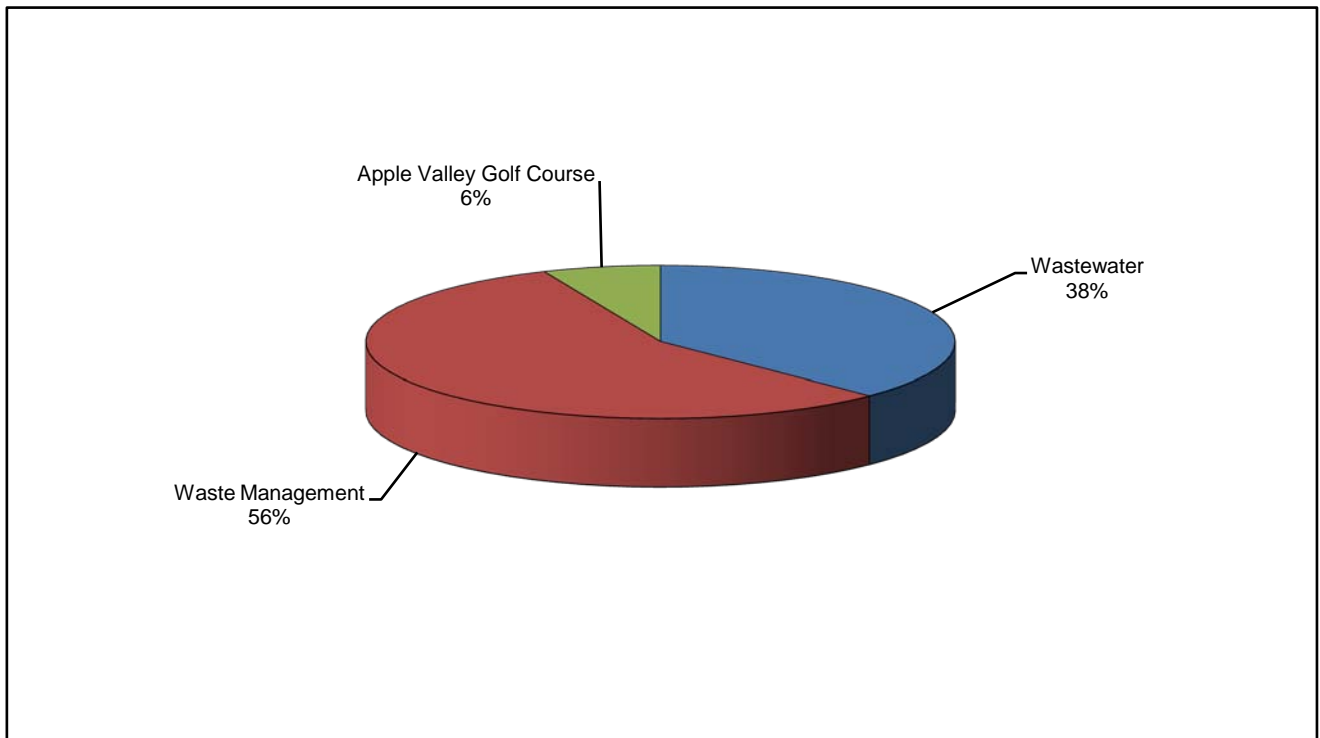
This fund accounts for various grant revenue received by the Town from the State, County and other organizations for capital projects as well as non-capital related activities.

Miscellaneous Grant Fund - Account Number 4910							
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Amended Budget 2013-14	Estimated Revenue 2013-14	% of Budget Received	Proposed Budget 2014-15
BEGINNING FUND BALANCE		(642,918)	(468,460)	(269,202)	(269,202)		-
<b>Non Departmental</b>							
0000-6816-0000	Grants - County (Mktg & Website)	-	-	-	-		-
<b>Civic Center Park</b>							
4806-6911-0000	Civic Center Park - Various Revenue	-	1,000	-	-		-
4806-6913-0000	DOC-Non-competitive-Playgrnd CCP	-	-	-	-		-
4806-6917-0000	EDI - 06 Civic Center Park	228,776	-	-	181,609		-
<b>Special Purpose Grants</b>							
2521-6816-0000	PetSmart Charities	-	13,560	-	11,920		-
4350-6930-5000	Renewable Solar Energy	641,200	-	-	-		-
4801-6906-0000	DOT - Safe routes to school	-	6,410	-	43,672		-
4803-6908-0000	DOC Recycling	-	17,190	-	20,757		-
4810-6909-5000	California Beverage container Grant	17,220	1,348	-	-		-
4810-6934-2500	State Funded Safe Routes to School	-	-	492,000	9,336	1.9%	-
4810-6999-4410	Transfer in from 4410	-	431,307	-	-		-
4815-6916-0000	DOT Yucca Loma Grant	153,180	-	-	-		-
4816-6907-0003	Waste Tire Amnesty	12,034	7,801	21,358	21,358	100.0%	-
4817-6922-2500	Healthy Cities Sponsorship	10,034	-	-	-		-
4819-6835-0000	Bicycle Grant	-	-	355,700	84,314	23.7%	355,700
4819-6999-2021	Transfer in from 2021	1,762	-	-	-		-
4820-6816-0000	County Supervisor Grant	-	19,514	-	7,415		-
4823-6816-0000	STIP/TE Grant-CalTrans	-	464,000	-	-		-
4824-6816-0000	Illegal Disposal Site Abatement	-	-	-	9,931		-
4827-6816-0000	County Regional ED/Marketing Grant	-	44,680	-	30,320		-
4828-6816-0000	Kaiser Grant	-	-	-	20,000		-
4829-6816-0000	Municipal Spay-Neuter Grant	-	-	-	4,774		-
4921-6816-0000	First Five	-	40,521	-	150,916		193,783
<b>Total Revenues</b>		<b>1,064,204</b>	<b>1,047,331</b>	<b>869,058</b>	<b>596,322</b>	<b>68.6%</b>	<b>549,483</b>
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2011-12	Estimated Expense 2011-12	% of Budget Expended	Proposed Budget 2014-15
4213-7259-0000	County Marketing Grant	-	-	-	3,859		-
4214-7259-0000	County Website Grant	-	-	-	3,779		-
4350-9610-xxxx	Transfers for EECBG	641,200	-	-	-		-
4801-9589-0000	Yucca Loma Elementary School	13,770	31,450	-	4,862		-
<b>DOC Recycling</b>							
4803-8940-0000	Contract Services	-	17,190	-	20,757		-
<b>Waste Tire Amnesty</b>							
4816-8940-0000	Contract Service	13,047	3,155	21,358	15,108	70.7%	-

Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2011-12	Estimated Expense 2011-12	% of Budget Expended	Proposed Budget 2014-15
					-		
	<b>Civic Center Park</b>				-		
4806-9300-0000	Capital Projects	2,506	164,210	-	15,892		-
					-		
	<b>Special Purpose Grants</b>				-		
2521-8988-0000	PetSmart Charities	-	13,560	-	11,920		-
4810-7705-0000	California Beverage Container Grant	17,220	1,348	-	-		-
4810-9442-0000	Kiowa Rd(Bear Valley & Tussing)	-	4,313	-	(4,313)		-
4810-9563-0000	SR25 Rancho Verde Elem.School	-	992	492,000	8,344	1.7%	-
4815-9588-0000	DOT Yucca Loma Bridge	174,351	-	-	-		-
4817-7751-0000	Healthy Communities	10,034	-	-	-		-
4819-9271-0000	Bear Valley Bike Path, Phase I	17,618	38,209	355,700	28,487	8.0%	355,700
4820-xxxx-xxxx	County Supervisor Grant	-	19,514	-	7,415		-
4823-9416-0000	Hwy 18 Village Area Median	-	464,000	-	-		-
4824-xxxx-xxxx	Illegal Disposal Site Abatement Grant	-	4,931	-	5,000		-
4827-7340-0000	County Regional ED/Marketing Grant	-	44,680	-	30,320		-
4828-xxxx-xxxx	Kaiser Grant	-	-	-	20,000		-
4829-xxxx-xxxx	Municipal Spay Neuter	-	-	-	4,774		-
4921-xxxx-xxxx	First Five	-	40,521	-	150,916		193,783
	<b>Total Expenditures</b>	<b>889,747</b>	<b>848,073</b>	<b>869,058</b>	<b>327,120</b>	<b>37.6%</b>	<b>549,483</b>
	<b>ENDING FUND BALANCE</b>	<b>(468,460)</b>	<b>(269,202)</b>	<b>(269,202)</b>	<b>-</b>	<b>-</b>	<b>-</b>

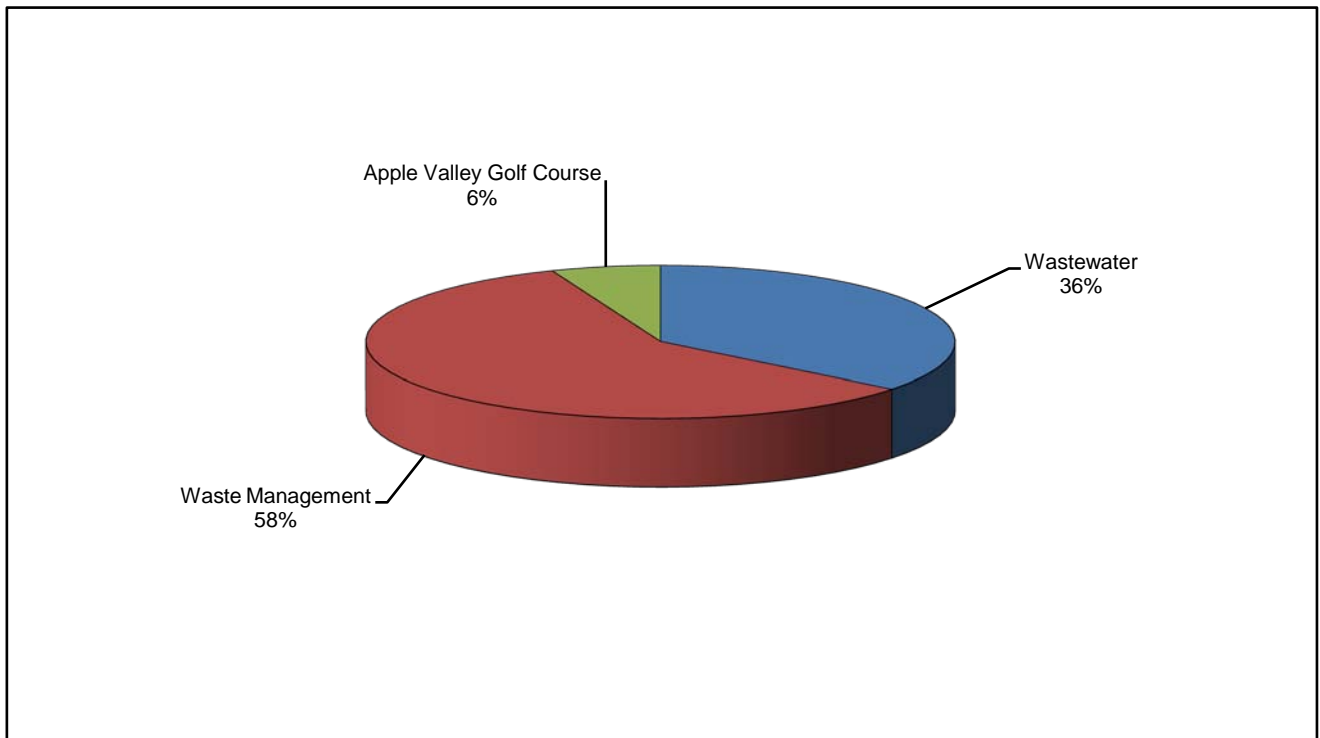
## 2014/15 Enterprise Funds Revenue

Wastewater	\$6,690,951
Waste Management	10,003,012
Apple Valley Golf Course	1,154,960
Total - Enterprise Funds	<u><u>\$17,848,923</u></u>



## 2014/15 Enterprise Funds Expenditures

Wastewater	\$6,859,435
Waste Management	11,215,641
Apple Valley Golf Course	1,154,960
Total - Enterprise Funds	<u><u>\$19,230,036</u></u>



## WASTEWATER ENTERPRISE FUND

TOTAL BUDGET – \$6,859,435

This program operates the Town's Sewer collection and transmission systems, and performs feasibility studies and design engineering necessary to determine how an area may best receive sewer service. Revenues are mainly from user charges and fees. As in past years, the Sewer Replacement Fund has been budgeted to provide necessary improvements to the existing system. The budget also includes \$361,855 for capital improvement projects to the system.



WASTEWATER FUND 5010-4210							
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Amended Budget 2013-14	Estimated Revenue 2013-14	% of Budget Received	Proposed Budget 2014-15
BEGINNING FUND BALANCE		41,880,424	40,483,710	39,011,495	39,011,495		38,934,719
4181	Refunds, Reimb, Rebates	118	-	-	-		-
4190	Debt Service Principle Received	354,874	497,875		513,000		513,000
4255	Interest	12,749	10,120	5,000	3,701	74%	3,701
4355	Fines	-	16	-	-		-
6124	Feasibility Studies	-	-	-	10,000		10,000
6146	Lot Splits	-	-	-	9,000		9,000
6510	Administrative Fees	22,580	44,188	50,000	47,000	94%	47,000
6520	Buy In Fee	45,525	85,553	50,000	55,000	110%	55,000
6530	Inspection Fees	1,099	1,197	750	6,000	800%	6,000
6540	Local Sewer Connection Fees	67,040	108,434	100,000	105,000	105%	105,000
6630	Sewer Replacement Revenue	240,132	252,378	280,900	330,000	117%	330,000
6650	Sewer Use Fees	3,622,451	3,798,983	4,360,000	4,950,000	114%	5,519,250
6670	Storm Drainage Facilities	6,485	10,862	10,000	4,000	40%	4,000
6690	Water Use Fees	-	177,147	350,000	45,000	13%	45,000
6999	Transfer in - 2010	-	-	-	-		22,000
6999	Transfer in - 2510	-	-	-	-		22,000
3100	Contributed Capital	280,000	20,453	-	-		-
Total Revenues		4,653,054	5,007,208	5,206,650	6,077,701	116.7%	6,690,951
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
Personnel Services							
7010	Salaries & Wages - Permanent	347,152	363,692	341,856	335,300	98%	368,758
7030	Salaries & Wages - Overtime	13,243	12,059	15,000	10,881	73%	15,000
7110	Cafeteria Benefits	68,796	73,879	70,695	67,888	96%	76,214
7120	Deferred Comp	1,304	1,399	1,482	1,455	98%	1,193
7150	Medicare	5,139	5,331	5,102	4,836	95%	5,347
7160	PERS	81,393	73,600	76,226	70,112	92%	85,377
Total Personnel		517,028	529,960	510,361	490,472	96%	551,889
Operations & Maintenance							
7180	Uniforms	2,482	2,477	3,000	3,000	100%	3,000
7207	Banking Fees - Check 21	578	1,080	1,100	1,000		1,100
7223	Disposal	1,605	1,097	1,200	1,200		1,200
7229	Education & Training	643	684	270	525	194%	700
7241	Meetings & Conferences	-	175	500	500	100%	500
7247	Memberships & Dues	1,862	2,042	1,686	1,650	98%	2,320
7253	Mileage	4	48	100	-	0%	50
7259	Miscellaneous	1,495	58	800	800	100%	500
7265	Office Supplies	530	100	500	500	100%	500
7277	Printing	168	54	250	300	120%	300
7289	Subscriptions	-	-	50	-	0%	-
7295	0109 Utilities phones/ cell phones	5,408	5,222	5,500	4,600	84%	5,000
7295	0847 Utilities Electricity usage	49,689	49,421	45,000	51,000	113%	55,000
7295	0848 Utilities Natural gas usage	808	662	800	550	69%	650
7295	0849 Utilities Water usage	3,476	4,315	3,025	3,900	129%	4,500
7360	Safety & Security	382	240	500	300	60%	400
7655	Building Maintenance	1,643	5,166	2,500	2,500	100%	2,500
7755	Grounds Maintenance	-	305	-	305		350
7942	System Maintenance	58,174	166,464	80,000	80,000	100%	80,000
7949	Sewage Treatment	1,379,629	1,528,926	1,600,000	1,600,000	100%	1,744,000
7970	Small Tools	387	755	800	800	100%	1,000
8908	ACS	36,223	47,137	35,000	35,700	102%	39,000
8940	Contracted Services	82,735	263,967	10,000	35,866	359%	41,792
8964	Engineering Contractor	-	8,950	8,000	8,000	100%	10,000
8972	Legal - BB&K	147	-	-	-		-
9013	Communications Equip	377	214	500	-	0%	300

Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
9026	Equipment Maintenance	161	1,581	4,000	2,000	50%	3,000
9052	Gasoline, Diesel & oil	35,219	34,917	35,000	33,000	94%	36,000
9065	Leased Equipment	342	314	600	200	33%	500
9078	Safety Equipment	1,837	1,692	800	800	100%	800
9091	Vehicle Maintenance	10,645	8,188	12,000	12,000	100%	12,000
9610	Transfer - 4910	(15,882)	-	-	-		-
9999	Transfer out - General Fund	1,664,026	1,668,583	1,563,943	1,563,943	100%	1,707,400
	<b>Total Operations &amp; Maint</b>	<b>3,324,791</b>	<b>3,804,834</b>	<b>3,417,424</b>	<b>3,444,939</b>		<b>3,754,362</b>
	<b>Capital Expenditures</b>						
9750	Depreciation	1,769,560	1,781,978	1,425,000	1,781,978	125%	1,781,978
9820	Bond Issue Costs	19,037	15,592	-	15,592		15,592
9120	Capital Outlay	4,904	-	-	-	0%	106,000
9300	Capital Projects	27,744	-	100,000	100,000	100%	362,000
9375	Gain/Loss on Disposal of FA	-	-	-	-		-
9530	Programable Logic Controlls	-	-	-	-		-
9840	Principle	115,000	115,000	-	120,000		130,000
9860	Interest Expense	271,703	232,058	-	201,496		157,614
	<b>Total Capital Expenditures</b>	<b>2,207,948</b>	<b>2,144,628</b>	<b>1,525,000</b>	<b>2,219,066</b>	<b>146%</b>	<b>2,553,184</b>
	<b>Total Expenditures</b>	<b>6,049,768</b>	<b>6,479,422</b>	<b>5,452,785</b>	<b>6,154,477</b>	<b>113%</b>	<b>6,859,435</b>
	<b>ENDING FUND BALANCE</b>	<b>40,483,710</b>	<b>39,011,495</b>	<b>38,765,360</b>	<b>38,934,719</b>		<b>38,766,235</b>
	<b>Less Capital Assets</b>	<b>35,345,152</b>	<b>33,756,215</b>	<b>31,974,236</b>	<b>31,974,236</b>		<b>30,192,257</b>
	<b>TOTAL FUND BALANCE LESS CAPITAL ASSETS</b>	<b>5,138,558</b>	<b>5,255,280</b>	<b>6,791,124</b>	<b>6,960,483</b>	<b>-</b>	<b>8,573,978</b>

<b>Personnel Schedule</b>	<b>Actual 2011-12</b>	<b>Actual 2012-13</b>	<b>Actual 2013-14</b>	<b>Proposed 2014-15</b>
Public Works Manager	0.50	0.50	0.50	0.34
Public Works Supervisor	0.50	0.50	0.50	0.33
Public Services Technician	1.00	1.00	1.00	1.00
Senior Maintenance Worker	1.00	1.00	1.00	1.00
Maintenance Worker II	1.00	1.00	1.50	1.50
Maintenance Worker I	3.00	3.00	2.00	2.00
Sr. Office Assistant	0.00	0.00	0.00	0.50
<b>Total FTE's:</b>	<b>7.00</b>	<b>7.00</b>	<b>6.50</b>	<b>6.67</b>

# WASTE MANAGEMENT FUND

TOTAL BUDGET – \$11,215,641

This fund accounts for the costs of providing trash services to commercial and residential units and the user charges by which these costs are recovered. With the Solid Waste Disposal agreement with the County, the Council has directed funds be set aside to offset future increase in landfill rates with the balance subsidizing special programs including the Household Hazardous Waste program and CRT Collection Program. Continuing with the direction of Town Council to obtain voluntary involvement from the business community in recycling efforts, staff will be implementing a comprehensive educational program for commercial recycling. Beginning in fiscal year 2007-08, the Public Services Department began offering free “waste audits” to businesses to see if they are missing opportunities to recycle and save money. Staff will contact individual businesses and the Chamber of Commerce to make this service available to the business community.





WASTE MANAGEMENT FUND (5510-7510/4460)							
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Amended Budget 2013-14	Estimated Revenue 2013-14	% of Budget Received	Proposed Budget 2014-15
BEGINNING FUND BALANCE		3,843,633	4,108,223	4,215,048	4,215,048		3,176,551
4165	Misc Penalties, Fines	32,189	35,559	25,000	25,000	100.0%	25,000
4179-495	Recycling Revenue	27,149	25,292	25,000	25,000	100.0%	25,000
4181	Refunds, Reimb, Rebates	-	-	1,500	1,500	100.0%	1,500
4255	Interest Earnings	22,925	17,776	15,000	15,000	100.0%	15,000
6510	Administration Fees	1,249,775	1,292,201	1,276,400	1,276,400	100.0%	1,276,400
6710	Landfill Fees	2,902,283	2,741,239	2,808,900	2,808,900	100.0%	2,808,900
6720	MRF Operations	354,041	217,307	250,000	250,000	100.0%	250,000
6730	Waste Disposal Agmt Article 19	50,326	48,305	57,800	57,800	100.0%	57,800
6750	State Recycling Fees	1,208,791	1,196,071	1,292,200	1,292,200	100.0%	1,292,200
6770	Trash Collection Fees	3,931,064	3,945,448	4,231,212	4,231,212	100.0%	4,231,212
6780	Trash Liens	(22,190)	-	-	-		-
6924-495	Oil Payment Program - State	20,410	19,907	20,000	20,000	100.0%	20,000
Total Revenues		9,776,763	9,539,105	10,003,012	10,003,012	100.0%	10,003,012
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
Personnel Services 5510-7510							
7010	Salaries	38,990	39,373	87,721	87,721	100.0%	112,931
7030	Overtime	236	398	-	-		-
7110	Cafeteria Benefits	8,895	8,892	14,128	14,128	100.0%	18,826
7120	Deferred Comp	-	-	921	921	100.0%	1,455
7150	Medicare	618	617	1,272	1,272	100.0%	1,637
7160	PERS	9,481	8,311	19,004	19,004	100.0%	23,610
Total Personnel		58,220	57,590	123,046	123,046		158,459
Operations & Maintenance							
7205-495	Advertising	270	-	1,000	1,000	100.0%	1,000
7207	Banking Fees - Check 21	1,438	2,686	2,800	2,800	100.0%	2,800
7229-495	Education & Training	394	-	400	400	100.0%	400
7241-495	Meetings & Conferences	2,228	-	1,900	1,900	100.0%	2,500
7247-495	Membership & Dues	175	183	210	210	100.0%	500
7253-495	Mileage	731	380	1,000	1,000	100.0%	1,500
7259-495	Miscellaneous	50	351	250	250	100.0%	200
7265	Office Supplies	-	7	-	-		-
7277-495	Printing	8	374	500	500	100.0%	500
7350-495	Public Information	263	519	300	300	100.0%	300
8908	ACS Computer Services	111,561	116,132	125,000	125,000	100.0%	125,000
8924	AVCO Disposal	5,245,339	5,289,552	5,900,000	5,900,000	100.0%	5,900,000
8940	Contract Services	11,753	13,692	10,000	10,000	100.0%	10,000
8952	County Solid Waste	1,494,878	1,356,047	1,500,000	1,500,000	100.0%	1,500,000
8970-495	Household Hazardous Waste	79,052	79,052	150,000	150,000	100.0%	68,660
8971-495	Household Hazardous Waste-Co Fire	-	-	-	-		80,000
8980	Organic Recycling	11,762	8,192	13,000	13,000	100.0%	13,000
8984	Solid Waste JPA	35,697	37,681	50,000	50,000	100.0%	50,000
Total Operations & Maint		6,995,600	6,904,848	7,756,360	7,756,360	100.0%	7,756,360
Household Hazardous Waste - Used Oil (5510-4460)							
7010-495	Salaries Regular	1,603	1,213	1,000	1,000	100.0%	1,000
7020-495	Salaries Part-Time	9,833	11,996	13,076	13,076	100.0%	13,822
7030-495	Overtime	3,170	455	1,500	1,500	100.0%	1,500
7130-495	FICA	569	-	-	-		-
7150-495	Medicare	199	194	190	190	100.0%	200
7160-495	PERS	533	405	-	-		-
7223-495	Disposal Services	683	-	-	-		-
7241-495	Meetings and Conferences	37	100	1,200	1,200	100.0%	1,700
7253-495	Mileage Exp/Allowance	177	749	1,000	1,000	100.0%	500
8970-495	Household Hazardous Waste	3,543	1,270	2,400	2,400	100.0%	2,400

Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
	Total HHW - Used Oil	20,346	16,382	20,366	20,366	100.0%	21,122
	Debt Service						
9309	Change in Investment in Joint Venture	67,561	67,561	67,561	67,561	100.0%	67,561
9820	Bond Issuance Costs	10,180	10,180	10,180	10,180	100.0%	10,180
9840	Debt Service - MRF	172,464	210,507	377,000	377,000	100.0%	377,000
9860	Interest Expense	119,028	109,918	109,000	109,000	100.0%	109,000
	Total Debt Service	369,233	398,165	563,741	563,741	100.0%	563,741
	Transfers						
9610	Transfer - 1001	483,655	470,878	780,000	780,000	100.0%	780,000
9610	Transfer - 4910	(15,882)		-	-		-
9999	Transfer out - General Fund	1,601,001	1,584,416	1,797,996	1,797,996	100.0%	1,935,959
	Total Transfers	2,068,774	2,055,294	2,577,996	2,577,996	100.0%	2,715,959
	Total Expenditures	9,512,173	9,432,280	11,041,509	11,041,509		11,215,641
	ENDING FUND BALANCE	4,108,223	4,215,048	3,176,551	3,176,551	100.0%	1,963,922

<u>Personnel Schedule</u>	<u>Actual</u> <u>2011-12</u>	<u>Actual</u> <u>2012-13</u>	<u>Actual</u> <u>2013-14</u>	<u>Proposed</u> <u>2014-15</u>
<b>Full Time:</b>				
Environmental and Transit Services Manager	0.00	0.00	0.00	0.50
Special Projects Manager	0.00	0.00	0.50	0.00
Customer Service Representative	1.00	1.00	1.00	1.00
Sr. Office Assistant	0.00	0.00	0.00	0.50
<b>Part Time:</b>				
HHW Operator (P/T)	1.50	0.84	0.56	0.56
<b>Total FTE's:</b>	<b>2.50</b>	<b>1.84</b>	<b>2.06</b>	<b>2.56</b>

# GOLF COURSE ENTERPRISE FUND

TOTAL BUDGET - \$ 1,154,960

This fund accounts for the costs of providing golf to the general public and the user charges by which these costs are recovered.

GOLF COURSE ENTERPRISE FUND 5710							
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Amended Budget 2013-14	Estimated Revenue 2013-14	% of Budget Received	Proposed Budget 2014-15
	<b>BEGINNING FUND BALANCE</b>	<b>(3,292,387)</b>	<b>(1,072,595)</b>	<b>(1,709,130)</b>	<b>(1,709,130)</b>		<b>(1,709,130)</b>
4181	Refunds, Reimb & Rebates	83,239	1,879	-	-		-
4183-5000	Gain on Purchase of Fixed Asset	2,900,000	-	-	-		-
4184	Cash over/short	133	-	-	-		-
5700	Cell Tower Rents	-	-	-	-		27,000
6420	Green Fees	624,074	554,915	821,100	821,100	100.0%	821,100
6470	Food & Beverage Sales	3,238	-	6,500	6,500	100.0%	6,500
6480	Golf Course Events	6,507	(3,876)	10,000	10,000	100.0%	10,000
6490	Other Golf Course Revenue	50,640	41,775	24,000	24,000	100.0%	24,000
6999	Transfer - 1001	-	-	333,892	333,892	100.0%	266,360
	<b>Total Revenues</b>	<b>3,667,832</b>	<b>594,694</b>	<b>1,195,492</b>	<b>1,195,492</b>	<b>100.0%</b>	<b>1,154,960</b>
0000	Non-departmental						
7180	Uniform Expense	-	-	2,700	2,700	100.0%	2,700
7205	Advertising-Marketing	-	4,765	54,000	54,000	100.0%	54,000
7217	Credit Card Costs	8,355	7,767	56,200	56,200	100.0%	19,230
7235	Insurance	11,702	1,908	2,300	2,300	100.0%	2,300
7253	Mileage Exp/Allowance	405	-	1,300	1,300	100.0%	1,300
7259	Miscellaneous Costs	268	592	11,050	11,050	100.0%	11,050
7277	Printing	-	-	500	500	100.0%	500
7295-0849	Utilities:Water Usage	520	90	100	100	100.0%	100
7311	AVGC Charges	6,656	474	28,150	28,150	100.0%	28,150
7324	Gift Certificates	-	(1,272)	-	-		-
7332	Management Fee	-	-	72,000	72,000	100.0%	72,000
7360	Safety & Security	-	108	-	-		-
7377	Taxes-Property	11,282	-	-	-		-
8940	Contract Services	41,186	61,325	5,200	5,200	100.0%	1,560
8972-0402	Legal-BB&K	7,145	16,663	-	-		-
9065	Leased Equipment	642	1,811	-	-		-
9750	Depreciation	14,815	16,162	14,815	14,815		14,815
9860	Interest Expense	7,950	6,733	-	-		-
	<b>Sub-Total Non-departmental</b>	<b>110,926</b>	<b>117,125</b>	<b>248,315</b>	<b>248,315</b>	<b>100.0%</b>	<b>207,705</b>
7700	Golf Club - Administrative						
7205	Advertising-Marketing	220	4,550	3,300	3,300	100.0%	3,300
7247	Membership & Dues	556	79	1,750	1,750	100.0%	1,750
7253	Mileage Exp/Allowance	5,665	3,387	29,350	29,350	100.0%	29,350
7259	Miscellaneous Costs	1,769	634	13,350	13,350	100.0%	13,350
7265	Office Supplies/Expense	143	1,190	450	450	100.0%	450
7271	Postage	425	-	3,250	3,250	100.0%	3,250

GOLF COURSE ENTERPRISE FUND 5710							
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Amended Budget 2013-14	Estimated Revenue 2013-14	% of Budget Received	Proposed Budget 2014-15
7277	Printing	283	52	550	550	100.0%	550
7295-0109	Utilities:Phone,Internet,Cell Phones	7,984	5,964	2,400	2,400	100.0%	2,400
7331	License & Fees	1,564	583	13,400	13,400	100.0%	13,400
7655	Building Maintenance	992	-	7,100	7,100	100.0%	7,100
8940	Contract Services	121,716	113,425	14,300	14,300	100.0%	14,300
9065	Leased Equipment	2,873	99	2,650	2,650	100.0%	2,650
	<b>Sub-Total Golf Club - Administrative</b>	<b>144,189</b>	<b>129,963</b>	<b>91,850.00</b>	<b>91,850.00</b>	<b>100.0%</b>	<b>91,850.00</b>
7710	Golf Club - Food & Beverage						
7223	Disposal Services	-	1,416	-	-	-	-
7259	Miscellaneous Costs	1,010	-	-	-	-	-
7295-0109	Utilities:Phone,Internet,Cell Phones	514	2,128	150	150	100.0%	150
7655	Building Maintenance	2,874	3,978	-	-	-	-
8940	Contract Services	-	-	7,100	7,100	100.0%	7,100
9065	Leased Equipment	-	131	-	-	-	-
	<b>Sub-Total Golf Club -Food &amp; Bevera</b>	<b>4,398</b>	<b>7,654</b>	<b>7,250</b>	<b>7,250</b>	<b>100.0%</b>	<b>7,250</b>
7712	Golf Club - Cart Barn						
7360	Safety & Security	-	18	-	-	-	-
7655	Building Maintenance	2,020	443	3,200	3,200	100.0%	3,200
9026	Equipment Maintenance	16,988	20,370	18,750	18,750	100.0%	18,750
9065	Leased Equipment	54,350	47,333	44,950	44,950	100.0%	44,950
9140	Vehicle & Equipment Replacement	-	-	3,750	3,750	100.0%	3,750
	<b>Sub-Total Golf Club - Cart Barn</b>	<b>73,358</b>	<b>68,165</b>	<b>70,650</b>	<b>70,650</b>	<b>100.0%</b>	<b>70,650</b>
7714	Golf Club - Golf Course Grounds						
7180	Uniform Expense	7,658	6,639	13,900	13,900	100.0%	13,900
7223	Disposal Services	2,527	-	4,800	4,800	100.0%	4,800
7241	Meetings & Conferences	700	1,250	1,100	1,100	100.0%	1,100
7253	Mileage Exp/Allowance	44	-	50	50	100.0%	50
7259	Miscellaneous Costs	594	1,434	950	950	100.0%	950
7271	Postage	11	-	50	50	100.0%	50
7295-0109	Utilities:Phone,Internet,Cell Phones	2,845	2,379	850	850	100.0%	850
7295-0847	Utilities:Electricity Usage	54,185	46,043	14,500	14,500	100.0%	14,500
7295-0849	Utilities:Water Usage	177,261	138,268	86,300	86,300	100.0%	86,300
7331	License & Fees	1,773	3,474	6,550	6,550	100.0%	6,550
7353	Range Supplies	66,716	2,117	174,450	174,450	100.0%	174,450
7360	Safety & Security	387	93	1,000	1,000	100.0%	1,000
7655	Building Maintenance	652	1,337	1,800	1,800	100.0%	1,800
7755	Grounds Maintenance	87,589	87,897	162,450	162,450	100.0%	162,450
7970	Small Tools	2,072	2,743	2,300	2,300	100.0%	2,300
8940	Contract Services	305,659	280,496	33,500	33,500	100.0%	33,500
9026	Equipment Maintenance	16,061	30,774	17,850	17,850	100.0%	17,850
9052	Gasoline, Diesel, Oil	5,096	20,586	5,650	5,650	100.0%	5,650
9065	Leased Equipment	31,745	1,460	24,400	24,400	100.0%	24,400
9091	Vehicle Maintenance	211	188	200	200	100.0%	200
	<b>Sub-Total Golf Course Grounds</b>	<b>763,786</b>	<b>627,178</b>	<b>552,650</b>	<b>552,650</b>	<b>100.0%</b>	<b>552,650</b>

GOLF COURSE ENTERPRISE FUND 5710							
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Amended Budget 2013-14	Estimated Revenue 2013-14	% of Budget Received	Proposed Budget 2014-15
7716	Golf Club - Golf Course Facilities						
7010	Salaries Regular	4,231	1,616	1,620	1,620	100.0%	1,630
7030	Overtime	35	14	-	-		-
7110	Cafeteria and other Benefits	630	268	282	282	100.0%	300
7120	Deferred Comp	62	-	-	-		-
7150	Medicare	63	25	24	24	100.0%	25
7160	PERS	989	328	351	351	100.0%	400
7180	Uniform Expense	442	342	600	600	100.0%	600
7223	Disposal Services	4,116	1,525	4,550	4,550	100.0%	4,550
7295-0847	Utilities:Electricity Usage	43,461	44,674	13,100	13,100	100.0%	13,100
7295-0848	Utilities:Natural Gas Usage	8,012	7,941	2,400	2,400	100.0%	2,400
7295-0849	Utilities:Water Usage	7,466	1,945	2,100	2,100	100.0%	2,100
7360	Safety & Security	1,634	1,305	1,350	1,350	100.0%	1,350
7655	Building Maintenance	79,257	12,505	104,600	104,600	100.0%	104,600
8940	Contract Services	96,139	131,764	9,300	9,300	100.0%	9,300
	<b>Sub-Total Golf Course Facilities</b>	<b>246,535</b>	<b>204,251</b>	<b>140,277</b>	<b>140,277</b>	<b>100.0%</b>	<b>140,355</b>
7722	Golf Club - Pro Shop						
7180	Uniform Expense	294	1,036	2,000	2,000	100.0%	2,000
7205	Advertising-Marketing	11,294	-	44,500	44,500	100.0%	44,500
7271	Postage	-	-	600	600	100.0%	600
7277	Printing	2,021	228	5,000	5,000	100.0%	5,000
7295-0109	Utilities:Phone,Internet,Cell Phones	1,152	571	400	400	100.0%	400
7331	License & Fees	110	-	300	300	100.0%	300
7360	Safety & Security	204	48	900	900	100.0%	900
7655	Building Maintenance	7,432	5,154	21,700	21,700	100.0%	21,700
8940	Contract Services	79,956	69,282	9,000	9,000	100.0%	9,000
	<b>Sub-Total Golf Club - Pro Shop</b>	<b>102,464</b>	<b>76,318</b>	<b>84,400</b>	<b>84,400</b>	<b>100.0%</b>	<b>84,400</b>
7726	Golf Club - Tennis Court						
7259	Miscellaneous Costs	100	-	-	-		-
7295-0109	Utilities:Phone,Internet,Cell Phones	422	460	100	100	100.0%	100
7331	License & Fees	812	-	-	-		-
7770	Sports Fields Light Maintenance	158	115	-	-		-
9026	Equipment Maintenance	892	-	-	-		-
	<b>Sub-Total Golf Club - Tennis Court</b>	<b>2,383</b>	<b>575</b>	<b>100</b>	<b>100</b>	<b>100.0%</b>	<b>100</b>
	<b>Total Expenditures</b>	<b>1,448,040</b>	<b>1,231,229</b>	<b>1,195,492</b>	<b>1,195,492</b>	<b>100.0%</b>	<b>1,154,960</b>
	<b>ENDING FUND BALANCE</b>	<b>(1,072,595)</b>	<b>(1,709,130)</b>	<b>(1,709,130)</b>	<b>(1,709,130)</b>	<b>100.0%</b>	<b>(1,709,130)</b>
	<b>Less Capital Assets</b>	<b>1,505,995</b>	<b>1,489,833</b>	<b>1,473,671</b>	<b>1,473,671</b>		<b>1,473,671</b>
	<b>TOTAL FUND BALANCE LESS CAPITAL ASSETS</b>	<b>(2,578,590)</b>	<b>(3,198,963)</b>	<b>(3,182,801)</b>	<b>(3,182,801)</b>	<b>100.0%</b>	<b>(3,182,801)</b>

<u>Personnel Schedule</u>	<u>Actual 2011-12</u>	<u>Actual 2012-13</u>	<u>Actual 2013-14</u>	<u>Proposed 2014-15</u>
Parks & Recreation Manager	0.02	0.00	0.00	0.00
Sr. Maintenance Worker	0.02	0.02	0.02	0.02
Maintenance Worker II	0.01	0.00	0.00	0.00
Maintenance Worker I	0.01	0.01	0.01	0.01
<b>Total FTE's:</b>	<b>0.06</b>	<b>0.03</b>	<b>0.03</b>	<b>0.03</b>

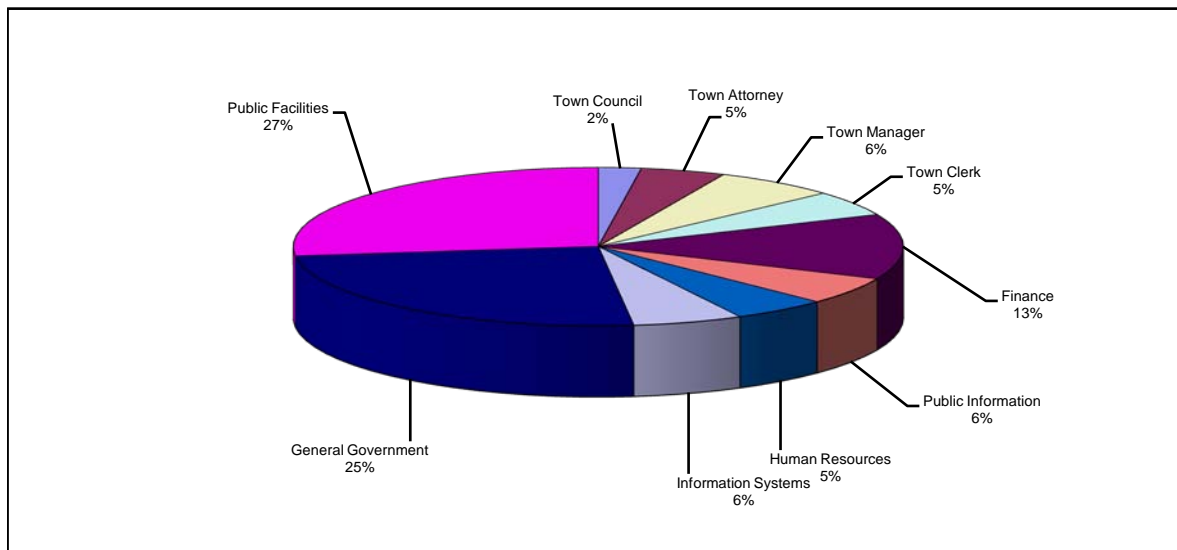
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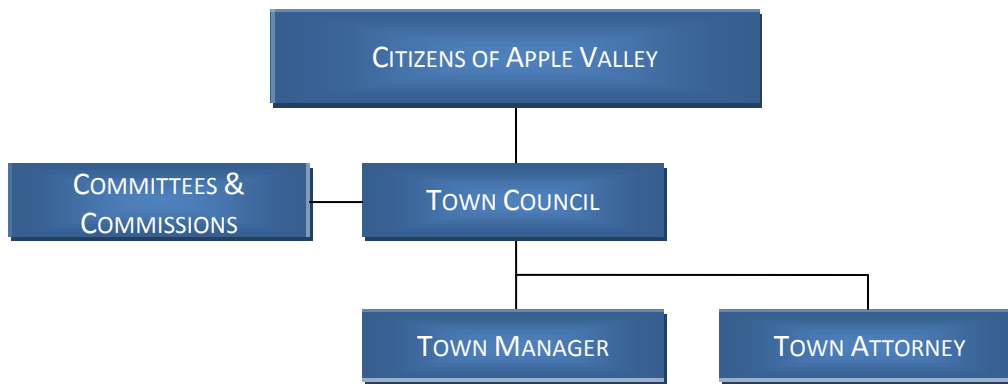
Town of Apple Valley

## 2014/15 General Government Appropriations

Town Council	\$201,231
Town Attorney	400,000
Town Manager	576,775
Town Clerk	458,261
Finance	1,185,643
Public Information	497,247
Human Resources	447,614
Information Systems	517,457
General Government	2,217,073
Public Facilities	2,397,343
<b>Total-General Government</b>	<b><u><u>\$8,898,644</u></u></b>



# TOWN COUNCIL



## PROGRAM DESCRIPTION



The Town Council is the legislative body of the organization and is comprised of five members elected at-large to four year overlapping terms of office. The Council Members also serve as the Town's Successor Agency for the Former Redevelopment Agency and the Apple Valley Community Resources Foundation Board. The Town Council formulates policy guidelines to ensure the provision of high quality municipal services for the residents and businesses in Apple Valley. The Town Council appoints a Town Manager charged with the implementation of adopted policies, as well as a Town Attorney that reviews Council actions and policies for legal considerations. The Town Council also appoints a variety of commissions and committees.

### 2013-14 HIGHLIGHTS

- Awarded construction contract for Yucca Loma Bridge project; broke ground January 10, 2014
- Facilitated first multi-agency federal legislative advocacy collaboration
- Presided over Town's 25<sup>th</sup> Anniversary commemoration
- Participated on various regional boards/joint powers authorities/committees and commissions
- Third consecutive year named "Best City to Live In" by Daily Press readers' "Best of the Desert" poll

- Presented Mayor's State of the Town address
- Presented various proclamations and certificates of recognition to Apple Valley businesses, organizations and individuals
- Participated in the League of California Cities' Annual Conference and quarterly Policy Committee meetings
- Through policy leadership, Apple Valley is continuing to promote transparency in government, practice fiscal responsibility, provide vital services, and increase citizen satisfaction.



## 2014-15 GOALS AND OBJECTIVES

The Town Council's Goals are reflected in the updated Vision 2020 strategic planning document adopted in 2012:

- |   |   |
|---|---|
| <ol style="list-style-type: none"> <li>1. A safe community</li> <li>2. Adequate and well-maintained infrastructure</li> <li>3. A thriving economy</li> <li>4. A strong transportation system</li> </ol> | <ol style="list-style-type: none"> <li>5. Ample parkland and diverse recreational opportunities</li> <li>6. Highest quality staff</li> <li>7. Develop meaningful public/private partnerships</li> <li>8. Exploration of options for departments to provide revenue-generating services</li> </ol> |
|---|---|

The Town Council continues to work towards creating opportunities for collaboration with other public agencies in the promotion of local economic development and also for the purpose of strengthening our legislative advocacy efforts in matters of local/regional significance.

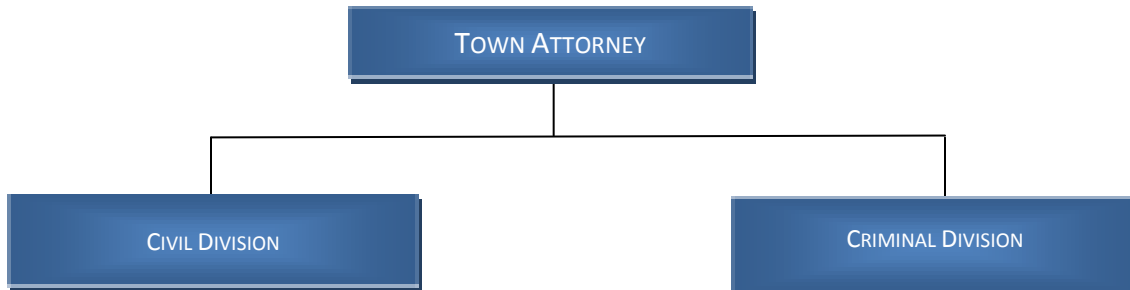
Department Performance Measures – Town Council		
	Est. FY 13-14	Goal FY 14-15
% of residents rating Town services as good or excellent	81%	≥81%



<b>COUNCIL 1001-1010</b>							
<b>Code</b>	<b>Expenditure Classification</b>	<b>Actual Expense 2011-12</b>	<b>Actual Expense 2012-13</b>	<b>Amended Budget 2013-14</b>	<b>Estimated Expense 2013-14</b>	<b>% of Budget Expended</b>	<b>Proposed Budget 2014-15</b>
<b>Personnel Services</b>							
7020	Salaries & Wages, Part-time	48,660	46,664	48,660	48,660	100.0%	48,660
7110	Cafeteria Benefits	23,565	18,474	50,491	50,491	100.0%	53,072
7150	Medicare	781	750	836	836	100.0%	836
7160	PERS	11,740	7,882	7,271	7,271	100.0%	8,123
<b>Total Personnel</b>		<b>84,746</b>	<b>73,770</b>	<b>107,258</b>	<b>107,258</b>	<b>100.0%</b>	<b>110,691</b>
<b>Operations &amp; Maintenance</b>							
7241	Meetings & Conferences	23,437	32,832	24,125	24,125	100.0%	24,125
7247	Membership & dues	475	200	315	315	100.0%	315
7253	Mileage Exp/Allowance	7,767	8,550	9,000	9,000	100.0%	9,000
7265	Office Supplies	223	740	800	800	100.0%	800
7277	Printing	4,983	2,410	3,000	3,000	100.0%	3,000
7289	Subscriptions	-	38	300	300	100.0%	300
7295	Utilities: Phones	3,770	2,004	3,000	3,000	100.0%	3,000
7330	Hardware/Software Supplies/Exp	-	73	-	-		-
8940	Contracted Services	75,782	48,570	50,000	50,000	100.0%	50,000
<b>Total Operations &amp; Maint.</b>		<b>116,437</b>	<b>95,418</b>	<b>90,540</b>	<b>90,540</b>	<b>100.0%</b>	<b>90,540</b>
<b>Department Total</b>		<b>201,183</b>	<b>169,188</b>	<b>197,798</b>	<b>197,798</b>	<b>100.0%</b>	<b>201,231</b>

<b>Personnel Schedule</b>	<b>Actual 2011-12</b>	<b>Actual 2012-13</b>	<b>Actual 2013-14</b>	<b>Proposed 2014-15</b>
Mayor & Town Council	2.50	2.50	2.50	2.50
<b>Total FTE's:</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>

# TOWN ATTORNEY



## PROGRAM DESCRIPTION

The Town Attorney serves as the Chief Legal Officer of the Town and promotes the efficient delivery of high quality legal services to the Town Council, Town Management and individual departments – with an emphasis on preventative legal services. The Town Attorney’s Office strives to protect the Town’s assets by minimizing exposure to liability and aggressively defending the Town, its officers and employees. The Town Attorney’s Office also promotes the rule of law and public safety by prosecuting misdemeanors and violations of the Town’s Municipal Code. The Town Attorney’s Office is divided into the Criminal Division and the Civil Division which perform the core services listed below. The Town Attorney functional services are provided on a contracted basis with external law firms.

The **Criminal Division** prosecutes misdemeanors and violations of the Town’s Municipal Code. The Criminal Division works in conjunction with the Police department, County Prosecutor’s Office, San Bernardino County Superior Court, and other state and local agencies to develop programs to help reduce crime and better assist victims of crime.

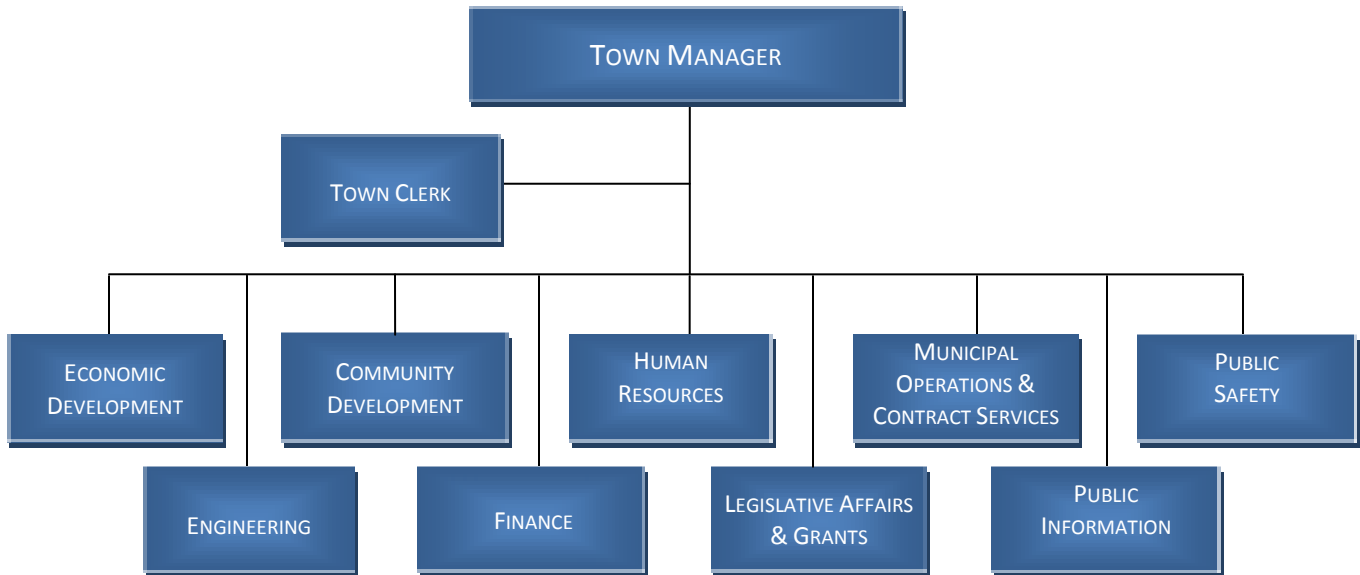
The **Civil Division** provides written and oral opinions to Town Council, the Town Manager, and the entire Town government on issues related to statutory compliance. The Civil Division serves as legal counsel to all of the Town’s boards and committees, including the Successor Agency to the former Town of Apple Valley Redevelopment Agency, the Oversight Committee and the Planning Commission. The Civil Division is responsible for performing all transactional work for the Town, including but not limited to, reviewing, drafting and negotiating contracts, inter-local agreements, real estate purchase agreements and leases, and ordinances and resolutions. When required, the Civil Division also defends the Town and all Town officials and employees in lawsuits and administrative claims brought against the Town and its various departments. The Civil Division emphasizes preventive legal services aimed at minimizing risk to the Town and avoiding litigation.



**TOWN ATTORNEY 1001-1020**

<b>Code</b>	<b>Expenditure Classification</b>	<b>Actual Expense 2011-12</b>	<b>Actual Expense 2012-13</b>	<b>Amended Budget 2013-14</b>	<b>Estimated Expense 2013-14</b>	<b>% of Budget Expended</b>	<b>Proposed Budget 2014-15</b>
8972	Legal Services - General	-	-		-		
8972-0402	Best, Best & Krieger	586,580	163,515	400,000	400,000	100.0%	400,000
	<b>Total Operations &amp; Maintenance</b>	586,580	163,515	400,000	400,000	100.0%	400,000
	<b>Department Total</b>	586,580	163,515	400,000	400,000	100.0%	400,000

# TOWN MANAGER



## PROGRAM DESCRIPTION

The Town Manager serves as the Chief Executive Officer of the Town and the Director of Economic Development. The Town Manager's primary role is to promote the effective delivery of municipal services. The Town Manager maintains active communication with federal and state agencies, particularly in the area of economic development, transportation and water reclamation. The Town Manager ensures that Town Council policies and directions are implemented and provides executive level staff support for the Town Council in a variety of functions, including public administration, intergovernmental relations, public information, legislative advocacy, unique challenges/special projects, policy analysis and other items that are necessary to improve the functions of government. The Town Manager is responsible for the efficient and effective operation of all Town/Agency departments, programs and services. Specifically, the Town Manager's office is responsible for financial oversight, executive level leadership, economic development, public information, legislative advocacy, emergency preparedness, grants coordination and response to citizen concerns.

## 2013-14 HIGHLIGHTS

- Secured second, \$75,000 County of San Bernardino Economic Development grant for continued funding of the High Desert region's economic development collaboration known as "Opportunity High Desert" (OHD)
- Facilitated the development and completion of Vision 2020 Strategic Plan department work plans
- Participated in various economic development speaking engagements including High Desert Opportunity, City/County Conference and the High Desert Real Estate Symposium.

- Commenced Capital Funding Campaign for Civic Center Park Amphitheater improvements
- Provided advanced leadership training and management teambuilding programs for staff
- Facilitated necessary spending reductions and resource reorganization resulting in substantial overall cost savings to the agency for the FY 13-14 budget cycle
- Increased outreach and strengthened partnerships with member cities and towns within the League of California Cities Desert Mountain Division
-

**2014-15 GOALS AND OBJECTIVES**

- Continue to develop new public agency partnerships and strengthen existing relationships to bolster legislative advocacy efforts and promote regional economic development
- Continue to take an active role in the League of California Cities partnership for the promotion and preservation of local control
- Promote and implement cost-saving measures to further reduce operating expenses while exploring options to provide new revenue-generating services

- Continue to support and promote agency transparency measures
- Continue to pursue Federal and State grant funding sources for transportation projects, community development and municipal service programs
- Continue increasing community event donations and sponsorships to decrease General Fund subsidies.
- Develop a funding relationship with the Federal Economic Development Administration and pursue specific economic development grant opportunities

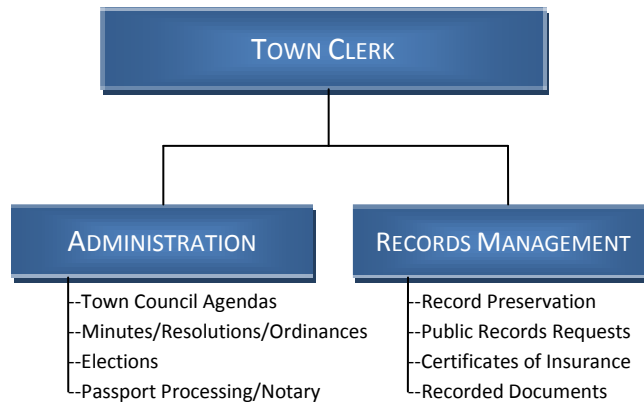
Department Performance Measures – Town Manager		
	Est. FY 12-13	Goal FY 14-15
Town of Apple Valley organizational excellence ranking in comparison with 90 other cities and agencies in Southern California	Top 6%	≥Top 10%



<b>TOWN MANAGER 1001-1030</b>							
<b>Code</b>	<b>Expenditure Classification</b>	<b>Actual Expense 2011-12</b>	<b>Actual Expense 2012-13</b>	<b>Amended Budget 2013-14</b>	<b>Estimated Expense 2013-14</b>	<b>% of Budget Expended</b>	<b>Proposed Budget 2014-15</b>
<b>Personnel Services</b>							
7010	Salaries & Wages	445,660	302,299	337,348	337,348	100%	383,308
7020	Salaries & Wages Part-Time	17,326	-				
7110	Cafeteria Benefits	30,048	24,584	28,162	28,162	100%	32,918
7120	Deferred Comp	14,480	13,071	13,718	13,718	100%	15,648
7150	Medicare	6,847	4,520	5,040	5,040	100%	5,705
7160	PERS	87,383	63,809	73,083	73,083	100%	92,546
<b>Total Personnel</b>		<b>601,744</b>	<b>408,284</b>	<b>457,351</b>	<b>457,351</b>	<b>100%</b>	<b>530,125</b>
<b>Operations &amp; Maintenance</b>							
7229	Education & Training	3,803	3,000	3,500	3,500	100%	3,000
7241	Meetings & Conferences	10,211	19,994	14,250	14,250	100%	14,000
7247	Memberships & Dues	2,880	980	1,155	1,155	100%	1,000
7253	Mileage	8,234	9,106	10,200	10,200	100%	10,200
7265	Office Supplies	86	341	250	250	100%	250
7277	Printing	-	86	100	100	100%	100
7289	Subscriptions	-	-	100	100	100%	100
7295	Utilities: Phone, Internet, Cell Phone	-	26				
8940	Contract Services	-	6,023.00	28,000	28,000	100%	18,000
<b>Total Operations &amp; Maint.</b>		<b>25,214</b>	<b>39,556</b>	<b>57,555</b>	<b>57,555</b>	<b>100%</b>	<b>46,650</b>
<b>Department Total</b>		<b>626,958</b>	<b>447,840</b>	<b>514,906</b>	<b>514,906</b>	<b>100%</b>	<b>576,775</b>

<b>Personnel Schedule</b>	<b>Actual 2011-12</b>	<b>Actual 2012-13</b>	<b>Actual 2013-14</b>	<b>Proposed 2014-15</b>
<b>Full Time:</b>				
Town Manager	1.00	1.00	1.00	1.00
Executive Secretary	0.00	1.00	0.50	1.00
Executive Assistant	1.00	0.00	0.00	0.00
Special Projects Manager	0.00	0.00	1.00	1.00
Administrative Analyst I	0.00	0.50	0.00	0.00
Manager of Legislative Affairs & Grants	1.00	0.00	0.00	0.00
<b>Part Time:</b>				
Manager of Legislative Affairs & Grants	0.00	0.50	0.00	0.00
<b>Total FTE's:</b>	<b>3.00</b>	<b>3.00</b>	<b>2.50</b>	<b>3.00</b>

# TOWN CLERK



## DEPARTMENT DESCRIPTION



Town of Apple Valley

The Town Clerk's Office is organized into four main functional areas that provide services to the Town Council, Town departments and citizens. These functional areas are: 1) prepares agendas for and attends publicly noticed meetings and maintains minutes of those meetings in compliance with the Ralph M. Brown Act; 2) coordinates and assists with consolidated municipal elections; 3) maintains Records Management for the Town preserving and protecting the Town's records while ensuring accessibility to vital information; and 4) provides customer service fulfilling records requests and providing passport and notarial services for the community.

## DIVISION/MAJOR PROGRAM DESCRIPTION

### Agenda Process

The Town Clerk's Office is responsible for preparing Agendas for the Apple Valley Town Council and the Oversight Board. Agenda packets are prepared by the Department as well as an electronic version of the packet that is made available to the public via the Town of Apple Valley website. Minutes are generated from attendance at the meetings. Follow-up documentation from actions taken at these meetings is also recorded and disseminated from this office including all resolutions and ordinances.

### Administrative Process

The Town Clerk's Office has coordinated an electronic campaign filing system of the Fair Political Practices Commission (FPPC) forms for the Council, various Commissions and staff. The Town Clerk's Office also processes all claims, subpoenas and other legal notices that are served to the Town of Apple Valley. Tracking of claims and contracts are also processed through the Town Clerk's Office. Passport and Notary Services are also provided to members of the public. Last year, the Town Clerk's Office implemented extended passport hours to allow members of the community the ability to process their passport applications after normal business hours. This process has proven to be very successful and will continue throughout the coming year.



### **Board Administration**

The Town Clerk's Office is responsible for the maintenance and administration of the Town's Boards, Committees and Commissions. This office maintains a list of all active members. In addition, copies of applications from interested individuals willing to serve on a committee are kept on file in our office for two (2) years.

### **Elections**

The Town Clerk's Office coordinates with the San Bernardino County Elections Office of the Registrar of Voters to conduct Municipal Consolidated Elections every two years or as needed. As the official filing officer, the Town Clerk's Office responsibilities include preparing candidate handbooks and CD's, creating various forms, assisting with the determination of polling locations, publication of required notices, processing candidate packets, payments and statements in accordance with all state and federal regulations. The 2014 Election will be held on November 4, 2014. The Town currently has 36,109 registered voters.

### **Records Management**

The Town Clerk is the custodian of all Town records. The Town Clerk's Office administers a Records Management Program with a record retention program and full retrieval capability of scanned and paper records. Scanned images are housed on a Town server and paper records are stored in the Town's Record Center. The Town Clerk's Office has identified all vital records which are stored separately in the new vital records room. The Records Management Division is also responsible for the destruction of documents in accordance with the Town of Apple Valley Records Retention Schedule.

## **2013-14 HIGHLIGHTS**

- Implemented an Internship Program in collaboration with local high schools for the Town of Apple Valley Clerk's Office.
- Completed review/modification of the Town's Records Retention Schedule.
- Organized, tracked and scanned all Vital Records.
- Purged scanned records that were destroyable per the Town approved Records Retention Schedule.
- Continued the Implemented extended hours for Passport processing resulting in an increase in the number of application received.
- Increased the response time for Records Requests by 50%.

## **2014-15 GOALS AND OBJECTIVES**

- Enhance the Internship Program with local high schools for the Town of Apple Valley Clerk's Office.
- Streamline the FPPC filing and retention process for elected officials and designated staff.
- Utilize a performance based program for the maintenance of the Town of Apple Valley Municipal Code.
- Continue with the tracking and scanning of all Vital Records
- Conduct review of all Town of Apple Valley Contracts.
- Ensure that 90% of citizen's Records Requests are responded to within 5 working days or by the requested deadline.

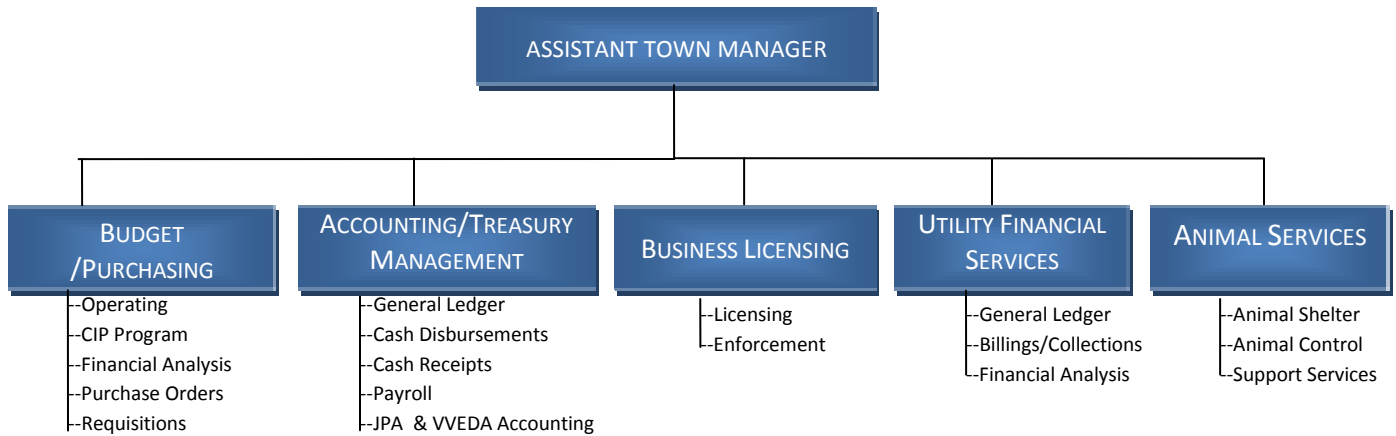
Department Performance Measures – Town Clerk		
	Actual FY 13-14	Goal FY 14-15
<b>Town Clerk</b>		
Paper records requests processed	325	300
Passports processed	950	1000
<b>Records Management</b>		
Documents (pages) scanned	2,015,000	2,050,000
Files stored in tracking system	21,588	23,000



<b>TOWN CLERK 1001-1060</b>							
<b>Code</b>	<b>Expenditure Classification</b>	<b>Actual Expense 2011-12</b>	<b>Actual Expense 2012-13</b>	<b>Amended Budget 2013-14</b>	<b>Estimated Expense 2013-14</b>	<b>% of Budget Expended</b>	<b>Proposed Budget 2014-15</b>
<b>Personnel Services</b>							
7010	Salaries & Wages	231,057	238,316	259,833	259,833	100.0%	271,616
7110	Cafeteria Benefits	27,043	27,148	28,471	28,471	100.0%	28,500
7120	Deferred Compensation	8,586	8,939	9,199	9,199	100.0%	9,476
7150	Medicare	3,682	3,758	3,849	3,849	100.0%	4,020
7160	PERS	56,137	50,092	56,290	56,290	100.0%	65,579
<b>Total Personnel</b>		<b>326,505</b>	<b>328,252</b>	<b>357,642</b>	<b>357,642</b>	<b>100.0%</b>	<b>379,191</b>
<b>Operations &amp; Maintenance</b>							
7205	Advertising	2,826	3,025	3,500	3,500	100.0%	4,000
7229	Education & Training	629	1,121	4,250	4,250	100.0%	7,250
7241	Meetings & Conferences	1,965	2,672	3,560	3,560	100.0%	3,560
7247	Memberships & Dues	1,099	981	1,260	1,260	100.0%	1,260
7253	Mileage	5,894	5,884	6,600	6,600	100.0%	7,000
7265	Office Supplies	3,398	2,056	3,000	3,000	100.0%	2,000
7277	Printing	546	173	500	500	100.0%	1,000
7315	Election	-	29,749	-	-	0.0%	35,000
7330	Hardware/Software Supplies	-	3,797	-	-	0.0%	-
8940	Contract Services	7,199	16,418	7,000	7,000	100.0%	15,000
9065	Leased Equipment	2,607	3,410	3,000	3,000	100.0%	3,000
<b>Total Operations &amp; Maint.</b>		<b>26,163</b>	<b>69,287</b>	<b>32,670</b>	<b>32,670</b>	<b>100.0%</b>	<b>79,070</b>
9120	Capital Outlay	-	-	-	-	-	-
<b>Total Capital Outlay</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Department Total</b>		<b>352,668</b>	<b>397,538</b>	<b>390,312</b>	<b>390,312</b>	<b>100.0%</b>	<b>458,261</b>

<b>Personnel Schedule</b>	<b>Actual 2011-12</b>	<b>Actual 2012-13</b>	<b>Actual 2013-14</b>	<b>Proposed 2014-15</b>
Town Clerk	1.00	1.00	1.00	1.00
Deputy Town Clerk	2.00	2.00	2.00	2.00
<b>Total FTE's:</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

# FINANCE DEPARTMENT



## DEPARTMENT DESCRIPTION

The Finance departmental operations are part of the administrative operations reporting to the Assistant Town Manager responsible for Finance and Administration functions. The Finance department's primary purpose is to act as the financial steward of publicly entrusted resources and to provide a wide variety of support functions generally encompassed by finance. The department provides support throughout the organization, and assists members of the public with accessing town services and information. These functions are critical to the Town's fiscal integrity and fiscal stability, as well as the Town's ability to consistently deliver the high quality of municipal services its residents have grown to expect.

The Finance Department is a General Government Support function. The Department is comprised of ten full-time staff members – two management and eight professional/clerical positions. The Department is responsible for all accounting functions, preparation and coordination of the Town's annual operating budget and capital improvement program, business licensing, revenue collections, treasury investing and debt management. Finance is also responsible for the preparation and issuance of financial reports and administers the disbursement of Town funds in accordance with adopted fiscal policies and internal control procedures.

Program activities for the department include: Financial planning and reporting, preparation and coordination of the annual budget, preparation and issuance of the Comprehensive Annual Financial Report (CAFR), coordination of other annual and special audits, processing the Town's employee payroll, filing monthly and annual reports with taxing authorities and regulatory agencies, coordinating employee benefit coverage and reporting with the Human Resources department, processing payments for insurance benefits and payroll taxes withheld, providing payroll statistics to various departments and agencies, processing the Town's accounts payable and issuing checks to vendors, filing annual reports required by regulatory agencies, reviewing and revising internal controls and adhering to established procedures.

## DIVISION/MAJOR PROGRAM DESCRIPTION

**Administration:** provides overall management of the Finance Department’s operations, facilitates Town-wide financial planning, coordinates the financing of Town projects and provides Town management with current information concerning economic conditions and legislative impacts to Apple Valley.

**Accounting-Recurring Expenditures:** provides financial services including accounts payable and payroll processing. Included in this function are the bi-weekly processing of payroll, weekly processing of vendor payments, travel and expense reports, reconciliation of procurement card transactions, cash and investments, and reporting requirements to the IRS and is responsible for the preparation of the Comprehensive Annual Financial Report.

**Accounting-General Ledger Maintenance:** provides for the maintenance of the general ledger including account and subsidiary ledger reconciliations, accounts receivable, and fixed assets management. Additionally, reconciles and reports on grants, and CIP and non-CIP projects. Further responsibilities include maintaining the Town’s financial systems, providing internal controls over all financial functions, and ensuring grant compliance.

**Budget:** prepares the Town’s annual budget. The Budget Division coordinates the development and ongoing monitoring of the Town-wide operating and capital improvement budgets, provides financial analysis in a variety of areas including legislative impacts, provide financial reports for internal and external users and oversees debt management.

**Business License:** is responsible for licensing every type of business conducting business within the Town.

## 2014-15 PROGRAMMATIC CHANGES

The FY 14-15 proposed budget for the Finance Department is \$1,185,643, which reflects an 1.9 percent increase from the previous year primarily due to wage step increases, increased benefit costs and cost-sharing of the HR Payroll Coordinator with the Human Resources department.

### 2013-14 HIGHLIGHTS

- Adopted budget balancing strategies to reduce/eliminate the structural budgetary imbalance in the General Fund.
- Received the Certificate of Achievement Award for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA) for the eleventh time for Fiscal Year 2013.
- Received the Distinguished Budget Presentation Award from the GFOA for the first time for Fiscal Year 2014.
- Continued reformatting the budget document to improve financial reporting practices and public disclosure of financial information.
- Implemented new accounting standards.
- Reformatted Municipal Fee Schedule into Fee Schedule Book for ease of reference.
- Completed two Due Diligence Reviews for the Successor Agency to the former RDA
- Prepared two Recognized Obligation Payment Schedules for the RDA dissolution process.

- Prepared exhibits books and attended six “Meet and Confer” processes with the State Department of Finance
- Revised the Cash Management function and initiated reformatting of the Treasurer’s Report.

### 2014-15 GOALS AND OBJECTIVES

- Maintain the Town’s fiscal health and provide adequate resources to fund Town services to the community.
- Perform financial responsibilities in accordance with statutory regulations and standards promulgated by professional regulatory agencies.
- Account for the Town’s fiscal activities in an accurate and timely manner within generally accepted accounting principles (GAAP) and other legal requirements.
- Prepare the Town’s financial statements internally.
- Prepare monthly budget status reports within ten days of month end.

- Provide all departments with on-line access to the financial system for report generation purposes
- Assist the Town Manager in preparation of a balanced budget and maintain established operating reserves for contingencies.
- Safeguard the Town’s assets and invest available cash within the Town’s adopted investment policy.
- Provide financial services such as accounts payable, payroll, cash receipting, to departments.

- Efficiently provide purchasing services and coordinate bidding procedures for all departments.
- Assist in implementing automated time sheet reporting.
- Revise purchasing ordinance and implement new purchasing procedures.
- Update user fees as part of a master resolution for Council adoption by the end of May each year.
- Continue to improve the formatting of the operating and capital improvement budget.

<b>Department Performance Measures – Finance</b>				
	Actual FY 12-13	Goal FY 13-14	Est. FY 13-14	Goal FY14-15
Number of Audit Adjustments (Auditor Recommended)	2	0	1	0
Years Received GFOA CAFR Award	10	11	11	12
Years Received GFOA Distinguished Budget Award	0	1	1	2
Accuracy Forecasting Expenditures – General Fund	96%	98%	97%	98%
Accuracy Forecasting Revenues – General Fund	92%	98%	96%	98%
Average days to process purchase order (informal bids)	15	5	6	5
Town Budgeted Funds Monitored (Millions)	105.6	101.9	101.9	105.7
Number of budget adjustments processed	36	40	34	40
Accounts Payable Checks Issued	7,591	5,740	6,400	6,500
Number of payroll checks issued	4,657	4,100	4,470	4,160
Number of purchase orders issued	134	110	70	120
Number of contracts monitored	99	169	80	80
Number of business licenses processed	1,051	2,509	2,600	2,700
Number of accounts receivable invoices processed	42	73	80	80
Number of Utility invoices processed	149,176	121,061	147,438	149,000
Property Liens Processed	2,831	2,900	2,900	2,900
Property Liens Released	623	410	324	400
Refunds Issued	1,727	980	1,200	1,500



FINANCE 1001-1050							
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
Personnel Services							
7010	Salaries & Wages	669,213	615,463	745,133	745,133	100.0%	737,673
7020	Salaries Part-Time	-	2,822	0			
7030	Salaries & Wages - Overtime	2,568	2,004	5,000	5,000	100.0%	5,000
7110	Cafeteria Benefits	78,895	81,196	98,739	98,739	100.0%	98,984
7120	Deferred Comp	13,133	13,324	16,470	16,470	100.0%	18,420
7150	Medicare	9,957	9,321	10,886	10,886	100.0%	11,213
7160	PERS	152,579	118,499	143,700	143,700	100.0%	164,263
Total Personnel		926,346	842,630	1,019,928	1,019,928	100.0%	1,035,553
Operations & Maintenance							
7229	Education & Training	3,025	4,420	9,390	9,390	100.0%	9,390
7241	Meetings & Conferences	2,159	6,548	6,445	6,445	100.0%	7,595
7247	Memberships & Dues	2,932	2,844	3,935	3,935	100.0%	4,035
7253	Mileage	6,331	6,085	6,100	6,100	100.0%	6,100
7259	Miscellaneous	6,522	651	-			-
7265	Office Supplies	3,935	2,865	5,000	5,000	100.0%	5,000
7277	Printing	2,291	756	1,100	1,100	100.0%	1,100
7330	Hardware/Software Supplies	29,965	704	2,000	2,000	100.0%	2,000
7370	Special Dept Supplies	-	-	1,000	1,000	100.0%	1,000
8916	Audit	39,299	49,000	45,000	45,000	100.0%	53,000
8940	Contract Services	54,987	78,214	74,100	74,100	100.0%	60,870
Total Operations & Maint.		151,445	152,087	154,070	154,070	100.0%	150,090
Department Total		1,077,791	994,717	1,173,998	1,173,998	100.0%	1,185,643

	Actual 2011-12	Actual 2012-13	Actual 2013-14	Proposed 2014-15
<b>Personnel Schedule</b>				
Assistant Town Manager	0.00	0.00	1.00	1.00
Director of Finance	1.00	1.00	0.00	0.00
Assistant Director of Finance	1.00	1.00	1.00	1.00
Senior Accountant	0.00	1.00	1.00	1.00
Accountant II	1.00	0.00	0.00	0.00
Accountant I	0.00	1.00	1.00	1.00
HR Payroll Coordinator	0.00	0.00	0.50	0.50
Accounting Technician	2.00	1.00	0.00	0.00
Account Clerk II	2.00	2.00	2.00	2.00
Executive Secretary	0.00	0.00	1.00	1.00
Office Assistant	1.00	1.00	1.00	1.00
Customer Service Representative	1.00	1.00	1.00	1.00
<b>Total FTE's:</b>	<b>9.00</b>	<b>9.00</b>	<b>9.50</b>	<b>9.50</b>

# PUBLIC INFORMATION



## DEPARTMENT DESCRIPTION

Oversee external and internal communication programs; manage media relations (inquiries; news releases; public service announcements); produce internal and external communication tools; develop and implement communication plans for Town services, programs and issues; act as liaison to the community; serve as the Public Information Officer during emergencies; provide graphic arts, photography, desktop publishing and design standards support for all departments; prepare speeches and presentations; oversee content management of public website and employee intranet; develop, implement and manage social media outlets; implement special projects including Adopt-A-Street/Trail, Military Banner Honors and volunteer recognition programs. The Marketing and Public Affairs Officer serves as staff liaison to the Historical Advisory Committee and supports the Town's marketing efforts relative to Economic Development. The Department also includes the Event Coordinator (funded partially through Parks & Recreation) who organizes employee and public special events.

## 2013-14 PROGRAMMATIC CHANGES

**Events:** The Sunset Concert Series remains at seven nights. A primary department focus continues to be on partnerships, to find private dollars to recover the costs of special events. **Public Information:** Focus will continue on social media and other ways to leverage low- and no- cost outreach methods. Second focus will be to continue to bring online communication methods current with the mass movement to mobile communication.

## 2013-14 HIGHLIGHTS

- Substantial completion of complete overhaul of website, both in function and design.
- Celebrated the Town’s 25<sup>th</sup> Anniversary with a “customer appreciation day” open house.
- In conjunction with the 25<sup>th</sup> Anniversary, held the first ever History Expo, with museums, organizations and pioneer families participating.

- Conducted the ground breaking for the Yucca Loma Bridge, with 200+ in attendance, and extensive media coverage.
- Special Events staff presented 30 public events and presented or assisted with 15 employee events.
- Grew our social media outreach by 88% from Jan – Dec 2014 (total across all platforms – 10,011).
- Placed 146 print, radio and online ads for various programs and services.



- “What Happened Last Night?” council meeting wrap up, sent to all employees immediately after each meeting, was recognized with the Award of Distinction from CAPIO.
- SAVE Campaign raised \$54,000 plus \$15,000 in in-kind donations, to reduce and recover costs associated with special events.
- Booked 21 local bands for Town events, supporting local business and talent.
- Two clean up days = 800 volunteers, 52 tons of trash/recyclables, and 150 pizzas.

## 2014-15 GOALS AND OBJECTIVES

- Implement interdepartmental training for staff involved in marketing efforts in their departments.
- Post on average one new YouTube video per month, as a means of promoting Town programs and services.
- Continue to increase sponsorship of Town events and programs, with an eventual goal of 60% cost recovery for special events.
- Expand opportunities for citizen engagement through online collaboration tools and e-news.

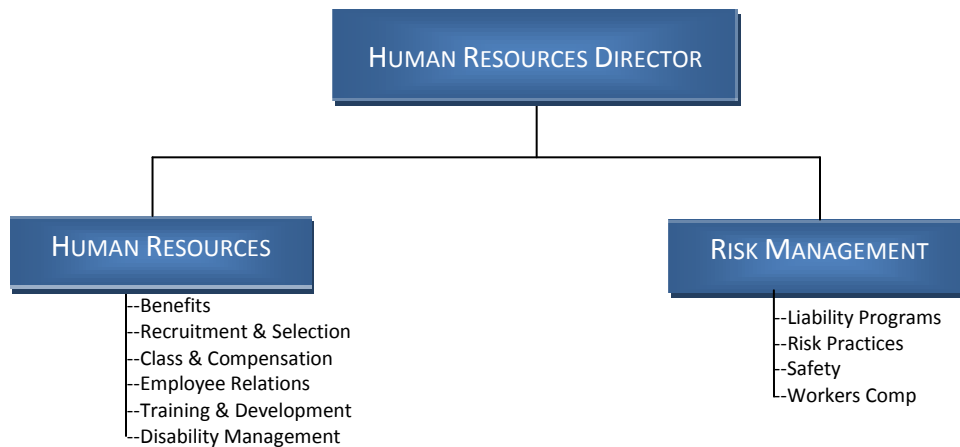
Department Performance Measures – Public Information			
	Goal FY 13-14	Actual FY 13-14	Goal FY 14 - 15
<b>Public Information</b>			
Percentage of news releases printed in non-town sources	100%	95%	100%
News releases issued	N/A	--	N/A
Social media “followers” (across all platforms)	7000	10,000	12,500
Print ads placed	N/A	86	N/A
<b>Events</b>			
Total attendance	30,000	37,000	35,000
Sponsorships	50,000	54,000	78,000



PUBLIC INFORMATION 1001-1070							
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimate Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
Personnel Services							
7010	Salaries & Wages	194,705	225,281	244,629	244,629	100.0%	257,035
7110	Cafeteria Benefits	26,747	32,908	34,321	34,321	100.0%	34,349
7120	Deferred Comp	4,894	5,111	5,149	5,149	100.0%	5,174
7150	Medicare	2,986	3,458	3,625	3,625	100.0%	3,805
7160	PERS	47,657	47,159	52,996	52,996	100.0%	61,434
<b>Total Personnel</b>		<b>276,987</b>	<b>313,916</b>	<b>340,720</b>	<b>340,720</b>	<b>100.0%</b>	<b>361,797</b>
Operations & Maintenance							
7205	Advertising	14,247	13,850	12,831	12,831	100.0%	15,500
7211	Council & Commissions	13	-	500	500	100.0%	500
7229	Education & Training	465	75	630	630	100.0%	2,000
7241	Meetings & Conferences	1,814	1,299	4,400	4,400	100.0%	5,000
7247	Memberships & Dues	1,506	1,764	2,200	2,200	100.0%	2,000
7253	Mileage	5,094	5,358	5,358	5,358	100.0%	5,400
7265	Office Supplies	848	748	1,200	1,200	100.0%	1,200
7271	Postage	10,000	17,100	20,000	20,000	100.0%	20,000
7277	Printed Materials	25,962	33,217	35,000	35,000	100.0%	35,000
7289	Subscriptions	279	129	300	300	100.0%	600
7327	Grand Openings/Ground Breakings	1,028	13	3,000	3,000	100.0%	2,000
7330	Hardware/Software Supplies	2,307	3,475	500	500	100.0%	2,000
7370	Special Dept. Supplies	4,696	6,203	6,000	6,000	100.0%	7,500
7865	Community Support	4,692	5,408	5,000	5,000	100.0%	5,000
7977	Adopt a Street/Trail	2,278	2,793	2,000	2,000	100.0%	2,000
8940	Contract Services	8,400	3,799	24,500	24,500	100.0%	20,000
9052	Gas, Diesel, Oil	107	495	250	250	100.0%	250
9091	Vehicle Maintenance	81	575	2,000	2,000	100.0%	2,000
<b>Total Operations &amp; Maint.</b>		<b>83,816</b>	<b>96,304</b>	<b>125,669</b>	<b>125,669</b>	<b>100.0%</b>	<b>127,950</b>
Special Events							
7810	Community Clean-up	5,609	4,393	5,000	5,000	100.0%	5,000
7830	Tree Lighting	1,750	1,864	5,000	5,000	100.0%	2,500
<b>Total Special Events</b>		<b>7,359</b>	<b>6,257</b>	<b>10,000</b>	<b>10,000</b>	<b>100.0%</b>	<b>7,500</b>
<b>Department Total</b>		<b>368,162</b>	<b>416,477</b>	<b>476,389</b>	<b>476,389</b>	<b>100.0%</b>	<b>497,247</b>

	Actual 2011-12	Actual 2012-13	Actual 2013-14	Proposed 2014-15
<b>Personnel Schedule</b>				
Marketing and Public Affairs Office	0.000	0.00	0.95	0.95
Public Information Officer	0.900	0.94	0.00	0.00
Public Relations Specialist	0.825	0.92	0.94	0.94
Event Coordinator	0.000	0.33	0.33	0.33
Administrative Secretary	1.000	1.00	1.00	1.00
<b>Total FTE's:</b>	<b>2.725</b>	<b>3.19</b>	<b>3.22</b>	<b>3.22</b>

# HUMAN RESOURCES



## DEPARTMENT DESCRIPTION

The Human Resources Department, recognizing that our employees are our most valuable asset, seeks to provide the highest quality customer service to Town staff in the areas of Recruitment and Selection, Classification and Compensation, Benefits Administration, Employee Relations, Employee Training and Development, Disability Management, Workers Compensation, Safety, Liability Programs, and Risk Management. The Human Resources Department collaborated with the Finance Department and promoted the Town’s Payroll Technician to the position of Human Resources/Payroll Coordinator jointly funded by each department to add continuity to the payroll and leave/disability management function. In addition to Coordinator position, HR has three full time staff positions to handle all of the Human Resources, Risk Management, and Safety duties. The Human Resources Department strives to treat every employee equally with the respect and dignity that they deserve. For the upcoming year, Human Resources staff will be focusing on providing improving the Town’s Employee Wellness Program and updating the Classification system town wide.

### 2013-14 HIGHLIGHTS

- Developed a new supervisory training program to help assist newly promoted supervisors to be successful in their positions.
- Expanded the offerings of training classes for management staff in different areas including Workplace Safety and Evaluating Employee Performance.
- Expanded the Employee Wellness Committee by focusing on providing information on a healthier lifestyle and overall wellness for all employees with a newsletter.

- Contracted with a new Employee Assistance Provided to provide greater assistance to staff in a more cost effective manner

### 2014-15 GOALS AND OBJECTIVES:

- Develop a master training calendar for the organization focusing on a variety of trainings across for all Town staff.
- Conduct a review of all of the Town’s job classifications and core competencies and update the classifications as necessary.
- Continue to evaluate the processes within the Human Resources Department and look for ways to improve processes and maximize efficiency of department staff.

Department Performance Measures – Human Resources			
	Actual FY 12-13	Actual FY 13-14	Goal FY 14-15
Recruitments	10	13	15
Retirements	4	1	4
Training hours offered	48	70	75
Turnover	5%	3%	5%
Workplace injury claims	20	10	10

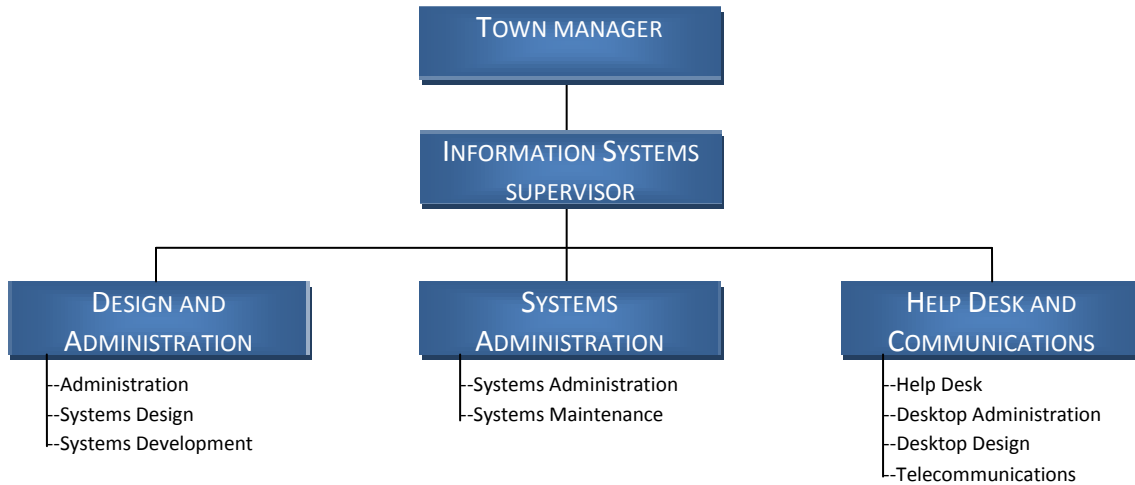


**HUMAN RESOURCES 1001-1080**

<b>Code</b>	<b>Expenditure Classification</b>	<b>Actual Expense 2011-12</b>	<b>Actual Expense 2012-13</b>	<b>Amended Budget 2013-14</b>	<b>Estimated Expense 2013-14</b>	<b>% of Budget Expended</b>	<b>Proposed Budget 2014-15</b>
<b>Personnel Services</b>							
7010	Salaries & Wages	310,068	183,349	269,915	269,915	100.0%	296,974
7020	Salaries Part-Time	23,218	23,432				
7110	Cafeteria Benefits	26,708	24,985	32,601	32,601	100.0%	42,016
7120	Deferred Comp	8,665	6,262	8,663	8,663	100.0%	9,646
7150	Medicare	4,859	3,062	3,996	3,996	100.0%	4,387
7160	PERS	59,163	34,795	47,018	47,018	100.0%	51,141
	<b>Total Personnel</b>	<b>432,682</b>	<b>275,885</b>	<b>362,193</b>	<b>362,193</b>	<b>100.0%</b>	<b>404,164</b>
<b>Operations &amp; Maintenance</b>							
7205	Advertising	1,413	2,213	1,750	1,750	100.0%	1,750
7229	Education & Training	1,134	1,187	1,000	1,000	100.0%	8,500
7241	Meetings & Conferences	1,357	1,937	2,100	2,100	100.0%	4,250
7247	Memberships & Dues	549	559	1,050	1,050	100.0%	1,400
7253	Mileage	5,652	5,648	5,800	5,800	100.0%	5,800
7265	Office Supplies	106	711	800	800	100.0%	1,000
7277	Printing	100	89	250	250	100.0%	250
7289	Subscriptions	668	356	500	500	100.0%	500
7330	Hardware/Software Supplies	204	95	500	500	100.0%	500
7370	Special Dept Supplies	379	214	500	500	100.0%	1,000
8940	Contract Services	6,001	5,637	27,800	27,800	100.0%	18,000
8972	Legal Services	8,183	100	500	500	100.0%	500
	<b>Total Operations &amp; Maint.</b>	<b>25,746</b>	<b>18,744</b>	<b>42,550</b>	<b>42,550</b>	<b>100.0%</b>	<b>43,450</b>
	<b>Department Total</b>	<b>458,428</b>	<b>294,630</b>	<b>404,743</b>	<b>404,743</b>	<b>100.0%</b>	<b>447,614</b>

<b>Personnel Schedule</b>	<b>Actual 2011-12</b>	<b>Actual 2012-13</b>	<b>Actual 2013-14</b>	<b>Proposed 2014-15</b>
<b>Full Time:</b>				
Director of Human Resources	1.00	1.00	1.00	1.00
Human Resources Manager	1.00	0.00	0.00	0.00
Human Resources Analyst	0.00	0.50	1.00	1.00
HR/Payroll Coordinator*	0.00	0.00	0.50	0.50
Human Resources Assistant	1.00	1.00	0.00	0.00
Senior Office Assistant	0.00	0.00	1.00	1.00
<b>Part Time:</b>				
Human Resources Analyst	0.00	0.50	0.00	0.00
<b>Total FTE's:</b>	<b>3.00</b>	<b>3.00</b>	<b>3.50</b>	<b>3.50</b>

# INFORMATION SYSTEMS



## PROGRAM INFORMATION

The Information Systems Division works with all other departments throughout the Town to ensure that all of our technology needs are being met and used effectively to advance the organizational goals of the Town. As such, the IS Division is responsible for the design, development, maintenance and administration of all communications and computer systems. The IS Division is authorized for three full time staff positions. IS supports a Wide Area Network with 5 distinct locations, 9 Local Area Networks, 454 computers, 37 servers, 92 databases, and 6 operating systems.

## 2014-15 PROGRAMMATIC CHANGES

In support of the Town’s overall charge to reduce operational expenses during this economic downturn, Information Systems has reduced operational costs to minimums and will maintain this lateral state until financial conditions support responsible programmatic changes. Until then, IS will continue to provide complete operational support to all Town departments and for all the Town’s technological needs.

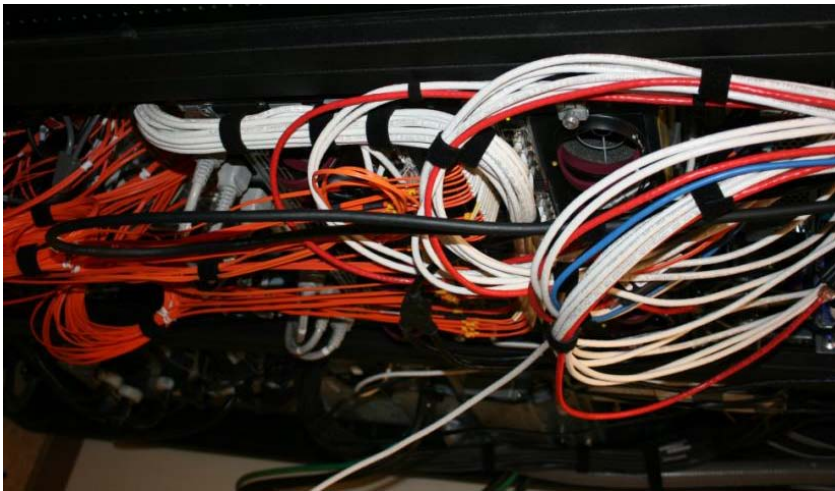
## 2013-14 HIGHLIGHTS

- Upgraded the Town’s unsupported telephony system, paging systems, voicemail systems
- Developed GIS system’s to support departmental needs at no additional cost to departments
- Updated the virtual desktop infrastructure and built a Remote App software delivery mechanism to centralize and streamline management and delivery of business tools to every desktop.
- Upgraded the video presentation systems in the Town Council Chambers to provide higher quality reliable delivery of video to citizens and constituents

## 2014-15 GOALS AND OBJECTIVES

- Complete conversion of virtual desktop infrastructure to further lower operation expenses and continue to provide easily accessible high quality connectivity to Town resources and business tools for staff.
- Upgrade several key printers and copiers to better meet the Town’s printing needs and reduce cost
- Continue providing complete operational support to Town departments for its technological needs.

Department Performance Measures – Information Systems		
	Actual FY 13-14	Goal FY 14-15
TOAV Sites Serviced	5	5
Data backed up nightly (terabytes)	4.7	5.5
Printing/Copying devices	59	57
Networking equipment managed	24	24
Outgoing emails processed	197,025	237,000
Incoming emails processed	1,033,624	1,240,000
SPAM email blocked (incoming)	766,176	920,000
Help Desk Statistics		
• Service requests processed	441	360
• Average time per request	56	45
Computer systems managed	320	320
• File servers	46	44
• Workstations	248	256
• Laptops	26	21
User accounts managed	324	355



**INFORMATION SYSTEMS 1001-1090**

<b>Code</b>	<b>Expenditure Classification</b>	<b>Actual Expense 2011-12</b>	<b>Actual Expense 2012-13</b>	<b>Amended Budget 2013-14</b>	<b>Estimated Expense 2013-14</b>	<b>% of Budget Expended</b>	<b>Proposed Budget 2014-15</b>
Personnel Services							
7010	Salaries & Wages	200,327	200,754	213,605	213,605	100.0%	225,120
7030	Overtime	1,053	308	2,500	2,500	100.0%	1,000
7110	Cafeteria Benefits	32,071	32,513	33,443	33,443	100.0%	35,034
7120	Deferred Comp	1,726	1,728	1,708	1,708	100.0%	3,136
7150	Medicare	2,847	2,820	3,097	3,097	100.0%	3,264
7160	PERS	46,822	41,875	46,275	46,275	100.0%	54,353
<b>Total Personnel</b>		<b>284,847</b>	<b>279,997</b>	<b>300,628</b>	<b>300,628</b>	<b>100.0%</b>	<b>321,907</b>
Operations & Maintenance							
7180	Uniforms	233	274	250	250	100.0%	250
7229	Education & Training	-	375.00	250	250	100.0%	6,000
7241	Meetings and Conferences	630	100	600	600	100.0%	250
7253	Mileage	258	-	250	250	100.0%	250
7265	Office Supplies	719	388	250	250	100.0%	900
7289	Subscriptions	246,020	-	250	250	100.0%	450
7330	Hardware/Software Supplies/Exp	181,682	45,057	64,900	64,900	100.0%	30,450
8940	Contract Services	169,992	183,169	175,000	175,000	100.0%	157,000
<b>Total Operations &amp; Maint.</b>		<b>353,760</b>	<b>229,363</b>	<b>241,750</b>	<b>241,750</b>	<b>100.0%</b>	<b>195,550</b>
<b>Department Total</b>		<b>638,607</b>	<b>509,360</b>	<b>542,378</b>	<b>542,378</b>	<b>100.0%</b>	<b>517,457</b>

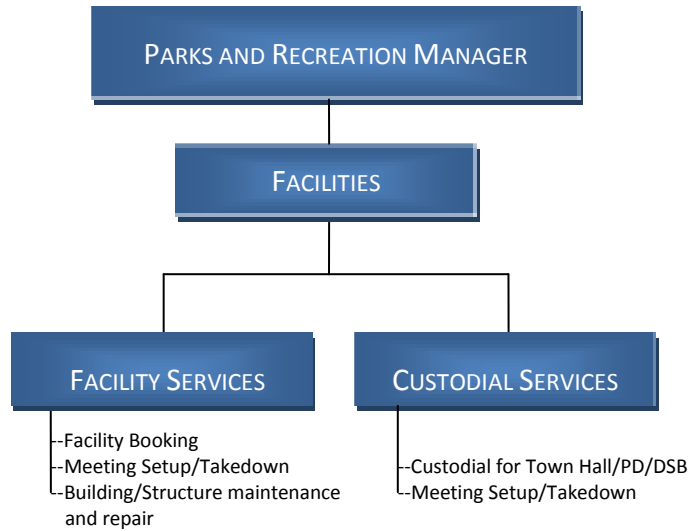
<b>Personnel Schedule</b>	<b>Actual 2011-12</b>	<b>Actual 2012-13</b>	<b>Actual 2013-14</b>	<b>Proposed 2014-15</b>
Information System Supervisor	1.00	1.00	1.00	1.00
Information Systems Specialist	0.00	1.00	1.00	1.00
Information Systems Technician	2.00	1.00	1.00	1.00
<b>Total FTE's:</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>



## GENERAL GOVERNMENT

GENERAL GOVERNMENT 1001-1200							
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
Operations & Maintenance							
7130	FICA	-	12,249	-	-		-
7140	Health Benefits - Retirees	55,247	74,735	55,000	83,797	152.4%	94,000
7205	Advertising	299.75	52.25	400	400	100.0%	400
7217	Credit Card Costs	47,277	57,344	48,000	71,000	147.9%	72,000
7235	Insurance	873,879	821,005	922,900	1,073,000	116.3%	872,946
7247	Memberships & Dues	47,628	39,356	43,550	43,550	100.0%	40,243
7259	Miscellaneous	7,908	9,990	7,800	7,800	100.0%	7,900
7265	Office Supplies	20,893	19,835	15,000	15,000	100.0%	16,000
7271	Postage	35,214	33,260	27,000	27,000	100.0%	28,000
7277	Printing	3,032	4,941	4,000	4,800	120.0%	4,800
7289	Subscriptions	59.99	-	500	500	100.0%	500
7310	Assessment district Costs	22,431	5,704	20,000	20,000	100.0%	20,000
8940	Contract Services	49,573	60,432	126,000	126,000	100.0%	72,400
Total Operations & Maintenance		1,163,440	1,138,903	1,270,150	1,472,847	116.0%	1,229,189
Debt Service							
9840	Principle	13,757	14,533	15,400	58,902	382.5%	-
9860	Interest	4,382	6,225	2,800	1,337	47.8%	-
Total Debt Service		18,139	20,758	18,200	60,239	331.0%	-
Sub-Total		1,181,580	1,159,661	1,288,350	1,533,086	119.0%	1,229,189
9999	Transfer Out - Parks & Rec. Fund 251	800,690	430,212	545,885	545,885	100.0%	721,524
9999	Transfer Out - AVGC Fund 5710	-	-	333,892	333,892	100.0%	266,360
Department Total		1,982,270	1,589,873	2,168,127	2,412,863	111.3%	2,217,073

# PUBLIC FACILITIES



## DEPARTMENT DESCRIPTION

The Division is responsible for the custodial duties at Town Hall, the Development Services Building, and the Police Department as well as maintenance and minor repair duties at all public buildings. The Division also handles the set up and operations of public meetings in Town facilities as well as all meeting and rental bookings in the Town Hall Conference Center.

## 2014-15 PROGRAMMATIC CHANGES

The Public Facilities Budget houses General Government expenses for building operations and maintenance. These costs include utilities, copier leases, building maintenance etc.

## 2013-14 HIGHLIGHTS

- Completed Slurry Seal of Rear Parking Lot.
- Completed improvements to the Police Department Work Space.

## 2014-15 GOALS AND OBJECTIVES

- Develop signage plan throughout the Town Hall complex.

### Department Performance Measures – Public Facilities

	Actual FY 11-12	Actual FY 12-13	Anticipated FY 13-14	Goal FY 14-15
<b>Conference Center uses</b>	175	220	240	250
Square footage of public facilities	123,950	123,950	123,950	123,950



**FUR Ball 2013 in Apple Valley Conference Center**



PUBLIC FACILITIES 1001-1400							
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
Personnel Services							
7010	Salaries & Wages	200,536	214,659	234,858	234,858	100.0%	220,474
7020	Salaries Part-time	32,782	43,961	39,254	39,254	100.0%	38,684
7030	Overtime	1,382	1,917	1,500	2,000	133.3%	2,100
7110	Cafeteria Benefits	41,055	49,408	53,497	53,497	100.0%	53,633
7120	Deferred Comp	339	463	721	721	100.0%	761
7130	FICA	101	-	-	-	-	-
7150	Medicare	3,469	3,756	3,975	3,975	100.0%	3,758
7160	PERS	54,812	50,065	55,579	55,579	100.0%	58,189
Total Personnel		334,476	364,228	389,384	389,884	100.1%	377,599
Operations & Maintenance							
7180	Uniform Expense	1,417	1,595	1,900	1,750	92.1%	1,900
7223	Disposal Services	18,075	7,125	6,400	6,100	95.3%	6,400
7229	Education & Training	-	-	-	2,500	-	3,000
7259	Miscellaneous	12	34	250	150	60.0%	200
7265	Office Supplies	-	159.04	150	150	100.0%	150
7277	Printing	3	-	-	-	-	-
7295-0109	Utilities: Phones, internet, etc.	91,105	94,893	81,000	80,000	98.8%	81,000
7295-0847	Utilities: Electricity Usage	105,854	110,778	102,000	105,000	102.9%	113,000
7295-0848	Utilities: Natural Gas Usage	12,583	16,930	15,000	15,500	103.3%	16,000
7295-0849	Utilities: Water Usage	9,263	9,959	12,100	11,400	94.2%	13,500
7330	Hardware/Software Supplies/Exp	-	-	2,000	500	25.0%	1,000
7360	Safety/Security	6,103	6,449	4,200	5,800	138.1%	6,000
7375	Staff Services	7,859	6,832	10,000	8,100	81.0%	10,000
7383	Vandalism Repairs	478	527	-	-	-	-
7655	Building Maintenance	52,999	50,811	58,000	58,500	100.9%	60,000
7755	Grounds Maintenance	2,374	2,357	3,000	1,800	60.0%	2,000
7780	Irrigation Supplies	570	201	700	400	57.1%	500
7970	Small Tools	245	165	500	300	60.0%	400
8940	Contracted Services	2,915	-	1,500	0	0.0%	1,500
9013	Communications Equip	84	151	150	150	100.0%	150
9026	Equipment Maintenance	680	309	1,300	1,125	86.5%	1,200
9039	Equipment Rental	253	-	1,000	600	60.0%	750
9052	Gasoline, Oil, Etc.	1,588	1,467	2,000	1,650	82.5%	1,800
9065	Leased Equipment	53,374	48,244	53,000	51,000	96.2%	53,000
9078	Safety Equipment	727	1,132	800	1,250	156.3%	1,300
9091	Vehicle Maintenance	1,656	1,695	1,450	1,400	96.6%	1,450
Total Operations & Maint.		370,219	361,814	358,400	355,125	99.1%	376,200
Capital Expenditures							
9120	Capital Equipment	-	6,148	-	-	-	-
9300	Capital Projects	-	-	18,000	14,270	79.3%	-
9370	DSB Water Damage 2010	107,765	-	-	-	-	-
Total Capital Expenditures		107,765	6,148	18,000	14,270	79.3%	-
Debt Service and Transfers							
9999-4105	1999 COP	379,845	389,290	410,000	410,000	100.0%	420,000
9999-4106	2001 COP	223,742	233,050	332,000	332,000	100.0%	337,000
9999-4108	2007 COP	18,911	887,574	885,150	885,150	100.0%	886,544
9610-4910	Transfer 4910	69,770	-	-	-	-	-
Total Debt Service and Transfers		692,268	1,509,913	1,627,150	1,627,150	100.0%	1,643,544
Department Total		1,504,729	2,242,104	2,392,934	2,386,429	99.7%	2,397,343

PUBLIC FACILITIES 1001-1400							
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15

<b>Personnel Schedule</b>	<b>Actual 2011-12</b>	<b>Actual 2012-13</b>	<b>Actual 2013-14</b>	<b>Proposed 2014-15</b>
<b>Full Time:</b>				
Parks & Recreation Manager	0.11	0.15	0.22	0.22
Public Works Supervisor	0.00	0.00	0.00	0.03
Administrative Secretary	0.04	0.04	0.09	0.09
Senior Maintenance Worker	0.48	0.50	0.50	0.50
Maintenance Worker II	0.38	0.32	0.32	0.32
Maintenance Worker I	0.62	0.32	0.32	0.32
Grounds Maintenance Worker III	0.00	0.05	0.05	0.08
Grounds Maintenance Worker II	0.00	0.29	0.29	0.08
Custodian	3.00	3.00	3.00	3.00
Parks Supervisor	0.04	0.00	0.00	0.00
Grounds Supervisor	0.00	0.03	0.03	0.00
<b>Part Time:</b>				
Custodian	0.65	0.65	0.97	0.97
Grounds Services Aide	0.00	0.32	0.29	0.29
Maintenance Aide	2.00	0.80	0.00	0.00
<b>Total FTE's:</b>	<b>7.32</b>	<b>6.47</b>	<b>6.07</b>	<b>5.89</b>

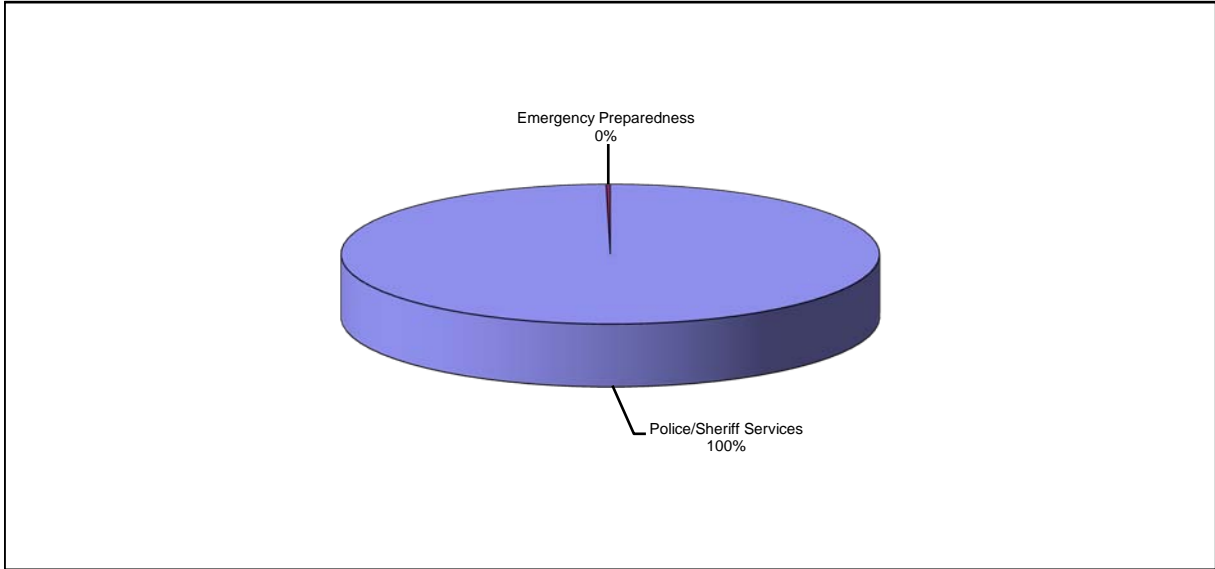
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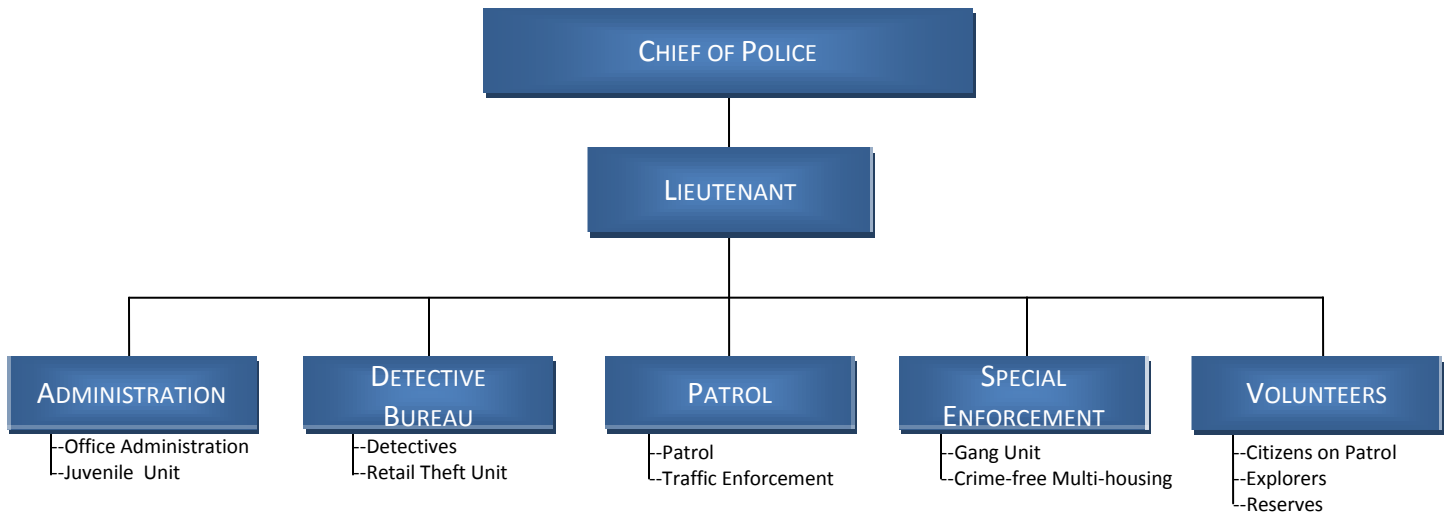
Town of Apple Valley

# 2014/15 Public Safety Expenditures

Police/Sheriff Services	\$11,993,907
Emergency Preparedness	29,848
Total-Public Safety	<u><u>\$12,023,755</u></u>



# PUBLIC SAFETY



## DEPARTMENT DESCRIPTION

Since incorporation, the Town of Apple Valley has continuously contracted with the San Bernardino County Sheriff's Department for all law enforcement services. Beyond around the clock patrols, the Apple Valley Police Department (AVPD) provides traffic enforcement, investigations, and a specialized enforcement unit focused on gangs, problem oriented policing solutions, major enforcement and crime prevention. Sheriff's Homicide, Crimes Against Children, Bomb/Arson, Narcotics, SWAT, Crime Scene Investigations, Crime Impact, Gangs, Aviation, and High-Tech units all provide incredible support to the AVPD and the community it serves. In addition to these specialty units, the police department is supported by experienced command staff personnel, Human Resources, Communications, Technical Services, Grant Administration, Internal Affairs, Training, Criminal Records, Fleet Management, Public Affairs, and Volunteer Forces.

Community outreach and crime prevention remain a priority with many of the services provided by AVPD incorporating community partnerships and employing forward thinking problem-solving techniques to address public safety issues and promote the Town's motto of "A Better Way of Life." The long list of crime prevention and community based programs offered through AVPD include Crime Free Multi-Housing, Crime Free Business, Neighborhood Watch, Department of Housing regulation compliance, and a number of youth oriented programs offered through the Apple Valley Police Activities League (AVPAL). The latest programs being offered on a community-wide basis include Community Watch, a two day Citizen's Academy, Start Smart for teen drivers and their parents, and an Impact Teen Drivers Program offered to the high schools in Town.





AVPAL operates a first-rate boxing gym and a youth center, which provides the area children a safe haven for after school activities, scholastic tutoring and enrichment opportunities. S.H.O.C.K. (Self-Discipline·Honor·Obedience·Character·Knowledge), the ten-week paramilitary intervention program for at risk youth is offered twice per year. The program provides juveniles with the social and decision making skills necessary to deal with the pressures they face. The “Parent Project” runs concurrent with S.H.O.C.K. and provides parents the tools to meet the challenges of raising children in today’s world. AVPAL kids now have a way to give back to their community through the Squash4Friends Farm 2, which focuses on supplying the less fortunate in our community with fresh nutritious vegetables at no cost. AVPAL’s operating budget is entirely funded by grants and donations.



### 2013-14 HIGHLIGHTS

- Overall crime was reduced in the Town of Apple Valley by 5% in 2013. Part 1 crimes (murder, rape, robbery, aggravated and simple assaults, manslaughter, burglary, larceny, and grand theft automobile) saw an 11% drop. Part 2 crimes (all others) were reduced by 2%.
- Calls for service were down by 4%.
- Operated multiple sobriety checkpoints supported by NHTSA grant funding.
- Secured over \$300,000.00 in grant funding through the California Gang Reduction, Intervention, and Prevention (CalGRIP) program to retain the juvenile gang prevention deputy position and expand programs focused on reducing juvenile gang crime.
- Total number of properties participating in the Crime-Free Multi-housing program is 512, including apartments and single family rental homes.
- Crime-Free Business is now being offered within the Town, providing training and site inspections for local businesses.
- Neighborhood Watch is currently in 8 neighborhoods.
- Offered Neighborhood Watch/Community Watch meetings on a bi-monthly basis to provide crime prevention techniques to the community at large.
- Start Smart classes offered on a monthly basis to teen drivers and parents providing tips to avoid collisions and safe driving habit instruction.
- Presented Impact Teen Driver programs at Granite Hills and AAE.
- Experienced the best attended National Night Out event in Town history.
- Deputies recovered property totaling over \$900,000.
- Continued partnership with the FBI in a regional task force to address gang issues in the High Desert.
- In 2013, Citizens on Patrol (COP) volunteered 12,643 hours, which equates to \$259,181 in cost savings. COPs performed vacation checks, extra patrols, issued handicap parking citations, assisted at DUI checkpoints, crime sweeps, provided traffic control at traffic accidents, recorded graffiti sites for abatement, did weekly mail and automotive runs, and assisted at numerous Town functions.
- Explorers volunteered 3,124 hours, a cost savings of \$28,116 in 2013. Those hours included training and ride along duties and assisting at Town and County charity and community outreach events.
- The reserve deputies volunteered 2,026 hours in 2013, serving warrants, augmenting patrol and investigations, and providing assistance at special events, a cost savings of \$81,810.

## 2014-15 GOALS AND OBJECTIVES

- Proactively seek out and secure additional grant funding for AVPAL and other police services.
- Manage overtime through personnel credit offsets.
- Continue to promote police/community partnerships to develop solutions to public safety issues.
- Pursue additional technological advancements to enhance services provided and improve efficiency.

- Reduce calls for service to create proactive patrol time by addressing chronic problem areas.
- Reduce crime through crime analysis and predictive policing strategies.
- Provide crime prevention education to the community at large.

<b>Department Performance Measures – Police Department Station Activity</b>				
	2012	2013	12-13	2014
Calls for Service	50,019	48,029	-4%	NA
Deputy Reports	8,067	8,070	0%	NA
Arrests (Adult Booking)	2,025	1,932	-5%	2% Increase
Traffic Collisions	659	637	-3%	2% Reduction
Traffic Citations Issued	3,407	4,148	21%	25% Increase
Residents per Deputy	1,883	1,904	1%	7.5% Decrease
Patrol Deputies	37	37	NA	37
Part I Crimes	2,540	2,254	-11%	2% Reduction
Part II Crimes	4,706	4,598	-2%	2% Reduction
Total Crimes	7,246	6,852	-5%	2% Reduction

<b>PUBLIC SAFETY - SHERIFF 1001-2010</b>							
<b>Code</b>	<b>Expenditure Classification</b>	<b>Actual Expense 2011-12</b>	<b>Actual Expense 2012-13</b>	<b>Amended Budget 2013-14</b>	<b>Estimated Expense 2013-14</b>	<b>% of Budget Expended</b>	<b>Proposed Budget 2014-15</b>
<b>Operations &amp; Maintenance</b>							
7180	Uniform Expenses	3,056	1,500	1,500	1,500	100.0%	1,500
7223	Disposal Service	1,732	1,798	1,850	2,000	108.1%	2,000
7241	Meetings & conferences	834	542	1,465	1,500	102.4%	1,500
7247	Membership & Dues	336	252	-	-		500
7259	Miscellaneous	235	-	-	-		
7265	Office Supplies	10,710	1,170	3,000	2,500	83.3%	3,000
7271	Postage	3,447	3,448	4,500	3,500	77.8%	4,000
7277	Printing	1,831	696	1,000	500	50.0%	1,000
7289	Subscriptions	2,143	694	1,000		0.0%	1,000
7295	Utilities: Phone, Internet, Cell	8,380	9,562	7,000		0.0%	7,000
7295	Utilities: Electricity Usage	30,475	33,198	30,000	33,000	110.0%	35,000
7295	Utilities: Natural Gas Usage	1,419	1,325	1,500	1,200	80.0%	1,500
7295	Utilities: Water Usage	3,388	3,940	3,850	3,850	100.0%	4,000
7330	Hardware/Software	1,056	-	-	-		
7360	Safety & Security	407	365	500	500	100.0%	750
7370	Special Dept Supplies	3,747	686	2,000	-	0.0%	2,000
7375	Staff Services	2,457	1,066	2,500	2,500	100.0%	2,500
7655	Building Maintenance	1,507	4,696	9,000	9,000	100.0%	9,000
7720	Sobriety Checkpoint	78,844	(19,019)	-			
7755	Grounds Maintenance	84	1,227	2,000	1,700	85.0%	2,000
8936	Cal-ID Systems	73,542	73,151	73,535	73,535	100.0%	75,000
8940	Contracted Services	2,723	3,358	4,000	3,600	90.0%	4,000
8948	County Sheriff	10,373,449	10,584,171	10,945,731	10,945,731	100.0%	11,411,657
9013	Communication Equipment	1,679	-	-	-		
9026	Equipment Maintenance	726	650	1,000	500	50.0%	1,000
9039	Equipment Rental	173	-	-	-		
9052	Gasoline, Oil, Etc.	212,854	215,817	220,000	240,000	109.1%	250,000
9065	Leased Equipment	12,976	11,896	13,800	13,800	100.0%	14,000
9091	Vehicle Maintenance	127,197	116,398	150,000	150,000	100.0%	160,000
<b>Total Operations &amp; Maint</b>		<b>10,961,408</b>	<b>11,052,589</b>	<b>11,480,731</b>	<b>11,490,416</b>	<b>100.1%</b>	<b>11,993,907</b>
<b>Department total</b>		<b>10,961,408</b>	<b>11,052,589</b>	<b>11,480,731</b>	<b>11,490,416</b>	<b>100.1%</b>	<b>11,993,907</b>

<b>Personnel Schedule</b>	<b>Actual 2011-12</b>	<b>Actual 2012-13</b>	<b>Actual 2013-14</b>	<b>Proposed 2014-15</b>
Captain	1.00	1.00	1.00	1.00
Lieutenant	1.00	1.00	1.00	1.00
Sergeants	7.00	7.00	7.00	7.00
Deputies III	5.00	5.00	5.00	5.00
Deputies II	37.00	37.00	37.00	37.00
Secretary I	1.00	1.00	1.00	1.00
Office Specialists	7.00	7.00	6.00	6.00
Service Specialists	6.00	6.00	6.00	6.00
<b>Total FTE's:</b>	<b>65.00</b>	<b>65.00</b>	<b>64.00</b>	<b>64.00</b>

Note: The Sobriety Checkpoint and Click It or Ticket expenditures from FY 12-13 and 13-14 were moved to the 2610 Police Grant Fund due to the fact that the expenditures are fully offset by grants.

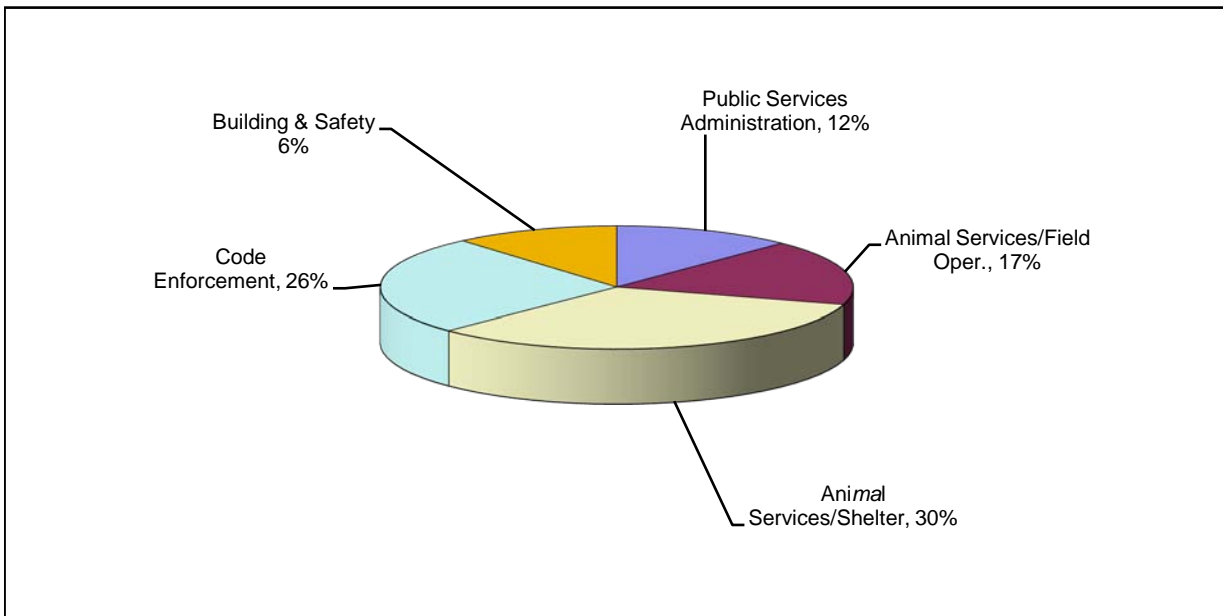
## EMERGENCY PREPAREDNESS

EMERGENCY PREPAREDNESS 1001-2020							
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
	Operations & Maintenance						
7229	Education & Training	348	0	3,000	200	6.7%	2,400
7241	Meetings & Conferences	403	56	800	225	28.1%	800
7253	Mileage Exp/Allowance	423	142	-	-	0.0%	0
7265	Office Supplies	356	150	1,500	200	13.3%	1,500
7295	Utilities: Phone, Internet, Cell Phones	536	1,456	-	1,100	0.0%	1,100
7350	Public Information	756	-	1,500	0	0.0%	1,000
8940	Contract Services *	69,423	23,048	23,048	22,032	95.6%	23,048
	<b>Total Operations &amp; Maint</b>	<b>72,245</b>	<b>24,853</b>	<b>29,848</b>	<b>23,757</b>	<b>79.6%</b>	<b>29,848</b>
9013	Communication Equipment	-	1,838	-	-		-
9300	Capital Project	-	-	10,000	10,000	0.0%	-
	<b>Total Capital Expenditures</b>	<b>-</b>	<b>1,838</b>	<b>10,000</b>	<b>10,000</b>	<b>-</b>	<b>-</b>
	<b>Department Total</b>	<b>72,245</b>	<b>26,691</b>	<b>39,848</b>	<b>33,757</b>		<b>29,848</b>

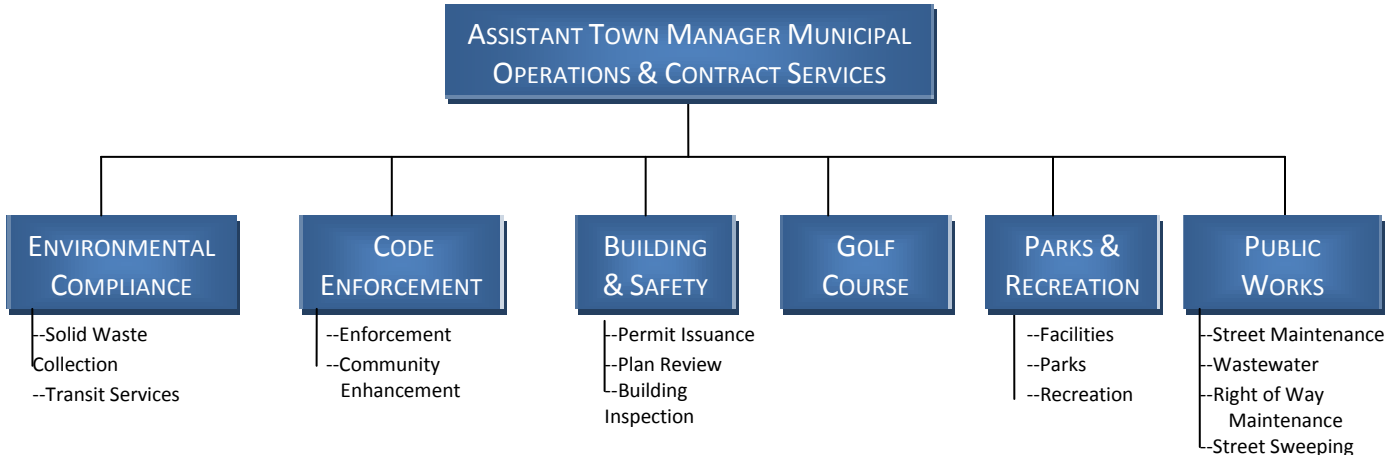
\* Contract with Apple Valley Fire Protection District for the Town's share of the Emergency Preparedness work provided by AVFPD

## 2014/15 Public/Municipal Services Expenditures

Public Services Administration	\$467,889
Animal Services/Field Oper.	659,299
Animal Services/Shelter	1,252,640
Code Enforcement	994,317
Building & Safety	431,170
Total-Public Services	<u><u>\$3,805,315</u></u>



# PUBLIC SERVICES/MUNICIPAL OPERATIONS AND CONTRACT SERVICES



## DEPARTMENT DESCRIPTION

Public Services operate as the administrative head of the Public Works, Street Maintenance, Wastewater, Environmental Management, Building and Safety, Code Enforcement, Parks and Recreation, Golf Course, Solid Waste Collection and Transit Services. Public Services is responsible for contract administration, budget development and management, developing and administering policies and procedures, managing correspondence, receiving and responding to inquiries and customer services requests, communicating, coordinating and responding to internal departments, external agencies, regulatory bodies and presides over the day-to-day operations of the various department functions. Public Services reviews and updates the Public Works, Wastewater and Street Maintenance activities and information on the Town’s website. The department also serves as the Town’s liaison to the Victor Valley Wastewater Reclamation Authority (VWRA) for wastewater collection, treatment and disposal and represents its departments at Town Council meetings. The Assistant Town Manager, as the Town’s Public Services Division Head, also represents the Town of Apple Valley as a member of the Apple Valley Police Activities League (AVPAL), and is an appointed member on the League of California Cities Transportation, Communication & Public Works State Policy Committee and participates in the Desert Mountain Division of the League of California Cities. The Public Services department is an active participant at the VWRA Board Meetings, providing technical review and advice to the Town’s appointed Commissioner on VWRA Board of Commissioners.

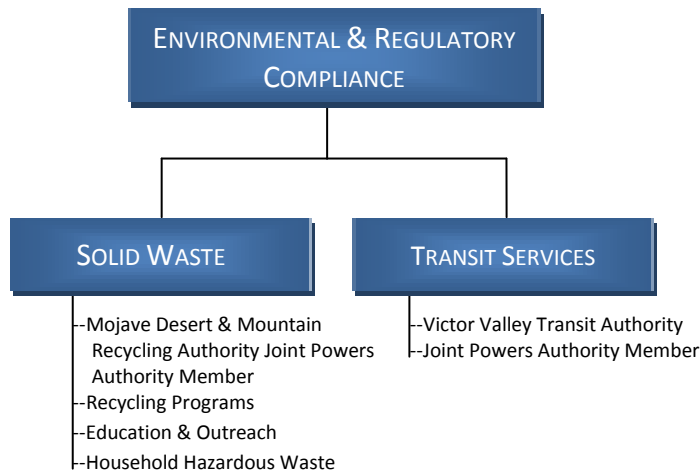
Department Performance Measures – Public Services				
	Actual FY 11-12	Actual FY 12-13	Projected FY 13-14	Projected FY 14-15
Requests for Service	610	644	600	650
Single Family Sewer Permits	39	94	100	110
SFR Additions Sewer Permits	5	8	10	12
Commercial Sewer Permits	6	7	5	10
Commercial TI Sewer Permits	8	12	20	30
Multi-Family Sewer Permits	5	2	5	5

**PUBLIC SERVICES - ADMINISTRATION 1001-3010**

Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
Personnel Services							
7010	Salaries & Wages, Permanent	345,839	340,590	310,719	310,719	100.0%	331,490
7110	Cafeteria Benefits	23,908	27,332	23,932	23,932	100.0%	23,986
7120	Deferred Comp	12,640	12,477	11,046	11,046	100.0%	12,221
7150	Medicare	5,018	5,056	4,505	4,505	100.0%	4,807
7160	PERS	76,439	70,523	67,315	67,315	100.0%	80,035
<b>Total Personnel</b>		<b>463,844</b>	<b>455,979</b>	<b>417,517</b>	<b>417,517</b>	<b>100.0%</b>	<b>452,539</b>
Operations & Maintenance							
7229	Education & Training	-	506	500	500	100.0%	500
7241	Meetings & Conferences	3,214	3,405	7,000	7,000	100.0%	7,000
7253	Mileage	249	639	500	500	100.0%	1,000
7259	Misc	-	-	100	100	100.0%	100
7265	Office Supplies	500	205	350	350	100.0%	500
7277	Printing	48	54	150	150	100.0%	150
7289	Subscriptions	39	49	50	50	100.0%	100
7330	Hardware/Software Supplies	-	-	4,500	4,500	100.0%	2,000
9052	Gasoline, Diesel, Oil	1,810	1,844	1,500	1,500	100.0%	2,000
9091	Vehicle Maintenance	955	233	1,000	1,000	100.0%	2,000
<b>Total Operations &amp; Maint</b>		<b>6,815</b>	<b>6,934</b>	<b>15,650</b>	<b>15,650</b>	<b>100.0%</b>	<b>15,350</b>
<b>Department Total</b>		<b>470,658</b>	<b>462,913</b>	<b>433,167</b>	<b>433,167</b>	<b>100.0%</b>	<b>467,889</b>

	Actual 2011-12	Actual 2012-13	Actual 2013-14	Proposed 2014-15
<b>Personnel Schedule</b>				
Assistant Town Manager	0.00	0.00	1.00	1.00
Assistant Town Manager, Municipal Svcs	1.00	1.00	0.00	0.00
Environmental/Reg Manager	1.00	0.00	0.00	0.00
Environmental and Transit Services Manager	0.00	0.00	0.00	0.50
Special Projects Manager	0.00	1.00	0.50	0.00
Administrative Analyst I	0.00	0.00	0.00	1.00
Public Services Assistant	1.00	1.00	1.00	0.00
<b>Total FTE's:</b>	<b>3.00</b>	<b>3.00</b>	<b>2.50</b>	<b>2.50</b>

# ENVIRONMENTAL & TRANSIT SERVICES



## DEPARTMENT DESCRIPTION



Environmental and Transit Services (ETS) entails four primary areas of responsibility consisting of Solid Waste, Stormwater, Transit Services and Environmental Management Divisions. ETS oversees operations, prepares compliance documentation and reports on a monthly, quarterly or yearly basis as required by various state agencies for environmental, storm water management, waste diversion and recycling activities.

The ETS Solid Waste Division has oversight of the Town-wide Household Hazardous Waste (HHW) Collection Center as mandated by AB 939 relating to the overall volume of HHW collected and costs associated with the operation of the HHW facility. ETS Solid Waste oversees implementation of AB 341 pertaining to Commercial and Multi-family recycling mandates and has ongoing interaction with county, state and federal environmental agencies to keep the Town in compliance with changing regulatory requirements. The Division is actively involved in education and outreach, with the Material Recycling Facility (MRF) operations contractor and the City of Victorville to discuss efficiency, cost of operations and consideration of new technologies for the jointly owned facility.

The ETS Storm Water Division ensures the Town’s compliance with the National Pollutant Discharge Elimination System (NPDES) Program Phase II Small MS4 General Permit. The NPDES, as authorized by the Clean Water Act, requires the control of water pollution by regulating point sources that discharge pollutants into waters of the United States. The Division works in conjunction with the Mojave River Watershed Group to monitor runoff, provide news, information and methods for the prevention and reduction of storm water pollution within the watershed of the Mojave River. The Group consisting of the Town, Cities of Hesperia and Victorville and the County is charged with the protection of the Mojave River, its Watershed, plants and wildlife, and the quality of our regularly used High Desert water against the adverse effects of storm water pollution.

ETS Transit Services responsibilities include constant interaction with the regional transit agency, Victor Valley Transit Authority (VVTA), to ensure deliverance of quality transit services to Apple Valley residents. The Division serves as Town



representative to the JPA Board Technical Advisory Committee and provides recommendations for the best use of funds and grants for transit activities and to improve bus stops and accessibility. In addition, Transit Services insures bus route efficiency within the Town, provides bus shelter maintenance and implements the bus shelter sign program.

ETS Environmental Management is responsible for Town compliance with local, State and Federal environmental regulations and legislation. This division represents the Town and works with regional partners in seeking strategies and funding pertaining to renewable energy, energy alternatives and energy efficiencies. Environmental Management also coordinates with other Town departments to prepare applications for grant funding and assists in the implementation of the Town’s Affordable Housing Program. The Division does site inspections, keeps records and prepares reports for CalRecycle compliance and completes Special Projects as assigned.

**2013-14 HIGHLIGHTS**

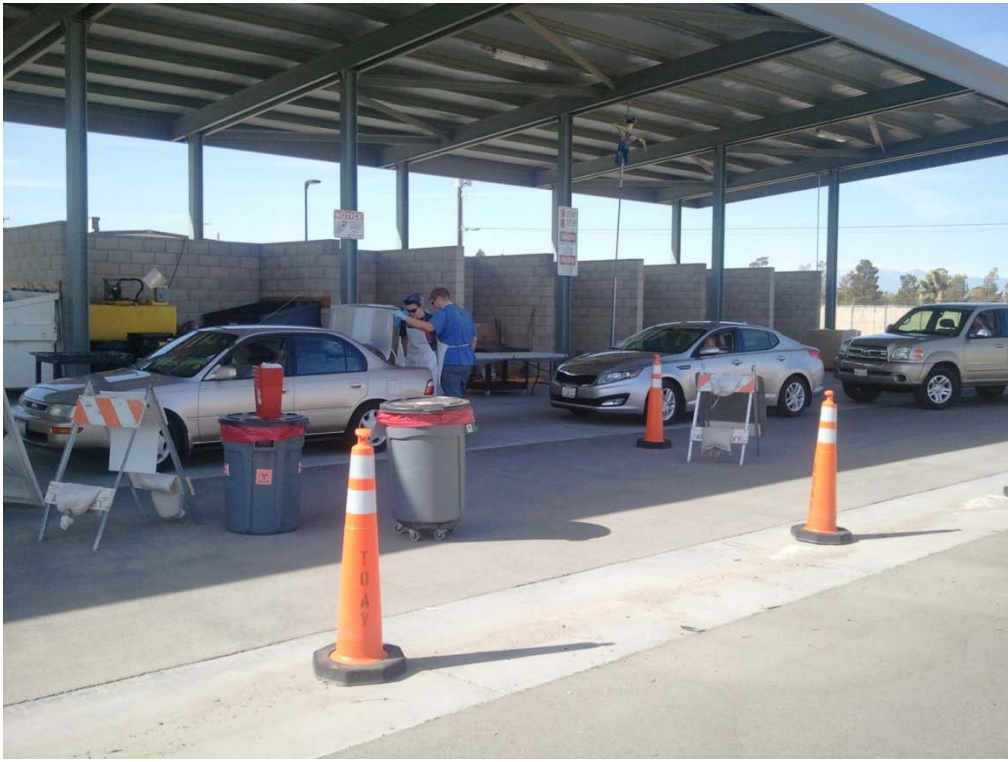
- Received Sharps Container Grant from CalRecycle
- Implemented Sharps Container giveaway and exchange program at AVFPD Headquarters
- Utilized NSP3 Funding to purchase and rehab three foreclosed houses to be sold to low income residents.
- Utilized NSP3 Funding to purchase and rehab a 4plex to be run by a non profit to serve battered women.
- Implemented Year 1 NPDES Phase II Small MS4 General Permit
- Increased E-Waste collection and revenues
- Completed bus stop improvements at two locations using Article 3 funds (SANBAG)
- Added additional security measures at HHW facility

- Submitted timely required reports to Air Resources Board, Cal Recycle and Department of Toxic Substances Control
- Successfully awarded Used Oil Grant
- Implemented new Bus Stop locations as outlined in the VVTA needs assessment report to improve Town bus routes

**2014-15 OBJECTIVES/GOALS:**

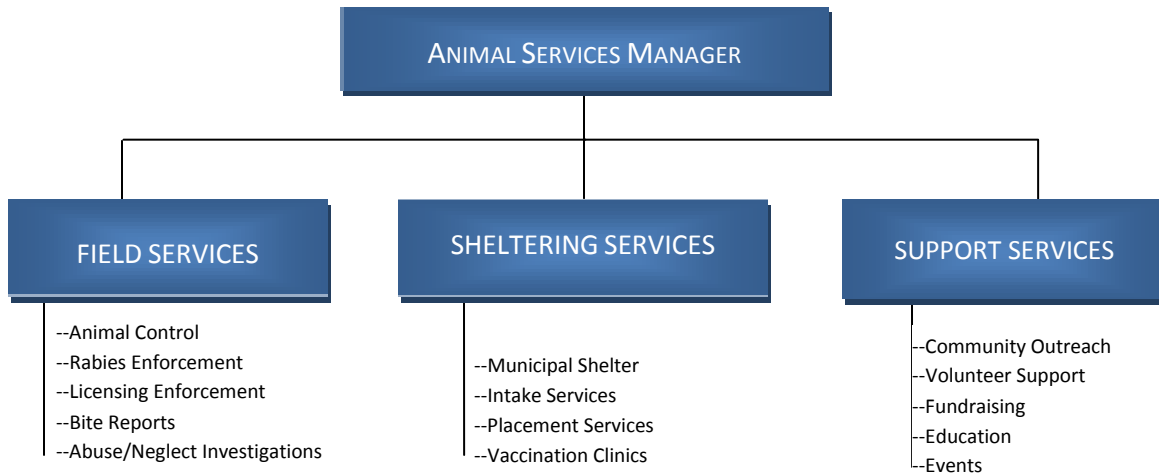
- Implement Year 2 NPDES Phase II Small MS4 General Permit
- Utilize Program Funding to purchase foreclosed homes.
- Develop an advertising campaign for bus shelters/stops
- Apply for additional grants for the HHW programs

<b>Department Performance Measures – Environmental and Transit Services</b>			
	Actual FY 12-13	Projected FY 13-14	Projected FY 14-15
Number of Cars at HHW	3082	3300	3350
Number of New Bus Shelters	2	3	3
Number of New Bus Stops	2	7	3
Number of New Bus Stop Benches	3	4	4
Foreclosed Homes Purchased, Rehabbed & Resold	0	3	2



ENVIRONMENTAL AND TRANSIT SERVICES							
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
<b>Household Hazardous Waste - Used Oil</b>							
5510-0000-6924-4951	Oil Payment Program - State	20,410	19,907	20,000	20,000	100.0%	20,000
<b>Total Household Hazardous Waste - Used Oil</b>		<b>20,410</b>	<b>19,907</b>	<b>20,000</b>	<b>20,000</b>		<b>20,000</b>
<b>Environmental and Transit Services</b>							
2015-0000-4181-4951	CDBG Funding - Powhatan Road Imp	-	-	-	-		66,800
2015-0000-4181-4951	TDA Article 3 Funding-Powhatan Rd Imp	-	-	-	-		24,500
2015-0000-4181-4951	VVTA Article 3 Match-Powhatan Rd Imp	-	-	-	-		7,000
2015-0000-4181-4951	LTF Funds	-	-	-	-		115,700
2040-0000-6802-4951	Air Polution AB2766	-	-	-	-		47,320
5510-0000-4179-4951	Recycling Revenue	-	-	-	-		25,000
<b>Total Environmental and Transit Services</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>286,320</b>
<b>Total Revenue</b>		<b>20,410</b>	<b>19,907</b>	<b>20,000</b>	<b>20,000</b>	<b>-</b>	<b>306,320</b>
<b>Household Hazardous Waste - Used Oil</b>							
5510-4460-7010-4951	Salaries Regular	1,603	1,213	1,000	1,000	100.0%	1,000
5510-4460-7020-4951	Salaries Part-Time	9,833	11,996	13,076	13,076	100.0%	13,420
5510-4460-7030-4951	Overtime	3,170	455	1,500	1,500	100.0%	1,500
5510-4460-7130-4951	FICA	569	-	-	-		-
5510-4460-7150-4951	Medicare	199	194	190	190	100.0%	195
5510-4460-7160-4951	PERS	533	405	-	-		-
5510-4460-7223-4951	Disposal Services	683	-	-	-		-
5510-4460-7241-4951	Meetings and Conferences	37	100	1,200	1,200	100.0%	1,700
5510-4460-7253-4951	Mileage Exp/Allowance	177	749	1,000	1,000	100.0%	500
5510-4460-8970-4951	Household Hazardous Waste	3,543	1,270	2,400	2,400	100.0%	2,400
<b>Total HHW - Used Oil</b>		<b>20,346</b>	<b>16,382</b>	<b>20,366</b>	<b>20,366</b>	<b>100.0%</b>	<b>20,714</b>
<b>Environmental and Transit Services</b>							
2010-5010-7335-4951	NPDES - Compliance	-	-	-	-		150,000
2010-5010-7336-4951	NPDES - Compliance - CAA	-	-	-	-		25,000
2010-5010-7995-4951	Transit Services	-	-	-	-		20,000
2015-5210-9526-4951	Powhatan Road Street Improvements	-	-	-	-		214,000
2040-5410-8940-4951	Contract Services	-	-	-	-		47,320
5510-7510-7205-4951	Advertising	-	-	-	-		1,000
5510-7510-7229-4951	Education & Training	-	-	-	-		400
5510-7510-7241-4951	Meetings & Conferences	-	-	-	-		2,500
5510-7510-7247-4951	Membership & Dues	-	-	-	-		500
5510-7510-7253-4951	Mileage	-	-	-	-		1,500
5510-7510-7259-4951	Miscellaneous	-	-	-	-		200
5510-7510-7277-4951	Printing	-	-	-	-		500
5510-7510-7350-4951	Public Information	-	-	-	-		300
5510-7510-8970-4951	Household Hazardous Waste	-	-	-	-		68,660
5510-7510-8971-4951	Household Hazardous Waste - Co Fire	-	-	-	-		80,000
<b>Total Environmental and Transit Services</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>611,880</b>
<b>Total Expenses</b>		<b>20,346</b>	<b>16,382</b>	<b>20,366</b>	<b>20,366</b>		<b>632,594</b>
<b>Revenue over Expenses</b>		<b>64</b>	<b>3,525</b>	<b>(366)</b>	<b>(366)</b>	<b>-</b>	<b>(326,274)</b>

# ANIMAL SERVICES



## DEPARTMENT DESCRIPTION

Animal Services is responsible for the enforcement of all California Animal Related Laws and Title 15 of the Town’s Municipal Code. Our philosophy is to promote responsible pet ownership, compassion toward animals and safe human-animal interactions. In order to meet the community’s expectations and to raise the bar for municipal animal care, the Department offers various valuable services through community outreach, public education, animal placement, legislation, sheltering, and enforcement programs. Our purpose is to provide responsive, efficient, and high quality animal care services that preserve and protect public health and safety and ensures the humane treatment and care of all animals.



## DIVISION/MAJOR PROGRAM DESCRIPTION

**Administration:** Provides overall management of the Animal Services Department’s functions; closely monitors staffing levels, animal legislation, and procedures to ensure efficiency of operations and compliance with applicable laws; facilitates public/private partnerships to provide long-term placement of sheltered animals and identifies and obtains funding for programs supporting Department’s goals to reduce euthanasia, and increase live release rates.

**Field Services Division - Animal Control:** Coordinates rabies enforcement, which includes the control of animals running at large, bite report and cruelty investigations, enforcement of animal keeping laws, noise complaints, assisting injured animals, and school-site visits.

**Sheltering Services Division – Municipal Shelter:** Coordinates sheltering, including the housing of surrendered, abandoned, and impounded animals within the parameters of the law, permanent placement services, including coordination with rescue organizations and wildlife preserves, conducting low-cost vaccination clinics, and volunteer training.

**Support Services:** Under the direction of the Animal Services Manager, existing staff are assigned to *project support teams* that are tasked with organizing events, training, and activities in the following areas:



**Fundraising:** Responsible for the annual planning of the Fur Ball, Pancake Breakfast, AVAS Camp, Cruisin’ Fur Critters, Pet Fair, Night at the Shelter, Shelter Tours, etc.

**Community Outreach:** Responsible for developing partnerships with local businesses, rescues, foster homes and adoptees to provide access to services provided by the department and establish a network of resources to increase permanent placement of animals.

**Volunteer Support:** Coordinates recruiting, screening and training of Animal Services’ volunteers, which supplement staffing levels, strengthen the Department’s ability to care for shelter animals and increases staff participation in community events.

**Me & My Shadow Program** – Mentoring program designed to instill responsible pet-ownership at an early age and provide positive work ethics in our future community leaders.

**Transition Partnership Program-** A School-to-Work transition program that provides work experience and helps young people become productive members of society in the future.

**CALWorks Program** - A cooperative effort with the Department of Public Social Services (DPSS) that provides job skills training designed to allow participants to become self-sufficient and independent working citizens.

**Community Service (Youth)** - Provides opportunity for juveniles needing community service hours (ordered by the court) to learn positive aspects of animal keeping and for continued mentoring by caring AVAS staff.

**Events:** Responsible for strengthening social connections and fundraising activities such as, Dining to Donate, Spay Day USA, Adopt-a-Shelter Cat Month, Adopt-a-Shelter Dog Month, etc. Fundraising is an important component which augments Animal Services’ “Save a Life” program and outreach projects without impacting the general fund.

**Education:** Responsible for coordinating professional training and community education classes/seminars. Providing affordable Humane Education raises community awareness of homelessness, neglect, pet overpopulation, animal bites, and disease.



**2013-2014 HIGHLIGHTS**

- Updated Animal Rescue Organization cooperative agreements to increase live release rates.

- Exceeded 1160 animal adoptions and rescues by January 1, 2014

- Increased school site visits for career day throughout the High Desert visiting over 5 schools in three-months.
- Partnered with Cesar Milan for the rehabilitation of Sonic through the Dog Psychology Center.
- Implemented on-line Monthly Intake Disposition Reports for the outcome of sheltered animals.
- Conducted ten (10) Volunteer and Me & My Shadow Orientation classes, to increase volunteer training and participation in shelter operations.

- Decrease cat euthanasia rates through the implementation of concentrated Trap-neuter-return voluntary programs.
- Provide one (1) Dog Licensing Amnesty Day to gain rabies vaccination compliance.
- Obtain private funding for grants to assist qualifying residents with medical costs and/or licensing fees to assist them in keeping their pets in their homes.
- Decrease Euthanasia through re-homing and off-site adoption efforts.

## 2014-2015 GOALS AND OBJECTIVES

DEPARTMENT PERFORMANCE MEASUREMENT – ANIMAL SERVICES (Fiscal Year)				
ACTIVITY	2011-12	2012-13	2013-14	Goal FY 14-15
Live Intakes - Cats	2998	2296	2499	N/A
Live Intakes - Dogs	3212	3814	4343	N/A
Live Releases - Cats	485	478	317	40% of Intake
Live Releases - Dogs	1662	2076	2564	70% of Intake
Euthanized Cats	1702	1544	2152	<60% of Intake
Euthanized Dog	1418	1587	1675	<30% of Intake
Dogs Licensed (AVAS Only)	11000	10778	11381	13000
Rescue Agreements	N/A	7	80	150
Low-Cost Vaccination Clinics Offered	8	6	8	8
Animals Microchipped	1157	1790	2304	2949
Total Number of Vaccines Administered	3159	4092	11691	100% of Live Release

\*FY2012-13 is based on twelve months of data for AVAS from 7/1/12-6/30/13 and six (6) months of County Sheltering Data

\*FY2013-14 is an average using eight (8) months of data from 7/1/13-2/28/14 and includes County Sheltering Data

**ANIMAL SERVICES - FIELD SERVICES 1001-2120**

Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Year End 2013-14	% of Budget Expended	Proposed Budget 2014-15
Personnel Services							
7010	Salaries & Wages - Permanent	417,873	454,746	439,930	460,483	104.7%	373,043
7030	Overtime	1,035	5,876	7,000	2,260	32.3%	4,000
7110	Cafeteria Benefits	67,952	69,752	68,038	69,172	101.7%	55,536
7120	Deferred Comp	2,229	2,188	3,500	2,106	60.2%	1,803
7150	Medicare	6,329	6,911	6,379	6,898	108.1%	5,409
7160	PERS	99,244	92,293	92,431	94,919	102.7%	90,067
<b>Total Personnel</b>		<b>594,664</b>	<b>631,766</b>	<b>617,278</b>	<b>635,837</b>	<b>103.0%</b>	<b>529,858</b>

Operations & Maintenance							
7180	Uniform Expense	2,015	1,778	2,100	1,500	71.4%	2,569
7205	Advertising	-	176	600	600	100.0%	600
7223	Disposal Services	931	1,073	3,675	3,671	0.0%	3,859
7229	Education & Training	298	125	2,000	2,695	134.8%	3,500
7241	Meetings & Conferences	360	179	1,000	1,095	109.5%	1,000
7247	Memberships & Dues	285	562	500	500	100.0%	500
7253	Mileage Exp/Allowance	-	-	2,850	1,000	35.1%	1,000
7259	Miscellaneous	-	-	4,500	4,500	100.0%	-
7265	Office Supplies	3,023	1,781	1,000	1,000	100.0%	1,000
7277	Printing	2,380	1,968	1,000	1,250	125.0%	1,250
7289	Subscriptions	296	48	400	400	100.0%	400
7295	Utilities: Phones, Internet	3,994	3,630	2,500	2,500	100.0%	2,500
7295	Utilities: Electricity	27,287	28,114	22,500	12,698	56.4%	13,967
7295	Utilities: Natural Gas	7,180	6,983	7,000	508	7.3%	1,000
7295	Utilities: Water	2,974	2,914	3,300	3,383	102.5%	3,721
7330	Hardware/Software Supplies	1,485	2,357	2,000	2,000	100.0%	6,000
7360	Safety and security	248	270	500	500	100.0%	200
7370	Special Department Supplies	2,060	1,066	4,000	4,000	100.0%	4,000
7655	Building maintenance	1,383	881	2,500	2,500	100.0%	2,500
8940	Contracted Services	448	2,850	1,500	1,094	72.9%	1,500
8944	County Public Health	2,500	-	-	-	-	-
8972	Legal Services	-	996	1,000	1,000	100.0%	1,000
8988	Spay/Neuter Program	53,940	57,241	38,000	44,676	117.6%	38,000
8992	Stiles Removal/D&D Removal	5,785	6,042	6,550	5,715	87.3%	6,550
9013	Communications Equipment	-	-	1,500	1,500	100.0%	1,500
9026	Equipment Maintenance	665	130	300	1,000	333.3%	1,500
9052	Gasoline, Diesel and Oil	18,679	18,168	17,500	17,500	100.0%	17,500
9065	Leased Equipment	3,527	5,950	4,000	4,000	100.0%	4,000
9078	Safety Equipment	34	-	500	500	100.0%	1,825
9091	Vehicle Maintenance	3,135	3,267	3,000	6,323	210.8%	6,500
<b>Total Operations &amp; Maint.</b>		<b>144,911</b>	<b>148,551</b>	<b>137,775</b>	<b>129,607</b>	<b>94.1%</b>	<b>129,441</b>

<b>Department Total</b>	<b>739,574</b>	<b>780,318</b>	<b>755,053</b>	<b>765,444</b>	<b>101.4%</b>	<b>659,299</b>
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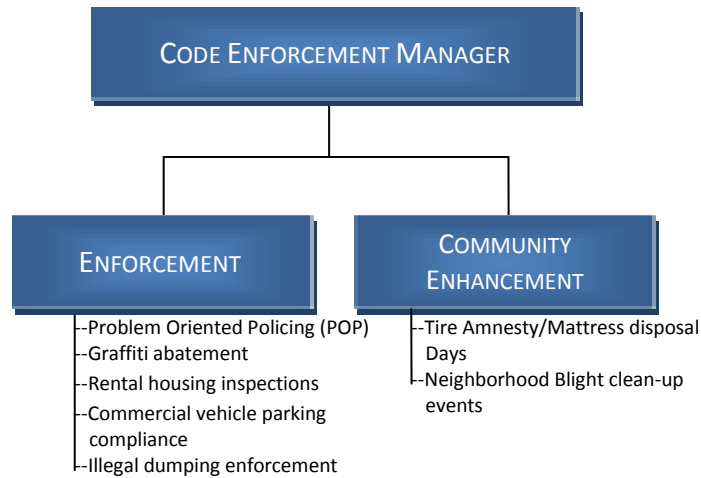
	Actual 2011-12	Actual 2012-13	Actual 2013-14	Proposed 2014-15
<b>Personnel Schedule</b>				
Animal Services Manager	0.50	0.50	0.50	0.50
Animal Services Supervisor	1.00	1.00	1.00	1.00
Animal Services Administrative Secretary	0.00	0.00	0.50	0.50
Animal Services Officer II	3.00	1.00	3.00	3.00
Animal Services Officer I	0.00	2.00	0.00	1.00
Animal Services Technician	2.50	2.50	1.25	2.00
<b>Total FTE's:</b>	<b>7.00</b>	<b>7.00</b>	<b>6.25</b>	<b>8.00</b>

<b>ANIMAL SERVICES - SHELTER 1001-2130</b>							
<b>Code</b>	<b>Expenditure Classification</b>	<b>Actual Expense 2011-12</b>	<b>Actual Expense 2012-13</b>	<b>Amended Budget 2013-14</b>	<b>Estimated Year End 2013-14</b>	<b>% of Budget Expended</b>	<b>Proposed Budget 2014-15</b>
<b>Personnel Services</b>							
7010	Salaries & Wages - Permanent	388,790	404,461	513,755	513,755	100.0%	639,088
7020	Salaries & Wages - Part-time	86,606	96,120	107,250	107,250	100.0%	96,876
7030	Overtime	2,460	2,662	4,000	4,000	100.0%	4,000
7110	Cafeteria Benefits	68,242	70,489	98,996	98,996	100.0%	128,381
7120	Deferred Comp	2,229	2,188	3,500	3,500	100.0%	5,408
7130	FICA	4,079	-	-	-	0.0%	-
7150	Medicare	7,430	7,734	9,005	9,005	100.0%	10,671
7160	PERS	96,496	88,187	107,038	107,038	100.0%	131,451
	<b>Total Personnel</b>	<b>656,333</b>	<b>671,841</b>	<b>843,544</b>	<b>843,544</b>	<b>100.0%</b>	<b>1,015,875</b>
<b>Operations &amp; Maintenance</b>							
7180	Uniform Expense	2,823	2,915	2,700	1,800	66.7%	1,900
7205	Advertising	998	1,261	1,000	1,000	100.0%	1,000
7223	Disposal Services	931	1,073	3,675	3,672	99.9%	3,859
7229	Education & Training	464	112	2,000	2,000	100.0%	2,000
7241	Meetings and Conferences	247	184	1,000	1,000	100.0%	1,000
7247	Memberships and Dues	-	236.50	400	593	148.3%	600
7253	Mileage Exp./Allowance	-	-	2,850	1,000	35.1%	1,000
7259	Miscellaneous	-	20.22	4,750	-	0.0%	-
7265	Office Supplies	783	514	1,000	1,000	100.0%	1,000
7277	Printing/Department Supplies	51	479	1,000	1,000	100.0%	1,000
7289	Subscriptions	416	93	400	400	100.0%	400
7295	Utilities: Phones, Internet	-	-	3,250	2,500	76.9%	2,500
7295	Utilities: Electricity	27,287	28,115	22,500	38,273	170.1%	41,901
7295	Utilities: Natural Gas	7,679	6,983	7,000	1,516	21.7%	3,000
7295	Utilities: Water Usage	2,474	2,915	3,300	10,148	307.5%	11,163
7305	Animal Food Supplies	16,316	13,456	18,000	1,591	8.8%	2,500
7330	Hardware/Software	1,485	2,775	2,250	2,250	100.0%	2,250
7360	Safety & Security	389	1,615	500	375	75.0%	800
7370	Special Department Supplies	8,860	6,233	9,580	9,580	100.0%	10,250
7655	Building Maintenance	12,818	15,059	8,000	14,060	175.8%	15,000
7755	Grounds Maintenance	-	539	750	3,000	400.0%	3,000
8940	Contracted Services	14,314	14,588	23,000	13,055	56.8%	10,220
8956	Drugs and Vaccinations	28,515	36,135	29,000	29,000	100.0%	34,476
8960	Veterinary Services	4,265	2,658	3,000	4,322	144.1%	5,000
8988	Adoption Spay / Neuter	65,347	69,617	55,000	63,342	115.2%	65,000
8992	Stiles Removal/D&D Removal	5,785	6,212	6,550	5,035	76.9%	6,550
9013	Communications Equipment	-	1,549	300	150	50.0%	300
9026	Equipment Maintenance	472	578	1,000	250	25.0%	1,000
9052	Gasoline, Diesel, Oil	933	877	2,000	740	37.0%	750
9065	Leased Equipment	3,527	5,950	4,000	6,346	158.6%	6,346
9091	Vehicle Maintenance	375	80	750	1,000	133.3%	1,000
	<b>Total Operations &amp; Maint.</b>	<b>207,552</b>	<b>222,822</b>	<b>220,505</b>	<b>219,997</b>	<b>99.8%</b>	<b>236,765</b>
9120	Capital Equipment	-	29,190.00	-	-	-	-
	<b>Total Capital</b>	<b>-</b>	<b>29,190.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>Department Total</b>	<b>863,885</b>	<b>923,852</b>	<b>1,064,049</b>	<b>1,063,541</b>	<b>100.0%</b>	<b>1,252,640</b>

<b>Personnel Schedule</b>	<b>Actual 2011-12</b>	<b>Actual 2012-13</b>	<b>Actual 2013-14</b>	<b>Proposed 2014-15</b>
<b>Full Time:</b>				
Animal Services Manager	0.50	0.50	0.50	0.50
Animal Services Supervisor	1.00	0.00	1.00	1.00
Animal Services Administrative Secretary	0.00	0.00	0.50	0.50
Registered Vet. Technician	1.00	1.00	0.00	0.00
Animal Health Assistant	0.00	0.00	1.00	1.00
Sr. Animal Services Specialist	0.00	0.00	1.00	1.00
Animal Services Technician	2.50	2.50	4.00	4.00
Animal Shelter Attendant	2.50	3.00	2.00	4.00
<b>Part Time:</b>				
Office Assistant	0.00	0.00	0.50	0.50
Animal Shelter Assistant	0.00	1.00	3.00	0.50
Program Assistant	0.00	5.25	2.25	2.00
<b>Total FTE's:</b>	<b>7.50</b>	<b>13.25</b>	<b>15.75</b>	<b>15.00</b>



# CODE ENFORCEMENT



## PROGRAM INFORMATION



The Code Enforcement Division is tasked with maintaining property values and reducing visual blight in the community. This is accomplished through a combination of proactive and reactive patrol as well as through problem oriented policing (POP). For fiscal year 2014-2015 Code Enforcement will be able to shift enforcement priorities back to pre 2008 strategies. The emphasis for the past few years has been foreclosed property inspections. This year the proactive enforcement priority will shift back to more traditional code violations such as trash and debris, inoperative vehicles, and graffiti. Additionally, with recent changes to the Town's sign code, Code Enforcement will conduct a business to business educational outreach and enforcement operation to ensure all businesses are in compliance with the new standards.

One area Code Enforcement is continuing to work on in 2014-2015 is identifying all of the new rental properties in Town. In recent years investors have purchased many foreclosed properties and are renting them. Staff is diligently working to keep records updated so all rental properties are included in the Town's rental housing inspection program.

## 2013-14 HIGHLIGHTS

- 61% reduction in graffiti over two years
- Successfully closed down all unpermitted marijuana dispensaries
- Shutdown two illegal internet gaming cafes
- 84% of the 900 graffiti cases were opened proactively.

## 2014-15 GOALS AND OBJECTIVES

- Reduce visual blight
- Help maintain property values in Town
- Increase participation during community enhancement clean up events
- Maintain a same day response time for health and safety and time sensitive cases
- Improve communications with residents

Department Performance Measures – Code Enforcement				
	Actual FY 11-12	Actual FY 12-13	Actual FY 13-14	Goal FY 14-15
Graffiti Cases	2361	1222	900	850
Foreclosed property inspections*	1100	600	450	400
Trash collected at neighborhood clean ups (tons)	140	160	160	165
Recyclables collected (tons)	7	11	11	12
Abatement warrants**	48	40	25	25

\*There are fewer foreclosed properties. Every foreclosed property in Town has been inspected.

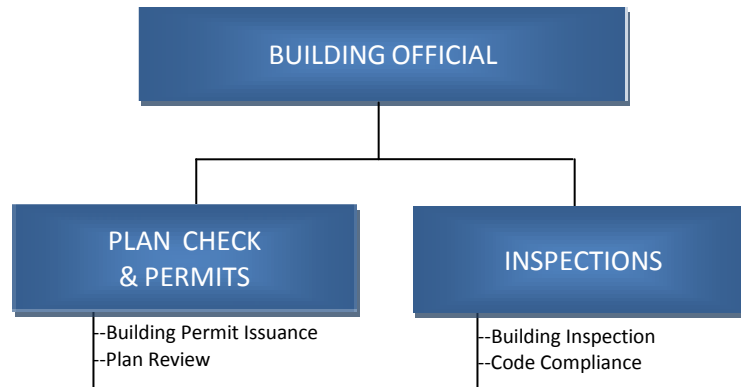
\*\*Fewer abatement warrants are a good sign indicating more voluntary compliance and fewer unmaintained properties.



CODE ENFORCEMENT 1001-3110							
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Year End 2013-14	% of Budget Expended	Proposed Budget 2014-15
Personnel Services							
7010	Salaries & Wages - Permanent	570,338	486,916	520,014	511,915	98.4%	572,039
7020	Salaries & Wages - Part-time	55,755	54,703	67,468	53,372	79.1%	52,837
7030	Overtime	1,669	1,887	2,000	1,159	58.0%	2,000
7110	Cafeteria Benefits	98,299	82,898	84,621	84,855	100.3%	95,660
7120	Deferred Comp	2,635	2,599	2,756	2,762	100.2%	2,911
7130	FICA	2,401	-	-	-		
7150	Medicare	9,357	8,091	8,518	8,538	100.2%	9,061
7160	PERS	142,947	102,850	112,656	110,618	98.2%	123,984
<b>Total Personnel</b>		<b>883,401</b>	<b>739,942</b>	<b>798,033</b>	<b>773,219</b>	<b>96.9%</b>	<b>858,492</b>
Operations & Maintenance							
7180	Uniform Cleaning	3,767	2,117	3,600	2,607	72.4%	3,600
7205	Advertising	-	-	500	0	0.0%	500
7229	Education & Training	65	307	600	600	100.0%	1,200
7241	Meetings & conferences	26.00	207.00	220	220	100.0%	800
7247	Membership & dues	616	33	860	860	100.0%	860
7265	Office Supplies	539	151	700	350	50.0%	1,000
7277	Printing	847	1,011	1,000	1,200	120.0%	1,500
7289	Subscriptions	1,009	1,009	1,200	900	75.0%	1,500
7295-0109	Utilities: Phones	7,192	6,534	7,200	5,346	74.3%	7,200
7325	Graffiti Supplies & Removal costs	65,081	39,303	40,000	40,000	100.0%	40,000
7330	Hardware/Software Supplies	15	-	1,800	0	0.0%	1,800
7350	Public Information	1,238	915	1,500	700	46.7%	1,500
7370	Special Dept Supplies/Exp	614	421	500	380	76.0%	1,000
7970	Small Tools	-	31	500	0	0.0%	500
8940	Contracted Services	30,660	38,159	50,000	34,000	68.0%	40,000
8972	Legal Services	-	-	-	-		-
9026	Equipment Maintenance	533	580	800	500	62.5%	800
9052	Gasoline, Diesel, oil	26,383	22,918	20,000	20,000	100.0%	20,000
9065	Leased Equipment	1,601	1,637	2,065	1,600	77.5%	2,065
9091	Vehicle Maintenance	8,736	8,187	10,000	10,000	100.0%	10,000
9610-4910	Transfer Tire Amnesty Grant	(7,896)	(2,780)	-	-		
<b>Total Operations &amp; Maintenance</b>		<b>141,027</b>	<b>120,739</b>	<b>143,045</b>	<b>119,263</b>	<b>83.4%</b>	<b>135,825</b>
<b>Department Total</b>		<b>1,024,428</b>	<b>860,682</b>	<b>941,078</b>	<b>892,482</b>	<b>94.8%</b>	<b>994,317</b>

<b>Personnel Schedule</b>	<b>Actual 2011-12</b>	<b>Actual 2012-13</b>	<b>Actual 2013-14</b>	<b>Proposed 2014-15</b>
<b>Full Time:</b>				
Code Enforcement Manager	1.00	1.00	1.00	1.00
Senior Code Enforcement Officer	0.00	0.00	1.00	1.00
Code Enforcement Officer II	7.00	6.00	5.00	5.00
Code Enforcement Officer I	0.00	0.00	1.00	1.00
Code Enforcement Technician	2.00	1.00	2.00	2.00
<b>Part Time:</b>				
Community Enhancement Ofcr	0.50	0.50	0.50	0.50
Part-time Code Enforcement Tech	1.00	1.00	0.50	0.50
<b>Total FTE's:</b>	<b>11.50</b>	<b>9.50</b>	<b>11.00</b>	<b>11.00</b>

# BUILDING AND SAFETY



## PROGRAM INFORMATION

The Building and Safety Department is responsible for providing administrative plan review, permit and inspection services that comply with all aspects of the California Building, Residential, Plumbing, Mechanical, Electrical and Green Codes. Last year (2013) the California Building Standards Commission adopted the 2013 California Code of Regulations, Title 24, which became effective on January 1, 2014.

We will continue to serve our Town from the plan review and permit process for construction projects, to the requirements of property maintenance, enforcement of the American Disability Act, structural engineering, fire and life safety requirements for private properties.

## 2013-14 HIGHLIGHTS

- Issued 1383 miscellaneous building permits comprised of re-roofing, septic installations, pools, room additions, patios, sheds and detached garages.
- 756 residential photovoltaic permits issued
- 2 commercial photovoltaic projects completed
- 4 commercial building permits issued
- 43 commercial tenant improvement permits issued
- 4919 inspections performed

## 2013-14 GOALS AND OBJECTIVES

- Continue to review, permit and inspect all private and public land development projects faster and more efficiently than any other community in California

- Maintain a reputation for being the most customer-friendly municipal Building and Safety Division in the High Desert
- Continue to provide the normal turn-around cycles that are the shortest in the High Desert
- Continue to promote and provide “Express Plan Check” services for projects that can be approved over-the-counter
- Maintain the highest availability of Building Official and Building Inspector access to our customers to ensure that customer questions are answered by a skilled professional
- Maintain the highest level of flexibility when scheduling inspections and field reviews to ensure that all customer needs are met in the quickest and most efficient manner

**Performance and Workload Measures – Building and Safety**

	<i>Actual 2012-2013</i>	<i>Projected 2013-2014</i>	<i>Goal 2014-2015</i>
Express Plan Checks	174	200	200
New Single Family Residence Permits	86	133	200
Number of Inspections Per Day	17	17	17
Total Number of Inspections	4115	5,400	5,400
Total Number of Plan Checks	514	1,100	1,100
% of plan check performed in less than 7 working days (1 <sup>st</sup> submittal)	99%	99%	100%
% of plan check performed in less than 5 working days (2 <sup>nd</sup> submittal)	99%	99%	100%
Average number of days a project is in plan check	1.83	3	2
Revisions to engineering plan checks and map checks reviewed in less than 7 working days	89%	95%	100%



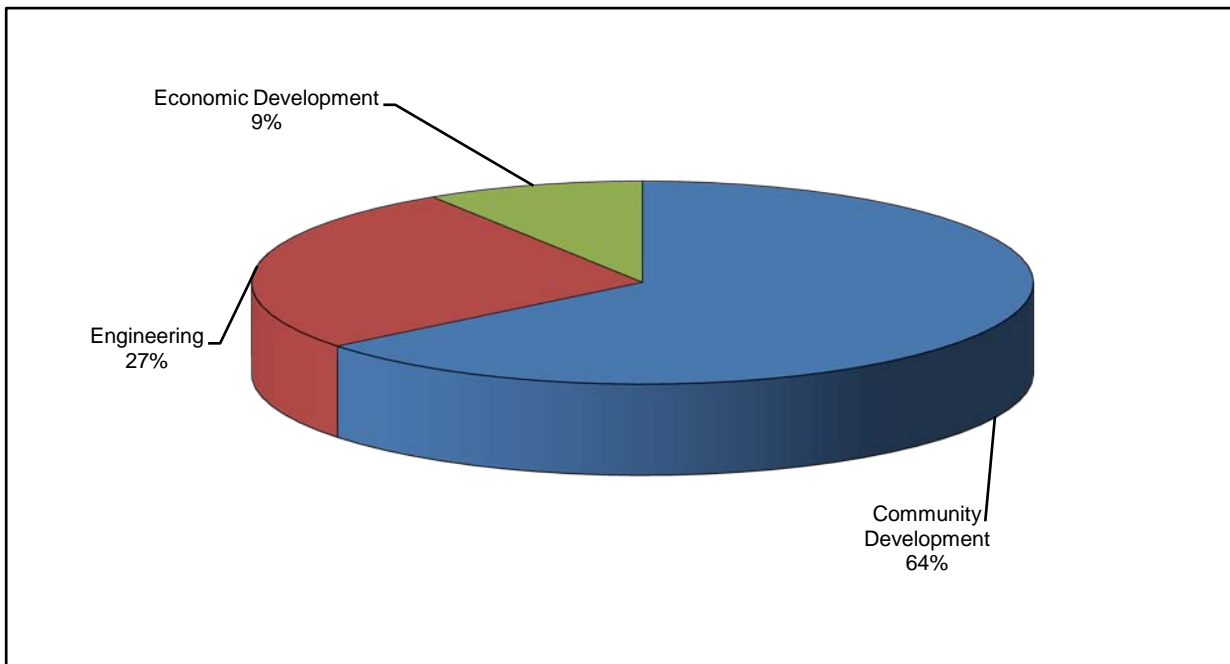
<b>BUILDING &amp; SAFETY 1001-4010</b>							
<b>Code</b>	<b>Expenditure Classification</b>	<b>Actual Expense 2011-12</b>	<b>Actual Expense 2012-13</b>	<b>Amended Budget 2013-14</b>	<b>Estimated Expense 2013-14</b>	<b>% of Budget Expended</b>	<b>Proposed Budget 2014-15</b>
	Operations & Maintenance						
7247	Memberships & Dues	-	-	215	215	100.0%	290
7265	Office Supplies	438	437	500	500	100.0%	675
7277	Printing	275	108	250	250	100.0%	335
8932	Building & Safety Contractor	251,919	318,643	281,250	281,250	100.0%	429,870
	<b>Total Operations &amp; Maint.</b>	<b>252,632</b>	<b>319,188</b>	<b>282,215</b>	<b>282,215</b>	<b>100.0%</b>	<b>431,170</b>
	<b>Department Total</b>	<b>252,632</b>	<b>319,188</b>	<b>282,215</b>	<b>282,215</b>	<b>100.0%</b>	<b>431,170</b>

\* Staffing level determined by demand for services.

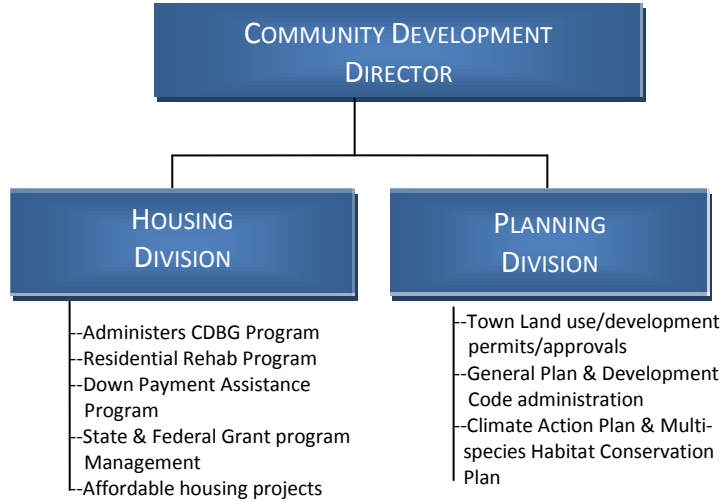
\$429,870 is 62.5% of the projected revenues.

## 2014/15 Community/Economic Development Expenditures

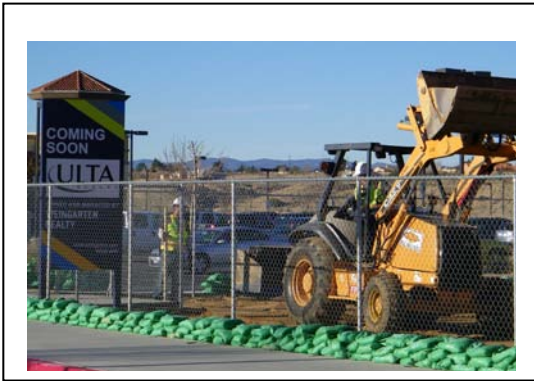
Community Development	841,107
Engineering	350,600
Economic Development	118,360
Total-Econ. & Community Development Services	<u><u>1,310,067</u></u>



# COMMUNITY DEVELOPMENT DEPARTMENT



## DEPARTMENT DESCRIPTION



The Community Development Department is comprised of two divisions, including the Housing Division and the Planning Division. In accomplishing the goals of the Town Council, the department is charged with the following major functions: Administering various housing development projects, rehabilitation and purchase programs (down payment assistance); expediting the Town’s land development and entitlement processes in conformance with its Economic Development Strategy, Administering and maintaining the General Plan and Housing Element, Development Code, Climate Action Plan, and developing the Multi-Species Habitat Conservation Plan. Working cooperatively with the

Town’s Wastewater Division, Building Division and Engineering Department, the Development Services Building, where these functions are housed, serves as a true “one-stop” shop for the Town’s business and development partners and facilitates the fulfillment of the Town Council’s Vision 2020 goals.

## DIVISION DESCRIPTIONS

**Housing Division:** Manages Town housing programs, provides a suitable living environment, expands economic opportunities for low to moderate income persons, and manages State and Federal housing and community development grant programs. The Housing Division provides staff support to the Community Development Citizens Advisory Committee (CDCAC) which provides recommendations to the Council in regards to administering funds through the Town’s Consolidated Five-Year Action Plan. Due to cut backs in staff for the Housing Division, members of the Planning Division have been cross-trained to also provide Housing services in addition to their on-going Planning services. One Associate Planner will conduct both Planning and Housing functions.



**Planning Division:** Administers and maintains the General Plan and Development Code, Climate Action Plan (Greenhouse Gas Emissions), develops and maintains Specific Plans, serves as lead for all Town land use/development approvals and entitlements, develops and maintains Multi-species Habitat Conservation Plan, implements the Town’s Annexation program, provides staff support to the Planning Commission, and coordinates Development Advisory Board and Development Review Committee activities. The Planning Division also administers the Town’s GIS system. Due to recent cut backs in staff for the Planning Division some Planning Division staff members provide services to other divisions such as the Housing Division and Economic Development.

### 2013-14 HIGHLIGHTS

- Entitled over 500 single-family residential lots.
- Completed the 2014-2021 update of the Housing Element.
- Completed the agreement with the California Fish & Wildlife Department and the agreement for the Natural Community Conservation Planning (NCCP) program for the Town’s Multi-Species Habitat Conservation Plan.
- Completed the Down Payment Assistance for the Happy Trails Villas housing project 34-condominiums.
- Assisted in renovating 5 single-family units for qualified families needing affordable housing.
- Successfully provided assistance to 34 low-income individuals and families requiring critical home repair(s) in Apple Valley
- Successfully provided down payment and closing cost assistance to 12 low-income individuals and families towards the purchase of their first home in Apple Valley
- As the lead agency in the Apple Valley – Victorville HOME Consortium, successfully administered FY 2013-2014 Home Investment Partnerships Grant (HOME) in the amount of \$513,588.
- Successfully administered the FY 2013-2014 (100% spend down, including audit) and 2013/2014 Community Development Block Grant program years, including \$581,334 for FY

- 2013/2014 and \$552,267 for FY 2014-2015 and public services funding for 8 non-profit entities
- Completed grant applications for use towards obtaining additional Cal Home Grant funds.

### 2014-15 GOALS AND OBJECTIVES

- Finish the update and inventory of the Climate Action Plan.
- Facilitate NAVISP Infrastructure Planning and Development (to include Infrastructure Expansion Plan; Financing Alternatives)
- Develop a Request for Proposals and award a contract to construct affordable housing on Town owned multi-family zoned vacant land.
- Continue working on the draft of the Multi-Species Habitat Conservation Plan and Environmental documents for US Fish and Wildlife and CA Dept. of Fish and Wildlife for review and approval in 2015.
- Approve project entitlements faster than any other community in California
- Continue to administer CDBG, HOME and Cal HOME grant funds.



**Performance and Workload Measures – Community Development\***

	<i>Actual 2013-2014</i>	<i>Goal 2014-2015</i>	<i>Estimate 2014-2015</i>
NAVISP projects	0	n/a	2
Process project entitlements requiring Planning Commission approval within 6 week of application deemed complete	100%	80%	n/a
Process project entitlements requiring administrative approval within 30 days of application deemed complete	90%	80%	n/a
Staff support of Planning Commission Mtgs.	15	n/a	18
Staff support of Development Advisory Board meetings	7	n/a	20
# of entitlements/permits processed	220	n/a	250
Provide 0% deferred payment loans to homeowners for the purpose of making repairs to their homes	34	25	25
Down Payment Assistance	12	12	12
Conduct Foreclosure Prevention Workshops	2	n/a	2
Provide Fair Housing Services	50	n/a	80
Provide Landlord/Tenant mediation services	630	n/a	400
Serve seniors with home repair and transportation services	52	n/a	40
Rent/Mortgage Assistance programs	24	n/a	25

*\*Many of the Goals/Objectives are not quantifiable and, therefore, have been omitted from this table.*

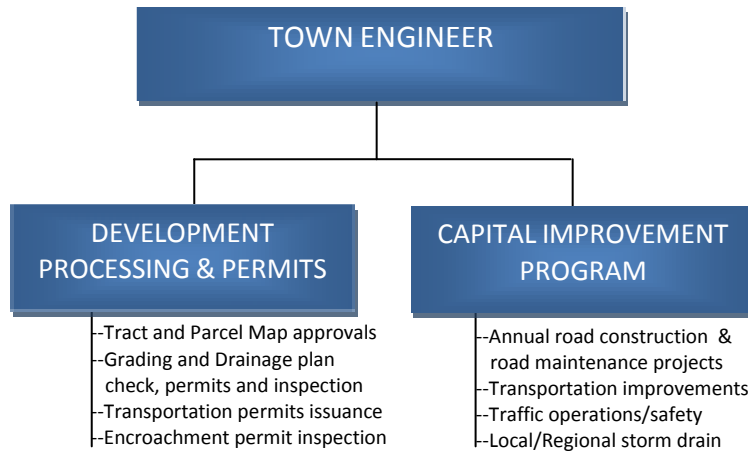


**PLANNING-COMMUNITY DEVELOPMENT 1001-4610**

Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
<b>Personnel Services</b>							
7010	Salaries & Wages, Permanent	420,982	384,186	399,407	399,407	100.0%	529,947
7020	Salaries & Wages, Part-time	12,187	16,736	25,260	25,260	100.0%	26,000
7110	Cafeteria Benefits	53,846	48,430	47,000	47,000	100.0%	57,145
7120	Deferred Comp	8,469	10,333	11,192	11,192	100.0%	17,027
7130	FICA	700	-	-	-		-
7150	Medicare	6,257	5,818	6,225	6,225	100.0%	8,143
7160	PERS	103,456	81,111	87,876	87,876	100.0%	129,405
7170	Direct Housing Costs Credit	-	(39,526)				
<b>Total Personnel</b>		<b>605,898</b>	<b>507,089</b>	<b>576,960</b>	<b>576,960</b>	<b>100.0%</b>	<b>767,667</b>
<b>Operations &amp; Maintenance</b>							
7205	Advertising	4,430	3,104	3,500	3,500	100.0%	5,000
7229	Education & Training	5,481	6,580	5,500	5,500	100.0%	11,000
7241	Meetings & Conferences	10,659	2,852	7,700	7,700	100.0%	12,500
7247	Memberships & Dues	1,547	1,100	3,400	3,400	100.0%	3,000
7253	Mileage	1,820	5,093	8,040	8,040	100.0%	9,340
7265	Office Supplies	1,724	1,376	2,000	2,000	100.0%	2,000
7277	Printing	419	118	-	-		-
7289	Subscriptions	461	487	1,100	1,100	100.0%	1,100
7350	Public Information	-	-	750	750	100.0%	-
8940	Contracted Services and	95,259	139,654	91,000	91,000	100.0%	26,000
8968	Filing Fees	15,501	0	5,000	5,000	100.0%	3,500
<b>Total Operations &amp; Maint.</b>		<b>137,300</b>	<b>160,364</b>	<b>127,990</b>	<b>127,990</b>	<b>100.0%</b>	<b>73,440</b>
9120	Capital Outlay	-	-	-	-		-
<b>Total Capital Outlay</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>
<b>Department Total</b>		<b>743,198</b>	<b>667,453</b>	<b>704,950</b>	<b>704,950</b>	<b>100.0%</b>	<b>841,107</b>

<b>Personnel Schedule</b>	<b>Actual 2011-12</b>	<b>Actual 2012-13</b>	<b>Actual 2013-14</b>	<b>Proposed 2014-15</b>
<b>Full Time:</b>				
Assistant Town Manager	0.00	0.00	0.00	1.00
Community Development Director	0.00	1.00	0.82	0.00
Asst. Dir. of Community Development	1.00	0.00	0.00	0.00
Principal Planner	0.00	0.00	0.00	1.00
Senior Planner	2.00	1.92	1.91	1.00
Associate Planner	2.00	0.85	0.85	0.84
Assistant Planner	1.00	0.00	0.00	0.00
Administrative Secretary	1.00	0.90	0.00	0.00
Executive Secretary	0.00	0.00	0.50	1.00
<b>Part Time:</b>				
Intern	1.00	0.50	0.50	0.50
Planning Commissioners	1.25	1.25	1.25	1.25
<b>Total FTE's:</b>	<b>9.25</b>	<b>6.42</b>	<b>5.83</b>	<b>6.59</b>

# ENGINEERING DEPARTMENT



## PROGRAM INFORMATION



The Engineering Services Department provides services essential toward the advancement and accomplishment of the top four Apple Valley Vision 2020 Priority Goals and Objectives. The Vision 2020 Goal number four is **Transportation**, and the Engineering Department is the Town’s lead agency working in cooperation with Local, Regional, State and Federal Transportation agencies to develop our local and regional transportation network. **Economic Development** is Vision 2020 Goal number three, and the Engineering Department plays a key role in processing, reviewing, approving, permitting and inspecting development related public infrastructure construction in Apple Valley. **Public Infrastructure** is our Vision 2020 Goal number two, and the Engineering Department serves a leading role in the development of our Public Infrastructure and completion of the Annual Capital Improvement Program, particularly in the areas of streets, sidewalks, traffic signals, storm drains, dry wells, and traffic management related signage and markings. **Public Safety** is Vision 2020 Goal number one, and the Engineering Department plays an important role in developing and maintaining our Public Safety Standard as it pertains to Traffic Operations, Traffic Safety, and Pedestrian Safety. Engineering also serves as the Flood Plain Administrator, working with FEMA to manage storm related public hazards within our community.

## ENGINEERING DEPARTMENT

**Engineering Department (Authorized # of FTEs are 11.0; Budgeted # of FTEs are 6.75):** Develops and maintains the Public Safety Standard relating to traffic operations, traffic safety and pedestrian safety as a part of Vision 2020 goal #1, Implements CIP and develops and constructs Local and Regional storm drain systems as a part of Town Public infrastructure program and Vision 2020 Goal #2, processes, reviews, approves, permits and inspects development related construction as a part of Vision 2020 goal #3, , develops local and regional Transportation networks as part of Vision 2020 Goal #4,.



### 2013-14 HIGHLIGHTS

- Secured funding for completion of the Town wide Class II bikeway upgrades
- Maintained all outside agency permits for the Yucca Loma Bridge project
- Obtained approval of the Habitat Restoration and Monitoring Plan for the Yucca Loma Bridge project
- Started the construction phase of the Yucca Loma Bridge project
- **CIP Projects Constructed:**
  - Kiowa Road Widening Project from Bear Valley Road to Tussing Ranch Road
  - Micro-Surface project totaling 22-miles of Town roads
  - Apple Valley Road at Town Center Drive Improvements Project
  - Nakash Road Resurfacing
- **CIP Projects Awarded, In Progress, or Nearing Completion:**
  - Awarded the Yucca Loma Bridge Construction contract
  - Town-wide Micro-Surface Project
  - Yucca Loma Road Undergrounding, from Mohawk Road to Rancherias Road – U.U.D.4

- Traffic Signal Installation, Bear Valley Road at Mohawk Road
- Navajo Road Rehabilitation from Bear Valley Road to Highway 18
- Rancherias Road Resurfacing from Highway 18 to Zuni Road
- Civic Center Parking Lot Circulation Improvements Project
- **CIP Projects in Design:**
  - Yucca Loma Road (YLB to Apple Valley Road)
  - High Desert Corridor
  - Apple Valley Road at SR-18 Re-alignment
  - Town-wide Micro-Surface PMS Project
  - Mojave River Bridge, (Bear Valley Road Bridge), Structural Analysis and Rehabilitation
  - Rancho Verde Elementary School – Safe Routes to School (State Funded)
  - Ramona Road Widening from Navajo Road to Central Road
- **Additional Public Works Projects:**
  - Updated the Flood Damage Report Inventory, Town-wide
  - Obtained funding for Town/County Flood Control District Regional Retention/Detention Basins in Apple Valley

- **Development Related Inspection of Public Improvements:**
  - Off-site improvements for the Otoe Road and Navajo Road Solar Sites
  - Off-site Improvements for the medical building at the northeast corner of Apple Valley Road and Kamana Road
  - Off-site improvements for the Silver Valley Propane site on Manhasset Road
  - Off-site improvements for the medical building on Kokanee Road between Kamana Road and Kasota Road
  - Outer Bear Valley Road improvements for the Dollar General project
  - Off-site improvements for the multi-family projects on Wato Road between Apple Valley Road and Muni Road and Viho Road

## 2014-15 GOALS AND OBJECTIVES

- Serve as the Flood Plain Administrator, working with FEMA to manage storm related public hazards within our community.
- Develop Public Infrastructure and completion of the Annual Capital Improvement Program, particularly in the areas of streets, sidewalks, bikeways, traffic signals, storm drains, dry wells, and traffic management related signage and markings.
- Continue to work closely with SCE to underground utilities along Yucca Loma Road between Rancherias Road and Mohawk Road, as a component of an Safe Routes to School improvement project
- Continue to pursue the future development of the High Desert Corridor with Caltrans District 7 & 8, Los Angeles and San Bernardino Counties,

SANBAG Los Angeles Metro, including environmental clearance, approval, design and anticipated construction commencement in 2016.

- Continue to improve Apple Valley Road at SR18 with plans to develop realignment and re-contour of the intersection, allowing the removal of the split-phase operation, and improve traffic movement in all directions.
- Continue to work with San Bernardino County Flood Control, Zone 4 to develop a Regional Retention/Detention facility at Tussing Ranch Road and Juniper Road.
- Continue to work with a structural engineering consultant to analyze and rehab the existing Bear Valley Road Bridge.
- Implement CIP projects including pavement management projects.
- Implement the Town's dry well program.
- Approve Project Entitlements faster than any Other Community in California.
- Continue to review, permit and inspect all private and public land development projects faster and more efficiently than any other community in California.

<b>Performance and Workload Measures - Engineering</b>			
	<i>Goal 2013-2014</i>	<i>Actual 2013-2014</i>	<i>Goal 2014-2015</i>
Complete CIP projects	9	7	9
Complete design phase and bid CIP projects	9	7	9
Average # of active, funded CIP projects	6	7	9
# of Planning projects reviewed and conditioned	15	20	25
# of plan checks or map checks processed	20	42	50
First review of engineering plan checks or map checks completed in 10 or less business days	100%	90%	100%
Revisions to engineering plan checks and map checks reviewed in less than 7 working days	100%	90%	100%

<b>ENGINEERING 1001-4410</b>							
<b>Code</b>	<b>Expenditure Classification</b>	<b>Actual Expense 2011-12</b>	<b>Actual Expense 2012-13</b>	<b>Amended Budget 2013-14</b>	<b>Estimated Expense 2013-14</b>	<b>% of Budget Expended</b>	<b>Proposed Budget 2014/15</b>
	Operations & Maintenance						
7241	Meetings & Conferences						
7265	Office Supplies	201	67	400	400	100.0%	400
7277	Printing	125	169	200	200	100.0%	200
8964	Engineering Contractor	335,725	311,826	350,000	350,000	100.0%	350,000
	<b>Total Operations &amp; Maint.</b>	<b>336,052</b>	<b>312,062</b>	<b>350,600</b>	<b>350,600</b>	<b>100.0%</b>	<b>350,600</b>
	<b>Department Total</b>	<b>336,052</b>	<b>312,062</b>	<b>350,600</b>	<b>350,600</b>	<b>100.0%</b>	<b>350,600</b>

# ECONOMIC DEVELOPMENT



Get a Slice of the Apple.

TOWN MANAGER

ECONOMIC DEVELOPMENT

- Cultivate economic and job growth
- Support business retention and expansion
- Attract investment and development
- Market and brand Apple Valley

## DESCRIPTION

The Town Manager's Economic Development Office ("Office" or "EDO") serves as the jobs ambassador of Apple Valley, striving to cultivate professional rapport and partnerships with existing and prospective businesses, development companies and associations, and site selection and real estate professionals, to carry out the Town Council's *Vision 2020* goals. The Office implements the Town's business development program through job creation, retention, expansion and attraction services.

The Office accomplishes its marketing purposes via attendance and participation at various industry trade shows and conferences, association memberships, strategic media ad placements, printed marketing materials and [getaslice.org](http://getaslice.org) website. Its approach is to directly interface with targeted job creators including site selection consultants, commercial real estate brokers and developers, companies and tenant representatives. The Office utilizes social media to quickly and efficiently interact with its target audience in real-time, with up-to-date information and activities.

Other key activities include serving as liaison between private and public representatives during predevelopment process; to facilitate planning, funding and development of infrastructure and utilities; to provide economic analysis and facilitate feasibility studies, market reports and generate other data; to attract grants and investments for job creation and infrastructure development; and to represent the Town in the business community.

The Office partners with other Town departments and outside agencies to broaden its mission, including:

- Support transparent, streamlined permit process and application of land use and development code standards
- Promote expansion of sewer and water infrastructure to service NAVISP area
- Attract and manage grants and investments for job-creation and infrastructure-development purposes
- Partner with the Apple Valley Chamber of Commerce for business development services and programs
- Serve as liaison to Apple Valley Village Property and Business Improvement District (PBID) Association
- Support educational, vocational, trade and skill-training initiatives
- Promote strategic partnerships with local, regional and state economic development organizations





## PROGRAM CHANGES FOR 2014-15

The Office will continue to target business and real estate executives, industry professionals and site selection consultants in an effort to expand the awareness of its available residential, commercial and industrial available space and development opportunities. Services will also focus on strategic media placement and direct engagement with targeted job creators. The Office will continue to leverage its resources and services via Opportunity High Desert (OHD), the regional economic development marketing partnership of the High Desert cities. Entering its second year with strong momentum, OHD will look to expand its marketing strategy and add industrial components to its successful retail attraction efforts.



### 2013-14 HIGHLIGHTS

- Helped attract new retail including Ulta Beauty, Jersey Mike's Subs, Subway and more
- Promoted Apple Valley to key industrial site selectors via direct contact and site tours
- Advanced Opportunity HD (OHD) partnership
- Started Business Visitation Program
- Started Shop Local Program
- Started Microenterprise Loan Program via CDBG
- Board Member to Team California, the state's economic development marketing arm
- Attended Team CA's Meet the Site Selection Consultants Forum
- Board Member/Program Committee Chair to HD Opportunity (HDO)
- Attended NAIOP networking events
- Attracted NAIOP IE participation at HDO
- Liaison to AV Village PBID Association
- Attended International Council of Shopping Centers (ICSC) events
- Presented at CBC Real Estate Symposium



- Presented at VVC Economic Summit
- Managed business retention agreement w/AV Chamber of Commerce

### 2014-15 GOALS AND OBJECTIVES

- Advocate for legislation to create and fund state economic development tools and programs
- Support business development organizations including OHD, HDO, AVCC, PBID, Team CA
- Brand "Get a Slice" and "Select Apple Valley"
  - Enhance lead generation and management system, including responses to requests for information
  - Cultivate existing and develop new professional relationships with site selectors
  - Catalyze NAVISP infrastructure development
  - Manage EDO social and electronic media
- Pursue professional development via formal and industry education
- Partner with education, vocation and job training associations to improve quality of workforce

### Economic Development Performance and Workload Measures

	Estimated FY 2013-14	Goal FY 2014-15
1. New business openings	50	65
2. Ad placements in industry publications and media	5	10
3. Create new economic development initiative, program and/or service	4	3
4. Speak, attend and/or exhibit at industry conferences and tradeshows	7	12
5. Conduct prospective business meetings and site tours	12	20
6. Lead management and ongoing correspondence with key business prospects	45	50
7. Serve on economic development associations boards and committees	6	6

<b>ECONOMIC DEVELOPMENT 1001-4310</b>							
<b>Code</b>	<b>Revenue Classification</b>	<b>Actual Expense 2011-12</b>	<b>Actual Expense 2012-13</b>	<b>Amended Budget 2013-14</b>	<b>Estimated Expense 2013-14</b>	<b>% of Budget Expended</b>	<b>Proposed Budget 2014-15</b>
<b>Personnel Services</b>							
7020	Salaries - Part-time	-	2,321	6,630	6,630	100%	7,000
7150	Medicare	-	34	96	96	100%	102
7160	PERS	-	25	414	414	100%	438
<b>Total Personnel</b>		-	<b>2,379</b>	<b>7,140</b>	<b>7,140</b>	<b>100%</b>	<b>7,540</b>
<b>Operations &amp; Maintenance</b>							
7205	Advertising	-	1,250	2,000	2,000	100%	10,000
7229	Education & Training	75	84	4,300	3,500	81%	4,000
7241	Meetings & Conferences	-	4,337	4,950	4,500	91%	3,950
7247	Memberships & Dues	-	2,751	5,700	3,200	56%	3,675
7253	Mileage	-	476	500	1,750	350%	2,000
7259	Miscellaneous	-	-	250	250	100%	250
7265	Office Supplies	-	312	500	500	100%	500
7271	Postage	-	-	500	500	100%	500
7277	Printing	-	219	1,500	1,500	100%	1,500
7289	Subscriptions	70	1,200	1,700	1,700	100%	1,745
7330	Hardware/Software	-	59	750	750	100%	750
7515	Marketing	-	3,227	13,000	13,000	100%	5,000
7584	Sponsorships	-	14,988	9,250	2,500	27%	11,250
7640	Events & Tradeshows	-	10,732	34,500	24,000	70%	24,500
8940	Contracted Services	-	7,611	10,000	10,000	100%	41,200
<b>Total Operations and Maintenance</b>		<b>145</b>	<b>47,246</b>	<b>89,400</b>	<b>69,650</b>	<b>78%</b>	<b>110,820</b>
<b>Department Total</b>		<b>145</b>	<b>49,626</b>	<b>96,540</b>	<b>76,790</b>	<b>80%</b>	<b>118,360</b>

<b>Personnel Schedule</b>	<b>Actual 2011-12</b>	<b>Actual 2012-13</b>	<b>Actual 2013-14</b>	<b>Proposed 2014-15</b>
<b>Part Time:</b>				
Economic Development Intern	0.00	0.25	0.25	0.25
<b>Total FTE's:</b>	<b>0.00</b>	<b>0.25</b>	<b>0.25</b>	<b>0.25</b>

**Town of Apple Valley**  
**Capital Improvement Plan**  
**FY 2014-2015 Budget by Funding Source**

	Measure I	TIF	RDA-Bond	Grants	Storm Drains	Wastewater	Totals
<b>Estimated Beginning CIP Resources Available at July 1, 2014</b>	4,695,095	8,591,925	10,616,430	-	1,093,656	38,934,719	
<b>Estimated Revenues</b>	3,093,053	27,446,477		18,475,800	91,500	6,690,951	
<b>Total Resources Available</b>	7,788,148	36,038,402	10,616,430	18,475,800	1,185,156	45,625,670	
<b>Preliminary Design</b>							
Bear Valley Bridge (Mojave River Bridge) - co	318,530	-	-	354,120	1		672,650
Dale Evans Parkway @ Waalew Road (Realignment) - co	100,000	-	-	-			100,000
High Desert Corridor	25,000	-	-	-			25,000
John Glenn roadway improvements	20,000	-	-	-			20,000
Standing Rock @ Hwy 18	150,000	-	-	-			150,000
<b>Full Design</b>							
Apple Valley Road Rehabilitation (Bear Valley to Town Center)	10,000	-	-	-			10,000
Deep Creek Road, from Bear Valley Road to Tussing Ranch	10,000	-	-	-			10,000
Hwy 18 West End Widening (Phase 1, AVR Realignment) - co	200,000	-	-	-			200,000
Powhatan Road Street Improvements	-	-	-	18,000	4		18,000
Town wide Class II bikeway upgrade	45,100	-	-	-			45,100
Town wide signal equipment review	10,000	-	-	-			10,000
Town wide signal timing review	20,000	-	-	-			20,000
Yucca Loma Road Widening (Apple Valley Rd to Rincon Rd)	500,000	-	-	-			500,000
<b>Construction</b>							
Apple Valley Road Rehabilitation (Bear Valley to Town Center)	400,000	-	-	-			400,000
Bear Valley Bike Path - co	-	-	-	355,700	2		355,700
Civic Center Parking Lot Circulation Improvements - co	10,000	-	-	-			10,000
Deep Creek Road, from Bear Valley Road to Tussing Ranch	300,000	-	-	-			300,000
Hwy 18 West End Widening (Phase 1, AVR Realignment) - co	175,000	-	-	-			175,000
Navajo Road Rehabilitation (Bear Valley Rd to Hwy 18) - co	10,000	-	-	-			10,000
Paving Priorities (50% Categorical / 50% Non-Categorical)	1,000,000	-	-	-			1,000,000
Powhatan Road Street Improvements	-	-	-	196,000	4,13,14,15,16		196,000
Ramona Road Widening (Navajo Rd to Central Rd)	381,667	-	-	283,333	9		665,000
Rancherias Road Resurfacing (SR18 to 1,000' north) - co	10,000	-	-	-			10,000
Rancho Verde Elementary School - SR2S	20,000	-	-	492,000	5		512,000
SANBAG Congestion Management Plan	5,000	-	-	-			5,000
Signal, BVR@Mohawk Rd	-	55,000	-	350,000	6		405,000
Town wide Class II bikeway upgrade	-	67,600	-	405,900	6		473,500
Yucca Loma Bridge - co	-	-	8,766,430	11,512,147	3,11,12		20,278,577
Yucca Loma Elementary School - SRTS	15,000	-	-	358,600	10		373,600
Yucca Loma Road Widening (YLB to Apple Valley Rd)	-	-	1,850,000	4,150,000	7,8		6,000,000
<b>Road Total</b>	<b>3,735,297</b>	<b>122,600</b>	<b>10,616,430</b>	<b>18,475,800</b>			<b>32,950,127</b>

Town of Apple Valley

Capital Improvement Plan

FY 2014-2015 Budget by Funding Source

	Measure I	TIF	RDA-Bond	Grants	Storm Drains	Wastewater	Totals
<b>Storm Drains Fund</b>							
Dry Wells					100,000		100,000
<b>Storm Drains Fund Total</b>					100,000		100,000
<b>Wastewater</b>							
Lift Station AD#2B Improvements						262,000	262,000
Sewer Manhole Rehabilitation, Various Locations						100,000	100,000
<b>Wastewater Total</b>						362,000	362,000
<b>Capital Projects Total</b>	3,735,297	122,600	10,616,430	18,475,800	100,000	362,000	33,412,127
<b>Estimated Ending CIP Resources Available June 30, 2015</b>	4,052,851	35,915,802	-	-	-	1,185,156	45,625,670

\* Other Funding Sources

- 1) HBP = Highway Bridge Program - Federal Grant
- 2) Caltrans Bicycle Facilities Utility
- 3) SLPP = State Local Partnership Program
- 4) LTF = Local Transportation Funds
- 5) SR2S = Safe Routes 2 School - State
- 6) HSIP = Highway Safety Improvement Program
- 7) Z4 FC = Zone 4 Flood Control - county
- 8) STP = Surface Transportation Program
- TIF = Transportation Impact Fees (fund 4410)
- DIF = Storm Drainage Facilities Fees (fund 4760)
- 9) SANBAG - TDA Article 3
- 10) SRTS = Safe Routes To School - Federal
- 11) MLHP = Major Local Highway Program
- 12) San Bernardino County - Public Works
- 13) CDBG (Parks)
- 14) CDBG (Public Services)
- 15) TDA Article 3
- 16) VVTA Article 3

**Town of Apple Valley**  
**Capital Improvement Plan**  
**7 Year Plan 2014-2021**

Projects	14/15	15/16	16/17	17/18	18/19	19/20	20/21	Totals
<b>Road Projects</b>								
<b>Preliminary Design</b>								
Bear Valley Bridge (Mojave River Bridge) - co	672,650	700,000	-	-	-	-	-	1,372,650
Dale Evans Parkway @ Waalew Road (Realignment) - co	100,000	-	-	-	-	-	-	100,000
High Desert Corridor	25,000	25,000	25,000	25,000	25,000	25,000	25,000	175,000
John Glenn roadway improvements	20,000	-	-	-	-	-	-	20,000
Standing Rock Road Realignment / Hwy 18 Signal	150,000	-	-	-	-	-	-	150,000
<b>Full Design</b>								
Apple Valley Road Rehabilitation (Bear Valley to Town Center)	10,000	-	-	-	-	-	-	10,000
Bear Valley Bridge (Mojave River Bridge)	-	-	1,200,000	-	-	-	-	1,200,000
Central Road, from SR18 to Bear Valley Road	-	100,000	-	-	-	-	-	100,000
Dale Evans Parkway @ Waalew Road (Realignment)	-	300,000	-	-	-	-	-	300,000
Deep Creek Road, from Bear Valley Road to Tussing Ranch	10,000	-	-	-	-	-	-	10,000
Hwy 18 West End Widening (Phase 1, AVR Realignment) - co	200,000	-	-	-	-	-	-	200,000
Powhatan Road Street Improvements	18,000	-	-	-	-	-	-	18,000
Standing Rock Road Realignment / Hwy 18 Signal	-	350,000	-	-	-	-	-	350,000
Town wide Class II bikeway upgrade	45,100	-	-	-	-	-	-	45,100
Town wide signal equipment review	10,000	-	-	-	-	-	-	10,000
Town wide signal timing review	20,000	-	-	-	-	-	-	20,000
Yucca Loma Road Widening (Apple Valley Rd to Rincon Rd)	500,000	-	-	-	-	-	-	500,000
<b>Construction</b>								
Apple Valley Road @ Bear Valley Rd SE Corner Improvements	-	-	390,000	-	-	-	-	390,000
Apple Valley Road Rehabilitation (Bear Valley to Town Center)	400,000	-	-	-	-	-	-	400,000
Bear Valley Bike Path - co	355,700	-	-	-	-	-	-	355,700
Bear Valley Bridge (Mojave River Bridge)	-	-	-	16,600,000	-	-	-	16,600,000
Central Road, from SR18 to Bear Valley Road	-	-	660,000	660,000	-	-	-	1,320,000
Civic Center Parking Lot Circulation Improvements - co	10,000	-	-	-	-	-	-	10,000
Dale Evans Parkway @ Waalew Road (Realignment)	-	-	500,000	-	-	-	-	500,000
Deep Creek Road, from Bear Valley Road to Tussing Ranch	300,000	-	-	-	-	-	-	300,000
Hwy 18 West End Widening (AVR to TAO)	-	-	-	-	11,000,000	-	-	11,000,000
Hwy 18 West End Widening (Phase 1, AVR Realignment) - co	175,000	-	1,500,000	3,500,000	-	-	-	5,175,000
Navajo Road Rehabilitation (Bear Valley Rd to Hwy 18) - co	10,000	-	-	-	-	-	-	10,000
Paving Priorities (50% Categorical/50% Non-Categorical)	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	7,000,000
Powhatan Road Street Improvements	196,000	-	-	-	-	-	-	196,000
Ramona Road Widening (Navajo Rd to Central Rd)	665,000	-	-	-	-	-	-	665,000
Rancherias Road Resurfacing (SR18 to 1,000' north) - co	10,000	-	-	-	-	-	-	10,000
Rancho Verde Elementary School - SR2S	512,000	-	-	-	-	-	-	512,000
SANBAG Congestion Management Plan	5,000	5,000	5,000	5,000	5,000	5,000	5,000	35,000
Signal, BVR@Mohawk Rd	405,000	-	-	-	-	-	-	405,000
Standing Rock Road Realignment / Hwy 18 Signal	-	-	1,250,000	1,250,000	-	-	-	2,500,000
Town wide Class II bikeway upgrade	473,500	-	-	-	-	-	-	473,500



Town of Apple Valley Capital Improvement Plan 7 Year Plan 2014-2021							
Projects	14/15	15/16	16/17	17/18	18/19	19/20	20/21
Yucca Loma Bridge - co	20,278,577	11,829,170	-	-	-	-	-
Yucca Loma Elementary School - SRTS	373,600	-	-	-	-	-	-
Yucca Loma Road Widening (Apple Valley Rd to Rincon Rd)	-	-	4,000,000	-	-	-	-
Yucca Loma Road Widening (YLB to Apple Valley Rd)	6,000,000	5,000,000	-	-	-	-	-
Dry Wells	100,000	100,000	-	-	-	-	-
Yucca Loma AD#2B Improvements	100,000	100,000	-	-	-	-	-
Lift Station AD#2B Improvements	100,000	100,000	-	-	-	-	-
Sewer Manhome Rehabilitation, Various Locations	262,000	262,000	-	-	-	-	-
<b>Total Capital Improvements Projects</b>	<b>33,412,127</b>	<b>19,309,170</b>	<b>10,530,000</b>	<b>23,040,000</b>	<b>12,030,000</b>	<b>1,030,000</b>	<b>1,030,000</b>
<b>Totals</b>	<b>32,107,747</b>	<b>11,829,170</b>	<b>11,829,170</b>	<b>11,829,170</b>	<b>11,829,170</b>	<b>11,829,170</b>	<b>11,829,170</b>

100,381,297  
262,000  
100,000  
100,000  
11,000,000  
4,000,000  
373,600  
32,107,747

**Town of Apple Valley  
Capital Improvement Project  
FY 2014-2015**

**Civic Center Parking Lot Circulation Improvements**

**Project #: 8940**

**Project Cost:** \$90,000

**Previous Cost:** \$80,000

**O&M Impact:** \$ -

**Department:** Engineering

**Location:** Civic Center



**Description:**

This project entails the design and construction of improvements to the Civic Center's main entrance and parking lot. The proposed improvements will increase the width of the driveway entrance, modify traffic patterns within the parking lot, and improve pedestrian access. Tasks for this project include: developing engineered construction drawings, relocating a traffic signal pole and a light standard, partial removal of the existing onsite curb, asphalt and landscaping, constructing new curb, sidewalk and asphalt pavement, and associated striping.

Description of Expenditures	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Architect Fees						0
Construction						0
Engineering Fees	10,000					10,000
Equipment						0
Inspection						0
Land Acquisition						0
Other Costs						0
<b>Total</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,000</b>

Funding Sources	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Measure I	10,000					10,000
<b>Total</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,000</b>

Operating & Maintenance Budget Impact	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Town of Apple Valley  
Capital Improvement Project  
FY 2014-2015**

**Town Wide Signal Equipment Review**

**Project #: 8940**

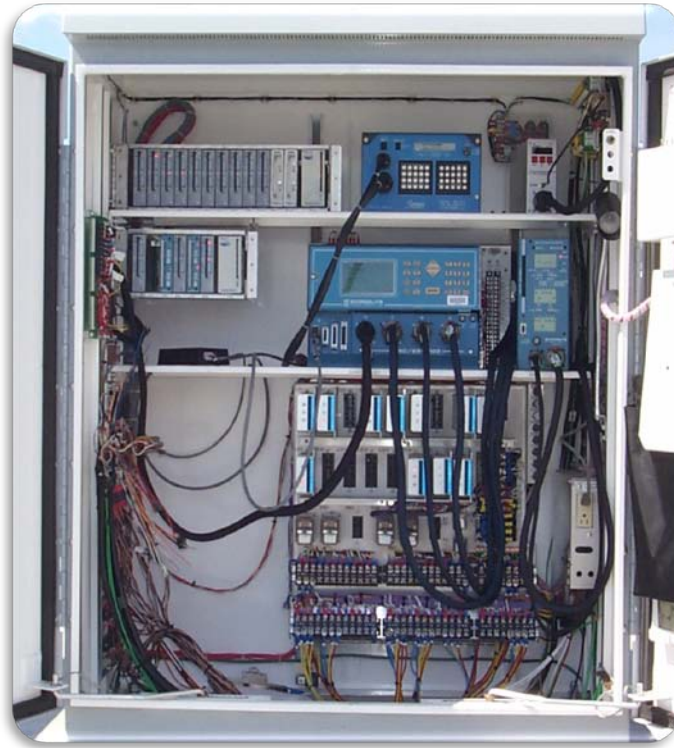
**Project Cost:** \$10,000

**Previous Cost:** \$ -

**O&M Impact:** \$ -

**Department:** Engineering

**Location:** Town wide



**Description:**

This project aims to develop a signal equipment replacement priority list based on a systematic professional review of all the existing signals.

Description of Expenditures	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Architect Fees						0
Construction						0
Engineering Fees	10,000					10,000
Equipment						0
Inspection						0
Land Acquisition						0
Other Costs						0
<b>Total</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,000</b>

Funding Sources	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Measure I Local	10,000					10,000
<b>Total</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,000</b>

Operating & Maintenance Budget Impact	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



**Town of Apple Valley  
Capital Improvement Project  
FY 2014-2015**

**Town Wide Timing Review**

**Project #: 8940**

**Project Cost:** \$20,000

**Previous Cost:** \$ -

**O&M Impact:** \$ -

**Department:** Engineering

**Location:** Town wide



**Description:**

This project aims to review all the existing signals timing and make recommendations on changes that will bring the timing into compliance with current State standards.

Description of Expenditures	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Architect Fees						0
Construction						0
Engineering Fees	20,000					20,000
Equipment						0
Inspection						0
Land Acquisition						0
Other Costs						0
<b>Total</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20,000</b>

Funding Sources	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Measure I Local	20,000					20,000
<b>Total</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20,000</b>

Operating & Maintenance Budget Impact	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Town of Apple Valley  
Capital Improvement Project  
FY 2014-2015**

**Apple Valley Road Rehabilitation (Bear Valley to Town Center)**

**Project #: 9248**

**Project Cost:** \$410,000

**Previous Cost:** \$ -

**O&M Impact:** \$ -

**Department:** Engineering

**Location:** Apple Valley Road between  
Bear Valley Road and Town Center



**Description:**

This project entails spot repairs and pavement resurfacing on Apple Valley Road, full width between Town Center and Bear Valley Road.

Description of Expenditures	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Architect Fees						0
Construction	400,000					400,000
Engineering Fees	10,000					10,000
Equipment						0
Inspection						0
Land Acquisition						0
Other Costs						0
<b>Total</b>	<b>410,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>410,000</b>

Funding Sources	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Measure I Local	410,000					410,000
<b>Total</b>	<b>410,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>410,000</b>

Operating & Maintenance Budget Impact	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Town of Apple Valley  
Capital Improvement Project  
FY 2014-2015**

**Bear Valley Bike Path**

**Project #: 9271**

**Project Cost:** \$355,700

**Previous Cost:** \$ -

**O&M Impact:** \$ -

**Department:** Engineering

**Location:** Along Bear Valley Road between Reata and the bridge and between the bridge and Victor Valley College



**Description:**

The Engineering Department has retained a consultant for engineering services to design the Class I Bike Path along Bear Valley Road from Reata Road to the bridge over the Mojave River and from the bridge to the College. Tasks for this project include the design and construction of the Class I Bike Path.

Description of Expenditures	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Architect Fees						0
Construction	355,700					355,700
Engineering Fees						0
Equipment						0
Inspection						0
Land Acquisition						0
Other Costs						0
<b>Total</b>	<b>355,700</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>355,700</b>

Funding Sources	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
SANBAG - Article 3 TDA	355,700					355,700
<b>Total</b>	<b>355,700</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>355,700</b>

Operating & Maintenance Budget Impact	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Town of Apple Valley  
Capital Improvement Project  
FY 2014-2015**

**Bear Valley Bridge Rehabilitation (Mojave River Bridge)**

**Project #: 9282**

**Project Cost:** \$19,172,650

**Previous Cost:** \$ -

**O&M Impact:** \$ -

**Department:** Engineering

**Location:** Bear Valley Bridge

**Description:**

The improvements for this project will be constructed in The Engineering Department has retained a consultant for structural engineering services to help analyze and rehab the existing Bear Valley Road Bridge. The consultant will also prepare engineering design to widen the bridge to address the deficient deck geometry. The ultimate bridge section will consist of: six east/west travel lanes, a center median, shoulders and class 1 bike paths. The Engineering Department has successfully applied for federal funds under the Highway Bridge Program (HBP). Tasks to be completed for this project include bridge evaluation and analysis, environmental clearance, bridge rehabilitation and widening design plans.

Description of Expenditures	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Architect Fees						0
Construction				16,600,000		16,600,000
Engineering Fees	672,650	700,000	1,200,000			2,572,650
Equipment						0
Inspection						0
Land Acquisition						0
Other Costs						0
<b>Total</b>	<b>672,650</b>	<b>700,000</b>	<b>1,200,000</b>	<b>16,600,000</b>	<b>0</b>	<b>19,172,650</b>

Funding Sources	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Measure I Local	318,530	80,290	137,640	1,904,020		2,440,480
HBP	354,120	619,710	1,062,360	14,695,980		16,732,170
<b>Total</b>	<b>672,650</b>	<b>700,000</b>	<b>1,200,000</b>	<b>16,600,000</b>	<b>0</b>	<b>19,172,650</b>

Operating & Maintenance Budget Impact	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



**Town of Apple Valley  
Capital Improvement Project  
FY 2014-2015**

**Signal, Bear Valley Rd @ Mohawk Rd**

**Project #: 9284**

**Project Cost:** \$405,000

**Previous Cost:** \$ -

**O&M Impact:** \$ -

**Department:** Engineering

**Location:** Bear Valley Road

**Description:**

This project will install a new traffic signal, associated striping and pedestrian improvements on Bear Valley Road at the intersection with Mohawk Road/Multnomah Road. The traffic signal will provide for a signalized access point to Bear Valley Road that will alleviate some of the congestion at the Kiowa and Navajo intersections. The improvements will include the installation of sidewalk ramps and cross walks at all four corners to improve pedestrian access to local business as well as provide an additional point for pedestrians cross Bear Valley Road between Kiowa and Navajo Roads.

Description of Expenditures	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Architect Fees						0
Construction	350,000					350,000
Engineering Fees	40,000					40,000
Equipment						0
Inspection	15,000					15,000
Land Acquisition						0
Other Costs						0
<b>Total</b>	<b>405,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>405,000</b>

Funding Sources	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Transportation Impact Fees	55,000					55,000
Highway Safety Imprvmt Fund	350,000					350,000
<b>Total</b>	<b>405,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>405,000</b>

Operating & Maintenance Budget Impact	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



**Town of Apple Valley  
Capital Improvement Project  
FY 2014-2015**

**Dale Evans Parkway @ Waalew Road Realignment**

**Project #: 9336-5000**

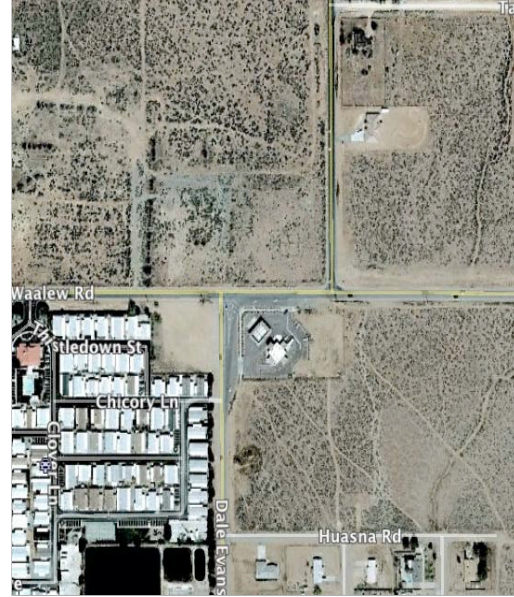
**Project Cost:** \$900,000

**Previous Cost:** \$ -

**O&M Impact:** \$ -

**Department:** Engineering

**Location:** Dale Evans Parkway



**Description:**

This project will eliminate the offset intersection by realigning Dale Evans Parkway to be consistent with the Town's General Plan's Circulation Element. Proposed tasks include: engineered civil drawings, right-of-way acquisition and construction.

Description of Expenditures	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Architect Fees						0
Construction			500,000			500,000
Engineering Fees	100,000	300,000				400,000
Equipment						0
Inspection						0
Land Acquisition						0
Other Costs						0
<b>Total</b>	<b>100,000</b>	<b>300,000</b>	<b>500,000</b>	<b>0</b>	<b>0</b>	<b>900,000</b>

Funding Sources	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Measure I Local	100,000	300,000	500,000			900,000
<b>Total</b>	<b>100,000</b>	<b>300,000</b>	<b>500,000</b>	<b>0</b>	<b>0</b>	<b>900,000</b>

Operating & Maintenance Budget Impact	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Town of Apple Valley  
Capital Improvement Project  
FY 2014-2015**

**Deep Creek Road (Bear Valley to Tussing Ranch)**

**Project #: 9350**

**Project Cost:** \$310,000

**Previous Cost:** \$ -

**O&M Impact:** \$ -

**Department:** Engineering

**Location:** Deep Creek Road between Bear Valley Road and Tussing Ranch Road



**Description:**

This project's goal is to repair and rehabilitate the pavement as appropriate.

Description of Expenditures	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Architect Fees						0
Construction	300,000					300,000
Engineering Fees	10,000					10,000
Equipment						0
Inspection						0
Land Acquisition						0
Other Costs						0
<b>Total</b>	<b>310,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>310,000</b>

Funding Sources	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Measure I Local	310,000					310,000
<b>Total</b>	<b>310,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>310,000</b>

Operating & Maintenance Budget Impact	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Town of Apple Valley  
Capital Improvement Project  
FY 2014-2015**

**Hwy 18 West End Widening (Phase 1, AVR Realignment)**

**Project #: 9410**

**Project Cost:** \$6,075,000

**Previous Cost:** \$700,000

**O&M Impact:** \$ -

**Department:** Engineering

**Location:** Hwy 18 & Apple Valley Road



**Description:**

The Engineering Division is continuing to improve Apple Valley Road at Highway 18 with plans currently in development to re-align and re-contour the intersection, allowing the removal of the split-phase operation, and greatly improve traffic movement in all directions. The environmental work for the intersection were completed during fiscal year 13/14. Engineering final plans are expected to be completed in 14/15. The planned activities for the future of this project are to look for federal and/or state grants for construction of this project, as well as to proactively save unencumbered Measure I funds for future construction.

Description of Expenditures	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Architect Fees						0
Construction			1,500,000	3,500,000		5,000,000
Engineering Fees	170,000					170,000
Equipment						0
Inspection	30,000					30,000
Land Acquisition	175,000					175,000
Other Costs						0
<b>Total</b>	<b>375,000</b>	<b>0</b>	<b>1,500,000</b>	<b>3,500,000</b>	<b>0</b>	<b>5,375,000</b>

Funding Sources	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Measure I Local	375,000		1,500,000	3,500,000		5,375,000
<b>Total</b>	<b>375,000</b>	<b>0</b>	<b>1,500,000</b>	<b>3,500,000</b>	<b>0</b>	<b>5,375,000</b>

Operating & Maintenance Budget Impact	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



**Town of Apple Valley  
Capital Improvement Project  
FY 2014-2015**

**John Glen roadway improvements**

**Project #: 9421**

**Project Cost:** \$20,000

**Previous Cost:** \$ -

**O&M Impact:** \$ -

**Department:** Engineering

**Location:** John Glenn Road (between South Outer Highway 18 and Powhatan Road)



**Description:**

This project has the goal to determine the total project cost to reconstruct John Glen Road from Outer Highway 18 South to Powhatan Road. The road is not currently part of the Town's maintained road system and the property owners have contacted the Town to have it reconstructed and brought into the system. Engineering Department will be developing a plan to determine the cost breakdown for each property owner.

Description of Expenditures	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Architect Fees						0
Construction						0
Engineering Fees	20,000					20,000
Equipment						0
Inspection						0
Land Acquisition						0
Other Costs						0
<b>Total</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20,000</b>

Funding Sources	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Measure I Local	20,000					20,000
<b>Total</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20,000</b>

Operating & Maintenance Budget Impact	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Town of Apple Valley  
Capital Improvement Project  
FY 2014-2015**

Town wide Class II bikeway upgrade

Project #: 9572

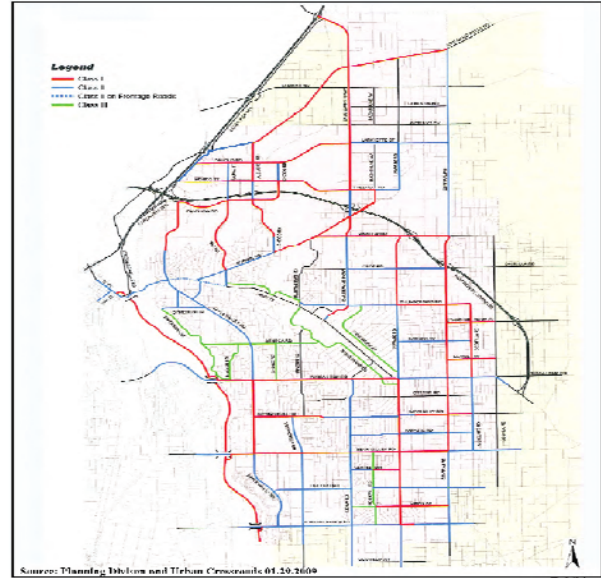
**Project Cost:** \$518,600

**Previous Cost:** \$ -

**O&M Impact:** \$ -

**Department:** Engineering

**Location:** Apple Valley



**Description:**

This project will ensure that the Town's existing bike lane network meets current standards set by Caltrans' recently updated MUTCD. This will be achieved by changing classifications or adding appropriate signage. The project will consist of reviewing and modifying outdated and deficient existing facilities and revising existing street or road plans to reflect the upgrades to current standards.

Description of Expenditures	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Architect Fees						0
Construction	451,000					451,000
Engineering Fees	45,100					45,100
Equipment						0
Inspection	22,500					22,500
Land Acquisition						0
Other Costs						0
<b>Total</b>	<b>518,600</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>518,600</b>

Funding Sources	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
HSIP	405,900					405,900
Measure I	45,100					45,100
TIF	67,600					67,600
<b>Total</b>	<b>518,600</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>518,600</b>

Operating & Maintenance Budget Impact	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Town of Apple Valley  
Capital Improvement Project  
FY 2014-2015**

**High Desert Corridor**

**Project #: 9390**

**Project Cost:** \$125,000

**Previous Cost:** \$ -

**O&M Impact:** \$ -

**Department:** Engineering

**Location:** High Desert Corridor

**Description:**

This project is a multi-regional and multi-jurisdictional transportation project and the Engineering Department is working closely with Caltrans District 8, Caltrans District 7, SANBAG, San Bernardino County, Los Angeles County, and with Los Angeles Metro to move this project forward with construction of Phase One anticipated to begin in 2016.

Description of Expenditures	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Architect Fees						0
Construction						0
Engineering Fees	25,000	25,000	25,000	25,000	25,000	125,000
Equipment						0
Inspection						0
Land Acquisition						0
Other Costs						0
<b>Total</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>125,000</b>

Funding Sources	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Measure I Local	25,000	25,000	25,000	25,000	25,000	125,000
<b>Total</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>125,000</b>

Operating & Maintenance Budget Impact	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



**Town of Apple Valley  
Capital Improvement Project  
FY 2014-2015**

**Navajo Road Rehabilitation (Bear Valley to Hwy 18)**

**Project #: 9475**

**Project Cost:** \$600,000

**Description:**

This project entails pavement resurfacing on Navajo Road, full width between Hwy 18 and Bear Valley Road.

**Previous Cost:** \$590,000

**O&M Impact:** \$ -

**Department:** Engineering

**Location:** Navajo Road

Description of Expenditures	FY14-15	FY15-65	FY16-17	FY17-18	FY18-19	5 Year Total
Architect Fees						0
Construction						0
Engineering Fees						0
Equipment						0
Inspection	10,000					10,000
Land Acquisition						0
Other Costs						0
<b>Total</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,000</b>

Funding Sources	FY14-15	FY15-65	FY16-17	FY17-18	FY18-19	5 Year Total
Measure I	10,000					10,000
<b>Total</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,000</b>

Operating & Maintenance Budget Impact	FY14-15	FY15-65	FY16-17	FY17-18	FY18-19	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



**Town of Apple Valley  
Capital Improvement Project  
FY 2014-2015**

**Paving Priorities (50% Categorical / 50% Non-Categorical)**

**Project #: 9525**

**Project Cost:** \$5,000,000

**Previous Cost:** \$ -

**O&M Impact:** \$ -

**Department:** Engineering

**Location:** Apple Valley



**Description:**

Our annual Town-wide slurry seal paving project is based on information in our Pavement Management System (PMS). The PMS database contains all of the paving history in Town and helps us plan this yearly project.

Description of Expenditures	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Architect Fees						0
Construction	975,000	975,000	975,000	975,000	975,000	4,875,000
Engineering Fees	20,000	20,000	20,000	20,000	20,000	100,000
Equipment						0
Inspection	5,000	5,000	5,000	5,000	5,000	25,000
Land Acquisition						0
Other Costs						0
<b>Total</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>5,000,000</b>

Funding Sources	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Measure I Local	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
<b>Total</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>5,000,000</b>

Operating & Maintenance Budget Impact	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Town of Apple Valley  
Capital Improvement Project  
FY 2014-2015**

**Powhatan Road Street Improvements**

**Project #: 9526**

**Project Cost:** \$ 214,000

**Previous Cost:** \$ -

**O&M Impact:** \$ -

**Department:** Engineering

**Location:** Powhatan Road



**Description:**

This project proposes to construct curb, gutters and sidewalks, A.D.A access ramps, commercial driveway approaches, a standard bus turnout and restriping of the existing street on Powhatan Road from Navajo Road east along the north boundary of the Town’s Community Park, and along the north side of Powhatan Road from Navajo Road, east, adjacent to the Town owned parking lot.

Description of Expenditures	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Architect Fees						0
Construction	191,000					191,000
Engineering Fees	18,000					18,000
Equipment						0
Inspection	5,000					5,000
Land Acquisition						0
Other Costs						0
<b>Total</b>	<b>214,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>214,000</b>

Funding Sources	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
CDBG (Parks)	25,000					25,000
CDBG (Public Services 14-15)	22,000					22,000
CDBG (Public Services 13-14)	19,800					19,800
TDA Article 3 Funding	24,500					24,500
VVTA Article 3 match	7,000					7,000
Local Transportation Fund	115,700					115,700
<b>Total</b>	<b>214,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>214,000</b>

Operating & Maintenance Budget Impact	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Town of Apple Valley  
Capital Improvement Project  
FY 2014-2015**

**Ramona Road Widening (Navajo Rd to Central Rd)**

**Project #: 9536**

**Project Cost:** \$731,500

**Previous Cost:** \$66,500

**O&M Impact:** \$ -

**Department:** Engineering

**Location:** Ramona Road

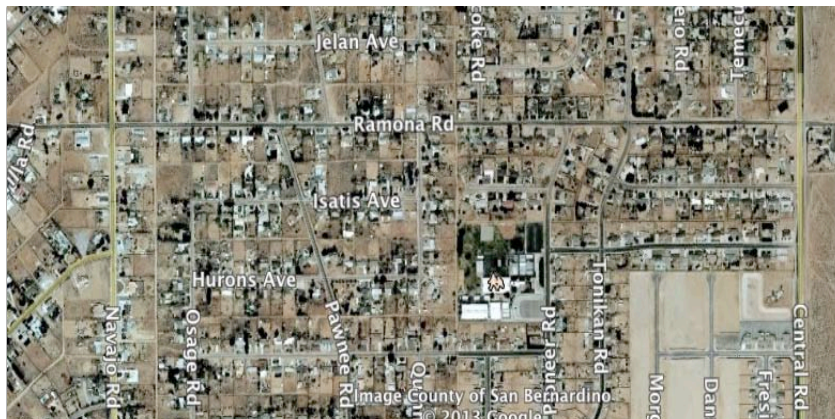
**Description:**

This project will widen Ramona Road to a total asphalt width of 36 feet from Navajo Road to Central Road. Upon completion, Ramona Road widening will include the addition of 2 bike lanes. All of the widening will take place within the existing right-of-way.

Description of Expenditures	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Architect Fees						0
Construction	650,000					650,000
Engineering Fees						0
Equipment						0
Inspection	15,000					15,000
Land Acquisition						0
Other Costs						0
<b>Total</b>	<b>665,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>665,000</b>

Funding Sources	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Measure I	381,667					381,667
SANBAG - TDA	283,333					283,333
<b>Total</b>	<b>665,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>665,000</b>

Operating & Maintenance Budget Impact	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



**Town of Apple Valley  
Capital Improvement Project  
FY 2014-2015**

**Rancherías Rd Resurfacing**

**Project #: 9538**

**Project Cost:** \$700,000

**Previous Cost:** \$690,000

**O&M Impact:** \$ -

**Department:** Engineering

**Location:** Rancherías Road



**Description:**

This project entails the complete removal and reconstruction of Rancherías Road from the northern edge of the Caltrans right of way at the intersection of State Highway 18 to a point 300 feet north of Zuni Road. As part of the reconstruction, segments of Rancherías Road will be widened to 44 feet to include a center turn lane and bike lanes in addition to the travel lanes. Roads that intersect with Rancherías Road, i.e. Thunderbird Road, Serrano Road, Symeron Road, Rimrock Road East, and Zuni Road, will also be reconstructed at their respective connections to Rancherías Road. The project will also address localized drainage issues by way of installing Class 5 Drywells at specific locations along the right of way.

Description of Expenditures	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Architect Fees						0
Construction						0
Engineering Fees						0
Equipment						0
Inspection	10,000					10,000
Land Acquisition						0
Other Costs						0
<b>Total</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,000</b>

Funding Sources	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Measure I Local	10,000					10,000
<b>Total</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,000</b>

Operating & Maintenance Budget Impact	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



**Town of Apple Valley  
Capital Improvement Project  
FY 2014-2015**

**Rancho Verde Elementary School - SR2S**

**Project #: 9563**

**Project Cost:** \$512,000

**Previous Cost:** \$ -

**O&M Impact:** \$ -

**Department:** Engineering

**Location:** Apple Valley



**Description:**

This project includes the construction of a new concrete sidewalk, curb and gutter along both sides of Pioneer Road between Ramona Road and the school's southerly property line, four commercial driveway approaches on the school property, six residential driveway approaches, four ADA access ramps and updating all existing school signs to current code specifications.

Description of Expenditures	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Architect Fees						0
Construction	492,000					492,000
Engineering Fees	15,000					15,000
Equipment						0
Inspection	5,000					5,000
Land Acquisition						0
Other Costs						0
<b>Total</b>	<b>512,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>512,000</b>

Funding Sources	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Measure I	20,000					20,000
SR2S	492,000					492,000
<b>Total</b>	<b>512,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>512,000</b>

Operating & Maintenance Budget Impact	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Town of Apple Valley  
Capital Improvement Project  
FY 2014-2015**

**Standing Rock @ Hwy 18**

**Project #: 9564**

**Project Cost:** \$3,000,000

**Previous Cost:** \$ -

**O&M Impact:** \$ -

**Department:** Engineering

**Location:** Highway 18 between Dale Evans Parkway and Standing Rock Road



**Description:**

This projects intails the realignment of Standing Rock Road and the widening and improvement of Highway 18 between Dale Evans Parkway and Standing Rock Road. The project will also include the improvement of the existing traffic signal at Dale Evans Pkwy and the construction of a new signal at the new intersection of Hwy 18 and Standing Rock Road.

Description of Expenditures	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Architect Fees						0
Construction			1,250,000	1,250,000		2,500,000
Engineering Fees	150,000	350,000				500,000
Equipment						0
Inspection						0
Land Acquisition						0
Other Costs						0
<b>Total</b>	<b>150,000</b>	<b>350,000</b>	<b>1,250,000</b>	<b>1,250,000</b>	<b>0</b>	<b>3,000,000</b>

Funding Sources	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Measure I Local	150,000	350,000	1,250,000	1,250,000		3,000,000
<b>Total</b>	<b>150,000</b>	<b>350,000</b>	<b>1,250,000</b>	<b>1,250,000</b>	<b>0</b>	<b>3,000,000</b>

Operating & Maintenance Budget Impact	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Town of Apple Valley  
Capital Improvement Project  
FY 2014-2015**

**Yucca Loma Bridge**

**Project #: 9588**

**Project Cost:** \$40,557,154

**Previous Cost:** \$8,449,407

**O&M Impact:** \$ -

**Department:** Engineering

**Location:** Yucca Loma Bridge

**Description:**

This Engineering Department project is the number one top priority transportation project in the Town of Apple Valley, and is currently in the construction phase.

Description of Expenditures	FY14-15	FY15-15	FY16-17	FY17-18	FY18-19	5 Year Total
Architect Fees						0
Construction	20,278,577	11,829,170				32,107,747
Engineering Fees						0
Equipment						0
Inspection						0
Land Acquisition						0
Other Costs						0
<b>Total</b>	<b>20,278,577</b>	<b>11,829,170</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>32,107,747</b>

Funding Sources	FY14-15	FY15-15	FY16-17	FY17-18	FY18-19	5 Year Total
RDA Bond	8,766,430	5,113,750				13,880,180
San Bernardino County	772,451	450,598				1,223,049
Major Local Highway Program (MLHP)	3,567,163	2,080,845				5,648,008
SLPP	7,172,533	4,183,977				11,356,510
<b>Total</b>	<b>20,278,577</b>	<b>11,829,170</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>32,107,747</b>

Operating & Maintenance Budget Impact	FY14-15	FY15-15	FY16-17	FY17-18	FY18-19	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



**Town of Apple Valley  
Capital Improvement Project  
FY 2014-2015**

**Yucca Loma Elementary School - SRTS**

**Project #: 9442**

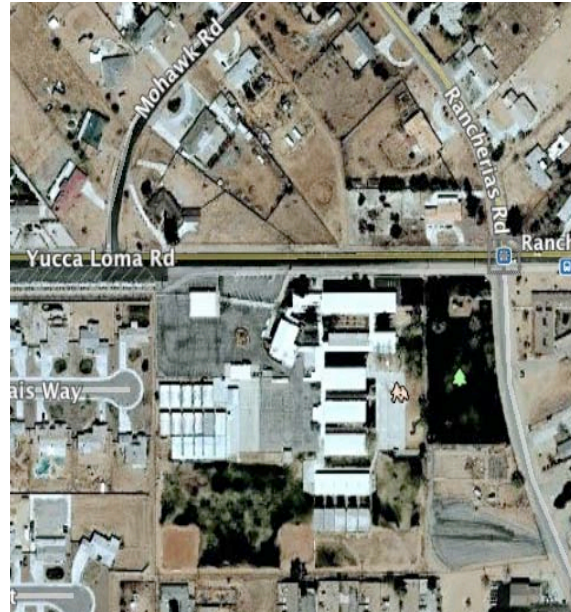
**Project Cost:** \$508,610

**Previous Cost:** \$ -

**O&M Impact:** \$ -

**Department:** Engineering

**Location:** Apple Valley



**Description:**

This project includes the construction of concrete curb, gutter and sidewalk along the entire frontage of both the school and the park; widen Yucca Loma Road and Rancherias Road to the new curb and gutter; construct ADA access ramps and restripe the existing crosswalks; construct two commercial concrete driveway approaches at the school entrances.

Description of Expenditures	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Architect Fees						0
Construction	373,600					373,600
Engineering Fees						0
Equipment						0
Inspection						0
Land Acquisition						0
Other Costs						0
<b>Total</b>	<b>373,600</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>373,600</b>

Funding Sources	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Measure I	15,000					15,000
SRTS	358,600					358,600
<b>Total</b>	<b>373,600</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>373,600</b>

Operating & Maintenance Budget Impact	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Town of Apple Valley  
Capital Improvement Project  
FY 2014-2015**

**Yucca Loma Road Widening (Apple Valley Rd to Rincon Rd)**

**Project #: 9595**

**Project Cost:** \$4,500,000

**Description:**

Rebuild Yucca Loma Road from Apple Valley Road to Rincon Road. The construction element of this project will be to widen Yucca Loma Road to its ultimate 104-width.

**Previous Cost:** \$ -

**O&M Impact:** \$ -

**Department:** Engineering

**Location:** Yucca Loma Road

Description of Expenditures	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Architect Fees						0
Construction			4,000,000			4,000,000
Engineering Fees	500,000					500,000
Equipment						0
Inspection						0
Land Acquisition						0
Other Costs						0
<b>Total</b>	<b>500,000</b>	<b>0</b>	<b>4,000,000</b>	<b>0</b>	<b>0</b>	<b>4,500,000</b>

Funding Sources	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Measure I	500,000		4,000,000			4,500,000
<b>Total</b>	<b>500,000</b>	<b>0</b>	<b>4,000,000</b>	<b>0</b>	<b>0</b>	<b>4,500,000</b>

Operating & Maintenance Budget Impact	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



**Town of Apple Valley  
Capital Improvement Project  
FY 2014-2015**

**Yucca Loma Road Widening (YLB to Apple Valley Rd)**

**Project #: 9595**

**Project Cost:** \$11,000,000

**Previous Cost:** \$ -

**O&M Impact:** \$ -

**Department:** Engineering

**Location:** Yucca Loma Road

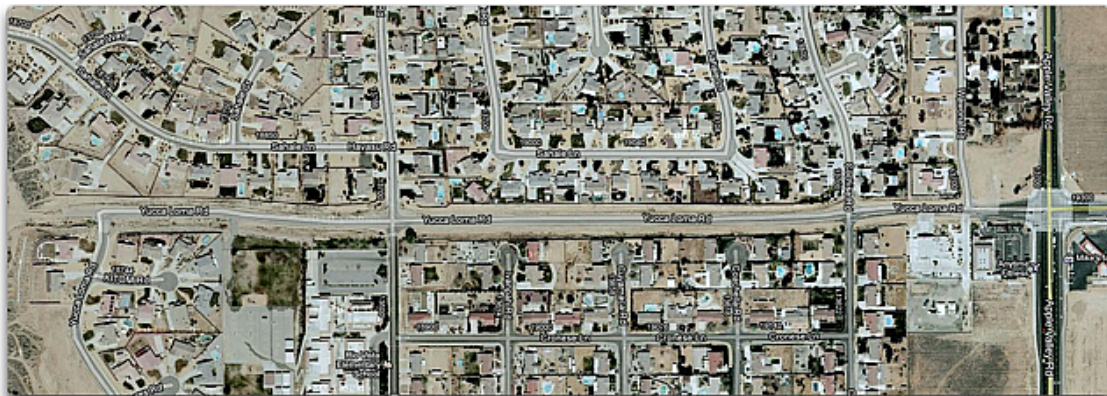
**Description:**

This portion of the Yucca Loma Bridge project will be to widen and rebuild Yucca Loma Road from the Apple Valley Road to the Yucca Loma Bridge landing. Construction elements of this project will be to widen Yucca Loma Road to its ultimate 104-foot width, install an 8-foot diameter storm drain and all other utilities under the road and install a new traffic signal at Havasu Road intersection.

Description of Expenditures	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Architect Fees						0
Construction	6,000,000	5,000,000				11,000,000
Engineering Fees						0
Equipment						0
Inspection						0
Land Acquisition						0
Other Costs						0
<b>Total</b>	<b>6,000,000</b>	<b>5,000,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11,000,000</b>

Funding Sources	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Traffic Impact Fees		5,000,000				5,000,000
SAFETY-LU STP	750,000					750,000
Zone 4 Flood Control Funds	3,400,000					3,400,000
RDA Bond	1,850,000					1,850,000
<b>Total</b>	<b>6,000,000</b>	<b>5,000,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11,000,000</b>

Operating & Maintenance Budget Impact	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Operations						0
Maintenance						0
Capital Outlay						0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



**Town of Apple Valley  
Capital Improvement Project  
FY 2014-2015**

**Lift Station AD#2B Improvements**

**Project #: 9300**

**Project Cost:** \$262,000

**Previous Cost:** \$ -

**O&M Impact:** \$ -

**Department:** Engineering

**Location:**



**Description:**

The planned VVWRA sub-regional treatment plant to be located in proximity to Lift Station AD#2B will require pumping capacity upgrades to the Town's station to accommodate the intended utilization of the recycled treated water. Modifications include the replacing of two of the station pumps with sufficiently-sized larger units and corresponding drive systems, and replacing the existing 20+ year old, obsolete programmed logic control system.

Description of Expenditures	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Architect Fees						-
Construction	251,800					251,800
Engineering Fees	6,200					6,200
Equipment						-
Inspection	4,000					4,000
Land Acquisition						-
Other Costs						-
<b>Total</b>	<b>262,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>262,000.00</b>

Funding Sources	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Wastewater Fund Balance	262,000					262,000
<b>Total</b>	<b>262,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>262,000</b>

Operating & Maintenance Budget Impact	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	5 Year Total
Operations						-
Maintenance						-
Capital Outlay						-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

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Town of Apple Valley



# PBID

TOTAL BUDGET - \$580,000

To account for the assessments received and expenditures made on behalf of the Apple Valley Village Property and Business Improvement District.

		PBID 8110-4210					
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Adopted Budget 2013-14	Estimated Revenue 2013-14	% of Budget Received	Proposed Budget 2014-15
BEGINNING FUND BALANCE		772,042	872,989	600,740	600,740		600,740
4138	Assessment Revenue	336,250	216,434	205,000		0%	
4255	Interest	2,316	1,963	4,000		0%	
Total Revenues		338,567	218,397	209,000	0	0%	-
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Adopted Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
7760	Hwy 18 Median Landscape Maintenance		-	150,000		0%	
7935	Right of Way Maintenance	4,299	6,237				
8940	Contract Services: (Adv.to PBID Assoc) O&M	23,019	162,350	150,000		0%	
8948	County Sheriff: Security Services		28,761	30,000		0%	
8982	General and Administrative	182,700	-	-			
9416	Hwy 18 Median Landscape Project	27,601	293,298	-			
9527	Road Circulation and Drainage	-	-	250,000			
Total Expenditures		237,620	490,646	580,000	0		-
ENDING FUND BALANCE		872,989	600,740	229,740	600,740		600,740

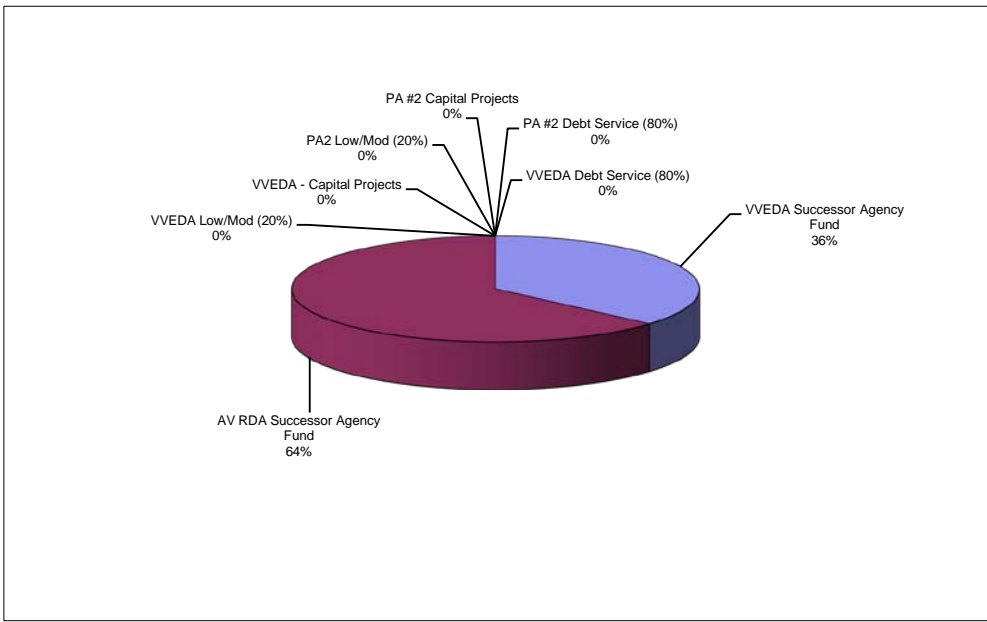
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Town of Apple Valley

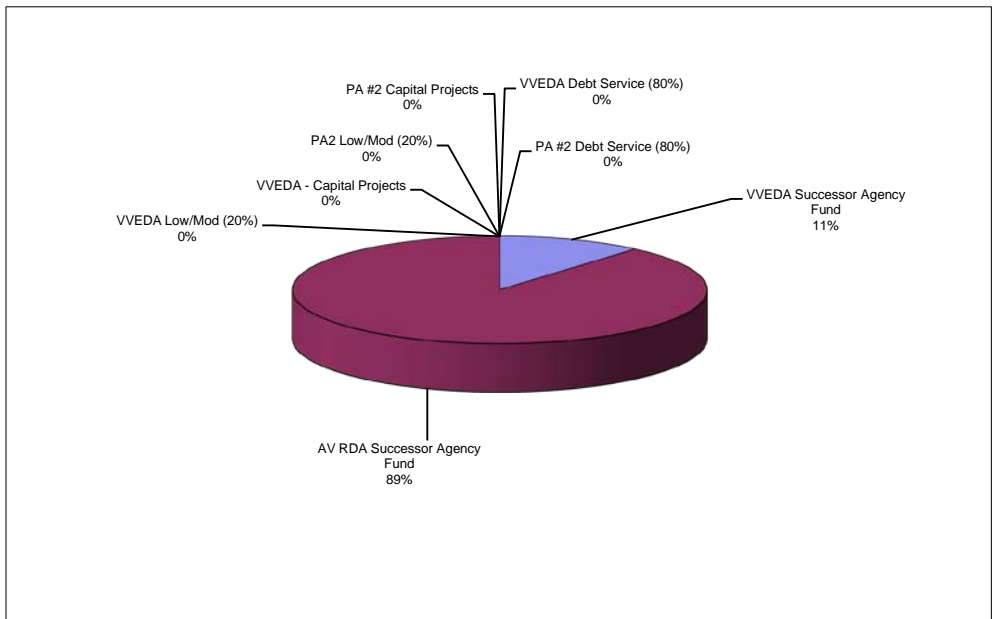
## 2014/15 Successor Agency - RDA Revenue

VVEDA Successor Agency Fund	1,741,245
AV RDA Successor Agency Fund	3,035,331
VVEDA Debt Service (80%)	-
PA #2 Debt Service (80%)	-
VVEDA Low/Mod (20%)	-
PA2 Low/Mod (20%)	-
VVEDA - Capital Projects	-
PA #2 Capital Projects	-
<b>Total-RDA Revenue</b>	<u><u>4,776,576</u></u>



## 2014/15 Successor Agency - RDA Expenditures

VVEDA Successor Agency Fund	1,741,245
AV RDA Successor Agency Fund	13,651,761
VVEDA Debt Service (80%)	-
PA #2 Debt Service (80%)	-
VVEDA Low/Mod (20%)	-
PA2 Low/Mod (20%)	-
VVEDA - Capital Projects	-
PA #2 Capital Projects	-
<b>Total-RDA Expenditures</b>	<b><u><u>15,393,006</u></u></b>



## VVEDA REDEVELOPMENT OBLIGATION RETIREMENT FUND

TOTAL BUDGET - \$1,741,245

VVEDA REDEVELOPMENT OBLIGATION RETIREMENT FUND 2725-4710							
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Amended Budget 2013-14	Estimated Revenue 2013-14	% of Budget Received	Proposed Budget 2014-15
BEGINNING FUND BALANCE		-	(1,048,629)	7,534,472	7,534,472		2,060,832
4131	Pass Thru - PA#1	1,594,397	2,436,642	1,331,163	1,331,163		1,741,245
4255	Interest Earnings	12,440	6,815	-	-		
Total Revenues		1,606,837	2,443,457	1,331,163	1,331,163	-	1,741,245
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
Personnel Services							
7010	Salaries & Wages	44,875	19,134	44,886	44,886	100.0%	131,261
7020	Salaries Part-Time	1,012	9,338	-	-		
7110	Cafeteria Benefits	1,507	-	4,824	4,824	100.0%	13,205
7120	Deferred Comp	451	-	1,347	1,347	100.0%	3,938
7150	Medicare	679	413	651	651	100.0%	1,904
7160	PERS	3,507	-	9,724	9,724	100.0%	31,692
Total Personnel		52,030	28,884	61,432	61,432		182,000
Operations & Maintenance							
7229	Education & Training	-	299	3,000	3,000	100.0%	6,200
7241	Meetings & Conferences	-	1,334	500	500	100.0%	1,050
7253	Mileage	819	777	2,000	2,000	100.0%	4,100
7265	Office Supplies	29	-	1,000	1,000	100.0%	2,100
7271	Postage	-	-	250	250	100.0%	500
7277	Printing	-	-	250	250	100.0%	500
7289	Subscriptions	210	210	-	-	0.0%	-
7340	Pass Through - County DDR Payment	-	-	-	5,453,377	0.0%	-
7470	HELP Debt Service	-	-	162,500	153,763	94.6%	-
8916	Audit	476	-	6,000	6,000	100.0%	6,200
8940	Contract Services	1,155	25,450	6,000	35,000	583.3%	48,000
8972-040	Legal - BB & K	9,421	34,890	30,000	30,000	100.0%	30,000
9485	NAVISP	3,073	-	-	-		
9870	Loan to 80% for ERAF	-	-	-	-	0.0%	401,767
Total Operations & Maint		15,182	62,960	211,500	5,685,140		500,417
Debt Service							
9840	Principal	335,000	345,000	360,000	360,000	100.0%	375,000
9860	Interest	361,838	711,395	698,231	698,231	100.0%	683,828
9999	Administration Operating Transfer	150,598	-	-	-		-
Total Debt Service		847,436	1,056,395	1,058,231	1,058,231		1,058,828
Total Expenditures		914,648	1,148,239	1,331,163	6,804,803		1,741,245
Transfer Fund Balance from 2710 RDA		-	7,287,883	-	-		-
Transfer Fund Balance from 3010 RDA		(1,225,241)	-	-	-		-
Transfer Fund Balance from 4010 RDA		(515,577)	-	-	-		-
ENDING FUND BALANCE		(1,048,629)	7,534,472	7,534,472	2,060,832	-	2,060,831
<b>Personnel Schedule</b>		<b>Actual 2011-12</b>	<b>Actual 2012-13</b>	<b>Actual 2013-14</b>	<b>Proposed 2014-15</b>		
Economic Development Manager		0.00	0.00	0.50	0.50		
<b>Total FTE's:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.50</b>	<b>0.50</b>		

## REDEVELOPMENT OBLIGATION RETIREMENT FUND

TOTAL BUDGET - \$13,651,761

REDEVELOPMENT OBLIGATION RETIREMENT FUND PA #2 2730-4710							
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Amended Budget 2013-14	Estimated Revenue 2013-14	% of Budget Received	Proposed Budget 2014-15
BEGINNING FUND BALANCE		-	15,268,185	24,297,820	24,297,820		9,421,272
4065	Increment PA #2	1,056,862	2,432,535	2,655,232	2,655,232		3,035,331
4181	Refunds, Reimb, Rebates	3,734	3,734	-	-		-
4255	Interest Earnings	15,687	16,647	-	4,900		-
Total Revenues		1,076,283	2,452,916	2,655,232	2,655,232		3,035,331
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
Personnel Services							
7010	Salaries & Wages	203,206	105,383	44,886	44,886	100.0%	131,261
7020	Salaries Part-Time	17,080	9,338	-	-		-
7110	Cafeteria Benefits	11,257	9,620	4,824	4,824	100.0%	13,205
7120	Deferred Comp	2,551	2,587	1,347	1,347	100.0%	3,938
7150	Medicare	3,223	1,659	651	651	100.0%	1,904
7160	PERS	26,644	18,205	9,724	9,724	100.0%	31,692
7160	Direct Housing Loan Costs	(49,786)	-	-	-	0.0%	-
Total Personnel		214,175	146,793	61,432	61,432		182,000
Operations & Maintenance							
7229	Education & Training	381	299	3,000	3,000	100.0%	6,200
7241	Meetings & Conferences	-	1,702	500	500	100.0%	1,050
7253	Mileage	1,207	777	2,000	2,000	100.0%	4,100
7265	Office Supplies	13	-	1,000	1,000	100.0%	2,100
7271	Postage	-	-	250	250	100.0%	500
7277	Printing	56	-	250	250	100.0%	500
7289	Subscriptions	210	210	-	-	0.0%	-
7340	Pass Through Agreements	384,829	6,335	-	6,361,985	0.0%	-
7470	HELP Debt Service	-	-	162,500	153,763	94.6%	-
8916	Audit	476	4,525	6,000	6,000	100.0%	6,200
8940	Contract Services	2,462	17,350	6,000	29,600	493.3%	48,000
8972-0402	Legal-BB & K	9,421	34,890	30,000	30,000	100.0%	30,000
9870	Loan to 80% for ERAF	-	-	-	-		375,506
Total Operations & Maint		399,055	66,087	211,500	6,588,348		474,156
Debt Service & Capital Projects							
9840	Principal	695,000	720,000	750,000	750,000	100.0%	790,000
9860	Interest	845,350	1,662,900	1,632,300	1,632,000	100.0%	1,589,175
9534	Public Works Facility/Yard	117,522	-	-	-	0.0%	-
9588	Yucca Loma Bridge Construction	105,404	333,971	-	-		-
9590	Yucca Loma Road Undergrounding	5,269	9,871	-	-	0.0%	-
9999	Administration Operating Transfer	150,599	-	-	-	0.0%	-
9999-4410	Transfer to Fund 4410	-	-	14,000,000	8,500,000	0.0%	10,616,430
Total Debt Service & Capital Projects		1,919,144	2,726,742	16,382,300	10,882,000		12,995,605
Total Expenditures		2,532,373	2,939,622	16,655,232	17,531,780		13,651,761
Transfer fund balance from 2720 RDA		-	9,516,341	-	-		-
Transfer fund balance from 3020 RDA		18,323,020	-	-	-		-
Transfer fund balance from 4020 RDA		(1,598,745)	-	-	-		-
ENDING FUND BALANCE		15,268,185	24,297,820	10,297,820	9,421,272		(1,195,158)
<b>Personnel Schedule</b>		<b>Actual 2011-12</b>	<b>Actual 2012-13</b>	<b>Actual 2013-14</b>	<b>Adopted 2014-15</b>		
Economic Development Manager		0.00	1.00	0.50	0.50		
<b>Total FTE's:</b>		<b>0.00</b>	<b>1.00</b>	<b>0.50</b>	<b>0.50</b>		

## VVEDA RDA REDEVELOPMENT TAX INCREMENT (80%) FUND

TOTAL BUDGET - \$0.00

This fund accounts for tax increment and other revenues, and expenditures associated with the Town's Redevelopment Agency capital projects.

VVEDA RDA Redevelopment Tax Increment (80%) Fund 3010-4710							
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Amended Budget 2013-14	Estimated Revenue 2013-14	% of Budget Received	Proposed Budget 2014-15
BEGINNING FUND BALANC		(855,305)		-	-		-
4131	VVEDA Project Area #1	-		-	-		-
4131-5000	Budgetary Savings	-		-	-		-
4255	Interest			-	-		-
Total Revenues		-		-	-		-
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
7320	ERAF/SERAF	-		-	-		-
8940-0000	Contract Service	5,450		-	-		-
9840	Principal	-		-	-		-
9860	Interest	364,486		-	-		-
9999-4010	Transfer - 4010	-		-	-		-
Total Expenditures		369,936		-	-		-
Transfer Fund Balance to RORF 2725		1,225,241					
ENDING FUND BALANCE		-		-	-		-

**TOWN OF APPLE VALLEY**

**RDA P. A. NO. 2 - REDEVELOPMENT TAX INCREMENT (80%) FUND**

TOTAL BUDGET - \$0.00

This fund accounts for tax increment and other revenues, and expenditures associated with the Town's Redevelopment Agency capital projects.

<b>RDA PROJECT AREA NO. 2 - REDEVELOPMENT TAX INCREMENT (80%) FUND 3020-4710</b>							
<b>Code</b>	<b>Revenue Classification</b>	<b>Actual Revenue 2011-12</b>	<b>Actual Revenue 2012-13</b>	<b>Amended Budget 2013-14</b>	<b>Estimated Revenue 2013-14</b>	<b>% of Budget Received</b>	<b>Proposed Budget 2014-15</b>
BEGINNING FUND BALANCE		17,507,947		-	-		-
4065	RDA Project Area #2	1,564,656		-	-	-	-
4255	Interest	-		-	-	-	-
Total Revenues		1,564,656		-	-	-	-
<b>Code</b>	<b>Expenditure Classification</b>	<b>Actual Expense 2011-12</b>	<b>Actual Expense 2012-13</b>	<b>Amended Budget 2013-14</b>	<b>Estimated Expense 2013-14</b>	<b>\$ of Budget Expended</b>	<b>Proposed Budget 2014-15</b>
Operations & Maintenance							
7320	ERAF	-					-
7340	Passthrough Agreements	-					-
8940	Contract Services	2,061					-
9999	Transfer - 4410	-					-
9999	Transfer - 4020	-					-
Total Operations & Maint		2,061		-	-		-
Debt Service							
9840	Principal	-					-
9860	Interest	747,522					-
Total Debt Service		747,522		-	-		-
Total Expenditures		749,583		-	-		-
Transfer fund balance to RORF 2: (18,323,020)				-	-		-
ENDING FUND BALANCE		-		-	-		-



# VVEDA LOW & MODERATE INCOME HOUSING FUND

TOTAL BUDGET - \$0.00

This accounts for the 20% set aside of tax increment revenue received from the Redevelopment Agency project area and restricted for low/moderate income housing.

VVEDA Low and Moderate Income Housing Fund (20% Set-Asides) 2710-4710							
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Amended Budget 2013-14	Estimated Revenue 2013-14	% of Budget Received	Proposed Budget 2014-15
BEGINNING FUND BALANCE		6,878,887	7,287,883	-	-		-
4131	VVEDA Project Area #1	549,426	-	-	-		-
4255	Interest Earnings	5,612	-	-	-		-
Total Revenues		555,038	-	-	-		-
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
Personnel Services							
7010	Salaries & Wages - Permanent	101,355	-	-	-		-
7020	Salaries & Wages - Part Time	1,022	-	-	-		-
7110	Cafeteria Benefits	9,936	-	-	-		-
7120	Deferred Comp	2,324	-	-	-		-
7150	Medicare	1,499	-	-	-		-
7160	PERS	21,290	-	-	-		-
Total Personnel		137,425	-	-	-		-
Operations & Maintenance							
7229	Education & Training	-	-	-	-		-
7241	Meetings and conferences	41	-	-	-		-
7253	Mileage	353	-	-	-		-
7259	Miscellaneous	24	-	-	-		-
7430-0900	Housing Activities	5,162	-	-	-		-
7340	Pass Through Agreements	-	-	-	-		-
8940	Contract Services	980	-	-	-		-
8972-0402	Legal- BB & K	2,058	-	-	-		-
Total Operations & Maint		8,617	-	-	-		-
Total Expenditures		146,042	-	-	-		-
Transfer Fund Balance to 2725			(7,287,883)				-
ENDING FUND BALANCE		7,287,883	-	-	-		-
Less Reserve for Loan Repayment		146,250					-
ENDING FUND BALANCE - Unrestricted		7,141,633	-	-	-		-

Personnel Schedule	Actual 2011-12	Actual 2012-13	Actual 2013-14	Proposed 2014-15
Asst Town Manager Economic Dev.	0.10	0.00	0.00	0.00
Assistant Director of Economic Dev.	0.25	0.00	0.00	0.00
Economic Dev. Spec. II	0.25	0.00	0.00	0.00
Economic Dev. Spec. I	0.25	0.00	0.00	0.00
Economic Dev. Assistant	0.10	0.00	0.00	0.00
Housing & Community Dev Specialist II	0.15	0.00	0.00	0.00
Housing & Community Dev Specialist I	0.65	0.00	0.00	0.00
<b>Total FTE's:</b>	<b>1.75</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

# RDA - PA2 LOW/MOD INCOMING HOUSING

TOTAL BUDGET - \$0.00

This accounts for the 20% set aside of tax increment revenue received from the Redevelopment Agency project area and restricted for low/moderate income housing.

RDA - PA2 LOW-MOD INCOMING HOUSING 2720-4710 (20%)							
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Amended Budget 2013-14	Estimated Revenue 2013-14	% of Budget Received	Proposed Budget 2014-15
BEGINNING FUND BALANCE		9,364,931	9,516,341	-	-		-
4065	RDA Project Area #2	391,164	-	-	-		-
4255	Interest Earnings	3,717	-	-	-		-
Total Revenues		394,881	-	-	-		-
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	% of Budget Expended	Proposed Budget 2014-15
Personnel Services							
7010	Salaries & Wages	100,811	-	-	-		-
7020	Salaries & Wages - PT	1,041	-	-	-		-
7110	Cafeteria Benefits	9,845	-	-	-		-
7120	Deferred Comp	2,314	-	-	-		-
7150	Medicare	1,491	-	-	-		-
7160	PERS	21,174	-	-	-		-
Total Personnel		136,676	-	-	-		-
Operations & Maintenance							
7229	Education & Training	-	-	-	-		-
7241	Meetings & Conferences	41	-	-	-		-
7253	Mileage	353	-	-	-		-
7259	Miscellaneous	24	-	-	-		-
7340	Pass Through Agreements	-	-	-	-		-
8940	Contract Services	289	-	-	-		-
8972	Legal	2,058	-	-	-		-
Total Operations & Maint		2,765	-	-	-		-
Debt Service							
9840	Principal	-	-	-	-		-
9860	Interest	104,030	-	-	-		-
Total Debt Service		104,030	-	-	-		-
Total Expenditures		243,471	-	-	-		-
Transfer Fund Balance to 2730		0	(9,516,341)	-	-		-
ENDING FUND BALANCE		9,516,341	-	-	-		-
Less Reserve for Loan Repayment		146,250	-	-	-		-
ENDING BALANCE (Unrestricted)		9,370,091	-	-	-		-
		<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Proposed</b>		
		<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2014-15</b>		
<b>Personnel Schedule</b>							
Asst Town Manager Economic Dev.		0.10	0.00	0.00	0.00		
Assistant Director Economic Dev.		0.25	0.00	0.00	0.00		
Econ. Dev. Spec. II		0.25	0.00	0.00	0.00		
Econ. Dev. Assistant		0.10	0.00	0.00	0.00		
Hsg and Comm Dev Spec II		0.15	0.00	0.00	0.00		
Housing and Comm Dev Specialist I		0.70	0.00	0.00	0.00		
Development Services Specialist		0.25	0.00	0.00	0.00		
<b>Total FTE's:</b>		<b>1.80</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>		

## RDA-VVEDA REDEVELOPMENT CAPITAL PROJECTS

TOTAL BUDGET - \$0.00

This fund accounts for tax increment and other revenues, and expenditures associated with the Town's Redevelopment Agency capital projects.

RDA - VVEDA Redevelopment Capital Projects- Account Number 4010-4710							
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Amended Budget 2013-14	Estimated Revenue 2013-14	% of Budget Received	Proposed Budget 2014-15
BEGINNING FUND BALANCE		(102,928)	-	-	-	-	-
4181	Refunds, Reimb, Rebates	29	-	-	-	-	-
4255	Interest Earnings	528	-	-	-	-	-
6999	Transfer In - Debt Service Fund 3010	-	-	-	-	-	-
Total Revenues		558	-	-	-	-	-
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expense 2013-14	\$ of Budget Expended	Proposed Budget 2014-15
Personnel Services							
7010	Salaries & Wages - Permanent	122,150	-	-	-	-	-
7020	Salaries - Part-time	39	-	-	-	-	-
7110	Cafeteria Benefits	9,341	-	-	-	-	-
7120	Deferred Comp	3,701	-	-	-	-	-
7130	FICA	-	-	-	-	-	-
7150	Medicare	1,855	-	-	-	-	-
7160	PERS	27,435	-	-	-	-	-
Total Personnel		164,521	-	-	-	-	-
Operations & Maintenance							
7205	Advertising	22	-	-	-	-	-
7229	Education & Training	495	-	-	-	-	-
7241	Meetings & Conferences	1,399	-	-	-	-	-
7247	Memberships & Dues	2,683	-	-	-	-	-
7253	Mileage	1,683	-	-	-	-	-
7259	Miscellaneous	18	-	-	-	-	-
7265	Office Supplies	221	-	-	-	-	-
7271	Postage	-	-	-	-	-	-
7277	Printing	172	-	-	-	-	-
7289	Subscriptions	181	-	-	-	-	-
7330	Hardware/Software	-	-	-	-	-	-
7515	Marketing	1,061	-	-	-	-	-
7584	Sponsorships	-	-	-	-	-	-
7640	Tradeshows	6,115	-	-	-	-	-
8916	Audit	-	-	-	-	-	-
8940	Contracted Services	13,436	-	-	-	-	-
8972	Legal	9,248	-	-	-	-	-
9610	Transfer - 3010	-	-	-	-	-	-
9999	Transfer out - 1001	210,837	-	-	-	-	-
Total Operations and Maintenance		247,570	-	-	-	-	-
Capital Projects							
9485	NAVISP	1,115	-	-	-	-	-
9860	Interest	-	-	-	-	-	-
Total Capital Projects		1,115	-	-	-	-	-
Total Expenditures		413,207	-	-	-	-	-
Transfer Fund Balance to RORF 2725		515,577	-	-	-	-	-
ENDING FUND BALANCE		-	-	-	-	-	-

<b>Personnel Schedule</b>	<b>Actual 2011-12</b>	<b>Actual 2012-13</b>	<b>Actual 2013-14</b>	<b>Proposed 2014-15</b>
Asst Town Mgr of Economic & Community				
Development/Executive Director,RD	0.40	0.00	0.00	0.00
Asst Dir of Econ Dev & Housing	0.25	0.00	0.00	0.00
Economic Development Specialist II	0.75	0.00	0.00	0.00
Economic Development Specialist I	0.25	0.00	0.00	0.00
Economic Development Assistant	0.40	0.00	0.00	0.00
Economic Development Intern	0.00	0.00	0.00	0.00
<b>Total FTE's:</b>	<b>2.05</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

# RDA-PA #2 CAPITAL PROJECTS FUND

TOTAL BUDGET - \$0.00

This fund accounts for tax increment and other revenues, and expenditures associated with the Town's Redevelopment Agency capital projects.

RDA - PA #2 CAPITAL PROJECTS FUND 4020-4710							
Code	Revenue Classification	Actual Revenue 2011-12	Actual Revenue 2012-13	Amended Budget 2013-14	Estimated Revenue 2013-14	% of Budget Received	Proposed Budget 2014-15
	BEGINNING FUND BALANCE	(248,545)	-	-	-	-	-
	Gains/Loss on disposal of Fixed Assets		-	-	-	-	-
4181	Refunds, Reimb, Rebates	1,959	-	-	-	-	-
4255	Interest Earnings	4,227	-	-	-	-	-
6999	Transfer In - Debt Service Fund 3020	-	-	-	-	-	-
	Total Revenues	6,187	-	-	-	-	-
Code	Expenditure Classification	Actual Expense 2011-12	Actual Expense 2012-13	Amended Budget 2013-14	Estimated Expenses 2013-14	% of Budget Expended	Proposed Budget 2014-15
	Personnel Services						
7010	Salaries & Wages - Permanent	122,149	-	-	-	-	-
7020	Salaries - Part-time	39	-	-	-	-	-
7110	Cafeteria Benefits	9,341	-	-	-	-	-
7120	Deferred Comp	3,701	-	-	-	-	-
7150	Medicare	1,855	-	-	-	-	-
7160	PERS	27,434	-	-	-	-	-
	Total Personnel	164,520	-	-	-	-	-
	Operations & Maintenance						
7205	Advertising	22	-	-	-	-	-
7229	Education & Training	495	-	-	-	-	-
7241	Meetings & Conferences	1,399	-	-	-	-	-
7247	Memberships & Dues	2,683	-	-	-	-	-
7253	Mileage	1,683	-	-	-	-	-
7259	Miscellaneous	18	-	-	-	-	-
7265	Office Supplies	221	-	-	-	-	-
7277	Printing	172	-	-	-	-	-
7289	Subscriptions	181	-	-	-	-	-
7330	Hardware/Software Supplies/Exp	-	-	-	-	-	-
7515	Marketing	1,061	-	-	-	-	-
7584	Sponsorships	-	-	-	-	-	-
7640	Tradeshows	6,115	-	-	-	-	-
8916	Audit	-	-	-	-	-	-
8940	Contracted Services	13,436	-	-	-	-	-
8972	Legal	9,248	-	-	-	-	-
9610	Transfer-3020	-	-	-	-	-	-
9999	Transfer out - 1001	210,837	-	-	-	-	-
	Total Operations and Maint	247,570	-	-	-	-	-

**RDA - PA #2 CAPITAL PROJECTS FUND 4020-4710**

Capital Expenditures					
9264	Animal Shelter Facility	-	-	-	-
9534	Public Works Facility	611,750	-	-	-
9588	Yucca Loma Bridge	332,039	-	-	-
9590	Yucca Loma Road Undergrounding	508	-	-	-
9860	Interest Expense	-	-	-	-
<b>Total Capital Expenditures</b>		<b>944,297</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>		<b>1,356,387</b>	<b>-</b>	<b>-</b>	<b>-</b>
Transfer fund balance to RORF 2730		1,598,745	-	-	-
<b>ENDING FUND BALANCE</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>Personnel Schedule</b>	<b>Actual 2011-12</b>	<b>Actual 2012-13</b>	<b>Actual 2013-14</b>	<b>Proposed 2014-15</b>
Asst Town Mgr of Economic & Community				
Development/Executive Director,RDA	0.40	0.00	0.00	0.00
Asst Dir of Econ Dev & Housing	0.25	0.00	0.00	0.00
Economic Development Specialist II	0.75	0.00	0.00	0.00
Economic Development Asst.	0.40	0.00	0.00	0.00
Economic Development Intern	0.00	0.00	0.00	0.00
Econ Development Specialist	0.25	0.00	0.00	0.00
<b>Total FTE's:</b>	<b>2.05</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Town of Apple Valley

Cost Allocation Plan

Fiscal Year 2014/15

<u>Acct</u>	<u>Department</u>	<u>Estimated Expend.</u>	<u>Debit Wastwater Dept.</u>	<u>%</u>	<u>Debit Street Maint.</u>	<u>%</u>	<u>Debit Parks &amp; Rec.</u>	<u>%</u>	<u>Debit Solid Waste</u>	<u>%</u>	<u>Total Allocated Costs</u>	<u>Expense Net of Allocation</u>
1010	Town Council	200,622	34,106	17%	0	0%	0	0%	30,093	15%	64,199	136,423
1020	Town Attorney	400,000	32,000	8%	20,000	5%	0	0%	20,000	5%	72,000	328,000
1030	Town Manager	568,372	96,623	17%	56,837	10%	0	0%	113,674	20%	267,135	301,237
1050	Finance	1,182,188	248,259	21%	59,109	5%	59,109	5%	472,875	40%	839,353	342,835
1060	Town Clerk	448,027	76,165	17%	22,401	5%	22,401	5%	67,204	15%	188,171	259,856
1070	Public Info.	488,239	63,471	13%	48,824	10%	0	0%	73,236	15%	185,531	302,708
1080	Human Resources	436,413	56,734	13%	65,462	15%	43,641	10%	43,641	10%	209,478	226,935
1090	Information Systems	570,504	96,986	17%	57,050	10%	28,525	5%	114,101	20%	296,662	273,842
1200	General Govt.	2,554,678	536,482	21%	383,202	15%	127,734	5%	510,936	20%	1,558,354	996,324
1400	Facilities	2,392,516	287,102	12%	239,252	10%	119,626	5%	358,877	15%	1,004,857	1,387,659
2010	Public Safety	11,993,907	0	0%	0	0%	0	0%	0	0%	0	11,993,907
2020	Emergency Pre.	39,848	0	0%	0	0%	0	0%	0	0%	0	39,848
2120	Animal Control	737,830	0	0%	0	0%	0	0%	0	0%	0	737,830
2130	Animal Shelter	1,120,246	0	0%	0	0%	0	0%	0	0%	0	1,120,246
3010	Public Services	437,738	179,473	41%	21,887	5%	21,887	5%	131,321	30%	354,568	83,170
3110	Code Enforcement	978,471	0	0%	0	0%	0	0%	0	0%	0	978,471
4010	Build.& Safety	431,170	0	0%	0	0%	0	0%	0	0%	0	431,170
4310	Economic Dev	96,540	0	0%	0	0%	0	0%	0	0%	0	96,540
4410	Engineering	350,600	0	0%	0	0%	0	0%	0	0%	0	350,600
4610	Planning	766,939	0	0%	0	0%	0	0%	0	0%	0	766,939
	Sub-Total	26,194,848	1,707,400	7%	974,024	4%	422,924	2%	1,935,959	7%	5,040,308	21,154,540

**\*Note: General Government and Facilities Budgets reflect an expenditure (transfer) to the Debt Service Funds on the 1999,2001 and 2007 Certificates of Participation (COP's) for Town Hall.**

**Town of Apple Valley  
Assessed Value of Taxable Property  
Last Ten Fiscal Years**

<b>Fiscal Year</b>	<b>Secured</b>	<b>Unsecured</b>	<b>Other</b>	<b>Total Taxable Assessed Value</b>	<b>Total Direct Tax Rate</b>
2004	2,523,805,625	70,946,145	45,385,216	2,640,136,986	0.09310%
2005	2,945,495,409	84,718,542	48,891,755	3,079,105,706	0.10755%
2006	3,488,163,332	109,822,596	51,850,870	3,649,836,798	0.12947%
2007	4,429,273,399	118,624,490	63,047,232	4,610,945,121	0.16646%
2008	5,245,741,062	129,233,682	71,450,735	5,446,425,479	0.18415%
2009	5,429,704,636	154,190,423	87,406,824	5,671,301,883	0.18399%
2010	4,797,871,946	169,846,550	80,709,595	5,048,428,091	0.16801%
2011	4,295,279,849	173,885,410	82,348,845	4,551,514,104	0.15174%
2012	4,263,856,746	164,165,317	91,203,867	4,519,225,930	0.15036%
2013	4,244,374,760	158,196,900	87,813,270	4,490,384,930	1.00000%

Source: HdL Coren & Cone, San Bernardino County Assessor 2012/2013 Combined Tax Rolls



## MISCELLANEOUS STATISTICS

Fiscal Year 2014 - 2015

### General

Date of Incorporation	November 28, 1988
Form of Government	Council-Manager
Classification	General Law
Area (in square miles)	78.0
Sphere of Influence (in square miles)	200
Population	70,000
Average Household Income	\$63,770
Average Household Size	2.94
Number of Full-Time Employees	96

### Fire Protection

Number of Fire Stations	7
Number of Sworn F/T Fire Fighters	31
Number of Paid Call Fire Fighters	28
Fire Insurance Rating	ISO Class 4

### Police Protection

Number of Sworn Sheriff Officers	37
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### Streets, Parks and Sanitation

Miles of Streets (in lane miles)	421
Park Sites	15
Skate Park	1
18-hole Public Golf Courses	1
Miles of Sewers	145
Sanitation Pumping Stations	9

### Education Facilities

Elementary Schools*	13
Junior High (Middle) Schools*	4
High Schools*	4
4-year College	1
Public Libraries	1

\*Including private and charter schools

## FINANCIAL POLICIES

### RESERVES:

#### **General Fund**

The Town's intent is to maintain an optimal General Fund Operating Reserve equal 25% of budgeted appropriations in the General Fund. For FY 14-15, the \$5.2 million unassigned fund balance is equivalent to 19.95% of the General Fund budget or 4.92% of the total operating budget for all funds.

#### **Debt Service Funds**

The Debt Service Funds shall maintain reserves as prescribed by the bond covenants adopted at the time of the debt issuance.

### OPERATING BUDGET:

The Town will maintain a long-range fiscal perspective through the use of an annual operating budget and a five-year Capital Improvement Program. The Town will develop a long-term revenue and expenditure forecast.

#### **General Fund**

The Town will maintain a balanced operating budget. To achieve a balanced budget, current revenues should be sufficient to cover current expenditures. Appropriations of available fund balance will only be permitted for "one time" or non-recurring expenditures.

#### **Special Revenue Funds**

Special Revenue Funds will be used for specific programs or projects under the guidelines established for each fund. Appropriations may not exceed the anticipated resources including use of reserves when appropriate.

#### **Debt Service Funds**

Adequate funding will be appropriated within the Debt Service Funds to fund debt obligations as they come due. Reserves will be maintained within the Funds as necessary pursuant to bond covenants and/or other legal restrictions.

## FINANCIAL POLICIES

### REVENUES:

Recurring revenue growth (inflation) will be used to pay for recurring expenditures. Recurring expenditure increases should not be approved which exceed recurring revenue growth. Any new or expanded programs will be required to identify new funding sources and/or offsetting reductions in expenditures. In addition:

- The Town shall use a conservative approach in projecting revenues.
- One-time revenues may be used for one-time expenditures.
- The Town shall update its user fees and charges periodically to recover costs of providing that service for which a fee is charged.

### ACCOUNTING:

The Town will comply with the requirements of the Governmental Accounting Standards Board (GASB) and record and maintain its financial transactions based upon Generally Accepted Accounting Principles (GAAP).

### INVESTMENTS:

The Town Treasurer shall invest the Town's idle funds in accordance with the guidelines established in the adopted Investment Policy.

### DEBT:

- The Town shall issue debt primarily to finance capital improvement projects or for the purchase of large fixed assets.
- The term of the debt should not exceed the life of the asset being financed.
- The Town shall issue debt using the most cost-effective method available at time of debt issuance.
- The debt shall not cause the Town to exceed its legal debt limit.

## GLOSSARY OF BUDGET TERMS

**ACCRUAL BASIS OF ACCOUNTING:** Revenues are recognized when both measurable and available; expenditures are recorded when services have been substantially performed or goods have been received and the liabilities incurred.

**ADOPTED BUDGET:** The official budget as approved by the Town Council at the start of each fiscal year.

**AD VALOREM TAX:** (which means “according to its value”) A state or local government tax based on the value of real property as determined by the county tax assessor.

**AGENCY FUND:** Used to account for assets held by the Town in a fiduciary capacity for individuals, government entities, and others. Such funds are operated by carrying out the specifications of trust indentures, statutes, ordinances, or other governing regulations.

**AMENDED BUDGET:** The adopted budget as amended by the Town Council through the course of a fiscal year.

**APPROPRIATIONS:** A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and to the time when it may be expended.

**ARBITRAGE:** The interest rate differential that exists when proceeds from a municipal bond – which is tax-free and carries a lower yield – are invested in taxable securities with a yield that is higher. The 1986 Tax Reform Act made this practice by municipalities illegal solely as a borrowing tactic, except under certain safe-harbor conditions.

**ASSESSED VALUATION:** A municipality’s property tax base stated in dollars based on real estate and/or other taxable business property for the purposes of taxation, sometimes expressed as a percent of the full market value of the taxable property within a community.

**AUTHORITY OR AGENCY:** A state or local unit of government created to perform a single activity or a limited group of functions and authorized by the state legislature to issue bonded debt.

**AUTHORIZING ORDINANCE:** A law that, when enacted, allows the unit of government to sell a specific bond issue or finance a specific project.

**BOND:** A security whereby an issuer borrows money from an investor and agrees and promises, by written contract, to pay a fixed principal sum on a specified date (maturity date) and at a specified rate of interest.

**BOND PREMIUM:** The amount at which a bond or note is bought or sold above its par value or face value without including accrued interest.

**BUDGET:** A plan of financial operation comprised of estimated expenditures for a given period (usually a single fiscal year) and the proposed means of financing the expenditures (through revenues).

**BUDGET MESSAGE:** A written discussion of the budget presented by the Town Manager to the Town Council.

**CAPITAL BUDGET:** A budget which focuses on capital projects to implement the Capital Improvement Program.

**CAPITAL IMPROVEMENT PROGRAM:** A plan for capital improvements to be implemented each year over a number of years to meet capital needs arising from the assessment of long-term needs. It sets forth the estimated cost for each project and specifies the resources required to finance the projected expenditures.

## GLOSSARY OF BUDGET TERMS

**CAPITAL IMPROVEMENT PROJECT:** The budget unit to group activities and costs necessary to implement a specific capital improvement and/or acquisition. A project can include the construction, acquisition, expansion, replacement, or rehabilitation of a physical facility or improvement. Projects often include planning and design, land acquisition, and project management costs related to such facilities and improvements.

**CAPITAL PROJECTS FUNDS:** Used to account for financial resources for the acquisition or construction of major capital facilities other than those financed by proprietary and trust funds.

**CERTIFICATES OF PARTICIPATION (COPs):** A form of lease revenue bond that permits the investor to participate in a stream of lease payments, installment payments or loan payments relating to the acquisition or construction of specific equipment, land, or facilities. COPs have become a popular financing device in California since the passage of Proposition 13. COPs are not viewed legally as “debt” because payment is tied to an annual appropriation by the government body. As a result, COPs are seen by investors as providing weaker security and often carry ratings that are a notch or two below an agency’s general obligation rating.

**CONTRACTED SERVICES:** Services rendered in support of the Town’s operations and activities by external parties. These may be based upon either formal contracts or ad hoc charges.

**COUPON RATE:** The specified annual interest rate payable to the bond or note holder as printed on the bond. This term is still used even though there are no coupon bonds anymore.

**DEBT LIMIT:** The maximum statutory or constitutional amount of debt that the general obligation bond issuer can either issue or have outstanding at any time.

**DEBT SERVICE FUNDS:** Account for the accumulation of resources set aside to meet current and future debt service requirements (payments) on general long-term debt.

**DELINQUENT TAXES:** Property Taxes that have been levied but remain unpaid on and after the due date. In California, the due dates are December 10 and April 10. Special taxes and assessments are often due on these dates as well. When tax delinquencies exceed 5%, the Bond Advisor places the issue on its internal Bond Watch.

**DEPARTMENT:** A major organizational group of the Town with overall management responsibility for an operation or a group of related operations within a functional area.

**DISCOUNT:** The amount by which market value of a bond is less than par value or face value.

**DIVISION:** An organizational subgroup of a department.

**ENCUMBRANCE:** The commitment of appropriated funds to purchase goods, which have not yet been received, or services that has yet to be rendered

**EXPENDITURES:** Decreases in net financial resources. Expenditures include current operating expenses which require the current or future use of net current assets, debt service and capital outlays.

**EXPENSES:** Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

## GLOSSARY OF BUDGET TERMS

**FEASIBILITY STUDY:** A financial study provided by the issuer of a revenue bond that estimates service needs, construction schedules, and most importantly, future project revenues and expenses used to determine the financial feasibility and creditworthiness of the project to be financed.

**FISCAL AGENT:** Also known as the Paying Agent, the bank, designated by the issuer, to pay interest and principal to the bondholder.

**FISCAL YEAR:** A 12-month period to which the annual operating budget applies and at the end of which an entity determines its financial position, the results of its operations, and adopts a budget for the coming year. The Town of Apple Valley's fiscal year is from July 1 to June 30.

**FIXED ASSETS:** Equipment costing \$5,000 or more, including tax, with a useful life longer than one year, and not qualifying as a capital improvement project. Includes automotive equipment, office equipment, office furniture, acquisitions, landscaping improvements, etc.

**FULL FAITH AND CREDIT:** The pledge of "the full faith and credit and taxing power without limitation as to rate or amount." A phrase used primarily in conjunction with General Obligation bonds to convey the pledge of utilizing all taxing powers and resources, if necessary, to pay the bond holders.

**FULL-TIME EQUIVALENT (FTE):** The conversion of part-time employee hours to an equivalent of a full-time position. For example: one person working 20 hours a week for a year would be 0.5 FTE.

**FUND:** An independent fiscal and accounting entity with a self-balancing set of accounts, recording resources, related liabilities, obligations, reserves and equities segregated for the purpose of carrying out specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

**FUND BALANCE:** The equity (assets minus liabilities) of governmental fund and fiduciary fund types. However, for budgeting purposes, a working capital definition of current assets minus current liabilities is used for the computation.

**GENERAL OBLIGATION (GO) BOND:** A bond secured by a pledge of the issuer's taxing powers (limited or unlimited). More commonly the general obligation bonds of local governments are paid from ad valorem property taxes and other general revenues. Considered the most secure of all municipal debt. Limited in California by Proposition 13 to debt authorized by a two-thirds vote in the case of local governments or a simple majority for State issuance.

**GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP):** Uniform minimum standards of and guidelines for financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompasses the conventions, rules, and procedures necessary to define accepted accounting practices at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provides a standard by which to measure financial presentations.

**GOVERNMENTAL FUNDS:** Typically are used to account for tax-supported (governmental) activities. These include the General Fund, Special Revenue Funds, Capital Projects Funds, and Debt Service Funds.

**HOMEOWNERS' SUBVENTION:** Owner-occupied properties are eligible for an annual exemption of \$7,000 of the assessed value of the property. This State exemption is reimbursed to the Town through this subvention.

**INTERFUND TRANSFERS:** Defined as "flows of assets" (such as goods or services) without equivalent flows of assets in return and without requirement for repayment.

## GLOSSARY OF BUDGET TERMS

**INTERGOVERNMENTAL REVENUE:** Revenue collected by one government and distributed (usually through some predetermined formula) to another level of government(s).

**INTERNAL SERVICE FUNDS:** Account for the goods or services provided by one fund and/or department to another fund and/or department on a cost reimbursement basis.

**INVESTMENT GRADE:** A rating issued by the three major bond rating agencies, Moody's, Standard & Poor's, and Fitch, rated BBB, Baa or better. Many fiduciaries, trustees, and some mutual fund managers can only invest in securities with an investment grade rating.

**ISSUER:** A state or local unit of government that borrows money through the sale of bonds and/or notes.

**JOINT POWERS AUTHORITY (JPA):** The formation of two or more public entities with common powers to consolidate their forces and resources to acquire assets and/or provide services to the public. Their bonding authority and taxing ability is the same as their powers as separate units.

**LETTER OF CREDIT:** A form of supplement or, in some cases, direct security for a municipal bond under which a commercial bank or private corporation guarantees payment on the bond under certain specified conditions.

**LIEN:** A claim on revenues, assessments or taxes made for a specific issue of bonds.

**MARKS-ROOS BOND:** The State Legislature enacted the Marks-Roos (named after its legislative sponsors) Local Bond Pooling Act of 1985 to facilitate the financing of local government facilities by bond bank pools funded by bond proceeds. The pool, formed under a Joint Powers Authority, can buy any type of legally issued debt instrument within or without its geographic area. The idea was to save money through economies of scale by selling one large bond issue to finance several small projects. (Several Marks-Roos issues have defaulted and are under investigation by the Securities and Exchange Commission. Prospective investors should find out what sort of loans the pooled fund will make before buying such deals.)

**MELLO-ROOS BOND:** The Mello-Roos (named for its legislative sponsors) Community Facilities District Act of 1982 established another method where by almost every municipal subdivision of the state may form a special, separate district to finance a long list of public facilities by the sale of bonds and finance certain public services on a pay-as-you-go basis. These Community Facilities Districts are formed and bond issues authorized by a two-thirds vote of the property owners in the district. Typically, the only voters in a district are one or more real estate developers who own or have an option on all of the land in the district. These land-based financings were nicknamed "dirt bonds" by the Bond Advisor years ago. Bonds are sold to finance facilities that can include school, parks, libraries, public utilities and other forms of infrastructure. The Districts may provide public services that include police and fire protection, recreation programs, area maintenance, library services, flood and storm drainage. Bonded debt service and/or the public services are paid for by special taxes levied on the real property within the district. As the developer subdivides and sells off the land the new property owner assumes the tax burden. (Tax delinquencies can lead to fines and penalties and ultimately foreclosure and sale. The ultimate security for Mello-Roos bonds is the value of the real property being taxed; consequently a provision in the law requires the appraised value of the land be three times the bonded debt. Recent foreclosure sales have cast doubts on the skills of the appraisers and underscore the risk of some of this debt when a severe real estate slump hits developers.)

**MODIFIED ACCRUAL BASIS:** The accrual basis of accounting where revenues are recognized when they become both "measurable" and "available" to finance expenditures of the current period. All governmental funds and agency funds are accounted for using the modified accrual basis of accounting.

## GLOSSARY OF BUDGET TERMS

**NET BUDGET:** The legally adopted budget less interfund transactions. Those amounts in the budget representing transfers and interfund reimbursements are subtracted from the legally adopted budget amount.

**OBJECTIVE:** A simply stated, readily measurable statement of aim or expected accomplishment within the fiscal year. A good statement of objective should specify a standard of performance for a given program or stated goal.

**OBJECT CODE:** The classification of expenditures in terms of what is bought and paid for grouped into categories.

**OFFICIAL STATEMENT (OS):** A document (prospectus) circulated for an issuer prior to a bond sale with salient facts regarding the proposed financing. There are two OS, the first known as the preliminary, or “red herring” – so named because some of the type on its cover is printed in red – and it is supposed to be available to the investor before the sale. The final OS must be sent to the purchaser before delivery of the bonds.

**OPERATING BUDGET:** A budget which focuses on everyday operating activities and programs. Usually includes personnel, maintenance and operations and capital equipment.

**OVERLAPPING DEBT:** The proportionate share of the general obligation bonds of local governments located wholly or in part within the limits of the reporting unit of government, which must be borne by property owners within the unit.

**PAR VALUE:** The face value or principal amount of a bond, usually \$5,000, due to the holder at maturity. It has no relation to the market value.

**PERSONNEL EXPENSES:** Compensation paid to or on behalf of Town employees for salaries and wages, overtime and benefits.

**PREMIUM:** The amount, if any, by which the price exceeds the principal amount (par value) of a bond. Its current yield will be less than its coupon rate.

**PRINCIPAL:** The face value of a bond, exclusive of interest.

**PROFESSIONAL SERVICES:** Includes the cost of outside professional and specialized services purchased by the Town, such as consultants for special studies, outside attorneys, architectural and engineering, etc.

**PROGRAM BUDGET:** A budget organized by a grouping of related activities, projects and services which are similar in purpose. The expenditure focus of a program budget is related to the nature of work and services performed.

**PROPERTY TAX:** A tax levied on real estate and personal property. The basic rate in San Bernardino County is 1% of assessed value, of which Apple Valley receives approximately 12 cents for every dollar collected.

**PROPERTY TRANSFER TAX:** An assessment on real property transfers at the current rate of \$.55 per \$500 in market value, and is collected at the time of the transfer with the County receiving half the collected amount. Also known as the Documentary Transfer Tax.

**PROPOSED BUDGET:** The budget as formulated and proposed by the Town Manager. It is submitted to the Town Council for review and approval.



## GLOSSARY OF BUDGET TERMS

**RATINGS:** Various alphabetical and numerical designations used by institutional investors, underwriters, and commercial rating companies to indicate bond and note creditworthiness. Standard & Poor's and Fitch Investors Service Inc. use the same system, starting with their highest rating of AAA, AA, A, BBB, BB, B, CCC, CC, C, and D for default. Moody's Investors Services uses Aaa, Aa, A, Baa, Ba, B, Caa, Ca, C, and D. Each of the services use + or – or +1 to indicate half steps in between. The top four grades are considered Investment Grade Ratings.

**REFUNDING BOND:** The issuance of a new bond for the purpose of retiring an already outstanding bond issue.

**RETAINED EARNINGS:** An equity account reflecting the accumulated earnings of Proprietary Fund types. For budgeting purposes, the working capital definition of fund balance is used.

**REVENUE:** Moneys that the Town receives as income such as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

**REVENUE BOND:** A municipal bond whose debt service is payable solely from the revenues received from operating the facilities acquired or constructed with the proceeds of the bonds.

**SELF-INSURANCE:** The retention of liabilities, arising out of the ownership of property or from some other cause, instead of transferring that risk to an independent third party through the purchase of an insurance policy. The Town currently participates in the California Joint Powers Insurance Authority. The Town participates in the all-risk property protection program of the Authority. There is a \$5,000 to \$10,000 per loss deductible depending upon type of claim.

**SPECIAL REVENUE FUNDS:** Account for the revenue derived from specific taxes or other earmarked revenue sources (other than expendable trusts or for major capital projects) that are restricted by law or administrative action to expenditures for specified purposes.

**SUPPLEMENTAL ROLL PROPERTY TAXES:** Assessed on property that changes ownership during the year and is based on the difference between the new and old assessed values.

**TAX BASE:** The total resource of the community that is legally available for taxation.

**TAXES:** Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as, for example, user charges.

**TRUSTEE:** A bank designated as the custodian of funds and official representative of bondholders. Appointed to ensure compliance with trust indenture.

**UNDERWRITER:** A financial institution (investment or commercial bank), which purchases a new issue of municipal securities for resale; may acquire the bonds either by negotiated sale or based on competitive bidding.

**USER CHARGES:** Payments made by users or customers of publicly provided services that benefit specific individuals. These services exhibit "public good" characteristics. Examples of user charges are fees paid for recreational activities, building fees, police fees, etc.

## ACRONYMS

AB .....	Assembly Bill
AC .....	Air Conditioning
ADA.....	Americans with Disabilities Act
ADT .....	Average Daily Traffic
APA.....	American Planning Association
A/V.....	Audio/Video
AVL .....	Automatic Vehicle Location
BAN.....	Bank Anticipation Note
BMP .....	Best Management Practices
CAFR .....	Comprehensive Annual Financial Report
CAL OSHA .....	California Occupational Safety and Health Administration
CalPERS.....	California Public Employees Retirement System
CalTrans.....	California Department of Transportation
CD .....	Community Design
CDBG .....	Community Development Block Grant
CEQA.....	California Environmental Quality Act
CIP .....	Capital Improvement Program
CNG .....	Compressed Natural Gas
CO .....	Carbon Monoxide
COP.....	Certificates of Participation
COPS.....	Citizen's Option for Public Safety
CPI .....	Consumer Price Index
CSMFO.....	California Society of Municipal Finance Officers
CUP.....	Conditional Use Permit
DOJ .....	Department of Justice
DUI.....	Driving under the Influence
EAP .....	Employee Assistance Program
EDD.....	Employment Development Department
EIR.....	Environmental Impact Report
EOC.....	Emergency Operations Center
ERAF .....	Educational Revenue Augmentation Fund
FEMA .....	Federal Emergency Management Agency
FHWA .....	Federal Highway Administration
FTE.....	Full-Time Equivalent
FY.....	Fiscal Year
GAAP .....	Generally Accepted Accounting Practices
GASB.....	Governmental Accounting Standards Board
GFOA .....	Government Finance Officers' Association
GIS .....	Geographic Information System
GO .....	General Obligation
HUD .....	Housing and Urban Development
HVAC .....	Heating, Ventilation, Air Conditioning
IPEMA.....	International Playground Equipment Association
IT.....	Information Technology

## ACRONYMS

JPA.....	Joint Powers Authority
JUA.....	Joint Use Agreement
LOS.....	Level of Service
LTD.....	Long-term Disability
M&O.....	Maintenance & Operation
MOU.....	Memorandum of Understanding
NACSLB.....	National Advisory Council on State and Local Budgeting
NEC.....	National Electric Code
NPDES.....	National Pollutant Discharge Elimination System
NPI.....	National Purchasing Institute
OPEB.....	Other Post Employment Benefits
OS.....	Official Statement
OTS.....	Office of Traffic Safety
PC.....	Personal Computer, Penal Code
PERS.....	Public Employees Retirement System
PPE.....	Personal Protective Equipment
PUC.....	Public Utility Commission
RAN.....	Revenue Anticipation Note
RDA.....	Redevelopment Agency
RMS.....	Records Management System
ROR.....	Rate of Return
ROW.....	Right-of-Way
SB.....	Senate Bill
SBOE.....	State Board of Equalization
SEC.....	Security and Exchange Commission
SED.....	Special Enforcement Detail
SEMS.....	Standardized Emergency Management Systems
SLESF.....	Supplemental Law Enforcement Services Fund
SUV.....	Sports Utility Vehicle
SWAT.....	Special Weapons and Tactics (Team)
TAN.....	Tax Anticipation Note
TEA.....	Transportation Enhancement Activities
TMC.....	Turning Movement Count
TOT.....	Transient Occupancy Tax
TPA.....	Third Party Administrator
TRAN.....	Tax and Revenue Anticipation Note
UBC.....	Uniform Building Code
UMC.....	Uniform Mechanical Code
UPC.....	Uniform Plumbing Code
UPS.....	Uninterrupted Power System
UST.....	Underground Storage Tank
VLF.....	Vehicle License Fee

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Town of Apple Valley

