

Town of Apple Valley

**TOWN OF
APPLE VALLEY**

**PARK AND RECREATION
COMMISSION AGENDA**

THURSDAY, August 7, 2014

Regular Meeting: 6:00 p.m.
TOWN COUNCIL CHAMBERS

* * * *

COMMISSION MEMBERS

Jiles Smith, Chairman
Michael Martin, Vice-Chairman
Richard Cambridge, Commissioner
Patrick Doran, Commissioner
Donald Tatera, Commissioner

* * * *

Frank Robinson, Town Manager
John Brown, Town Attorney
La Vonda M-Pearson, CMC, Town Clerk
Dennis Cron, Assistant Town Manager
Ralph Wright, Parks and Recreation Manager

TOWN HALL: (760) 240-7000
www.applevalley.org

AGENDA
APPLE VALLEY PARKS AND RECREATION COMMISSION
THURSDAY, August 7, 2014
REGULAR MEETING 6:00 P.M.
TOWN COUNCIL CHAMBERS
14955 DALE EVANS PARKWAY

PUBLIC PARTICIPATION IS INVITED. *If you wish to be heard on any item on the agenda, please so indicate by filling out a REQUEST TO SPEAK form at the Commission meeting. Place the request in the Speaker Request Box on the table near the Town Clerk or hand to the Town Clerk at the meeting. (G.C. 54954.3 (a)).*

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection in the Town Clerk's Office at 14955 Dale Evans Parkway, Apple Valley, CA during normal business hours. Such documents are also available on the Town of Apple Valley website at www.applevalley.org subject to staff's ability to post the documents before the meeting.

(WHERE APPROPRIATE OR DEEMED NECESSARY, ACTION MAY BE TAKEN ON ANY ITEM LISTED IN THE AGENDA)

CALL TO ORDER:

ROLL CALL:

COMMISSIONERS Cambridge_____, Doran_____, Tatera_____,
Chairman Smith_____, Vice-Chairman Martin_____.

PLEDGE OF ALLEGIANCE:

PRESENTATIONS:

PUBLIC COMMENTS:

Anyone wishing to address an item not on the agenda or an item that is not scheduled for a public hearing at this meeting may do so at this time. California State Law does not allow the Commission to act on items not on the agenda, except in very limited circumstances. Your concerns may be referred to staff or placed on a future agenda.

1. **Approval of Minutes for Park and Recreation Commission Meeting**
Recommendation:
Approve the minutes for the meetings of April 3, 2014.
2. **Approval of Parks and Recreation Department Monthly Reports**
Recommendation:
Approve the monthly reports for February 2014 through June 2014
3. **Presentation on VANtastic Program and Staff attendance is Sustainability Academy**
Recommendation:
Receive and File

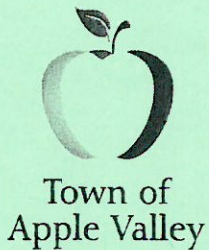
4. **Park project updates**
Recommendation:
Discussion item

PARKS AND RECREATION MANAGER'S REPORT

PARK AND RECREATION COMMISSIONER COMMENTS

SUGGESTED ITEMS FOR FUTURE AGENDAS

ADJOURNMENT



TOWN OF APPLE VALLEY PARKS AND RECREATION COMMISSION STAFF REPORT

To: Parks and Recreation Commission **Date:** August 7, 2014
From: Ralph Wright
Parks and Recreation Manager **Item No:** 1
Subject: APPROVAL OF MINUTES FOR PARK AND RECREATION
COMMISSION MEETING

T.M. Approval: _____ **Budgeted Item:** Yes No N/A

RECOMMENDED ACTION:

Approve the minutes for the meeting of April 3, 2014.

SUMMARY:

A. Regular Meeting – April 3, 2014

BACKGROUND:

N/A

FISCAL IMPACT:

N/A

**The TOWN OF APPLE VALLEY
PARK AND RECREATION COMMISSION
MINUTES
April 3, 2014**

CALL TO ORDER:

Chairman Jiles Smith called the meeting of the Park and Recreation Commission of the Town of Apple Valley to order at 6:00 p.m. in the Town Council Chambers.

ROLL CALL:

Roll call was taken with the following members present: Chairman Jiles Smith, Vice-Chairman Mike Martin, Commissioner Patrick Doran, and Commissioner Donald Tatera.

Absent: Commissioner Richard Cambridge

PLEDGE OF ALLEGIANCE: Chairman Tatera

PRESENTATIONS:

None

PUBLIC COMMENTS:

Bud Glover from Apple Valley Youth Sports Association wanted to thank Recreation Supervisor Joseph Ramos for his hard work and professionalism. Mr. Glover presented Mr. Ramos with a plaque.

Scott Smith President of the Rattlers wanted to discuss the decrease in participation. Wanted to ask Town of Apple Valley to keep only two groups, Seminoles and Rattlers and not allow any other sports groups that to help keep participation numbers up.

1. Selection of Chairperson and Vice-Chairperson

CHAIRPERSON

Motion by Vice Chairman Martin, seconded by Commissioner Tatera to nominate Chairman Smith for second term Chairperson. Motion carried by a 4-0-0-1 vote.

VICE-CHAIRPERSON

Motion by Chairman Smith, seconded by Commissioner Doran to nominate Commissioner Martin for Vice-Chairperson. Motion carried by a 4-0-0-1 vote.

2. Approval of Minutes for Park and Recreation Commission Meeting

Motion by Commissioner Tatera, seconded by Vice-Chairman Martin to approve the minutes for the meeting of December 5 2013. Motion carried by a 4-0-0-1 vote. Commissioner Doran abstained.

3. Approval of Parks and Recreation Division Monthly Report

Motion by Vice-Chairman Martin, seconded by Commissioner Tatera to approve the monthly reports for November, December 2013 and January 2014. Motion carried by a 4-0-0-1 vote.

4. Recreation Program Update

Joseph Ramos gave commission a power point presentation on his areas of responsibility such as Pee Wee sports Youth Volleyball, Youth Basketball, Adult Basketball and Softball, Special Events such as Mud Run and Rockin in the Desert. Mr. Ramos gave participation information and also shared Soccer Tournament visitor's information, noting tournaments bring more than 25,000 visitors to our Town each year.

Vice Chairman Martin wanted to commend Mr. Ramos for his hard work. Commissioner Martin asked about field availability. Mr. Ramos gave information as to when the different sports organization use fields. Mr. Wright also reminded the Commission that in between play and practice they also need to do maintenance on these fields.

5. Park Project Updates

THUNDERBIRD PARK - Ralph Wright Parks and Recreation Manager discussed the installation of two park benches at Thunderbird Park.

CIVIC CENTER PARK - In the Aquatic Center, two additional sets of bleachers were ordered, concrete work was done cleaning up the shade structure footings and a PA/sound system was installed in the Aquatic Center. Concrete pads were installed in the Dog Park to improve the user's experience. Additionally, walking trail signs have been installed in Civic Center Park and, a Gazebo has been moved over by Playground.

JAMES WOODY PARK: When the dugouts were improved as part of the 2010 CDBG Dugout project at James Woody, field 6, was not included. Mr. Wright mentioned that little league has taken on this project as their exchange of service and the dugouts were about 80% complete.

Commissioner Tatera asked about the Master Plan and the award that was received. Mr Wright presented the award and also commented that Commissioner Smith and Mayor Bishop attended award ceremony held during the annual California Park and Recreation Society's Conference.

PARKS AND RECREATION MANAGER'S REPORT
--

Mr. Wright introduced Maribel Hernandez, the Department's new Administrative Secretary replacing Christina Rudsell who is now in the Finance Department.

Mr. Wright also discussed completed programs and upcoming programming including:

- 1) Spring Break swim lessons and mentioned classes were at 70% capacity

- 2) The Teen Art Festival event had over 450 pieces of art, with at least one piece of art coming from every High school in the high desert.
- 3) The Summer Brochure is set to go to print April 4, 2014.
- 4) Swim Fair -Swim Lessons registration day, scheduled for May 17.
- 5) Bunny Run and Eggstravaganza all set for April 19, 2014
- 6) In line with the Healthy Apple Valley vision, a No Smoking in Parks Policy was approved by the Town Council March 27, 2014. All smoking is prohibited in Town Parks. Notice was published in the local newspaper and signs have been placed in all parks.
- 7) Mr. Wright spoke about the VANtastic Program. Thanks to a generous grant from Kaiser Permanente, the Recreation Department's mobile recreation van has been able to visit parks over spring break in order to bring recreation and healthy information to our communities.

PARK AND RECREATION COMMISSIONER COMMENTS

Vice Chairman Martin asked if any damage was caused due to high winds. Mr. Wright answered that no damages occurred. Martin asked about improvements listed in the Master Plan. Mr. Wright said there has been some informal discussion. Martin asked that all commissioners speak with their council member and discuss the importance of increasing park space.

Chairman shared a short montage video of a Non Profit Government Channel. Chairman said this is available to the Town Of Apple Valley at no cost. Vice Chairman thanked commission for nominating him for Chairman again.

SUGGESTED ITEMS FOR NEXT AGENDA

Chairman Smith suggested that we seek legal advice regarding the denying of sports groups organizing.

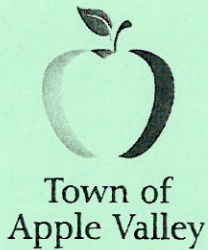
Mr. Wright suggested scheduling a Commission Tour of the Parks and the need to revisit Refund Policy.

ADJOURNMENT

Motion by Commissioner Tatera seconded by Commissioner Martin and unanimously carried to adjourn the meeting at 7:01 pm.

CHAIRPERSON

TOWN CLERK



TOWN OF APPLE VALLEY PARKS AND RECREATION COMMISSION STAFF REPORT

To: Parks and Recreation Commission **Date:** August 7, 2014
From: Ralph Wright
Parks and Recreation Manager **Item No:** 2
Subject: APPROVAL OF PARKS AND RECREATION DEPARTMENT
MONTHLY REPORT

T.M. Approval: _____ **Budgeted Item:** Yes No N/A

RECOMMENDED ACTION:

Approve the monthly reports for February, March, April, May and June 2014.

SUMMARY:

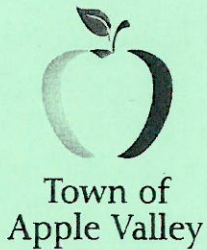
Monthly Report for the Parks and Recreation Department highlighting service levels for the months of February 2014 through June 2014. Due to the large volume of months reported, Staff will present a brief overview of the information.

BACKGROUND:

N/A

FISCAL IMPACT:

N/A



TOWN OF APPLE VALLEY PARKS AND RECREATION COMMISSION STAFF REPORT

To: Parks and Recreation Commission **Date:** August 7, 2014
From: Ralph Wright
Parks and Recreation Manager **Item No:** 3
Subject: Presentation on VANtastic Program and Staff attendance in
Sustainability Academy
T.M. Approval: _____ **Budgeted Item:** Yes No N/A

RECOMMENDED ACTION:

Receive and File.

SUMMARY:

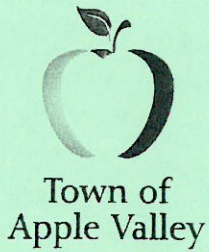
Staff will present a report on their successful completion of a Sustainability Academy affiliated with the First 5 contract and update the Commission on the VANtastic program.

BACKGROUND:

N/A

FISCAL IMPACT:

N/A



TOWN OF APPLE VALLEY PARKS AND RECREATION COMMISSION STAFF REPORT

To: Parks and Recreation Commission

Date: August 7, 2014

From: Ralph Wright
Parks and Recreation Manager

Item No: 4

Subject: Park project updates

T.M. Approval: _____

Budgeted Item: Yes No N/A

RECOMMENDED ACTION:

Discussion Item

SUMMARY:

Staff will update the Commission on current and potential park projects.

BACKGROUND:

N/A

FISCAL IMPACT:

N/A