



TOWN OF APPLE VALLEY

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor and Town Council **Date:** August 12, 2014

From: La Vonda M-Pearson, Town Clerk **Item No:** 8
Town Clerk's Office

Subject: DISCUSSION OF CANCELLATION OF TOWN COUNCIL MEETINGS
OF SEPTEMBER 9, 2014 AND OCTOBER 14, 2014 AND
RESCHEDULING THE MEETING OF NOVEMBER 11, 2014 DUE TO
THE VETERANS DAY HOLIDAY

T.M. Approval: _____ **Budgeted Item:** Yes No N/A

RECOMMENDED ACTION:

Provide direction to staff.

SUMMARY:

The Annual League of California Cities Conference is scheduled for September 2-5, 2014. Participation in this annual event allows the Town Council and various staff members the opportunity to network with key officials throughout the State of California, as well as continue our commitment of collaboration with others.

A review of upcoming meetings for the Town Council reveals that there are no pressing items for discussion scheduled for the meeting of September 9 and October 14, 2014. In consideration of this, the Town Council may wish to cancel these meetings which would permit staff the opportunity to focus on upcoming projects that will have a positive impact on our community. This would also allow Council and staff time to prepare for the annual conference and subsequent league business meeting.

November 11, 2014 is Veterans Day and also the date scheduled for a regular Town Council meeting. The Town Council Rules of Procedure state that when the regular meeting of the Town Council falls on a Town legal holiday, no meeting shall be held on such holiday, but a regular meeting shall be held at the same hour on the next second or fourth Tuesday of the month thereafter that is not a holiday; or at such date fixed in advance by the Town Council. Because the Town Council regularly meets once during the month of November, it would be appropriate at this time to set an alternate date for

this meeting. Staff suggestions include Wednesday, November 12 and Tuesday, November 18, 2014.

This item has been placed on the agenda to allow Council the opportunity to discuss this matter and take action as appropriate. Advanced noticing of meeting times and cancellations will be done so that the public is aware of any changes in a timely manner.