



TOWN OF APPLE VALLEY

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor and Town Council **Date:** September 23, 2014

From: Marc Puckett, Assistant Town Manager **Item No:** 5
Finance & Administration

Subject: TREASURER'S REPORT – MONTH OF JULY 2014 AND SCHEDULES OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE FOR THE PARKS AND RECREATION FUND AND THE APPLE VALLEY GOLF COURSE FUND

T.M. Approval: _____ **Budgeted Item:** Yes No N/A

RECOMMENDED ACTION:

That Town Council receive and file the July 2014 Treasurer's Report.

SUMMARY:

The July 2014 Treasurer's Report is attached for Town Council review. The attached investment portfolio for the fiscal year-to-date period ended July 31, is presented to Town Council for Council's review. The portfolio is in compliance with the investment policy and there is adequate liquidity in the portfolio to meet the next six months of expenditures.

BACKGROUND:

Attached is the Treasurer's Report for the period ended July 31, 2014. This investment performance report lists the various types of securities, institutions the securities were purchased from, maturity dates and interest rates for all securities held in the Town's investment portfolio as of the end of the reporting period. All of the Town's investments as of July 31, 2014, are in compliance with the Investment Policy adopted by Council on June 10, 2014 and the California Government Code except as otherwise may be noted or disclosed herein. All market values provided in this report were obtained from the various financial institutions associated with the various accounts. Market values for LAIF were provided by the State Treasurer's Office. The market value shown for the Town's LAIF investment represents the Town's contractual rights to its LAIF account and does not represent the value of the underlying portfolio securities. As of July 31, 2014, the Town has adequate cash reserves necessary to meet its obligations for the next six months.

The State of California Government Code requires that the investment policy be adopted at least once annually by the governing body to ensure its continued compliance with current laws and investment practices. The Town's adopted investment policy conforms to the State Government Code in all respects.

COMPLIANCE REPORTING

The Town's investment portfolio is in compliance with the Town's adopted investment policy and applicable State laws during, and as of the end of, the reporting period.

Also, attached for informational purposes, are preliminary Schedules of Revenues, Expenditures and Changes in Fund Balances for the Parks & Recreation Fund and the Apple Valley Golf Course Fund for the month of July 2014.

FISCAL IMPACT:

The Town's investment portfolio has adequate liquidity to meet the budgeted and actual expenditures of the Town for the next six months.



Town of Apple Valley
Treasurer's Report
As of July 31, 2014

Institution/Investment Type Funds under control of Town:	Carrying Amount	Market Value	Interest Rate Yield	Maturity Date	Quarterly Comparisons of Carrying Amounts			
					Apr-14	Jan-14	Oct-13	Jul-13
Checking Account	\$ 4,725,462.96	\$ 4,725,462.96	None	On Demand	\$ 3,134,462.85	\$ 6,800,994.82	\$ 2,816,833.91	\$ 5,357,801.40
Public Money Market Account	\$ 205,837.93	\$ 205,837.93	0.30%	On Demand	\$ 205,882.36	\$ 205,531.97	\$ 205,376.63	\$ 205,221.41
Apple Valley Golf Course Deposit Account	\$ 71,272.26	\$ 71,272.26	None	On Demand	\$ 78,366.83	\$ 54,806.49	\$ 61,477.63	\$ 74,217.54
Apple Valley Golf Course A/P Account	\$ -	\$ -	None	On Demand	\$ 383.79	\$ 383.79	\$ 383.79	\$ 383.79
Petty Cash	\$ 5,250.00	\$ 5,250.00	N/A	On Demand	\$ 5,550.00	\$ 5,550.00	\$ 5,250.00	\$ 6,850.00
Public Desert Gold Account	\$ 4,283,209.04	\$ 4,283,209.04	0.35%	On Demand	\$ 4,279,432.67	\$ 4,275,782.59	\$ 4,272,012.76	\$ 4,268,246.26
AV Redevelopment Obligation Retirement Fd.	\$ 2,439,728.21	\$ 2,439,728.21	0.30%	On Demand	\$ 1,493,081.80	\$ 1,491,990.13	\$ 7,060.97	\$ 2,435,658.14
Union Bank Money Market	\$ 1,350,183.36	\$ 1,350,183.36	2.00%	On Demand	\$ 1,350,146.86	\$ 1,350,113.56	\$ 1,350,079.52	\$ 1,350,053.26
Synchrony BK Retail CD 87165FBT0	\$ 250,000.00	\$ 248,542.50	2.05%	7/11/2019	\$ -	\$ -	\$ -	\$ -
Barclays BK Del Retail CD 06740KHF7	\$ 250,000.00	\$ 248,350.00	2.05%	7/16/2019	\$ -	\$ -	\$ -	\$ -
Discover BK Greenwood Del CD 2546712N9	\$ 250,000.00	\$ 248,350.00	2.05%	7/16/2019	\$ -	\$ -	\$ -	\$ -
Goldman Sachs BK USA NY CD 38147JS78	\$ 250,000.00	\$ 248,210.00	2.05%	7/16/2019	\$ -	\$ -	\$ -	\$ -
Gov Obligations FHLMC 3134G4V54	\$ 2,000,000.00	\$ 2,002,260.00	1.87%	2/27/2019	\$ 2,000,000.00	\$ -	\$ -	\$ -
Gov Obligations FHLMC 3134G53V5	\$ 1,000,000.00	\$ 1,001,120.00	2.05%	5/22/2019	\$ -	\$ -	\$ -	\$ -
Gov Obligations FHLB 3130A2KP0	\$ 1,000,000.00	\$ 995,090.00	2.00%	7/30/2019	\$ -	\$ -	\$ -	\$ -
Gov Obligations FHLB 3130A1G36	\$ -	\$ -	1.50%	7/17/2014	\$ 1,000,000.00	\$ -	\$ -	\$ -
Barclays BK Del CD 06740KHF7	\$ 250,000.00	\$ 248,350.00	2.05%	7/16/2019	\$ -	\$ -	\$ -	\$ -
Discover BK Greenwood Del CD 2546712N9	\$ 250,000.00	\$ 248,350.00	2.05%	7/16/2019	\$ -	\$ -	\$ -	\$ -
Goldman Sachs BK USA NY CD 38147JS78	\$ 250,000.00	\$ 248,210.00	2.05%	7/16/2019	\$ -	\$ -	\$ -	\$ -
American Express BK FSB Utah CD 02587CAF7	\$ 250,000.00	\$ 248,332.50	1.95%	7/17/2019	\$ -	\$ -	\$ -	\$ -
Synchrony BK Retail CD 87165FBX1	\$ 250,000.00	\$ 248,437.50	2.05%	7/18/2019	\$ -	\$ -	\$ -	\$ -
State of Calif., Local Agency Investment Fund Percent of total portfolio: 25%	\$ 12,279,179.89	\$ 12,282,848.29	0.24%	On Demand	\$ 20,268,001.19	\$ 20,256,487.08	\$ 20,242,779.27	\$ 29,723,552.90
Total funds under control of Town	\$ 31,610,123.65	\$ 31,587,394.55			\$ 33,815,108.35	\$ 34,441,640.43	\$ 28,961,254.48	\$ 43,421,984.70
Funds controlled by Fiscal Agent:								
US Bank	\$ 17,998,114.64	\$ 17,998,114.64	0.00%	On Demand	\$ 22,928,389.01	\$ 22,928,384.77	\$ 22,929,243.38	\$ 22,927,313.18
Total Fiscal Agent funds	\$ 17,998,114.64	\$ 17,998,114.64			\$ 22,928,389.01	\$ 22,928,384.77	\$ 22,929,243.38	\$ 22,927,313.18
Grand Total	\$ 49,608,238.29	\$ 49,585,509.19			\$ 56,743,497.36	\$ 57,370,025.20	\$ 51,890,497.86	\$ 66,349,297.88

Source of Market Value Information:

- 1) Union Bank of California
- 2) State of California
- 3) U.S. Bank, Statements of Investment
- 4) Desert Community Bank
- 5) First Empire Securities Inc.
- 6) Mutual Securities, Inc.

I hereby certify that the investment activity for this reporting period conforms with the investment policy adopted by the Town Council of Apple Valley, and the California Government Code Section 53601. I also certify that there are adequate funds available to meet the Town of Apple Valley's budgeted and actual expenditures for the next six months.

Prepared by: Kofi Antobam, Assistant Director of Finance

Marc Puckett, Asst. Town Manager, Finance & Administration/Treasurer

Town of Apple Valley
Parks & Recreation Fund
 Schedule of Revenues, Expenditures and Changes in Fund Balance
 For the Month Ended July 31, 2014

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Revenue - General				
Property Taxes	\$ 2,000,000	\$ -	\$ -	\$ 43
Cell Tower Rents	72,500	5,953	5,953	5,779
Other - General	49,750	803	803	1,796
Total Revenue - General	<u>2,122,250</u>	<u>6,755</u>	<u>6,755</u>	<u>7,618</u>
Expenditures - General				
Interest Expense	12,000	(3,689)	(3,689)	-
Total Expenditures - General	<u>12,000</u>	<u>(3,689)</u>	<u>(3,689)</u>	<u>-</u>
General Revenue Over (Under) Expenditures	<u>2,110,250</u>	<u>10,445</u>	<u>10,445</u>	<u>7,618</u>
Recreation:				
Revenues ¹	890,522	79,802	79,802	74,608
Expenditures ¹	1,576,130	91,989	91,989	61,527
Recreation Rev. Over (Under) Expenditures	<u>(685,608)</u>	<u>(12,187)</u>	<u>(12,187)</u>	<u>13,081</u>
Parks:				
Parks Grounds Expenditures	1,855,256	55,302	55,302	57,788
Facilities Maintenance Expenditures	257,916	4,850	4,850	9,079
Total Parks Expenditures	<u>(2,113,172)</u>	<u>(60,152)</u>	<u>(60,152)</u>	<u>(66,867)</u>
Other Revenue (Expenditure) Items				
Transfer(s) (to) From Other Funds	688,530	-	-	-
Net change in Fund Balance	\$ -	<u>\$ (61,895)</u>	(61,895)	(46,168)
Fund Balance - beginning	<u>(6,435,006)</u>		<u>(6,435,006)</u>	<u>(6,162,464)</u>
Fund Balance - ending	<u>\$ (6,435,006)</u>		<u>\$ (6,496,900)</u>	<u>\$ (6,208,633)</u>

¹ See attached list by program

Programs:	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Adult Sports - Revenue	28,980	1,161	1,161	526
Adult Sports - Expenditures	47,784	2,160	2,160	1,616
Total - Adult Sports	(18,804)	(999)	(999)	(1,090)
Aquatic Complex - Revenue	261,302	30,705	30,705	33,215
Aquatic Complex - Expenditures	477,548	17,973	17,973	22,521
Total - Aquatic Complex	(216,246)	12,731	12,731	10,694
ASAP - Revenue	200,000	11,632	11,632	5,148
ASAP - Expenditures	186,726	1,800	1,800	1,657
Total - ASAP	13,274	9,833	9,833	3,491
CAVE - Revenue	-	-	-	-
CAVE - Expenditures	-	-	-	-
Total - CAVE	-	-	-	-
Day Camp - Revenue	34,500	7,637	7,637	10,275
Day Camp - Expenditures	54,915	4,668	4,668	5,734
Total - Day Camp	(20,415)	2,969	2,969	4,541
Instructor Classes - Revenue	125,189	9,717	9,717	7,609
Instructor Classes - Expenditures	152,419	7,522	7,522	3,365
Total - Instructor Classes	(27,230)	2,195	2,195	4,245
PIO Events - Revenue	13,500	3,080	3,080	2,240
PIO Events - Expenditures	177,602	43,896	43,896	9,604
Total - PIO Events	(164,102)	(40,816)	(40,816)	(7,364)
Recreation - Revenue	12,985	3,179	3,179	2,591
Recreation - Expenditures	214,309.00	5,735.26	5,735.26	7,473.58
Total - Recreation	(201,324)	(2,556)	(2,556)	(4,883)
Rentals - Revenue	133,000	11,725	11,725	13,163
Rentals - Expenditures	113,277	2,757	2,757	3,328
Total - Rentals	19,723	8,969	8,969	9,835

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Programs:	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Skate Park - Revenue	-	-	-	-
Skate Park - Expenditures	5,000	-	-	-
Total - Skate Park	(5,000)	-	-	-
User Groups - Revenue	27,700	187	187	(619)
User Groups - Expenditures	32,689	1,538	1,538	1,478
Total - User Groups	(4,989)	(1,351)	(1,351)	(2,097)
Youth Sports - Revenue	53,366	778	778	460
Youth Sports - Expenditures	113,861	3,940	3,940	4,751
Total - Youth Sports	(60,495)	(3,162)	(3,162)	(4,291)
Total Revenue	890,522	79,802	79,802	74,608
Total Expenditures	1,576,130	91,989	91,989	61,527
Net - ALL	(685,608)	(12,187)	(12,187)	13,081

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	Current Year Budget	Current Month	Year-to-date	Last Year-to- date
Parks:				
Brewster	283,388	1,182	1,182	3,445
Civic Center Park	236,130	4,250	4,250	5,753
Corwin Park	64,967	731	731	809
Grounds Operations	650,644	36,584	36,584	33,239
Horsemen's Center	63,352	1,776	1,776	3,028
James Woody Park	154,891	3,402	3,402	6,948
Lion's Park	30,428	706	706	401
Mendel	47,559	1,378	1,378	803
Mt. Vista	3,815	-	-	-
Schmidt	64,518	1,373	1,373	557
Sycamore Rocks	46,319	801	801	889
3 Diamond Skate	5,228	183	183	165
Thunderbird	77,387	830	830	748
Virginia	71,867	744	744	548
Yucca Loma	54,763	1,362	1,362	457
	<u>1,855,256</u>	<u>55,302</u>	<u>55,302</u>	<u>57,788</u>

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	Current Year Budget	Current Month	Year-to-date	Last Year-to- date
Facilities:				
Facilities Operations	29,391	581	581	670
Brewster Facilities	6,608	207	207	243
Amphitheater Facilities	1,300	(2,125)	(2,125)	341
Corwin Facilities	4,479	153	153	176
Ferrarese Facilities	-	-	-	-
Horsemen's Facilities	5,373	181	181	212
James Woody Auditorium	103,925	3,067	3,067	4,294
James Woody Gym	92,537	2,328	2,328	2,564
James Woody Pal Center	2,651	68	68	133
James Woody Restroom	11,652	391	391	446
Mt. Vista Facilities	-	-	-	-
	<u>257,916</u>	<u>4,850</u>	<u>4,850</u>	<u>9,079</u>

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Town of Apple Valley
Apple Valley Golf Course Fund
 Schedule of Revenues, Expenditures and Changes in Fund Balance
 For the Month Ended July 31, 2014

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Revenue				
Green Fees	\$ 821,100	\$ 56,349	\$ 56,349	\$ 59,171
Food & Beverage Sales	6,500	-	-	-
Interest	-	1,912	1,912	-
Rentals	27,000	-	-	-
Other	34,000	(10)	(10)	355
Total Revenue	888,600	58,251	58,251	59,526
Operating Expenditures				
Non-departmental	207,705	7,449	7,449	7,077
Golf Club Administration	91,850	11,584	11,584	10,629
Food & Beverage Operations	7,250	186	186	-
Cart Barn	70,650	8,075	8,075	8,555
Golf Course Grounds ¹	552,650	17,058	17,058	17,840
Golf Course Facilities	140,328	4,960	4,960	605
Pro Shop	84,400	3,284	3,284	6,050
Tennis Court	100	40	40	-
Total Operating Expenditures	1,154,933	52,635	52,635	50,757
Income (Loss) from Operations	(266,333)	5,616	5,616	8,769
Other Revenue (Expenditure) Items				
Interest Expense	-	-	-	-
Transfer(s) (to) From Other Funds	266,333	-	-	-
Net change in Fund Balance	-	5,616	5,616	8,769
Fund Balance - beginning	(1,847,400)		(1,847,400)	(1,709,131)
Fund Balance - ending	\$ (1,847,400)		\$ (1,841,784)	\$ (1,700,362)

¹ See attached line item details

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Town of Apple Valley
Apple Valley Golf Course Fund
 Details of Golf Course Grounds
 For the Month Ended July 31, 2014

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Golf Course Grounds				
Water	86,300	-	-	-
Other Utilities	15,350	-	-	-
Range Supplies	174,450	-	-	-
Building Maintenance	1,800	-	-	-
Grounds Maintenance	162,450	-	-	2,272
Contract Services (a)	33,500	15,408	15,408	15,476
Leased Equipment	24,400	702	702	-
Other	54,400	948	948	93
Total Operating Expenditures	552,650	17,058	17,058	17,840

(a) Contract Services includes any services contracted privately; not performed by Town personnel. These amounts primarily consist of payroll costs for contract operator personnel.