



# TOWN OF APPLE VALLEY

## TOWN COUNCIL STAFF REPORT

**To:** Honorable Mayor and Town Council      **Date:** September 23, 2014

**From:** Jason Hall      **Item No:** 9  
Information Systems Supervisor  
Information Systems Department

**Subject:** DECLARE SURPLUS AND AUTHORIZE DISPOSAL OF COMPUTER EQUIPMENT

**T.M. Approval:** \_\_\_\_\_

**Budgeted Item:**  Yes  No  N/A

### RECOMMENDED ACTION:

Approve and declare the list of surplus computer equipment as surplus, authorizing Information Systems to dispose of said items through the Town of Apple Valley Household Hazardous Waste Program.

### SUMMARY:

Through a process of system's upgrades and normal hardware attrition the Town has a collection of old equipment that Information Systems seeks to dispose of as appropriate.

It is Information Systems Staff's opinion that all of the items are no longer useable and have no resell or donation value. However, they do have some value as recyclable material. Information Systems met with Environmental and Transit Services Manager Joseph Moon and estimated the value of the recyclable items at approximately \$115. The confirmed inventory list (Attachment A) is attached for Council consideration and encompasses salvaged, unusable and unserviceable computers, monitors and peripherals.

### BACKGROUND:

The old equipment's condition was surveyed and computer hard drive's sterilized by means of degaussing equipment. The Information Systems Department has been storing the old equipment since the last Council authorized disposal in 2012 and is now seeking the authority to dispose of this collection.

**FISCAL IMPACT:**

Disposal of these items has no direct fiscal impact. Any funds gathered in recycling of all of the items can be used to further offset the operational expenses of the IS department.

| Product Name             | Description | Condition     | Service Tag              |
|--------------------------|-------------|---------------|--------------------------|
| Dell OptiPlex 745        | Computer    | Salvage       | 1318QC1                  |
| Dell OptiPlex 745        | Computer    | Salvage       | 4SDDSC1                  |
| Dell OptiPlex GX620      | Computer    | Unserviceable | 1WQ1VB1                  |
| Dell Precision 390       | Computer    | Unserviceable | DWZBTB1                  |
| Dell Dimension 1100/B110 | Computer    | Unserviceable | 6MYGZ81                  |
| Dell Dimension 7100      | Computer    | Unserviceable | MXM7330485               |
| Dell USB                 | Keyboard    | Unserviceable | CN-ON6250-71616-67I-03K9 |
| Canon Powershot A620     | Camera      | Unserviceable | 2526200323               |
| Compaq 6710b Laptop      | Computer    | Unserviceable | CNU8192KZN               |
| Compaq 6710b Laptop      | Computer    | Unserviceable | CNU8192L95               |
| Compaq 6710b Laptop      | Computer    | Unserviceable | CNU8251HYH               |
| Compaq 6710b Laptop      | Computer    | Unserviceable | CNU8192L8C               |
| Compaq 6710b Laptop      | Computer    | Unserviceable | CNU8192L2D               |
| Compaq 6710b Laptop      | Computer    | Unserviceable | CNU82516F9               |
| Fujitsu SCSI Flatbed     | Scanner     | End of Life   | 521931                   |
| HP Laserjet p2014        | Printer     | Unserviceable | CNBJ217845               |
| Cisco MCS                | Server      | End of Life   | MX27420260               |
| Cisco MCS                | Server      | End of Life   | USM72600PC               |
| Cisco MCS                | Server      | End of Life   | MX273301C8               |
| Cisco MCS                | Server      | End of Life   | MX273600LW               |
| Linksys SVIEW04          | KVM         | Unserviceable | TAJ205200039             |
| HPL2045W                 | Monitor     | Unserviceable | CNT913V002               |
| Viewsonic VE510b         | Monitor     | End of Life   | P10H45050117             |
| Plantronics CS55         | Headset     | Unserviceable | BC865640                 |

|       | PC       | Monitor         | Peripheral |
|-------|----------|-----------------|------------|
| 27.2  | 0.32     | 0.21            | 0.05       |
| 27.2  | 330      | 23.8            | 63.85      |
| 10    | \$105.60 | \$5.00          | \$3.19     |
| 44    |          | Estimated Total | \$113.79   |
| 25    |          |                 |            |
| 22.4  |          |                 |            |
| 1     |          |                 |            |
| 0.5   |          |                 |            |
| 5.7   |          |                 |            |
| 5.7   |          |                 |            |
| 5.7   |          |                 |            |
| 5.7   |          |                 |            |
| 5.7   |          |                 |            |
| 5.7   |          |                 |            |
| 34    |          |                 |            |
| 22.75 |          |                 |            |
| 35    |          |                 |            |
| 35    |          |                 |            |
| 35    |          |                 |            |
| 35    |          |                 |            |
| 3.6   |          |                 |            |
| 17.2  |          |                 |            |
| 6.6   |          |                 |            |
| 2     |          |                 |            |