



TOWN OF APPLE VALLEY

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor and Town Council **Date:** October 28, 2014
From: Marc Puckett, Assistant Town Manager **Item No:** 8
Subject: TREASURER'S REPORT – MONTH OF AUGUST 2014 AND SCHEDULES OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE FOR THE PARKS AND RECREATION FUND AND THE APPLE VALLEY GOLF COURSE FUND

T.M. Approval: _____ **Budgeted Item:** Yes No N/A

RECOMMENDED ACTION:

That Town Council receive and file the August 2014 Treasurer's Report.

SUMMARY:

The August 2014 Treasurer's Report is attached for Town Council review. The attached investment portfolio for the fiscal year-to-date period ended August 3, is presented to Town Council for Council's review. The portfolio is in compliance with the investment policy and there is adequate liquidity in the portfolio to meet the next six (6) months of expenditures.

BACKGROUND:

Attached is the Treasurer's Report for the period ended August 31, 2014. This investment performance report lists the various types of securities, institutions the securities were purchased from, maturity dates and interest rates for all securities held in the Town's investment portfolio as of the end of the reporting period. All of the Town's investments as of August 31, 2014, are in compliance with the Investment Policy adopted by Council on June 10, 2014 and the California Government Code except as otherwise may be noted or disclosed herein. All market values provided in this report were obtained from the various financial institutions associated with the various accounts. Market values for LAIF were provided by the State Treasurer's Office. The market value shown for the Town's LAIF investment represents the Town's contractual rights to its LAIF account and does not represent the value of the underlying portfolio securities. As of August 31, 2014, the Town has adequate cash reserves necessary to meet its obligations for the next six (6) months.

The State of California Government Code requires that the investment policy be adopted at least once annually by the governing body to ensure its continued compliance with current laws and investment practices. The Town's adopted investment policy conforms to the State Government Code in all respects.

COMPLIANCE REPORTING

The Town's investment portfolio is in compliance with the Town's adopted investment policy and applicable State laws during, and as of the end of, the reporting period.

Also attached, for informational purposes, are preliminary Schedules of Revenues, Expenditures and Changes in Fund Balances for the Parks & Recreation Fund and the Apple Valley Golf Course Fund for the month of August 2014.

FISCAL IMPACT:

The Town's investment portfolio has adequate liquidity to meet the budgeted and actual expenditures of the Town for the next six months.



Town of Apple Valley
Treasurer's Report
As of August 31, 2014

Institution/Investment Type	Carrying Amount	Market Value	Interest Rate Yield	Maturity Date	Quarterly Comparisons of Carrying Amounts			
					May-14	Feb-14	Nov-13	Aug-13
Funds under control of Town:								
Checking Account	\$ 1,557,246.22	\$ 1,557,246.22	(1) None	On Demand	\$ 684,722.00	\$ 3,345,395.27	\$ 3,442,424.92	\$ 2,117,633.21
Public Money Market Account	\$ 205,890.37	\$ 205,890.37	(4) 0.30%	On Demand	\$ 205,734.76	\$ 205,579.27	\$ 205,427.27	\$ 205,273.70
Apple Valley Golf Course Deposit Account	\$ 72,469.87	\$ 72,469.87	(4) None	On Demand	\$ 77,721.70	\$ 50,538.70	\$ 64,519.56	\$ 75,409.26
Apple Valley Golf Course A/P Account	\$ -	\$ -	(4) None	On Demand	\$ 383.79	\$ 383.79	\$ 383.79	\$ 383.79
Petty Cash	\$ 5,250.00	\$ 5,250.00	N/A	On Demand	\$ 5,550.00	\$ 5,550.00	\$ 5,250.00	\$ 5,250.00
Public Desert Gold Account	\$ 4,284,482.27	\$ 4,284,482.27	(4) 0.35%	On Demand	\$ 4,280,704.77	\$ 4,276,930.60	\$ 4,273,241.69	\$ 4,269,515.03
AV Redevelopment Obligation Retirement Fd.	\$ 2,440,349.85	\$ 2,440,349.85	(4) 0.30%	On Demand	\$ 1,493,462.23	\$ 1,492,333.49	\$ 7,062.71	\$ 2,436,278.74
Union Bank Money Market	\$ 1,350,194.83	\$ 1,350,194.83	(1) 2.00%	On Demand	\$ 1,350,157.96	\$ 1,350,123.77	\$ 1,350,090.99	\$ 1,350,056.96
Synchrony BK Retail CD 87165FBT0	\$ 250,000.00	\$ 248,972.50	(5) 2.05%	7/11/2019	\$ -	\$ -	\$ -	\$ -
Barclays BK Del Retail CD 06740KH7	\$ 250,000.00	\$ 248,782.50	(5) 2.05%	7/16/2019	\$ -	\$ -	\$ -	\$ -
Discover BK Greenwood Del CD 2546712N9	\$ 250,000.00	\$ 248,785.00	(5) 2.05%	7/16/2019	\$ -	\$ -	\$ -	\$ -
Goldman Sachs BK USA NY CD 38147JS78	\$ 250,000.00	\$ 248,600.00	(5) 2.05%	7/16/2019	\$ -	\$ -	\$ -	\$ -
Sallie Mae BK Salt Lake City CD 795450SQ8	\$ 250,000.00	\$ 248,157.50	(5) 2.10%	8/27/2019	\$ -	\$ -	\$ -	\$ -
Worlds Foremost BK Sydney CD 981571AS1	\$ 200,000.00	\$ 199,554.00	(5) 2.10%	8/27/2019	\$ -	\$ -	\$ -	\$ -
American Express Fed Svgs BK CD 02587CAZ3	\$ 250,000.00	\$ 248,140.00	(5) 2.10%	8/28/2019	\$ -	\$ -	\$ -	\$ -
Gov Obligations FHLMC 3134G4V54	\$ 2,000,000.00	\$ 2,005,960.00	(5) 1.88%	2/27/2019	\$ 2,000,000.00	\$ 2,000,000.00	\$ -	\$ -
Gov Obligations FHLMC 3134G53V5	\$ -	\$ -	(5) 2.05%	8/22/2014	\$ 1,000,000.00	\$ -	\$ -	\$ -
Gov Obligations FHLB 3130A2KP0	\$ 1,000,000.00	\$ 1,001,960.00	(5) 2.00%	7/30/2019	\$ -	\$ -	\$ -	\$ -
Gov Obligations FHLB 3130A1G36	\$ -	\$ -	(6) 1.50%	7/17/2014	\$ 1,000,000.00	\$ -	\$ -	\$ -
Barclays BK Del CD 06740KH7	\$ 250,000.00	\$ 248,782.50	(6) 2.05%	7/16/2019	\$ -	\$ -	\$ -	\$ -
Discover BK Greenwood Del CD 2546712N9	\$ 250,000.00	\$ 248,785.00	(6) 2.05%	7/16/2019	\$ -	\$ -	\$ -	\$ -
Goldman Sachs BK USA NY CD 38147JS78	\$ 250,000.00	\$ 248,600.00	(6) 2.05%	7/16/2019	\$ -	\$ -	\$ -	\$ -
American Express BK FSB Utah CD 02587CAF7	\$ 250,000.00	\$ 248,767.50	(6) 1.95%	7/17/2019	\$ -	\$ -	\$ -	\$ -
Synchrony BK Retail CD 87165FBX1	\$ 250,000.00	\$ 248,870.00	(6) 2.05%	7/18/2019	\$ -	\$ -	\$ -	\$ -
Gov Obligations FHLMC 3134G5EL5	\$ 1,500,000.00	\$ 1,498,905.00	(6) 2.00%	8/21/2019	\$ -	\$ -	\$ -	\$ -
State of Calif., Local Agency Investment Fund Percent of total portfolio: 23%	\$ 10,279,179.89	\$ 10,282,250.79	(2) 0.26%	On Demand	\$ 20,268,001.19	\$ 20,256,487.08	\$ 20,242,779.27	\$ 29,723,552.90
Total funds under control of Town	\$ 27,645,063.30	\$ 27,639,755.70			\$ 32,366,438.40	\$ 32,983,323.97	\$ 29,591,180.20	\$ 40,183,353.59
Funds controlled by Fiscal Agent:								
US Bank	\$ 17,844,395.09	\$ 17,844,395.09	(3) 0.00%	On Demand	\$ 25,204,481.50	\$ 23,228,130.65	\$ 24,094,617.28	\$ 24,969,573.68
Total Fiscal Agent funds	\$ 17,844,395.09	\$ 17,844,395.09			\$ 25,204,481.50	\$ 23,228,130.65	\$ 24,094,617.28	\$ 24,969,573.68
Grand Total	\$ 45,489,458.39	\$ 45,484,150.79			\$ 57,570,919.90	\$ 56,211,454.62	\$ 53,685,797.48	\$ 65,152,927.27

Source of Market Value Information:

- 1) Union Bank of California
- 2) State of California
- 3) U.S. Bank, Statements of Investment
- 4) Desert Community Bank
- 5) First Empire Securities Inc.
- 6) Mutual Securities, Inc.

I hereby certify that the investment activity for this reporting period conforms with the investment policy adopted by the Town Council of Apple Valley, and the California Government Code Section 53601. I also certify that there are adequate funds available to meet the Town of Apple Valley's budgeted and actual expenditures for the next six months.

Prepared by: Kofi Antobam, Assistant Director of Finance

Marc Puckett, Asst. Town Manager, Finance & Administration/Treasurer

Town of Apple Valley
Parks & Recreation Fund
 Schedule of Revenues, Expenditures and Changes in Fund Balance
 For the Month Ended August 31, 2014

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Revenue - General				
Property Taxes	\$ 2,000,000	\$ -	\$ -	\$ 43
Cell Tower Rents	72,500	5,953	11,905	16,107
Other - General	49,750	603	1,406	1,877
Total Revenue - General	<u>2,122,250</u>	<u>6,556</u>	<u>13,311</u>	<u>18,028</u>
Expenditures - General				
Interest Expense	12,000	-	(3,689)	-
Total Expenditures - General	<u>12,000</u>	<u>-</u>	<u>(3,689)</u>	<u>-</u>
General Revenue Over (Under) Expenditures	<u>2,110,250</u>	<u>6,556</u>	<u>17,000</u>	<u>18,028</u>
Recreation:				
Revenues ¹	891,122	46,151	125,952	140,287
Expenditures ¹	1,576,730	188,544	280,533	268,712
Recreation Rev. Over (Under) Expenditures	<u>(685,608)</u>	<u>(142,393)</u>	<u>(154,581)</u>	<u>(128,425)</u>
Parks:				
Parks Grounds Expenditures	1,855,256	245,785	301,087	271,479
Facilities Maintenance Expenditures	257,916	27,192	32,042	37,319
Total Parks Expenditures	<u>(2,113,172)</u>	<u>(272,977)</u>	<u>(333,129)</u>	<u>(308,798)</u>
Other Revenue (Expenditure) Items				
Transfer(s) (to) From Other Funds	688,530	-	-	-
Net change in Fund Balance	\$ -	<u>\$ (408,815)</u>	(470,709)	(419,195)
Fund Balance - beginning	<u>(6,435,006)</u>		<u>(6,435,006)</u>	<u>(6,162,464)</u>
Fund Balance - ending	<u>\$ (6,435,006)</u>		<u>\$ (6,905,715)</u>	<u>\$ (6,581,660)</u>

¹ See attached list by program

Programs:	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Adult Sports - Revenue	28,980	2,333	3,494	4,742
Adult Sports - Expenditures	47,784	5,086	7,246	5,992
Total - Adult Sports	(18,804)	(2,753)	(3,752)	(1,250)
Aquatic Complex - Revenue	261,302	12,227	42,932	50,167
Aquatic Complex - Expenditures	477,548	65,739	83,712	92,622
Total - Aquatic Complex	(216,246)	(53,511)	(40,780)	(42,455)
ASAP - Revenue	200,000	13,898	25,530	30,087
ASAP - Expenditures	186,726	14,336	16,136	16,063
Total - ASAP	13,274	(438)	9,395	14,024
CAVE - Revenue	-	-	-	-
CAVE - Expenditures	-	-	-	-
Total - CAVE	-	-	-	-
Day Camp - Revenue	34,500	(342)	7,295	10,275
Day Camp - Expenditures	54,915	10,271	14,939	16,128
Total - Day Camp	(20,415)	(10,613)	(7,644)	(5,853)
Instructor Classes - Revenue	125,189	5,035	14,752	14,701
Instructor Classes - Expenditures	152,419	16,503	24,025	19,251
Total - Instructor Classes	(27,230)	(11,468)	(9,273)	(4,551)
PIO Events - Revenue	13,500	2,835	5,915	4,740
PIO Events - Expenditures	177,602	19,179	63,075	45,444
Total - PIO Events	(164,102)	(16,344)	(57,160)	(40,704)
Recreation - Revenue	13,585	1,331	4,510	3,370
Recreation - Expenditures	214,909	33,792	39,528	42,131
Total - Recreation	(201,324)	(32,461)	(35,017)	(38,761)
Rentals - Revenue	133,000	6,759	18,485	19,057
Rentals - Expenditures	113,277	8,701	11,457	11,554
Total - Rentals	19,723	(1,941)	7,027	7,503

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Programs:	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Skate Park - Revenue	-	-	-	-
Skate Park - Expenditures	5,000	-	-	-
Total - Skate Park	(5,000)	-	-	-
User Groups - Revenue	27,700	357	544	223
User Groups - Expenditures	32,689	4,106	5,645	4,979
Total - User Groups	(4,989)	(3,750)	(5,101)	(4,756)
Youth Sports - Revenue	53,366	1,717	2,495	2,926
Youth Sports - Expenditures	113,861	10,831	14,770	14,549
Total - Youth Sports	(60,495)	(9,114)	(12,275)	(11,623)
Total Revenue	891,122	46,151	125,952	140,287
Total Expenditures	1,576,730	188,544	280,533	268,712
Net - ALL	(685,608)	(142,393)	(154,581)	(128,425)

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	Current Year Budget	Current Month	Year-to-date	Last Year-to- date
Parks:				
Brewster	283,388	7,659	8,841	11,035
Civic Center Park	236,130	39,349	43,599	46,196
Corwin Park	64,967	2,721	3,452	3,127
Grounds Operations	650,644	131,702	168,286	76,069
Horsemen's Center	63,352	5,452	7,228	12,234
James Woody Park	154,891	12,844	16,246	82,174
Lion's Park	30,428	6,356	7,061	5,410
Mendel	47,559	5,631	7,009	4,612
Mt. Vista	3,815	26	26	24
Schmidt	64,518	4,526	5,899	1,880
Sycamore Rocks	46,319	2,601	3,402	3,434
3 Diamond Skate	5,228	436	619	591
Thunderbird	77,387	13,926	14,756	16,157
Virginia	71,867	8,141	8,885	7,082
Yucca Loma	54,763	4,414	5,776	1,453
	<u>1,855,256</u>	<u>245,785</u>	<u>301,087</u>	<u>271,479</u>

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	Current Year Budget	Current Month	Year-to-date	Last Year-to- date
Facilities:				
Facilities Operations	29,391	3,047	3,628	3,568
Brewster Facilities	6,608	707	915	920
Amphitheater Facilities	1,300	29	(2,096)	905
Corwin Facilities	4,479	511	663	663
Horsemen's Facilities	5,373	611	792	797
James Woody Auditorium	103,925	10,207	13,273	15,152
James Woody Gym	92,537	10,379	12,707	13,233
James Woody Pal Center	2,651	267	335	388
James Woody Restroom	11,652	1,434	1,825	1,695
	<u>257,916</u>	<u>27,192</u>	<u>32,042</u>	<u>37,319</u>

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Town of Apple Valley
Apple Valley Golf Course Fund
 Schedule of Revenues, Expenditures and Changes in Fund Balance
 For the Month Ended August 31, 2014

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Revenue				
Green Fees	\$ 821,100	\$ 63,003	\$ 119,353	\$ 127,499
Food & Beverage Sales	6,500	-	-	-
Interest	-	-	1,912	-
Rentals	27,000	-	-	-
Other	34,000	(21)	(31)	659
Total Revenue	888,600	62,982	121,233	128,158
Operating Expenditures				
Non-departmental	207,705	9,193	16,641	17,031
Golf Club Administration	91,850	11,025	22,608	22,621
Food & Beverage Operations	7,250	(304)	(118)	180
Cart Barn	70,650	9,015	17,090	18,796
Golf Course Grounds ¹	552,650	77,583	94,641	41,473
Golf Course Facilities	140,328	10,006	14,966	8,190
Pro Shop	84,400	3,771	7,055	11,339
Tennis Court	100	40	80	48
Total Operating Expenditures	1,154,933	120,328	172,964	119,678
Income (Loss) from Operations	(266,333)	(57,346)	(51,730)	8,480
Other Revenue (Expenditure) Items				
Interest Expense	-	-	-	-
Transfer(s) (to) From Other Funds	266,333	-	-	-
Net change in Fund Balance	-	(57,346)	(51,730)	8,480
Fund Balance - beginning	(1,847,400)		(1,847,400)	(1,709,131)
Fund Balance - ending	\$ (1,847,400)		\$ (1,899,130)	\$ (1,700,651)

¹ See attached line item details

Town of Apple Valley
Apple Valley Golf Course Fund
 Details of Golf Course Grounds
 For the Month Ended August 31, 2014

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Golf Course Grounds				
Water	86,300	45,883	45,883	1,271
Other Utilities	15,350	5,385	5,385	5,190
Range Supplies	174,450	138	138	-
Building Maintenance	1,800	-	-	-
Grounds Maintenance	162,450	3,640	3,640	2,412
Contract Services (a)	33,500	14,820	30,228	31,319
Leased Equipment	24,400	702	1,404	-
Other	54,400	7,016	7,963	1,281
Total Operating Expenditures	552,650	77,583	94,641	41,473

(a) Contract Services includes any services contracted privately; not performed by Town personnel. These amounts primarily consist of payroll costs for contract operator personnel.