



TOWN OF APPLE VALLEY TOWN COUNCIL STAFF REPORT

To: Honorable Mayor and Town Council **Date:** October 28, 2014
From: Marc Puckett, Assistant Town Manager **Item No:** 9
Subject: TREASURER'S REPORT – MONTH OF SEPTEMBER 2014 AND
SCHEDULES OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE FOR THE PARKS AND RECREATION FUND AND
THE APPLE VALLEY GOLF COURSE

T.M. Approval: _____ **Budgeted Item:** Yes No N/A

RECOMMENDED ACTION:

That Town Council receive and file the September 2014 Treasurer's Report.

SUMMARY:

The September 2014 Treasurer's Report is attached for Town Council review. The attached investment portfolio for the fiscal year-to-date period ended September 30, 2014 is presented to Town Council for Council's review. The portfolio is in compliance with the investment policy and there is adequate liquidity in the portfolio to meet the next six (6) months of expenditures.

BACKGROUND:

Attached is the Treasurer's Report for the period ended September 30, 2014. This investment performance report lists the various types of securities, institutions the securities were purchased from, maturity dates and interest rates for all securities held in the Town's investment portfolio as of the end of the reporting period. All of the Town's investments as of September 30, 2014, are in compliance with the Investment Policy adopted by Council on June 10, 2014 and the California Government Code except as otherwise may be noted or disclosed herein. All market values provided in this report were obtained from the various financial institutions associated with the various accounts. Market values for LAIF were provided by the State Treasurer's Office. The market value shown for the Town's LAIF investment represents the Town's contractual rights to its LAIF account and does not represent the value of the underlying portfolio securities. As of September 30, 2014, the Town has adequate cash reserves necessary to meet its obligations for the next six (6) months.

The State of California Government Code requires that the investment policy be adopted at least once annually by the governing body to ensure its continued compliance with current laws and investment practices. The Town's adopted investment policy conforms to the State Government Code in all respects.

COMPLIANCE REPORTING

The Town's investment portfolio is in compliance with the Town's adopted investment policy and applicable State laws during, and as of the end of, the reporting period.

Also attached, for informational purposes, are preliminary Schedules of Revenues, Expenditures and Changes in Fund Balances for the Parks & Recreation Fund and the Apple Valley Golf Course Fund for the month of September 2014.

FISCAL IMPACT:

The Town's investment portfolio has adequate liquidity to meet the budgeted and actual expenditures of the Town for the next six (6) months.



Town of Apple Valley
Treasurer's Report
As of September 30, 2014

Institution/Investment Type	Carrying Amount	Market Value	Interest Rate Yield	Maturity Date	Quarterly Comparisons of Carrying Amounts				
					Jun-14	Mar-14	Dec-13	Sep-13	
Funds under control of Town:									
Checking Account	\$ 1,922,938.69	\$ 1,922,938.69	(1) None	On Demand	\$ 2,519,460.22	\$ 2,465,561.29	\$ 3,686,490.40	\$ 2,336,020.15	
Public Money Market Account	\$ 205,941.04	\$ 205,941.04	(4) 0.30%	0.30%	\$ 205,785.49	\$ 205,631.65	\$ 205,479.62	\$ 205,324.32	
Apple Valley Golf Course Deposit Account	\$ 79,751.97	\$ 79,751.97	(4) None	On Demand	\$ 9,292.58	\$ 66,014.16	\$ 61,358.79	\$ 76,676.46	
Apple Valley Golf Course A/P Account	\$ -	\$ -	(4) None	On Demand	\$ -	\$ 383.79	\$ 383.79	\$ 383.79	
Petty Cash	\$ 5,250.00	\$ 5,250.00	N/A	On Demand	\$ 5,550.00	\$ 5,550.00	\$ 5,550.00	\$ 5,250.00	
Public Desert Gold Account	\$ 4,285,714.78	\$ 4,285,714.78	(4) 0.35%	0.35%	\$ 4,281,936.20	\$ 4,278,201.96	\$ 4,274,511.95	\$ 4,270,743.25	
AV Redevelopment Obligation Retirement Fd.	\$ 2,440,951.58	\$ 2,440,951.58	(4) 0.30%	0.30%	\$ 2,439,106.74	\$ 1,492,713.73	\$ 1,491,610.08	\$ 2,436,879.47	
Union Bank Money Market	\$ 1,350,206.30	\$ 1,350,206.30	(1) 2.00%	2.00%	\$ 1,350,172.26	\$ 1,350,135.39	\$ 1,350,102.09	\$ 1,350,068.43	
Synchrony BK Retail CD 87165FBT0	\$ 250,000.00	\$ 248,307.50	(5) 2.05%	7/11/2019	\$ -	\$ -	\$ -	\$ -	
Barclays BK Del Retail CD 06740KH7	\$ 250,000.00	\$ 248,120.00	(5) 2.05%	7/16/2019	\$ -	\$ -	\$ -	\$ -	
Discover BK Greenwood Del CD 2546712N9	\$ 250,000.00	\$ 248,120.00	(5) 2.05%	7/16/2019	\$ -	\$ -	\$ -	\$ -	
Goldman Sachs BK USA NY CD 38147JS78	\$ 250,000.00	\$ 247,890.00	(5) 2.05%	7/16/2019	\$ -	\$ -	\$ -	\$ -	
Sallie Mae BK Salt Lake City CD 795450SQ8	\$ 250,000.00	\$ 247,487.50	(5) 2.10%	8/27/2019	\$ -	\$ -	\$ -	\$ -	
Worlds Foremost BK Sydney CD 981571AS1	\$ 200,000.00	\$ 199,000.00	(5) 2.10%	8/27/2019	\$ -	\$ -	\$ -	\$ -	
American Express Fed Svgs BK CD 02587CAZ3	\$ 250,000.00	\$ 247,470.00	(5) 2.10%	8/28/2019	\$ -	\$ -	\$ -	\$ -	
Park Natl BK Newark Ohio CD 700654AT3	\$ 250,000.00	\$ 247,350.00	(5) 2.15%	9/12/2019	\$ -	\$ -	\$ -	\$ -	
Gov Obligations FHLMC 3134G4V54	\$ 2,000,000.00	\$ 2,005,500.00	(5) 1.88%	2/27/2019	\$ 2,000,000.00	\$ 2,000,000.00	\$ -	\$ -	
Gov Obligations FHLMC 3134G53V5	\$ -	\$ -	(5) 2.05%	8/22/2014	\$ 1,000,000.00	\$ -	\$ -	\$ -	
Gov Obligations FHLB 3130A2KP0	\$ 1,000,000.00	\$ 997,750.00	(5) 2.00%	7/30/2019	\$ -	\$ -	\$ -	\$ -	
Gov Obligations FHLB 3130A1G36	\$ -	\$ -	(6) 1.50%	7/17/2014	\$ 1,000,000.00	\$ -	\$ -	\$ -	
Barclays BK Del CD 06740KH7	\$ 250,000.00	\$ 248,120.00	(6) 2.05%	7/16/2019	\$ -	\$ -	\$ -	\$ -	
Discover BK Greenwood Del CD 2546712N9	\$ 250,000.00	\$ 248,120.00	(6) 2.05%	7/16/2019	\$ -	\$ -	\$ -	\$ -	
Goldman Sachs BK USA NY CD 38147JS78	\$ 250,000.00	\$ 247,890.00	(6) 2.05%	7/16/2019	\$ -	\$ -	\$ -	\$ -	
American Express BK FSB Utah CD 02587CAF7	\$ 250,000.00	\$ 248,100.00	(6) 1.95%	7/17/2019	\$ -	\$ -	\$ -	\$ -	
Synchrony BK Retail CD 87165FBX1	\$ 250,000.00	\$ 248,202.50	(6) 2.05%	7/18/2019	\$ -	\$ -	\$ -	\$ -	
Gov Obligations FHLMC 3134G5EL5	\$ 1,500,000.00	\$ 1,492,680.00	(6) 2.00%	8/21/2019	\$ -	\$ -	\$ -	\$ -	
State of Calif., Local Agency Investment Fund Percent of total portfolio: 21%	\$ 8,279,179.89	\$ 8,280,680.77	(2) 0.25%	On Demand	\$ 20,268,001.19	\$ 20,256,487.08	\$ 20,242,779.27	\$ 29,723,552.90	
Total funds under control of Town	\$ 26,269,934.25	\$ 26,241,542.63			\$ 35,079,304.68	\$ 32,120,679.05	\$ 31,318,265.99	\$ 40,404,898.77	
Funds controlled by Fiscal Agent:									
US Bank	\$ 13,596,633.43	\$ 13,596,633.43	(3) 0.00%	On Demand	\$ 19,211,527.96	\$ 22,928,280.13	\$ 24,094,617.28	\$ 22,929,137.95	
Total Fiscal Agent funds	\$ 13,596,633.43	\$ 13,596,633.43			\$ 19,211,527.96	\$ 22,928,280.13	\$ 24,094,617.28	\$ 22,929,137.95	
Grand Total	\$ 39,866,567.68	\$ 39,838,176.06			\$ 54,290,832.64	\$ 55,048,959.18	\$ 55,412,883.27	\$ 63,334,036.72	

Source of Market Value Information:

- 1) Union Bank of California
- 2) State of California, Local Agency Investment Fund
- 3) U.S. Bank, Statements of Investment
- 4) Desert Community Bank
- 5) First Empire Securities Inc.
- 6) Mutual Securities, Inc.

I hereby certify that the investment activity for this reporting period conforms with the investment policy adopted by the Town Council of Apple Valley, and the California Government Code Section 53601. I also certify that there are adequate funds available to meet the Town of Apple Valley's budgeted and actual expenditures for the next six months.

Prepared by: Kofi Antobam, Assistant Director of Finance

Marc Puckett, Asst. Town Manager, Finance & Administration/Treasurer

Town of Apple Valley
Parks & Recreation Fund
 Schedule of Revenues, Expenditures and Changes in Fund Balance
 For the Month Ended September 30, 2014

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Revenue - General				
Property Taxes	\$ 2,000,000	\$ -	\$ -	\$ 43
Cell Tower Rents	72,500	5,953	17,858	21,977
Other - General	49,750	1,376	2,782	3,307
Total Revenue - General	<u>2,122,250</u>	<u>7,329</u>	<u>20,639</u>	<u>25,327</u>
Expenditures - General				
Interest Expense	12,000	-	(3,689)	-
Total Expenditures - General	<u>12,000</u>	<u>-</u>	<u>(3,689)</u>	<u>-</u>
General Revenue Over (Under) Expenditures	<u>2,110,250</u>	<u>7,329</u>	<u>24,329</u>	<u>25,327</u>
Recreation:				
Revenues ¹	891,122	65,618	191,571	199,717
Expenditures ¹	<u>1,576,730</u>	<u>105,558</u>	<u>386,091</u>	<u>362,954</u>
Recreation Rev. Over (Under) Expenditures	<u>(685,608)</u>	<u>(39,939)</u>	<u>(194,520)</u>	<u>(163,236)</u>
Parks:				
Parks Grounds Expenditures	1,855,256	181,487	482,573	465,731
Facilities Maintenance Expenditures	<u>257,916</u>	<u>20,933</u>	<u>52,975</u>	<u>60,475</u>
Total Parks Expenditures	<u>(2,113,172)</u>	<u>(202,420)</u>	<u>(535,548)</u>	<u>(526,206)</u>
Other Revenue (Expenditure) Items				
Transfer(s) (to) From Other Funds	<u>688,530</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net change in Fund Balance	\$ -	<u>\$ (235,031)</u>	(705,740)	(664,115)
Fund Balance - beginning	<u>(6,435,006)</u>		<u>(6,435,006)</u>	<u>(6,162,464)</u>
Fund Balance - ending	<u>\$ (6,435,006)</u>		<u>\$ (7,140,746)</u>	<u>\$ (6,826,579)</u>

¹ See attached list by program

Programs:	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Adult Sports - Revenue	28,980	4,310	7,804	6,844
Adult Sports - Expenditures	47,784	2,790	10,037	8,872
Total - Adult Sports	(18,804)	1,520	(2,233)	(2,028)
Aquatic Complex - Revenue	261,302	5,994	48,926	60,314
Aquatic Complex - Expenditures	477,548	28,905	112,617	127,167
Total - Aquatic Complex	(216,246)	(22,910)	(63,690)	(66,852)
ASAP - Revenue	200,000	23,028	48,558	53,517
ASAP - Expenditures	186,726	16,466	32,602	31,233
Total - ASAP	13,274	6,562	15,957	22,284
CAVE - Revenue	-	-	-	-
CAVE - Expenditures	-	-	-	-
Total - CAVE	-	-	-	-
Day Camp - Revenue	34,500	610	7,905	10,827
Day Camp - Expenditures	54,915	1,940	16,879	17,777
Total - Day Camp	(20,415)	(1,330)	(8,974)	(6,950)
Instructor Classes - Revenue	125,189	13,819	28,571	28,381
Instructor Classes - Expenditures	152,419	11,999	36,024	26,156
Total - Instructor Classes	(27,230)	1,820	(7,453)	2,224
PIO Events - Revenue	13,500	935	6,850	5,445
PIO Events - Expenditures	177,602	9,264	72,339	52,710
Total - PIO Events	(164,102)	(8,329)	(65,489)	(47,265)
Recreation - Revenue	13,585	1,119	5,629	3,536
Recreation - Expenditures	214,909	18,286	57,813	53,450
Total - Recreation	(201,324)	(17,167)	(52,184)	(49,914)
Rentals - Revenue	133,000	5,042	23,527	24,779
Rentals - Expenditures	113,277	6,267	17,724	17,155
Total - Rentals	19,723	(1,225)	5,802	7,623

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Programs:	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Skate Park - Revenue	-	-	-	-
Skate Park - Expenditures	5,000	-	-	-
Total - Skate Park	(5,000)	-	-	-
User Groups - Revenue	27,700	8,683	9,226	1,906
User Groups - Expenditures	32,689	2,635	8,280	7,387
Total - User Groups	(4,989)	6,048	947	(5,481)
Youth Sports - Revenue	53,366	2,079	4,574	4,169
Youth Sports - Expenditures	113,861	7,005	21,776	21,046
Total - Youth Sports	(60,495)	(4,926)	(17,202)	(16,877)
Total Revenue	891,122	65,618	191,571	199,717
Total Expenditures	1,576,730	105,558	386,091	362,954
Net - ALL	(685,608)	(39,939)	(194,520)	(163,236)

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	Current Year Budget	Current Month	Year-to-date	Last Year-to- date
Parks:				
Brewster	283,388	57,551	66,392	80,409
Civic Center Park	236,130	13,421	57,020	60,653
Corwin Park	64,967	10,478	13,930	14,144
Grounds Operations	650,644	43,974	212,260	118,645
Horsemen's Center	63,352	5,878	13,106	20,160
James Woody Park	154,891	21,574	37,820	110,074
Lion's Park	30,428	1,513	8,575	6,172
Mendel	47,559	5,656	12,664	8,599
Mt. Vista	3,815	25	51	51
Schmidt	64,518	2,968	8,868	2,907
Sycamore Rocks	46,319	1,794	5,196	5,227
3 Diamond Skate	5,228	328	947	882
Thunderbird	77,387	1,809	16,565	17,472
Virginia	71,867	7,536	16,421	13,454
Yucca Loma	54,763	6,982	12,758	6,883
	<u>1,855,256</u>	<u>181,487</u>	<u>482,573</u>	<u>465,731</u>

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	Current Year Budget	Current Month	Year-to-date	Last Year-to- date
Facilities:				
Facilities Operations	29,391	1,739	5,367	6,464
Brewster Facilities	6,608	487	1,401	1,402
Amphitheater Facilities	1,300	-	(2,096)	938
Corwin Facilities	4,479	344	1,008	1,184
Horsemen's Facilities	5,373	981	1,773	1,272
James Woody Auditorium	103,925	8,910	22,183	24,105
James Woody Gym	92,537	7,428	20,135	21,828
James Woody Pal Center	2,651	199	534	596
James Woody Restroom	11,652	844	2,669	2,685
	<u>257,916</u>	<u>20,933</u>	<u>52,975</u>	<u>60,475</u>

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Town of Apple Valley
Apple Valley Golf Course Fund
 Schedule of Revenues, Expenditures and Changes in Fund Balance
 For the Month Ended September 30, 2014

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Revenue				
Green Fees	\$ 821,100	\$ 56,115	\$ 175,467	\$ 188,854
Food & Beverage Sales	6,500	-	-	-
Interest	-	-	1,912	-
Rentals	27,000	1,919	1,919	-
Other	34,000	103	72	993
Total Revenue	<u>888,600</u>	<u>58,137</u>	<u>179,371</u>	<u>189,847</u>
Operating Expenditures				
Non-departmental	207,705	7,860	24,502	17,830
Golf Club Administration	91,850	14,071	36,680	33,540
Food & Beverage Operations	7,250	(263)	(380)	180
Cart Barn	70,650	8,378	25,467	22,350
Golf Course Grounds ¹	632,650	47,156	141,797	107,480
Golf Course Facilities	140,328	9,490	24,456	15,834
Pro Shop	84,400	3,767	10,822	16,155
Tennis Court	100	-	80	48
Total Operating Expenditures	<u>1,234,933</u>	<u>90,459</u>	<u>263,423</u>	<u>213,416</u>
Income (Loss) from Operations	<u>(346,333)</u>	<u>(32,322)</u>	<u>(84,052)</u>	<u>(23,569)</u>
Other Revenue (Expenditure) Items				
Interest Expense	-	-	-	-
Transfer(s) (to) From Other Funds	266,333	-	-	-
Net change in Fund Balance	<u>(80,000)</u>	<u>(32,322)</u>	<u>(84,052)</u>	<u>(23,569)</u>
Fund Balance - beginning	<u>(1,847,400)</u>		<u>(1,847,400)</u>	<u>(1,709,131)</u>
Fund Balance - ending	<u>\$ (1,927,400)</u>		<u>\$ (1,931,452)</u>	<u>\$ (1,732,700)</u>

¹ See attached line item details

Town of Apple Valley
Apple Valley Golf Course Fund
 Details of Golf Course Grounds
 For the Month Ended September 30, 2014

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Golf Course Grounds				
Water	86,300	18,697	64,581	46,687
Other Utilities	15,350	6,094	11,478	9,863
Range Supplies	174,450	204	341	-
Building Maintenance	1,800	-	-	-
Grounds Maintenance	162,450	1,861	5,501	2,412
Contract Services (a)	33,500	13,289	43,518	47,239
Leased Equipment	24,400	702	2,106	-
Capital Projects	80,000	2,470	2,470	-
Other	54,400	3,839	11,803	1,281
Total Operating Expenditures	632,650	47,156	141,797	107,480

(a) Contract Services includes any services contracted privately; not performed by Town personnel. These amounts primarily consist of payroll costs for contract operator personnel.

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