



TOWN OF APPLE VALLEY TOWN COUNCIL STAFF REPORT

To: Honorable Mayor and Town Council **Date:** January 27, 2015
From: Marc Puckett, Assistant Town Manager **Item No:** 5
Subject: TREASURER'S REPORT – MONTH OF DECEMBER 2014 AND
SCHEDULES OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE FOR THE PARKS AND RECREATION FUND AND
THE APPLE VALLEY GOLF COURSE FUND

T.M. Approval: _____ **Budgeted Item:** Yes No N/A

RECOMMENDED ACTION:

That Town Council receive and file the December 2014 Treasurer's Report.

SUMMARY:

The December 2014 Treasurer's Report is attached for Town Council review. The attached investment portfolio for the fiscal year-to-date period ended December 31 is presented to Town Council for Council's review. The portfolio is in compliance with the investment policy and there is adequate liquidity in the portfolio to meet the next six (6) months of expenditures.

BACKGROUND:

Attached is the Treasurer's Report for the period ended December 31, 2014. This investment performance report lists the various types of securities, institutions the securities were purchased from, maturity dates and interest rates for all securities held in the Town's investment portfolio as of the end of the reporting period. All of the Town's investments as of December 31, 2014, are in compliance with the Investment Policy adopted by Council on June 10, 2014, and the California Government Code except as otherwise may be noted or disclosed herein. All market values provided in this report were obtained from the various financial institutions associated with the various accounts. Market values for LAIF were provided by the State Treasurer's Office. The market value shown for the Town's LAIF investment represents the Town's contractual rights to its LAIF account and does not represent the value of the underlying portfolio securities. As of December 31, 2014, the Town has adequate cash reserves necessary to meet its obligations for the next six (6) months.

The State of California Government Code requires that the investment policy be adopted at least once annually by the governing body to ensure its continued compliance with current laws and investment practices. The Town's adopted investment policy conforms to the State Government Code in all respects.

COMPLIANCE REPORTING

The Town's investment portfolio is in compliance with the Town's adopted investment policy and applicable State laws during, and as of the end of, the reporting period.

Also, attached for informational purposes, are preliminary Schedules of Revenues, Expenditures and Changes in Fund Balances for the Parks & Recreation Fund and the Apple Valley Golf Course Fund for the month of December 2014.

FISCAL IMPACT:

The Town's investment portfolio has adequate liquidity to meet the budgeted and actual expenditures of the Town for the next six (6) months.



Town of Apple Valley
Treasurer's Report
As of December 31, 2014

Institution/Investment Type	Carrying Amount	Market Value	Interest Rate Yield	Maturity Date	Quarterly Comparisons of Carrying Amounts			
					Sep-14	Jun-14	Mar-14	Dec-13
Funds under control of Town:								
Checking Account	\$ 3,216,412.33	\$ 3,216,412.33	(1) None	On Demand	\$ 1,922,938.69	\$ 2,519,460.22	\$ 2,465,561.29	\$ 3,686,480.40
Public Money Market Account	\$ 206,096.90	\$ 206,096.90	(4) 0.30%		\$ 205,941.04	\$ 205,785.49	\$ 205,631.65	\$ 205,479.62
Apple Valley Golf Course Deposit Account	\$ 56,393.41	\$ 56,393.41	(4) None	On Demand	\$ 79,751.97	\$ 9,292.58	\$ 66,014.16	\$ 61,358.79
Apple Valley Golf Course A/P Account	\$ -	\$ -	(4) None	On Demand	\$ -	\$ -	\$ 383.79	\$ 383.79
Petty Cash	\$ 5,240.00	\$ 5,240.00	N/A	On Demand	\$ 5,250.00	\$ 5,550.00	\$ 5,550.00	\$ 5,550.00
Public Desert Gold Account	\$ 4,289,496.70	\$ 4,289,496.70	(4) 0.35%		\$ 4,285,714.78	\$ 4,281,936.20	\$ 4,278,201.96	\$ 4,274,511.95
AV Redevelopment Obligation Retirement Fd.	\$ 1,600,858.39	\$ 1,600,858.39	(4) 0.30%	On Demand	\$ 2,440,951.58	\$ 2,439,106.74	\$ 1,492,713.73	\$ 1,491,610.08
Union Bank Money Market	\$ 1,350,239.97	\$ 1,350,239.97	(1) 2.00%		\$ 1,350,206.30	\$ 1,350,172.26	\$ 1,350,135.39	\$ 1,350,102.09
Synchrony BK Retail CD 87165FBT0	\$ 250,000.00	\$ 247,532.50	(5) 2.05%	7/11/2019	\$ 250,000.00	\$ -	\$ -	\$ -
Barclays BK Del Retail CD 06740KHF7	\$ 250,000.00	\$ 247,380.00	(5) 2.05%	7/16/2019	\$ 250,000.00	\$ -	\$ -	\$ -
Discover BK Greenwood Del CD 2546712N9	\$ 250,000.00	\$ 247,380.00	(5) 2.05%	7/16/2019	\$ 250,000.00	\$ -	\$ -	\$ -
Goldman Sachs BK USA NY CD 38147JS78	\$ 250,000.00	\$ 247,030.00	(5) 2.05%	7/16/2019	\$ 250,000.00	\$ -	\$ -	\$ -
Sallie Mae BK Salt Lake City CD 795450SQ9	\$ 250,000.00	\$ 247,007.50	(5) 2.10%	8/27/2019	\$ 250,000.00	\$ -	\$ -	\$ -
Worlds Foremost BK Sydney CD 981571AS1	\$ 200,000.00	\$ 198,560.00	(5) 2.10%	8/27/2019	\$ 200,000.00	\$ -	\$ -	\$ -
American Express Fed Svgs BK CD 02587CAZ3	\$ 250,000.00	\$ 246,997.50	(5) 2.10%	8/28/2019	\$ 250,000.00	\$ -	\$ -	\$ -
Park Natl BK Newark Ohio CD 700654AT3	\$ 250,000.00	\$ 246,985.00	(5) 2.15%	9/12/2019	\$ 250,000.00	\$ -	\$ -	\$ -
Belmont SVGS BK Mass CD 080515BD0	\$ 250,000.00	\$ 246,797.50	(5) 1.85%	10/23/2019	\$ -	\$ -	\$ -	\$ -
BMW BK North Amer Salt Lake City CD 05580AAZ7	\$ 250,000.00	\$ 247,277.50	(5) 2.15%	12/10/2019	\$ -	\$ -	\$ -	\$ -
CIT BK Salt Lake City Utah CD 17284C5K6	\$ 250,000.00	\$ 247,282.50	(5) 2.20%	12/10/2019	\$ -	\$ -	\$ -	\$ -
American Express Centurion BK CD 02587DWX2	\$ 250,000.00	\$ 247,157.50	(5) 2.20%	12/11/2019	\$ -	\$ -	\$ -	\$ -
Gov Obligations FHLMC 3134G4V54	\$ -	\$ -	(5) 1.86%	2/27/2019	\$ 2,000,000.00	\$ 2,000,000.00	\$ 2,000,000.00	\$ -
Gov Obligations FHLMC 3134G53V5	\$ -	\$ -	(5) 2.05%	8/22/2014	\$ -	\$ 1,000,000.00	\$ -	\$ -
Gov Obligations FHLB 3130A2KP0	\$ -	\$ -	(5) 2.00%	7/30/2019	\$ 1,000,000.00	\$ -	\$ -	\$ -
Gov Obligations FHLB 3130A1G36	\$ -	\$ -	(6) 1.50%	7/17/2014	\$ -	\$ 1,000,000.00	\$ -	\$ -
Barclays BK Del CD 06740KHF7	\$ 250,000.00	\$ 247,380.00	(6) 2.05%	7/16/2019	\$ 250,000.00	\$ -	\$ -	\$ -
Discover BK Greenwood Del CD 2546712N9	\$ 250,000.00	\$ 247,380.00	(6) 2.05%	7/16/2019	\$ 250,000.00	\$ -	\$ -	\$ -
Goldman Sachs BK USA NY CD 38147JS78	\$ 250,000.00	\$ 247,030.00	(6) 2.05%	7/16/2019	\$ 250,000.00	\$ -	\$ -	\$ -
American Express BK FSB Utah CD 02587CAF7	\$ 250,000.00	\$ 247,365.00	(6) 1.95%	7/17/2019	\$ 250,000.00	\$ -	\$ -	\$ -
Synchrony BK Retail CD 87165FBX1	\$ 250,000.00	\$ 247,470.00	(6) 2.05%	7/18/2019	\$ 250,000.00	\$ -	\$ -	\$ -
Gov Obligations FHLMC 3134G5E15	\$ 1,500,000.00	\$ 1,502,205.00	(6) 2.00%	8/21/2019	\$ 1,500,000.00	\$ -	\$ -	\$ -
State of Calif., Local Agency Investment Fund Percent of total portfolio: 23%	\$ 8,286,701.05	\$ 8,286,538.22	(2) 0.27%	On Demand	\$ 8,279,179.89	\$ 20,268,001.19	\$ 20,256,487.08	\$ 20,242,779.27
Total funds under control of Town	\$ 24,711,438.75	\$ 24,667,473.42			\$ 26,269,934.25	\$ 35,079,304.68	\$ 32,120,679.05	\$ 31,318,265.99
Funds controlled by Fiscal Agent:								
US Bank	\$ 11,318,588.56	\$ 11,318,588.56	(3) 0.00%	On Demand	\$ 13,596,633.43	\$ 19,211,527.96	\$ 22,928,280.13	\$ 24,094,617.28
Total Fiscal Agent funds	\$ 11,318,588.56	\$ 11,318,588.56			\$ 13,596,633.43	\$ 19,211,527.96	\$ 22,928,280.13	\$ 24,094,617.28
Grand Total	\$ 36,030,027.31	\$ 35,986,061.98			\$ 39,866,567.68	\$ 54,290,832.64	\$ 55,048,959.18	\$ 55,412,883.27

Source of Market Value Information:

- 1) Union Bank of California
- 2) State of California, Local Agency Investment Fund
- 3) U.S. Bank, Statements of Investment
- 4) Desert Community Bank
- 5) First Empire Securities Inc.
- 6) Mutual Securities, Inc.

I hereby certify that the investment activity for this reporting period conforms with the investment policy adopted by the Town Council of Apple Valley, and the California Government Code Section 53801. I also certify that there are adequate funds available to meet the Town of Apple Valley's budgeted and actual expenditures for the next six months.

Prepared by: Kofi Antobam, Assistant Director of Finance

Marc Puckett, Asst. Town Manager, Finance & Administration/Treasurer

Town of Apple Valley
Parks & Recreation Fund
 Schedule of Revenues, Expenditures and Changes in Fund Balance
 For the Month Ended December 31, 2014

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Revenue - General				
Property Taxes	\$ 2,000,000	\$ 588,081	\$ 768,511	\$ 740,276
Cell Tower Rents	72,500	5,178	33,102	33,535
Other - General	49,750	1,901	1,069	1,339
Total Revenue - General	<u>2,122,250</u>	<u>595,160</u>	<u>802,683</u>	<u>775,150</u>
Expenditures - General				
Interest Expense	12,000	-	5,017	2,774
Total Expenditures - General	<u>12,000</u>	<u>-</u>	<u>5,017</u>	<u>2,774</u>
General Revenue Over (Under) Expenditures	<u>2,110,250</u>	<u>595,160</u>	<u>797,665</u>	<u>772,376</u>
Recreation:				
Revenues ¹	891,122	52,593	358,378	383,273
Expenditures ¹	1,576,730	104,336	695,534	658,549
Recreation Rev. Over (Under) Expenditures	<u>(685,608)</u>	<u>(51,744)</u>	<u>(337,156)</u>	<u>(275,276)</u>
Parks:				
Parks Grounds Expenditures	1,855,256	124,916	924,417	899,057
Facilities Maintenance Expenditures	257,916	18,388	109,373	116,906
Total Parks Expenditures	<u>(2,113,172)</u>	<u>(143,304)</u>	<u>(1,033,790)</u>	<u>(1,015,963)</u>
Other Revenue (Expenditure) Items				
Transfer(s) (to) From Other Funds	688,530	-	-	-
Net change in Fund Balance	\$ -	<u>\$ 400,112</u>	(573,281)	(518,863)
Fund Balance - beginning	<u>(6,435,006)</u>		<u>(6,435,006)</u>	<u>(6,162,464)</u>
Fund Balance - ending	<u>\$ (6,435,006)</u>		<u>\$ (7,008,286)</u>	<u>\$ (6,681,328)</u>

¹ See attached list by program

Programs:	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Adult Sports - Revenue	28,980	573	10,642	10,385
Adult Sports - Expenditures	47,784	3,064	21,463	18,618
Total - Adult Sports	(18,804)	(2,491)	(10,821)	(8,233)
Aquatic Complex - Revenue	261,302	19,337	96,111	110,387
Aquatic Complex - Expenditures	477,548	28,457	199,216	213,521
Total - Aquatic Complex	(216,246)	(9,121)	(103,105)	(103,134)
ASAP - Revenue	200,000	14,417	92,988	104,949
ASAP - Expenditures	186,726	12,159	76,565	76,147
Total - ASAP	13,274	2,258	16,424	28,802
CAVE - Revenue	-	-	-	-
CAVE - Expenditures	-	-	-	-
Total - CAVE	-	-	-	-
Day Camp - Revenue	34,500	776	9,622	12,885
Day Camp - Expenditures	54,915	1,758	24,337	24,408
Total - Day Camp	(20,415)	(982)	(14,715)	(11,523)
Instructor Classes - Revenue	125,189	8,160	53,006	51,564
Instructor Classes - Expenditures	152,419	10,470	70,018	62,781
Total - Instructor Classes	(27,230)	(2,310)	(17,012)	(11,217)
PIO Events - Revenue	13,500	-	8,555	7,715
PIO Events - Expenditures	177,602	12,624	101,774	76,893
Total - PIO Events	(164,102)	(12,624)	(93,219)	(69,178)
Recreation - Revenue	13,585	248	9,320	7,511
Recreation - Expenditures	214,909	20,517	105,880	99,261
Total - Recreation	(201,324)	(20,269)	(96,560)	(91,750)
Rentals - Revenue	133,000	5,135	32,076	37,113
Rentals - Expenditures	113,277	5,647	36,423	31,420
Total - Rentals	19,723	(512)	(4,346)	5,693

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Programs:	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Skate Park - Revenue	-	-	-	-
Skate Park - Expenditures	5,000	-	-	-
Total - Skate Park	(5,000)	-	-	-
User Groups - Revenue	27,700	2,953	20,613	15,061
User Groups - Expenditures	32,689	3,270	17,758	13,541
Total - User Groups	(4,989)	(317)	2,856	1,521
Youth Sports - Revenue	53,366	995	25,444	25,703
Youth Sports - Expenditures	113,861	6,371	42,100	41,960
Total - Youth Sports	(60,495)	(5,376)	(16,657)	(16,257)
Total Revenue	891,122	52,593	358,378	383,273
Total Expenditures	1,576,730	104,336	695,534	658,549
Net - ALL	(685,608)	(51,744)	(337,156)	(275,276)

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	Current Year Budget	Current Month	Year-to-date	Last Year-to- date
Parks:				
Brewster	283,578	5,295	137,712	149,880
Civic Center Park	236,320	14,511	123,176	124,508
Corwin Park	65,157	1,804	25,779	24,367
Grounds Operations	648,364	63,658	362,732	244,278
Horsemen's Center	63,542	4,604	27,680	36,214
James Woody Park	155,081	6,845	74,571	181,317
Lion's Park	30,618	2,884	17,963	13,438
Mendel	47,749	3,775	24,502	15,993
Mt. Vista	3,815	-	74	128
Schmidt	64,708	6,465	27,384	21,181
Sycamore Rocks	46,509	1,947	10,634	12,566
3 Diamond Skate	5,228	328	1,930	1,905
Thunderbird	77,577	6,007	36,652	34,994
Virginia	72,057	3,672	29,885	24,975
Yucca Loma	54,953	3,119	23,742	13,313
	<u>1,855,256</u>	<u>124,916</u>	<u>924,417</u>	<u>899,057</u>

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	Current Year Budget	Current Month	Year-to-date	Last Year-to- date
Facilities:				
Facilities Operations	29,391	1,673	10,496	12,341
Brewster Facilities	6,608	714	3,107	2,857
Amphitheater Facilities	1,300	190	(1,828)	972
Corwin Facilities	4,479	325	2,016	2,132
Horsemen's Facilities	5,373	396	2,993	2,512
James Woody Auditorium	103,925	6,829	44,919	46,668
James Woody Gym	92,537	7,269	40,794	42,846
James Woody Pal Center	2,651	199	1,152	1,301
James Woody Restroom	11,652	793	5,724	5,278
	<u>257,916</u>	<u>18,388</u>	<u>109,373</u>	<u>116,906</u>

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Town of Apple Valley
Apple Valley Golf Course Fund
Schedule of Revenues, Expenditures and Changes in Fund Balance
For the Month Ended December 31, 2014

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Revenue				
Green Fees	\$ 821,100	\$ 36,685	\$ 317,450	\$ 334,211
Food & Beverage Sales	6,500	-	-	-
Interest	-	-	-	-
Rentals	27,000	-	4,269	-
Other	34,000	1	(35)	1,384
Total Revenue	888,600	36,687	321,684	335,595
Operating Expenditures				
Non-departmental	207,705	11,107	52,557	54,756
Golf Club Administration	91,850	9,827	66,503	71,559
Food & Beverage Operations	7,250	186	839	4,064
Cart Barn	70,650	8,196	48,483	53,246
Golf Course Grounds ¹	632,650	51,699	275,761	235,450
Golf Course Facilities	140,328	4,880	57,916	44,419
Pro Shop	84,400	5,245	22,156	27,887
Tennis Court	100	40	241	128
Total Operating Expenditures	1,234,933	91,181	524,457	491,508
Income (Loss) from Operations	(346,333)	(54,494)	(202,773)	(155,913)
Other Revenue (Expenditure) Items				
Interest Expense	-	-	(2,374)	(1,379)
Transfer(s) (to) From Other Funds	266,333	-	-	-
Net change in Fund Balance	(80,000)	(54,494)	(205,147)	(157,292)
Fund Balance - beginning	(1,847,400)		(1,847,400)	(1,709,131)
Fund Balance - ending	\$ (1,927,400)		\$ (2,052,546)	\$ (1,866,423)

¹ See attached line item details

Town of Apple Valley
Apple Valley Golf Course Fund
 Details of Golf Course Grounds
 For the Month Ended December 31, 2014

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Golf Course Grounds				
Water	86,300	-	98,770	74,789
Other Utilities	15,350	3,570	24,827	20,593
Range Supplies	174,450	-	2,475	3,504
Building Maintenance	1,800	-	258	317
Grounds Maintenance	162,450	6,939	17,866	24,316
Contract Services (a)	33,500	23,823	86,732	87,745
Leased Equipment	24,400	702	4,212	-
Capital Projects	80,000	11,115	13,886	-
Other	54,400	5,551	26,736	24,187
Total Operating Expenditures	632,650	51,699	275,761	235,450

(a) Contract Services includes any services contracted privately; not performed by Town personnel. These amounts primarily consist of payroll costs for contract operator personnel.