



TOWN OF APPLE VALLEY TOWN COUNCIL STAFF REPORT

To: Honorable Mayor and Town Council **Date:** February 10, 2015

From: Brad Miller, Town Engineer **Item No:** 6
Engineering Department

Subject: **ACCEPTANCE OF WORK, NOTICE OF COMPLETION AND RELEASE OF RETENTION FOR THE TOWN HALL DRIVEWAY IMPROVEMENTS-PROJECT NO. 2014-02**

T.M. Approval: _____ **Budgeted Item:** Yes No N/A

RECOMMENDED ACTION:

That the Town Council:

1. Accept the work completed as part of the Town Hall Driveway Improvements – Project No. 2014-02, for a total cost of \$97,584.00.
2. Approve Budget Amendment 15-13 to allocate \$20,500.00 from the Measure I Fund to this project.
3. Direct the Town Clerk to file the Notice of Completion for the contract work.
4. Direct the Finance Director to release the retained funds thirty (30) days after the Notice of Completion has been filed, provided no claims are filed against the contractor.

SUMMARY:

On December 9, 2014, the Town awarded a contract to TSR Construction and Inspection, Inc. for the Town Hall Driveway Improvements – Project No. 2014-02. The contract was to provide necessary labor, equipment, and materials for the modification to the Town Hall main driveway entrance in accordance with the approved plans and specifications.

TSR Construction and Inspection, Inc. satisfactorily completed the work under this contract on January 22, 2015. The total contract cost is \$97,584.00.

BACKGROUND:

The work completed, as part of the Town Hall Driveway Improvements project, reconstructed and modified the main driveway entrance to the Town Hall parking lot off of Dale Evans Parkway. The project included the widening of the driveway, reconfiguring of the traffic patterns, modification of the traffic signal, and construction of new pedestrian ramps and walkways. During the course of construction, the scope of the project was expanded to include improvements to the adjacent bus stop and upgrading of existing access ramps and signs.

FISCAL IMPACT:

There is currently \$85,000.00 budgeted for this project in the Measure I Fund. This amount includes the FY13/14 budget carryover of \$75,000.00 and \$10,000.00 in the current FY14/15 budget. Due to unforeseen conditions encountered during construction and the addition of bus stop improvements and access ramp upgrades, the budget will need to be amended to allocate an additional \$20,500.00 in Measure I funds to this account. This will provide a total of \$105,500.00 in the current budget for this project to cover construction, administration, and inspection cost. Sufficient unobligated funding is available within the Measure I Fund for this purpose.

ATTACHMENTS:

1. Aerial Photo With Project Limits
2. Budget Amendment 15-13

Town Hall Driveway Improvements





TOWN OF APPLE VALLEY

BUDGET AMENDMENT REQUEST

15-13

Requesting Department	Prepared By	Date Prepared
Engineering	Brad Miller	February 10, 2015

REVENUES AND OTHER FINANCING SOURCES

Account Description	Fund	Dept	Account No.	Amendment Amount
REVENUE TOTAL				-

EXPENDITURES AND OTHER FINANCING USES

Account Description	Fund	Dept	Account No.	Amendment Amount
Town Hall Driveway Improvements	2021	5210	8940-0000	20,500
EXPENDITURE TOTAL				20,500

PURPOSE

Town Hall Driveway Improvements Project - additional work and unforeseen conditions

Department Director	Date	ATM Fin. & Admin./Asst. Fin. Dir.	Date

Town Manager	Date	Entered by	Date