



TOWN OF APPLE VALLEY

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor and Town Council **Date:** September 22, 2015
From: Marc Puckett, Assistant Town Manager **Item No:** 4
Subject: TREASURER'S REPORT – JUNE 2015 AND SCHEDULES OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE FOR THE PARKS AND RECREATION FUND AND THE APPLE VALLEY GOLF COURSE FUND

T.M. Approval: _____ **Budgeted Item:** Yes No N/A

RECOMMENDED ACTION:

That the Town Council receive and file the June 2015 Treasurer's Report.

SUMMARY:

The June 2015 Treasurer's Report is attached for Town Council review. The attached investment portfolio for the fiscal year-to-date period ended June 30 is presented to Town Council for Council's review. The portfolio is in compliance with the investment policy and there is adequate liquidity in the portfolio to meet the next six months of expenditures.

BACKGROUND:

Attached is the Treasurer's Report for the period ended June 30, 2015. This investment performance report lists the various types of securities, institutions the securities were purchased from, maturity dates and interest rates for all securities held in the Town's investment portfolio as of the end of the reporting period. All of the Town's investments as of June 30, 2015, are in compliance with the Investment Policy adopted by Council on June 10, 2014 and the California Government Code except as otherwise may be noted or disclosed herein. All market values provided in this report were obtained from the various financial institutions associated with the various accounts. Market values for LAIF were provided by the State Treasurer's Office. The market value shown for the Town's LAIF investment represents the Town's contractual rights to its LAIF account and does not represent the value of the underlying portfolio securities. As of June 30, 2015, the Town has adequate cash reserves necessary to meet its obligations for the next six months.

The State of California Government Code requires that the investment policy be adopted at least once annually by the governing body to ensure its continued compliance with current laws and investment practices. The Town's adopted investment policy conforms to the State Government Code in all respects.

COMPLIANCE REPORTING

The Town's investment portfolio is in compliance with the Town's adopted investment policy and applicable State laws during, and as of the end of, the reporting period.

Also, attached for informational purposes, are preliminary Schedules of Revenues, Expenditures and Changes in Fund Balances for the Parks & Recreation Fund and the Apple Valley Golf Course Fund for the month of June 2015.

FISCAL IMPACT:

The Town's investment portfolio has adequate liquidity to meet the budgeted and actual expenditures of the Town for the next six months.

Institution/Investment Type	Carrying Amount	Market Value	Interest Rate Yield	Maturity Date	Quarterly Comparisons of Carrying Amounts			
					Mar-15	Dec-14	Sep-14	Jun-14
Funds under control of Town:								
Checking Account	\$ 4,352,821.06	\$ 4,352,621.06	(1) None	On Demand	\$ 407,866.72	\$ 3,216,412.33	\$ 1,822,938.69	\$ 2,519,460.22
Public Money Market Account	\$ 206,403.70	\$ 206,403.70	(4) 0.30%	On Demand	\$ 206,249.40	\$ 206,096.90	\$ 205,941.04	\$ 205,785.49
Apple Valley Golf Course Deposit Account	\$ 70,286.42	\$ 70,286.42	(4) None	On Demand	\$ 71,432.15	\$ 56,393.41	\$ 79,751.97	\$ 9,292.58
Apple Valley Golf Course AP Account	\$ -	\$ -	(4) None	On Demand	\$ -	\$ -	\$ -	\$ -
Petty Cash	\$ 5,550.00	\$ 5,550.00	(4) N/A	On Demand	\$ 5,540.00	\$ 5,240.00	\$ 5,250.00	\$ 5,550.00
Public Desert Gold Obligation	\$ 4,296,946.97	\$ 4,296,946.97	(4) 0.35%	On Demand	\$ 4,293,199.64	\$ 4,289,496.70	\$ 4,285,714.78	\$ 4,281,936.20
AV Redevelopment Obligation Retirement Fd.	\$ 2,684,863.73	\$ 2,684,863.73	(4) 0.30%	On Demand	\$ 1,602,042.88	\$ 1,600,858.39	\$ 2,440,951.58	\$ 2,439,106.74
Union Bank Money Market	\$ 1,350,307.31	\$ 1,350,307.31	(1) 2.00%	On Demand	\$ 1,350,273.27	\$ 1,350,239.97	\$ 1,350,206.30	\$ 1,350,172.26
Cash	\$ -	\$ -	(5) N/A		\$ -	\$ -	\$ -	\$ -
Synchrony BK Retail CD 87165FBT0	\$ 250,000.00	\$ 250,860.00	(5) 2.05%	7/11/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ -
Barclays BK Del Retail CD 06740KH7	\$ 250,000.00	\$ 250,717.50	(5) 2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ -
Discover BK Greenwood Del CD 2546712N9	\$ 250,000.00	\$ 250,717.50	(5) 2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ -
Goldman Sachs BK USA NY CD 38147JS78	\$ 250,000.00	\$ 250,140.00	(5) 2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ -
Sallie Mae BK Salt Lake City CD 795456S09	\$ 250,000.00	\$ 250,337.50	(5) 2.10%	8/27/2019	\$ 250,000.00	\$ 200,000.00	\$ 200,000.00	\$ -
Worlds Foremost BK Sydney CD 981571AS1	\$ 200,000.00	\$ 201,148.00	(5) 2.10%	8/27/2019	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ -
American Express Fed Svgs BK CD 02587CAZ3	\$ 250,000.00	\$ 250,327.50	(5) 2.10%	8/28/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ -
Park Natl BK Newark Ohio CD 700655A1T3	\$ 250,000.00	\$ 250,280.00	(5) 2.15%	9/12/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ -
Belmont SVGS BK Mass CD 080516BD0	\$ 250,000.00	\$ 250,102.50	(5) 1.85%	10/23/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ -
BMW BK North Amer Salt Lake City CD 05580AAZ7	\$ 250,000.00	\$ 251,620.00	(5) 2.15%	12/10/2019	\$ 250,000.00	\$ 250,000.00	\$ -	\$ -
CIT BK Salt Lake City Utah CD 17284C5K6	\$ 250,000.00	\$ 250,457.50	(5) 2.20%	12/10/2019	\$ 250,000.00	\$ 250,000.00	\$ -	\$ -
American Express Centurion BK CD 02587DHWX2	\$ 250,000.00	\$ 250,342.50	(5) 2.20%	12/11/2019	\$ 250,000.00	\$ 250,000.00	\$ -	\$ -
JPMorgan Chase BK CD 4812572L8	\$ 250,000.00	\$ 248,485.00	(5) 1.88%	2/27/2019	\$ -	\$ -	\$ 2,000,000.00	\$ 2,000,000.00
Gov Obligations FHLMC 3134GAV54	\$ -	\$ -	(5) 2.05%	8/22/2014	\$ -	\$ -	\$ -	\$ -
Gov Obligations FHLB 3130A2KFP0	\$ -	\$ -	(5) 2.00%	7/30/2019	\$ -	\$ -	\$ 1,000,000.00	\$ 1,000,000.00
Gov Obligations FHLB 3130A1G36	\$ -	\$ -	(6) 1.50%	7/17/2014	\$ -	\$ -	\$ -	\$ 1,000,000.00
Prime Fund Capital Reserves Class	\$ 0.02	\$ 0.02	(6) 0.01%		\$ 27,792.79	\$ -	\$ -	\$ -
Aly BK Midvale Utah CD 02006L7D7	\$ 250,000.00	\$ 248,407.50	(6) 1.35%	5/29/2018	\$ -	\$ -	\$ -	\$ -
Compass BK Birmingham ALA 20451FLA2	\$ 250,000.00	\$ 248,407.50	(6) 1.30%	5/29/2018	\$ -	\$ -	\$ -	\$ -
State BK India Chicago ILL 856283YMZ	\$ 250,000.00	\$ 247,902.50	(6) 2.05%	7/17/2019	\$ -	\$ -	\$ -	\$ -
Barclays BK Del CD 06740KH7	\$ 250,000.00	\$ 250,717.50	(6) 2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ -
Discover BK Greenwood Del CD 2546712N9	\$ 250,000.00	\$ 250,717.50	(6) 2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ -
Goldman Sachs BK USA NY CD 38147JS78	\$ 250,000.00	\$ 250,140.00	(6) 2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ -
American Express BK FSB Utah CD 02587CAF7	\$ 250,000.00	\$ 250,712.50	(6) 1.95%	7/17/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ -
Synchrony BK Retail CD 87165FBX1	\$ 250,000.00	\$ 250,797.50	(6) 2.05%	7/18/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ -
BMW BK North Amer Salt Lake City CD 05580ABS2	\$ 250,000.00	\$ 246,967.50	(6) 1.95%	5/22/2020	\$ -	\$ -	\$ -	\$ -
American Express Centm 02587DYHS	\$ 250,000.00	\$ 246,900.00	(6) 2.05%	5/28/2020	\$ -	\$ -	\$ -	\$ -
CIT BK Salt Lake City Utah CD 17284D9B7	\$ 250,000.00	\$ 246,895.00	(6) 2.00%	8/21/2019	\$ 1,500,000.00	\$ 1,500,000.00	\$ 1,500,000.00	\$ -
Gov Obligations FHLMC 3134G5EL5	\$ -	\$ -	(6) 1.62%	11/21/2019	\$ -	\$ -	\$ -	\$ -
Gov Obligations FHLMC 3134G3V72	\$ 1,000,000.00	\$ 982,330.00	(6) 0.30%	On Demand	\$ 14,297,841.39	\$ 14,303,217.08	\$ 8,279,179.89	\$ 20,268,001.19
Slate of Calif., Local Agency Investment Fund Percent of total portfolio: 34%	\$ 14,297,841.39	\$ 14,303,217.08	(2)		\$ 28,206,407.39	\$ 24,711,438.75	\$ 26,269,934.25	\$ 35,079,304.68
Total funds under control of Town	\$ 34,214,820.60	\$ 34,206,636.79			\$ 28,206,407.39	\$ 24,711,438.75	\$ 26,269,934.25	\$ 35,079,304.68
Funds controlled by Fiscal Agent:								
US Bank	\$ 7,644,109.61	\$ 7,644,109.61	(3) 0.00%	On Demand	\$ 10,378,717.18	\$ 11,316,588.56	\$ 13,596,633.43	\$ 19,211,527.96
Total Fiscal Agent funds	\$ 7,644,109.61	\$ 7,644,109.61			\$ 10,378,717.18	\$ 11,316,588.56	\$ 13,596,633.43	\$ 19,211,527.96
Grand Total	\$ 41,858,930.21	\$ 41,850,746.40			\$ 38,585,124.57	\$ 36,030,027.31	\$ 39,866,567.68	\$ 54,290,832.64

Source of Market Value Information:

- 1) Union Bank of California
- 2) State of California, Local Agency Investment Fund
- 3) U.S. Bank, Statements of Investment
- 4) Desert Community Bank
- 5) First Empire Securities, Inc.
- 6) Mutual Securities, Inc.

I hereby certify that the investment activity for this reporting period conforms with the investment policy adopted by the Town Council of Apple Valley, and the California Government Code Section 53801. I also certify that there are adequate funds available to meet the Town of Apple Valley's budgeted and actual expenditures for the next six months.

Prepared by: Kofi Antobam, Assistant Director of Finance

Marc Fickett, Asst. Town Manager, Finance & Administration/Treasurer

Town of Apple Valley
Parks & Recreation Fund
 Schedule of Revenues, Expenditures and Changes in Fund Balance
 For the Month Ended June 30, 2015

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Revenue - General				
Property Taxes	\$ 2,000,000	\$ 55,542	\$ 1,591,997	\$ 1,520,279
Cell Tower Rents	72,500	8,397	95,775	83,357
Other - General	49,750	(2,135)	733	82,442
Total Revenue - General	<u>2,122,250</u>	<u>61,804</u>	<u>1,688,505</u>	<u>1,686,078</u>
Expenditures - General				
Interest Expense	12,000	14,866	31,555	12,215
Total Expenditures - General	<u>12,000</u>	<u>14,866</u>	<u>31,555</u>	<u>12,215</u>
General Revenue Over (Under) Expenditures	<u>2,110,250</u>	<u>46,939</u>	<u>1,656,950</u>	<u>1,673,863</u>
Recreation:				
Revenues ¹	891,122	109,442	888,974	918,558
Expenditures ¹	<u>1,576,030</u>	<u>224,097</u>	<u>1,453,504</u>	<u>1,431,143</u>
Recreation Rev. Over (Under) Expenditures	<u>(684,908)</u>	<u>(114,655)</u>	<u>(564,529)</u>	<u>(512,585)</u>
Parks:				
Parks Grounds Expenditures	1,852,256	223,452	1,747,078	1,718,692
Facilities Maintenance Expenditures	<u>261,616</u>	<u>35,506</u>	<u>236,500</u>	<u>261,012</u>
Total Parks Expenditures	<u>(2,113,872)</u>	<u>(258,958)</u>	<u>(1,983,578)</u>	<u>(1,979,704)</u>
Other Revenue (Expenditure) Items				
Transfer(s) (to) From Other Funds	<u>688,530</u>	<u>688,530</u>	<u>688,530</u>	<u>545,885</u>
Net change in Fund Balance	\$ -	<u>\$ 361,855</u>	(202,627)	(272,541)
Fund Balance - beginning	<u>(6,435,006)</u>		<u>(6,435,006)</u>	<u>(6,162,464)</u>
Fund Balance - ending	<u>\$ (6,435,006)</u>		<u>\$ (6,637,633)</u>	<u>\$ (6,435,006)</u>

¹ See attached list by program

Programs:	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Adult Sports - Revenue	28,980	4,549	27,181	25,912
Adult Sports - Expenditures	47,784	5,257	41,629	40,773
Total - Adult Sports	(18,804)	(708)	(14,448)	(14,861)
Aquatic Complex - Revenue	261,302	50,703	238,457	254,818
Aquatic Complex - Expenditures	473,248	91,520	445,877	470,940
Total - Aquatic Complex	(211,946)	(40,817)	(207,419)	(216,123)
ASAP - Revenue	200,000	1,309	183,652	203,349
ASAP - Expenditures	186,726	11,615	164,040	166,942
Total - ASAP	13,274	(10,306)	19,612	36,408
CAVE - Revenue	-	-	-	-
CAVE - Expenditures	-	-	-	-
Total - CAVE	-	-	-	-
Day Camp - Revenue	34,500	16,863	41,127	34,062
Day Camp - Expenditures	54,915	15,917	53,365	51,693
Total - Day Camp	(20,415)	946	(12,238)	(17,632)
Instructor Classes - Revenue	125,189	18,868	143,918	121,125
Instructor Classes - Expenditures	152,419	29,973	159,835	141,667
Total - Instructor Classes	(27,230)	(11,105)	(15,918)	(20,542)
PIO Events - Revenue	13,500	5,860	21,015	19,215
PIO Events - Expenditures	177,602	20,009	164,932	142,459
Total - PIO Events	(164,102)	(14,149)	(143,917)	(123,244)
Recreation - Revenue	13,585	1,556	19,745	12,894
Recreation - Expenditures	216,129	26,371	207,311	203,132
Total - Recreation	(202,544)	(24,815)	(187,566)	(190,238)
Rentals - Revenue	133,000	8,020	144,585	165,583
Rentals - Expenditures	108,982	8,594	78,653	78,800
Total - Rentals	24,018	(574)	65,932	86,783

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Programs:	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Skate Park - Revenue	-	-	-	-
Skate Park - Expenditures	5,000	-	-	-
Total - Skate Park	(5,000)	-	-	-
User Groups - Revenue	27,700	(69)	22,759	32,881
User Groups - Expenditures	39,189	3,599	38,214	31,612
Total - User Groups	(11,489)	(3,668)	(15,455)	1,269
Youth Sports - Revenue	53,366	1,783	46,535	48,720
Youth Sports - Expenditures	114,036	11,243	99,648	103,125
Total - Youth Sports	(60,670)	(9,460)	(53,113)	(54,405)
Total Revenue	891,122	109,442	888,974	918,558
Total Expenditures	1,576,030	224,097	1,453,504	1,431,143
Net - ALL	(684,908)	(114,655)	(564,529)	(512,585)

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	Current Year Budget	Current Month	Year-to-date	Last Year-to- date
Parks:				
Brewster	269,578	40,403	262,547	293,540
Civic Center Park	238,220	26,513	247,131	244,281
Corwin Park	65,157	9,592	52,912	44,852
Grounds Operations	646,449	51,894	617,229	507,640
Horsemen's Center	63,557	9,256	62,912	78,520
James Woody Park	166,081	28,578	162,887	296,381
Lion's Park	30,618	4,600	32,387	22,244
Mendel	47,749	8,638	51,910	27,551
Mt. Vista	3,815	-	74	306
Schmidt	64,708	11,313	58,516	41,746
Sycamore Rocks	46,509	3,958	25,396	27,719
3 Diamond Skate	5,228	557	4,251	3,944
Thunderbird	77,577	10,817	62,395	57,566
Virginia	72,057	8,960	54,429	47,911
Yucca Loma	54,953	8,375	52,101	24,492
	<u>1,852,256</u>	<u>223,452</u>	<u>1,747,078</u>	<u>1,718,692</u>

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	Current Year Budget	Current Month	Year-to-date	Last Year-to- date
Facilities:				
Facilities Operations	29,391	3,863	24,892	29,890
Brewster Facilities	6,608	855	6,484	7,019
Amphitheater Facilities	3,600	80	(1,656)	5,782
Corwin Facilities	4,479	595	4,361	5,085
Horsemen's Facilities	5,773	933	6,073	5,589
James Woody Auditorium	103,925	14,067	98,764	101,025
James Woody Gym	92,537	9,977	79,505	90,960
James Woody Pal Center	2,651	344	2,580	2,623
James Woody Restroom	12,652	4,791	15,496	13,040
	<u>261,616</u>	<u>35,506</u>	<u>236,500</u>	<u>261,012</u>

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Town of Apple Valley
Apple Valley Golf Course Fund
 Schedule of Revenues, Expenditures and Changes in Fund Balance
 For the Month Ended June 30, 2015

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Revenue				
Green Fees	\$ 821,100	\$ 51,617	\$ 621,395	\$ 658,012
SGM Food & Beverage 2%	6,500	1,681	8,479	-
Interest	-	-	-	-
Rentals	27,000	1,175	6,619	-
Other	34,000	(2)	(69)	2,725
Total Revenue	888,600	54,471	636,424	660,737
Operating Expenditures				
Non-departmental	207,705	27,962	131,959	114,569
Golf Club Administration	91,850	22,185	137,726	148,565
Food & Beverage Operations	7,250	-	1,586	8,362
Cart Barn	70,650	14,570	102,204	100,496
Golf Course Grounds ¹	761,650	119,053	670,621	515,158
Golf Course Facilities	140,328	12,752	84,857	173,894
Pro Shop	84,400	7,221	51,784	64,466
Tennis Court	100	-	404	1,229
Total Operating Expenditures	1,363,933	203,742	1,181,142	1,126,739
Income (Loss) from Operations	(475,333)	(149,271)	(544,718)	(466,002)
Other Revenue (Expenditure) Items				
Interest Expense	-	7,972	15,969	6,158
Transfer(s) (to) From Other Funds	266,333	266,333	266,333	333,892
Net change in Fund Balance	(209,000)	109,090	(294,353)	(138,269)
Fund Balance - beginning	(1,847,400)		(1,847,400)	(1,709,131)
Fund Balance - ending	\$ (2,056,400)		\$ (2,141,753)	\$ (1,847,400)

¹ See attached line item details

Town of Apple Valley
Apple Valley Golf Course Fund
 Details of Golf Course Grounds
 For the Month Ended June 30, 2015

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Golf Course Grounds				
Water	86,300	32,289	171,000	154,050
Other Utilities	15,350	10,110	53,165	55,141
Range Supplies	174,450	235	3,975	3,531
Building Maintenance	1,800	92	364	1,803
Grounds Maintenance	162,450	6,047	51,920	64,325
Contract Services (a)	33,500	19,217	198,627	183,608
Leased Equipment	24,400	1,404	9,126	1,404
Capital Projects	209,000	38,645	130,189	-
Other	54,400	11,014	52,256	51,297
Total Operating Expenditures	761,650	119,053	670,621	515,158

(a) Contract Services includes any services contracted privately; not performed by Town personnel. These amounts primarily consist of payroll costs for contract operator personnel.