



TOWN OF APPLE VALLEY PARKS AND RECREATION COMMISSION STAFF REPORT

To: Parks and Recreation Commission **Date:** November 5, 2015
From: Ralph Wright
Parks and Recreation Manager **Item No:** 7
Subject: DISCUSS CANCELATION OF REGULARLY SCHEDULED PARKS AND
RECREATION COMMISSION MEETING ON DECEMBER 3, 2015

T.M. Approval: _____ **Budgeted Item:** Yes No N/A

RECOMMENDED ACTION:

Cancel the regularly scheduled meeting

SUMMARY:

The Town's Employee Holiday Party is scheduled for the evening of December 3, 2015 and there are currently no pressing items that require the meeting to take place on that date. The next regularly scheduled meeting of the Commission would be February 4, 2016. The Town's policies and procedures allow for the scheduling of a special meeting if a need arises.

BACKGROUND:

N/A

FISCAL IMPACT:

N/A