



# Town of Apple Valley

**TOWN OF  
APPLE VALLEY**

**PARK AND RECREATION  
COMMISSION AGENDA**

**THURSDAY, November 5, 2015**

Special Meeting: 6:00 p.m.  
**TOWN COUNCIL CHAMBERS**

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## **COMMISSION MEMBERS**

Michael Martin, Chairman  
Patrick Doran, Vice-Chairman  
Richard Cambridge, Commissioner  
Jiles Smith, Commissioner  
Donald Tatera, Commissioner

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Frank Robinson, Town Manager  
John Brown, Town Attorney  
La Vonda M-Pearson, CMC, Town Clerk  
Dennis Cron, Assistant Town Manager  
Ralph Wright, Parks and Recreation Manager

**TOWN HALL: (760) 240-7000**  
**[www.applevalley.org](http://www.applevalley.org)**



**NOTICE AND CALL OF THE  
APPLE VALLEY PARKS AND RECREATION COMMISSION  
November 5, 2015  
Special Meeting – 6:00 PM  
TOWN COUNCIL CHAMBERS  
14955 DALE EVANS PARKWAY**

**NOTICE IS HEREBY GIVEN** as provided by Section 54956 of the Government Code of the State of California that the Mayor has called a Special Meeting for the purposes listed below.

**This Special Meeting is to be held on November 5, 2015 at 6:00 p.m., in the Town Council Chambers at 14955 Dale Evans Parkway, Apple Valley, California**

**AGENDA**

***PUBLIC PARTICIPATION IS INVITED.*** *If you wish to be heard on any item on the agenda, please so indicate by filling out a REQUEST TO SPEAK form at the Commission meeting. Place the request in the Speaker Request Box on the table near the Town Clerk or hand to the Town Clerk at the meeting. (G.C. 54954.3 (a)).*

*Materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection in the Town Clerk's Office at 14955 Dale Evans Parkway, Apple Valley, CA during normal business hours. Such documents are also available on the Town of Apple Valley website at [www.applevalley.org](http://www.applevalley.org) subject to staff's ability to post the documents before the meeting.*

**(WHERE APPROPRIATE OR DEEMED NECESSARY, ACTION MAY BE TAKEN ON ANY ITEM LISTED IN THE AGENDA)**

**CALL TO ORDER:**

**ROLL CALL:**

**COMMISSIONERS** Cambridge\_\_\_\_\_, Smith\_\_\_\_\_, Tatera \_\_\_\_\_,  
Chairman Martin \_\_\_\_\_, Vice-Chairman Doran \_\_\_\_\_,

**PLEDGE OF ALLEGIANCE:**

**PRESENTATIONS:**

**PUBLIC COMMENTS:**

*Anyone wishing to address an item not on the agenda or an item that is not scheduled for a public hearing at this meeting may do so at this time. California State Law does not allow the Commission to act on items not on the agenda, except in very limited circumstances. Your concerns may be referred to staff or placed on a future agenda.*

1. **Approval of Minutes for Park and Recreation Commission Meeting**  
**Recommendation:**
  - A. Approve the minutes for the meeting of August 6, 2015.
  - B. Approve the minutes for the meeting of September 3, 2015.
  
2. **Approval of Parks and Recreation Division Monthly Report**  
**Recommendation:**  
Approve the monthly reports for May, June, July and August 2015.
  
3. **Report Teen Programming**  
**Recommendation:**  
Receive and File
  
4. **Report on: Civic Center Park Aquatic Center Summer 2015/Contract Class**  
**Recommendation:**  
Receive and File
  
5. **Park Project Updates**  
**Recommendation:**  
Discussion item
  
6. **Discussion of Site Tours Park Facilities**  
**Recommendation:**  
Discussion item
  
7. **Discussion Cancelation of Regularly Scheduled Park & Recreation Meeting on December 3, 2015.**  
**Recommendation:**  
Discussion item

**ADJOURNMENT**



# TOWN OF APPLE VALLEY PARKS AND RECREATION COMMISSION STAFF REPORT

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**To:** Parks and Recreation Commission      **Date:** November 5, 2015  
**From:** Ralph Wright  
Parks and Recreation Manager      **Item No:**   1    
**Subject:** APPROVAL OF MINUTES FOR PARK AND RECREATION  
COMMISSION MEETING

**T.M. Approval:** \_\_\_\_\_      **Budgeted Item:**  Yes  No  N/A

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## RECOMMENDED ACTION:

Approve the minutes for the meeting of August 6, 2015 and September 3, 2015.

## SUMMARY:

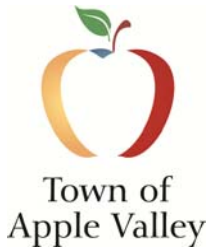
- A. Regular Meeting – August 6, 2015
- B. Special Meeting – September 3, 2015

## BACKGROUND:

N/A

## FISCAL IMPACT:

N/A



# TOWN OF APPLE VALLEY PARKS AND RECREATION COMMISSION STAFF REPORT

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**To:** Parks and Recreation Commission      **Date:** November 5, 2015

**From:** Ralph Wright      **Item No:**   2    
Parks and Recreation Manager

**Subject:** APPROVAL OF PARKS AND RECREATION DEPARTMENT  
MONTHLY REPORT

**T.M. Approval:** \_\_\_\_\_

**Budgeted Item:**  Yes  No  N/A

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## RECOMMENDED ACTION:

Approve the monthly reports for the months of May, June, July and August 2015.

## SUMMARY:

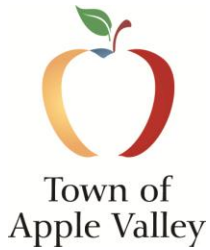
Monthly Reports for the Parks and Recreation Department highlighting service levels for the months of May, June, July and August 2015.

## BACKGROUND:

N/A

## FISCAL IMPACT:

N/A



# TOWN OF APPLE VALLEY PARKS AND RECREATION COMMISSION STAFF REPORT

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**To:** Parks and Recreation Commission

**Date:** November 5, 2015

**From:** Ralph Wright  
Parks and Recreation Manager

**Item No:**   3  

**Subject:** REPORT TEEN PROGRAMMING

**T.M. Approval:** \_\_\_\_\_

**Budgeted Item:**  Yes  No  N/A

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## RECOMMENDED ACTION:

Receive and File

## SUMMARY:

Staff will present a PowerPoint presentation highlighting the recent and long term success of the Department's teen programming

## BACKGROUND:

N/A

## FISCAL IMPACT:

N/A



# TOWN OF APPLE VALLEY PARKS AND RECREATION COMMISSION STAFF REPORT

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**To:** Parks and Recreation Commission                      **Date:** November 5, 2015  
**From:** Ralph Wright  
             Parks and Recreation Manager                      **Item No:**       4    
**Subject:**     **REPORTS ON:**  
                 **CIVIC CENTER PARK AQUATIC CENTER - SUMMER 2015**  
                 **CONTRACT INSTRUCTOR CLASS PROGRAM**

**T.M. Approval:** \_\_\_\_\_                      **Budgeted Item:**  Yes  No  N/A

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## **RECOMMENDED ACTION:**

Receive and File

## **SUMMARY:**

Staff will present a PowerPoint presentation highlighting the summer season at the Aquatic Center and the contract instructor program.

## **BACKGROUND:**

N/A

## **FISCAL IMPACT:**

N/A



# TOWN OF APPLE VALLEY PARKS AND RECREATION COMMISSION STAFF REPORT

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**To:** Parks and Recreation Commission

**Date:** November 5, 2015

**From:** Ralph Wright  
Parks and Recreation Manager

**Item No:** 5

**Subject:** PARK PROJECT UPDATES

**T.M. Approval:** \_\_\_\_\_

**Budgeted Item:**  Yes  No  N/A

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## RECOMMENDED ACTION:

Discussion Item

## SUMMARY:

Staff will update the Commission on park projects including potential CDBG projects for FY 16/17

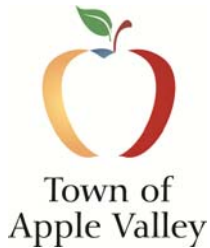
## BACKGROUND:

N/A

## FISCAL IMPACT:

N/A





# TOWN OF APPLE VALLEY PARKS AND RECREATION COMMISSION STAFF REPORT

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**To:** Parks and Recreation Commission      **Date:** November 5, 2015  
**From:** Ralph Wright  
Parks and Recreation Manager      **Item No:**   6    
**Subject:** DISCUSSION OF SITE TOUR THAT TOOK PLACE AUGUST 6, 2015  
**T.M. Approval:** \_\_\_\_\_      **Budgeted Item:**  Yes  No  N/A

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## RECOMMENDED ACTION:

Discussion

## SUMMARY:

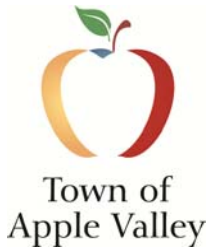
Staff and three Commissioners took a site tour of Lenny Brewster Sports Center, and James Woody Community Center. Staff will lead a discussion on the tour and possible future tours.

## BACKGROUND:

N/A

## FISCAL IMPACT:

N/A



# TOWN OF APPLE VALLEY PARKS AND RECREATION COMMISSION STAFF REPORT

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**To:** Parks and Recreation Commission                      **Date:** November 5, 2015  
**From:** Ralph Wright  
Parks and Recreation Manager                      **Item No:**   7    
**Subject:** DISCUSS CANCELATION OF REGULARLY SCHEDULED PARKS AND  
RECREATION COMMISSION MEETING ON DECEMBER 3, 2015

**T.M. Approval:** \_\_\_\_\_                      **Budgeted Item:**  Yes  No  N/A

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## RECOMMENDED ACTION:

Cancel the regularly scheduled meeting

## SUMMARY:

The Town's Employee Holiday Party is scheduled for the evening of December 3, 2015 and there are currently no pressing items that require the meeting to take place on that date. The next regularly scheduled meeting of the Commission would be February 4, 2016. The Town's policies and procedures allow for the scheduling of a special meeting if a need arises.

## BACKGROUND:

N/A

## FISCAL IMPACT:

N/A