

Town of Apple Valley Adopt-A-Trail Program



Happy Trails Lead to Apple Valley

Thank you for your interest in our Adopt-A-Trail program! Apple Valley's Adopt-A-Trail Program is intended to be fun and meaningful. It is designed to promote civic responsibility, community pride, and enhance the Town's equestrian heritage. Community organizations, individuals, families, and business are encouraged to adopt a specific length or neighborhood of trails, keeping them clear of weeds and debris for at least two years. Additionally, volunteer groups will create awareness of trails locations and responsibilities and distribute Town-issued informative pamphlets.

This is a great opportunity to play an active role in the betterment of your community. We invite you to show your pride in Apple Valley, and join our "Adopt-A-Trail" family!



Apple Valley Adopt-A-Trail Program Program Information and Application

Program Checklist

1. Review requirements for participation and decide if you wish to participate.
2. Call to determine which trail neighborhoods may be available.
3. Complete the Adopt-a-Trail Permit Application and return it to Town Hall, along with the Statement of Commitment.
4. Once approved by the Town of Apple Valley, we will return a signed copy of your permit, along with safety information.
5. Turn in your liability waiver(s) prior to your first clean up day.
6. Notify the Town at least two days prior to any clean up day, letting us know if you need us to pick up the trash bags when you are done, and come in and pick up any Adopt-A-Trail supplies you wish to use (trash bags, gloves, vests, etc.).
7. Review safety requirements with your group each time you go on the street/trail.
8. Keep your commitment to clean up at least four times a year.
9. Spread the word and encourage others to adopt a trail and show that they “Take Pride in Apple Valley!”

Contacts

Adopt-A-Trail Program; Check trail availability; borrow supplies; schedule pick up of collected trash; general information

Sierra Webb, Public Relations Specialist

▪ Office: (760) 240-7000 extension 7072

▪ Email: swebb@applevalley.org

▪ Return forms to: Town of Apple Valley, Adopt-A-Trail Program, 14955 Dale Evans Parkway, Apple Valley, CA 92307

Enclosed Information:

- Program Information and Application
 - Frequently Asked Questions
 - Safety Information
 - Permit Application
 - Statement of Commitment
 - Risk Acknowledgment and Individual Liability Release (Minor, under 18 years of age)
 - Risk Acknowledgment and Individual Liability Release (Adult)
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Apple Valley Adopt-A-Trail Program Frequently Asked Questions



- 1. Who can adopt a trail?** Individuals, non-profit organizations, businesses, government agencies, or any person or group of persons who want to “Take Pride in Apple Valley” can adopt a trail.
- 2. What trails are adoptable?** At this time, older trails in the rear or side yard easements in Apple Valley are adoptable. Some areas may only be available to professional contractors, rather than volunteer crews, due to safety concerns.
- 3. How long are the trail segments?** Trails are adoptable by neighborhood whenever possible. However, smaller stretches are available on a case-by-case basis.
- 4. What work does the permit require?** You are agreeing to clean trash from your neighborhood trails a minimum of four times a year, for a minimum of two years. You are also asked to remove weeds when feasible, especially those growing at the edge of a trail. As a last resort, please report any serious infractions, including fence blockages and large debris to the Town’s Code Enforcement Department.
- 5. How long is my permit valid for?** We ask for a minimum of two years, however you or the Town may cancel anytime you are unable to meet the permit requirements. Permits may also be temporarily suspended due to road construction or other safety concerns.
- 6. Who does the clean up work?** You may do the work yourself, with other volunteers, or hire a contractor to do the work for you.
- 7. Can children participate?** Minors under age 18 must have a special liability waiver signed by a parent or legal guardian. The parent or guardian must accompany the minor, or must assign responsibility to an adult representative of the Adopt-a-Trail applicant.
- 8. What does the Town of Apple Valley provide?** The Town will provide trash bags, gloves, safety vests, and free pick up of the trash you collect.
- 9. How do I get recognition signs?** Recognition signs cost \$250 per set of two signs. This is an at-cost charge to cover our expenses.
- 10. When will we get signs put up, and what can they say?** The Town can order signs for your adopted neighborhood after you have completed your first clean up. No products, slogans, logos, phone or fax numbers, email addresses, website addresses, ham radio IDs, religious or political statements, or directions are permitted. **Sign placement, size, content, location and scheduling of installation are at the sole discretion of the Town.**

Safety Information

Safe Work Habits

- Do not work on holiday weekends or 24 hours before holiday weekends.
- Do not work in rain or fog, when the trail or road is wet or icy, or in the dark.
- Do not touch potentially hazardous materials such as powders, chemicals, weapons, sharp objects or dead animals. Contact your Town representative if you discover ANY hazardous materials or objects.
- Avoid overexertion and drink plenty of water.
- Do not consume alcoholic beverages or drugs before entering or while on the right-of-way or trail.
- Be respectful and courteous of private property such as landscaping, fences, and animals.

Safe Access and Parking

- If you drive to the work areas, try to carpool.
- Your cars may be parked on the right-of-way if they are parked completely off the pavement, and at least six feet from the edge of the pavement.
- Do not park in the trail while working. Remember, motorized vehicles are prohibited from trail access.
- Do not park in grassy areas where your vehicle's exhaust system could start a fire.
- Do not use your emergency flashers when parked.
- If you are working some distance from your vehicle, display a copy of your application in your vehicle's windshield for Police identification. Improperly parked vehicles may be ticketed or towed by the Police.
- When you leave a work site in your vehicle, use your signals, consider the speed of the traffic and wait for an adequate gap in traffic to pull onto the pavement.

Safety When on Foot

- Exit and enter your vehicle on the side away from traffic whenever possible.
- Walk and work facing oncoming traffic wherever possible - be alert and keep an eye on traffic.
- Do not walk/ride on the roadway, shoulders, bridges, or enter drainage facilities.
- Use caution when crossing streets. Use crosswalks and signals where available.

Safety Gear and Clothing

- We recommend safety vests and gloves whenever you are out on the roadside.
- Wear long pants and sturdy shoes or boots.
- Light-colored clothing, long-sleeved shirts and sunscreen are suggested.

Permit Application

APPROVAL: _____

PERSONAL INFORMATION NOTICE

Pursuant to the Federal Privacy Act (P.L. 93-579) and the Information Practices Act of 1977 (Civil Code Sections 1798, et seq.), notice is hereby given for the request of personal information by this form. The requested personal information is voluntary. The principal purpose of the voluntary information is to facilitate the processing of this form. The failure to provide all or any part of the requested information may delay processing of this form. No disclosure of personal information will be made unless permissible under Article 6, Section 1798.24 of the IPA of 1977. Each individual has the right upon request and proper identification, to inspect all personal information in any record maintained on the individual by an identifying particular.

PERMISSION IS REQUESTED TO ENCROACH ON THE STREET RIGHT OF WAY AS FOLLOWS:

Complete all items, NA if not applicable. Application is not complete until required attachment(s) are included.

APPLICANT _____ DATE OF APPLICATION _____

ORGANIZATION (IF APPLICABLE) _____

ADDRESS _____

CITY, STATE & ZIP CODE _____

PHONE NUMBER _____ EMAIL _____

PROPOSED TRAIL(S): _____

FROM _____ TO _____

WORK TO BE PERFORMED BY Volunteers Own Forces Contract Forces

SIGN TO READ: (Maximum 3 lines; sign(s) to be ordered upon approval of application and completion of first clean up.)

Line 1 _____

Line 2 _____

Line 3 _____

THE UNDERSIGNED AGREES THAT THE WORK WILL BE DONE IN ACCORDANCE WITH THE TOWN OF APPLE VALLEY RULES AND REGULATIONS AND SUBJECT TO INSPECTION AND APPROVAL.

APPLICANT SIGNATURE _____

PRINTED NAME _____ DATE _____

TITLE (IF UNDER BUSINESS OR ORGANIZATION NAME) _____

Statement of Commitment

The Adopt-A-Trail Program is a partnership between the Town of Apple Valley and citizens of the Town to care for a neighborhood of Town trails and participate in making Apple Valley a better place to live. Both the Town and the individuals or groups adopting the trail(s) make a commitment to each other to perform certain activities for keeping the neighborhoods clean and safe.

The Adopter agrees to:

- Remove litter and weeds along the designated section of trail a minimum of four times a year for a minimum of two years.
- Discuss safety precautions with project participants, request that participants sign in for each cleanup, and assure that all borrowed equipment and unused supplies are returned to the Adopt-A-Trail Program following the completion of each project.
- Assure that all participants are responsible individuals, and that participating minors under the age of 18 are supervised by a parent or legal guardian, and accepts responsibility to provide direct and responsible adult supervision for those minors not accompanied by a parent or legal guardian.
- Notify the Town prior to each clean up activity, unless other arrangements have been made.
- Adhere to all safety guidelines provided, including to avoid potentially hazardous items such as heavy objects, syringes, needles, used condoms, animal bodies, etc.

The Town agrees to:

- Furnish operating supplies: e.g. litter bags, gloves and safety vests; and make arrangements for free removal and disposal of litter from the project site area.
- Furnish and install Adopt-A-Trail signs upon payment of \$175 per sign and after the first clean up has been completed.

I have read and reviewed this agreement and understand the terms of our participation.

By:

_____ Date _____
Adopter

By:

_____ Date _____
Town of Apple Valley

Risk-Acknowledgment and Individual Liability Release MINORS (under 18 years of age)

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I, a participant and/or member of the above named applicant/organization Adopt-A-Trail Program, have read and do understand the requirements of the Adopt-A-Trail Permit and the safety requirements attached to that permit. I have received a safety briefing by the Town’s designated safety representative. I acknowledge the potentially hazardous nature of the work involved and agree to abide by the terms of the permit and all applicable laws and regulations.

I do hereby release and discharge the Town of Apple Valley and its officers, agents and employees (including Charles Abbott Associates, Inc. and its officers and employees) from all claims, demands and causes of action of every kind whatsoever for any damages, death, or injury which may result from my participation in the Adopt-A-Trail Program and my activities on or near the street right of way.

I, as parent of the minor child listed below, do hereby grant permission for my child to participate in the Adopt-A-Trail Program. If I am unable to provide direct supervision of my child during the Adopt-A-Trail activity, I grant permission for my child to participate under the supervision of the above named applicant.

I further agree to indemnify and hold harmless the Town of Apple Valley and its officers and employees (including Charles Abbott Associates, Inc. and its officers and employees) from any liability for any damages, death, or injury resulting from any negligence or willful wrongdoing on my part during my participation or my child’s participation in the Adopt-A-Trail Program and my activities or my child’s activities on or near the street right of way.

SIGNATURE

HOME ADDRESS

HOME PHONE

Minors Name:		
Minors Name:		
Minors Name:		
Minors Name:		
Minors Name:		

All participants under the age of eighteen must have the additional signature of their parent or legal guardian
This form must be returned to the Town’s representative prior to participant's entry into the right of way.

