

TOWN OF APPLE VALLEY TOWN COUNCIL STAFF REPORT

To: Honorable Mayor and Town Council Date: May 10, 2016

From: Marc Puckett, Assistant Town Manager Item No: 4

Subject: TREASURER'S REPORT – MARCH 2016 AND SCHEDULES OF REVENUES,

EXPENDITURES AND CHANGES IN FUND BALANCE FOR THE PARKS AND

RECREATION FUND AND THE APPLE VALLEY GOLF COURSE FUND

Г.М. Approval:	Budgeted Item: ☐ Yes ☐ No ☒ N/A
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RECOMMENDED ACTION:

That Town Council receive and file the March 2016 Treasurer's Report.

SUMMARY:

The March 2016 Treasurer's Report is attached for Town Council review. The attached investment portfolio for the fiscal year-to-date period ended March 31 is presented to Town Council for Council's review. The portfolio is in compliance with the investment policy and there is adequate liquidity in the portfolio to meet the next six (6) months of expenditures.

BACKGROUND:

Attached is the Treasurer's Report for the period ended March 31, 2016. This investment performance report lists the various types of securities, institutions the securities were purchased from, maturity dates and interest rates for all securities held in the Town's investment portfolio as of the end of the reporting period. All of the Town's investments as of March 31, 2016, are in compliance with the Investment Policy adopted by Council on June 9, 2015 and the California Government Code except as otherwise may be noted or disclosed herein. All market values provided in this report were obtained from the various financial institutions associated with the various accounts. Market values for LAIF were provided by the State Treasurer's Office. The market value shown for the Town's LAIF investment represents the Town's contractual rights to its LAIF account and does not represent the value of the underlying portfolio securities. As of March 31, 2016, the Town has adequate cash reserves necessary to meet its obligations for the next six (6) months.

The State of California Government Code requires that the investment policy be adopted at least once annually by the governing body to ensure its continued compliance with current laws and investment practices. The Town's adopted investment policy conforms to the State Government Code in all respects.

COMPLIANCE REPORTING:

The Town's investment portfolio is in compliance with the Town's adopted investment policy and applicable State laws during, and as of the end of, the reporting period.

Also, attached for informational purposes, are preliminary Schedules of Revenues, Expenditures and Changes in Fund Balances for the Parks & Recreation Fund and the Apple Valley Golf Course Fund for the month of March 2016.

FISCAL IMPACT:

The Town's investment portfolio has adequate liquidity to meet the budgeted and actual expenditures of the Town for the next six (6) months.



Town of Apple Valley Treasurer's Report As of March 31, 2016

Sees of Bagis Sulfer				,	As of Ma	rch 31, 20	116								
	Сап	rying		Market		Interest Rate	Maturity	Quarterly Comparisons of Carrying Amounts							
Institution/Investment Type	Amo		L	Value		Yield	Date		Dec-15	Ï	Sep-15	Ï	Jun-15		Mar-15
Funds under control of Town:															
Checking Account	\$ 619	9,614.58	\$	619,614.58	(1)	None	On Demand	\$	3,790,736.54	s	2,338,466.73	s	4,352,621.06	s	407,866.7
Public Money Market Account	\$ 206	6,870.70	5	206,870.70	(4)	0.30%		s	206,716.05	s	206,559.81	s		s	206,249.4
Apple Valley Golf Course Deposit Account		5,764.43	s	65,764.43	(4)	None	On Demand	5		1	69,955.73	10		5	71,432.1
Petty Cash	\$ 5	5,350.00	5	5,350.00	1	N/A	On Demand	s		s	5,550.00	1		s	5,540.0
Public Desert Gold Account	\$ 4,308	8,276.17	5	4,308,276.17	(4)	0.35%		s		5	4,300,723.80	1.		s	4,293,199.6
AV Redevelopment Obligation Retirement Fd.	\$ 1,743	3,918.96	s	1,743,918.96	(4)	0.30%	On Demand	s	5,797.34	s	5,792.96	S	2,684,863.73	5	1,602,042.8
Union Bank Money Market	\$ 1,351	1,118.35	\$	1,351,118.35	(1)	2.00%		s		5	1,350,386.86	5		5	1,350,273.2
Enerbank USA Salt Lake City Utah CD29266NZ67	Sec. 1	0,000,0	5	249,962.50	(5)	1.10%	3/29/2018	s		s		s		s	1,000,210.2
Synchrony BK Retail CD 87165FBT0	1 112		s	254,097.50	(5)	2.05%	7/11/2019	5	250,000.00	1.	250,000.00	1	250,000.00	s	250,000.0
Barclays BK Del Retail CD 06740KHF7		0,000.00	s	254,002.50	(5)	2.05%	7/16/2019	5	250,000.00	5	250,000.00	1	250,000.00	s	250,000.0
Discover BK Greenwood Del CD 2546712N9		0,000.00	s	254,002.50	(5)	2.05%	7/16/2019	s	250,000.00	s	250,000.00	1	250,000.00	s	250,000.0
Goldman Sachs BK USA NY CD 38147JS78	Z 223	Sec. Mary Control	s	253,520.00	(5)	2.05%	7/16/2019	s	250,000.00	s	250,000.00	5	250,000.00	5	250,000.0
Sallie Mae BK Salt Lake City CD 795450SQ9	S 323	0,000.00	5	253,847.50	(5)	2.10%	8/27/2019	s	250,000.00	s	250,000.00	1	250,000.00	S	250,000.0
Worlds Foremost BK Sydney CD 981571AS1		0,000.00	s	203,822.00	(5)	2.10%	8/27/2019	s	200,000.00	1	200,000.00	5	200,000.00	S	200,000.0
American Express Fed Svgs BK CD 02587CAZ3		0,000.00	5	253,842.50	(5)	2.10%	8/28/2019	5	250,000.00	5	250,000.00	5	250,000.00	5	
Park Natl BK Newark Ohio CD 700654AT3	100,000	0,000.00	5	253,880.00	(5)	2.15%	9/12/2019	5	250,000.00	5	250,000.00	5	250,000.00	5	250,000.0
Belmont SVGS BK Mass CD 080515BD0	35 1770		5	253,895.00	(5)	1.85%	10/23/2019	5			250,000.00	5	250,000.00	S	250,000.0 250,000.0
BMW BK North Amer Salt Lake City CD 05580AAZ7	and the same	0,000.00	S	255,362.50	(5)	2.15%	12/10/2019	5	250,000.00	5	250,000.00	5	250,000.00	100	
CIT BK Saft Lake City Utah CD 17284C5K6		0,000.00	5	254,367.50	(5)	2.20%	12/10/2019	\$	250,000.00	ľ	250,000.00	5		5	250,000.0
American Express Centurion BK CD 02587DWX2		0,000.00	5	254,272.50	(5)	2.20%	12/11/2019	5	250,000.00	5	250,000.00	5	250,000.00 250,000.00	\$	250,000.0
JPMorgan Chase BK CD 48125T2L8	\$ 250	2,000.00	s	234,212.30	(5)	2.00%	2/27/2020	5	250,000.00	5	250,000.00	5	250,000.00	\$	250,000.0
Prime Fund Capital Reserves Class	s		S		(6)	0.01%	2/2/1/2020	5	250,000.00	5	0.02	5		\$	250,000.0
Fidelity Govt MMKT Capital Reserves CL	100	2,804.81	S	2,804.81	(6)	0.01%		S		5	0.02	5	0.02	5	27,792.7
Ally BK Midvale Utah CD 02006LRD7	3 450	0,000.00	s	250,305.00	(6)	1.35%	5/29/2018	5	250,000.02	s	250,000.00	S	250,000.00	5	
Compass BK Burmingham ALA 20451PLA2		0,000.00	5	250,305.00	(6)	1.30%	5/29/2018	5	250,000.02	5	250,000.00	S	250,000.00	5	
State BK India Chicago ILL 856283YM2		0,000.00	5	251,477.50	(6)	1.60%	7/17/2019	S		S	250,000.00	S	250,000.00	5	
Barclays BK Del CD 06740KHF7	S. 100,000	0,000.00	5	254,002.50	(6)	2.05%	7/16/2019	\$	250,000.00	5	250,000.00	5	250,000.00	5	250,000,0
Discover BK Greenwood Del CD 2546712N9	18. 10.00	0,000.00	\$	254,002.50	(6)	2.05%	7/16/2019	5	250,000.00	s	250,000.00	5	250,000.00		250,000.0
Goldman Sachs BK USA NY CD 38147JS78		0,000.00	5	253,520.00	(6)	2.05%	7/16/2019	\$	250,000.00	s	250,000.00	5	250,000.00	5	250,000.0
American Express BK FSB Utah CD 02587CAF7		0,000.00	s	254,005.00	(6)	1.95%	7/17/2019	\$	250,000.00	5					250,000.0
Synchrony BK Retail CD 87165FBX1	W 1000	0,000.00	\$	254,075.00	(6)	2.05%	7/18/2019	5	250,000.00	5	250,000.00	\$	250,000.00	5	250,000.0
BMW BK North Amer Salt Lake City CD 05580ABS2	200	0,000.00	5	252,195.00	(6)	1.95%	5/22/2020	5	250,000.00	100	250,000.00	5	250,000.00	\$	250,000.0
American Express Centrn 02587DYH5		000.00	5	252,165.00	(6)	2.05%	5/28/2020	S		5	250,000.00	5	250,000.00	\$	
CIT BK Salt Lake City Utah CD 17284DBB7		0,000.00	S	252,167.50	(6)	2.00%	VIII. 100 100 100 100 100 100 100 100 100 10	5	250,000.00	5	250,000.00	5	250,000.00	\$	
Capital One Bk USA Natl Assn 140420TX8	144	0,000.00	S	255,000.00	100		5/28/2020	1	250,000.00		250,000.00	5	250,000.00	\$	
Capital One Bk USA Natl Assn VA 14042E4Z0		0.000.00	S	255,000.00	(6)	2.30%	7/29/2020	5	250,000.00	5	250,000.00	5		\$	
American Experess Centm 02587DB64			S	254,950.00	(6)	2.30%		\$	250,000.00	S	250,000.00	5		\$	
Barclays BK Del CD 06740KJQ1		0.000.00	S	254,855.00	(6) (6)	2.20%	9/23/2020	\$	250,000.00	S	250,000.00	S		\$	
Capital One BK USA Natl Assn 140420VX5		00.000,00	S	254,950.00	(6)	2.30%	9/23/2020	5	250,000.00 250,000.00		250,000.00	5		\$	
Goldman Sachs BK USA NY CD 38148JP88		,000.00	5	254,827.50	10,401,017	2.25%	100000000000000000000000000000000000000	5	100000000000000000000000000000000000000	5	250,000.00	5		\$	
Gov Obligations FHLMC 3134G5EL5	\$ 230	,000.00	5	234,027.30	(6) (6)	2.25%	9/23/2020 8/21/2019	S	250,000.00	5	250,000.00	5		\$	
Gov Obligations FHLMC 3134G3V72		00.000		1,000,390.00	(6)	1.62%	11/21/2019	5	1,000,000.00	3	4 000 000 00	3	4 000 000 00		1,500,000.0
504 Obligations 111EMO 010400472	\$ 1,000	,000.00	3	1,000,390.00	(6)	1.02%	11/21/2019	,	1,000,000.00	\$	1,000,000.00	\$	1,000,000.00	\$	
State of Calif., Local Agency Investment Fund Percent of total portfolio: 46%	\$ 16,315	,344.39	\$ 1	16,315,344.39	(2)	0.51%	On Demand	s	10,318,366.14	\$	12,307,948.71	\$	14,297,841.39	\$	14,292,010.5
Total funds under control of Town	\$ 33,069	,062.39	\$ 3	33,176,129.39				s	28,480,064.24	\$	29,035,384.62	\$	34,214,820.60	\$	28,206,407.3
Funds controlled by Fiscal Agent:		- 1		- 1											
Funds controlled by Fiscal Agent: US Bank	\$ 2,522	,027.78	\$	2,522,027.78	(3)	0.00%	On Demand	s	3.985.468.59	s	5.806.950.59	s	7.644.109.61	s	10 378 717 1
	-	_	-	2,522,027.78 2,522,027.78	(3)	0.00%	On Demand	s	3,985,468.59 3,985,468.59	s	5,806,950.59 5,806,950.59	s	7,644,109.61 7,644,109.61	\$	10,378,717.18

Source of Market Value Information:

I hereby certify that the investment activity for this reporting period conforms with the investment policy adopted by the Town Council of Apple Valley, and the California Government Code Section 53601, I also certify that there are adequate funds available to meet the Town of Apple Valley's budgeted and actual expenditures for the next six months.

Prepared by: Kofi Antobam, Assistant Director of Finance

Marc Puckett, Asst. Town Manager, Finance & Administration/Treasurer

¹⁾ Union Bank of California 2) State of California, Local Agency Investment Fund 3) U.S. Bank, Statements of Investment 4) Desert Community Bank 5) First Empire Securities Inc. 6) Mutual Securities, Inc.

Town of Apple Valley

Parks & Recreation Fund

Schedule of Revenues, Expenditures and Changes in Fund Balance For the Month Ended March 31, 2016

		Budget	Cu	rrent Month	Fis	cal Year-to- date	Pri	or Fiscal Year- to-date
Revenue - General								
Property Taxes	\$	1,630,000	\$	24,615	\$	967,121	\$	920,628
Cell Tower Rents		72,500		6,223		57,999		62,378
Other - General		3,250		1,587		3,868		3,847
Total Revenue - General	_	1,705,750	_	32,425	_	1,028,988	_	986,854
Expenditures - General								
Interest Expense	_	12,000				(793)		11,202
Total Expenditures - General		12,000			_	(793)		11,202
General Revenue Over (Under) Expenditures		1,693,750		32,425		1,029,781	_	975,652
Recreation:								
Revenues ¹		881,514		85,302		683,727		573,355
Expenditures ¹		1,579,641		122,816		1,079,888		1,017,039
Recreation Rev. Over (Under) Expenditures	_	(698,127)		(37,514)		(396,161)		(443,684)
Parks:								
Parks Grounds Expenditures		1,796,458		146,742		1,095,234		1,267,188
Facilities Maintenance Expenditures		271,825		21,511		186,975		168,334
Total Parks Expenditures		(2,068,283)		(168,252)		(1,282,209)		(1,435,522)
Other Revenue (Expenditure) Items								
Transfer(s) (to) From Other Funds		1,072,660	_	-				
Net change in Fund Balance	\$	-	\$	(173,341)		(648,589)		(903,554)
Fund Balance - beginning	-	(6,637,633)			(6,637,633)		(6,435,006)
Fund Balance - ending	\$	(6,637,633)			\$ (7,286,222)	\$	(7,338,560)

¹See attached list by program

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Programs:	Budget	Current Month	Fiscal Year-to- date	Prior Fiscal Year-to-date
Adult Sports - Revenue	25,700	1,728	15,567	18,442
Adult Sports - Expenditures	39,983	2,800	25,119	29,483
Total - Adult Sports	(14,283)	(1,072)	(9,552)	(11,041)
Total Addit Sports	(14,283)	(1,072)	(3,332)	(11,041)
Aquatic Complex - Revenue	235,290	25,992	132,731	134,464
Aquatic Complex - Expenditures	455,642	25,422	272,326	292,986
Total - Aquatic Complex	(220,352)	570	(139,595)	(158,522)
ASAP - Revenue	205,000	17,098	194,698	149,933
ASAP - Expenditures	206,672	18,486	165,755	123,957
Total - ASAP	(1,672)	(1,388)	28,943	25,977
CAVE - Revenue	-	i <u>e</u>	<u> </u>	_
CAVE - Expenditures	<u> </u>	<u> </u>	=	
Total - CAVE				-
Day Camp - Revenue	34,500	3,221	16,505	12.050
Day Camp - Expenditures	57,944	2,143	41,937	12,059 33,712
T.1.1. D	(22.11)			
Total - Day Camp	(23,444)	1,078	(25,432)	(21,652)
Instructor Classes - Revenue	135,736	13,524	109,162	92,726
Instructor Classes - Expenditures	151,173	21,119	117,354	103,961
Total - Instructor Classes	(15,437)	(7,595)	(8,192)	(11,236)
PIO Events - Revenue	13,500	-	9,295	10,005
PIO Events - Expenditures	184,273	8,639	139,552	127,209
Total - PIO Events	(170,773)	(8,639)	(130,257)	(117,204)
Recreation - Revenue	17,190	3,437	12,705	10,635.31
Recreation - Expenditures	242,877	21,264.90	165,753.95	149,912.13
Total - Recreation	(225,687)	(17,828)	(153,049)	(139,277)
		,	5	
Rentals - Revenue Rentals - Expenditures	132,000	13,939	144,623	90,685
nentais - expenditures	110,145	7,781	62,714	58,727
Total - Rentals	21,855	6,157	81,909	31,958

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Programs:	Budget	Current Month	Fiscal Year-to- date	Prior Fiscal Year-to-date
Skate Park - Revenue	-	-	14	
Skate Park - Expenditures	5,000	(+)	(<u>-</u>	/#
Total - Skate Park	(5,000)	-	-	
User Groups - Revenue	29,700	929	14,399	21,171
User Groups - Expenditures	28,218	8,259	26,024	25,276
Total - User Groups	1,482	(7,329)	(11,625)	(4,105)
Youth Sports - Revenue	52,898	5,434	34,043	33,234
Youth Sports - Expenditures	97,714	6,904	63,354	71,816
Total - Youth Sports	(44,816)	(1,470)	(29,311)	(38,583)
Total Revenue	881,514	85,302	683,727	573,355
Total Expenditures	1,579,641	122,816	1,079,888_	1,017,039
Net - ALL	(698,127)	(37,514)	(396,161)	(443,684)

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	Current Year Budget	Current Month	Year-to-date	Last Year-to- date
Parks:				
Brewster	285,343	11,671	170,386	180,655
Civic Center Park	288,475	5,637	102,598	184,540
Corwin Park	51,011	3,337	33,708	34,491
Grounds Operations	578,898	80,267	388,333	482,316
Horsemen's Center	68,284	7,044	43,722	43,055
James Woody Park	157,727	12,158	120,755	109,497
Lion's Park	32,697	2,311	21,543	23,477
Mendel	53,945	5,818	40,764	35,885
Mt. Vista	·		-	74
Schmidt	68,279	4,937	48,884	38,300
Sycamore Rocks	26,624	2,891	17,784	16,487
3 Diamond Skate	4,864	371	3,295	3,023
Thunderbird	63,885	2,838	39,186	43,257
Virginia	57,924	3,194	29,308	36,850
Yucca Loma	58,502	4,269	34,967	35,280
	1,796,458	146,742	1,095,234	1,267,188

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	Current Year Budget	Current Month	Year-to-date	Last Year-to- date
Facilities:				
Facilities Operations	27,814	2,245	20,147	17,507
Brewster Facilities	6,840	1,000	5,451	4,692
Amphitheater Facilties	1,300	37	75	(1,737)
Corwin Facilities	4,574	466	4,372	3,112
Horsemen's Facilties	5,657	589	4,374	4,350
James Woody Auditorium	114,204	8,854	79,524	70,258
James Woody Gym	96,524	6,749	61,221	59,208
James Woody Pal Center	2,789	204	1,851	1,830
James Woody Restroom	12,123	1,367	9,958	9,113
	271,825	21,511	186,975	168,334

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Town of Apple Valley

Apple Valley Golf Course Fund

Schedule of Revenues, Expenditures and Changes in Fund Balance For the Month Ended March 31, 2016

	Budget	Current Month	Fiscal Year-to- date	Prior Fiscal Year- to-date
Revenue				
Green Fees	\$ 685,000	\$ 51,554	\$ 429,264	\$ 467,247
SGM Food & Beverage 2%	6,500	-	2,039	6,798
Interest	- 	-	638	=======================================
Rentals	27,000	4,412	14,010	5,444
Other		(3)	254,055	(78)
Total Revenue	718,500	55,963	700,005	479,412
Operating Expenditures				
Non-departmental	179,212	7,835	74,865	85,356
Golf Club Administration	135,975	11,192	94,667	93,116
Food & Beverage Operations		161	1,243	1,399
Cart Barn	97,500	8,405	72,945	71,730
Golf Course Grounds ¹	500,175	25,763	440,219	441,514
Golf Course Facilities	86,581	4,354	53,891	61,595
Pro Shop	68,525	3,783	31,700	35,083
Tennis Court	500		983	363
Total Operating Expenditures	1,068,468	61,492	770,514	790,156
Income (Loss) from Operations	(349,968)	(5,529)	(70,508)	(310,745)
Other Revenue (Expenditure) Items				
Interest Expense	-	-		(5,298)
Transfer(s) (to) From Other Funds	349,968			
Net change in Fund Balance	-	(5,529)	(70,508)	(316,043)
Fund Balance - beginning	(2,141,753)		(2,141,753)	(1,847,400)
Fund Balance - ending	\$ (2,141,753)		\$ (2,212,261)	\$ (2,163,442)

¹ See attached line item details

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Town of Apple Valley Apple Valley Golf Course Fund

Details of Golf Course Grounds For the Month Ended March 31, 2016

	Budget	Current Month	Fiscal Year-to- date	Prior Fiscal Year-to- date
Golf Course Grounds				
Water	25,000	1,443	78,402	114,732
Other Utilities	55,200	4,114	37,610	33,836
Range Supplies	3,500	148	3,836	3,218
Building Maintenance	1,500	-	163	272
Grounds Maintenance	65,000	7,251	24,334	24,258
Contract Services (a)	198,000	13,452	134,480	142,897
Leased Equipment	100,000	:=	65,598	6,318
Capital Projects	-	a a	76,368	82,369
Other	51,975	(646)	19,429	33,615
Total Operating Expenditures	500,175	25,763	440,219	441,514

⁽a) Contract Services includes any services contracted privately; not performed by Town personnel. These amounts primarily consist of payroll costs for contract operator personnel.

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