



TOWN OF APPLE VALLEY

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor and Town Council **Date:** June 14, 2016

From: La Vonda M-Pearson, Town Clerk **Item No:** 16
Town Clerk's Office

Subject: DISCUSSION OF CANCELLATION OF TOWN COUNCIL MEETINGS
SCHEDULED FOR AUGUST 9, AUGUST 23 AND OCTOBER 11, 2016;
AND RESCHEDULE THE MEETING OF NOVEMBER 8, 2016 DUE TO
THE PRESIDENTIAL ELECTION

T.M. Approval: _____ **Budgeted Item:** Yes No N/A

RECOMMENDED ACTION:

Provide direction to staff.

SUMMARY:

As the vacation season approaches members of the Apple Valley Town Council and staff anticipate scheduling time off to spend with their families. In consideration of this, the Town Council may wish to go dark for the month of August. This would allow Council and staff time to plan vacations during this season.

A review of scheduled meetings for the remainder of the year identified two (2) potential conflicts with the upcoming meeting schedule. The Annual League of California Cities Conference is scheduled for October 5 – 7, 2016. Participation in this annual event allows the Town Council and various staff members the opportunity to network with key officials throughout the State of California, as well as, continue our commitment of collaboration with others. In preparation for this meeting and attendance, staff recommends cancellation of the meeting of October 11, 2016. In addition, the Presidential election is scheduled for Tuesday, November 8, 2016, a regular Town Council Meeting day. For the meetings of November and December, the Town Council meets once per month unless an additional meeting is scheduled. For the month of November, staff recommends adjourning that meeting to November 15, 2016, or another date as recommended by the Town Council.

The Rules and Procedures for the Town Council allow the Mayor to call a special meeting at any time. A preliminary review of the meeting dates above indicate that there are currently no pressing issues scheduled for discussion on these two (2) meeting dates. However, if needed, staff will take the necessary steps to recommend a meeting of the Town Council.

This item has been placed on the agenda to allow Council the opportunity to discuss this matter and take action as appropriate.