



TOWN OF APPLE VALLEY TOWN COUNCIL STAFF REPORT

To: Honorable Mayor and Town Council **Date:** July 26, 2016
From: Marc Puckett, Assistant Town Manager **Item No:** 3
Finance & Administration
Subject: TREASURER'S REPORT – MAY 2016 AND SCHEDULES OF
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE FOR
THE PARKS AND RECREATION FUND AND THE APPLE VALLEY GOLF
COURSE FUND

T.M. Approval: _____ **Budgeted Item:** Yes No N/A

RECOMMENDED ACTION:

That Town Council receive and file the May 2016 Treasurer's Report.

SUMMARY:

The May 2016 Treasurer's Report is attached for Town Council review. The attached investment portfolio for the fiscal year-to-date period ended May 31 is presented to Town Council for Council's review. The portfolio is in compliance with the investment policy and there is adequate liquidity in the portfolio to meet the next six (6) months of expenditures.

BACKGROUND:

Attached is the Treasurer's Report for the period ended May 31, 2016. This investment performance report lists the various types of securities, institutions the securities were purchased from, maturity dates and interest rates for all securities held in the Town's investment portfolio as of the end of the reporting period. All of the Town's investments as of May 31, 2016, are in compliance with the Investment Policy adopted by Council on June 9, 2015 and the California Government Code except as otherwise may be noted or disclosed herein. All market values provided in this report were obtained from the various financial institutions associated with the various accounts. Market values for LAIF were provided by the State Treasurer's Office. The market value shown for the Town's LAIF investment represents the Town's contractual rights to its LAIF account and does not

represent the value of the underlying portfolio securities. As of May 31, 2016, the Town has adequate cash reserves necessary to meet its obligations for the next six (6) months.

The State of California Government Code requires that the investment policy be adopted at least once annually by the governing body to ensure its continued compliance with current laws and investment practices. The Town's adopted investment policy conforms to the State Government Code in all respects.

COMPLIANCE REPORTING:

The Town's investment portfolio is in compliance with the Town's adopted investment policy and applicable State laws during and as of the end of the reporting period.

Also, attached for informational purposes, are preliminary Schedules of Revenues, Expenditures and Changes in Fund Balances for the Parks & Recreation Fund and the Apple Valley Golf Course Fund for the month of May 2016.

FISCAL IMPACT:

The Town's investment portfolio has adequate liquidity to meet the budgeted and actual expenditures of the Town for the next six (6) months.

ATTACHMENT:

Treasurer's Report



Town of Apple Valley
Treasurer's Report
As of May 31, 2016

Institution/Investment Type	Carrying Amount	Market Value		Interest Rate Yield	Maturity Date	Quarterly Comparisons of Carrying Amounts			
						Feb-16	Nov-15	Aug-15	May-15
Funds under control of Town:									
Checking Account	\$ 7,828,242.02	\$ 7,828,242.02	(1)	None	On Demand	\$ 1,237,183.61	\$ 3,624,345.24	\$ 1,926,445.29	\$ 4,254,434.99
Public Money Market Account	\$ 206,974.43	\$ 206,974.43	(4)	0.30%		\$ 206,818.00	\$ 206,663.39	\$ 206,508.89	\$ 206,352.82
Apple Valley Golf Course Deposit Account	\$ 76,563.07	\$ 76,563.07	(4)	None	On Demand	\$ 60,685.19	\$ 55,361.26	\$ 64,933.74	\$ 76,391.92
Petty Cash	\$ 5,350.00	\$ 5,350.00		N/A	On Demand	\$ 5,350.00	\$ 5,350.00	\$ 5,550.00	\$ 5,540.00
Public Desert Gold Account	\$ 4,310,796.57	\$ 4,310,796.57	(4)	0.35%		\$ 4,305,798.51	\$ 4,303,239.78	\$ 4,299,486.96	\$ 4,295,711.23
AV Redevelopment Obligation Retirement Fd.	\$ 2,933,546.19	\$ 2,933,546.19	(4)	0.30%	On Demand	\$ 1,743,474.73	\$ 5,795.86	\$ 5,791.53	\$ 2,684,201.87
Union Bank Money Market	\$ 1,351,682.39	\$ 1,351,682.39	(1)	2.00%		\$ 1,350,866.55	\$ 1,350,477.14	\$ 1,350,340.98	\$ 1,350,295.84
Enerbank USA Salt Lake City Utah CD29266NZ67	\$ 250,000.00	\$ 250,640.00	(5)	1.10%	3/29/2018	\$ -	\$ -	\$ -	\$ -
Synchrony BK Retail CD 87165FBT0	\$ 250,000.00	\$ 255,900.00	(5)	2.05%	7/11/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Barclays BK Del Retail CD 06740KH7	\$ 250,000.00	\$ 255,827.50	(5)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Discover BK Greenwood Del CD 2546712N9	\$ 250,000.00	\$ 255,827.50	(5)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Goldman Sachs BK USA NY CD 38147JS78	\$ 250,000.00	\$ 255,365.00	(5)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Sallie Mae BK Salt Lake City CD 795450SQ9	\$ 250,000.00	\$ 255,847.50	(5)	2.10%	8/27/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Worlds Foremost BK Sydney CD 981571AS1	\$ 200,000.00	\$ 205,398.00	(5)	2.10%	8/27/2019	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00
American Express Fed Svgs BK CD 02587CAZ3	\$ 250,000.00	\$ 255,845.00	(5)	2.10%	8/28/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Park Natl BK Newark Ohio CD 700654AT3	\$ 250,000.00	\$ 255,945.00	(5)	2.15%	9/12/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Belmont SVGS BK Mass CD 080515BD0	\$ 250,000.00	\$ 256,145.00	(5)	1.85%	10/23/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
BMW BK North Amer Salt Lake City CD 05580AAZ7	\$ 250,000.00	\$ 257,785.00	(5)	2.15%	12/10/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
CIT BK Salt Lake City Utah CD 17284C5K6	\$ 250,000.00	\$ 256,797.50	(5)	2.20%	12/10/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express Centurion BK CD 02587DWX2	\$ 250,000.00	\$ 256,712.50	(5)	2.20%	12/11/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
JPMorgan Chase BK CD 48125T2L8	\$ -	\$ -	(5)	2.00%	2/27/2020	\$ -	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Federal Home LN Mtg Corp Med Term 3134G8SX8	\$ 750,000.00	\$ 750,112.50	(5)	1.25%	4/14/2021	\$ -	\$ -	\$ -	\$ -
Prime Fund Capital Reserves Class	\$ -	\$ -	(8)	0.01%		\$ -	\$ -	\$ -	\$ 43,396.18
Fidelity Govt MMKT Capital Reserves CL	\$ 8,354.25	\$ 8,354.25	(8)	0.01%		\$ -	\$ 10,460.30	\$ -	\$ -
Ally BK Midvale Utah CD 02006LRD7	\$ 250,000.00	\$ 250,942.50	(6)	1.35%	5/29/2018	\$ 250,000.02	\$ 250,000.00	\$ 250,000.02	\$ 250,000.00
Compass BK Birmingham ALA 20451PLA2	\$ 250,000.00	\$ 250,942.50	(6)	1.30%	5/29/2018	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
State BK India Chicago ILL 856283YM2	\$ 250,000.00	\$ 253,232.50	(6)	1.60%	7/17/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Barclays BK Del CD 06740KH7	\$ 250,000.00	\$ 255,827.50	(6)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Discover BK Greenwood Del CD 2546712N9	\$ 250,000.00	\$ 255,827.50	(6)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Goldman Sachs BK USA NY CD 38147JS78	\$ 250,000.00	\$ 255,365.00	(6)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express BK FSB Utah CD 02587CAF7	\$ 250,000.00	\$ 255,837.50	(6)	1.95%	7/17/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Synchrony BK Retail CD 87165FBX1	\$ 250,000.00	\$ 255,905.00	(6)	2.05%	7/18/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
BMW BK North Amer Salt Lake City CD 05580ABS2	\$ 250,000.00	\$ 255,340.00	(8)	1.95%	5/22/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express Centm 02587DYH5	\$ 250,000.00	\$ 255,320.00	(6)	2.05%	5/28/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
CIT BK Salt Lake City Utah CD 17284DBB7	\$ 250,000.00	\$ 255,325.00	(6)	2.00%	5/28/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Capital One BK USA Natl Assn 140420TX8	\$ 250,000.00	\$ 258,120.00	(6)	2.30%	7/29/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ -
Capital One BK USA Natl Assn VA 14042E4Z0	\$ 250,000.00	\$ 258,120.00	(6)	2.00%	7/29/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ -
American Express Centm 02587DB64	\$ 250,000.00	\$ 258,110.00	(6)	2.30%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ -	\$ -
Barclays BK Del CD 06740KJQ1	\$ 250,000.00	\$ 258,025.00	(6)	2.20%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ -	\$ -
Capital One BK USA Natl Assn 140420VX5	\$ 250,000.00	\$ 258,110.00	(6)	2.30%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ -	\$ -
Goldman Sachs BK USA NY CD 38148JP88	\$ 250,000.00	\$ 257,997.50	(6)	2.25%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ -	\$ -
Gov Obligations FHLMC 3134G5EL5	\$ -	\$ -	(6)	2.00%	8/21/2019	\$ -	\$ -	\$ -	\$ -
Gov Obligations FHLMC 3134G3V72	\$ -	\$ -	(6)	1.62%	11/21/2019	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00
State of Calif., Local Agency Investment Fund Percent of total portfolio: 33%	\$ 14,844,500.74	\$ 14,847,782.27	(2)	0.55%	On Demand	\$ 16,328,620.16	\$ 10,318,366.14	\$ 12,307,948.71	\$ 14,297,841.39
Total funds under control of Town	\$ 39,766,009.66	\$ 39,941,766.69				\$ 33,438,796.77	\$ 28,330,059.11	\$ 27,617,006.12	\$ 34,164,166.24
Funds controlled by Fiscal Agent:									
US Bank	\$ 4,862,660.27	\$ 4,862,660.27	(3)	0.00%	On Demand	\$ 2,753,366.85	\$ 5,119,400.38	\$ 8,994,831.40	\$ 11,691,010.46
Total Fiscal Agent funds	\$ 4,862,660.27	\$ 4,862,660.27				\$ 2,753,366.85	\$ 5,119,400.38	\$ 8,994,831.40	\$ 11,691,010.46
Grand Total	\$ 44,628,669.93	\$ 44,804,426.96				\$ 36,192,163.62	\$ 33,449,459.49	\$ 36,611,837.52	\$ 45,855,176.70

Source of Market Value Information:

- 1) Union Bank of California
- 2) State of California, Local Agency Investment Fund
- 3) U.S. Bank, Statements of Investment
- 4) Desert Community Bank
- 5) First Empire Securities Inc.
- 6) Mutual Securities, Inc.

I hereby certify that the investment activity for this reporting period conforms with the investment policy adopted by the Town Council of Apple Valley, and the California Government Code Section 53601. I also certify that there are adequate funds available to meet the Town of Apple Valley's budgeted and actual expenditures for the next six months.

Prepared by: Koff Antobam, Assistant Director of Finance

Marc Puckett, Asst. Town Manager, Finance & Administration/Treasurer

Town of Apple Valley
Apple Valley Golf Course Fund
 Schedule of Revenues, Expenditures and Changes in Fund Balance
 For the Month Ended May 31, 2016

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Revenue				
Green Fees	\$ 685,000	\$ 57,213	\$ 537,317	\$ 569,778
SGM Food & Beverage 2%	6,500	-	2,039	6,798
Interest	-	-	-	-
Rentals	27,000	4,841	18,851	5,444
Other	-	(33)	255,518	(67)
Total Revenue	718,500	62,021	813,725	581,954
Operating Expenditures				
Non-departmental	179,212	12,298	103,430	103,997
Golf Club Administration	135,975	14,991	120,348	115,541
Food & Beverage Operations	-	161	1,565	1,586
Cart Barn	97,500	9,084	91,332	87,635
Golf Course Grounds ¹	500,175	39,447	511,503	551,568
Golf Course Facilities	86,581	3,529	60,711	72,105
Pro Shop	68,525	3,373	38,694	44,563
Tennis Court	500	-	983	404
Total Operating Expenditures	1,068,468	82,883	928,566	977,400
Income (Loss) from Operations	(349,968)	(20,862)	(114,841)	(395,446)
Other Revenue (Expenditure) Items				
Interest Expense	-	12,128	11,490	7,996
Transfer(s) (to) From Other Funds	349,968	-	-	-
Net change in Fund Balance	-	(32,990)	(126,331)	(403,443)
Fund Balance - beginning	(2,141,753)		(2,141,753)	(1,847,400)
Fund Balance - ending	\$ (2,141,753)		\$ (2,268,083)	\$ (2,250,842)

¹ See attached line item details

Town of Apple Valley
Apple Valley Golf Course Fund
 Details of Golf Course Grounds
 For the Month Ended May 31, 2016

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Golf Course Grounds				
Water	25,000	-	79,896	138,711
Other Utilities	55,200	4,827	46,511	43,054
Range Supplies	3,500	-	7,711	3,740
Building Maintenance	1,500	316	501	272
Grounds Maintenance	65,000	3,349	30,280	45,873
Contract Services (a)	198,000	14,483	164,896	179,410
Leased Equipment	100,000	-	65,598	7,722
Capital Projects	-	11,382	90,189	91,544
Other	51,975	5,091	25,921	41,243
Total Operating Expenditures	500,175	39,447	511,503	551,568

(a) Contract Services includes any services contracted privately; not performed by Town personnel. These amounts primarily consist of payroll costs for contract operator personnel.

Town of Apple Valley
Parks & Recreation Fund
 Schedule of Revenues, Expenditures and Changes in Fund Balance
 For the Month Ended May 31, 2016

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Revenue - General				
Property Taxes	\$ 1,630,000	\$ 82,546	\$ 1,612,192	\$ 1,536,454
Cell Tower Rents	72,500	(16,606)	53,839	87,378
Other - General	3,250	508	3,040	2,869
Total Revenue - General	1,705,750	66,448	1,669,071	1,626,701
Expenditures - General				
Interest Expense	12,000	24,238	23,445	16,690
Total Expenditures - General	12,000	24,238	23,445	16,690
General Revenue Over (Under) Expenditures	1,693,750	42,210	1,645,626	1,610,011
Recreation:				
Revenues ¹	881,514	134,928	889,614	779,533
Expenditures ¹	1,579,641	128,931	1,320,762	1,229,407
Recreation Rev. Over (Under) Expenditures	(698,127)	5,998	(431,149)	(449,874)
Parks:				
Parks Grounds Expenditures	1,796,458	99,725	1,284,408	1,523,626
Facilities Maintenance Expenditures	271,825	19,256	227,244	200,993
Total Parks Expenditures	(2,068,283)	(118,981)	(1,511,653)	(1,724,619)
Other Revenue (Expenditure) Items				
Transfer(s) (to) From Other Funds	1,072,660	-	-	-
Net change in Fund Balance	\$ -	\$ (70,773)	(297,176)	(564,483)
Fund Balance - beginning	(6,637,633)		(6,637,633)	(6,435,006)
Fund Balance - ending	\$ (6,637,633)		\$ (6,934,809)	\$ (6,999,488)

¹ See attached list by program

Programs:	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Adult Sports - Revenue	25,700	3,076	19,981	22,632
Adult Sports - Expenditures	39,983	3,300	31,662	36,372
Total - Adult Sports	(14,283)	(224)	(11,681)	(13,740)
Aquatic Complex - Revenue	235,290	49,978	192,007	187,754
Aquatic Complex - Expenditures	455,642	41,313	344,395	354,357
Total - Aquatic Complex	(220,352)	8,666	(152,388)	(166,602)
ASAP - Revenue	205,000	24,535	245,210	182,343
ASAP - Expenditures	206,672	18,841	200,372	152,425
Total - ASAP	(1,672)	5,694	44,838	29,919
CAVE - Revenue	-	-	-	-
CAVE - Expenditures	-	-	-	-
Total - CAVE	-	-	-	-
Day Camp - Revenue	34,500	14,060	32,412	24,264
Day Camp - Expenditures	57,944	2,193	48,973	37,448
Total - Day Camp	(23,444)	11,867	(16,562)	(13,184)
Instructor Classes - Revenue	135,736	23,980	144,936	125,049
Instructor Classes - Expenditures	151,173	13,075	137,008	129,862
Total - Instructor Classes	(15,437)	10,905	7,928	(4,812)
PIO Events - Revenue	13,500	2,235	13,850	15,155
PIO Events - Expenditures	184,273	10,287	159,269	144,924
Total - PIO Events	(170,773)	(8,052)	(145,419)	(129,769)
Recreation - Revenue	17,190	502	13,417	18,189
Recreation - Expenditures	242,877	19,989.10	210,704.28	180,940.11
Total - Recreation	(225,687)	(19,488)	(197,287)	(162,751)
Rentals - Revenue	132,000	8,907	166,467	136,566
Rentals - Expenditures	110,145	8,567	77,385	70,059
Total - Rentals	21,855	340	89,082	66,506

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Programs:	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Skate Park - Revenue	-	-	-	-
Skate Park - Expenditures	5,000	162	162	-
Total - Skate Park	(5,000)	(162)	(162)	-
User Groups - Revenue	29,700	74	16,142	22,827
User Groups - Expenditures	28,218	3,458	31,648	34,615
Total - User Groups	1,482	(3,384)	(15,506)	(11,787)
Youth Sports - Revenue	52,898	7,582	45,191	44,752
Youth Sports - Expenditures	97,714	7,747	79,182	88,406
Total - Youth Sports	(44,816)	(165)	(33,992)	(43,653)
Total Revenue	881,514	134,928	889,614	779,533
Total Expenditures	1,579,641	128,931	1,320,762	1,229,407
Net - ALL	(698,127)	5,998	(431,149)	(449,874)

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	Current Year Budget	Current Month	Year-to-date	Last Year-to- date
Parks:				
Brewster	285,343	31,511	212,672	222,144
Civic Center Park	288,475	4,878	118,885	220,618
Corwin Park	51,011	1,841	39,452	43,320
Grounds Operations	554,398	5,242	397,898	565,335
Horsemen's Center	92,784	4,497	75,106	53,656
James Woody Park	157,727	28,329	157,227	134,309
Lion's Park	32,697	1,608	25,629	27,787
Mendel	53,945	3,278	47,818	43,272
Mt. Vista	-	-	-	74
Schmidt	68,279	6,453	58,642	47,203
Sycamore Rocks	26,624	1,883	21,779	21,438
3 Diamond Skate	4,864	388	4,068	3,694
Thunderbird	63,885	1,937	46,151	51,578
Virginia	57,924	3,354	36,297	45,469
Yucca Loma	58,502	4,526	42,784	43,727
	<u>1,796,458</u>	<u>99,725</u>	<u>1,284,408</u>	<u>1,523,626</u>

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	Current Year Budget	Current Month	Year-to-date	Last Year-to- date
Facilities:				
Facilities Operations	27,814	1,975	25,017	21,029
Brewster Facilities	6,840	673	6,938	5,630
Amphitheater Facilities	1,300	69	1,118	(1,737)
Corwin Facilities	4,574	452	5,377	3,766
Horsemen's Facilities	5,657	523	5,470	5,140
James Woody Auditorium	114,204	8,380	95,942	84,697
James Woody Gym	96,524	5,897	72,717	69,528
James Woody Pal Center	2,789	199	2,257	2,235
James Woody Restroom	12,123	1,088	12,409	10,705
	<u>271,825</u>	<u>19,256</u>	<u>227,244</u>	<u>200,993</u>

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