



Town of Apple Valley

**TOWN OF
APPLE VALLEY**

**PARK AND RECREATION
COMMISSION AGENDA**

Thursday, August 4, 2016

Regular Meeting: 6:00 p.m.

TOWN COUNCIL CHAMBERS

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COMMISSION MEMBERS

Patrick Doran, Chairman
Donald Tatera, Vice-Chairman
Richard Cambridge, Commissioner
Jiles Smith, Commissioner
Valerie Smith, Commissioner

* * * *

Frank Robinson, Town Manager
John Brown, Town Attorney
La Vonda M-Pearson, CMC, Town Clerk
Lori Lamson, Assistant Town Manager
Ralph Wright, Parks and Recreation Manager

TOWN HALL: (760) 240-7000

www.applevalley.org

AGENDA
APPLE VALLEY PARKS AND RECREATION COMMISSION
THURSDAY, August 4, 2016
REGULAR MEETING 6:00 P.M.
TOWN COUNCIL CHAMBERS
14955 DALE EVANS PARKWAY

PUBLIC PARTICIPATION IS INVITED. *If you wish to be heard on any item on the agenda, please so indicate by filling out a REQUEST TO SPEAK form at the Commission meeting. Place the request in the Speaker Request Box on the table near the Town Clerk or hand to the Town Clerk at the meeting. (G.C. 54954.3 (a)).*

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection in the Town Clerk's Office at 14955 Dale Evans Parkway, Apple Valley, CA during normal business hours. Such documents are also available on the Town of Apple Valley website at www.applevalley.org subject to staff's ability to post the documents before the meeting.

(WHERE APPROPRIATE OR DEEMED NECESSARY, ACTION MAY BE TAKEN ON ANY ITEM LISTED IN THE AGENDA)

CALL TO ORDER:

ROLL CALL:

COMMISSIONERS Chairman Doran_____, Vice-Chairman Tatera _____,
Cambridge_____, Smith, Jiles_____,Smith, Valerie_____

PLEDGE OF ALLEGIANCE:

PRESENTATIONS:

PUBLIC COMMENTS:

Anyone wishing to address an item not on the agenda or an item that is not scheduled for a public hearing at this meeting may do so at this time. California State Law does not allow the Commission to act on items not on the agenda, except in very limited circumstances. Your concerns may be referred to staff or placed on a future agenda.

1. **Report Grounds Services**
Recommendation:
Receive and File

2. **Update on Park Projects**
Recommendation:
Staff will update the Commission on improvement projects in various parks.

3. **Scheduling of Site Tour**
Recommendation:
Discuss potential dates and select parks to visit.

4. **Approval of Parks and Recreation Department Monthly Reports**

Recommendation:

Approve the monthly report for the year-end June 2016.

5. **Approval of Minutes for Park and Recreation Commission Meeting**

Recommendation:

Approve the minutes for the meeting of April 7, 2016 and June 27, 2016.

PARKS AND RECREATION MANAGER'S REPORT

PARK AND RECREATION COMMISSIONER COMMENTS

SUGGESTED ITEMS FOR FUTURE AGENDAS

ADJOURNMENT



TOWN OF APPLE VALLEY PARKS AND RECREATION COMMISSION STAFF REPORT

To: Parks and Recreation Commission

Date: August 4, 2016

From: Ralph Wright
Parks and Recreation Manager

Item No: 1

Subject: REPORT GROUNDS SERVICES

T.M. Approval: _____

Budgeted Item: Yes No N/A

RECOMMENDED ACTION:

Receive and File

SUMMARY:

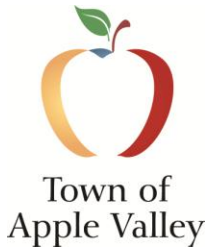
Staff will present a presentation updating the Commission on the Ground's Operations.

BACKGROUND:

N/A

FISCAL IMPACT:

N/A



TOWN OF APPLE VALLEY PARKS AND RECREATION COMMISSION STAFF REPORT

To: Parks and Recreation Commission

Date: August 4, 2016

From: Ralph Wright
Parks and Recreation Manager

Item No: 2

Subject: UPDATE ON PARK PROJECTS

T.M. Approval: _____

Budgeted Item: Yes No N/A

RECOMMENDED ACTION:

Staff will update the Commission on improvement projects in various parks

SUMMARY:

A number of park projects are scheduled to be completed in the upcoming months and staff will provide an update on projects at James Woody Park, Mendel Park and Thunderbird Park.

BACKGROUND:

N/A

FISCAL IMPACT:

N/A



TOWN OF APPLE VALLEY PARKS AND RECREATION COMMISSION STAFF REPORT

To: Parks and Recreation Commission

Date: August 4, 2016

From: Ralph Wright
Parks and Recreation Manager

Item No: 3

Subject: SCHEDULING OF SITE TOUR

T.M. Approval: _____

Budgeted Item: Yes No N/A

RECOMMENDED ACTION:

Discuss potential dates and select parks to visit

SUMMARY:

It was the consensus of the Commission to schedule a tour of some of the Town's parks at a future date.

BACKGROUND:

N/A

FISCAL IMPACT:

N/A



TOWN OF APPLE VALLEY PARKS AND RECREATION COMMISSION STAFF REPORT

To: Parks and Recreation Commission **Date:** August 4, 2016
From: Ralph Wright
Parks and Recreation Manager **Item No:** 4
Subject: APPROVAL OF PARKS AND RECREATION DEPARTMENT
MONTHLY REPORT

T.M. Approval: _____ **Budgeted Item:** Yes No N/A

RECOMMENDED ACTION:

Approve the monthly report for the year-end June 2016

SUMMARY:

Monthly Report for the Parks and Recreation Department highlighting service levels for FY 15/16.

BACKGROUND:

N/A

FISCAL IMPACT:

N/A

Upcoming Events

Apple Valley Parks & Rec
VANTastic! A Mobile Play Van!

Every Thursday
June & July

All Ages
10:00 - 11:30 am
James Woody Park
33401 Kenway Blvd

12:00 - 1:30 pm
Civic Center Park
14999 Dale Evans Parkway

Cost: FREE!

For more info:
AVRecreation.org
760-240-7880

June 2 - July 28, 2016

Grab the whole family and come play with us!
Recreation staff will engage everyone in organized games and activities!



This issue

- Park and Facility Maintenance **P.1**
- Park and Facility Usage **P.2**
- Sports **P.4**
- Classes and Programs **P.5**
- Healthy Apple Valley **P.6**
- Aquatics **P.7**
- Special Events **P.8**
- Volunteers **P.9**
- Vision 2020 **P.9**

Park and Facility Maintenance

Total park acreage maintained: 196 acres • Total facility square footage maintained: 153,267 sq ft

	Monthly		Year-to-Date	
	2014-2015	2015-2016	2014-2015	2015-2016
# of trees PLANTED	1	0	13	6
# of trees REMOVED	3	0	15	11
# of trees TRIMMED	21	8	156	204
Service requests completed by Parks & Facilities	28	56	348	522
Vandalism incidents repaired	0	0	2	0
Graffiti incidents repaired	0	0	0	0

Movies in the Park

Apple Valley Parks & Rec
Movies in the Park

Civic Center Park
14999 Dale Evans Parkway
Apple Valley, CA 92527

All Ages

Friday, May 27
The Good Dinosaur

Friday, July 22
Money 5 Shrink the Kids

Friday, September 2
Star Wars: The Force Awakens

Cost: Free

For more info:
AVRecreation.org
760-240-7880

Enjoy an evening movie while relaxing under the desert sky

Non Paid Labor Sources	Monthly		Year-to-Date	
	2014-2015	2015-2016	2014-2015	2015-2016
Weekend Workers	144	312	2147	2336
Weekday Workers	513	536	4729	8165
Volunteer Workers	0	0	4	4
Other	0	0	0	0
TOTAL non paid labor hours	657	848	6880	6885

Park & Facility Projects Completed

- The Facilities Department installed cameras at Town Hall, DSB, Animal Services, and Public Works.
- Cleaned the Solar Panels in the parking rear parking lot at Town Hall.

Park and Facility Usage

2

June 2016

Thunderbird Park



James Woody Park



Horsemen's Center



Civic Center Park



Picnic Area Usage (scheduled)	# of uses	Monthly		Year-to-Date	
		2014-2015	2015-2016	2014-2015	2015-2016
Corwin Park		6	5	34	51
James Woody Park		1	2	2	9
Mendel Park		2	1	7	29
Sycamore Rocks Park		1	0	1	5
Thunderbird Park		1	0	3	7
Virginia Park		0	0	2	5
TOTAL		11	8	49	106

Park/Field Usage	# of uses	Monthly		Year-to-Date	
		2014-2015	2015-2016	2014-2015	2015-2016
Lenny Brewster Sports Center		142	166	2710	2116
Corwin Park		33	28	393	203
James Woody Park		242	254	3095	2059
Lions Park		15	13	201	171
Mendel Park		14	8	295	163
Norm Schmidt Park		15	14	181	159
Sycamore Rocks Park		34	34	351	376
Thunderbird Park		36	27	463	264
Virginia Park		35	34	496	259
Yucca Loma Park		16	13	200	98
TOTAL		582	591	8385	5868

Horsemen's Center Usage	# of uses	Monthly		Year-to-Date	
		2014-2015	2015-2016	2014-2015	2015-2016
BMX		13	12	157	165
Horseshows		0	0	19	7
Picnics/Camping/Day use		7	6	67	80
TOTAL		20	18	243	252

Civic Center Park Usage	# of uses	Monthly		Year-to-Date	
		2014-2015	2015-2016	2014-2015	2015-2016
Aquatic Center		291	238	1323	1692
Amphitheatre		6	5	30	17
TOTAL		297	243	1353	1709



Park and Facility Usage

3

June 2016

For Your Special Day

The Town of Apple Valley offers several venues that are available to rent for your next memorable gathering. From Wedding Receptions to Corporate Events.

Apple Valley Golf Course	Monthly		Year-to-Date	
	2014-2015	2015-2016	2014-2015	2015-2016
Total Golf Rounds Played	2334	1628	28,069	23286

Town Hall	# of uses	Monthly		Year-to-Date	
		2014-2015	2015-2016	2014-2015	2015-2016
Recreation Center - Room 1		22	23	216	154
Recreation Center - Room 2		28	23	264	294
Recreation Center - Room 3		30	41	345	268
Recreation Center - Room 4		30	41	345	268
Recreation Center - Room 5		4	1	138	195
Full Conference Center		2	9	67	68
Conference Center - North Room		31	40	77	115
Conference Center - South Room		28	17	126	130
Development Services Conf Room 1		23	24	232	291
TOTAL		198	219	1810	1667

James A. Woody Community Center	# of uses	Monthly		Year-to-Date	
		2014-2015	2015-2016	2014-2015	2015-2016
Auditorium		42	30	503	564
Arts and Crafts Room		19	45	302	464
Kitchen		5	1	51	45
Mini-Gym		37	25	283	314
Gymnasium		42	42	450	507
TOTAL		145	143	1589	1894



Sports Participation

4

June 2016



Pee Wee Sports	# of Participants	# of Participants	# of Teams	Facility Visits
	Monthly	Year to Date	Year-to-Date	Year To Date
	2015-2016	2015-2016	2015-2016	2015-2016
Pee Wee Basketball Summer/Winter	26	96	14	384
Adventures in Pee Wee Sports	0	156	n/a	624
Pee Wee Soccer	0	74	8	592
Pee Wee T-Ball	0	80	10	320
TOTAL	26	406	32	1920

Youth Sports	# of Participants	# of Participants	# of Teams	Facility Visits
	Monthly	Year to Date	Year-to-Date	Year To Date
	2015-2016	2015-2016	2015-2016	2015-2016
Youth Basketball Summer/Winter	0	608	76	4864
Hot Shots Basketball	29	84	14	672
Volleyball	0	63	6	756
TOTAL	29	755	96	6292

Adult Sports	# of Participants	# of Participants	# of Teams	Facility Visits
	Monthly	Year to Date	Year-to-Date	Year To Date
	2015-2016	2015-2016	2015-2016	2015-2016
Adult Softball	63	340	34	2720
Adult Basketball	72	286	26	2288
TOTAL	135	626	60	5008



n/a - Figures not applicable min - Minimum participation not met NO - Not offered



Classes and Programs

5

June 2016



Classes/Programs	# of Participants		Facility Visits
	Monthly	Year to Date	Year To Date
	2015-2016	2015-2016	2015-2016
Adult Programs/Classes	51	439	3768
Youth Programs/Classes	497	3744	23584
Day Camp	232	680	7480
Open Gym	445	4148	4148
Therapeutic Recreation	0	40	40
Active Adults	0	6	6
TOTAL	1225	9057	39026



ASAP After School Program	# of Participants		Facility Visits
	Monthly	Year to Date	Year To Date
	2015-2016	2015-2016	2015-2016
AAE - Mojave	39	1982	63,424
Rio Vista Elementary School	0	1112	35,584
Sitting Bull Academy (K-4)	0	994	31,808
Sitting Bull Academy (5-8)	0	541	17,312
Vanguard Preparatory	0	1685	53,920
TOTAL	39	6314	202048

*AAE starts school August 1, 2016 AVUSD starts August 3, 2016.

n/a - Figures not applicable min - Minimum participation not met NO - Not offered

BE ACTIVE



Healthy Apple Valley

6

June 2016

The Town of Apple Valley has a Healthy Apple Valley Coalition consisting of representatives from public and private entities and businesses as well as residents within the community. This coalition supports the Healthy Apple Valley mission of improving the health and well-being of our residents through the promotion of healthy eating, education, cooking programs and physical activity.

EAT SMART



Classes/Programs

Classes/Programs	# of Participants	# of Participants	Facility Visits
	Monthly 2015-2016	Year-to-Date 2015-2016	Year-to-Date 2015-2016
Healthy Apple Valley			
Cooking for Kids	n/a	0	0
Family Fun Night	n/a	0	0
Sunset Cycling	n/a	0	0
Heart Screening	0	121	121
VANtastic	40	120	480
Special Events			
The Heart Games	0	156	156
Giving the Gift of Sight (Signed in)	0	296	296
60 Minutes to Heart Health	n/a	0	0
Healthy Heart Seminar	n/a	0	0
Dance Off Diabetes	n/a	12	12

LIVE BETTER



Aquatics

7

June 2016



Open Recreation Swim



Junior Lifeguard



Swim Lessons

	Monthly Registered 2015-2016	Monthly Visits 2015-2016	Year to Date Registered 2015-2016	Yearly Visits 2015-2016
100 Mile Swim Club	25	400	120	1920
AV Swim Club:	42	840	279	5485
Dive-In Movies:	n/a	n/a	100	100
Group Swim Lessons:	845	8455	1776	17528
Lap Swim - Evening;	92	92	346	346
Lap Swim - Lunchtime:	75	75	951	951
Lap Swim - Morning:	331	331	2776	2776
Pool Special Events:	265	265	964	964
Private Swim Lessons:	76	760	227	2270
Public Swim - Afternoon:	7882	7882	15029	15029
Public Swim - Evening:	1728	1728	3296	3296
Semi-Private Lessons:	112	1120	244	2440
Water Aerobics - Aqua Fitness:	21	252	108	1296
Water Aerobics - Aqua ZUMBA:	18	216	76	704
Water Aerobics - Drop In:	63	63	520	520
Water Aerobics - Splash Dance:	25	300	240	2880
Water Aerobics - Twinges:	n/a	n/a	C	C
Water Polo (Town Program):	n/a	n/a	35	430
Water Polo - Practice (AVUSD):	n/a	n/a	670	11340
Water Polo - Games (AVUSD):	n/a	n/a	1330	4365
Pool Rentals:	533	533	1023	3126
TOTAL	12,145	23,432	30,169	78,268

*2015-2016 figures reflect actual daily "through the door" participation instead of monthly registration figures.

n/a - Figures not applicable min - Minimum participation not met NO - Not offered

Program Highlights

Apple Valley Idol —

Participants were fighting for a chance to perform at the 4th of July Freedom Festival!



Eggstravaganza—

There were over 1500 residents attending the Easter Eggstravaganza and approximately 250 kids that participated in the Egg Hunt at James Woody Community Center.

Special Events

8

June 2016

Special Events	Year-to-Date		
	# Participants	2014-2015	2015-2016
Firecracker Run		387	324
Freedom Festival		14,000	12,000
Movie Night in the Park		550	750
Concerts in the Park		6,000	4,000
Heart Games		206	156
Reverse Triathlon		360	523
Overnight Pool Party		380	340
Turkey Run		189	274
Gingerbread House Build		34	40
Cocoa & Carols		65	75
Art Festival		311	280
Eggstravaganza		1275	1530
Bunny Run		231	231
Youth Track Meet		383	550
Apple Valley Idol		217	165
		24588	21238





Thank You!

	# of Volunteers Monthly 2015-2016	# of Volunteers Year-to-Date 2015-2016	# of Hours Year-to-Date 2015-2016
Volunteens/Volunteers	34	389	3718
Coaches	28	278	1687
TOTAL	67	667	5405

TOWN OF
APPLE VALLEY



In April 2012, the Town Council and staff participated in a workshop with Flint Strategies to review our progress on Vision 2020 and revisit the goals of the document in light of the current economic climate. The Town Council approved the revisions to Vision 2020 on September 25, 2012.

Below are the revisions to Goal #5 Ample Parkland and Diverse Recreational Opportunities. Changes were made to section 5.1 to signify that the goal is to “maintain” current facilities and programs instead of the previous goal of expanding. Section 5.5 was removed because of the Master Plan Update.

GOAL #5	AMPLE PARKLAND AND DIVERSE RECREATIONAL OPPORTUNITIES⁸
<i>Objectives: Maintain the Town’s network of parkland and recreational opportunities.</i>	
5.1	Maintain youth, senior and equestrian recreation programs. ⁹
5.2	Identify and secure funding sources for parks and recreation facilities and programs.
5.3	Partner with other public and private organizations to provide park and recreation facilities and programs.
5.4	Develop Apple Valley County Club as a self-sustaining facility.



VISION 2020
STRATEGIC PLAN

Highlights

Youth Football will begin practices in July. Games start in August.



User Group Participation

10

June 2016

	Monthly # of Participants 2015-2016	Year-to-Date # of Participants 2015-2016	Year to Date Facility Visits 2015-2016
Youth Baseball	1240	2036	24240
Youth Football	0	339	4068
Youth Soccer	501	501	22545

User Group Usage	Reserved Uses	
	Monthly	Year To Date
	2015-2016	2015-2016
Youth Baseball	254	2059
Youth Football	0	180
Youth Soccer	166	2116
TOTAL	420	4355



TOWN OF APPLE VALLEY PARKS AND RECREATION COMMISSION STAFF REPORT

To: Parks and Recreation Commission **Date:** August 4, 2016
From: Ralph Wright
Parks and Recreation Manager **Item No:** 5
Subject: APPROVAL OF MINUTES FOR PARK AND RECREATION
COMMISSION MEETING

T.M. Approval: _____ **Budgeted Item:** Yes No N/A

RECOMMENDED ACTION:

Approve the minutes for the meeting of April 7, 2016 and June 27, 2016.

SUMMARY:

- A. Regular Meeting – April 7, 2016
- B. Special Meeting – June 27, 2016

BACKGROUND:

N/A

FISCAL IMPACT:

N/A

**The TOWN OF APPLE VALLEY
PARK AND RECREATION COMMISSION
MINUTES
April 7, 2016**

CALL TO ORDER:

Commissioner Patrick Doran called the meeting of the Park and Recreation Commission of the Town of Apple Valley to order at 6:00 p.m. in the Town Council Chambers.

ROLL CALL:

Roll call was taken with the following members present: Vice-Chairman Patrick Doran, Commissioner Jiles Smith and Commissioner Donald Tatera.

Absent: Commissioner Richard Cambridge.

PLEDGE OF ALLEGIANCE: Patrick Doran

INSTALLATION OF NEWLY APPOINTED COMMISSIONER:

Debra Thomas, Deputy Town Clerk, administered the Oath of Office to newly appointed Parks & Recreation Commissioner Ms. Valerie Smith.

PRESENTATIONS:

None

PUBLIC COMMENTS:

Keith Widener, from the Apple Valley Rebels came up to discuss their Youth Football program. He explained that they originated 3 years ago and have increased their participation numbers each year. He explained that 90% of their participants are residents of Apple Valley and they do not have enough field space to run their program efficiently. He stated that they have to split shifts and for some parents, they are staying at practice for over 4 hours a night. The Park & Recreation Manager, Ralph Wright, advised the Rebels representative that he is willing to discuss it further with the group at his office since this was not a scheduled Agenda item.

1. Selection of Chairperson and Vice-Chairperson

Commissioner Donald Tatera motioned to nominated Patrick Doran as Chairman, Jiles Smith seconded the nomination.

Patrick Doran motioned to nominated Donald Tatera as Vice-Chairman, Jiles Smith seconded the nomination.

The Motion carried by a 4-0-0-1 vote.

2. Report Special Event Programming

Julie Gilmer and Kathie Martin, from the Special Events Department came up to discuss the events that they host annually. Julie discussed the Freedom Festival, the Concert in

the Park series, Rockin Flea Market, and many other events they host. She explained that this was the 19th annual Freedom Festival and the attendance has been 12-14,000 each year. The Festival has live entertainment, the beer garden and many fun activities for the kids to play with, all without an entrance fee to any of our resident. It is also the largest fireworks show synchronized to music in the high desert. The Special Events Department has started a program called S.A.V.E. It stands for Save Apple Valley Events and the program is to collect money to help maintain the free events in Apple Valley.

Julie explained that Special Events has 33 Annual Events that they coordinate and they have many companies that sponsor and donate money to help with our events. Kathie Martin will discuss the Fundraising and Sponsorships that the department receives.

Kathie Martin explained Special Events fees and fundraising. She explained that the Department was required to fundraise sixty percent of the cost for their events. Kathie explained that they have not been able to meet this requirement but they are around 35 percent. They continue to receive donations from many sponsors and are still working on meeting their goal. The S.A.V.E. program has helped tremendously. The staff will pass a bucket around to get money from patrons that are enjoying the events. The department also gets many donations from companies that help make all of these events possible.

3. Report After School and Healthy Apple Valley Programming

Lena Quinonez, Parks and Recreation Supervisor, spoke to the Commission about her involvement with Healthy Apple Valley and the ASAP Program. Lena discussed how the program has grown and the number of attendees has increased over the last years. The program is a place for children to come and do homework after school, also activities and it helps with their social skills and team building. Lena explained that ASAP has about 25 staff members and 185 weekly attendees at their 6 sites. She also explained many programs that she runs through Healthy Apple Valley. She described an event called The Gift of Sight, which gives low income residents a free eye exam and eye glasses. She advised the Commission that she is in need of an optometrist for the Gift of Sight Event. She explained that she has had a difficult time getting a local doctor to donate their time for fear of them losing business. Commissioner Tatera stated that he will try to get in touch with his customers and see if any of them will be willing to help with the Event. He asked Lena to get in touch with him prior to the event.

Lena discussed Healthy Apple Valley and the Benefits of Play. She explained how play improves leisure time, helps stress levels and lowers overall health care costs. The Summer Meal Plan helps feed youth that are low income to help reduce their grocery bill and make sure that the children eat during the summer months with minimal impact on the family budget. She is also involved with the Safe Routes to School program and Vantastic. The Vantastic program is a van filled with toys and activities that are free to the children of low income residents of Apple Valley.

Lena's goal for the upcoming year is to continue support of Healthy Apple Valley Programs, try to improve relationships with administrators at the sites for ASAP and to promote Health and wellness to our residents of the Town of Apple Valley.

4. Report Youth and Adult Sports Programming

Mr. Joseph Ramos, Parks and Recreation Supervisor, discussed his role with the Parks and Recreation Department. Mr. Ramos explained that he is in charge of Youth and Adult Sports, User Groups, and many other program and events hosted by the Recreation Department. Mr. Ramos discussed the possibility of canceling some of our pee wee sports due to the User groups already have the programs in place and our numbers have been decreasing. Joseph explained that we have a Co-ed Volleyball league that recently started and the numbers have been terrific. He also explained that we have the only Adult Basketball league in Apple Valley and we have Open Gym several times a week. Open Gym allows children and adults to come to our gym and play games against each other.

Joseph discussed the issues with the User Group field shortage and explained about the policies of the Recreation Department and why they are unable to accommodate all of the requests of the User Group teams. We also have limited field space to accommodate all of the groups in Apple Valley. He explained that we bill the user groups according to the lights that they use but they also pay by doing services to help better our parks and fields.

Joseph also handles all of the runs that we offer such as, Mud Run, Bunny Run, Firecracker Run, Turkey run, cross country meet and the Reverse Triathlon. He is in charge of Most Talented Kid, Apple Valley Idol, Movies in the Park and many other events and programs.

5. Approval of Minutes for Park and Recreation Commission Meeting

Vice-Chairman, Donald Tatera, motioned to approve the minutes from August 6, 2015, September 3, 2015 and November 5, 2015. The motion was seconded by Commissioner Jiles Smith.

Motion carried by a 4-0-0-1 vote.

6. Discussion of Site Tour that took place August 6, 2015

Ralph Wright, Parks and Recreation Manager, discussed the tour of Brewster Park, James Woody Community Center, and Civic Center Park. The tour was taken by some of the Commission members and the Parks & Recreation Manager. They were not able to complete the park due to unexpected rain. Mr. Smith stated he believed that it was a terrific idea to keep touring Apple Valley parks and that he felt the Commission really needed to be present and involved more. He would like to make sure that Valerie Smith receives a shirt so she can represent the Commission as well. Mr. Doran would like to pick some of the parks that are not used as often, such as Mendel and Virginia Park. They decided they will discuss and arrange a tour at the future meeting.

7. Update on FY 2015-16 and 2016-17 Budget

Ralph Wright, Parks and Recreation Manager, presented a power point presentation and gave each Commissioner a hard copy of the Recreation budget. He wanted to discuss any budgetary concerns and explain how the deficit of the Parks and Recreation came about and how it has improved since the Town of Apple Valley has taken over the department. He discussed the impact on whether or not we continue or remove certain programs or classes. He discussed the difficulty in trying to maintain a certain level of service with our proposed budget and the expectations of the residents of Apple Valley.

Mr. Wright also discussed the issues with the drought, and the problems that we have faced trying to maintain and improve our field quality and space for user groups, with a State mandate of water reduction that the department was able to meet.

Chairman Doran discussed that there hasn't really been a facility added that can bring in extra revenue, and that they do need a formal work plan in order. The Commission also started discussion of charging a dollar per person at the Freedom Festival to try and help the budget concerns.

Commissioner Jiles Smith excused himself and stated that he was only able to stay until 8:30pm.

8. Review and Approval of Program Fees

Ralph Wright, Parks and Recreation Manager, presented the Commission with the recommended Program Fees to get their approval.

Donald Tatera motioned to approve the Recreation Program Fees as submitted. Valerie Smith Seconded the motion.

Motion carried by a 3-0-0-2 vote.

PARKS AND RECREATION MANAGER'S REPORT

Mr Wright updated the Commission on a number of recently completed programs and future programming. Included in the discussion was the continued success of the Spring Day camp program that Lena has coordinated for the last several years. He noted that they were planning on canceling the program and this year we had 60 participants due to her hard work and themed events.

Mr Wright also informed the Commission of upcoming programs including the Teen Art Festival, Rec Fair, Movies in the Park, the Apple Valley Idol and the Swim Fair.

PARK AND RECREATION COMMISSIONER COMMENTS

Vice-Chairman Tatera wanted to discuss Mike Martin. He stated that since Mike Martin's passing, he has had numerous people tell them how Mike was not only a member on the Commission but a mentor to so many teens. He would like to rename the James Woody Gymnasium in honor of Mike Martin.

Ralph Wright stated that he was not certain it could be accomplished but that he will look into it and find out.

SUGGESTED ITEMS FOR NEXT AGENDA

Chairman Doran requested a future discussion about Park tours James Woody Park.

Vice Chairman Tatera requested a discussion of renaming the James Woody Gymnasium.

ADJOURNMENT

Motion by Vice-Chairman Tatera and seconded by Commissioner Valerie Smith and carried by those in attendance to adjourn the meeting at 8:46 pm.

CHAIRPERSON

TOWN CLERK

**The TOWN OF APPLE VALLEY
PARK AND RECREATION COMMISSION
MINUTES
June 27, 2016**

CALL TO ORDER:

Chairman Patrick Doran called the meeting of the Park and Recreation Commission of the Town of Apple Valley to order at 6:01 p.m. in the Town Council Chambers.

ROLL CALL:

Roll call was taken with the following members present: Chairman Patrick Doran, Vice Chairman Donald Tatera, Commissioner Richard Cambridge, Commissioner Jiles Smith and Commissioner Valerie Smith.

PLEDGE OF ALLEGIANCE: Vice Chairman Donald Tatera

PRESENTATIONS:

None

PUBLIC COMMENTS:

None

1. Request to name the gymnasium in James Woody Park after Michael H. Martin

Ralph Wright, Parks and Recreation Manager, presented the staff report with the recommendation to name the gymnasium after Michael H. Martin and that funds from within the Apple Valley Community Resource Foundation could be used to purchase the lettering for signage as well as a dedication plaque that would be placed near the entrance to the gymnasium.

Kathie Martin spoke to the Commission and thanked them for the consideration of naming the gymnasium in Mike's honor. She stated that she thought the appropriate name would be the Michael H. Martin Gymnasium and that it would be best to run a fundraising campaign to fund the signage and plaque. She felt new money, dedicated for this purpose would be the best course of action.

A discussion ensued with Commissioner Cambridge stating that Mike Martin was an institution associated with James Woody Park and the gymnasium and that naming the gymnasium in his honor was the right direction. He felt that the funds should come in part from the Town as a show of support.

Chairman Patrick Doran felt it was a great decision to honor the service of Mike Martin.

Commissioner Jiles Smith thought it would be appropriate to have the Town consider funding the effort. Additionally, he supported the idea that Nike's family, decide on the appropriate name for the gym.

Vice Chairman Donald Tatera spoke of his respect and admiration for Mike martin and thought it would be a great addition to the Town's system to honor Mike's legacy in this way.

Motion by Chairman Doran, seconded Vice Chairman Donald Tatera to:

- 1) Recommend to the Town Council to approve naming the gymnasium after Michael H. Martin provided that name was approved by Mike's family.
- 2) Install signage signifying the name of the gymnasium and a plaque dedicating the action.
- 3) That in concurrence with the wishes of Kathie Martin, a fundraising campaign be organized to raise the required funding to purchase and install the signage and a dedication plaque.

Motion carried by a 5-0-0-0 vote.

PARKS AND RECREATION MANAGER'S REPORT

No report was given

PARK AND RECREATION COMMISSIONER COMMENTS

There were no additional Commissioner Comments

ADJOURNMENT

Motion by Commissioner Jiles Smith, seconded by Commissioner Valerie Smith and unanimously carried to adjourn the meeting at 6:31 pm

CHAIRPERSON

TOWN CLERK