



TOWN OF APPLE VALLEY TOWN COUNCIL STAFF REPORT

To: Honorable Mayor and Town Council **Date:** September 27, 2016
From: Marc Puckett, Assistant Town Manager **Item No:** 6
Subject: TREASURER'S REPORT – JULY 2016 AND SCHEDULES OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE FOR THE PARKS AND RECREATION FUND AND THE APPLE VALLEY GOLF COURSE FUND

T.M. Approval: _____ **Budgeted Item:** Yes No N/A

RECOMMENDED ACTION:

That Town Council receive and file the July 2016 Treasurer's Report.

SUMMARY:

The July 2016 Treasurer's Report is attached for Town Council review. The attached investment portfolio for the fiscal year-to-date period ended July 31 is presented to Town Council for Council's review. The portfolio is in compliance with the investment policy and there is adequate liquidity in the portfolio to meet the next six (6) months of expenditures.

BACKGROUND:

Attached is the Treasurer's Report for the period ended July 31, 2016. This investment performance report lists the various types of securities, institutions the securities were purchased from, maturity dates and interest rates for all securities held in the Town's investment portfolio as of the end of the reporting period. All of the Town's investments as of July 31, 2016, are in compliance with the Investment Policy adopted by Council on June 14, 2016 and the California Government Code except as otherwise July be noted or disclosed herein. All market values provided in this report were obtained from the various financial institutions associated with the various accounts. Market values for LAIF were provided by the State Treasurer's Office. The market value shown for the Town's LAIF investment represents the Town's contractual rights to its LAIF account and does not represent the value of the underlying portfolio securities. As of July 31, 2016, the Town has adequate cash reserves necessary to meet its obligations for the next six (6) months.

The State of California Government Code requires that the investment policy be adopted at least once annually by the governing body to ensure its continued compliance with current laws and investment practices. The Town's adopted investment policy conforms to the State Government Code in all respects.

COMPLIANCE REPORTING:

The Town's investment portfolio is in compliance with the Town's adopted investment policy and applicable State laws during, and as of the end of, the reporting period.

Also, attached for informational purposes, are preliminary Schedules of Revenues, Expenditures and Changes in Fund Balances for the Parks & Recreation Fund and the Apple Valley Golf Course Fund for the month of July 2016.

FISCAL IMPACT:

The Town's investment portfolio has adequate liquidity to meet the budgeted and actual expenditures of the Town for the next six (6) months.



Town of Apple Valley
Treasurer's Report
As of July 31, 2016

Institution/Investment Type	Carrying Amount	Market Value	Interest Rate	Yield	Maturity Date	Quarterly Comparisons of Carrying Amounts			
						Apr-16	Jan-16	Oct-15	Jul-15
Funds under control of Town:									
Checking Account	\$ 3,811,132.95	\$ 3,811,132.95	(1)	None	On Demand	\$ 4,427,660.13	\$ 8,225,053.01	\$ 1,400,825.51	\$ 1,368,637.81
Public Money Market Account	\$ 207,078.22	\$ 207,078.22	(4)	0.30%	On Demand	\$ 206,921.71	\$ 206,768.72	\$ 206,612.45	\$ 206,456.29
Apple Valley Golf Course Deposit Account	\$ 60,845.28	\$ 60,845.28	(4)	None	On Demand	\$ 60,577.64	\$ 94,224.56	\$ 66,134.43	\$ 64,473.78
Petty Cash	\$ 5,350.00	\$ 5,350.00		N/A	On Demand	\$ 5,350.00	\$ 5,350.00	\$ 5,350.00	\$ 5,550.00
Public Desert Gold Account	\$ 4,313,318.45	\$ 4,313,318.45	(4)	0.35%	On Demand	\$ 4,309,515.53	\$ 4,305,798.51	\$ 4,302,002.22	\$ 4,298,209.28
AV Redevelopment Obligation Retirement Fd.	\$ 2,935,017.17	\$ 2,935,017.17	(4)	0.30%	On Demand	\$ 1,744,348.97	\$ 1,743,059.26	\$ 5,797.44	\$ 2,685,547.82
Union Bank Money Market	\$ 1,352,259.01	\$ 1,352,259.01	(1)	2.00%	On Demand	\$ 1,351,401.42	\$ 1,350,635.37	\$ 1,350,431.26	\$ 1,350,326.18
Enerbank USA Salt Lake City Utah CD29266NZ67	\$ 250,000.00	\$ 251,052.50	(5)	1.10%	3/29/2018	\$ 250,000.00	\$ -	\$ -	\$ -
Synchrony BK Retail CD 87165FBT0	\$ 250,000.00	\$ 256,525.00	(5)	2.05%	7/11/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Barclays BK Del Retail CD 06740KHF7	\$ 250,000.00	\$ 256,472.50	(5)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Discover BK Greenwood Del CD 2546712N9	\$ 250,000.00	\$ 256,472.50	(5)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Goldman Sachs BK USA NY CD 38147JS78	\$ 250,000.00	\$ 256,030.00	(5)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Sallie Mae BK Salt Lake City CD 795450SQ9	\$ 250,000.00	\$ 256,557.50	(5)	2.10%	8/27/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Worlds Foremost BK Sydney CD 981571AS1	\$ 200,000.00	\$ 205,932.00	(5)	2.10%	8/27/2019	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00
American Express Fed Svgs BK CD 02587CAZ3	\$ 250,000.00	\$ 256,557.50	(5)	2.10%	8/28/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Park Natl BK Newark Ohio CD 700654AT3	\$ 250,000.00	\$ 256,667.50	(5)	2.15%	9/12/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Belmont SVGS BK Mass CD 080515BD0	\$ 250,000.00	\$ 256,912.50	(5)	1.85%	10/23/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
BMW BK North Amer Salt Lake City CD 05580AAZ7	\$ 250,000.00	\$ 258,510.00	(5)	2.15%	12/10/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
CIT BK Salt Lake City Utah CD 17284C5K6	\$ 250,000.00	\$ 257,582.50	(5)	2.20%	12/10/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express Centurion BK CD 02587DWX2	\$ 250,000.00	\$ 257,500.00	(5)	2.20%	12/11/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
JPMorgan Chase BK CD 48125T2L8	\$ -	\$ -	(5)	2.00%	2/27/2020	\$ -	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Federal Home LN Mtg Corp Med Term 3134G8SX8	\$ 750,000.00	\$ 750,630.00	(5)	1.25%	4/14/2021	\$ 750,000.00	\$ -	\$ -	\$ -
Fidelity Govt MMTK Capital Reserves CL	\$ 5,734.24	\$ 5,734.24	(6)	0.01%		\$ -	\$ -	\$ -	\$ -
Ally BK Midvale Utah CD 02006LRD7	\$ 250,000.00	\$ 251,457.50	(6)	1.35%	5/29/2018	\$ 250,000.02	\$ 250,000.02	\$ 250,000.02	\$ 250,000.02
Compass BK Birmingham ALA 20451PLA2	\$ 250,000.00	\$ 251,457.50	(6)	1.30%	5/29/2018	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
State BK India Chicago ILL 856283YM2	\$ 250,000.00	\$ 253,860.00	(6)	1.60%	7/17/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Barclays BK Del CD 06740KHF7	\$ 250,000.00	\$ 256,472.50	(6)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Discover BK Greenwood Del CD 2546712N9	\$ 250,000.00	\$ 256,472.50	(6)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Goldman Sachs BK USA NY CD 38147JS78	\$ 250,000.00	\$ 256,030.00	(6)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express BK FSB Utah CD 02587CAF7	\$ 250,000.00	\$ 256,487.50	(6)	1.95%	7/17/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Synchrony BK Retail CD 87165FBX1	\$ 250,000.00	\$ 256,552.50	(6)	2.05%	7/18/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
BMW BK North Amer Salt Lake City CD 05580ABS2	\$ 250,000.00	\$ 256,360.00	(6)	1.95%	5/22/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express Centr 02587DYH5	\$ 250,000.00	\$ 256,342.50	(6)	2.05%	5/28/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
CIT BK Salt Lake City Utah CD 17284DBB7	\$ 250,000.00	\$ 256,350.00	(6)	2.00%	5/28/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Capital One Bk USA Natl Assn 140420TX8	\$ 250,000.00	\$ 259,195.00	(6)	2.30%	7/29/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Capital One Bk USA Natl Assn VA 14042E4Z0	\$ 250,000.00	\$ 259,195.00	(6)	2.00%	7/29/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express Centr 02587DB64	\$ 250,000.00	\$ 259,317.50	(6)	2.30%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ -
Barclays BK Del CD 06740KJQ1	\$ 250,000.00	\$ 259,235.00	(6)	2.20%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ -
Capital One Bk USA Natl Assn 140420VX5	\$ 250,000.00	\$ 259,317.50	(6)	2.30%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ -
Goldman Sachs BK USA NY CD 38148JP88	\$ 250,000.00	\$ 259,227.50	(6)	2.25%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ -
Gov Obligations FHLMC 3134G5EL5	\$ -	\$ -	(6)	2.00%	8/21/2019	\$ -	\$ -	\$ -	\$ -
Gov Obligations FHLMC 3134G3V72	\$ -	\$ -	(6)	1.62%	11/21/2019	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00
State of Calif., Local Agency Investment Fund Percent of total portfolio: 39%	\$ 14,864,965.78	\$ 14,874,200.22	(2)	0.59%	On Demand	\$ 14,844,500.74	\$ 10,328,620.16	\$ 11,318,366.14	\$ 12,307,948.71
Total funds under control of Town	\$ 35,755,701.10	\$ 35,961,667.54				\$ 36,150,276.16	\$ 34,709,509.61	\$ 27,105,519.47	\$ 29,737,149.89
Funds controlled by Fiscal Agent:									
US Bank	\$ 2,522,067.35	\$ 2,522,067.35	(3)	0.00%	On Demand	\$ 2,522,037.46	\$ 2,522,009.05	\$ 5,806,981.50	\$ 7,644,151.28
Total Fiscal Agent funds	\$ 2,522,067.35	\$ 2,522,067.35				\$ 2,522,037.46	\$ 2,522,009.05	\$ 5,806,981.50	\$ 7,644,151.28
Grand Total	\$ 38,277,768.45	\$ 38,483,734.89				\$ 38,672,313.62	\$ 37,231,518.66	\$ 32,912,500.97	\$ 37,381,301.17

Source of Market Value Information:

- 1) Union Bank of California
- 2) State of California, Local Agency Investment Fund
- 3) U.S. Bank, Statements of Investment
- 4) Desert Community Bank
- 5) First Empire Securities Inc.
- 6) Mutual Securities, Inc.

I hereby certify that the investment activity for this reporting period conforms with the investment policy adopted by the Town Council of Apple Valley, and the California Government Code Section 53601. I also certify that there are adequate funds available to meet the Town of Apple Valley's budgeted and actual expenditures for the next six months.

Prepared by: Kofi Antobam, Assistant Director of Finance

Marc Puckett, Asst. Town Manager, Finance & Administration/Treasurer

Town of Apple Valley
Parks & Recreation Fund
 Schedule of Revenues, Expenditures and Changes in Fund Balance
 For the Month Ended July 31, 2016

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Revenue - General				
Property Taxes	\$ 1,600,000	\$ -	\$ -	\$ -
Cell Tower Rents	80,000	14,990	14,990	8,675
Other - General	2,000	960	960	1,837
Total Revenue - General	<u>1,682,000</u>	<u>15,950</u>	<u>15,950</u>	<u>10,512</u>
Expenditures - General				
Interest Expense	-	(8,173)	(8,173)	(6,657)
Total Expenditures - General	<u>-</u>	<u>(8,173)</u>	<u>(8,173)</u>	<u>(6,657)</u>
General Revenue Over (Under) Expenditures	<u>1,682,000</u>	<u>24,123</u>	<u>24,123</u>	<u>17,169</u>
Recreation:				
Revenues ¹	938,420	62,731	62,731	67,472
Expenditures ¹	1,609,313	129,843	129,843	106,082
Recreation Rev. Over (Under) Expenditures	<u>(670,893)</u>	<u>(67,113)</u>	<u>(67,113)</u>	<u>(38,610)</u>
Parks:				
Parks Grounds Expenditures	1,750,277	29,828	29,828	66,407
Facilities Maintenance Expenditures	265,655	10,262	10,262	12,106
Total Parks Expenditures	<u>(2,015,932)</u>	<u>(40,089)</u>	<u>(40,089)</u>	<u>(78,513)</u>
Other Revenue (Expenditure) Items				
Transfer(s) (to) From Other Funds	1,011,701	-	-	-
Net change in Fund Balance	<u>\$ 6,876</u>	<u>\$ (83,078)</u>	<u>\$ (83,078)</u>	<u>\$ (99,954)</u>
Fund Balance - beginning	<u>(6,637,633)</u>		<u>(6,637,633)</u>	<u>(6,637,633)</u>
Fund Balance - ending	<u>\$ (6,630,757)</u>		<u>\$ (6,720,712)</u>	<u>\$ (6,737,587)</u>

¹ See attached list by program

Programs:	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Adult Sports - Revenue	26,350	1,102	1,102	722
Adult Sports - Expenditures	35,081	2,558	2,558	2,064
Total - Adult Sports	(8,731)	(1,456)	(1,456)	(1,342)
Aquatic Complex - Revenue	237,365	34,854	34,854	30,241
Aquatic Complex - Expenditures	465,958	32,742	32,742	34,776
Total - Aquatic Complex	(228,593)	2,111	2,111	(4,535)
ASAP - Revenue	248,000	1,265	1,265	9,635
ASAP - Expenditures	261,998	3,986	3,986	4,261
Total - ASAP	(13,998)	(2,721)	(2,721)	5,374
CAVE - Revenue	-	-	-	-
CAVE - Expenditures	-	-	-	-
Total - CAVE	-	-	-	-
Day Camp - Revenue	37,000	7,859	7,859	7,190
Day Camp - Expenditures	59,728	10,212	10,212	12,541
Total - Day Camp	(22,728)	(2,353)	(2,353)	(5,352)
Instructor Classes - Revenue	157,770	9,934	9,934	6,259
Instructor Classes - Expenditures	167,327	5,046	5,046	4,417
Total - Instructor Classes	(9,557)	4,888	4,888	1,841
PIO Events - Revenue	-	3,061	3,061	1,410
PIO Events - Expenditures	177,083	53,806	53,806	23,010
Total - PIO Events	(177,083)	(50,745)	(50,745)	(21,600)
Recreation - Revenue	24,570	1,317	1,317	2,803
Recreation - Expenditures	245,324	10,484	10,484	12,255
Total - Recreation	(220,754)	(9,167)	(9,167)	(9,452)
Rentals - Revenue	127,000	13,727	13,727	7,971
Rentals - Expenditures	89,228	4,701	4,701	5,113
Total - Rentals	37,772	9,027	9,027	2,858

Programs:	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Skate Park - Revenue	-	-	-	-
Skate Park - Expenditures	5,000	-	-	-
Total - Skate Park	(5,000)	-	-	-
User Groups - Revenue	29,500	(10,618)	(10,618)	321
User Groups - Expenditures	20,164	1,116	1,116	1,769
Total - User Groups	9,336	(11,734)	(11,734)	(1,449)
Youth Sports - Revenue	50,865	230	230	921
Youth Sports - Expenditures	82,422	5,191	5,191	5,876
Total - Youth Sports	(31,557)	(4,961)	(4,961)	(4,955)
Total Revenue	938,420	62,731	62,731	67,472
Total Expenditures	1,609,313	129,843	129,843	106,082
Net - ALL	(670,893)	(67,113)	(67,113)	(38,610)

	Current Year Budget	Current Month	Year-to-date	Last Year-to- date
Parks:				
Brewster	244,876	3,172	3,172	3,392
Civic Center Park	218,816	3,946	3,946	3,619
Corwin Park	53,715	1,375	1,375	1,332
Grounds Operations	553,892	2,236	2,236	38,879
Horsemen's Center	36,733	2,941	2,941	3,089
James Woody Park	271,051	5,111	5,111	3,844
Lion's Park	30,331	1,144	1,144	1,047
Mendel	52,864	1,839	1,839	2,377
Mt. Vista	-	-	-	-
Schmidt	74,324	1,828	1,828	2,365
Sycamore Rocks	28,030	1,400	1,400	1,285
3 Diamond Skate	9,751	284	284	244
Thunderbird	63,842	1,466	1,466	1,358
Virginia	55,465	1,271	1,271	1,187
Yucca Loma	56,587	1,812	1,812	2,389
	<u>1,750,277</u>	<u>29,828</u>	<u>29,828</u>	<u>66,407</u>

	Current Year Budget	Current Month	Year-to-date	Last Year-to- date
Facilities:				
Facilities Operations	28,901	967	967	1,000
Brewster Facilities	5,800	471	471	440
Amphitheater Facilities	4,290	-	-	-
Corwin Facilities	5,250	312	312	326
Horsemen's Facilities	5,500	357	357	380
James Woody Auditorium	105,603	4,085	4,085	5,136
James Woody Gym	88,351	3,221	3,221	3,877
James Woody Pal Center	6,911	121	121	139
James Woody Restroom	15,049	727	727	808
	<u>265,655</u>	<u>10,262</u>	<u>10,262</u>	<u>12,106</u>

Town of Apple Valley
Apple Valley Golf Course Fund
 Schedule of Revenues, Expenditures and Changes in Fund Balance
 For the Month Ended July 31, 2016

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Revenue				
Green Fees	\$ 625,000	\$ 51,058	\$ 51,058	\$ 52,121
SGM Food & Beverage 2%	3,100	-	-	-
Interest	-	4,389	4,389	3,570
Rentals	20,000	2,421	2,421	2,350
Other	-	61	61	250,006
Total Revenue	<u>648,100</u>	<u>57,928</u>	<u>57,928</u>	<u>308,048</u>
Operating Expenditures				
Non-departmental	179,282	8,419	8,419	1,059
Golf Club Administration	135,875	8,045	8,045	8,239
Food & Beverage Operations	-	162	162	-
Cart Barn	97,500	9,040	9,040	2,388
Golf Course Grounds ¹	500,175	17,300	17,300	19,686
Golf Course Facilities	88,162	450	450	210
Pro Shop	68,525	2,684	2,684	2,908
Tennis Court	500	-	-	-
Total Operating Expenditures	<u>1,070,019</u>	<u>46,100</u>	<u>46,100</u>	<u>34,491</u>
Income (Loss) from Operations	<u>(421,919)</u>	<u>11,828</u>	<u>11,828</u>	<u>273,556</u>
Other Revenue (Expenditure) Items				
Interest Expense	-	-	-	-
Transfer(s) (to) From Other Funds	422,019	-	-	-
Net change in Fund Balance	100	11,828	11,828	273,556
Fund Balance - beginning	<u>(2,103,501)</u>		<u>(2,103,501)</u>	<u>(2,011,565)</u>
Fund Balance - ending	<u>\$ (2,103,401)</u>		<u>\$ (2,091,673)</u>	<u>\$ (1,738,009)</u>

¹ See attached line item details

Town of Apple Valley
Apple Valley Golf Course Fund
 Details of Golf Course Grounds
 For the Month Ended July 31, 2016

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Golf Course Grounds				
Water	25,000	(296)	(296)	-
Other Utilities	55,200	-	-	-
Range Supplies	3,500	667	667	-
Building Maintenance	1,500	-	-	-
Grounds Maintenance	65,000	323	323	460
Contract Services (a)	198,000	15,053	15,053	17,669
Leased Equipment	100,000	-	-	-
Other	51,975	1,552	1,552	1,557
Total Operating Expenditures	500,175	17,300	17,300	19,686

(a) Contract Services includes any services contracted privately; not performed by Town personnel. These amounts primarily consist of payroll costs for contract operator personnel.