



TOWN OF APPLE VALLEY TOWN COUNCIL STAFF REPORT

To: Honorable Mayor and Town Council **Date:** October 25, 2016
From: Marc Puckett, Assistant Town Manager **Item No:** 4
Subject: TREASURER'S REPORT – AUGUST 2016 AND SCHEDULES OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE FOR THE PARKS AND RECREATION FUND AND THE APPLE VALLEY GOLF COURSE FUND

T.M. Approval: _____ **Budgeted Item:** Yes No N/A

RECOMMENDED ACTION:

That Town Council receive and file the August 2016 Treasurer's Report.

SUMMARY:

The August 2016 Treasurer's Report is attached for Town Council review. The attached investment portfolio for the fiscal year-to-date period ended August 31, 2016, is presented to Town Council for Council's review. The portfolio is in compliance with the investment policy and there is adequate liquidity in the portfolio to meet the next six (6) months of expenditures.

BACKGROUND:

Attached is the Treasurer's Report for the period ended August 31, 2016. This investment performance report lists the various types of securities, institutions the securities were purchased from, maturity dates and interest rates for all securities held in the Town's investment portfolio as of the end of the reporting period. All of the Town's investments as of August 31, 2016, are in compliance with the Investment Policy adopted by Council on June 14, 2016 and the California Government Code except as otherwise August be noted or disclosed herein. All market values provided in this report were obtained from the various financial institutions associated with the various accounts. Market values for LAIF were provided by the State Treasurer's Office. The market value shown for the Town's LAIF investment represents the Town's contractual rights to its LAIF account and does not represent the value of the underlying portfolio securities. As of August 31, 2016,

the Town has adequate cash reserves necessary to meet its obligations for the next six (6) months.

The State of California Government Code requires that the investment policy be adopted at least once annually by the governing body to ensure its continued compliance with current laws and investment practices. The Town's adopted investment policy conforms to the State Government Code in all respects.

COMPLIANCE REPORTING:

The Town's investment portfolio is in compliance with the Town's adopted investment policy and applicable State laws during, and as of the end of, the reporting period.

Also, attached for informational purposes, are preliminary Schedules of Revenues, Expenditures and Changes in Fund Balances for the Parks & Recreation Fund and the Apple Valley Golf Course Fund for the month of August 2016.

FISCAL IMPACT:

The Town's investment portfolio has adequate liquidity to meet the budgeted and actual expenditures of the Town for the next six (6) months.



Town of Apple Valley
Treasurer's Report
As of August 31, 2016

Institution/Investment Type	Carrying Amount	Market Value		Interest Rate Yield	Maturity Date	Quarterly Comparisons of Carrying Amounts			
						May-16	Feb-16	Nov-15	Aug-15
Funds under control of Town:									
Checking Account	\$ 707,402.76	\$ 707,402.76	(1)	None	On Demand	\$ 7,828,242.02	\$ 1,237,183.61	\$ 3,624,345.24	\$ 1,926,445.29
Public Money Market Account	\$ 207,130.98	\$ 207,130.98	(4)	0.30%		\$ 206,974.43	\$ 206,818.00	\$ 206,663.39	\$ 206,508.89
Apple Valley Golf Course Deposit Account	\$ 119,787.97	\$ 119,787.97	(4)	None	On Demand	\$ 76,563.07	\$ 60,685.19	\$ 55,361.26	\$ 64,933.74
Petty Cash	\$ 5,350.00	\$ 5,350.00		N/A	On Demand	\$ 5,350.00	\$ 5,350.00	\$ 5,350.00	\$ 5,550.00
Public Desert Gold Account	\$ 4,314,585.62	\$ 4,314,585.62	(4)	0.35%		\$ 4,310,796.57	\$ 4,305,798.51	\$ 4,303,239.78	\$ 4,299,486.96
AV Redevelopment Obligation Retirement Fd.	\$ 2,935,765.00	\$ 2,935,765.00	(4)	0.30%	On Demand	\$ 2,933,546.19	\$ 1,743,474.73	\$ 5,795.86	\$ 5,791.53
Union Bank Money Market	\$ 1,352,559.66	\$ 1,352,559.66	(1)	2.00%		\$ 1,351,682.39	\$ 1,350,866.55	\$ 1,350,477.14	\$ 1,350,340.98
Enerbank USA Salt Lake City Utah CD29266NZ67	\$ 250,000.00	\$ 251,065.00	(5)	1.10%	3/29/2018	\$ 250,000.00	\$ -	\$ -	\$ -
Synchrony BK Retail CD 87165FBT0	\$ 250,000.00	\$ 256,385.00	(5)	2.05%	7/11/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Barclays BK Del Retail CD 06740KHF7	\$ 250,000.00	\$ 256,335.00	(5)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Discover BK Greenwood Del CD 2546712N9	\$ 250,000.00	\$ 256,335.00	(5)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Goldman Sachs BK USA NY CD 38147JS78	\$ 250,000.00	\$ 255,907.50	(5)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Sallie Mae BK Salt Lake City CD 795450SQ9	\$ 250,000.00	\$ 256,495.00	(5)	2.10%	8/27/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Worlds Foremost BK Sydney CD 981571AS1	\$ 200,000.00	\$ 205,858.00	(5)	2.10%	8/27/2019	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00
American Express Fed Svgs BK CD 02587CAZ3	\$ 250,000.00	\$ 256,510.00	(5)	2.10%	8/28/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Park Natl BK Newark Ohio CD 700654AT3	\$ 250,000.00	\$ 256,610.00	(5)	2.15%	9/12/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Belmont SVGS BK Mass CD 080515BD0	\$ 250,000.00	\$ 256,855.00	(5)	1.85%	10/23/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
BMW BK North Amer Salt Lake City CD 05580AAZ7	\$ 250,000.00	\$ 258,425.00	(5)	2.15%	12/10/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
CIT BK Salt Lake City Utah CD 17284C5K6	\$ 250,000.00	\$ 257,522.50	(5)	2.20%	12/10/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express Centurion BK CD 02587DWX2	\$ 250,000.00	\$ 257,442.50	(5)	2.20%	12/11/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
JPMorgan Chase BK CD 48125T2L8	\$ -	\$ -	(5)	2.00%	2/27/2020	\$ -	\$ -	\$ 250,000.00	\$ 250,000.00
Federal Home LN Mtg Corp Med Term 3134G8SX8	\$ 750,000.00	\$ 750,240.00	(5)	1.25%	4/14/2021	\$ 750,000.00	\$ -	\$ -	\$ -
Fidelity Govt MMKT Capital Reserves CL	\$ -	\$ -	(6)	0.01%		\$ 8,354.25	\$ -	\$ 10,460.30	\$ -
Ally BK Midvale Utah CD 02006LRD7	\$ 250,000.00	\$ 251,460.00	(6)	1.35%	5/29/2018	\$ 250,000.00	\$ 250,000.02	\$ 250,000.00	\$ 250,000.02
Compass BK Birmingham ALA 20451PLA2	\$ 250,000.00	\$ 251,462.50	(6)	1.30%	5/29/2018	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
State BK India Chicago ILL 856283YM2	\$ 250,000.00	\$ 253,795.00	(6)	1.60%	7/17/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Barclays BK Del CD 06740KHF7	\$ 250,000.00	\$ 256,335.00	(6)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Discover BK Greenwood Del CD 2546712N9	\$ 250,000.00	\$ 256,335.00	(6)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Goldman Sachs BK USA NY CD 38147JS78	\$ 250,000.00	\$ 255,907.50	(6)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express BK FSB Utah CD 02587CAF7	\$ 250,000.00	\$ 256,350.00	(6)	1.95%	7/17/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Synchrony BK Retail CD 87165FBX1	\$ 250,000.00	\$ 256,415.00	(6)	2.05%	7/18/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
BMW BK North Amer Salt Lake City CD 05580ABS2	\$ 250,000.00	\$ 256,372.50	(6)	1.95%	5/22/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express Centr 02587DYH5	\$ 250,000.00	\$ 256,357.50	(6)	2.05%	5/28/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
CIT BK Salt Lake City Utah CD 17284DBB7	\$ 250,000.00	\$ 256,365.00	(6)	2.00%	5/28/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Capital One Bk USA Natl Assn 140420TX8	\$ 250,000.00	\$ 259,160.00	(6)	2.30%	7/29/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Capital One Bk USA Natl Assn VA 14042E4Z0	\$ 250,000.00	\$ 259,160.00	(6)	2.00%	7/29/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express Centr 02587DB64	\$ 250,000.00	\$ 259,295.00	(6)	2.30%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ -
Barclays BK Del CD 06740KJQ1	\$ 250,000.00	\$ 259,215.00	(6)	2.20%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ -
Capital One BK USA Natl Assn 140420VX5	\$ 250,000.00	\$ 259,295.00	(6)	2.30%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ -
Goldman Sachs BK USA NY CD 38148JP88	\$ 250,000.00	\$ 259,210.00	(6)	2.25%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ -
Gov Obligations FHLMC 3134G5EL5	\$ -	\$ -	(6)	2.00%	8/21/2019	\$ -	\$ -	\$ -	\$ -
Gov Obligations FHLMC 3134G3V72	\$ -	\$ -	(6)	1.62%	11/21/2019	\$ -	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00
State of Calif., Local Agency Investment Fund Percent of total portfolio: 41%	\$ 14,864,965.78	\$ 14,874,200.22	(2)	0.61%	On Demand	\$ 14,844,500.74	\$ 16,328,620.16	\$ 10,318,366.14	\$ 12,307,948.71
Total funds under control of Town	\$ 32,707,547.77	\$ 32,911,257.71				\$ 39,766,009.66	\$ 33,438,796.77	\$ 28,330,059.11	\$ 27,617,006.12
Funds controlled by Fiscal Agent:									
US Bank	\$ 3,225,573.90	\$ 3,225,573.90	(3)	0.00%	On Demand	\$ 4,862,660.27	\$ 2,753,366.85	\$ 5,119,400.38	\$ 8,994,831.40
Total Fiscal Agent funds	\$ 3,225,573.90	\$ 3,225,573.90				\$ 4,862,660.27	\$ 2,753,366.85	\$ 5,119,400.38	\$ 8,994,831.40
Grand Total	\$ 35,933,121.67	\$ 36,136,831.61				\$ 44,628,669.93	\$ 36,192,163.62	\$ 33,449,459.49	\$ 36,611,837.52

Source of Market Value Information:

- 1) Union Bank of California 2) State of California, Local Agency Investment Fund 3) U.S. Bank, Statements of Investment 4) Desert Community Bank 5) First Empire Securities Inc.
6) Mutual Securities, Inc.

I hereby certify that the investment activity for this reporting period conforms with the investment policy adopted by the Town Council of Apple Valley, and the California Government Code Section 53601. I also certify that there are adequate funds available to meet the Town of Apple Valley's budgeted and actual expenditures for the next six months.

Prepared by: Kofi Antobam, Assistant Director of Finance

Marc Puckett, Asst. Town Manager, Finance & Administration/Treasurer

Town of Apple Valley
Apple Valley Golf Course Fund
 Schedule of Revenues, Expenditures and Changes in Fund Balance
 For the Month Ended August 31, 2016

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Revenue				
Green Fees	\$ 625,000	\$ 48,137	\$ 99,195	\$ 106,917
SGM Food & Beverage 2%	3,100	-	-	-
Interest	-	-	4,389	3,570
Rentals	20,000	-	2,421	2,350
Other	-	5	66	250,020
Total Revenue	648,100	48,142	106,070	362,858
Operating Expenditures				
Non-departmental	179,282	11,301	19,720	10,078
Golf Club Administration	135,875	12,274	20,319	19,626
Food & Beverage Operations	-	162	325	159
Cart Barn	97,500	8,822	17,862	10,232
Golf Course Grounds ¹	500,175	32,369	49,669	168,556
Golf Course Facilities	88,162	10,018	10,468	8,337
Pro Shop	68,525	3,474	6,157	4,569
Tennis Court	500	11,200	11,200	88
Total Operating Expenditures	1,070,019	89,619	135,719	221,645
Income (Loss) from Operations	(421,919)	(41,477)	(29,649)	141,213
Other Revenue (Expenditure) Items				
Interest Expense	-	-	-	-
Transfer(s) (to) From Other Funds	422,019	-	-	-
Net change in Fund Balance	100	(41,477)	(29,649)	141,213
Fund Balance - beginning	(2,103,501)		(2,103,501)	(2,011,565)
Fund Balance - ending	\$ (2,103,401)		\$ (2,133,150)	\$ (1,870,352)

¹ See attached line item details

Town of Apple Valley
Apple Valley Golf Course Fund
 Details of Golf Course Grounds
 For the Month Ended August 31, 2016

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Golf Course Grounds				
Water	25,000	1,879	1,583	2,064
Other Utilities	55,200	8,806	8,806	4,852
Range Supplies	3,500	694	1,361	-
Building Maintenance	1,500	-	-	19
Grounds Maintenance	65,000	3,162	3,485	1,073
Contract Services (a)	198,000	14,285	29,338	33,958
Leased Equipment	100,000	-	-	65,440
Capital Projects	-	-	-	54,900
Other	51,975	3,543	5,095	6,249
Total Operating Expenditures	500,175	32,369	49,669	168,556

(a) Contract Services includes any services contracted privately; not performed by Town personnel. These amounts primarily consist of payroll costs for contract operator personnel.

Town of Apple Valley
Parks & Recreation Fund
 Schedule of Revenues, Expenditures and Changes in Fund Balance
 For the Month Ended August 31, 2016

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Revenue - General				
Property Taxes	\$ 1,600,000	\$ -	\$ -	\$ -
Cell Tower Rents	80,000	6,315	21,305	14,806
Other - General	2,000	11,412	12,372	2,476
Total Revenue - General	<u>1,682,000</u>	<u>17,727</u>	<u>33,677</u>	<u>17,282</u>
Expenditures - General				
Interest Expense	-	-	(8,173)	(6,657)
Total Expenditures - General	<u>-</u>	<u>-</u>	<u>(8,173)</u>	<u>(6,657)</u>
General Revenue Over (Under) Expenditures	<u>1,682,000</u>	<u>17,727</u>	<u>41,850</u>	<u>23,939</u>
Recreation:				
Revenues ¹	938,420	80,158	142,889	134,297
Expenditures ¹	1,609,313	143,153	272,997	277,064
Recreation Rev. Over (Under) Expenditures	<u>(670,893)</u>	<u>(62,995)</u>	<u>(130,108)</u>	<u>(142,767)</u>
Parks:				
Parks Grounds Expenditures	1,750,277	110,720	140,548	203,899
Facilities Maintenance Expenditures	265,655	20,925	31,186	36,306
Total Parks Expenditures	<u>(2,015,932)</u>	<u>(131,645)</u>	<u>(171,734)</u>	<u>(240,205)</u>
Other Revenue (Expenditure) Items				
Transfer(s) (to) From Other Funds	1,011,701	-	-	-
Net change in Fund Balance	\$ 6,876	\$ <u>(176,913)</u>	\$ (259,992)	\$ (359,033)
Fund Balance - beginning	<u>(6,637,633)</u>		<u>(6,637,633)</u>	<u>(6,637,633)</u>
Fund Balance - ending	<u>\$ (6,630,757)</u>		<u>\$ (6,897,625)</u>	<u>\$ (6,996,666)</u>

¹See attached list by program

Programs:	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Adult Sports - Revenue	26,350	2,121	3,223	3,638
Adult Sports - Expenditures	35,081	3,914	6,473	5,771
Total - Adult Sports	(8,731)	(1,793)	(3,250)	(2,133)
Aquatic Complex - Revenue	237,365	16,277	51,131	45,371
Aquatic Complex - Expenditures	465,958	49,128	81,871	81,077
Total - Aquatic Complex	(228,593)	(32,851)	(30,740)	(35,706)
ASAP - Revenue	248,000	26,730	27,995	36,303
ASAP - Expenditures	261,998	15,145	19,131	21,596
Total - ASAP	(13,998)	11,585	8,864	14,707
CAVE - Revenue	-	-	-	-
CAVE - Expenditures	-	-	-	-
Total - CAVE	-	-	-	-
Day Camp - Revenue	37,000	1	7,860	7,364
Day Camp - Expenditures	59,728	5,236	15,448	18,239
Total - Day Camp	(22,728)	(5,235)	(7,588)	(10,876)
Instructor Classes - Revenue	157,770	13,800	23,733	16,796
Instructor Classes - Expenditures	167,327	13,035	18,082	21,830
Total - Instructor Classes	(9,557)	764	5,652	(5,035)
PIO Events - Revenue	-	1,853	4,914	3,670
PIO Events - Expenditures	177,083	20,395	74,201	61,143
Total - PIO Events	(177,083)	(18,542)	(69,287)	(57,473)
Recreation - Revenue	24,570	895	2,212	2,995
Recreation - Expenditures	245,324	18,841.37	29,325.65	39,634.85
Total - Recreation	(220,754)	(17,946)	(27,114)	(36,640)
Rentals - Revenue	127,000	8,641	22,368	14,717
Rentals - Expenditures	89,228	7,667	12,368	11,309
Total - Rentals	37,772	974	10,000	3,408

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Programs:	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Skate Park - Revenue	-	-	-	-
Skate Park - Expenditures	5,000	-	-	-
Total - Skate Park	(5,000)	-	-	-
User Groups - Revenue	29,500	7,354	(3,263)	321
User Groups - Expenditures	20,164	2,476	3,592	4,027
Total - User Groups	9,336	4,878	(6,856)	(3,707)
Youth Sports - Revenue	50,865	2,486	2,716	3,123
Youth Sports - Expenditures	82,422	7,315	12,506	12,435
Total - Youth Sports	(31,557)	(4,829)	(9,790)	(9,312)
Total Revenue	938,420	80,158	142,889	134,297
Total Expenditures	1,609,313	143,153	272,997	277,064
Net - ALL	(670,893)	(62,995)	(130,108)	(142,767)

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	Current Year Budget	Current Month	Year-to-date	Last Year-to- date
Parks:				
Brewster	244,876	5,214	8,386	18,154
Civic Center Park	218,816	32,462	36,409	28,935
Corwin Park	53,715	9,743	11,119	2,983
Grounds Operations	553,892	7,963	10,200	83,009
Horsemen's Center	36,733	6,067	9,007	8,490
James Woody Park	271,051	11,661	16,772	13,507
Lion's Park	30,331	4,048	5,192	5,330
Mendel	52,864	3,112	4,952	5,442
Mt. Vista	-	-	-	-
Schmidt	74,324	4,398	6,226	12,242
Sycamore Rocks	28,030	1,800	3,200	2,992
3 Diamond Skate	9,751	386	670	609
Thunderbird	63,842	15,936	17,402	11,497
Virginia	55,465	5,509	6,780	5,376
Yucca Loma	56,587	2,420	4,233	5,336
	<u>1,750,277</u>	<u>110,720</u>	<u>140,548</u>	<u>203,899</u>

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	Current Year Budget	Current Month	Year-to-date	Last Year-to- date
Facilities:				
Facilities Operations	28,901	1,828	2,795	2,785
Brewster Facilities	5,800	614	1,085	1,019
Amphitheater Facilities	4,290	185	185	5
Corwin Facilities	5,250	657	969	917
Horsemen's Facilities	5,500	612	969	891
James Woody Auditorium	105,603	8,603	12,687	15,656
James Woody Gym	88,351	7,139	10,360	12,823
James Woody Pal Center	6,911	199	321	338
James Woody Restroom	15,049	1,089	1,816	1,874
	<u>265,655</u>	<u>20,925</u>	<u>31,186</u>	<u>36,306</u>

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