



TOWN OF APPLE VALLEY

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor and Town Council **Date:** November 15, 2016

From: Marc Puckett, Assistant Town Manager **Item No:** 4

Subject: TREASURER'S REPORT – SEPTEMBER 2016 AND SCHEDULES OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE FOR THE PARKS AND RECREATION FUND AND THE APPLE VALLEY GOLF COURSE FUND

T.M. Approval: _____

Budgeted Item: Yes No N/A

RECOMMENDED ACTION:

That Town Council receive and file the September 2016 Treasurer's Report.

SUMMARY:

The September 2016 Treasurer's Report is attached for Town Council review. The attached investment portfolio for the fiscal year-to-date period ended September 30, 2016, is presented to Town Council for Council's review. The portfolio is in compliance with the investment policy and there is adequate liquidity in the portfolio to meet the next six (6) months of expenditures.

BACKGROUND:

Attached is the Treasurer's Report for the period ended September 30, 2016. This investment performance report lists the various types of securities, institutions the securities were purchased from, maturity dates and interest rates for all securities held in the Town's investment portfolio as of the end of the reporting period. All of the Town's investments as of September 30, 2016, are in compliance with the Investment Policy adopted by Council on June 14, 2016 and the California Government Code except as otherwise September be noted or disclosed herein. All market values provided in this report were obtained from the various financial institutions associated with the various accounts. Market values for LAIF were provided by the State Treasurer's Office. The market value shown for the Town's LAIF investment represents the Town's contractual rights to its LAIF account and does not represent the value of the underlying portfolio securities. As of September 30, 2016, the Town has adequate cash reserves necessary to meet its obligations for the next six (6) months.

The State of California Government Code requires that the investment policy be adopted at least once annually by the governing body to ensure its continued compliance with current laws and investment practices. The Town's adopted investment policy conforms to the State Government Code in all respects.

COMPLIANCE REPORTING:

The Town's investment portfolio is in compliance with the Town's adopted investment policy and applicable State laws during and as of the end of the reporting period.

Also attached for informational purposes, are preliminary Schedules of Revenues, Expenditures and Changes in Fund Balances for the Parks & Recreation Fund and the Apple Valley Golf Course Fund for the month of September 2016.

FISCAL IMPACT:

The Town's investment portfolio has adequate liquidity to meet the budgeted and actual expenditures of the Town for the next six (6) months.



Town of Apple Valley
Treasurer's Report
As of September 30, 2016

Institution/Investment Type	Carrying Amount	Market Value		Interest Rate Yield	Maturity Date	Quarterly Comparisons of Carrying Amounts			
						Jun-16	Mar-16	Dec-15	Sep-15
Funds under control of Town:									
Checking Account	\$ 645,545.56	\$ 645,545.56	(1)	None	On Demand	\$ 6,285,900.67	\$ 619,614.58	\$ 3,790,736.54	\$ 2,338,466.73
Public Money Market Account	\$ 207,182.05	\$ 207,182.05	(4)	0.30%		\$ 207,025.47	\$ 206,870.70	\$ 206,716.05	\$ 206,559.81
Apple Valley Golf Course Deposit Account	\$ 57,836.20	\$ 57,836.20	(4)	None	On Demand	\$ 70,720.65	\$ 65,764.43	\$ 48,057.65	\$ 69,955.73
Petty Cash	\$ 5,350.00	\$ 5,350.00		N/A	On Demand	\$ 5,350.00	\$ 5,350.00	\$ 5,350.00	\$ 5,550.00
Public Desert Gold Account	\$ 4,315,826.80	\$ 4,315,826.80	(4)	0.35%		\$ 4,312,036.66	\$ 4,308,276.17	\$ 4,304,518.96	\$ 4,300,723.80
AV Redevelopment Obligation Retirement Fd.	\$ 2,936,488.89	\$ 2,936,488.89	(4)	0.30%	On Demand	\$ 2,934,269.53	\$ 1,743,918.96	\$ 5,797.34	\$ 5,792.96
Union Bank Money Market	\$ 1,352,879.46	\$ 1,352,879.46	(1)	2.00%		\$ 1,351,971.59	\$ 1,351,118.35	\$ 1,350,521.54	\$ 1,350,386.86
Enerbank USA Salt Lake City Utah CD29266NZ67	\$ 250,000.00	\$ 251,072.50	(5)	1.10%	3/29/2018	\$ 250,000.00	\$ 250,000.00	\$ -	\$ -
Synchrony BK Retail CD 87165FBT0	\$ 250,000.00	\$ 256,267.50	(5)	2.05%	7/11/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Barclays BK Del Retail CD 06740KHF7	\$ 250,000.00	\$ 256,217.50	(5)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Discover BK Greenwood Del CD 2546712N9	\$ 250,000.00	\$ 256,217.50	(5)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Goldman Sachs BK USA NY CD 38147JS78	\$ 250,000.00	\$ 255,802.50	(5)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Sallie Mae BK Salt Lake City CD 795450SQ9	\$ 250,000.00	\$ 256,382.50	(5)	2.10%	8/27/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Worlds Foremost BK Sydney CD 981571AS1	\$ 200,000.00	\$ 205,748.00	(5)	2.10%	8/27/2019	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00
American Express Fed Svgs BK CD 02587CAZ3	\$ 250,000.00	\$ 256,397.50	(5)	2.10%	8/28/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Park Natl BK Newark Ohio CD 700654AT3	\$ 250,000.00	\$ 256,520.00	(5)	2.15%	9/12/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Belmont SVGS BK Mass CD 080515BD0	\$ 250,000.00	\$ 256,810.00	(5)	1.85%	10/23/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
BMW BK North Amer Salt Lake City CD 05580AAZ7	\$ 250,000.00	\$ 258,352.50	(5)	2.15%	12/10/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
CIT BK Salt Lake City Utah CD 17284C5K6	\$ 250,000.00	\$ 257,472.50	(5)	2.20%	12/10/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express Centurion BK CD 02587DWX2	\$ 250,000.00	\$ 257,395.00	(5)	2.20%	12/11/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
JPMorgan Chase BK CD 48125T2L8	\$ -	\$ -	(5)	2.00%	2/27/2020	\$ -	\$ -	\$ 250,000.00	\$ 250,000.00
Federal Home LN Mtg Corp Med Term 3134G8SX8	\$ 750,000.00	\$ 750,067.50	(5)	1.25%	4/14/2021	\$ 750,000.00	\$ -	\$ -	\$ -
Fidelity Govt MMKT Capital Reserves CL	\$ 2,835.62	\$ 2,835.62	(6)	0.01%		\$ -	\$ 2,804.81	\$ -	\$ -
Ally BK Midvale Utah CD 02006LRD7	\$ 250,000.00	\$ 251,462.50	(6)	1.35%	5/29/2018	\$ 250,000.00	\$ 250,000.00	\$ 250,000.02	\$ 250,000.02
Compass BK Birmingham ALA 20451PLA2	\$ 250,000.00	\$ 251,462.50	(6)	1.30%	5/29/2018	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
State BK India Chicago ILL 856283YM2	\$ 250,000.00	\$ 253,740.00	(6)	1.60%	7/17/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Barclays BK Del CD 06740KHF7	\$ 250,000.00	\$ 256,217.50	(6)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Discover BK Greenwood Del CD 2546712N9	\$ 250,000.00	\$ 256,217.50	(6)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Goldman Sachs BK USA NY CD 38147JS78	\$ 250,000.00	\$ 255,802.50	(6)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express BK FSB Utah CD 02587CAF7	\$ 250,000.00	\$ 256,232.50	(6)	1.95%	7/17/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Synchrony BK Retail CD 87165FBX1	\$ 250,000.00	\$ 256,295.00	(6)	2.05%	7/18/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
BMW BK North Amer Salt Lake City CD 05580AAS2	\$ 250,000.00	\$ 256,387.50	(6)	1.95%	5/22/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express Centr 02587DYH5	\$ 250,000.00	\$ 256,372.50	(6)	2.05%	5/28/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
CIT BK Salt Lake City Utah CD 17284DBB7	\$ 250,000.00	\$ 256,380.00	(6)	2.00%	5/28/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Capital One Bk USA Natl Assn 140420TX8	\$ 250,000.00	\$ 259,132.50	(6)	2.30%	7/29/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Capital One Bk USA Natl Assn VA 14042E4Z0	\$ 250,000.00	\$ 259,132.50	(6)	2.00%	7/29/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express Centr 02587DB64	\$ 250,000.00	\$ 259,270.00	(6)	2.30%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Barclays BK Del CD 06740KJQ1	\$ 250,000.00	\$ 259,192.50	(6)	2.20%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Capital One BK USA Natl Assn 140420VX5	\$ 250,000.00	\$ 259,270.00	(6)	2.30%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Goldman Sachs BK USA NY CD 38148JP88	\$ 250,000.00	\$ 259,187.50	(6)	2.25%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Gov Obligations FHLMC 3134G3V72	\$ -	\$ -	(6)	1.62%	11/21/2019	\$ -	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00
State of Calif., Local Agency Investment Fund <i>Percent of total portfolio: 37%</i>	\$ 11,664,965.78	\$ 11,672,212.31	(2)	0.63%	On Demand	\$ 14,844,500.74	\$ 16,315,344.39	\$ 10,318,366.14	\$ 12,307,948.71
Total funds under control of Town	\$ 29,388,910.36	\$ 29,588,634.89				\$ 38,211,775.31	\$ 33,069,062.39	\$ 28,480,064.24	\$ 29,035,384.62
Funds controlled by Fiscal Agent:									
US Bank	\$ 2,522,072.27	\$ 2,522,072.27	(3)	0.00%	On Demand	\$ 2,522,057.99	\$ 2,522,027.78	\$ 3,985,468.59	\$ 5,806,950.59
Total Fiscal Agent funds	\$ 2,522,072.27	\$ 2,522,072.27				\$ 2,522,057.99	\$ 2,522,027.78	\$ 3,985,468.59	\$ 5,806,950.59
Grand Total	\$ 31,910,982.63	\$ 32,110,707.16				\$ 40,733,833.30	\$ 35,591,090.17	\$ 32,465,532.83	\$ 34,842,335.21

Source of Market Value Information:

- 1) Union Bank of California 2) State of California, Local Agency Investment Fund 3) U.S. Bank, Statements of Investment 4) Desert Community Bank 5) First Empire Securities Inc.
6) Mutual Securities, Inc.

I hereby certify that the investment activity for this reporting period conforms with the investment policy adopted by the Town Council of Apple Valley, and the California Government Code Section 53601. I also certify that there are adequate funds available to meet the Town of Apple Valley's budgeted and actual expenditures for the next six months.

Prepared by: Kofi Antobam, Assistant Director of Finance

Marc Puckett, Asst. Town Manager, Finance & Administration/Treasurer

Town of Apple Valley
Apple Valley Golf Course Fund
 Schedule of Revenues, Expenditures and Changes in Fund Balance
 For the Month Ended September 30, 2016

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Revenue				
Green Fees	\$ 625,000	\$ 50,481	\$ 149,676	\$ 160,837
SGM Food & Beverage 2%	3,100	-	-	-
Interest	-	-	4,389	3,570
Rentals	20,000	4,960	7,380	4,758
Other	-	42	108	250,043
Total Revenue	648,100	55,483	161,553	419,208
Operating Expenditures				
Non-departmental	179,282	10,349	30,069	19,205
Golf Club Administration	135,875	6,448	26,767	30,967
Food & Beverage Operations	-	162	487	319
Cart Barn	97,500	9,790	27,652	17,890
Golf Course Grounds ¹	500,175	38,765	88,434	281,016
Golf Course Facilities	88,162	83,019	93,487	16,350
Pro Shop	68,525	4,187	10,345	9,440
Tennis Court	500	-	11,200	88
Total Operating Expenditures	1,070,019	152,722	288,441	375,275
Income (Loss) from Operations	(421,919)	(97,239)	(126,887)	43,933
Other Revenue (Expenditure) Items				
Interest Expense	-	-	-	-
Transfer(s) (to) From Other Funds	422,019	-	-	-
Net change in Fund Balance	100	(97,239)	(126,887)	43,933
Fund Balance - beginning	(2,103,501)		(2,103,501)	(2,011,565)
Fund Balance - ending	\$ (2,103,401)		\$ (2,230,388)	\$ (1,967,632)

¹ See attached line item details

Town of Apple Valley
Apple Valley Golf Course Fund
 Details of Golf Course Grounds
 For the Month Ended September 30, 2016

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Golf Course Grounds				
Water	25,000	-	1,583	72,969
Other Utilities	55,200	8,765	17,571	4,852
Range Supplies	3,500	201	1,563	-
Building Maintenance	1,500	-	-	19
Grounds Maintenance	65,000	10,811	14,296	7,508
Contract Services (a)	198,000	16,020	45,358	49,921
Leased Equipment	100,000	-	-	65,440
Capital Projects	-	-	-	71,900
Other	51,975	2,968	8,063	8,406
Total Operating Expenditures	500,175	38,765	88,434	281,016

(a) Contract Services includes any services contracted privately; not performed by Town personnel. These amounts primarily consist of payroll costs for contract operator personnel.

Town of Apple Valley
Parks & Recreation Fund
 Schedule of Revenues, Expenditures and Changes in Fund Balance
 For the Month Ended September 30, 2016

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Revenue - General				
Property Taxes	\$ 1,600,000	\$ -	\$ -	\$ -
Cell Tower Rents	80,000	12,630	33,935	27,068
Other - General	2,000	663	13,035	5,114
Total Revenue - General	<u>1,682,000</u>	<u>13,293</u>	<u>46,970</u>	<u>32,182</u>
Expenditures - General				
Interest Expense	-	-	(8,173)	(6,657)
Total Expenditures - General	<u>-</u>	<u>-</u>	<u>(8,173)</u>	<u>(6,657)</u>
General Revenue Over (Under) Expenditures	<u>1,682,000</u>	<u>13,293</u>	<u>55,143</u>	<u>38,840</u>
Recreation:				
Revenues ¹	938,420	59,733	202,622	197,582
Expenditures ¹	1,609,313	107,408	380,405	383,397
Recreation Rev. Over (Under) Expenditures	<u>(670,893)</u>	<u>(47,675)</u>	<u>(177,783)</u>	<u>(185,816)</u>
Parks:				
Parks Grounds Expenditures	1,750,277	188,112	328,660	373,945
Facilities Maintenance Expenditures	265,655	21,266	52,452	58,887
Total Parks Expenditures	<u>(2,015,932)</u>	<u>(209,377)</u>	<u>(381,111)</u>	<u>(432,832)</u>
Other Revenue (Expenditure) Items				
Transfer(s) (to) From Other Funds	1,011,701	-	-	-
Net change in Fund Balance	\$ 6,876	<u>\$ (243,760)</u>	\$ (503,751)	\$ (579,808)
Fund Balance - beginning	<u>(6,637,633)</u>		<u>(6,637,633)</u>	<u>(6,637,633)</u>
Fund Balance - ending	<u>\$ (6,630,757)</u>		<u>\$ (7,141,385)</u>	<u>\$ (7,217,441)</u>

¹ See attached list by program

Programs:	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Adult Sports - Revenue	26,350	4,123	7,345	5,982
Adult Sports - Expenditures	35,081	2,451	8,923	8,776
Total - Adult Sports	(8,731)	1,672	(1,578)	(2,794)
Aquatic Complex - Revenue	237,365	4,377	55,507	51,709
Aquatic Complex - Expenditures	465,958	26,861	108,732	107,661
Total - Aquatic Complex	(228,593)	(22,485)	(53,224)	(55,952)
ASAP - Revenue	248,000	25,324	53,319	61,043
ASAP - Expenditures	261,998	20,518	39,649	42,712
Total - ASAP	(13,998)	4,806	13,670	18,331
Day Camp - Revenue	37,000	759	8,619	8,131
Day Camp - Expenditures	59,728	2,141	17,589	20,539
Total - Day Camp	(22,728)	(1,382)	(8,970)	(12,409)
Instructor Classes - Revenue	157,770	13,604	37,338	32,374
Instructor Classes - Expenditures	167,327	10,017	28,099	30,129
Total - Instructor Classes	(9,557)	3,587	9,239	2,245
PIO Events - Revenue	-	220	5,134	3,865
PIO Events - Expenditures	177,083	13,195	87,397	71,772
Total - PIO Events	(177,083)	(12,975)	(82,263)	(67,907)
Recreation - Revenue	24,570	610	2,822	3,326
Recreation - Expenditures	245,324	20,135	49,461	60,205
Total - Recreation	(220,754)	(19,526)	(46,639)	(56,879)
Rentals - Revenue	127,000	7,419	29,787	24,849
Rentals - Expenditures	89,228	5,750	18,118	17,475
Total - Rentals	37,772	1,669	11,669	7,373
Skate Park - Revenue	-	-	-	-
Skate Park - Expenditures	5,000	-	-	-
Total - Skate Park	(5,000)	-	-	-

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Programs:	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
User Groups - Revenue	29,500	857	(2,406)	749
User Groups - Expenditures	<u>20,164</u>	<u>1,408</u>	<u>5,001</u>	<u>6,248</u>
Total - User Groups	<u>9,336</u>	<u>(551)</u>	<u>(7,407)</u>	<u>(5,498)</u>
Youth Sports - Revenue	50,865	2,441	5,157	5,554
Youth Sports - Expenditures	<u>82,422</u>	<u>4,931</u>	<u>17,438</u>	<u>17,881</u>
Total - Youth Sports	<u>(31,557)</u>	<u>(2,491)</u>	<u>(12,281)</u>	<u>(12,326)</u>
Total Revenue	938,420	59,733	202,622	197,582
Total Expenditures	<u>1,609,313</u>	<u>107,408</u>	<u>380,405</u>	<u>383,397</u>
Net - ALL	<u>(670,893)</u>	<u>(47,675)</u>	<u>(177,783)</u>	<u>(185,816)</u>

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	Current Year Budget	Current Month	Year-to-date	Last Year-to- date
Parks:				
Brewster	244,876	93,281	101,666	68,950
Civic Center Park	218,816	9,172	45,580	36,344
Corwin Park	53,715	1,694	12,812	10,798
Grounds Operations	553,892	7,153	17,353	127,912
Horsemen's Center	36,733	6,625	15,632	12,891
James Woody Park	271,051	46,882	63,654	42,075
Lion's Park	30,331	1,470	6,662	6,946
Mendel	52,864	3,526	8,478	9,143
Schmidt	74,324	2,757	8,984	20,442
Sycamore Rocks	28,030	1,932	5,132	4,669
3 Diamond Skate	9,751	439	1,108	993
Thunderbird	63,842	2,024	19,426	13,222
Virginia	55,465	3,892	10,672	8,979
Yucca Loma	56,587	7,266	11,499	10,579
	<u>1,750,277</u>	<u>188,112</u>	<u>328,660</u>	<u>373,945</u>

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	Current Year Budget	Current Month	Year-to-date	Last Year-to- date
Facilities:				
Facilities Operations	28,901	1,711	4,506	6,236
Brewster Facilities	5,800	654	1,739	1,551
Amphitheater Facilities	4,290	186	370	22
Corwin Facilities	5,250	516	1,485	1,304
Horsemen's Facilities	5,500	579	1,547	1,349
James Woody Auditorium	105,603	9,029	21,716	24,323
James Woody Gym	88,351	7,379	17,739	20,720
James Woody Pal Center	6,911	197	517	543
James Woody Restroom	15,049	1,017	2,833	2,839
	<u>265,655</u>	<u>21,266</u>	<u>52,452</u>	<u>58,887</u>

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