



TOWN OF APPLE VALLEY TOWN COUNCIL STAFF REPORT

To: Honorable Mayor and Town Council **Date:** December 13, 2016

From: Marc Puckett, Assistant Town Manager **Item No:** 8

Subject: TREASURER'S REPORT – OCTOBER 2016 AND SCHEDULES OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE FOR THE PARKS AND RECREATION FUND AND THE APPLE VALLEY GOLF COURSE FUND

T.M. Approval: _____

Budgeted Item: Yes No N/A

RECOMMENDED ACTION:

That Town Council receive and file the October 2016 Treasurer's Report.

SUMMARY:

The October 2016 Treasurer's Report is attached for Town Council review. The attached investment portfolio for the fiscal year-to-date period ended October 31, 2016, is presented to Town Council for Council's review. The portfolio is in compliance with the investment policy and there is adequate liquidity in the portfolio to meet the next six (6) months of expenditures.

BACKGROUND:

Attached is the Treasurer's Report for the period ended October 31, 2016. This investment performance report lists the various types of securities, institutions the securities were purchased from, maturity dates and interest rates for all securities held in the Town's investment portfolio as of the end of the reporting period. All of the Town's investments as of October 31, 2016, are in compliance with the Investment Policy adopted by Council on June 14, 2016, and the California Government Code except as otherwise October be noted or disclosed herein. All market values provided in this report were obtained from the various financial institutions associated with the various accounts. Market values for LAIF were provided by the State Treasurer's Office. The market value shown for the Town's LAIF investment represents the Town's contractual rights to its LAIF account and does not represent the value of the underlying portfolio securities. As of

October 31, 2016, the Town has adequate cash reserves necessary to meet its obligations for the next six (6) months.

The State of California Government Code requires that the investment policy be adopted at least once annually by the governing body to ensure its continued compliance with current laws and investment practices. The Town's adopted investment policy conforms to the State Government Code in all respects.

COMPLIANCE REPORTING:

The Town's investment portfolio is in compliance with the Town's adopted investment policy and applicable State laws during, and as of the end of, the reporting period.

Also, attached for informational purposes, are preliminary Schedules of Revenues, Expenditures and Changes in Fund Balances for the Parks & Recreation Fund and the Apple Valley Golf Course Fund for the month of October 2016.

FISCAL IMPACT:

The Town's investment portfolio has adequate liquidity to meet the budgeted and actual expenditures of the Town for the next six (6) months.



Town of Apple Valley
Treasurer's Report
As of October 31, 2016

Institution/Investment Type	Carrying Amount	Market Value		Interest Rate Yield	Maturity Date	Quarterly Comparisons of Carrying Amounts			
						Jul-16	Apr-16	Jan-16	Oct-15
Funds under control of Town:									
Checking Account	\$ 5,715.71	\$ 5,715.71	(1)	None	On Demand	\$ 3,811,132.95	\$ 4,427,660.13	\$ 8,225,053.01	\$ 1,400,825.51
Public Money Market Account	\$ 207,234.84	\$ 207,234.84	(4)	0.30%		\$ 207,078.22	\$ 206,921.71	\$ 206,768.72	\$ 206,612.45
Apple Valley Golf Course Deposit Account	\$ 57,506.02	\$ 57,506.02	(4)	None	On Demand	\$ 60,845.28	\$ 60,577.65	\$ 94,224.56	\$ 66,134.43
Petty Cash	\$ 5,350.00	\$ 5,350.00		N/A	On Demand	\$ 5,350.00	\$ 5,350.00	\$ 5,350.00	\$ 5,350.00
Public Desert Gold Account	\$ 4,317,109.71	\$ 4,317,109.71	(4)	0.35%		\$ 4,313,318.45	\$ 4,309,515.53	\$ 4,305,798.51	\$ 4,302,002.22
AV Redevelopment Obligation Retirement Fd.	\$ 2,937,237.09	\$ 2,937,237.09	(4)	0.30%	On Demand	\$ 2,935,017.17	\$ 1,744,348.97	\$ 1,743,059.26	\$ 5,797.44
Union Bank Money Market	\$ 1,353,203.87	\$ 1,353,203.87	(1)	2.00%		\$ 1,352,259.01	\$ 1,351,401.42	\$ 1,350,635.37	\$ 1,350,431.26
Enerbank USA Salt Lake City Utah CD29266NZ67	\$ 250,000.00	\$ 250,932.50	(5)	1.10%	3/29/2018	\$ 250,000.00	\$ 250,000.00	\$ -	\$ -
Synchrony BK Retail CD 87165FBT0	\$ 250,000.00	\$ 256,145.00	(5)	2.05%	7/11/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Barclays BK Del Retail CD 06740KHF7	\$ 250,000.00	\$ 256,100.00	(5)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Discover BK Greenwood Del CD 2546712N9	\$ 250,000.00	\$ 256,100.00	(5)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Goldman Sachs BK USA NY CD 38147JS78	\$ 250,000.00	\$ 255,697.50	(5)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Sallie Mae BK Salt Lake City CD 795450SQ9	\$ 250,000.00	\$ 256,270.00	(5)	2.10%	8/27/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Worlds Foremost BK Sydney CD 981571AS1	\$ 200,000.00	\$ 205,644.00	(5)	2.10%	8/27/2019	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00
American Express Fed Svgs BK CD 02587CAZ3	\$ 250,000.00	\$ 256,282.50	(5)	2.10%	8/28/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Park Natl BK Newark Ohio CD 700654AT3	\$ 250,000.00	\$ 256,410.00	(5)	2.15%	9/12/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Beimont SVGS BK Mass CD 080515BD0	\$ 250,000.00	\$ 256,742.50	(5)	1.85%	10/23/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
BMW BK North Amer Salt Lake City CD 05580AAZ7	\$ 250,000.00	\$ 258,280.00	(5)	2.15%	12/10/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
CIT BK Salt Lake City Utah CD 17284C5K6	\$ 250,000.00	\$ 258,195.00	(5)	2.20%	12/10/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express Centurion BK CD 02587DWC2	\$ 250,000.00	\$ 257,347.50	(5)	2.20%	12/11/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Capital One BK USA NTNL Assn CD 140420M23	\$ 250,000.00	\$ 249,442.50	(5)	1.75%	10/26/2021	\$ -	\$ -	\$ -	\$ -
JPMorgan Chase BK CD 48125T2L8	\$ -	\$ -	(5)	2.00%	2/27/2020	\$ -	\$ -	\$ 250,000.00	\$ 250,000.00
Federal Home LN Mtg Corp Med Term 3134GSSX8	\$ -	\$ -	(5)	1.25%	4/14/2021	\$ 750,000.00	\$ 750,000.00	\$ -	\$ -
Fidelity Govt MMRK Capital Reserves CL	\$ -	\$ -	(6)	0.01%		\$ 5,734.24	\$ -	\$ -	\$ -
Ally BK Midvale Utah CD 02006LRD7	\$ 250,000.00	\$ 251,457.50	(6)	1.35%	5/29/2018	\$ 250,000.00	\$ 250,000.02	\$ 250,000.02	\$ 250,000.02
Compass BK Birmingham ALA 20451PLA2	\$ 250,000.00	\$ 251,695.00	(6)	1.30%	5/29/2018	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
State BK India Chicago ILL 856283YM2	\$ 250,000.00	\$ 253,685.00	(6)	1.60%	7/17/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Barclays BK Del CD 06740KHF7	\$ 250,000.00	\$ 256,100.00	(6)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Discover BK Greenwood Del CD 2546712N9	\$ 250,000.00	\$ 256,100.00	(6)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Goldman Sachs BK USA NY CD 38147JS78	\$ 250,000.00	\$ 255,697.50	(6)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express BK FSB Utah CD 02587CAF7	\$ 250,000.00	\$ 256,115.00	(6)	1.95%	7/17/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Synchrony BK Retail CD 87165FBX1	\$ 250,000.00	\$ 256,177.50	(6)	2.05%	7/18/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
BMW BK North Amer Salt Lake City CD 05580ABS2	\$ 250,000.00	\$ 256,400.00	(6)	1.95%	5/22/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express Centm 02587DYH5	\$ 250,000.00	\$ 256,387.50	(6)	2.05%	5/28/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
CIT BK Salt Lake City Utah CD 17284DBB7	\$ 250,000.00	\$ 256,835.00	(6)	2.00%	5/28/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Capital One BK USA Natl Assn 140420TX8	\$ 250,000.00	\$ 259,105.00	(6)	2.30%	7/29/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Capital One BK USA Natl Assn VA 14042E4Z0	\$ 250,000.00	\$ 259,105.00	(6)	2.00%	7/29/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express Centrn 02587DB64	\$ 250,000.00	\$ 259,252.50	(6)	2.30%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Barclays BK Del CD 06740KJQ1	\$ 250,000.00	\$ 259,175.00	(6)	2.20%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Capital One BK USA Natl Assn 140420VX5	\$ 250,000.00	\$ 259,252.50	(6)	2.30%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Goldman Sachs BK USA NY CD 38148JP88	\$ 250,000.00	\$ 259,172.50	(6)	2.25%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Gov Obligations FHLMC 3134G3V72	\$ -	\$ -	(6)	1.62%	11/21/2019	\$ -	\$ 1,000,000.00	\$ 1,000,000.00	\$ 1,000,000.00
State of Calif., Local Agency Investment Fund Percent of total portfolio: 34%	\$ 9,686,831.93	\$ 9,689,796.41	(2)	0.63%	On Demand	\$ 14,864,965.78	\$ 14,844,500.74	\$ 10,328,620.16	\$ 11,318,366.14
Total funds under control of Town	\$ 26,270,189.17	\$ 26,464,455.15				\$ 35,755,701.10	\$ 36,150,276.17	\$ 34,709,509.61	\$ 27,105,519.47
Funds controlled by Fiscal Agent:									
US Bank	\$ 2,522,081.66	\$ 2,522,081.66	(3)	0.00%	On Demand	\$ 2,522,067.35	\$ 2,522,037.46	\$ 2,522,009.05	\$ 5,806,981.50
Total Fiscal Agent funds	\$ 2,522,081.66	\$ 2,522,081.66				\$ 2,522,067.35	\$ 2,522,037.46	\$ 2,522,009.05	\$ 5,806,981.50
Grand Total	\$ 28,792,270.83	\$ 28,986,536.81				\$ 38,277,768.45	\$ 38,672,313.63	\$ 37,231,518.66	\$ 32,912,500.97

Source of Market Value Information:

- 1) Union Bank of California
- 2) State of California, Local Agency Investment Fund
- 3) U.S. Bank, Statements of Investment
- 4) Desert Community Bank
- 5) First Empire Securities Inc.
- 6) Mutual Securities, Inc.

I hereby certify that the investment activity for this reporting period conforms with the investment policy adopted by the Town Council of Apple Valley, and the California Government Code Section 53601. I also certify that there are adequate funds available to meet the Town of Apple Valley's budgeted and actual expenditures for the next six months.

Prepared by: Kofi Antobam, Assistant Director of Finance

Marc Puckett, Asst. Town Manager, Finance & Administration/Treasurer

Town of Apple Valley
Parks & Recreation Fund
 Schedule of Revenues, Expenditures and Changes in Fund Balance
 For the Month Ended October 31, 2016

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Revenue - General				
Property Taxes	\$ 1,600,000	\$ -	\$ -	\$ -
Cell Tower Rents	80,000	-	33,935	33,199
Other - General	2,000	(1,708)	11,327	2,306
Total Revenue - General	<u>1,682,000</u>	<u>(1,708)</u>	<u>45,262</u>	<u>35,505</u>
Expenditures - General				
Interest Expense	-	9,949	1,775	(793)
Total Expenditures - General	<u>-</u>	<u>9,949</u>	<u>1,775</u>	<u>(793)</u>
General Revenue Over (Under) Expenditures	<u>1,682,000</u>	<u>(11,657)</u>	<u>43,486</u>	<u>36,299</u>
Recreation:				
Revenues ¹	938,420	59,952	262,574	257,837
Expenditures ¹	<u>1,609,313</u>	<u>102,842</u>	<u>483,247</u>	<u>500,900</u>
Recreation Rev. Over (Under) Expenditures	<u>(670,893)</u>	<u>(42,890)</u>	<u>(220,673)</u>	<u>(243,063)</u>
Parks:				
Parks Grounds Expenditures	1,750,277	111,478	440,137	494,348
Facilities Maintenance Expenditures	<u>265,655</u>	<u>23,173</u>	<u>75,625</u>	<u>80,814</u>
Total Parks Expenditures	<u>(2,015,932)</u>	<u>(134,651)</u>	<u>(515,762)</u>	<u>(575,162)</u>
Other Revenue (Expenditure) Items				
Transfer(s) (to) From Other Funds	<u>1,011,701</u>	-	-	-
Net change in Fund Balance	<u>\$ 6,876</u>	<u>\$ (189,198)</u>	<u>\$ (692,949)</u>	<u>\$ (781,927)</u>
Fund Balance - beginning	<u>(6,637,633)</u>		<u>(6,637,633)</u>	<u>(6,637,633)</u>
Fund Balance - ending	<u>\$ (6,630,757)</u>		<u>\$ (7,330,582)</u>	<u>\$ (7,419,560)</u>

¹ See attached list by program

Programs:	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Adult Sports - Revenue	26,350	1,197	8,542	7,533
Adult Sports - Expenditures	35,081	2,903	11,827	11,488
Total - Adult Sports	(8,731)	(1,706)	(3,284)	(3,955)
Aquatic Complex - Revenue	237,365	5,764	61,271	57,746
Aquatic Complex - Expenditures	465,958	26,716	135,448	137,572
Total - Aquatic Complex	(228,593)	(20,952)	(74,176)	(79,826)
ASAP - Revenue	248,000	23,054	76,373	82,256
ASAP - Expenditures	261,998	15,622	55,271	60,686
Total - ASAP	(13,998)	7,432	21,102	21,570
Day Camp - Revenue	37,000	1,116	9,735	10,150
Day Camp - Expenditures	59,728	4,463	22,052	25,777
Total - Day Camp	(22,728)	(3,347)	(12,317)	(15,628)
Instructor Classes - Revenue	157,770	10,421	47,758	45,200
Instructor Classes - Expenditures	167,327	12,157	40,256	51,740
Total - Instructor Classes	(9,557)	(1,736)	7,503	(6,539)
PIO Events - Revenue	-	1,300	6,434	5,485
PIO Events - Expenditures	177,083	10,791	98,187	81,828
Total - PIO Events	(177,083)	(9,491)	(91,753)	(76,343)
Recreation - Revenue	24,570	491	3,312	4,267
Recreation - Expenditures	245,324	15,874	65,334	75,982
Total - Recreation	(220,754)	(15,383)	(62,022)	(71,715)
Rentals - Revenue	127,000	8,255	38,042	32,372
Rentals - Expenditures	89,228	6,142	24,259	23,861
Total - Rentals	37,772	2,114	13,783	8,511
Skate Park - Revenue	-	-	-	-
Skate Park - Expenditures	5,000	-	-	-
Total - Skate Park	(5,000)	-	-	-

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Programs:	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
User Groups - Revenue	29,500	2,800	394	2,649
User Groups - Expenditures	20,164	2,301	7,302	8,633
Total - User Groups	9,336	499	(6,908)	(5,984)
Youth Sports - Revenue	50,865	5,554	10,711	10,179
Youth Sports - Expenditures	82,422	5,873	23,310	23,334
Total - Youth Sports	(31,557)	(319)	(12,599)	(13,155)
Total Revenue	938,420	59,952	262,574	257,837
Total Expenditures	1,609,313	102,842	483,247	500,900
Net - ALL	(670,893)	(42,890)	(220,673)	(243,063)

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	Current Year Budget	Current Month	Year-to-date	Last Year-to- date
Parks:				
Brewster	244,876	5,839	107,506	74,419
Civic Center Park	218,816	35,895	81,476	60,835
Corwin Park	53,715	2,151	14,963	19,038
Grounds Operations	553,892	5,773	23,126	170,517
Horsemen's Center	36,733	6,976	22,608	17,514
James Woody Park	271,051	7,797	71,451	48,863
Lion's Park	30,331	5,231	11,893	10,463
Mendel	52,864	3,858	12,336	12,884
Schmidt	74,324	11,327	20,311	23,419
Sycamore Rocks	28,030	2,220	7,352	6,396
3 Diamond Skate	9,751	447	1,555	1,355
Thunderbird	63,842	13,861	33,287	22,340
Virginia	55,465	7,161	17,833	12,819
Yucca Loma	56,587	2,941	14,440	13,485
	<u>1,750,277</u>	<u>111,478</u>	<u>440,137</u>	<u>494,348</u>

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	Current Year Budget	Current Month	Year-to-date	Last Year-to- date
Facilities:				
Facilities Operations	28,901	2,338	6,844	9,056
Brewster Facilities	5,800	717	2,456	2,062
Amphitheater Facilities	4,290	209	580	22
Corwin Facilities	5,250	579	2,063	1,667
Horsemen's Facilities	5,500	696	2,243	1,786
James Woody Auditorium	105,603	7,827	29,543	33,369
James Woody Gym	88,351	9,366	27,105	28,311
James Woody Pal Center	6,911	201	719	750
James Woody Restroom	15,049	1,240	4,073	3,791
	<u>265,655</u>	<u>23,173</u>	<u>75,625</u>	<u>80,814</u>

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Town of Apple Valley
Apple Valley Golf Course Fund
 Schedule of Revenues, Expenditures and Changes in Fund Balance
 For the Month Ended October 31, 2016

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Revenue				
Green Fees	\$ 625,000	\$ 52,773	\$ 202,449	\$ 214,406
SGM Food & Beverage 2%	3,100	-	-	-
Interest	-	-	-	638
Rentals	20,000	-	7,380	5,968
Other	-	4,352	4,460	250,051
Total Revenue	648,100	57,125	214,289	471,063
Operating Expenditures				
Non-departmental	179,282	10,784	40,852	28,185
Golf Club Administration	135,875	10,467	37,234	42,144
Food & Beverage Operations	-	162	650	478
Cart Barn	97,500	8,794	36,446	25,827
Golf Course Grounds ¹	500,175	36,608	125,042	318,831
Golf Course Facilities	88,162	29,453	122,940	23,375
Pro Shop	68,525	3,125	13,469	12,518
Tennis Court	500	-	11,200	88
Total Operating Expenditures	1,070,019	99,392	387,833	451,447
Income (Loss) from Operations	(421,919)	(42,268)	(173,544)	19,616
Other Revenue (Expenditure) Items				
Interest Expense	-	5,041	652	-
Transfer(s) (to) From Other Funds	422,019	-	-	-
Net change in Fund Balance	100	(47,309)	(174,197)	19,616
Fund Balance - beginning	(2,103,501)		(2,103,501)	(2,011,565)
Fund Balance - ending	\$ (2,103,401)		\$ (2,277,698)	\$ (1,991,949)

¹ See attached line item details

Town of Apple Valley
Apple Valley Golf Course Fund
 Details of Golf Course Grounds
 For the Month Ended October 31, 2016

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Golf Course Grounds				
Water	25,000	3,764	5,347	75,440
Other Utilities	55,200	7,742	25,312	19,690
Range Supplies	3,500	1,619	3,182	-
Building Maintenance	1,500	336	336	42
Grounds Maintenance	65,000	3,308	17,604	8,684
Contract Services (a)	198,000	13,864	59,222	66,172
Leased Equipment	100,000	-	-	65,598
Capital Projects	-	-	-	71,900
Other	51,975	5,976	14,039	11,304
Total Operating Expenditures	500,175	36,608	125,042	318,831

(a) Contract Services includes any services contracted privately; not performed by Town personnel. These amounts primarily consist of payroll costs for contract operator personnel.