



TOWN OF APPLE VALLEY TOWN COUNCIL STAFF REPORT

To: Honorable Mayor and Town Council **Date:** March 14, 2017
From: Marc Puckett, Assistant Town Manager **Item No:** 5
Subject: TREASURER'S REPORT – JANUARY 2017 AND SCHEDULES OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE FOR THE PARKS AND RECREATION FUND AND THE APPLE VALLEY GOLF COURSE FUND

T.M. Approval: _____ **Budgeted Item:** Yes No N/A

RECOMMENDED ACTION:

That Town Council receive and file the January 2017 Treasurer's Report.

SUMMARY:

The January 2017 Treasurer's Report is attached for Town Council review. The attached investment portfolio for the fiscal year-to-date period ended January 31 is presented to Town Council for Council's review. The portfolio is in compliance with the investment policy and there is adequate liquidity in the portfolio to meet the next six (6) months of expenditures.

BACKGROUND:

Attached is the Treasurer's Report for the period ended January 31, 2017. This investment performance report lists the various types of securities, institutions the securities were purchased from, maturity dates and interest rates for all securities held in the Town's investment portfolio as of the end of the reporting period. All of the Town's investments as of January 31, 2017, are in compliance with the Investment Policy adopted by Council on June 14, 2016, and the California Government Code except as otherwise January be noted or disclosed herein. All market values provided in this report were obtained from the various financial institutions associated with the various accounts. Market values for LAIF were provided by the State Treasurer's Office. The market value shown for the Town's LAIF investment represents the Town's contractual rights to its LAIF account and does not represent the value of the underlying portfolio securities. As of January 31, 2017, the Town has adequate cash reserves necessary to meet its obligations for the next six (6) months.

The State of California Government Code requires that the investment policy be adopted at least once annually by the governing body to ensure its continued compliance with current laws and investment practices. The Town's adopted investment policy conforms to the State Government Code in all respects.

COMPLIANCE REPORTING:

The Town's investment portfolio is in compliance with the Town's adopted investment policy and applicable State laws during, and as of the end of, the reporting period.

Also, attached for informational purposes, are preliminary Schedules of Revenues, Expenditures and Changes in Fund Balances for the Parks & Recreation Fund and the Apple Valley Golf Course Fund for the month of January 2017.

FISCAL IMPACT:

The Town's investment portfolio has adequate liquidity to meet the budgeted and actual expenditures of the Town for the next six (6) months.

ATTACHMENTS:

1. January 2017 Treasurer's Report
2. January 2017 Preliminary Schedules of Revenues, Expenditures and Changes in Fund Balances for the Parks & Recreation Fund and the Apple Valley Golf Course Fund



Town of Apple Valley
Treasurer's Report
As of January 31, 2017

Institution/Investment Type	Carrying Amount	Market Value	Interest Rate Yield	Maturity Date	Quarterly Comparisons of Carrying Amounts			
					Oct-16	Jul-16	Apr-16	Jan-16
Funds under control of Town:								
Checking Account	\$ 6,403,576.54	\$ 6,403,576.54	(1) None	On Demand	\$ 5,715.71	\$ 3,811,132.95	\$ 4,427,660.13	\$ 8,225,053.01
Public Money Market Account	\$ 207,391.58	\$ 207,391.58	(4) 0.30%		\$ 207,234.84	\$ 207,078.22	\$ 206,921.71	\$ 206,768.72
Apple Valley Golf Course Deposit Account	\$ 50,681.69	\$ 50,681.69	(4) None	On Demand	\$ 57,506.02	\$ 60,845.26	\$ 60,577.64	\$ 94,224.56
Petty Cash	\$ 5,350.00	\$ 5,350.00		On Demand	\$ 5,350.00	\$ 5,350.00	\$ 5,350.00	\$ 5,350.00
Public Desert Gold Account	\$ 4,320,919.34	\$ 4,320,919.34	(4) 0.35%		\$ 4,317,109.71	\$ 4,313,318.45	\$ 4,309,515.53	\$ 4,305,798.51
AV Redevelopment Obligation Retirement Fd.	\$ 1,766,489.51	\$ 1,766,489.51	(4) 0.30%	On Demand	\$ 2,937,237.09	\$ 2,935,017.17	\$ 1,744,348.97	\$ 1,743,059.26
Union Bank Money Market	\$ 1,354,309.91	\$ 1,354,309.91	(1) 2.00%		\$ 1,353,203.87	\$ 1,352,259.01	\$ 1,351,401.42	\$ 1,350,635.37
Enerbank USA Salt Lake City Utah CD29268NZ67	\$ 250,000.00	\$ 250,077.50	(5) 1.10%	3/29/2018	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ -
Synchrony BK Retail CD 87165FBT0	\$ 250,000.00	\$ 253,387.50	(5) 2.05%	7/11/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Barclays BK Del Retail CD 06740KHF7	\$ 250,000.00	\$ 253,332.50	(5) 2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Discover BK Greenwood Del CD 2546712N9	\$ 250,000.00	\$ 253,332.50	(5) 2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Goldman Sachs BK USA NY CD 38147JS78	\$ 250,000.00	\$ 252,970.00	(5) 2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Sallie Mae BK Salt Lake City CD 795450SQ9	\$ 250,000.00	\$ 253,360.00	(5) 2.10%	8/27/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Worlds Foremost BK Sydney CD 981571AS1	\$ 200,000.00	\$ 203,258.00	(5) 2.10%	8/27/2019	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00
American Express Fed Svgs BK CD 02587CAZ3	\$ 250,000.00	\$ 253,362.50	(5) 2.10%	8/28/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Park Natl BK Newark Ohio CD 700654AT3	\$ 250,000.00	\$ 253,440.00	(5) 2.15%	9/12/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Belmont SVGS BK Mass CD 080515BD0	\$ 250,000.00	\$ 253,610.00	(5) 1.85%	10/23/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
BMW BK North Amer Salt Lake City CD 05580AAZ7	\$ 250,000.00	\$ 254,935.00	(5) 2.15%	12/10/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
CIT BK Salt Lake City Utah CD 17284C5K6	\$ 250,000.00	\$ 254,860.00	(5) 2.20%	12/10/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express Centurion BK CD 02587DWX2	\$ 250,000.00	\$ 254,087.50	(5) 2.20%	12/11/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Capital One BK USA NTNL Assn CD 140420M23	\$ 250,000.00	\$ 244,160.00	(5) 1.75%	10/26/2021	\$ 250,000.00	\$ -	\$ -	\$ -
JPMorgan Chase BK CD 48125T2L8	\$ -	\$ -	(5) 2.00%	2/27/2020	\$ -	\$ -	\$ -	\$ 250,000.00
Federal Home LN Mfg Corp Med Term 3134G8SX8	\$ -	\$ -	(5) 1.25%	4/14/2021	\$ -	\$ 750,000.00	\$ 750,000.00	\$ -
Cash/Fidelity Govt MMKT Capital Reserves CL	\$ 5,797.26	\$ 5,797.26	(6) 0.13%		\$ -	\$ 5,734.24	\$ -	\$ -
Ally BK Midvale Utah CD 02006LRD7	\$ 250,000.00	\$ 250,360.00	(6) 1.35%	5/29/2018	\$ 250,000.00	\$ 250,000.00	\$ 250,000.02	\$ 250,000.02
Compass BK Birmingham ALA 20451PLA2	\$ 250,000.00	\$ 250,557.50	(6) 1.30%	5/29/2018	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
State BK India Chicago ILL 856283YM2	\$ 250,000.00	\$ 251,290.00	(6) 1.60%	7/17/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Barclays BK Del CD 06740KHF7	\$ 250,000.00	\$ 253,332.50	(6) 2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Discover BK Greenwood Del CD 2546712N9	\$ 250,000.00	\$ 253,332.50	(6) 2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Goldman Sachs BK USA NY CD 38147JS78	\$ 250,000.00	\$ 252,970.00	(6) 2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express BK FSB Utah CD 02587CAF7	\$ 250,000.00	\$ 253,340.00	(6) 1.95%	7/17/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Synchrony BK Retail CD 87165FBX1	\$ 250,000.00	\$ 253,395.00	(6) 2.05%	7/18/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
BMW BK North Amer Salt Lake City CD 05580ABS2	\$ 250,000.00	\$ 252,622.50	(6) 1.95%	5/22/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express Centr 02587DYH5	\$ 250,000.00	\$ 252,590.00	(6) 2.05%	5/28/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
CIT BK Salt Lake City Utah CD 17284DBB7	\$ 250,000.00	\$ 252,997.50	(6) 2.00%	5/28/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Capital One BK USA Natl Assn 140420TX8	\$ 250,000.00	\$ 254,805.00	(6) 2.30%	7/29/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Capital One BK USA Natl Assn VA 14042E4Z0	\$ 250,000.00	\$ 254,805.00	(6) 2.00%	7/29/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express Centr 02587DB64	\$ 250,000.00	\$ 254,655.00	(6) 2.30%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Barclays BK Del CD 06740KJQ1	\$ 250,000.00	\$ 254,575.00	(6) 2.20%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Capital One BK USA Natl Assn 140420VX5	\$ 250,000.00	\$ 254,655.00	(6) 2.30%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Goldman Sachs BK USA NY CD 38148JP88	\$ 250,000.00	\$ 254,540.00	(6) 2.25%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Gov Obligations FHLMC 3134G3V72	\$ -	\$ -	(6) 1.62%	11/21/2019	\$ -	\$ -	\$ 1,000,000.00	\$ 1,000,000.00
State of Calif., Local Agency Investment Fund Percent of total portfolio: 36%	\$ 13,704,774.57	\$ 13,696,878.20	(2) 0.75%	On Demand	\$ 9,686,831.93	\$ 14,864,965.78	\$ 14,844,500.74	\$ 10,328,620.16
Total funds under control of Town	\$ 35,519,290.40	\$ 35,604,389.53			\$ 26,270,189.17	\$ 35,755,701.10	\$ 36,150,276.16	\$ 34,709,509.61
Funds controlled by Fiscal Agent:								
US Bank	\$ 2,522,049.27	\$ 2,522,049.27	(3) 0.00%	On Demand	\$ 2,522,081.66	\$ 2,522,067.35	\$ 2,522,037.46	\$ 2,522,009.05
Total Fiscal Agent funds	\$ 2,522,049.27	\$ 2,522,049.27			\$ 2,522,081.66	\$ 2,522,067.35	\$ 2,522,037.46	\$ 2,522,009.05
Grand Total	\$ 38,041,339.67	\$ 38,126,438.80			\$ 28,792,270.83	\$ 38,277,768.45	\$ 38,672,313.62	\$ 37,231,518.66

Source of Market Value Information:

- 1) Union Bank of California 2) State of California, Local Agency Investment Fund 3) U.S. Bank, Statements of Investment 4) Desert Community Bank 5) First Empire Securities Inc.
6) Mutual Securities, Inc.

I hereby certify that the investment activity for this reporting period conforms with the investment policy adopted by the Town Council of Apple Valley, and the California Government Code Section 53601. I also certify that there are adequate funds available to meet the Town of Apple Valley's budgeted and actual expenditures for the next six months.

Prepared by: Kofi Antobam, Assistant Director of Finance

Marc Puckett, Asst. Town Manager, Finance & Administration/Treasurer

Town of Apple Valley
Parks & Recreation Fund
 Schedule of Revenues, Expenditures and Changes in Fund Balance
 For the Month Ended January 31, 2017

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Revenue - General				
Property Taxes	\$ 1,600,000	\$ 63,565	\$ 947,239	\$ 895,229
Cell Tower Rents	80,000	6,410	52,975	45,553
Other - General	2,000	1,118	10,916	1,844
Total Revenue - General	<u>1,682,000</u>	<u>71,093</u>	<u>1,011,130</u>	<u>942,627</u>
Expenditures - General				
Interest Expense	-	12,526	14,301	(793)
Total Expenditures - General	<u>-</u>	<u>12,526</u>	<u>14,301</u>	<u>(793)</u>
General Revenue Over (Under) Expenditures	<u>1,682,000</u>	<u>58,567</u>	<u>996,829</u>	<u>943,420</u>
Recreation:				
Revenues ¹	938,420	102,992	475,311	486,358
Expenditures ¹	1,609,313	90,509	827,306	857,461
Recreation Rev. Over (Under) Expenditures	<u>(670,893)</u>	<u>12,483</u>	<u>(351,995)</u>	<u>(371,103)</u>
Parks:				
Parks Grounds Expenditures	1,750,277	92,065	996,232	890,389
Facilities Maintenance Expenditures	265,655	22,413	144,987	145,698
Total Parks Expenditures	<u>(2,015,932)</u>	<u>(114,478)</u>	<u>(1,141,219)</u>	<u>(1,036,086)</u>
Other Revenue (Expenditure) Items				
Transfer(s) (to) From Other Funds	1,011,701	-	-	-
Net change in Fund Balance	\$ 6,876	\$ (43,428)	\$ (496,385)	\$ (463,770)
Fund Balance - beginning	<u>(6,637,633)</u>		<u>(6,637,633)</u>	<u>(6,637,633)</u>
Fund Balance - ending	<u>\$ (6,630,757)</u>		<u>\$ (7,134,018)</u>	<u>\$ (7,101,403)</u>

¹ See attached list by program

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Programs:	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Adult Sports - Revenue	26,350	689	10,689	9,843
Adult Sports - Expenditures	35,081	2,247	20,745	20,173
Total - Adult Sports	(8,731)	(1,557)	(10,056)	(10,330)
Aquatic Complex - Revenue	237,365	38,344	104,854	80,983
Aquatic Complex - Expenditures	465,958	25,764	217,794	220,615
Total - Aquatic Complex	(228,593)	12,580	(112,940)	(139,631)
ASAP - Revenue	248,000	32,777	144,628	148,365
ASAP - Expenditures	261,998	15,445	121,515	127,609
Total - ASAP	(13,998)	17,332	23,113	20,756
Day Camp - Revenue	37,000	(54)	13,406	12,457
Day Camp - Expenditures	59,728	4,493	33,966	37,387
Total - Day Camp	(22,728)	(4,547)	(20,560)	(24,930)
Instructor Classes - Revenue	157,770	12,794	76,800	80,123
Instructor Classes - Expenditures	167,327	7,467	72,168	90,177
Total - Instructor Classes	(9,557)	5,326	4,632	(10,054)
PIO Events - Revenue	-	-	8,734	9,295
PIO Events - Expenditures	177,083	678	123,345	121,866
Total - PIO Events	(177,083)	(678)	(114,611)	(112,571)
Recreation - Revenue	24,570	229	7,427	8,627
Recreation - Expenditures	245,324	13,298.90	129,121.44	129,698.31
Total - Recreation	(220,754)	(13,070)	(121,694)	(121,071)
Rentals - Revenue	127,000	14,676	68,998	100,034
Rentals - Expenditures	89,228	5,968	46,261	46,224
Total - Rentals	37,772	8,707	22,738	53,810
Skate Park - Revenue	-	-	-	-
Skate Park - Expenditures	5,000	-	-	-
Total - Skate Park	(5,000)	-	-	-

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Programs:	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
User Groups - Revenue	29,500	1,728	10,782	10,302
User Groups - Expenditures	<u>20,164</u>	<u>2,041</u>	<u>13,255</u>	<u>15,773</u>
Total - User Groups	<u>9,336</u>	<u>(313)</u>	<u>(2,473)</u>	<u>(5,471)</u>
Youth Sports - Revenue	50,865	1,809	28,992	26,329
Youth Sports - Expenditures	<u>82,422</u>	<u>13,107</u>	<u>49,135</u>	<u>47,939</u>
Total - Youth Sports	<u>(31,557)</u>	<u>(11,298)</u>	<u>(20,143)</u>	<u>(21,610)</u>
Total Revenue	938,420	102,992	475,311	486,358
Total Expenditures	<u>1,609,313</u>	<u>90,509</u>	<u>827,306</u>	<u>857,461</u>
Net - ALL	<u>(670,893)</u>	<u>12,483</u>	<u>(351,995)</u>	<u>(371,103)</u>

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	Current Year Budget	Current Month	Year-to-date	Last Year-to- date
Parks:				
Brewster	244,876	22,556	208,940	149,414
Civic Center Park	218,816	10,294	125,311	88,462
Corwin Park	53,715	5,247	32,553	27,948
Grounds Operations	553,892	5,095	263,333	304,542
Horsemen's Center	36,733	12,172	46,041	31,979
James Woody Park	271,051	18,551	120,763	101,016
Lion's Park	30,331	2,087	20,305	16,824
Mendel	52,864	2,478	21,696	30,677
Schmidt	74,324	2,076	34,358	39,715
Sycamore Rocks	28,030	3,334	16,071	12,673
3 Diamond Skate	9,751	27	1,163	2,579
Thunderbird	63,842	2,314	48,263	33,752
Virginia	55,465	2,811	31,716	23,749
Yucca Loma	56,587	3,022	25,721	27,058
	<u>1,750,277</u>	<u>92,065</u>	<u>996,232</u>	<u>890,389</u>

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	Current Year Budget	Current Month	Year-to-date	Last Year-to- date
Facilities:				
Facilities Operations	28,901	2,123	12,593	15,987
Brewster Facilities	5,800	801	4,845	3,864
Amphitheater Facilities	4,290	-	3,363	39
Corwin Facilities	5,250	441	3,742	2,933
Horsemen's Facilities	5,500	465	4,116	3,320
James Woody Auditorium	105,603	10,530	58,999	62,652
James Woody Gym	88,351	6,947	47,950	48,359
James Woody Pal Center	6,911	202	1,395	1,441
James Woody Restroom	15,049	904	7,984	7,103
	<u>265,655</u>	<u>22,413</u>	<u>144,987</u>	<u>145,698</u>

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Town of Apple Valley
Apple Valley Golf Course Fund
 Schedule of Revenues, Expenditures and Changes in Fund Balance
 For the Month Ended January 31, 2017

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Revenue				
Green Fees	\$ 625,000	\$ 39,229	\$ 326,162	\$ 329,120
SGM Food & Beverage 2%	3,100	1,755	1,755	2,039
Interest	-	-	-	638
Rentals	20,000	4,986	17,353	8,388
Other	-	(1,945)	2,477	250,061
Total Revenue	648,100	44,024	347,746	590,246
Operating Expenditures				
Non-departmental	179,282	8,325	68,735	56,178
Golf Club Administration	135,875	9,820	66,101	75,848
Food & Beverage Operations	-	-	812	922
Cart Barn	97,500	8,271	61,894	56,728
Golf Course Grounds ¹	500,175	50,856	277,345	395,594
Golf Course Facilities	88,162	4,802	135,563	45,746
Pro Shop	68,525	5,749	35,570	24,925
Tennis Court	500	-	12,380	983
Total Operating Expenditures	1,070,019	87,824	658,401	656,923
Income (Loss) from Operations	(421,919)	(43,800)	(310,655)	(66,677)
Other Revenue (Expenditure) Items				
Interest Expense	-	6,328	6,980	-
Transfer(s) (to) From Other Funds	422,019	-	-	-
Net change in Fund Balance	100	(50,128)	(317,635)	(66,677)
Fund Balance - beginning	(2,103,501)		(2,103,501)	(2,011,565)
Fund Balance - ending	\$ (2,103,401)		\$ (2,421,136)	\$ (2,078,242)

¹ See attached line item details

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Town of Apple Valley
Apple Valley Golf Course Fund
 Details of Golf Course Grounds
 For the Month Ended January 31, 2017

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Golf Course Grounds				
Water	25,000	1,163	6,695	76,824
Other Utilities	55,200	2,969	37,863	30,673
Range Supplies	3,500	3,100	6,949	3,650
Building Maintenance	1,500	1,105	1,442	163
Grounds Maintenance	65,000	26,682	60,537	16,297
Contract Services (a)	198,000	13,447	135,414	108,340
Leased Equipment	100,000	-	-	65,598
Capital Projects	-	-	5,199	76,368
Other	51,975	2,390	23,247	17,680
Total Operating Expenditures	500,175	50,856	277,345	395,594

(a) Contract Services includes any services contracted privately; not performed by Town personnel. These amounts primarily consist of payroll costs for contract operator personnel.