

**TOWN OF APPLE VALLEY
TOWN COUNCIL/SUCCESSOR AGENCY
SPECIAL MEETING
MINUTES – June 14, 2017**

CALL TO ORDER:

Mayor Nassif called to order the Special Meeting of the Apple Valley Town Council and the Successor Agency at 10:05 a.m.

Roll call was taken with the following members present:

Roll Call

Present: Council Members Emick; Stanton; Mayor Pro Tem Bishop; Mayor Nassif

Absent: Council Member Cusack

OPENING CEREMONIES

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Mayor Pro Tem Bishop.

PUBLIC COMMENTS

None.

BUSINESS OF THE COUNCIL

1. Interviews – Recruitment and Selection Service Firms for Town Manager

- a. SGR Consulting
- b. Roberts Consulting Group
- c. Ralph Andersen and Associates

SGR Consulting

Douglas Thomas, SGR Consulting, presented the Town Council with a PowerPoint presentation on the profile of his firm. He commented on the highlights of the services provided by SGR Consulting, including the use of social media.

Mr. Thomas answered questions by the Town Council regarding the firm's recruitment process. He noted the firm was founded 1999.

Frank Robinson, Town Manager, thanked Mr. Thomas for participating in the interview process.

RECESSED MEETING

Mayor Nassif declared a recess of the Apple Valley Town Council Special Meeting at 11:15 a.m.

MEETING RECONVENED

Mayor Nassif reconvened the meeting of the Apple Valley Town Council Special Meeting at 12:36 p.m.

Roberts Consulting Group

Norm Roberts, Roberts Consulting Group, provided the Town Council with an overview of Roberts Consulting Group. He also commented on the number of years they have provided recruitment services in Southern California.

Mr. Roberts answered a series of questions by the Town Council regarding the firm's selection process.

Frank Robinson, Town Manager, thanked Mr. Roberts for participating in the interview process.

RECESSED MEETING

Mayor Nassif declared a recess of the Apple Valley Town Council Special Meeting at 1:06 p.m.

MEETING RECONVENED

Mayor Nassif reconvened the meeting of the Apple Valley Town Council Special Meeting at 1:15 p.m.

Ralph Andersen and Associates

Greg Nelson, Ralph Andersen and Associates, thanked the Town Council for their time in selecting a search firm for consideration of the Town Manager position.

He commented on the highlights of his recruitment firm, including a strong support team, a transparent process, good communication, and the use of social media.

Mr. Frank Robinson thanked Mr. Nelson for participating in the interview process.

Mr. Robinson explained the reasons why the Council should not allow the recruitment schedule to run into the holiday months. Therefore, he recommended having the recruitment services completed by the end of October 2017.

After discussing the candidates, it was the consensus of the Town Council to award a contract to Ralph Andersen and Associates to be approved at the Town Council Meeting on June 27, 2017.

ADJOURNMENT

Motion by Mayor Pro Tem Bishop, seconded by Council Member Emick, and unanimously carried, to adjourn the Special Meeting of the Apple Valley Town Council at 2:32 p.m.

Scott Nassif, Mayor

Yvonne Rivera, Deputy Town Clerk