



TOWN OF APPLE VALLEY TOWN COUNCIL STAFF REPORT

To: Honorable Mayor and Town Council **Date:** July 11, 2017
From: Marc Puckett, Assistant Town Manager **Item No:** 2
Subject: TREASURER'S REPORT – MAY 2017 AND SCHEDULES OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE FOR THE PARKS AND RECREATION FUND AND THE APPLE VALLEY GOLF COURSE FUND

T.M. Approval: _____ **Budgeted Item:** Yes No N/A

RECOMMENDED ACTION:

That Town Council receive and file the May 2017 Treasurer's Report.

SUMMARY:

The May 2017 Treasurer's Report is attached for Town Council review. The attached investment portfolio for the fiscal year-to-date period ended May 31 is presented to Town Council for Council's review. The portfolio is in compliance with the investment policy and there is adequate liquidity in the portfolio to meet the next six (6) months of expenditures.

BACKGROUND:

Attached is the Treasurer's Report for the period ended May 31, 2017. This investment performance report lists the various types of securities, institutions the securities were purchased from, maturity dates and interest rates for all securities held in the Town's investment portfolio as of the end of the reporting period. All of the Town's investments as of May 31, 2017, are in compliance with the Investment Policy adopted by Council on June 14, 2016 and the California Government Code except as otherwise may be noted or disclosed herein. All market values provided in this report were obtained from the various financial institutions associated with the various accounts. Market values for LAIF were provided by the State Treasurer's Office. The market value shown for the Town's LAIF investment represents the Town's contractual rights to its LAIF account and does not represent the value of the underlying portfolio securities. As of May 31, 2017, the Town has adequate cash reserves necessary to meet its obligations for the next six (6) months.

The State of California Government Code requires that the investment policy be adopted at least once annually by the governing body to ensure its continued compliance with current laws and investment practices. The Town's adopted investment policy conforms to the State Government Code in all respects.

COMPLIANCE REPORTING

The Town's investment portfolio is in compliance with the Town's adopted investment policy and applicable State laws during, and as of the end of, the reporting period.

Also, attached for informational purposes, are preliminary Schedules of Revenues, Expenditures and Changes in Fund Balances for the Parks & Recreation Fund and the Apple Valley Golf Course Fund for the month of May 2017.

FISCAL IMPACT:

The Town's investment portfolio has adequate liquidity to meet the budgeted and actual expenditures of the Town for the next six (6) months.



Town of Apple Valley
Treasurer's Report
As of May, 2017

Institution/Investment Type	Carrying Amount	Market Value		Interest Rate Yield	Maturity Date	Quarterly Comparisons of Carrying Amounts			
						Feb-17	Nov-16	Aug-16	May-16
Funds under control of Town:									
Checking Account	\$ 6,305,138.60	\$ 6,305,138.60	(1)	None	On Demand	\$ 5,490,878.99	\$ 810,345.26	\$ 707,402.76	\$ 7,828,242.02
Public Money Market Account	\$ 207,596.21	\$ 207,596.21	(4)	0.30%		\$ 207,439.31	\$ 207,285.94	\$ 207,130.98	\$ 206,974.43
Apple Valley Golf Course Deposit Account	\$ 76,600.87	\$ 76,600.87	(4)	None	On Demand	\$ 50,862.30	\$ 61,209.21	\$ 119,787.97	\$ 76,563.07
Petty Cash	\$ 5,350.00	\$ 5,350.00		N/A	On Demand	\$ 5,350.00	\$ 5,350.00	\$ 5,350.00	\$ 5,350.00
Public Desert Gold Account	\$ 4,325,893.48	\$ 4,325,893.48	(4)	0.35%		\$ 4,322,079.47	\$ 4,318,351.62	\$ 4,314,585.62	\$ 4,310,796.57
AV Redevelopment Obligation Retirement Fd.	\$ 1,769,232.45	\$ 1,769,232.45	(4)	0.30%	On Demand	\$ 1,766,896.05	\$ 2,937,961.35	\$ 2,935,765.00	\$ 2,933,546.19
Union Bank Money Market	\$ 1,355,954.39	\$ 1,356,664.39	(1)	2.00%		\$ 1,354,843.36	\$ 1,353,540.67	\$ 1,352,559.66	\$ 1,351,682.39
Wilmington Trust Bank	\$ 455,869.77	\$ 455,869.77	(7)	None	On Demand	\$ 250,000.00	\$ -	\$ -	\$ -
M&T Bank	\$ 29,516.40	\$ 29,516.40	(8)	None	On Demand	\$ -	\$ -	\$ -	\$ -
Enerbank USA Salt Lake City Utah CD29266NZ67	\$ 250,000.00	\$ 249,887.50	(5)	1.10%	3/29/2018	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Synchrony BK Retail CD 87165FBT0	\$ 250,000.00	\$ 252,250.00	(5)	2.05%	7/11/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Barclays BK Del Retail CD 06740KHF7	\$ 250,000.00	\$ 252,190.00	(5)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Discover BK Greenwood Del CD 2546712N9	\$ 250,000.00	\$ 252,190.00	(5)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Goldman Sachs BK USA NY CD 38147JS78	\$ 250,000.00	\$ 251,875.00	(5)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Sallie Mae BK Salt Lake City CD 795450SQ9	\$ 250,000.00	\$ 252,107.50	(5)	2.10%	8/27/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Worlds Foremost BK Sydney CD 981571AS1	\$ 200,000.00	\$ 202,178.00	(5)	2.10%	8/27/2019	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00
American Express Fed Svgs BK CD 02587CAZ3	\$ 250,000.00	\$ 252,110.00	(5)	2.10%	8/28/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Park Natl BK Newark Ohio CD 700654AT3	\$ 250,000.00	\$ 252,130.00	(5)	2.15%	9/12/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Belmont SVGS BK Mass CD 080515BD0	\$ 250,000.00	\$ 252,152.50	(5)	1.85%	10/23/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
BMW BK North Amer Salt Lake City CD 05580AAZ7	\$ 250,000.00	\$ 253,175.00	(5)	2.15%	12/10/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
CIT BK Salt Lake City Utah CD 17284C5K6	\$ 250,000.00	\$ 253,110.00	(5)	2.20%	12/10/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express Centurion BK CD 02587DWX2	\$ 250,000.00	\$ 252,427.50	(5)	2.20%	12/11/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Capital One BK USA NTNL Assn CD 140420M23	\$ 250,000.00	\$ 242,660.00	(5)	1.75%	10/26/2021	\$ 250,000.00	\$ 250,000.00	\$ -	\$ -
JPMorgan Chase BK CD 48125T2L8	\$ -	\$ -	(5)	2.00%	2/27/2020	\$ -	\$ -	\$ -	\$ -
Federal Home LN Mtg Corp Med Term 3134G8SX8	\$ -	\$ -	(5)	1.25%	4/14/2021	\$ -	\$ -	\$ 750,000.00	\$ 750,000.00
Cash/Fidelity Govt MMTK Capital Reserves CL	\$ -	\$ 10,289.72	(6)	0.13%		\$ -	\$ 1,638.36	\$ -	\$ 8,354.25
Ally BK Midvale Utah CD 02006LRD7	\$ 250,000.00	\$ 250,050.00	(6)	1.35%	5/29/2018	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Compass BK Birmingham ALA 20451PLA2	\$ 250,000.00	\$ 250,200.00	(6)	1.30%	5/29/2018	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
State BK India Chicago ILL 856283YM2	\$ 250,000.00	\$ 250,552.50	(6)	1.60%	7/17/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Barclays BK Del CD 06740KHF7	\$ 250,000.00	\$ 252,190.00	(6)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Discover BK Greenwood Del CD 2546712N9	\$ 250,000.00	\$ 252,190.00	(6)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Goldman Sachs BK USA NY CD 38147JS78	\$ 250,000.00	\$ 251,875.00	(6)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express BK FSB Utah CD 02587CAF7	\$ 250,000.00	\$ 252,190.00	(6)	1.95%	7/17/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Synchrony BK Retail CD 87165FBX1	\$ 250,000.00	\$ 252,237.50	(6)	2.05%	7/18/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
BMW BK North Amer Salt Lake City CD 05580ABS2	\$ 250,000.00	\$ 250,835.00	(6)	1.95%	5/22/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express Centrn 02587DYH5	\$ 250,000.00	\$ 250,802.50	(6)	2.05%	5/28/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
CIT BK Salt Lake City Utah CD 17284DBB7	\$ 250,000.00	\$ 251,167.50	(6)	2.00%	5/28/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Capital One BK USA Natl Assn 140420TX8	\$ 250,000.00	\$ 252,930.00	(6)	2.30%	7/29/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Capital One BK USA Natl Assn VA 14042E4Z0	\$ 250,000.00	\$ 252,930.00	(6)	2.00%	7/29/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express Centrn 02587DB64	\$ 250,000.00	\$ 252,965.00	(6)	2.30%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Barclays BK Del CD 06740KJQ1	\$ 250,000.00	\$ 252,890.00	(6)	2.20%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Capital One BK USA Natl Assn 140420VX5	\$ 250,000.00	\$ 252,965.00	(6)	2.30%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Goldman Sachs BK USA NY CD 38148JP88	\$ 250,000.00	\$ 252,880.00	(6)	2.25%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Gov Obligations FHLMC 3134G3V72	\$ -	\$ -	(6)	1.62%	11/21/2019	\$ -	\$ -	\$ -	\$ -
State of Calif., Local Agency Investment Fund Percent of total portfolio: 34%	\$ 13,730,995.11	\$ 13,719,680.10	(2)	0.93%	On Demand	\$ 13,704,774.57	\$ 8,686,831.93	\$ 14,864,965.78	\$ 14,844,500.74
Total funds under control of Town	\$ 35,962,147.28	\$ 36,014,124.99				\$ 34,853,124.05	\$ 26,082,514.34	\$ 32,707,547.77	\$ 39,766,009.66
Funds controlled by Fiscal Agent:									
US Bank	\$ 4,889,780.36	\$ 4,889,780.36	(3)	0.00%	On Demand	\$ 2,701,345.92	\$ 3,603,709.25	\$ 3,225,573.90	\$ 4,862,660.27
Total Fiscal Agent funds	\$ 4,889,780.36	\$ 4,889,780.36				\$ 2,701,345.92	\$ 3,603,709.25	\$ 3,225,573.90	\$ 4,862,660.27
Grand Total	\$ 40,851,927.64	\$ 40,903,905.35				\$ 37,554,469.97	\$ 29,686,223.59	\$ 35,933,121.67	\$ 44,628,669.93

Source of Market Value Information:

- 1) Union Bank of California 2) State of California, Local Agency Investment Fund 3) U.S. Bank, Statements of Investment 4) Desert Community Bank 5) First Empire Securities Inc.
6) Mutual Securities, Inc. 7) Wilmington Trust Bank 8) M&T Bank

I hereby certify that the investment activity for this reporting period conforms with the investment policy adopted by the Town Council of Apple Valley, and the California Government Code Section 53601. I also certify that there are adequate funds available to meet the Town of Apple Valley's budgeted and actual expenditures for the next six months.

Prepared by: Kofi Antobam, Assistant Director of Finance

Marc Puckett, Asst. Town Manager, Finance & Administration/Treasurer

Town of Apple Valley
Apple Valley Golf Course Fund
Schedule of Revenues, Expenditures and Changes in Fund Balance
For the Month Ended May 31, 2017

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Revenue				
Green Fees	\$ 625,000	\$ 54,006	\$ 525,303	\$ 537,317
SGM Food & Beverage 2%	3,100	3,386	5,141	2,039
Interest	-	-	-	-
Rentals	20,000	2,493	27,325	18,851
Other	-	(44)	15,783	255,518
Total Revenue	648,100	59,841	573,552	813,725
Operating Expenditures				
Non-departmental	179,282	18,814	121,926	103,430
Golf Club Administration	135,875	9,999	101,314	120,348
Food & Beverage Operations	-	1,967	2,779	1,565
Cart Barn	97,500	18,512	110,930	91,332
Golf Course Grounds ¹	500,175	28,616	386,193	511,503
Golf Course Facilities	156,342	4,329	154,964	60,711
Pro Shop	68,525	5,219	57,622	38,694
Tennis Court	500	1,422	15,835	983
Total Operating Expenditures	1,138,199	88,879	951,562	928,566
Income (Loss) from Operations	(490,099)	(29,038)	(378,010)	(114,841)
Other Revenue (Expenditure) Items				
Interest Expense	-	7,026	14,006	11,490
Transfer(s) (to) From Other Funds	422,019	-	-	-
Net change in Fund Balance	(68,080)	(36,064)	(392,016)	(126,331)
Fund Balance - beginning	(2,103,501)		(2,103,501)	(2,011,565)
Fund Balance - ending	\$ (2,171,581)		\$ (2,495,517)	\$ (2,137,896)

¹ See attached line item details

Town of Apple Valley
Apple Valley Golf Course Fund
 Details of Golf Course Grounds
 For the Month Ended May 31, 2017

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Golf Course Grounds				
Water	25,000	314	9,222	79,896
Other Utilities	55,200	-	46,643	46,511
Range Supplies	3,500	333	9,098	7,711
Building Maintenance	1,500	-	1,655	501
Grounds Maintenance	65,000	4,988	81,112	30,280
Contract Services (a)	198,000	15,060	190,111	164,896
Leased Equipment	100,000	8	2,104	65,598
Capital Projects	-	-	5,199	90,189
Other	51,975	7,915	41,050	25,921
Total Operating Expenditures	500,175	28,616	386,193	511,503

(a) Contract Services includes any services contracted privately; not performed by Town personnel. These amounts primarily consist of payroll costs for contract operator personnel.

Town of Apple Valley
Parks & Recreation Fund
 Schedule of Revenues, Expenditures and Changes in Fund Balance
 For the Month Ended May 31, 2017

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Revenue - General				
Property Taxes	\$ 1,600,000	\$ 54,085	\$ 1,692,811	\$ 1,612,192
Cell Tower Rents	80,000	6,410	78,613	53,839
Other - General	2,000	949	11,275	3,040
Total Revenue - General	<u>1,682,000</u>	<u>61,444</u>	<u>1,782,700</u>	<u>1,669,071</u>
Expenditures - General				
Interest Expense	-	13,419	27,720	23,445
Total Expenditures - General	<u>-</u>	<u>13,419</u>	<u>27,720</u>	<u>23,445</u>
General Revenue Over (Under) Expenditures	<u>1,682,000</u>	<u>48,024</u>	<u>1,754,979</u>	<u>1,645,626</u>
Recreation:				
Revenues ¹	938,420	143,244	848,189	889,614
Expenditures ¹	1,609,313	108,856	1,263,861	1,320,762
Recreation Rev. Over (Under) Expenditures	<u>(670,893)</u>	<u>34,388</u>	<u>(415,672)</u>	<u>(431,149)</u>
Parks:				
Parks Grounds Expenditures	1,750,277	124,474	1,351,060	1,284,408
Facilities Maintenance Expenditures	265,655	18,973	219,244	227,244
Total Parks Expenditures	<u>(2,015,932)</u>	<u>(143,447)</u>	<u>(1,570,304)</u>	<u>(1,511,653)</u>
Other Revenue (Expenditure) Items				
Transfer(s) (to) From Other Funds	1,011,701	-	-	-
Net change in Fund Balance	\$ 6,876	\$ (61,035)	\$ (230,997)	\$ (297,176)
Fund Balance - beginning	<u>(6,637,633)</u>		<u>(6,637,633)</u>	<u>(6,637,633)</u>
Fund Balance - ending	<u>\$ (6,630,757)</u>		<u>\$ (6,868,630)</u>	<u>\$ (6,934,809)</u>

¹ See attached list by program

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Programs:	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Adult Sports - Revenue	26,350	2,796	21,025	19,981
Adult Sports - Expenditures	35,081	2,822	31,771	31,662
Total - Adult Sports	(8,731)	(26)	(10,746)	(11,681)
Aquatic Complex - Revenue	237,365	51,488	185,571	192,007
Aquatic Complex - Expenditures	465,958	28,853	341,461	344,395
Total - Aquatic Complex	(228,593)	22,635	(155,890)	(152,388)
ASAP - Revenue	248,000	24,801	253,097	245,210
ASAP - Expenditures	261,998	22,634	205,584	200,372
Total - ASAP	(13,998)	2,167	47,513	44,838
Day Camp - Revenue	37,000	17,742	35,041	32,412
Day Camp - Expenditures	59,728	1,966	44,729	48,973
Total - Day Camp	(22,728)	15,777	(9,688)	(16,562)
Instructor Classes - Revenue	144,270	23,364	136,375	144,936
Instructor Classes - Expenditures	167,327	11,119	115,690	137,008
Total - Instructor Classes	(23,057)	12,245	20,685	7,928
PIO Events - Revenue	13,500	2,840	18,139	13,850
PIO Events - Expenditures	177,083	7,505	158,301	159,269
Total - PIO Events	(163,583)	(4,665)	(140,162)	(145,419)
Recreation - Revenue	24,570	439	13,363	13,417
Recreation - Expenditures	266,024	18,881	190,775	210,704
Total - Recreation	(241,454)	(18,442)	(177,412)	(197,287)
Rentals - Revenue	127,000	9,387	121,936	166,467
Rentals - Expenditures	72,728	6,089	75,068	77,385
Total - Rentals	54,272	3,298	46,867	89,082
Skate Park - Revenue	-	-	-	-
Skate Park - Expenditures	800	-	-	162
Total - Skate Park	(800)	-	-	(162)

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Programs:	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
User Groups - Revenue	29,500	2,039	14,749	16,142
User Groups - Expenditures	20,164	1,729	20,248	31,648
Total - User Groups	9,336	310	(5,500)	(15,506)
Youth Sports - Revenue	50,865	8,347	48,893	45,191
Youth Sports - Expenditures	82,422	7,259	80,233	79,182
Total - Youth Sports	(31,557)	1,088	(31,340)	(33,992)
Total Revenue	938,420	143,244	848,189	889,614
Total Expenditures	1,609,313	108,856	1,263,861	1,320,762
Net - ALL	(670,893)	34,388	(415,672)	(431,149)

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	Current Year Budget	Current Month	Year-to-date	Last Year-to- date
Parks:				
Brewster	244,876	29,372	262,957	212,672
Civic Center Park	218,816	9,074	173,209	118,885
Corwin Park	53,715	5,824	48,174	39,452
Grounds Operations	553,892	10,915	295,835	397,898
Horsemen's Center	36,733	17,508	111,559	75,106
James Woody Park	271,051	28,627	175,181	157,227
Lion's Park	30,331	1,898	29,026	25,629
Mendel	52,864	3,312	33,430	47,818
Schmidt	74,324	3,017	46,172	58,642
Sycamore Rocks	28,030	2,358	24,944	21,779
3 Diamond Skate	9,751	85	1,770	4,068
Thunderbird	63,842	2,524	63,217	46,151
Virginia	55,465	5,775	45,568	36,297
Yucca Loma	56,587	4,185	40,019	42,784
	<u>1,750,277</u>	<u>124,474</u>	<u>1,351,060</u>	<u>1,284,408</u>

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	Current Year Budget	Current Month	Year-to-date	Last Year-to- date
Facilities:				
Facilities Operations	28,901	4,051	21,998	25,017
Brewster Facilities	5,800	409	6,606	6,938
Amphitheater Facilities	4,290	310	5,196	1,118
Corwin Facilities	5,250	212	4,705	5,377
Horsemen's Facilities	5,500	232	5,160	5,470
James Woody Auditorium	105,603	7,872	89,965	95,942
James Woody Gym	88,351	4,914	71,596	72,717
James Woody Pal Center	6,911	281	2,458	2,257
James Woody Restroom	15,049	693	11,560	12,409
	<u>265,655</u>	<u>18,973</u>	<u>219,244</u>	<u>227,244</u>

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