



TOWN OF APPLE VALLEY TOWN COUNCIL STAFF REPORT

To: Honorable Mayor and Town Council **Date:** August 22, 2017

From: Gina M. Whiteside **Item No:** 6
Director of Animal Services
Animal Services Department

Subject: ANIMAL SHELTERING SERVICES CONTRACT AMENDMENT WITH
THE COUNTY OF SAN BERNARDINO DEPARTMENT OF PUBLIC
HEALTH – EMERGENCY ANIMAL HOUSING ASSETS

T.M. Approval: _____ **Budgeted Item:** Yes No N/A

RECOMMENDED ACTION:

Move to authorize the Interim Town Manager to sign the amendment to the San Bernardino County Animal Sheltering Services Contract No. 12-864.

SUMMARY:

On August 16, 2016, the Town of Apple Valley Animal Services Department activated as a small animal evacuation center for animals displaced during the Blue Cut Fire. Serving in response to the County of San Bernardino's request for resources, the Town's shelter took in over 500 animals during the fire incident. To accommodate the influx of dogs and cats housed at the Municipal Shelter during the emergency operation, the County of San Bernardino's purchased assets to humanely and safely house the Blue Cut Fire animals without impacting the daily operations of the shelter.

To ensure adequate holding capacity during future emergency operations and local access to resources that may be needed to care for animals within the High Desert Region of San Bernardino County, the Town has agreed to store Emergency Animal Housing Assets owned by the County of San Bernardino. This contract amendment will provide the Town's Animal Services Department access and use of the assets.

The amended contract also states that the County of San Bernardino will reimburse the Town for actual costs resulting from an animal related emergency "mutual aid" response provided by the Town. Staff will work with the Town's insurance provider to include the

assets identified in Attachment C for coverage, should the equipment become lost, stolen or damaged when not in use.

FISCAL IMPACT:

There is no anticipated fiscal impact, the contract amendment authorizes the Town to utilize County assets to support County's animal control programs. This amended contract will have the same end date as the existing Animal Sheltering Services contract, which is June 20, 2023.

ALTERNATIVES:

N/A

ATTACHMENTS:

1. San Bernardino County FAS Standard Contract No. 12-864 A2
2. Attachment C – Emergency Animal Housing Assets



F A S

STANDARD CONTRACT

FOR COUNTY USE ONLY

<input type="checkbox"/> New	FAS Vendor Code	SC	Dept. PHL	A	Contract Number	
<input checked="" type="checkbox"/> Change	TOWNOFA303				12-864 A2	
<input type="checkbox"/> Cancel	ePro Vendor Number			ePro Contract Number		
	N/A			N/A		
County Department			Dept.	Orgn.	Contractor's License No.	
Department of Public Health			PHL	PHL		
County Department Contract Representative				Telephone	Total Contract Amount	
John Greswit				(909) 388-0255	Est. \$4,986,130	
Contract Type						
<input type="checkbox"/> Revenue <input type="checkbox"/> Encumbered <input checked="" type="checkbox"/> Unencumbered <input type="checkbox"/> Other:						
If not encumbered or revenue contract type, provide reason: Paid over term of contract						
Commodity Code		Contract Start Date	Contract End Date	Original Amount	Amendment Amount	
96206		01/01/2013	06/30/2023	Est. \$3,557,253		
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No	Amount
AAA	PHL	2605	200	2445		\$
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No	Amount
						\$
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No	Amount
						\$
Project Name			Estimated Payment Total by Fiscal Year			
Animal Sheltering Services			FY	Amount	I/D	FY

THIS CONTRACT is entered into in the State of California by and between the County of San Bernardino, hereinafter called the County, and

Name
 Town of Apple Valley – Animal Services Department hereinafter called Town
 Address
 14955 Dale Evans Parkway
 Apply Valley, CA 92307
 Telephone (760) 240 – 7000 Ext. 7060 Federal ID No. or Social Security No.

IT IS HEREBY AGREED AS FOLLOWS:

AMENDMENT NO. 2

It is hereby agreed to amend Contract No. 12-864 as follows:

SECTION III. SCOPE OF SERVICES

Add Paragraph X to read as follows:

- X. Town agrees to store specific County assets for utilization at the Town's Animal Shelter Facility. Town can utilize County's assets to support County's animal control programs and agrees to ensure those assets are preserved and maintained. County has developed an asset list (Attachment C) which outlines all assets placed into Town's control and custody, and agrees to assist the County to inventory these assets annually. Town will acknowledge receipt of assets

<i>Auditor-Controller/Treasurer/Tax Collector Use Only</i>	
<input type="checkbox"/> Contract Database	<input type="checkbox"/> FAS
Input Date	Keyed By

received on County's behalf and agrees to replace any asset which may be lost, stolen or damaged when not in use.

SECTION VI. FISCAL PROVISIONS

Add Paragraph O to read as follows:

- O. The County agrees to reimburse the Town for actual costs resulting from an animal related emergency "mutual aid" response provided by the Town and requested/authorized in writing by the Director of Public Health or his/her authorized representative.

ATTACHMENT C

Attachment C – San Bernardino County Animal Care and Control Emergency Animal Housing Assets is added to the Contract.

All other terms and conditions will remain in full force and effect.

COUNTY OF SAN BERNARDINO

Town of Apple Valley
(Print or type name of corporation, company, contractor, etc.)

► _____
James Ramos, Chairman, Board of Supervisors

By ► _____
(Authorized signature - sign in blue ink)

Dated: _____

Name _____
(Print or type name of person signing contract)

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD
Laura H. Welch
Clerk of the Board of Supervisors
of the County of San Bernardino

Title Town Manager
(Print or Type)

Dated: _____

By _____
Deputy

Address 14955 Dale Evans Parkway
Apple Valley, CA 92307

Approved as to Legal Form
► _____
Phebe W. Chu, Deputy County Counsel
Date _____

Reviewed by Contract Compliance
► _____
Jennifer Mulhall-Daudel, HS Contracts
Date _____

Presented to BOS for Signature
► _____
Trudy Raymundo, Director
Date _____

ATTACHMENT C

San Bernardino County Animal Care and Control Emergency Animal Housing Assets		
Item	Quantity	Cost
Portable Horse Corral Panel (\$71.50 ea)	150	\$10,725.00
Gate Panel for Portable Dog Kenneling (\$169.00 ea)	90	\$15,210.00
Side Panel for portable Dog Kenneling (\$109.00 ea)	256	\$27,904.00
Clamps, Associated Nuts and Bolts for Kennel and Corral Assembly (\$4.29 ea)	400	\$1,716.00
Portable Dog Kennel Shade Top (\$29.00 ea)	75	\$2,175.00
Wheelbarrow (\$87.98 ea)	9	\$791.82
40 Gallon Water Bucket (\$40.88 ea)	9	\$367.92
37 Gallon Water Bucket with Lid (\$33.93 ea)	21	\$712.53
15 Gallon Water Bucket (\$22.11 ea)	8	\$176.88
5 Gallon Water Bucket (\$7.97 ea)	98	\$781.06
Large Shallow Round Tub (\$36.81 ea)	12	\$441.72
Medium Shallow Round Tub (\$18.41 ea)	7	\$128.87
Mixing Tub (\$16.62 ea)	40	\$664.80
Muck Bucket (\$17.61 ea)	42	\$739.62
40' Storage Container (\$2,100 ea)	3	\$6,300.00
Total Inventory	1,220	\$68,835.22