



TOWN OF APPLE VALLEY

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor and Town Council **Date:** September 26, 2017
From: Marc Puckett, Assistant Town Manager **Item No:** 3
Subject: TREASURER'S REPORT – JUNE 2017 AND SCHEDULES OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE FOR THE PARKS AND RECREATION FUND AND THE APPLE VALLEY GOLF COURSE FUND

T.M. Approval: _____ **Budgeted Item:** Yes No N/A

RECOMMENDED ACTION:

That Town Council receive and file the June 2017 Treasurer's Report.

SUMMARY:

The June 2017 Treasurer's Report is attached for Town Council review. The attached investment portfolio for the fiscal year-to-date period ended June 30 is presented to Town Council for Council's review. The portfolio is in compliance with the investment policy and there is adequate liquidity in the portfolio to meet the next six (6) months of expenditures.

BACKGROUND:

Attached is the Treasurer's Report for the period ended June 30, 2017. This investment performance report lists the various types of securities, institutions the securities were purchased from, maturity dates and interest rates for all securities held in the Town's investment portfolio as of the end of the reporting period. All of the Town's investments as of June 30, 2017, are in compliance with the Investment Policy adopted by Council on June 14, 2016 and the California Government Code except as otherwise may be noted or disclosed herein. All market values provided in this report were obtained from the various financial institutions associated with the various accounts. Market values for LAIF were provided by the State Treasurer's Office. The market value shown for the Town's LAIF investment represents the Town's contractual rights to its LAIF account and does not represent the value of the underlying portfolio securities. As of June 30, 2017, the Town has adequate cash reserves necessary to meet its obligations for the next six (6) months.

The State of California Government Code requires that the investment policy be adopted at least once annually by the governing body to ensure its continued compliance with current laws and investment practices. The Town's adopted investment policy conforms to the State Government Code in all respects.

COMPLIANCE REPORTING

The Town's investment portfolio is in compliance with the Town's adopted investment policy and applicable State laws during, and as of the end of, the reporting period.

Also, attached for informational purposes, are preliminary Schedules of Revenues, Expenditures and Changes in Fund Balances for the Parks & Recreation Fund and the Apple Valley Golf Course Fund for the month of June 2017.

FISCAL IMPACT:

The Town's investment portfolio has adequate liquidity to meet the budgeted and actual expenditures of the Town for the next six (6) months.



Town of Apple Valley
Treasurer's Report
As of June 30, 2017

Institution/Investment Type	Carrying Amount	Market Value	Interest Rate Yield	Maturity Date	Quarterly Comparisons of Carrying Amounts			
					Mar-17	Dec-16	Sep-16	Jun-16
Funds under control of Town:								
Checking Account	\$ 7,541,499.97	\$ 7,541,499.97	(1) None	On Demand	\$ 4,538,866.94	\$ 3,735,764.75	\$ 645,545.56	\$ 6,285,900.67
Public Money Market Account	\$ 207,647.40	\$ 207,647.40	(4) 0.30%		\$ 207,492.17	\$ 207,338.75	\$ 207,182.05	\$ 207,025.47
Apple Valley Golf Course Deposit Account	\$ 66,391.47	\$ 66,391.47	(4) None	On Demand	\$ 55,385.66	\$ 55,398.19	\$ 57,836.20	\$ 70,720.65
Petty Cash	\$ 5,350.00	\$ 5,350.00			\$ 5,350.00	\$ 5,350.00	\$ 5,350.00	\$ 5,350.00
Public Desert Gold Account	\$ 4,327,137.91	\$ 4,327,137.91	(4) 0.35%		\$ 4,323,364.25	\$ 4,319,635.29	\$ 4,315,826.80	\$ 4,312,036.66
AV Redevelopment Obligation Retirement Fd.	\$ 2,846,159.82	\$ 2,846,159.82	(4) 0.30%	On Demand	\$ 1,767,346.24	\$ 8,107.87	\$ 2,936,488.89	\$ 2,934,269.53
Union Bank Money Market	\$ 1,357,421.84	\$ 1,357,421.84	(1) 2.00%		\$ 1,355,336.02	\$ 1,353,867.72	\$ 1,352,879.46	\$ 1,351,971.59
Wilmington Trust Bank	\$ 928,322.98	\$ 928,322.98	(7) None	On Demand	\$ 250,000.00	\$ -	\$ -	\$ -
M&T Bank	\$ 42,125.68	\$ 42,125.68	(8) None	On Demand	\$ -	\$ -	\$ -	\$ -
Enerbank USA Salt Lake City Utah CD29266NZ67	\$ 250,000.00	\$ 249,755.00	(5) 1.10%	3/29/2018	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Synchrony BK Retail CD 87165FBT0	\$ -	\$ -	(5) 2.05%	7/11/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Barclays BK Del Retail CD 06740KHF7	\$ 250,000.00	\$ 251,832.50	(5) 2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Discover BK Greenwood Del CD 2546712N9	\$ 250,000.00	\$ 251,832.50	(5) 2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Goldman Sachs BK USA NY CD 38147JS78	\$ -	\$ -	(5) 2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Sallie Mae BK Salt Lake City CD 795450SQ9	\$ 250,000.00	\$ 251,822.50	(5) 2.10%	8/27/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Worlds Foremost BK Sydney CD 981571AS1	\$ 200,000.00	\$ 201,932.00	(5) 2.10%	8/27/2019	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00
American Express Fed Svgs BK CD 02587CAZ3	\$ 250,000.00	\$ 251,827.50	(5) 2.10%	8/28/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Park Natl BK Newark Ohio CD 700654AT3	\$ 250,000.00	\$ 251,875.00	(5) 2.15%	9/12/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Belmont SVGS BK Mass CD 080515BD0	\$ 250,000.00	\$ 251,985.00	(5) 1.85%	10/23/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
BMW BK North Amer Salt Lake City CD 05580AAZ7	\$ 250,000.00	\$ 253,080.00	(5) 2.15%	12/10/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
CIT BK Salt Lake City Utah CD 17284C5K6	\$ 250,000.00	\$ 253,017.50	(5) 2.20%	12/10/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express Centurion BK CD 02587DWX2	\$ 250,000.00	\$ 252,355.00	(5) 2.20%	12/11/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Capital One BK USA NTNL Assn CD 140420M23	\$ 250,000.00	\$ 243,745.00	(5) 1.75%	10/26/2021	\$ 250,000.00	\$ 250,000.00	\$ -	\$ -
Goldman Sachs BK USA NY CD 38148PKN6	\$ 250,000.00	\$ 251,767.50	(5) 2.40%	6/7/2022	\$ -	\$ -	\$ -	\$ -
Synchrony BK Retail CD 87164XRC2	\$ 250,000.00	\$ 251,750.00	(5) 2.40%	6/9/2022	\$ -	\$ -	\$ -	\$ -
Federal Home LN Mig Corp Med Term 3134G8SX8	\$ -	\$ -	(5) 1.25%	4/14/2021	\$ -	\$ -	\$ 750,000.00	\$ 750,000.00
Cash/Fidelity Govt MMKT Capital Reserves CL	\$ -	\$ -	(6) 0.13%		\$ 2,789.38	\$ -	\$ 2,835.62	\$ -
Ally BK Midvale Utah CD 02006LRD7	\$ 250,000.00	\$ 249,840.00	(6) 1.35%	5/29/2018	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Compass BK Birmingham ALA 20451PLA2	\$ 250,000.00	\$ 249,977.50	(6) 1.30%	5/29/2018	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
State BK India Chicago ILL 856283YM2	\$ 250,000.00	\$ 250,225.00	(6) 1.60%	7/17/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Barclays BK Del CD 06740KHF7	\$ 250,000.00	\$ 251,832.50	(6) 2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Discover BK Greenwood Del CD 2546712N9	\$ 250,000.00	\$ 251,832.50	(6) 2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Goldman Sachs BK USA NY CD 38147JS78	\$ 250,000.00	\$ 251,530.00	(6) 2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express BK FSB Utah CD 02587CAF7	\$ 250,000.00	\$ 251,835.00	(6) 1.95%	7/17/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Synchrony BK Retail CD 87165FBX1	\$ 250,000.00	\$ 251,882.50	(6) 2.05%	7/18/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
BMW BK North Amer Salt Lake City CD 05580ABS2	\$ 250,000.00	\$ 251,230.00	(6) 1.95%	5/22/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express Centr 02587DYH5	\$ 250,000.00	\$ 251,215.00	(6) 2.05%	5/28/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
CIT BK Salt Lake City Utah CD 17284DBB7	\$ 250,000.00	\$ 251,570.00	(6) 2.00%	5/28/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Capital One Bk USA Natl Assn 140420TX8	\$ 250,000.00	\$ 253,297.50	(6) 2.30%	7/29/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Capital One Bk USA Natl Assn VA 14042E4Z0	\$ 250,000.00	\$ 253,297.50	(6) 2.00%	7/29/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express Centr 02587DB64	\$ 250,000.00	\$ 252,875.00	(6) 2.30%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Barclays BK Del CD 06740KJQ1	\$ 250,000.00	\$ 253,260.00	(6) 2.20%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Capital One BK USA Natl Assn 140420VX5	\$ 250,000.00	\$ 253,332.50	(6) 2.30%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Goldman Sachs BK USA NY CD 38148JP88	\$ 250,000.00	\$ 253,250.00	(6) 2.25%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
State of Calif., Local Agency Investment Fund Percent of total portfolio: 33%	\$ 13,730,995.11	\$ 13,716,449.47	(2) 0.98%	On Demand	\$ 13,704,774.57	\$ 13,686,831.93	\$ 11,664,965.78	\$ 14,844,500.74
Total funds under control of Town	\$ 38,753,052.18	\$ 38,789,366.04			\$ 33,910,705.23	\$ 31,072,294.50	\$ 29,388,910.36	\$ 38,211,775.31
Funds controlled by Fiscal Agent:								
US Bank	\$ 2,523,369.98	\$ 2,523,369.98	(3) 0.00%	On Demand	\$ 2,522,141.86	\$ 2,522,039.24	\$ 2,522,072.27	\$ 2,522,057.99
Total Fiscal Agent funds	\$ 2,523,369.98	\$ 2,523,369.98			\$ 2,522,141.86	\$ 2,522,039.24	\$ 2,522,072.27	\$ 2,522,057.99
Grand Total	\$ 41,276,422.16	\$ 41,312,736.02			\$ 36,432,847.09	\$ 33,594,333.74	\$ 31,910,982.63	\$ 40,733,833.30

Source of Market Value Information:

- 1) Union Bank of California 2) State of California, Local Agency Investment Fund 3) U.S. Bank, Statements of Investment 4) Desert Community Bank 5) First Empire Securities Inc.
6) Mutual Securities, Inc. 7) Wilmington Trust Bank 8) M&T Bank

I hereby certify that the investment activity for this reporting period conforms with the investment policy adopted by the Town Council of Apple Valley, and the California Government Code Section 53601. I also certify that there are adequate funds available to meet the Town of Apple Valley's budgeted and actual expenditures for the next six months.

Prepared by: Kofi Antobam, Assistant Director of Finance

Marc Puckett, Asst. Town Manager, Finance & Administration/Treasurer

Town of Apple Valley
Parks & Recreation Fund
 Schedule of Revenues, Expenditures and Changes in Fund Balance
 For the Month Ended June 30, 2017

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Revenue - General				
Property Taxes	\$ 1,600,000	\$ 47,129	\$ 1,739,940	\$ 1,662,802
Cell Tower Rents	80,000	26,709	105,323	60,062
Other - General	2,000	(152)	11,204	2,589
Total Revenue - General	<u>1,682,000</u>	<u>73,686</u>	<u>1,856,467</u>	<u>1,725,453</u>
Expenditures - General				
Interest Expense	-	19,388	47,109	82,937
Total Expenditures - General	<u>-</u>	<u>19,388</u>	<u>47,109</u>	<u>82,937</u>
General Revenue Over (Under) Expenditures	<u>1,682,000</u>	<u>54,298</u>	<u>1,809,358</u>	<u>1,642,517</u>
Recreation:				
Revenues ¹	938,420	137,739	988,673	1,040,058
Expenditures ¹	1,609,313	274,838	1,538,700	1,629,359
Recreation Rev. Over (Under) Expenditures	<u>(670,893)</u>	<u>(137,100)</u>	<u>(550,027)</u>	<u>(589,301)</u>
Parks:				
Parks Grounds Expenditures	1,744,577	534,491	1,885,551	1,607,782
Facilities Maintenance Expenditures	271,355	30,241	249,485	276,111
Total Parks Expenditures	<u>(2,015,932)</u>	<u>(564,732)</u>	<u>(2,135,036)</u>	<u>(1,883,892)</u>
Other Revenue (Expenditure) Items				
Transfer(s) (to) From Other Funds	1,011,701	913,773	913,773	830,677
Net change in Fund Balance	\$ 6,876	\$ 266,239	\$ 38,068	\$ (0)
Fund Balance - beginning	<u>(6,637,633)</u>		<u>(6,637,633)</u>	<u>(6,637,633)</u>
Fund Balance - ending	<u>\$ (6,630,757)</u>		<u>\$ (6,599,565)</u>	<u>\$ (6,637,633)</u>

¹ See attached list by program

H:\Everyone\Agenda\2017\170926\Treasurer's Report\June\PL - PR June 2017

Programs:	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Adult Sports - Revenue	26,350	3,820	25,200	23,413
Adult Sports - Expenditures	35,081	6,142	37,913	38,252
Total - Adult Sports	(8,731)	(2,322)	(12,713)	(14,839)
Aquatic Complex - Revenue	237,365	56,346	242,666	248,651
Aquatic Complex - Expenditures	465,958	97,573	439,034	445,742
Total - Aquatic Complex	(228,593)	(41,227)	(196,369)	(197,091)
ASAP - Revenue	248,000	2,782	256,161	248,446
ASAP - Expenditures	261,998	21,200	226,784	223,771
Total - ASAP	(13,998)	(18,418)	29,377	24,675
Day Camp - Revenue	37,000	11,970	47,341	45,081
Day Camp - Expenditures	59,728	18,959	63,688	68,513
Total - Day Camp	(22,728)	(6,989)	(16,346)	(23,433)
Instructor Classes - Revenue	144,270	15,664	152,416	163,316
Instructor Classes - Expenditures	167,327	30,774	146,464	169,500
Total - Instructor Classes	(23,057)	(15,110)	5,952	(6,184)
PIO Events - Revenue	13,500	6,655	24,904	21,175
PIO Events - Expenditures	177,083	14,962	173,263	194,456
Total - PIO Events	(163,583)	(8,307)	(148,359)	(173,281)
Recreation - Revenue	24,570	2,171	15,577	14,776
Recreation - Expenditures	266,024	55,974	246,749	255,071
Total - Recreation	(241,454)	(53,803)	(231,172)	(240,295)
Rentals - Revenue	127,000	18,390	140,681	194,411
Rentals - Expenditures	72,728	11,500	86,568	92,780
Total - Rentals	54,272	6,890	54,113	101,631
Skate Park - Revenue	-	-	-	-
Skate Park - Expenditures	800	-	-	162
Total - Skate Park	(800)	-	-	(162)

H:\Everyone\Agenda\2017\170926\Treasurer's Report\June\PL - PR June 2017

Programs:	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
User Groups - Revenue	29,500	19,780	34,529	35,071
User Groups - Expenditures	<u>20,164</u>	<u>3,339</u>	<u>23,587</u>	<u>40,899</u>
Total - User Groups	<u>9,336</u>	<u>16,441</u>	<u>10,942</u>	<u>(5,828)</u>
Youth Sports - Revenue	50,865	162	49,198	45,719
Youth Sports - Expenditures	<u>82,422</u>	<u>14,416</u>	<u>94,649</u>	<u>100,212</u>
Total - Youth Sports	<u>(31,557)</u>	<u>(14,254)</u>	<u>(45,452)</u>	<u>(54,494)</u>
Total Revenue	938,420	137,739	988,673	1,040,058
Total Expenditures	<u>1,609,313</u>	<u>274,838</u>	<u>1,538,700</u>	<u>1,629,359</u>
Net - ALL	<u>(670,893)</u>	<u>(137,100)</u>	<u>(550,027)</u>	<u>(589,301)</u>

H:\Everyone\Agenda\2017\170926\Treasurer's Report\June\PL - PR June 2017

	Current Year Budget	Current Month	Year-to-date	Last Year-to- date
Parks:				
Brewster	241,676	66,492	329,449	269,594
Civic Center Park	218,816	47,365	220,574	142,805
Corwin Park	53,715	12,521	60,695	47,965
Grounds Operations	553,892	235,226	531,060	520,862
Horsemen's Center	36,733	17,139	128,698	94,782
James Woody Park	268,551	66,366	241,547	190,781
Lion's Park	30,331	9,372	38,398	29,677
Mendel	52,864	7,226	40,657	54,961
Schmidt	74,324	28,599	74,771	71,351
Sycamore Rocks	28,030	10,075	35,019	26,519
3 Diamond Skate	9,751	154	1,924	4,833
Thunderbird	63,842	15,975	79,192	56,181
Virginia	55,465	9,124	54,693	45,999
Yucca Loma	56,587	8,856	48,875	51,473
	<u>1,744,577</u>	<u>534,491</u>	<u>1,885,551</u>	<u>1,607,782</u>

H:\Everyone\Agenda\2017\170926\Treasurer's Report\June\PL - PR June 2017

	Current Year Budget	Current Month	Year-to-date	Last Year-to- date
Facilities:				
Facilities Operations	28,901	2,928	24,925	29,000
Brewster Facilities	5,800	(19)	6,587	8,688
Amphitheater Facilities	4,290	(39)	5,157	2,601
Corwin Facilities	5,250	(225)	4,480	6,764
Horsemen's Facilities	5,500	68	5,228	7,032
James Woody Auditorium	113,053	14,939	104,904	116,056
James Woody Gym	88,101	11,507	83,103	87,969
James Woody Pal Center	5,911	470	2,928	2,760
James Woody Restroom	14,549	612	12,172	15,241
	<u>271,355</u>	<u>30,241</u>	<u>249,485</u>	<u>276,111</u>

H:\Everyone\Agenda\2017\170926\Treasurer's Report\June\PL - PR June 2017
9/15/2017 8:54 AM

Town of Apple Valley
Apple Valley Golf Course Fund
 Schedule of Revenues, Expenditures and Changes in Fund Balance
 For the Month Ended June 30, 2017

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Revenue				
Green Fees	\$ 625,000	\$ 50,601	\$ 575,904	\$ 592,008
SGM Food & Beverage 2%	3,100	2,069	7,210	7,934
Interest	-	14,006	-	-
Rentals	20,000	2,493	29,818	21,272
Other	-	0	15,783	255,468
Total Revenue	648,100	69,169	628,715	876,681
Operating Expenditures				
Non-departmental	179,282	95,091	217,017	234,318
Golf Club Administration	135,875	10,727	112,041	125,807
Food & Beverage Operations	-	1,045	3,824	1,727
Cart Barn	97,500	4,895	115,826	100,193
Golf Course Grounds ¹	500,175	33,584	419,777	493,892
Golf Course Facilities	156,342	(70,129)	84,835	71,096
Pro Shop	68,525	1,071	58,693	40,399
Tennis Court	500	-	15,835	1,153
Total Operating Expenditures	1,138,199	76,285	1,027,847	1,068,585
Income (Loss) from Operations	(490,099)	(7,116)	(399,133)	(191,905)
Other Revenue (Expenditure) Items				
Interest Expense	-	-	-	-
Transfer(s) (to) From Other Funds	422,019	333,748	333,748	349,968
Net change in Fund Balance	(68,080)	326,631	(65,385)	158,063
Fund Balance - beginning	(2,103,501)		(2,103,501)	(2,011,565)
Fund Balance - ending	\$ (2,171,581)		\$ (2,168,886)	\$ (1,853,502)

¹ See attached line item details

H:\Everyone\Agenda\2017\170926\Treasurer's Report\June\PL - AVGC June 2017

Town of Apple Valley
Apple Valley Golf Course Fund
 Details of Golf Course Grounds
 For the Month Ended June 30, 2017

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Golf Course Grounds				
Water	25,000	1,364	10,585	89,001
Other Utilities	55,200	13,012	59,656	60,348
Range Supplies	3,500	299	9,397	8,563
Building Maintenance	1,500	-	1,655	501
Grounds Maintenance	65,000	6,665	87,777	39,321
Contract Services (a)	198,000	7,569	197,680	179,372
Leased Equipment	100,000	-	2,104	65,598
Capital Projects	-	(5,199)	-	-
Other	51,975	9,873	50,923	51,187
Total Operating Expenditures	500,175	33,584	419,777	493,892

(a) Contract Services includes any services contracted privately; not performed by Town personnel. These amounts primarily consist of payroll costs for contract operator personnel.