



TOWN OF APPLE VALLEY

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor and Town Council **Date:** September 26, 2017
From: Marc Puckett, Assistant Town Manager **Item No:** 4
Subject: TREASURER'S REPORT – JULY 2017 AND SCHEDULES OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE FOR THE PARKS AND RECREATION FUND AND THE APPLE VALLEY GOLF COURSE FUND

T.M. Approval: _____ **Budgeted Item:** Yes No N/A

RECOMMENDED ACTION:

That Town Council receive and file the July 2017 Treasurer's Report.

SUMMARY:

The July 2017 Treasurer's Report is attached for Town Council review. The attached investment portfolio for the fiscal year-to-date period ended July 31 is presented to Town Council for Council's review. The portfolio is in compliance with the investment policy and there is adequate liquidity in the portfolio to meet the next six (6) months of expenditures.

BACKGROUND:

Attached is the Treasurer's Report for the period ended July 31, 2017. This investment performance report lists the various types of securities, institutions the securities were purchased from, maturity dates and interest rates for all securities held in the Town's investment portfolio as of the end of the reporting period. All of the Town's investments as of July 31, 2017, are in compliance with the Investment Policy adopted by Council on June 27, 2017 and the California Government Code except as otherwise may be noted or disclosed herein. All market values provided in this report were obtained from the various financial institutions associated with the various accounts. Market values for LAIF were provided by the State Treasurer's Office. The market value shown for the Town's LAIF investment represents the Town's contractual rights to its LAIF account and does not represent the value of the underlying portfolio securities. As of July 31, 2017, the Town has adequate cash reserves necessary to meet its obligations for the next six (6) months.

The State of California Government Code requires that the investment policy be adopted at least once annually by the governing body to ensure its continued compliance with current laws and investment practices. The Town's adopted investment policy conforms to the State Government Code in all respects.

COMPLIANCE REPORTING

The Town's investment portfolio is in compliance with the Town's adopted investment policy and applicable State laws during, and as of the end of, the reporting period.

Also, attached for informational purposes, are preliminary Schedules of Revenues, Expenditures and Changes in Fund Balances for the Parks & Recreation Fund and the Apple Valley Golf Course Fund for the month of July 2017.

FISCAL IMPACT:

The Town's investment portfolio has adequate liquidity to meet the budgeted and actual expenditures of the Town for the next six (6) months.



Town of Apple Valley
Treasurer's Report
As of July 31, 2017

Institution/Investment Type	Carrying Amount	Market Value	Interest Rate Yield	Maturity Date	Quarterly Comparisons of Carrying Amounts				
					Apr-17	Jan-17	Oct-16	Jul-16	
Funds under control of Town:									
Checking Account	\$ 758,312.35	\$ 758,312.35	(1)	None	On Demand	\$ 6,482,932.69	\$ 6,403,576.54	\$ 5,715.71	\$ 3,811,132.95
Public Money Market Account	\$ 207,685.31	\$ 207,685.31	(4)	0.30%		\$ 207,543.33	\$ 207,391.58	\$ 207,234.84	\$ 207,078.22
Apple Valley Golf Course Deposit Account	\$ 54,488.79	\$ 54,488.79	(4)	None	On Demand	\$ 70,078.21	\$ 50,681.69	\$ 57,506.02	\$ 60,845.28
Petty Cash	\$ 5,350.00	\$ 5,350.00		N/A	On Demand	\$ 5,350.00	\$ 5,350.00	\$ 5,350.00	\$ 5,350.00
Public Desert Gold Account	\$ 4,328,409.19	\$ 4,328,409.19	(4)	0.35%		\$ 4,324,607.95	\$ 4,320,919.34	\$ 4,317,109.71	\$ 4,313,318.45
AV Redevelopment Obligation Retirement Fd.	\$ 2,845,869.76	\$ 2,845,869.76	(4)	0.30%	On Demand	\$ 1,768,217.82	\$ 1,766,489.51	\$ 2,937,237.09	\$ 2,935,017.17
Union Bank Money Market	\$ 1,358,278.15	\$ 1,358,278.15	(1)	2.00%		\$ 1,355,954.39	\$ 1,354,309.91	\$ 1,353,203.87	\$ 1,352,259.01
Wilmington Trust Bank	\$ 1,673,249.71	\$ 1,673,249.71	(7)	None	On Demand	\$ 250,002.00	\$ -	\$ -	\$ -
M&T Bank	\$ 62,507.37	\$ 62,507.37	(8)	None	On Demand	\$ -	\$ -	\$ -	\$ -
Enerbank USA Salt Lake City Utah CD29266NZ67	\$ 250,000.00	\$ 249,635.00	(5)	1.10%	3/29/2018	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Synchrony BK Retail CD 87165FBT0	\$ -	\$ -	(5)	2.05%	7/11/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Barclays BK Del Retail CD 06740KHF7	\$ 250,000.00	\$ 251,785.00	(5)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Discover BK Greenwood Del CD 2546712N9	\$ 250,000.00	\$ 251,785.00	(5)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Goldman Sachs BK USA NY CD 38147JS78	\$ -	\$ -	(5)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Sallie Mae BK Salt Lake City CD 795450SQ9	\$ 250,000.00	\$ 251,752.50	(5)	2.10%	8/27/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Worlds Foremost BK Sydney CD 981571AS1	\$ 200,000.00	\$ 201,858.00	(5)	2.10%	8/27/2019	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00
American Express Fed Svgs BK CD 02587CAZ3	\$ 250,000.00	\$ 251,755.00	(5)	2.10%	8/28/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Park Natl BK Newark Ohio CD 700654AT3	\$ 250,000.00	\$ 251,792.50	(5)	2.15%	9/12/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Belmont SVGS BK Mass CD 080515BD0	\$ 250,000.00	\$ 251,862.50	(5)	1.85%	10/23/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
BMW BK North Amer Salt Lake City CD 05580AAZ7	\$ 250,000.00	\$ 252,877.50	(5)	2.15%	12/10/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
CIT BK Salt Lake City Utah CD 17284C5K6	\$ 250,000.00	\$ 252,817.50	(5)	2.20%	12/10/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express Centurion BK CD 02587DWX2	\$ 250,000.00	\$ 252,177.50	(5)	2.20%	12/11/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Capital One BK USA NTNL Assn CD 140420M23	\$ 250,000.00	\$ 243,840.00	(5)	1.75%	10/26/2021	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ -
Goldman Sachs BK USA NY CD 38148PKN6	\$ 250,000.00	\$ 251,972.50	(5)	2.40%	6/7/2022	\$ -	\$ -	\$ -	\$ -
Synchrony BK Retail CD 87164XRC2	\$ 250,000.00	\$ 251,957.50	(5)	2.40%	6/9/2022	\$ -	\$ -	\$ -	\$ -
Federal Home LN Mtg Corp Med Term 3134G8SX8	\$ -	\$ -	(5)	1.25%	4/14/2021	\$ -	\$ -	\$ -	\$ 750,000.00
Cash/Fidelity Govt MMKT Capital Reserves CL	\$ 5,702.74	\$ 5,702.74	(6)	0.13%		\$ -	\$ 5,797.26	\$ -	\$ 5,734.24
Ally BK Midvale Utah CD 02006LRD7	\$ 250,000.00	\$ 249,717.50	(6)	1.35%	5/29/2018	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Compass BK Birmingham ALA 20451PLA2	\$ 250,000.00	\$ 249,840.00	(6)	1.30%	5/29/2018	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
State BK India Chicago ILL 856283YM2	\$ 250,000.00	\$ 250,200.00	(6)	1.60%	7/17/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Barclays BK Del CD 06740KHF7	\$ 250,000.00	\$ 251,785.00	(6)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Discover BK Greenwood Del CD 2546712N9	\$ 250,000.00	\$ 251,785.00	(6)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Goldman Sachs BK USA NY CD 38147JS78	\$ 250,000.00	\$ 251,495.00	(6)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express BK FSB Utah CD 02587CAF7	\$ 250,000.00	\$ 251,787.50	(6)	1.95%	7/17/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Synchrony BK Retail CD 87165FBX1	\$ 250,000.00	\$ 251,835.00	(6)	2.05%	7/18/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
BMW BK North Amer Salt Lake City CD 05580ABS2	\$ 250,000.00	\$ 250,912.50	(6)	1.95%	5/22/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express Centrn 02587DYH5	\$ 250,000.00	\$ 250,887.50	(6)	2.05%	5/28/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
CIT BK Salt Lake City Utah CD 17284DBB7	\$ 250,000.00	\$ 251,235.00	(6)	2.00%	5/28/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Capital One Bk USA Natl Assn 140420TX8	\$ 250,000.00	\$ 252,837.50	(6)	2.30%	7/29/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Capital One Bk USA Natl Assn VA 14042E4Z0	\$ 250,000.00	\$ 252,837.50	(6)	2.00%	7/29/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express Centrn 02587DB64	\$ 250,000.00	\$ 252,592.50	(6)	2.30%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Barclays BK Del CD 06740KJQ1	\$ 250,000.00	\$ 252,805.00	(6)	2.20%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Capital One BK USA Natl Assn 140420VX5	\$ 250,000.00	\$ 252,875.00	(6)	2.30%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Goldman Sachs BK USA NY CD 38148JP88	\$ 250,000.00	\$ 252,797.50	(6)	2.25%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
State of Calif., Local Agency Investment Fund Percent of total portfolio: 39%	\$ 18,462,615.71	\$ 18,443,057.73	(2)	1.05%	On Demand	\$ 13,730,995.11	\$ 13,704,774.57	\$ 9,686,831.93	\$ 14,864,965.78
Total funds under control of Town	\$ 37,462,469.08	\$ 37,489,004.10				\$ 35,895,681.50	\$ 35,519,290.40	\$ 26,270,189.17	\$ 35,755,701.10
Funds controlled by Fiscal Agent:									
US Bank	\$ 10,165,990.10	\$ 10,165,990.10	(3)	0.00%	On Demand	\$ 2,522,371.23	\$ 2,522,049.27	\$ 2,522,081.66	\$ 2,522,067.35
Total Fiscal Agent funds	\$ 10,165,990.10	\$ 10,165,990.10				\$ 2,522,371.23	\$ 2,522,049.27	\$ 2,522,081.66	\$ 2,522,067.35
Grand Total	\$ 47,628,459.18	\$ 47,654,994.20				\$ 38,418,052.73	\$ 38,041,339.67	\$ 28,792,270.83	\$ 38,277,768.45

Source of Market Value Information:

- 1) Union Bank of California 2) State of California, Local Agency Investment Fund 3) U.S. Bank, Statements of Investment 4) Desert Community Bank 5) First Empire Securities Inc.
6) Mutual Securities, Inc. 7) Wilmington Trust Bank 8) M&T Bank

I hereby certify that the investment activity for this reporting period conforms with the investment policy adopted by the Town Council of Apple Valley, and the California Government Code Section 53601. I also certify that there are adequate funds available to meet the Town of Apple Valley's budgeted and actual expenditures for the next six months.

Prepared by: Kofi Antobam, Assistant Director of Finance

Marc Puckett, Asst. Town Manager, Finance & Administration/Treasurer

Town of Apple Valley
Parks & Recreation Fund
 Schedule of Revenues, Expenditures and Changes in Fund Balance
 For the Month Ended July 31, 2017

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Revenue - General				
Property Taxes	\$ 1,600,000	\$ -	\$ -	\$ -
Cell Tower Rents	80,000	(4,122)	(4,122)	14,990
Other - General	2,200	875	875	960
Total Revenue - General	<u>1,682,200</u>	<u>(3,247)</u>	<u>(3,247)</u>	<u>15,950</u>
Expenditures - General				
Interest Expense	-	(11,352)	(11,352)	(8,173)
Total Expenditures - General	<u>-</u>	<u>(11,352)</u>	<u>(11,352)</u>	<u>(8,173)</u>
General Revenue Over (Under) Expenditures	<u>1,682,200</u>	<u>8,105</u>	<u>8,105</u>	<u>24,123</u>
Recreation:				
Revenues ¹	958,115	69,958	69,958	62,731
Expenditures ¹	1,628,531	155,656	155,656	129,843
Recreation Rev. Over (Under) Expenditures	<u>(670,416)</u>	<u>(85,698)</u>	<u>(85,698)</u>	<u>(67,113)</u>
Parks:				
Parks Grounds Expenditures	1,440,112	57,484	57,484	29,828
Facilities Maintenance Expenditures	262,853	9,172	9,172	10,262
Total Parks Expenditures	<u>(1,702,965)</u>	<u>(66,656)</u>	<u>(66,656)</u>	<u>(40,089)</u>
Other Revenue (Expenditure) Items				
Transfer(s) (to) From Other Funds	691,181	-	-	-
Net change in Fund Balance	\$ -	<u>\$ (144,249)</u>	\$ (144,249)	\$ (83,078)
Fund Balance - beginning	<u>(6,599,565)</u>		<u>(6,599,565)</u>	<u>(6,637,633)</u>
Fund Balance - ending	<u>\$ (6,599,565)</u>		<u>\$ (6,743,814)</u>	<u>\$ (6,720,712)</u>

¹ See attached list by program

Programs:	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Adult Sports - Revenue	27,787	1,405	1,405	1,102
Adult Sports - Expenditures	45,738	2,953	2,953	2,558
Total - Adult Sports	(17,951)	(1,548)	(1,548)	(1,456)
Aquatic Complex - Revenue	237,623	40,145	40,145	34,854
Aquatic Complex - Expenditures	452,937	36,622	36,622	32,742
Total - Aquatic Complex	(215,314)	3,523	3,523	2,111
ASAP - Revenue	280,000	3,768	3,768	1,265
ASAP - Expenditures	285,915	4,278	4,278	3,986
Total - ASAP	(5,915)	(510)	(510)	(2,721)
Day Camp - Revenue	38,500	7,300	7,300	7,859
Day Camp - Expenditures	63,058	10,708	10,708	10,212
Total - Day Camp	(24,558)	(3,409)	(3,409)	(2,353)
Instructor Classes - Revenue	139,383	6,657	6,657	9,934
Instructor Classes - Expenditures	171,235	4,544	4,544	5,046
Total - Instructor Classes	(31,852)	2,114	2,114	4,888
PIO Events - Revenue	13,500	4,877	4,877	3,061
PIO Events - Expenditures	164,207	69,473	69,473	53,806
Total - PIO Events	(150,707)	(64,596)	(64,596)	(50,745)
Recreation - Revenue	14,335	1,903	1,903	1,317
Recreation - Expenditures	222,689	14,635	14,635	10,484
Total - Recreation	(208,354)	(12,732)	(12,732)	(9,167)
Rentals - Revenue	134,000	3,944	3,944	13,727
Rentals - Expenditures	82,908	5,294	5,294	4,701
Total - Rentals	51,092	(1,351)	(1,351)	9,027
Skate Park - Revenue	-	-	-	-
Skate Park - Expenditures	5,000	-	-	-
Total - Skate Park	(5,000)	-	-	-

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Programs:	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
User Groups - Revenue	27,500	-	-	(10,618)
User Groups - Expenditures	37,716	1,596	1,596	1,116
Total - User Groups	(10,216)	(1,596)	(1,596)	(11,734)
Youth Sports - Revenue	45,487	(41)	(41)	230
Youth Sports - Expenditures	97,128	5,553	5,553	5,191
Total - Youth Sports	(51,641)	(5,593)	(5,593)	(4,961)
Total Revenue	958,115	69,958	69,958	62,731
Total Expenditures	1,628,531	155,656	155,656	129,843
Net - ALL	(670,416)	(85,698)	(85,698)	(67,113)

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	Current Year Budget	Current Month	Year-to-date	Last Year-to- date
Parks:				
Brewster	298,625	4,285	4,285	3,172
Civic Center Park	239,955	7,439	7,439	3,946
Corwin Park	61,709	1,836	1,836	1,375
Grounds Operations	109,050	1,558	1,558	2,236
Horsemen's Center	73,694	20,574	20,574	2,941
James Woody Park	243,153	3,654	3,654	5,111
Lion's Park	37,872	1,621	1,621	1,144
Mendel	56,266	1,741	1,741	1,839
Schmidt	81,523	1,894	1,894	1,828
Sycamore Rocks	36,681	1,962	1,962	1,400
3 Diamond Skate	5,961	72	72	284
Thunderbird	72,926	2,063	2,063	1,466
Virginia	63,159	7,137	7,137	1,271
Yucca Loma	59,538	1,648	1,648	1,812
	<u>1,440,112</u>	<u>57,484</u>	<u>57,484</u>	<u>29,828</u>

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	Current Year Budget	Current Month	Year-to-date	Last Year-to- date
Facilities:				
Facilities Operations	27,651	1,013	1,013	967
Brewster Facilities	5,299	220	220	471
Amphitheater Facilities	6,149	452	452	-
Corwin Facilities	4,799	167	167	312
Thunderbird Facilities	2,941	-	-	-
Horsemen's Facilities	5,299	167	167	357
James Woody Auditorium	103,182	3,668	3,668	4,085
James Woody Gym	88,839	2,773	2,773	3,221
James Woody Pal Center	5,960	183	183	121
James Woody Restroom	12,734	528	528	727
	<u>262,853</u>	<u>9,172</u>	<u>9,172</u>	<u>10,262</u>

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Town of Apple Valley
Apple Valley Golf Course Fund
 Schedule of Revenues, Expenditures and Changes in Fund Balance
 For the Month Ended July 31, 2017

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Revenue				
Green Fees	\$ 600,000	\$ 42,631	\$ 42,631	\$ 51,058
SGM Food & Beverage 2%	3,000	-	-	-
Interest	-	6,207	6,207	4,389
Rentals	20,000	2,493	2,493	2,421
Other	-	(31)	(31)	61
Total Revenue	623,000	51,301	51,301	57,928
Operating Expenditures				
Non-departmental	145,282	9,182	9,182	8,419
Golf Club Administration	135,875	8,425	8,425	8,045
Food & Beverage Operations	-	-	-	162
Cart Barn	97,500	8,770	8,770	9,040
Golf Course Grounds ¹	523,675	31,939	31,939	17,300
Golf Course Facilities	88,244	738	738	450
Pro Shop	68,525	4,649	4,649	2,684
Tennis Court	500	525	525	-
Total Operating Expenditures	1,059,601	64,227	64,227	46,100
Income (Loss) from Operations	(436,601)	(12,927)	(12,927)	11,828
Other Revenue (Expenditure) Items				
Interest Expense	-	-	-	-
Transfer(s) (to) From Other Funds	436,601	-	-	-
Net change in Fund Balance	-	(12,927)	(12,927)	11,828
Fund Balance - beginning	(2,168,886)		(2,168,886)	(2,103,501)
Fund Balance - ending	\$ (2,168,886)		\$ (2,181,813)	\$ (2,091,673)

¹ See attached line item details

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Town of Apple Valley
Apple Valley Golf Course Fund
 Details of Golf Course Grounds
 For the Month Ended July 31, 2017

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Golf Course Grounds				
Water	20,000	-	-	(296)
Other Utilities	61,200	-	-	-
Range Supplies	3,500	-	-	667
Building Maintenance	1,500	-	-	-
Grounds Maintenance	65,000	14,338	14,338	323
Contract Services (a)	198,000	16,361	16,361	15,053
Leased Equipment	100,000	-	-	-
Capital Projects	22,500	-	-	-
Other	51,975	1,239	1,239	1,552
Total Operating Expenditures	523,675	31,939	31,939	17,300

(a) Contract Services includes any services contracted privately; not performed by Town personnel. These amounts primarily consist of payroll costs for contract operator personnel.