



TOWN OF APPLE VALLEY TOWN COUNCIL STAFF REPORT

To: Honorable Mayor and Town Council **Date:** October 24, 2017
From: Brad Miller, Town Engineer **Item No:** 6
 Engineering Department
Subject: AWARD A PROFESSIONAL SERVICES AGREEMENT FOR THE APPLE
 VALLEY VILLAGE STATE ROUTE 18 CORRIDOR ENHANCEMENT
 PLAN - PROJECT NO. 2017-03

T.M. Approval: _____ **Budgeted Item:** Yes No N/A

RECOMMENDED ACTION:

Award a Professional Services Agreement to KOA Corporation for the Apple Valley Village State Route 18 Corridor Enhancement Plan - Project No. 2017-03 subject to "Approval as to Form" by the Town Attorney and "Approval as to Content" by the Town Manager.

BACKGROUND:

The proposed project will assess current safety deficiencies affecting access and barriers to mobility, prioritize projects, and provide next steps to improve system safety for all users of the Apple Valley Village. A central goal of the Enhancement Plan is to revitalize the Village corridor businesses and spur new jobs and economic development by improving, safety, access, and removing barriers to mobility. Ultimately, this plan will be the ground work for the preparation of a future Specific Plan for the Apple Valley Village. The final deliverable will be the Apple Valley Village SR 18 Corridor Enhancement Plan.

SUMMARY:

On July 27, 2017, the Town received proposals from five candidates for the subject project. Upon receipt, the proposals were reviewed and scored by engineering and Caltrans staff using the following criteria:

- Understanding of the work to be done
- Experience with similar kinds of work
- Quality of staff for work to be done
- Capability of developing innovative or advanced techniques
- Familiarity with state and federal procedures

- Financial responsibility
- Demonstrated technical ability

Based on the results of the proposal review, the top two candidates were Kimley Horn and Associates and KOA Corporation. An interview panel conducted interviews with both short-listed candidates. On August 30, 2017, the Engineering Department and Caltrans selected KOA Corporation as the most qualified candidate for this project. Although both candidates interviewed submitted strong proposals, it was the actual interviews that distinguished KOA Corporation from the other firm. KOA Corporation was the unanimous choice of the interview panel for the following reasons:

- Strength of the project team members and balance of engineering, research, and local knowledge;
- KOA Corporation displayed a clear understanding of the need for strong communication with the PBID and provided creative ideas for maximizing stakeholder input;
- Understanding of the project area and depth of research conducted prior the interview.

With a consultant selected, staff opened their sealed cost proposal. KOA's estimated costs for this project is \$260,000.00 which is equal to the project's budget.

For all the reasons mentioned above, staff recommends that KOA Corporation be awarded a Professional Services Agreement for the Apple Valley Village State Route 18 Corridor Enhancement Plan - Project No. 2017-03.

FISCAL IMPACT:

Funding for this project was appropriated in the Town Council approved 2017-2018 Capital Improvement Projects Budget utilizing a Sustainable Communities grant from the California Department of Transportation (Caltrans) in the amount of \$230,178.00. Measure I funds will be utilized for the local match of \$29,822.00.