



TOWN OF APPLE VALLEY

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor and Town Council **Date:** October 24, 2017

From: Ralph Wright **Item No:** 7
Parks and Recreation Manager
Parks and Recreation Department

Subject: FEE WAIVER REQUEST FOR THE SALVATION ARMY THANKSGIVING
DAY DINNER ON NOVEMBER 23, 2017 AT THE JAMES WOODY
COMMUNITY CENTER

T.M. Approval: _____ **Budgeted Item:** Yes No N/A

RECOMMENDED ACTION:

For good cause shown, and finding a waiver will serve a public purpose, approve the waiver of the Facility Rental Fee of \$96.50.

SUMMARY:

The Salvation Army of Victor Valley is requesting use of the Auditorium and the kitchen at the James Woody Community Center on November 23, 2017 in order to provide a free Thanksgiving meal for those in the community. They anticipate serving 100 – 150 meals to people who would otherwise have nowhere else to go for Thanksgiving dinner. The fees come to \$96.50. The organization will still be required to provide a Certificate of Insurance and paid the \$250 security deposit.

BACKGROUND:

On 8-14-01, the Town Council adopted a policy stating fees can be administratively waived for a local public agency, a utility company or service district, or a similar entity providing an essential service to the general community, whereas, non-profit requests for fee waivers must go before the Town Council for consideration.

FISCAL IMPACT:

Although there is not an ongoing demand that is displaced with the request on this particular day, the waiving of these fees will result in the loss of potential revenue in the amount of \$96.50.



The Salvation Army
14585 La Paz Drive
Victorville, CA 92395
760-245-2545

September 14, 2017

Town of Apple Valley Parks and Recreation Dept
14955 Dale Evans Parkway
Apple Valley, CA 92307

Attn: Debbie Rivera
Administrative Secretary

To Whom It May Concern,

It's that time of year again and we are preparing for our annual Thanksgiving Dinner for those in need in The Town of Apple Valley. Our dinner be held on Thanksgiving Day, Thursday, November 23rd. We will offer a wonderful, free, sit down Thanksgiving dinner, complete with all the trimmings to anyone who would like to participate. Each person is treated with dignity and respect as one would treat a guest in their home.

We are once again as a non-profit requesting that the fees be waived for the use of the James Woody Center kitchen and auditorium for this dinner. We will need use of the Woody Center from 9am – 2pm and our actual serving times will be from 11am to 1:30pm. We are also asking for the use of tables and chairs. As in the past we assure you our event will be a safe one and we will take good care of your facility and make sure to leave it clean and in order. I will be on sight for the entire event to make sure as in the past all runs smoothly.

We want to express our sincere gratitude to The Town of Apple Valley for helping us continue to successfully provide this meal to those in need in The Town of Apple Valley. Thank you for helping us help others.

Sincerely,

Maxine DiDonato
Program Manager