



# TOWN OF APPLE VALLEY

## TOWN COUNCIL STAFF REPORT

**To:** Honorable Mayor and Town Council **Date:** February 27, 2018

**From:** Ralph Wright **Item No:** 3  
Parks and Recreation Manager  
Parks and Recreation Department

**Subject:** FEE WAIVER REQUEST FOR ST MARYS HIGH DESERT FIT FOR LIFE CHALLENGE 5K/10K EVENT FOR THE USE OF THE CIVIC CENTER PARK/AMPHITHEATER

**T.M. Approval:** \_\_\_\_\_ **Budgeted Item:**  Yes  No  N/A

### RECOMMENDED ACTION:

For good cause shown, and finding a waiver will serve a public purpose, approve the waiver of the Facility Rental Fee and Special Events permit of \$1,154.62.

### SUMMARY:

St. Mary Medical Center has submitted a facility use agreement to conduct the High Desert Fit 4 Life 5k/10k event on May 19, 2018. They are requesting a waiver of the park rental fees of \$634.62. They are also requesting the fees waived for the Special Events permit in the amount of \$ 520.00. St. Mary Medical Center is still responsible for providing current insurance and a \$250 security Deposit to secure their date. This event meets the criteria established for fee waivers as something that compliments the Town's event schedule, offers an activity not otherwise available, serves a public purpose and is offered by a non-profit organization. The letter requesting the fee waiver is attached.

### BACKGROUND:

On 8-14-01, the Town Council adopted a policy stating fees can be administratively waived for a local public agency, a utility company or service district, or a similar entity providing an essential service to the general community, whereas, non-profit requests for fee waivers must go before the Town Council for consideration.

### FISCAL IMPACT:

Council Meeting Date: 02/27/2018

Although there is not an ongoing demand that is displaced with the request on this particular day, the waiving of these fees will result in the loss of potential revenue in the amount of \$1,154.62.

January 12, 2018

Dear Apple Valley Town Council,

Inspired by St. Mary's mission to improve the health and quality of life of people in our local communities our medical center volunteers, employees and community committee members are organizing a healthiest community 5K Fit 4 Life event on Saturday, May 19 2018 at the Civic Park in Apple Valley.

St. Mary Medical Center has been serving the high desert communities for more than 60 years and is the only non-profit hospital in the High Desert. The proceeds from this event will benefit St. Joseph Health, St. Mary and provide needed college scholarships for our youth volunteers. We are requesting the fees accrued of \$1,154.62 for the use of your facility be waived. We hope we can count on your support our health and wellness event.

If you have any questions, please don't hesitate to contact me directly.

Thank you,

*Rebecca Miranda*

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