



TOWN OF APPLE VALLEY TOWN COUNCIL STAFF REPORT

To: Honorable Mayor and Town Council **Date:** March 13, 2018
From: Kofi Antobam, Director of Finance **Item No:** 4
 Finance Department
Subject: **TREASURER’S REPORT – JANUARY 2018 AND SCHEDULES OF
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE FOR
THE PARKS AND RECREATION FUND AND THE APPLE VALLEY GOLF
COURSE FUND**

T.M. Approval: _____ **Budgeted Item:** Yes No N/A

RECOMMENDED ACTION:

That Town Council receive and file the January 2018 Treasurer’s Report.

SUMMARY:

The January 2018 Treasurer’s Report is attached for Town Council review. The attached investment portfolio for the fiscal year-to-date period ended January 31 is presented to Town Council for Council’s review. The portfolio is in compliance with the investment policy and there is adequate liquidity in the portfolio to meet the next six (6) months of expenditures.

BACKGROUND:

Attached is the Treasurer’s Report for the period ended January 31, 2018. This investment performance report lists the various types of securities, institutions the securities were purchased from, maturity dates and interest rates for all securities held in the Town’s investment portfolio as of the end of the reporting period. All of the Town’s investments as of January 31, 2018, are in compliance with the Investment Policy adopted by Council on June 27, 2017 and the California Government Code except as otherwise may be noted or disclosed herein. All market values provided in this report were obtained from the various financial institutions associated with the various accounts. Market values for LAIF were provided by the State Treasurer’s Office. The market value shown for the Town’s LAIF investment represents the Town’s contractual rights to its LAIF account and does not represent the value of the underlying portfolio securities. As of January 31, 2018, the

Town has adequate cash reserves necessary to meet its obligations for the next six (6) months.

The State of California Government Code requires that the investment policy be adopted at least once annually by the governing body to ensure its continued compliance with current laws and investment practices. The Town's adopted investment policy conforms to the State Government Code in all respects.

COMPLIANCE REPORTING

The Town's investment portfolio is in compliance with the Town's adopted investment policy and applicable State laws during, and as of the end of, the reporting period.

Also, attached for informational purposes, are preliminary Schedules of Revenues, Expenditures and Changes in Fund Balances for the Parks & Recreation Fund and the Apple Valley Golf Course Fund for the month of January 2018.

FISCAL IMPACT:

The Town's investment portfolio has adequate liquidity to meet the budgeted and actual expenditures of the Town for the next six (6) months.



Town of Apple Valley
Treasurer's Report
As of January 31, 2018

Institution/Investment Type	Carrying Amount	Market Value		Interest Rate Yield	Maturity Date	Quarterly Comparisons of Carrying Amounts			
						Oct-17	Aug-17	Apr-17	Jan-17
Funds under control of Town:									
Checking Account	\$ 1,064,558.30	\$ 1,064,558.30	(1)	None	On Demand	\$ (178,988.98)	\$ 2,296,763.20	\$ 6,482,932.69	\$ 6,403,576.54
Public Money Market Account	\$ 207,999.59	\$ 207,999.59	(4)	0.30%		\$ 207,842.39	\$ 207,738.22	\$ 207,543.33	\$ 207,391.58
Apple Valley Golf Course Deposit Account	\$ 59,278.84	\$ 59,278.84	(4)	None	On Demand	\$ 67,744.00	\$ 58,634.99	\$ 70,078.21	\$ 50,681.69
Petty Cash	\$ 5,350.00	\$ 5,350.00		N/A	On Demand	\$ 5,350.00	\$ 5,350.00	\$ 5,350.00	\$ 5,350.00
Public Desert Gold Account	\$ 4,336,051.74	\$ 4,336,051.74	(4)	0.35%		\$ 4,332,228.78	\$ 4,329,695.85	\$ 4,324,607.95	\$ 4,320,919.34
AV Redevelopment Obligation Retirement Fd.	\$ 4,628,848.30	\$ 4,628,848.30	(4)	0.30%	On Demand	\$ 2,848,022.25	\$ 2,846,594.87	\$ 1,768,217.82	\$ 1,766,489.51
Union Bank Money Market	\$ 1,364,714.96	\$ 1,364,714.96	(1)	2.00%		\$ 1,361,309.58	\$ 1,359,274.54	\$ 1,355,954.39	\$ 1,354,309.91
Wilmington Trust Bank	\$ 3,462,074.85	\$ 3,462,074.85	(7)	None	On Demand	\$ 3,573,399.43	\$ 2,801,522.12	\$ 250,002.00	\$ -
M&T Bank	\$ 85,332.83	\$ 85,332.83	(8)	None	On Demand	\$ 51,321.55	\$ 81,603.11	\$ -	\$ -
Cash/Money Funds/Bank Deposits									
Enerbank USA Salt Lake City Utah CD29266NZ67	\$ 250,000.00	\$ 249,885.00	(5)	1.10%	3/29/2018	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Synchrony BK Retail CD 87165FBT0	\$ -	\$ -	(5)	2.05%	7/11/2019	\$ -	\$ -	\$ 250,000.00	\$ 250,000.00
Barclays BK Del Retail CD 06740KHF7	\$ -	\$ -	(5)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Discover BK Greenwood Del CD 2546712N9	\$ 250,000.00	\$ 249,965.00	(5)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Goldman Sachs BK USA NY CD 38147JS78	\$ -	\$ -	(5)	2.05%	7/16/2019	\$ -	\$ -	\$ 250,000.00	\$ 250,000.00
Sallie Mae BK Salt Lake City CD 795450SQ9	\$ 250,000.00	\$ 249,817.50	(5)	2.10%	8/27/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Worlds Foremost BK Sydney CD 981571AS1	\$ 200,000.00	\$ 200,196.00	(5)	2.10%	8/27/2019	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00
American Express Fed Svgs BK CD 02587CAZ3	\$ -	\$ -	(5)	2.10%	8/28/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Park Natl BK Newark Ohio CD 700654AT3	\$ 250,000.00	\$ 249,797.50	(5)	2.15%	9/12/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Belmont SVGS BK Mass CD 080515BD0	\$ -	\$ -	(5)	1.85%	10/23/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
BMW BK North Amer Salt Lake City CD 05580AAZ7	\$ 250,000.00	\$ 250,360.00	(5)	2.15%	12/10/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
CIT BK Salt Lake City Utah CD 17284C5K6	\$ 250,000.00	\$ 250,315.00	(5)	2.20%	12/10/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express Centurion BK CD 02587DWX2	\$ 250,000.00	\$ 249,227.50	(5)	2.20%	12/11/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Capital One BK USA NTNL Assn CD 140420M23	\$ 250,000.00	\$ 241,562.50	(5)	1.75%	10/26/2021	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Goldman Sachs BK USA NY CD 38148PKN6	\$ 250,000.00	\$ 249,047.50	(5)	2.40%	6/7/2022	\$ 250,000.00	\$ 250,000.00	\$ -	\$ -
Synchrony BK Retail CD 87164XRC2	\$ 250,000.00	\$ 249,037.50	(5)	2.40%	6/9/2022	\$ 250,000.00	\$ 250,000.00	\$ -	\$ -
Capital One Natl Assn McLean VA CD 14042RJK8	\$ 250,000.00	\$ 247,710.00	(5)	2.35%	10/12/2022	\$ -	\$ -	\$ -	\$ -
Barclays BK Del Retail CD 06740KLP0	\$ 250,000.00	\$ 247,522.50	(5)	1.25%	4/14/2021	\$ -	\$ -	\$ -	\$ -
American Express Fed Svgs BK CD 02587CHC7	\$ 250,000.00	\$ 248,585.00	(5)	2.50%	12/5/2022	\$ -	\$ -	\$ -	\$ -
Cash/Fidelity Govt MMTK Capital Reserves CL	\$ -	\$ -	(6)	0.13%		\$ -	\$ -	\$ -	\$ 5,797.26
Ally BK Midvale Utah CD 02006LRD7	\$ 250,000.00	\$ 249,785.00	(6)	1.35%	5/29/2018	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Compass BK Birmingham ALA 20451PLA2	\$ 250,000.00	\$ 249,832.50	(6)	1.30%	5/29/2018	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
State BK India Chicago ILL 856283YM2	\$ 250,000.00	\$ 248,970.00	(6)	1.60%	7/17/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Barclays BK Del CD 06740KHF7	\$ 250,000.00	\$ 249,965.00	(6)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Discover BK Greenwood Del CD 2546712N9	\$ 250,000.00	\$ 249,965.00	(6)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Goldman Sachs BK USA NY CD 38147JS78	\$ 250,000.00	\$ 249,750.00	(6)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express BK FSB Utah CD 02587CAF7	\$ 250,000.00	\$ 249,715.00	(6)	1.95%	7/17/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Synchrony BK Retail CD 87165FBX1	\$ 250,000.00	\$ 249,995.00	(6)	2.05%	7/18/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
BMW BK North Amer Salt Lake City CD 05580ABS2	\$ 250,000.00	\$ 248,442.50	(6)	1.96%	5/22/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express Centrn 02587DYH5	\$ 250,000.00	\$ 247,577.50	(6)	2.07%	5/28/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
CIT BK Salt Lake City Utah CD 17284DBB7	\$ 250,000.00	\$ 248,697.50	(6)	2.01%	5/28/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Capital One BK USA Natl Assn 140420TX8	\$ 250,000.00	\$ 249,942.50	(6)	2.30%	7/29/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Capital One Natl Assn VA 14042E4Z0	\$ 250,000.00	\$ 249,942.50	(6)	2.30%	7/29/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express Centrn 02587DB64	\$ 250,000.00	\$ 248,880.00	(6)	2.31%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Barclays BK Del CD 06740KJQ1	\$ 250,000.00	\$ 249,770.00	(6)	2.20%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Capital One BK USA Natl Assn 140420VX5	\$ 250,000.00	\$ 249,832.50	(6)	2.30%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Goldman Sachs BK USA NY CD 38148JP88	\$ 250,000.00	\$ 247,895.00	(6)	2.26%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
State of Calif., Local Agency Investment Fund Percent of total portfolio: 38%	\$ 15,550,294.12	\$ 15,520,647.94	(2)	1.35%	On Demand	\$ 16,007,045.64	\$ 15,962,615.71	\$ 13,730,995.11	\$ 13,704,774.57
Total funds under control of Town	\$ 38,464,503.53	\$ 38,406,843.35				\$ 35,975,274.64	\$ 37,649,792.61	\$ 35,895,681.50	\$ 35,519,290.40
Funds controlled by Fiscal Agent:									
US Bank	\$ 2,530,466.15	\$ 2,530,466.15	(3)	0.00%	On Demand	\$ 3,259,897.97	\$ 10,728,427.04	\$ 2,522,371.33	\$ 2,522,049.27
Total Fiscal Agent funds	\$ 2,530,466.15	\$ 2,530,466.15				\$ 3,259,897.97	\$ 10,728,427.04	\$ 2,522,371.33	\$ 2,522,049.27
Grand Total	\$ 40,994,969.68	\$ 40,937,309.50				\$ 39,235,172.61	\$ 48,378,219.65	\$ 38,418,052.83	\$ 38,041,339.67

Source of Market Value Information:

- 1) Union Bank of California 2) State of California, Local Agency Investment Fund 3) U.S. Bank, Statements of Investment 4) Desert Community Bank 5) First Empire Securities Inc.
6) Mutual Securities, Inc. 7) Wilmington Trust Bank 8) M&T Bank

I hereby certify that the investment activity for this reporting period conforms with the investment policy adopted by the Town Council of Apple Valley, and the California Government Code Section 53601. I also certify that there are adequate funds available to meet the Town of Apple Valley's budgeted and actual expenditures for the next six months.

Prepared by: Kofi Antobam, Director of Finance

Kofi Antobam, Director of Finance/Treasurer

Town of Apple Valley
Parks & Recreation Fund
 Schedule of Revenues, Expenditures and Changes in Fund Balance
 For the Month Ended January 31, 2018

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Revenue - General				
Property Taxes	\$ 1,600,000	\$ 90,809	\$ 1,013,860	\$ 947,239
Cell Tower Rents	80,000	6,602	39,073	52,975
Grants	140,520			
Other - General	2,200	(1,901)	(3,441)	10,916
Total Revenue - General	<u>1,822,720</u>	<u>95,510</u>	<u>1,049,492</u>	<u>1,011,130</u>
Expenditures - General				
Interest Expense	-	19,585	24,586	14,301
Total Expenditures - General	<u>-</u>	<u>19,585</u>	<u>24,586</u>	<u>14,301</u>
General Revenue Over (Under) Expenditures	<u>1,822,720</u>	<u>75,925</u>	<u>1,024,906</u>	<u>996,829</u>
Recreation:				
Revenues ¹	958,115	108,486	500,638	475,311
Expenditures ¹	1,628,531	99,988	868,287	827,306
Recreation Rev. Over (Under) Expenditures	<u>(670,416)</u>	<u>8,498</u>	<u>(367,648)</u>	<u>(351,995)</u>
Parks:				
Parks Grounds Expenditures	1,580,632	125,773	1,128,238	996,232
Facilities Maintenance Expenditures	262,853	17,175	120,639	144,987
Total Parks Expenditures	<u>(1,843,485)</u>	<u>(142,948)</u>	<u>(1,248,877)</u>	<u>(1,141,219)</u>
Other Revenue (Expenditure) Items				
Transfer(s) (to) From Other Funds	691,181	-	-	-
Net change in Fund Balance	\$ -	<u>\$ (58,524)</u>	\$ (591,620)	\$ (496,385)
Fund Balance - beginning	<u>(6,599,565)</u>		<u>(6,599,565)</u>	<u>(6,637,633)</u>
Fund Balance - ending	<u>\$ (6,599,565)</u>		<u>\$ (7,191,185)</u>	<u>\$ (7,134,018)</u>

¹ See attached list by program

Programs:	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Adult Sports - Revenue	27,787	1,616	17,339	10,689
Adult Sports - Expenditures	45,738	2,210	25,471	20,745
Total - Adult Sports	(17,951)	(594)	(8,132)	(10,056)
Aquatic Complex - Revenue	237,623	19,272	97,779	104,854
Aquatic Complex - Expenditures	452,937	23,479	231,808	217,794
Total - Aquatic Complex	(215,314)	(4,207)	(134,029)	(112,940)
ASAP - Revenue	280,000	33,925	155,759	144,628
ASAP - Expenditures	285,915	15,551	150,783	121,515
Total - ASAP	(5,915)	18,375	4,975	23,113
Day Camp - Revenue	38,500	228	13,152	13,406
Day Camp - Expenditures	63,058	5,157	36,848	33,966
Total - Day Camp	(24,558)	(4,930)	(23,696)	(20,560)
Instructor Classes - Revenue	139,383	11,827	63,207	76,800
Instructor Classes - Expenditures	171,235	7,217	62,660	72,168
Total - Instructor Classes	(31,852)	4,610	547	4,632
PIO Events - Revenue	13,500	4,057	11,319	8,734
PIO Events - Expenditures	164,207	3,235	115,267	123,345
Total - PIO Events	(150,707)	822	(103,948)	(114,611)
Recreation - Revenue	14,335	120	7,346	7,427
Recreation - Expenditures	222,689	19,562	133,902	129,121
Total - Recreation	(208,354)	(19,442)	(126,555)	(121,694)
Rentals - Revenue	134,000	35,739	99,397	68,998
Rentals - Expenditures	82,908	8,674	49,367	46,261
Total - Rentals	51,092	27,065	50,030	22,738
Skate Park - Revenue	-	-	-	-
Skate Park - Expenditures	5,000	-	-	-
Total - Skate Park	(5,000)	-	-	-

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Programs:	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
User Groups - Revenue	27,500	-	10,587	10,782
User Groups - Expenditures	<u>37,716</u>	<u>2,237</u>	<u>13,995</u>	<u>13,255</u>
Total - User Groups	<u>(10,216)</u>	<u>(2,237)</u>	<u>(3,408)</u>	<u>(2,473)</u>
Youth Sports - Revenue	45,487	1,702	24,753	28,992
Youth Sports - Expenditures	<u>97,128</u>	<u>12,666</u>	<u>48,186</u>	<u>49,135</u>
Total - Youth Sports	<u>(51,641)</u>	<u>(10,964)</u>	<u>(23,433)</u>	<u>(20,143)</u>
Total Revenue	958,115	108,486	500,638	475,311
Total Expenditures	<u>1,628,531</u>	<u>99,988</u>	<u>868,287</u>	<u>827,306</u>
Net - ALL	<u>(670,416)</u>	<u>8,498</u>	<u>(367,648)</u>	<u>(351,995)</u>

	Current Year Budget	Current Month	Year-to-date	Last Year-to- date
Parks:				
Tire Grant	140,520	-	130,600	-
Brewster	298,625	28,355	231,044	208,940
Civic Center Park	239,955	10,460	181,693	125,311
Corwin Park	61,709	7,912	48,437	32,553
Grounds Operations	109,050	5,133	48,726	263,333
Horsemen's Center	73,694	5,330	64,075	46,041
James Woody Park	243,153	41,352	178,199	120,763
Lion's Park	37,872	1,912	29,423	20,305
Mendel	56,266	3,231	22,352	21,696
Schmidt	81,523	3,226	35,354	34,358
Sycamore Rocks	36,681	7,055	26,149	16,071
3 Diamond Skate	5,961	2,621	4,725	1,163
Thunderbird	72,926	2,347	55,307	48,263
Virginia	63,159	2,703	46,406	31,716
Yucca Loma	59,538	4,138	25,748	25,721
	<u>1,580,632</u>	<u>125,773</u>	<u>1,128,238</u>	<u>996,232</u>

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	Current Year Budget	Current Month	Year-to-date	Last Year-to- date
Facilities:				
Facilities Operations	27,651	1,746	11,912	12,593
Brewster Facilities	5,299	517	2,534	4,845
Amphitheater Facilities	6,149	328	3,534	3,363
Corwin Facilities	4,799	186	1,615	3,742
Thunderbird Facilities	2,941	391	963	-
Horsemen's Facilities	5,299	305	1,869	4,116
James Woody Auditorium	103,182	7,504	51,745	58,999
James Woody Gym	88,839	5,253	39,333	47,950
James Woody Pal Center	5,960	266	1,892	1,395
James Woody Restroom	12,734	679	5,242	7,984
	<u>262,853</u>	<u>17,175</u>	<u>120,639</u>	<u>144,987</u>

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Town of Apple Valley
Apple Valley Golf Course Fund
 Schedule of Revenues, Expenditures and Changes in Fund Balance
 For the Month Ended January 31, 2018

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Revenue				
Green Fees	\$ 600,000	\$ 45,994	\$ 326,373	\$ 326,162
SGM Food & Beverage 2%	3,000	-	1,636	1,755
Interest	-	-	-	-
Rentals	20,000	2,568	17,873	17,353
Other	-	(450)	119	2,477
Total Revenue	623,000	48,112	346,001	347,746
Operating Expenditures				
Non-departmental	145,282	11,608	89,201	68,735
Golf Club Administration	135,875	10,160	61,636	66,101
Food & Beverage Operations	-	-	-	812
Cart Barn	97,500	9,134	66,423	61,894
Golf Course Grounds ¹	523,675	38,126	241,241	277,345
Golf Course Facilities	88,244	7,018	37,387	135,563
Pro Shop	68,525	5,053	35,013	35,570
Tennis Court	500	-	629	12,380
Total Operating Expenditures	1,059,601	81,098	531,531	658,401
Income (Loss) from Operations	(436,601)	(32,987)	(185,530)	(310,655)
Other Revenue (Expenditure) Items				
Interest Expense	-	9,862	12,230	6,980
Transfer(s) (to) From Other Funds	436,601	-	-	-
Net change in Fund Balance	-	(42,848)	(197,760)	(317,635)
Fund Balance - beginning	(2,168,886)		(2,168,886)	(2,103,501)
Fund Balance - ending	\$ (2,168,886)		\$ (2,366,646)	\$ (2,421,136)

¹ See attached line item details

Town of Apple Valley
Apple Valley Golf Course Fund
 Details of Golf Course Grounds
 For the Month Ended January 31, 2018

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Golf Course Grounds				
Water	20,000	1,060	4,941	6,695
Other Utilities	61,200	3,641	39,258	37,863
Range Supplies	3,500	1,072	1,904	6,949
Building Maintenance	1,500	83	199	1,442
Grounds Maintenance	65,000	9,657	57,051	60,537
Contract Services (a)	198,000	16,514	107,898	135,414
Leased Equipment	100,000	-	-	-
Capital Projects	22,500	-	-	5,199
Other	51,975	6,098	29,990	23,247
Total Operating Expenditures	523,675	38,126	241,241	277,345

(a) Contract Services includes any services contracted privately; not performed by Town personnel. These amounts primarily consist of payroll costs for contract operator personnel.