



## TOWN OF APPLE VALLEY

### TOWN COUNCIL STAFF REPORT

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**To:** Honorable Mayor and Town Council

**Date:** March 27, 2018

**From:** Brad Miller, Town Engineer  
Engineering Department

**Item No:** 4

**Subject:** AWARD A PROFESSIONAL SERVICES AGREEMENT TO KOA CORPORATION FOR THE APPLE VALLEY SOUTH SAFE ROUTES TO SCHOOL - PROJECT NO. 2018-02

**T.M. Approval:** \_\_\_\_\_

**Budgeted Item:**  Yes  No  N/A

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#### RECOMMENDED ACTION:

Award a Professional Services Agreement to KOA Corporation for the Apple Valley South Safe Routes to School - Project No. 2018-02 subject to "Approval as to Form" by the Town Attorney and "Approval as to Content" by the Town Manager.

#### BACKGROUND:

The Town of Apple Valley (Town) received a \$3,470,000 Active Transportation Program grant to Design and construct improvements to improve mobility to the Mariana Academy, Sandia Academy, and Apple Valley High School. Improvements include street widening, curb and gutters, sidewalks, ADA ramps, and high visibility crosswalks. In addition, the Class I bike path connecting Apple Valley High School to Tussing Ranch Road and from Navajo Road to Mendel Road will be reconstructed. The project's street segments included in this project are Navajo from Bear Valley Road south to Tussing Ranch Road, Tussing Ranch Road from Navajo Road to Cochiti Road, Sandia Road from Mohawk Road to Navajo Road, Panoche Road from Navajo Road to Manhasset Road, and Manhasset Road from Panoche Road to Tussing Ranch Road. See attached "Concept Plan".

#### SUMMARY:

On February 6, 2018, the Town received proposals from seven candidates for the subject project. Upon receipt, the proposals were reviewed and scored by engineering staff using the following criteria:

- Understanding of the work to be done
- Experience with similar kinds of work
- Quality of staff for work to be done
- Capability of developing innovative or advanced techniques
- Familiarity with state and federal procedures
- Demonstrated technical ability

Based on the results of the proposal review, KOA Corporation was the unanimous choice of the interview panel for the following reasons:

- Strength of the project team members and balance of engineering, research, and local knowledge;
- Understanding of the project area and depth of research conducted prior the interview;
- Ability to provide value engineering and alternative designs while maintaining continuity with local design standards.

With a consultant selected, staff opened their sealed cost proposal. KOA's estimated costs for this project is \$206,308.00 which is significantly below the \$333,000.00 allocated for the design portion of the grant. For all the reasons mentioned above, staff recommends that KOA Corporation be awarded a Professional Services Agreement for the Apple Valley South Safe Routes to School- Project No. 2018-02.

**FISCAL IMPACT:**

Funding for design for this project is included in the Active Transportation Program grant. Of the \$3,470,000.00 awarded in the grant, \$333,000.00 is allocated for design. KOA Corporation's cost is \$206,308.00 which eliminates the need for the Town to provide any additional funds for design.

**ATTACHMENT:**

Project Map

# Project Map

