

# Annual Budget



**Fiscal Year July 1, 2008 - June 30, 2009**

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*Town of Apple Valley*  
Fiscal Year 2008/09  
Annual Budget

*Town Officials*

*Town Council*

Timothy J. Jasper  
Mayor

Bob Sagona – Mayor Pro-Tem

Scott Nassif

Rick Roelle

Peter W. Allan

*Town Staff*

James L. Cox  
Interim Town Manager

Patty Saady, Deputy Town Manager  
William Pattison, Finance Director/Treasurer  
Neal Singer, Town Attorney  
Dennis Cron, Public Services Director  
Gina Whiteside, Municipal Services Director

LaVonda Pearson, CMC, Town Clerk  
Captain Bart Belknap, Chief of Police  
Kenneth Henderson, Director of Economic,  
Community Development / Executive Director  
Redevelopment Agency

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# Fiscal Year 2008 / 09 Annual Budget

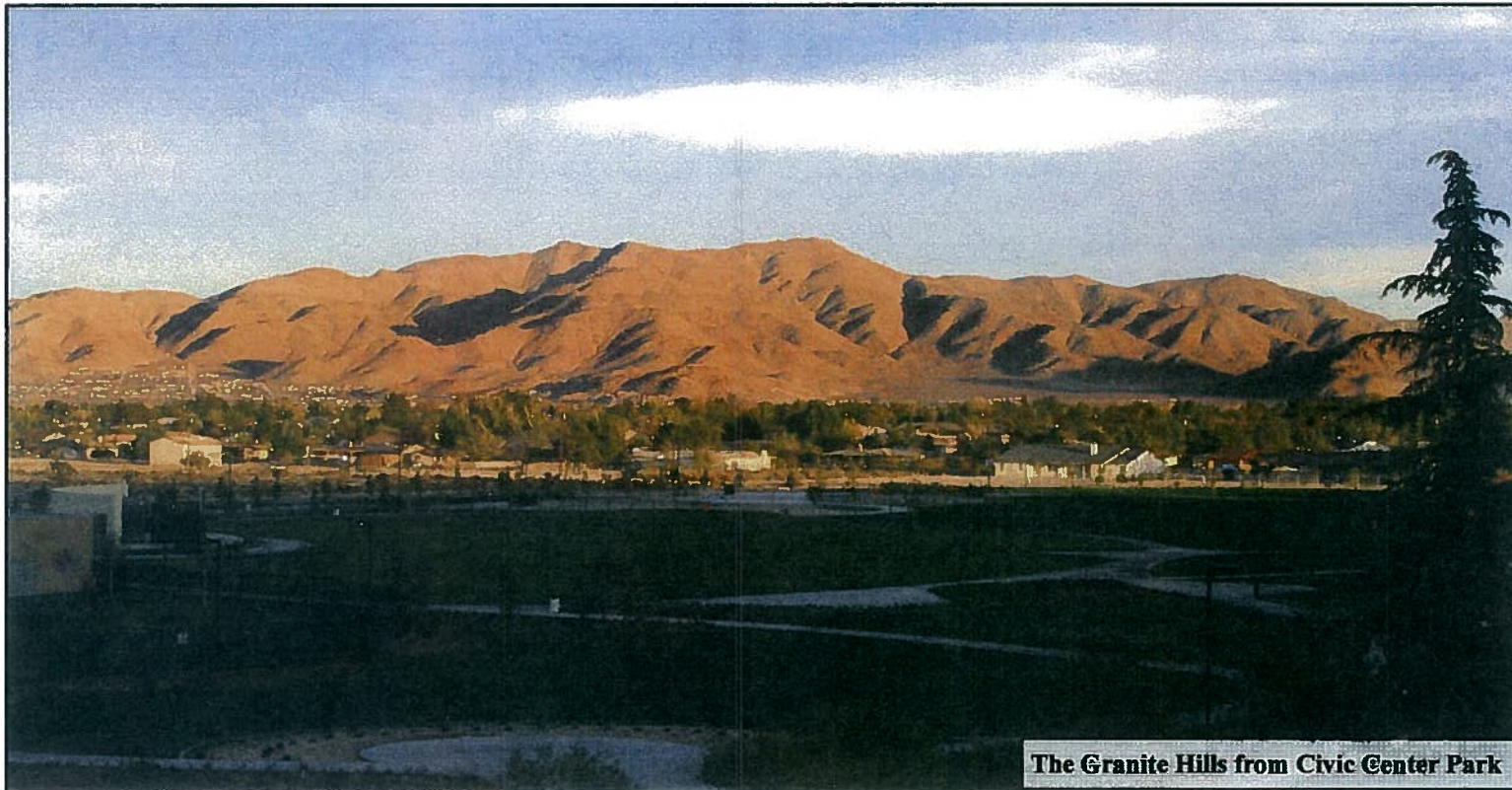
## Table of Contents

Introduction	1	Public / Municipal Services	91
Summary of Key Points	4	Summary	92
State Required Resolutions	15	Organizational Chart	93
Organizational Chart	21	Public Services Administration	94
Master Staffing Plan	22	Municipal Services Organizational Chart	97
Five Year Capital Improvement Plan	27	Animal Control	98
Summary of All Funds	31	Animal Shelter	102
Summary of General Fund	32	Code Enforcement	106
Summary of Transfers to Other Funds	33		
General Government Revenue	35	Development Services	111
 		Summary	112
General Government	43	Organizational Chart	113
Summary	44	Planning	114
Organizational Chart	45	Building & Safety	118
Town Council	46	Engineering	120
Public Information	48		
Town Manager	52	Restricted Funds	123
Town Clerk	55	Restricted Funds Summary	124
Town Attorney	58	Street Maintenance / Gas Tax	125
Administrative Services	59	Local Transportation Fund	131
Finance	63	Capital Improvement Program	132
General Government	67	Measure I	135
Public Facilities	70	Proposition 1B	139
Deputy Town Manager	74	Waste Management	140
Municipal Services	78	Wastewater	144
 		General Government Facilities	152
Public Safety	83	Debt Service Fund: COP's	153
Summary	84	Parks and Recreation Organizational Chart	156
Police Organizational Chart	85	Parks and Recreation	157
Public Safety / Sheriff	86	Municipal Services Grant Fund	187
Emergency Preparedness	89	Parks & Recreation Quimby Fund	189
		Economic Development / RDA/ CDBG	191
		Summary	192
		Organizational Chart	193
		State Required Resolution	194
		Economic & Community Development / RDA / CDBG	196

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# Introduction



The Granite Hills from Civic Center Park

# *Town of Apple Valley*

July 1, 2008

Honorable Mayor and Members of the Town Council  
Town of Apple Valley  
14955 Dale Evans Parkway  
Apple Valley, CA 92307

RE: Fiscal Year 2008/09 Budget Message

Transmitted herewith is the adopted budget of the Town of Apple Valley for Fiscal Year 2008/09. The budget is balanced and, I believe, reflects the policies established by the Town Council's vision of Apple Valley as an upscale community with high quality residential character. The Town Council's Vision 2010, which establishes this year's Goals and Objectives in order to achieve the Council's long range vision, has been incorporated throughout the budget document.

The Town continues to be challenged by growth and the accompanying need to meet our citizens' demands to maintain and expand municipal services including capital infrastructure, recreation facilities and economic development. This budget document can be characterized as a plan to navigate the Town through next year and to respond to changes in future financial conditions. The foundation of this plan is the policy of a long-term sustainable budget, which has served the Town well in prudently managing the monies available in past years.

This year's budget reflects a higher level of service to our community than already provided. Staff increases include Four (4) Full Time Equivalent (FTE) positions (including new and proposed staffing changes). Two (2) in the general fund, both of which are in Public Safety; the other Two (2) Full Time Equivalent (FTE) positions have been budgeted in the Apple Valley Redevelopment Agency.



The Finance Director has prepared a more detailed summary of the Town's various departments and funds. Together, these documents provide the blueprint for the Town's programs, projects and activities to be carried out in the upcoming fiscal year. Town citizens will continue to be served well by the Town Council's vision, as reflected throughout the 2008/09 budget.

Sincerely,

*s/s James L. Cox*

James L. Cox

Interim Town Manager

# Town of Apple Valley Budget – 2008/09

## Summary of Key Points

The Total Town Budget for Fiscal Year 2008/09 is \$104,458,129 which includes the Redevelopment Agency budget of \$41,098,060. Each budget as presented is balanced with the exception of Parks and Recreation, CIP/Measure I and the Redevelopment Agency which is spending bond proceeds received last year for capital projects. Each manager has developed a working plan for providing excellent service to the community while continually working toward the Town Council's Vision 2010 Goals and Objectives have been included for each department as a supplement to the budget submitted. Staff has also made the adjustments for cost of living made to fees charged for services as requested and ultimately approved by the Town Council. The direction provided by the Council has enabled staff to better address the needs of not only their departments but the Town as a whole realizing their contribution to the Town as a whole. This proposed budget, as presented, accomplishes those directives.

Four (4) Full Time Equivalent (FTE) positions have been budgeted, two (2) in the general fund, both of which are in Public Safety; One (1) Gang Task Force Officer and One (1) Retail Officer; the other Two (2) Full Time Equivalent (FTE) positions have been budgeted in the Apple Valley Redevelopment Agency; One (1) Economic Development Specialist II and One (1) Housing and Community Development Specialist I.

Employee Salaries and Benefits, as pointed out throughout the budget have been increased by a cost of living and step increases as directed by Council policy.

## **General Fund**

**Total Budget - \$20,176,237**

### **General Fund Revenues**

- Revenues are projected at a conservative level due to uncertainty in residential construction activity. However, even with a conservative estimation of revenues, they are still sufficient to meet the needs of the General Fund without reducing reserves. They provide sufficient funds to provide the Town Council with the necessary contingencies to address unanticipated expenditures to continue efforts to attain those Goals and Objectives as outlined in Vision 2010. In Fiscal Year 2007/08 expenditures are anticipated to exceed revenues by approximately \$428,000, however, the Fiscal Year 2008/09 budget is projected to have revenues meet expenditures. Local tax revenues are expected to increase from a budgeted amount of

\$13,749,144 in Fiscal Year 2007/08 to \$16,470,000 in Fiscal Year 2008/09 due to anticipated increases in property tax, and sales tax revenues as demonstrated during Fiscal Year 2007/08 year to date receipts and the anticipated opening of the Best Buy, Bed Bath and Beyond, and Office Max.

### **Town Council**

- The Town Council is responsible for policy direction and the legislative activity of the community. Town Council provides direction to Town staff, through the Town Manager, as to the policy direction and legislative agenda and related issues to the Town. The Town Council budget continues to reflect the enhanced legislative advocacy by the Council at both State and Federal levels.

### **Public Information**

- This budget reflects the Council's desire for more public notice to the community of activity in the Town including the continuation of a bi-monthly newsletter which is now mailed to 32,000 households. The Events Coordinator works closely with the Public Information Officer and as a result is now charged directly to this department. The proposed changes in the budget this year relate to consolidating costs of some special events by combining efforts with Community Services, and the expansion of the concerts in the park series to six nights. Funding has also been included for the Town's 20<sup>th</sup> anniversary.

### **Town Manager**

- The office of the Town Manager is responsible for the management of the Town services implementing those programs and activities directed by the Town Council. The Town Manager is directly responsible for all activities of the Town in addition to providing primary contact to the Town's citizens and responding to their needs. The Town Manager monitors state and federal legislation affecting the Town and advises the Town Council.

### **Deputy Town Manager**

- This department is responsible for assisting in the day to day management of Town activities and providing the Town Manager direct assistance in achieving goals and objectives directed by the Town Council. As recommended in the Citygate Organizational Analysis, the Deputy Town Manager has assumed the duties of coordinating Capital Projects in relation to the Five Year Town Wide Capital Improvement program which is included as part of the Town Budget document. The Deputy Town Manager is also responsible for the comprehensive risk management program including claim review and monitoring. The Deputy Town Manager is designated as the Risk Manager for the Town of Apple Valley.

### **Town Clerk**

- The Clerk's office is responsible for maintaining the official records of the Town and all respects connected with that record keeping, preparing the official minutes and serving the public when information requests are received. The Town Clerk serves as the Election Official, Notary Public, and performs all duties imposed by the California Political Reform Act (FPPC) and maintains the Town's Municipal Code. Included in this year's budget are funds to be used to maximize the in-house storage center located near the Town Clerk's office.

### **Town Attorney**

- The Town Attorney is responsible for advising the Town Council and staff on legal matters that may affect the Town. As in the past, this Fiscal Year, all General Fund legal expenses are charged to this account to better monitor the total cost of legal services in non restricted departments in the Town. In review of the total Town budget, legal expenses will be included in other areas for those restricted funds that are outside the General Fund.

### **Municipal Services**

- The Municipal Services Department directs the administration of the animal control, animal shelter, waste management, transit, code enforcement and grant administration programs of the Town of Apple Valley. In addition, Municipal Services is responsible for coordinating construction management of Civic Center Park and directing the activities of the Apple Valley Community Resource Foundation. The department is instrumental in identifying alternative funding sources, including grants, which assist in implementing projects that fulfill the Council's Vision 2010. The department maintains close liaison with representatives from Federal, State and Local Government agencies to closely analyze and monitor opportunities that will provide funds for priority projects. This year's budget includes the reduction of staff to the Municipal Services Department by one Secretary. The Secretary requested a lateral transfer to the Code Enforcement Division. The duties of the Secretary will be absorbed by existing staff members.

### **Administrative Services**

- The Administrative Services Department coordinates a comprehensive personnel program including all aspects of position classification, compensation, administration, recruitment, placement, evaluation and training, coordinates employee benefits program and provides professional and technical assistance to employees and managers. The Administrative Services Department is also responsible for the coordination of data processing activities for all Town Departments including coordinating the purchase of all computer and network equipment, conducting computer software and equipment analysis for all departments; providing training for a variety of computer software applications; maintaining the local area network; the

Town's phone system and security system. Included in this year's budget request is the purchase of Trimble devices. This software is an essential tool to urban and resource planning and management for the Town. Also proposed is a web-based GIS solution. This system is a web-based tool for searching and monitoring zoning, permits, economic trends, subdivision requests, land development projects, utility access, fiber optic access, communication carriers/coverage areas, property tax data, and parcel data. The budget also includes funding for a larger UPS (uninterruptible power supply) system, laptops for animal control and code enforcement, this mobile alternative will provide a secure connection to the Town's network while personnel are in the field.

### **Finance**

- The Finance Department is responsible for the coordination of the Town's annual budget, issues financial reports, and administers the disbursement of Town funds in accordance with adopted fiscal policies and internal control procedures. Program activities for the department include: Financial planning and reporting, Coordination of the annual budget; preparing the comprehensive annual financial report (CAFR); coordinating annual and special audits. Processing the Town's employee payroll; filing monthly and annual reports with taxing authorities and regulatory agencies; coordinating employee benefit coverage and reporting with the Administrative Services Department; processing payments for insurance benefits and withheld taxes; providing payroll statistics to various departments and agencies. Accounts Payable, processing the Town's accounts payable and issuing checks to vendors; filing annual reports required by regulatory agencies; reviewing internal controls and adhering to established procedures. The Finance Department budget request includes the remaining budget for the completion of the upgrade of the current accounting system used by the department, the upgrades will allow departments to input budget requests directly into the accounting system, and will allow the Finance Department the ability to record encumbrances against existing budgets to more truly reflect remaining fund balance month to month on revenue and expenditure status reports.

### **General Government**

- This department purchases the general operating supplies for the Town. All insurance is charged to this account, postage and credit card discount charges and general Town memberships are also charged here. However, \$50,000 has been added to this account for contingency items and special projects directed by the Town Council. Staff has also budgeted for improvements to Town Facilities in this budget including security improvements, and furniture upgrades totaling \$50,000.

### **Public Facilities**

- With the now five year old Town Hall and Police Facility, the cost associated with those facilities are now charged to this account. Because of expansions made by the Town Council in these areas, the costs have increased proportionately. Also, Building Maintenance is performed by in-house staff and Town supplies. The debt service for Town Hall is also included in

this budget. \$100,000 has been budgeted for the creation of a backup Emergency Operations Center and for additional physical plant improvements to the entire Town Hall facilities. Also within the budget request is an additional Custodian due to the additional square footage added during the last fiscal year to the Police/Code Enforcement Building and the addition of the Pool in the Parks and Recreation Department.

### **Public Safety/Sheriff**

- The Sheriff budget currently represents approximately 49% of the General Fund Expenditures. Included in this budget is an increase of over \$588,000 as a result of a new Public Safety contract awarded by the County and the addition of one sworn gang task force officer and one sworn retail officer. It has been projected that this increase will continue and total approximately \$800,000 annually each year not including additional staffing increases. This year again an additional \$34,000 has been budgeted for proactive law enforcement and education on Apple Valley Road and the addition of one full time sworn officer and the retention of the additional sworn officer and sheriff service specialist last fiscal year giving a total of staff of 65 with 51 sworn positions in the department.

### **Emergency Preparedness**

- This budget represents the Town's share of the cost associated with the maintenance and operations related to disaster preparedness. This program is critical asset of the Town. In the event of an emergency as the Town has already experienced on several occasions since incorporation including in Fiscal Year 2004/05, this program has proven an essential tool in providing citizen and public safety assistance. Also, without this program in place, the Town would risk loss of critical Federal Emergency Management Assistance (FEMA) reimbursement funds as received in the past. The expenditure for the full-time Emergency Services Manager are divided equally between the Town and the Apple Valley Fire Protection District.

### **Public Services/Administration**

- This department is responsible for managing and administering a comprehensive public service program for the Town including street maintenance and wastewater. Public Services Administration is responsible for overseeing the daily operation of the departments mentioned above and include the following: establishing policies and procedures; monitoring work flow and performance levels; administration of consultant contracts. In addition to providing administrative services to the department programs, Public Services staff serves as the designated contact with the VVWRA joint powers authority for sewage treatment and disposal services. Based on the classification study, the Public Services Director will be taking over the operations of the Parks Department.

### **Animal Control**

- The Animal Control Division is responsible for the administration and enforcement of State, and Town adopted codes and ordinances related to animals. This responsibility includes meeting all State mandates for the control of rabies, and humane care of the animals. In 2002 the division responded to a total of 3,670 calls for service, in 2006 the division responded to 5,197 calls for service. This represents a 42% increase in calls for service. Estimates for 2007 calls for service are estimated to be approximately 5,700. In addition, animal control is open six days a week, providing increased service to the residents of the Town. Animal Control is requesting a vehicle to replace an existing vehicle that was purchased in 2002 with over 82,000 miles. The vehicle has broken down twice in the last three months and is unable to operate all of the equipment required to safely and adequately complete their job duties.

### **Animal Shelter**

- The Animal Shelter is responsible for the care and welfare of animals impounded and housed at the Town's Animal Shelter. The goal of the department is to house and care for all animals impounded or placed in the facility until the animals are returned to the owner, or adoptable animal's placed with a new owner. This includes spay or neuter of all adopted animals and providing all necessary vaccinations to dogs and cats less than 1 year of age when admitted to the shelter. Included in this year's budget request are funds to provide equipment for the on-site clinic, which would allow for spay and neuters to be done at the shelter, with the long-term goal to reduce veterinary costs and staff time associated with the transporting of the adopted animals.

### **Code Enforcement**

- The Code Enforcement Department is responsible for the administration and enforcement of the uniform codes and Town adopted laws and ordinances. There are three components to the Code Enforcement Department: Reactive, Proactive, and Problem Oriented Policing (POP). The property maintenance inspection program has been expanded to include single family housing rentals. To adequately staff this program the Council approved during the fiscal year 2006/07 an additional officer and a part-time code enforcement technician, which have been included in this budget. Code Enforcement has also increased coverage on Saturdays. With the departure of one district supervisor the department has adjusted and is working well under the supervision of one supervisor; at this point the recommendation is that the position not be filled. The department is not requesting any additional staff and with the supervisor vacancy the department is now operating with one less staff person. Cost increases included in the submitted budget have been offset by not filling the supervisor position.

## **Planning**

- The planning division continues to experience increasing demands for services at the public counter, over the phone, providing Plan Check Services, revising Development Code, assisting in Code Enforcement activities. This Fiscal Year's Budget does not add an additional position. Current levels should be sufficient to meet the continuing demands of the department, Council and citizens. This year \$578,000 has been included in the budget for the General Plan Update. In addition, \$500,000 will be requested to proceed with the Habitat Conservation Plan which will be reimbursed to the Town by a fee collected from developers.

## **Building & Safety**

- The Building Services division continues as a contracted service through Charles Abbott & Associates. The cost associated with these services is in direct relationship with building activity in the community. The Town, by contract, pays 65% of fees collected to Abbott with the balance offsetting costs associated with Community and Economic Development services. Fiscal Year 2007/08 has continued to be one of the most active since incorporation and even though continued growth is anticipated, both revenue and expenditure amounts have been reduced to reflect continued conservative projections.

## **Engineering**

- Costs for General Fund Engineering services have remained constant for several years. These relate to services which generate revenues to offset approximately 70% of the cost. The remaining costs relate to special services provided to other General Fund department activity.

## **Street Maintenance Fund**

**Total Budget - \$1,499,500**

- The budget calls for an aggressive street maintenance program including over \$1,100,000 in street repairs, paving & sealing and street sweeping. Revenue comes from two major sources: Gas Taxes, Proposition 42 Traffic Congestion Relief Funds and Local Transportation Funds. Total expenditures in the fund are offset by a transfer in from the Local Transportation Fund. Total Street Maintenance Fund expenditures are approximately \$2,449,868. All items included in the budget reflect a continuation of a similar aggressive level of street maintenance service when compared to the previous fiscal year. Funds have been allocated to reflect new traffic loads and patterns resulting from various projects, new school sites and continued contingency funding for flood or other emergency damage or repairs. A new 2-ton pothole repair truck has been added as well as the addition of a 2 truck-mounted tilt-up arrow boards for the safety of employees and motorists.



## **Local Transportation Fund**

**Total Budget – \$2,449,868**

- All of the expenditures in this budget (\$2.45 million) reflect a transfer of SB325/Article 8 funds to the street maintenance programs. There is currently a fund balance of \$2,092,720 and expected revenues of \$1,350,000 in SB325 and interest earnings of \$100,000 are expected to be received in fiscal year 2008/09, leaving an expected fund balance at the end of fiscal year 2008/09 of \$1,092,850.

## **Capital Improvement/Measure I Fund/Prop 1B**

**Total Budget – \$8,434,568**

- Several projects are planned or in progress from Measure I, TIF Fees, State Proposition 1 B funds and special grants received by the Town. It is anticipated that the Town will spend over \$1,800,000 on various paving projects throughout the community and \$6,384,568 completing various Town of Apple Valley Road improvements from Bear Valley to Stoddard Wells Road; and a complete rehab of Corwin Rd. providing additional freeway access to the Town.

## **Waste Management Fund**

**Total Budget – \$9,014,700**

- With the Solid Waste Disposal agreement with the County, the Council has directed funds be set aside to offset future increase in landfill rates with the balance subsidizing special programs including the Household Hazardous Waste program and CRT Collection Program. Continuing with the direction of Town Council to obtain voluntary involvement from the business community in recycling efforts, staff will be implementing a comprehensive educational program for commercial recycling. Beginning in fiscal year 2007/08, the Municipal Services Department began offering free “waste audits” to businesses to see if they are missing opportunities to recycle and save money. Staff will contact individual businesses and the Chamber of Commerce to make this service available to the business community.

## **Wastewater Enterprise Fund**

**Total Budget – \$3,313,930**

- This program operates the Town's Sewer collection and transmission systems, and performs feasibility studies and design engineering necessary to determine how an area may best receive sewer service. As in past years, the Sewer Replacement Fund has been budgeted to provide necessary improvements to the existing system. Included in this years budget is the request for one additional Maintenance Worker III. Sewage treatment costs are increased due to the pass-through cost increase of approximately 20% from the VVWRA. The budget also includes capital expenditures to purchase an equipment trailer for response to emergency by-pass operations, a portable sewer cleaning snake to reach lines in the Jess Ranch Development and a gas detector to monitor hydrogen sulfide gas in our system for improved odor control. Also included is video sewer line inspection truck with camera and DVD recorder to comply with more stringent State Waste Discharge Requirements. Other capital expenditures include replacement of aeration blowers and piping at the AD-3A lift stations, the installation of a cominator on the influent line a the AD-3A lift stations and the reinstallation of the original pump at the AD-2B lift station.

## **General Government Facilities**

**Total Budget - \$11,306,093**

- During the 2007/08 fiscal year the Town Council approved the issuance of Certificates of Participation in the amount of \$11,306,093 to finance and build the Town Hall Annex. This project is expected to being in mid 2008 and take approximately 18 months to complete.

## **Parks & Recreation/Grant Funds**

**Total Budget –\$5,244,586**

- The Park and Recreation Department is responsible for managing the operation, maintenance, repairs and renovations of all Town owned parks, Town Hall, Police Department, Municipal Services Department, the James A. Woody Community Center and gymnasiums and the Civic Center Aquatic Center. In addition the department coordinates and implements a vast community recreation program. To better manage departmental expenditures, all Grant and Quimby related funds have been budgeted separately. The Civic Center Park Aquatic Center budget reflects a year-round operating season including operational expenses for winter months, anticipating that the school district will rent the facility during those months as they have done in the past. As in the past expenditures are expected to exceed revenues by approximately \$688,124 in fiscal year 2008/09.

## **Economic & Community Development/Redevelopment Agency/CDBG**

**Total Budget – \$41,098,060**

- This year as in previous Fiscal Years, in an attempt to better recognize expenditures in the various areas of Economic and Community Development, ten different funds have been established, each with a specific purpose. Town Council approved the issuance of tax allocation bonds in both the VVEDA and PA2 project areas. These bond proceeds have been budgeted to construct a new Public Works Facility estimated to cost \$7,000,000 and a new Animal Care/Control Facility at a cost of \$8,000,000. There are also bond proceeds set aside for road projects, \$13,000,000 for the Yucca Loma Bridge project and \$3,700,000 for the completion of the Apple Valley Road Phase 1B project.

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**RESOLUTION NO. 2008-20**

**RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF APPLE VALLEY, CALIFORNIA  
AMENDING RESOLUTION 2007-31 APPROVING A BUDGET APPROPRIATION AND ADOPTING THE  
BUDGET, INCLUDING THE OPERATING AND CAPITAL IMPROVEMENT BUDGET FOR FISCAL  
YEAR 2008-09**

WHEREAS, the Town has been notified of funding for Capital Projects by the State and by San Bernardino Association of Governments, the following represents current funding levels and adjustments as necessary, and

WHEREAS, the Town Council of the Town of Apple Valley adopted a new employee classification plan and to better represent the cost to each department rather than funding all from one fund, and

WHEREAS, the Town Manager and Finance Director have heretofore submitted to the Town Council a proposed budget for the Town for Fiscal Year 2008-09, as the same may have been revised by the Town Council, a copy of which is attached, and copies of which are in the possession of and in the office of the Town Clerk and the Finance Director; and

WHEREAS, the said proposed budget contains estimates of the services, activities and projects comprising the budget, and contains expenditure requirements and the resources available to the Town; and

WHEREAS, the appropriations limit for the Town for Fiscal Year 2008-09 is \$27,946,495 (Twenty Seven Million Nine Hundred Forty Six Thousand Four Hundred Ninety Five Dollars), and the total annual appropriations subject to such limitation for Fiscal Year 2008-09 is estimated to be \$15,672,200; and

WHEREAS, the Town Council has made such revisions to the proposed budget as appears to be desirable; and

WHEREAS, the proposed budget, as herein approved, will enable the Town Council to make adequate financial plans and will ensure that Town officers can administer their respective functions in accordance with such plans,

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF APPLE VALLEY AS FOLLOWS:

SECTION 1: That the appropriation-expenditure budgeting system is hereby adopted. The system consists of:

A. Present Personnel Policies and Procedures, including salary schedules and benefits, except as hereinafter changed by resolution or ordinance of the Town Council.

B. An appropriation-expenditure system which will show budgetary categories by department.

C. This system will apply to Operating and Capital Improvement Budget expenditures as intended for use in Fiscal Year 2008-09.

D. The Town Manager is authorized to transfer Operating Budget Appropriation Balances between functions and/or programs when he deems it necessary to do so.

E. Budget system assumes existing service levels; Council approval will be required for any significant changes involving increased or decreased service levels.

F. The Director of Finance shall be responsible for constant monitoring of the budget and shall establish and implement appropriate control mechanisms necessary for said purpose, after approval of the Town Manager.

G. A monthly report shall be prepared by each department and/or project indicating any changes in service levels and the progress each entity has achieved or failed to achieve and the reasons for said status, if they have not obtained results. Each manager shall be accountable for achieving results of his/her organization unit based upon the objectives set for each unit by the Town Manager and Town Council and shall be evaluated as to their performance in an annual performance appraisal conducted by the Town Manager.

H. A deflator procedure, to be administered by the Town Manager, is hereby established for reducing appropriations in the event that projected revenues are reduced due to a reduction in the State subventions or other revenues that may fluctuate downward due to changes in economic conditions. For Fiscal Year 2008-09, the amount of Total Operating and Capital Budget Appropriation shall be reduced, as determined by the Town Manager based on his assessment of total Town needs.

I. A monthly status report will be provided to the Town Council reflecting budget, year-to-date expenditures, and percentage used by each department and fund of the Town.

SECTION 2: The proposed budget for the Town of Apple Valley for the Fiscal Year 2008-09 is hereby approved and adopted, and the amounts of proposed expenditure as specified are appropriated for the budget programs and units as herein specified.

A. The 2008-09 Operating and Capital Improvement Budget programs are hereby adopted, establishing the following expenditure levels:

DEPARTMENT	2008-09 ADOPTED BUDGET
1. Town Council	\$ 169,558
2. Public Information	275,347
3. Town Manager	347,210
4. Town Clerk	308,686
5. Town Attorney	164,250
6. Administrative Services	633,168
7. Finance	349,794
8. General Government	390,560
9. Public Facilities	1,474,078
10. Deputy Town Manager	246,643
11. Municipal Services	327,578
12. Public Safety/Police	9,819,630
13. Emergency Preparedness	73,500
14. Public Services/Administration	118,493
15. Animal Control Services	1,363,905
16. Code Enforcement	1,167,353
17. Planning Services	1,894,886
18. Building & Safety	701,000
19. Engineering Services	350,600
20. Street Maintenance Fund (Gas Tax)	1,499,500
21. Local Transit Fund	2,449,868
22. Capital Improvement Projects Fund	8,434,568
23. Waste Management Fund	9,014,700
24. Wastewater Enterprise Fund	3,313,930
25. General Gov't Facilities	11,306,093
26. Debt Service Fund	1,920,587
27. Parks & Recreation	5,244,586
<b>TOTAL OPERATING &amp; CAPITAL EXPENDITURES</b>	<b>\$ 63,360,069</b>

B. Operating and Capital Budget Revenues are hereby adopted establishing a revenue base by which Town Expenditures will be Judged:





**RESOLUTION NO. 2008-21**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF  
APPLE VALLEY ESTABLISHING THE 2008-09 FISCAL YEAR  
APPROPRIATION LIMIT FOR THE TOWN OF APPLE VALLEY**

WHEREAS, Article XIII B of the California Constitution and Section 7910 of the California Government Code require that each year the Town of Apple Valley shall, by resolution, establish an appropriations limit for the Town for the following fiscal year; and

WHEREAS, the Director of Finance of the Town has heretofore prepared and submitted data and documentation required for and to be used in the determination of an appropriations limit for the Town for Fiscal Year 2008-09 and such data and documentation has been available to the public for at least fifteen days prior to adoption of this Resolution; and

WHEREAS, the Town of Apple Valley has established its 2007-08 Fiscal Year Appropriation Limit of \$26,823,731 (Twenty Six Million, Eight Hundred Twenty Three Thousand, Seven Hundred Thirty One Dollars) and

Whereas, to the best of the Town's knowledge and belief the State Department of Finance figures reflect the following statistics relevant to the calculation of the Fiscal Year 2008-09 Appropriation Limit:

Per Capita Personal Income Change for Fiscal Year  
2007-08: plus 4.29% (Four point two nine percent).

Population Adjustment for 2008: minus .10%  
(minus point one Percent).

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF APPLE VALLEY  
AS FOLLOWS:

Section 1. Based on the foregoing figures and the provisions of Article XIII B of the Constitution of the State of California, the following figure accurately represents the 2008-09 Fiscal Year Appropriation Limit of the Town of Apple Valley to be \$27,946,495 (and said sum is hereby determined and established as the appropriation limit for the Town of Apple Valley for Fiscal Year 2008-09).

Section 2. The Town Clerk shall certify to the passage of the Resolution.

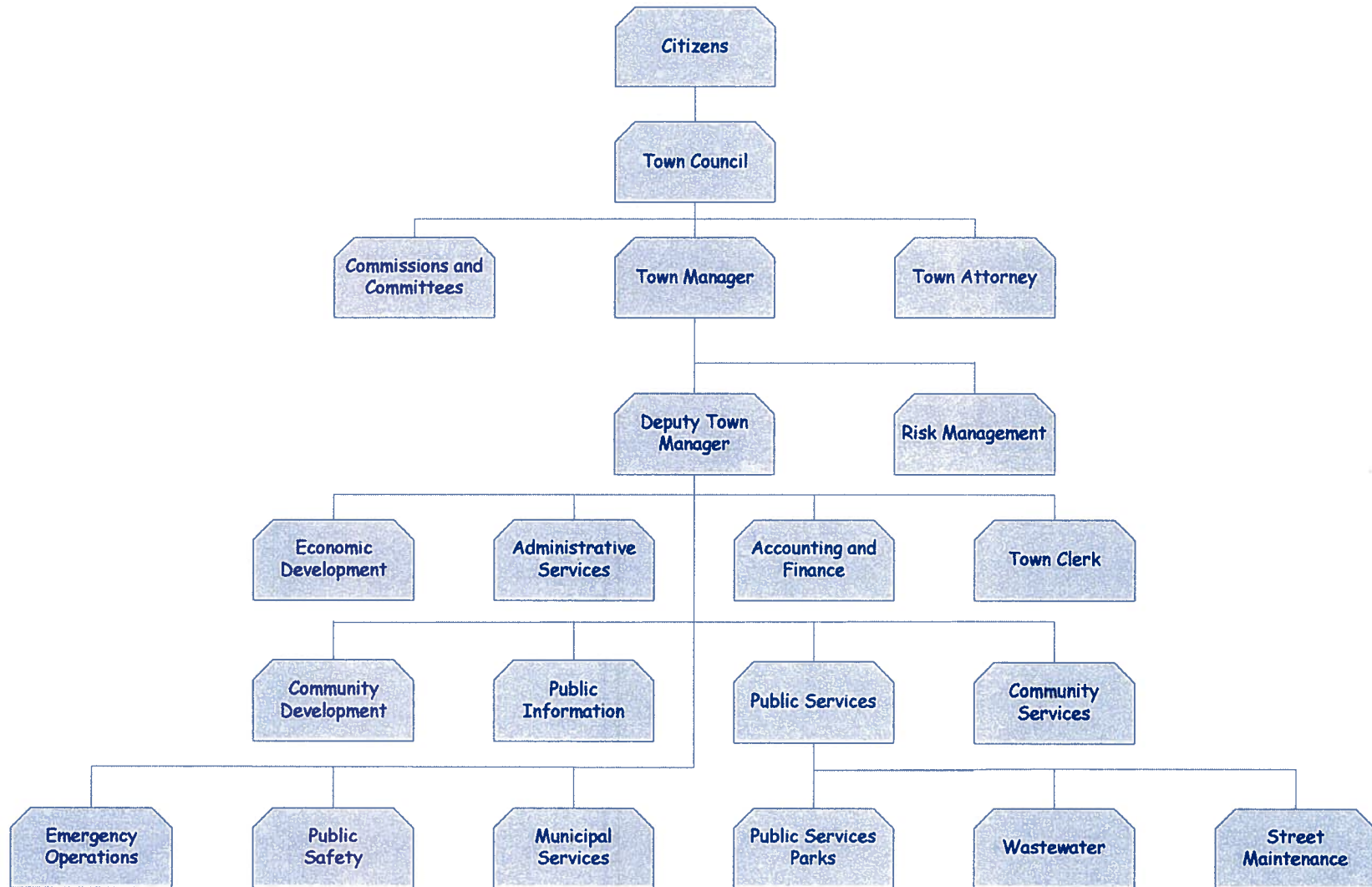
APPROVED and ADOPTED by the Town Council of the Town of Apple Valley this 27<sup>th</sup> day of May, 2008.

*s/s Timothy J. Jasper*  
MAYOR

ATTEST:

*s/s LaVonda Pearson*  
TOWN CLERK

# TOWN OF APPLE VALLEY ORGANIZATION CHART 2008-2009



**Town of Apple Valley  
Master Staffing Plan FY 2008-09**

Job Classification	# of Positions Budgeted	Position % of Fulltime (FTE)	Budgeted FTE's	Salary Range
--------------------	-------------------------	------------------------------	----------------	--------------

**Department: Town Manager**

Town Manager	1	100%	1.00	NR
Administrative Analyst I/II	1	100%	1.00	58/62
Executive Secretary	1	100%	1.00	50

**Department: Deputy Town Manager**

Deputy Town Manager	1	100%	1.00	93
Administrative Analyst I/II	1	100%	1.00	58/62

**Department: Public Information**

Public Information Officer	1	100%	1.00	62
Public Relations Specialist	1	100%	1.00	51
Event Coordinator	1	100%	1.00	48

**Department: Town Clerk**

Town Clerk	1	100%	1.00	70
Deputy Town Clerk	1	100%	1.00	49
Records Technician	1	100%	1.00	38

**Department: Municipal Services**

Director of Municipal Services	1	100%	1.00	86
Municipal Services Manager	1	100%	1.00	70
Grant Specialist	1	100%	1.00	51
Administrative Secretary	1	100%	1.00	46
Secretary	0	100%	0.00	41

**Town of Apple Valley**  
**Master Staffing Plan FY 2008-09**

Job Classification	# of Positions Budgeted	Position % of Fulltime (FTE)	Budgeted FTE's	Salary Range
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**Department: Administrative Services**

Administrative Services Manager	1	100%	1.00	74
Human Resources Coordinator	1	100%	1.00	55
Information System Supervisor	1	100%	1.00	62
Information System Specialist	2	100%	2.00	55
Senior Office Assistant	1	100%	1.00	33

**Department: Finance**

Director of Finance	1	100%	1.00	87
Assistant Director of Finance	1	100%	1.00	74
Accountant I/II	1	100%	1.00	52/55
Accounting Technician	2	100%	2.00	49
Account Clerk I/II	2	100%	2.00	36/38
Customer Service Representative	1	100%	1.00	38
Office Assistant	1	100%	1.00	33

**Department: Economic Development**

Director of Economic & Community Development/Executive Director	1	100%	1.00	90
Assistant Director of Economic Development and Housing	1	100%	1.00	77
Housing Program Supervisor	1	100%	1.00	64
Economic Development Specialist I/II	3	100%	3.00	58/63
Housing and Comm. Dev. Specialist I/II	1	100%	1.00	58/63
Economic Development Assistant	1	100%	1.00	51
Intern (P/T)	1	50%	0.50	25

**Town of Apple Valley**  
**Master Staffing Plan FY 2008-09**

Job Classification	# of Positions Budgeted	Position % of Fulltime (FTE)	Budgeted FTE's	Salary Range
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**Department: Public Services Administration**

Director of Public Services	1	100%	1.00	86
Administrative Secretary	1	100%	1.00	46

**Department: Public Works / Street Maintenance**

Public Works Supervisor	1	100%	1.00	57
Sr. Maintenance Worker	1	100%	1.00	46
Public Services Technician	1	100%	1.00	41
Maintenance Worker II	1	100%	1.00	40
Maintenance Worker I	5	100%	5.00	36

**Department: Public Works / Wastewater**

Public Works Supervisor	1	100%	1.00	57
Sr. Maintenance Worker	1	100%	1.00	46
Public Services Technician	1	100%	1.00	41
Maintenance Worker II	2	100%	2.00	40
Maintenance Worker I	2	100%	2.00	36

**Department: Public Services/Parks**

Parks Supervisor	1	100%	1.00	57
Sr. Maintenance Worker	2	100%	2.00	46
Maintenance Worker II	6	100%	6.00	40
Maintenance Worker I	6	100%	6.00	36
Maintenance Aide (P/T)	4	100%	4.00	24

**Town of Apple Valley  
Master Staffing Plan FY 2008-09**

Job Classification	# of Positions Budgeted	Position % of Fulltime (FTE)	Budgeted FTE's	Salary Range
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**Department: Code Enforcement**

Code Enforcement District Supervisor	1	100%	1.00	57
Senior Code Enforcement Officer	1	100%	1.00	53
Code Enforcement Officer II	7	100%	7.00	49
Community Enhancement Officer	0.5	100%	0.50	42
Code Enforcement Technician	3	100%	3.00	41
Code Enforcement Technician (P/T)	1	50%	0.50	41

**Department: Animal Control**

Animal Control Supervisor	1	100%	1.00	57
Senior Animal Control Officer	0	100%	0.00	53
Animal Control Officer II	2	100%	2.00	49
Animal Control Officer I	2	100%	2.00	45
Animal Control Technician	2.5	100%	2.50	41

**Department: Animal Shelter**

Animal Shelter Supervisor	1	100%	1.00	57
Registered Veterinary Technician	1	100%	1.00	47
Animal Control Technician	2.5	100%	2.50	41
Animal Shelter Attendant	4	100%	4.00	36

**Department: Planning**

Asst. Dir. of Community Development	1	100%	1.00	77
Principal Planner	1	100%	1.00	70
Senior Planner	2	100%	2.00	64
Associate Planner	2	100%	2.00	58
Administrative Secretary	1	100%	1.00	41
Intern (P/T)	2	50%	1.00	25

**Town of Apple Valley**  
**Master Staffing Plan FY 2008-09**

Job Classification	# of Positions Budgeted	Position % of Fulltime (FTE)	Budgeted FTE's	Salary Range
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**Department: Community Services**

Community Services Manager	1	100%	1.00	70
Recreation Supervisor	3	100%	3.00	52
Administrative Secretary	1	100%	1.00	46
Sr. Maintenance Worker	1	100%	1.00	46
Maintenance Worker II	1	100%	1.00	40
Custodian	4	100%	4.00	37
Maintenance Worker I	1	100%	1.00	36
Office Assistant	3	100%	3.00	33
Clerk	0	100%	1.00	29
Pool Manager (P/T)	1	36%	0.36	31
Assistant Pool Manager	1	46%	0.46	27
Event Assistant (P/T)	2	50%	1.00	25
Maintenance Aide (P/T)	1.5	50%	0.75	24
Recreation Assistant (P/T)	1	48%	0.48	23
Lifeguard (Various P/T)	N/A	N/A	4.70	19
Recreation Leader II (P/T)	N/A	N/A	5.43	19
Recreation Leader I (P/T)	N/A	N/A	6.91	13

<b>Totals</b>	<b>136</b>		<b>148.59</b>	
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**Town of Apple Valley**  
**Capital Improvement Program**  
**FY 2008-2009 Through FY 2012-2013**

Projects	08/09	09/10	10/11	11/12	12/13	Totals
<b>Road Projects</b>						
<b>Preliminary Design</b>						
Yucca Loma Bridge	20,000	-	-	-	-	20,000
High Desert Corridor	102,268	100,000	100,000	100,000	100,000	502,268
Central Road	-	650,000	-	-	-	650,000
Waalew Road	-	250,000	-	-	-	250,000
Bear Valley Road (Navajo to west)	-	-	1,200,000	-	-	1,200,000
<b>Full Design</b>						
Yucca Loma Bridge	13,000,000	-	-	-	-	13,000,000
Hwy 18 West End Widening (Phase 1, AVR Realignment)	500,000	500,000	-	-	-	1,000,000
Hwy 18 West End Widening (Phase 1, AVR Realignment)	300,000	-	-	-	-	300,000
Thunderbird Road (Dale Evans Pkwy to Rancherias)	-	175,000	-	-	-	175,000
Deep Creek Road	-	200,000	-	-	-	200,000
<b>Construction</b>						
Paving-PMS Priorities (50% Categorical/50% Non-Categorical)	1,800,000	1,000,000	1,000,000	1,000,000	1,000,000	5,800,000
PMS - Street Maintenance Funds	400,000	2,000,000	2,000,000	2,000,000	2,000,000	8,400,000
Street Sign Survey	55,000	-	-	-	-	55,000
Overexcavating	300,000	-	-	-	-	300,000
AV Road Phase 1B - Kanbridge Street to Yucca Loma Road	3,700,000	-	-	-	-	3,700,000
Kiowa Rd Widening (Sitting Bull to Yucca Loma)	393,000	-	-	-	-	393,000
Navajo Road Widening (SR18 to Waalew Rd)	2,237,000	-	-	-	-	2,237,000
Corwin Road Widening (SR18 to AV Airport)	1,124,500	-	-	-	-	1,124,500
Corwin Road Widening (SR18 to AV Airport)	500,000	-	-	-	-	500,000
Hwy 18 West End Widening (Phase 1, AVR Realignment)	-	4,000,000	-	-	-	4,000,000
Yucca Loma Bridge	-	-	90,000,000	-	-	90,000,000
Lafayette Road, Gustine Street, Burbank Street	-	4,000,000	-	-	-	4,000,000
Hwy 18 West End Widening (AVR to TAO)	-	4,000,000	11,000,000	-	-	15,000,000
Deep Creek Road	-	-	2,000,000	-	-	2,000,000
Bear Valley Road (Navajo West)	-	-	4,500,000	-	-	4,500,000
Signal Upgrade - AVR@Pimlico Rd	60,000	-	-	-	-	60,000
Muni Rd. Guard Rail	200,000	-	-	-	-	200,000
Symeron Rd Sidewalk	47,800	-	-	-	-	47,800
Safe Routes to School - Symeron Rd Sidewalk	430,200	-	-	-	-	430,200
Signal, BVR@Mohawk Rd	350,000	-	-	-	-	350,000
Signal, BVR@Deep Creek Rd	100,000	-	-	-	-	100,000
Yucca Loma Road - Undergrounding	-	-	1,300,000	-	-	1,300,000
<b>Road Total</b>	<b>25,619,768</b>	<b>16,875,000</b>	<b>113,100,000</b>	<b>3,100,000</b>	<b>3,100,000</b>	<b>161,794,768</b>

**Town of Apple Valley**  
**Capital Improvement Program**  
**FY 2008-2009 Through FY 2012-2013**

Projects	08/09	09/10	10/11	11/12	12/13	Totals
<b>Park Projects</b>						
<b>Civic Center Park</b>						
Landscaping	-	25,000	25,000	25,000	-	75,000
Pool Improvements	-	500,000	100,000	100,000	-	700,000
Tennis courts, Memorial Park, Shade Structures	990,000	25,000	50,000	-	-	1,065,000
Playground	16,762	50,000	-	-	-	66,762
Trash Cans	16,341	-	-	-	-	16,341
Community Center	-	2,000,000	-	-	-	2,000,000
	1,023,103	2,600,000	175,000	125,000	-	3,923,103
<b>Brewster Park</b>						
Bleachers for Field 11 (Championship Field)	-	-	50,000	-	-	50,000
Restroom Facilities - center of Brewster	-	-	-	175,000	-	175,000
<b>James Woody Community Center</b>						
Island, counter tops, stove & sink	8,500	-	-	-	-	8,500
Repair and replacement of auditorium roof	-	-	20,000	-	-	20,000
<b>James Woody Gymnasium</b>						
Removal of old and installation of new custodial sink	-	6,000	-	-	-	6,000
Replacement of gym curtain	-	6,000	-	-	-	6,000
Replace lights in mini-gym with High Output fluorescent lighting	-	-	7,000	-	-	7,000
<b>James Woody Park</b>						
Backflow enclosure and base. Replace fence at retention basin.	9,750	-	-	-	-	9,750
Shade Structure East side of James Woody	-	-	-	15,000	-	15,000
<b>Horseman's Center</b>						
Telemetry system for well and water storage tank operation	25,000	-	-	-	-	25,000
<b>Lions Park</b>						
Backflow enclosure and base	750	-	-	-	-	750
<b>Schmidt Park</b>						
Backflow enclosure and base	1,000	-	-	-	-	1,000
<b>Thunderbird Park</b>						
Backflow enclosure and base	750	-	-	-	-	750
<b>Virginia Park</b>						
Backflow enclosure and base	750	-	-	-	-	750
<b>Yucca Loma Park</b>						
Backflow enclosure and base	1,000	-	-	-	-	1,000
<b>Community Services Administration</b>						
Sound System for Events	-	9,000	-	-	-	9,000

**Town of Apple Valley  
Capital Improvement Program  
FY 2008-2009 Through FY 2012-2013**

Projects	08/09	09/10	10/11	11/12	12/13	Totals
<b>Park Projects</b>						
<b>Civic Center Park</b>						
<b>Civic Center Aquatic Complex</b>						
Permanent Storage Shed	6,500	-	-	-	-	6,500
Lane lines	3,000	-	-	-	-	3,000
<b>Brewster - Facilities</b>						
Storage Shed for Recreation Equipment	2,500	-	-	-	-	2,500
<b>James woody Park Restrooms - Facilities</b>						
Replacement of roof on restroom building	-	2,500	-	-	-	2,500
<b>Parks Total</b>	1,082,603	2,623,500	252,000	315,000	0	4,273,103
<b>Public Facilities</b>						
<b>Animal Shelter</b>						
Design, engineering and construction of a purpose built						
Municipal Services Animal Shelter Facility	6,800,000	-	-	-	-	6,800,000
Kennel Expansion/Shade Structures	-	100,000	100,000	100,000	-	300,000
<b>Public Works Facility</b>						
Building - 20,000 square feet @ \$350 / square foot	5,000,000	-	-	-	-	5,000,000
<b>Town Hall</b>						
Town Hall Expansion	11,306,093	-	-	-	-	11,306,093
<b>Other</b>						
Bus Shelter	15,000	-	-	-	-	15,000
<b>Public Facilities Total</b>	23,121,093	100,000	100,000	100,000	-	23,421,093
<b>Total Five Year Capital Improvement Projects</b>	49,823,464	19,598,500	113,452,000	3,515,000	3,100,000	189,488,964

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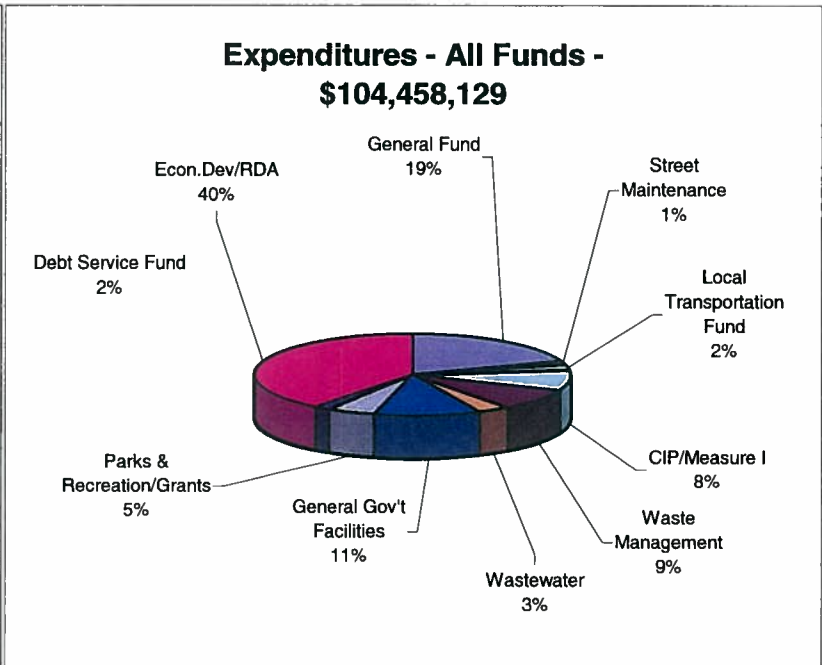
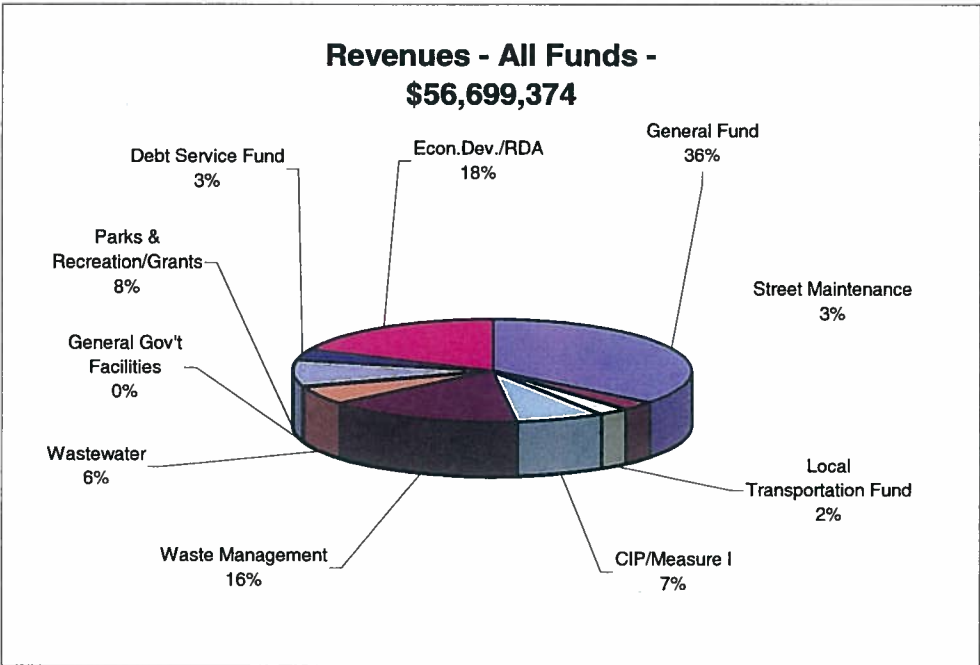
*Town of Apple Valley  
Fiscal Year 2008/09 - Summary of All Funds*

**Revenues:**

General Fund	20,176,237
Street Maintenance	1,499,500
Local Transportation Fund	1,450,000
CIP/Measure I	4,088,000
Waste Management	9,014,700
Wastewater	3,313,930
General Gov't Facilities	167,000
Parks & Recreation/Grants	4,676,463
Debt Service Fund	1,920,587
Econ.Dev./RDA	10,392,957
<b>Total Revenues</b>	<b>56,699,374</b>

**Expenditures:**

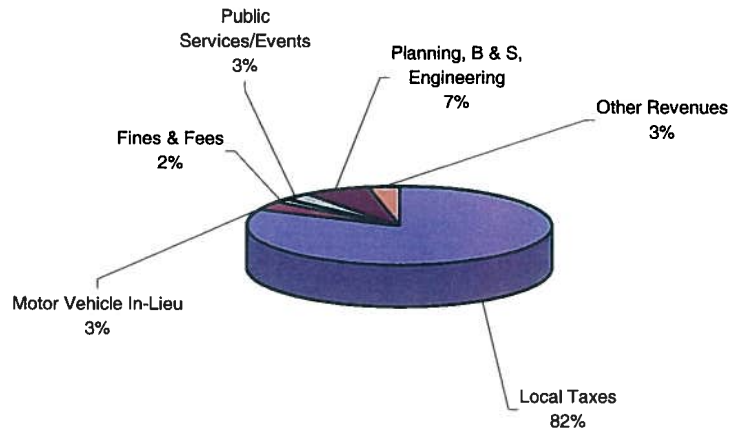
General Fund	20,176,237
Street Maintenance	1,499,500
Local Transportation Fund	2,449,868
CIP/Measure I	8,434,568
Waste Management	9,014,700
Wastewater	3,313,930
General Gov't Facilities	11,306,093
Parks & Recreation/Grants	5,244,586
Debt Service Fund	1,920,587
Econ.Dev./RDA	41,098,060
<b>Total Expenditures</b>	<b>104,458,129</b>



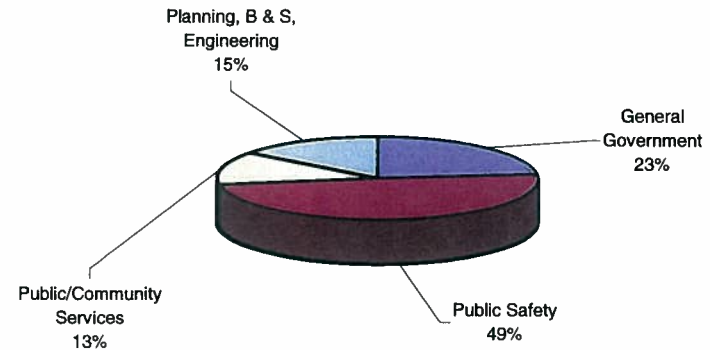
## Town of Apple Valley - Estimated Revenues & Expenditures Fiscal Year 2008/09 - Summary of General Fund

	Estimated Revenue		Estimated Expenditures
Revenues:		Expenditures:	
Local Taxes	16,470,000	General Government	4,686,872
Motor Vehicle In-Lieu	671,200	Public Safety	9,893,130
Fines & Fees	337,000	Public/Community Services	2,649,750
Public Services/Events	623,500	Planning, B & S, Engineering	2,946,485
Planning, B & S, Engineering	1,406,900		
Other Revenues	667,637	Total Expenditures	\$ 20,176,237
<b>Total Revenues</b>	<b>\$ 20,176,237</b>		

**FY 2008/09 Budgeted Revenues - \$20,176,237**



**FY 2008/09 Budgeted Expenditures - \$20,176,237**



Summary of Proposed Transfers  
Fiscal Year 2008/09

<u>Acct</u>	<u>Department</u>	<u>Estimated Expend.</u>	<u>Debit Wastwater Dept.</u>	<u>%</u>	<u>Debit Street Maint.</u>	<u>%</u>	<u>Debit Parks &amp; Rec.</u>	<u>%</u>	<u>Debit Solid Waste</u>	<u>%</u>	<u>Debit RDA VVEDA/PA2</u>	<u>%</u>	<u>Budgeted Credit</u>	<u>Net Expense</u>
101	Council	242,226	24,223	10%	24,223	10%	0	0%	12,111	5%	12,111	5%	72,668	169,558
102	Public Info.	393,353	39,335	10%	39,335	10%	0	0%	19,668	5%	19,668	5%	118,006	275,347
103	Town Manager	534,169	53,417	10%	53,417	10%	0	0%	53,417	10%	26,708	5%	186,959	347,210
104	Town Clerk	411,581	20,579	5%	20,579	5%	20,579	5%	20,579	5%	20,579	5%	102,895	308,686
105	Town Attorney	219,000	21,900	10%	10,950	5%	0	0%	10,950	5%	10,950	5%	54,750	164,250
106	Admin. Services	1,266,335	126,634	10%	316,584	25%	63,317	5%	63,317	5%	63,317	5%	633,168	633,168
107	Finance	1,165,979	291,495	25%	58,299	5%	58,299	5%	349,794	30%	58,299	5%	816,185	349,794
108	General Govt.	976,400	195,280	20%	244,100	25%	48,820	5%	48,820	5%	48,820	5%	585,840	390,560
109	Facilities	2,586,101	258,610	10%	387,915	15%	77,583	3%	258,610	10%	129,305	5%	1,112,023	1,474,078
110	Deputy Town Mgr	411,072	20,554	5%	102,768	25%	20,554	5%	0	0%	20,554	5%	164,429	246,643
111	Municipal Serv.	545,963	27,298	5%	27,298	5%	0	0%	163,789	30%	0	0%	218,385	327,578
200	Public Safety	9,819,630	0	0%	0	0%	0	0%	0	0%	0	0%	0	9,819,630
201	Emergency Pre.	73,500	0	0%	0	0%	0	0%	0	0%	0	0%	0	73,500
300	Public Services	296,233	148,117	50%	29,623	10%	0	0%	0	0%	0	0%	177,740	118,493
301	Animal Control	696,514	0	0%	0	0%	0	0%	0	0%	0	0%	0	696,514
304	Animal Shelter	667,391	0	0%	0	0%	0	0%	0	0%	0	0%	0	667,391
302	Code Enforcemen	1,167,353	0	0%	0	0%	0	0%	0	0%	0	0%	0	1,167,353
401	Planning	1,894,886	0	0%	0	0%	0	0%	0	0%	0	0%	0	1,894,886
402	Build. & Safety	701,000	0	0%	0	0%	0	0%	0	0%	0	0%	0	701,000
403	Engineering	350,600	0	0%	0	0%	0	0%	0	0%	0	0%	0	350,600
Sub-Total		24,419,286	1,227,440	5%	1,315,091	5%	289,151	1%	1,001,054	4%	410,311	2%	4,243,048	20,176,238

\*Note: General Government and Facilities Budgets reflect an expenditure (transfer) to the Debt Service Funds on the 1999,2001 and 2007 Certificates of Participation (COP's) for Town Hall.

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# General Fund Revenue



Opening day at California's first Super Target

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2009  
 Department: General Fund Revenues 101-000

Code	Revenue Classification	Actual Revenue 2003-04	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Budgeted Revenue 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
401	LOCAL TAXES								
401 .000	Property Tax The Town receives 4.6% of the total property tax paid by our citizens. The projected revenue estimates an actual valuation of \$2.1 billion less a county collection charge of approximately \$10,000.	1,535,568	1,541,302	2,091,139	2,526,505	2,400,000	2,630,235	109.6%	2,650,000
401 .001	Property Tax (VLF Backfill)	0	3,277,058	4,334,815	5,220,460	5,000,000	6,188,000	0	6,200,000
401 .002	Property Tax (Sales Tax Backfill) Both above revenues are result of State Triple Flip	0	682,603	787,964	1,075,221	1,000,000	1,301,608	0	1,300,000
402	Sales & Use Tax Staff has projected a modest increase in sales and use taxes for this fiscal year.	2,801,931	2,409,148	2,904,475	3,458,264	3,800,000	3,924,201	103.3%	4,200,000
405	Property Transfer Tax Revenue derived from the sale of property.	351,946	499,532	637,187	466,874	432,144	261,700	60.6%	270,000
406	Franchise Taxes Payments made by those firms using public right of ways including electric, gas, water and cable TV.	785,818	815,573	924,662	1,075,793	900,000	1,400,000	155.6%	1,600,000

General Fund Revenue - Continued 101-000

Code	Revenue Classification	Actual Revenue 2003-04	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Budgeted Revenue 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
407	Transient Occupancy Tax The Town has a 7% bed tax on two motels operating in the Town.	10,125	13,367	13,252	21,600	12,000	12,709	105.9%	20,000
408	Business License Fees Staff has been steadily working toward licensing all businesses in the community.	144,183	169,055	201,077	225,713	205,000	206,035	100.5%	230,000
409	Tax increment/Pass through				86,623				
	Subtotal - Local Taxes	5,629,571	9,407,638	11,894,571	14,157,053	13,749,144	15,924,488	115.8%	16,470,000
	REVENUE FROM OTHER AGENCIES								
420	Motor Vehicle In-Lieu Town's share of vehicle license fees distributed based on population. (Decrease result of State new Triple Flip Proposal)	2,874,768	1,155,946	484,977	395,591	400,000	400,970	100.2%	400,000
421	Off-Highway In-Lieu Revenue is distributed based on population at a rate of \$0.0161 per capita.	677	1,200	974	0	1,200	1,200	100.0%	1,200
437	VVEDA Passthrough			86,758	266,401	270,000	266,400		270,000
	Subtotal - Rev. from Others	2,875,445	1,157,146	572,709	661,992	671,200	668,570	99.6%	671,200
	FINES & FEES & PUBLIC SAFETY CONTRIBUTIONS Revenues generated include police reports, the Town's share of fines levied by the courts & false alarm fees.								

General Fund Revenue - Continued 101-000

Code	Revenue Classification	Actual Revenue 2003-04	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Budgeted Revenue 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
470	Miscellaneous Income	86	145	1,645	2,377	500	0	0.0%	0
465	Police Reports & Charges	43,472	185,080	73,256	105,033	90,000	102,600	114.0%	100,000
467	Police Fines & Forfeitures	121,665	91,654	98,030	170,524	80,000	98,250	122.8%	100,000
469	Police Grants			100,762	132,945	132,000	137,000		137,000
654	School District Contributions	0	0	0	0	0	0	0.0%	0
432	Grants/Federal Bureau of Just Assistance, Grant Writer and Youth Accountability assistance	176,000	185,107	55,866	76,378	50,000	26,000	52.0%	0
	Subtotal - Fines & Fees	341,223	461,986	329,559	487,257	352,500	363,850	103.2%	337,000
	PUBLIC SERVICES General Fund engineering permits, animal control, code enforcement								
444	SPECIAL EVENTS								
508	Craft Fairs	0	2,891	0	0	0	0		0
512	Freedom Festival	0	4,420	0	0	0	0		0
516	Apple Valley Round Up	0	2,659	0	0	0	0		0
536	Community Yard Sales	0	2,540	0	0	0	0		0
551	Jazz Nights	0	4,286	0	45	0	0		0
471	Right-of-Way Permits			170,210	220,638	190,000	103,800		100,000
480	Animal Control Permits				4,064		1,350		
483	Miscellaneous Permits	0	10,678	1,683	0	2,500	0	0.0%	2,500
486	Animal Quarantine Fees	1,441	1,173	940	2,460	1,500	1,775	118.3%	2,000
487	AC State Mandated Fees				6,710		4,525		0
487	Animal Control Fines	9,205	11,970	2,835	3,500	4,000	4,900	122.5%	5,000
485	Animal Licenses	200,957	237,238	259,919	303,393	275,000	299,400	108.9%	290,000
488	Code Enforcement Fines	33,021	28,933	47,181	28,524	26,000	19,035	73.2%	20,000
489	Code Enforcement Fees	15,707	26,805	14,297	10,876	26,000	11,100	42.7%	12,000
490	Property Maint Inspections	50,636	49,580	52,645	58,743	52,000	85,000	163.5%	85,000
492	Animal Control Miscellaneous			13,512	21,762	12,000	15,000		15,000
493	Shelter Donations				2,794		2,200		
495	Impound Boarding Fees			1,935	2,855	2,500	3,270		3,000
496	Owner Turn in @ Shelter			10,811	12,518	12,000	13,401		12,000
497	Field P/U Release			3,770	6,502	3,000	8,168		5,000
498	Field P/U Apprehension			23,874	28,780	25,000	28,965		25,000
499	Pet Adoptions			45,005	52,086	45,000	47,258		45,000
500	Rabies Vaccination			1,954	2,920	2,000	2,597		2,000
	Subtotal - Public Services	310,967	383,173	650,571	769,170	678,500	651,743	96.1%	623,500

General Fund Revenue - Continued 101-000

Code	Revenue Classification	Actual Revenue 2003-04	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Budgeted Revenue 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
	COMMUNITY DEVELOPMENT FEES								
	Building & Safety								
	All permits related to inspections, building permits grading, etc. are included in building & safety revenues. Revenues generated offset other General Fund activity such as planning.								
501	Grading	95,864	105,547	71,533	44,170	45,000	12,351	27.4%	12,000
502	Building Permits	1,130,484	1,713,312	2,169,625	839,666	1,200,000	355,950	29.7%	400,000
503	Permits - Swimming Pools	0	0	0	0	0	0	0.0%	0
504	Permits - Signs	0	251	967	0	0	0	0.0%	0
505	Plan Check	282,234	369,600	386,236	382,368	350,000	267,300	76.4%	270,000
506	Electrical	10,079	18,812	26,983	93,425	35,000	60,750	173.6%	50,000
507	Plumbing	29,839	39,910	38,537	53,797	40,000	48,600	121.5%	45,000
508	Mechanical	3,843	4,676	5,548	18,022	15,000	27,300	182.0%	20,000
509	Issuance	166	1,761	1,427	5,995	4,000	3,810	0.0%	4,000
510	Spay and Neuter Deposit	0	0	5,373	4,550	4,500	4,463	99.2%	4,500
519	Temporary Occupancy Permits	0	0	0	0	0	0	0.0%	0
511	Demolition	0	0	0	0	0	0	0.0%	0
512	SMI Tax	8,362	1,148	8,451	811	7,500	1,487	19.8%	1,500
513	Reproductions - B & S	0	0	0	0	0	0	0.0%	0
514	Inspections (Other)	59,185	59,525	60,911	29,182	30,000	16,103	53.7%	16,000
515	Debris Recycling				5,500		11,500		11,500
516	Erosion Control	73	0	299	0	0	0		0
517	Microfilming	10,781	11,705	11,787	8,806	9,000	6,719	74.7%	7,000
518	CSA	21,875	21,575	35,875	22,750	30,000	2,625	8.8%	3,000
540	Misc. Bldg & Safety	0	0						
	Total - Building & Safety	1,652,785	2,347,822	2,823,552	1,509,042	1,770,000	818,956	46.3%	844,500
	Planning & Zoning								
	Revenues generated include all areas where input is required by the planning staff. Example of fee related services include plan check, PUD's, site approvals, etc.								

General Fund Revenue - Continued 101-000

Code	Revenue Classification	Actual Revenue 2003-04	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Budgeted Revenue 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
519	Temporary Occupancy Permit					-	0	0%	0
552	Zone Change	488	6,879	10,875	22,780	5,000	5,000	100.0%	5,000
553	Planned Developments	0	0	0	0	0	0	0.0%	0
554	Site Plan Review	152,952	176,435	178,945	108,967	120,000	57,128	47.6%	60,000
555	Consistency Check	0	0	0	0	0	0	0.0%	0
556	Tentative Tract Map	31,449	135,058	290,777	227,160	200,000	28,419	14.2%	30,000
557	Tentative Parcel Map	8,842	13,302	65,666	50,401	30,000	47,500	158.3%	47,500
558	Lot Line Adjustment	5,658	8,085	4,728	6,926	2,500	9,000	360.0%	9,000
559	Lot Merger	1,400	350	1,735	1,629	1,500	1,500	100.0%	1,500
560	Appeals	400	509	5,675	418	0	434		500
561	Extension of Time Request	2,100	55	2,597	10,868	3,000	24,975	832.5%	25,000
562	Minor Sub-divisions	950	1,326	475	2,548	1,000	0	0.0%	1,000
563	Variance (Deviations)	1,288	2,595	2,937	15,677	2,000	4,300	215.0%	4,000
565	Home Occupation Permit	6,765	8,002	19,148	15,185	15,000	11,175	74.5%	12,000
566	Certificate of Compliance	658	1,044	8,246	16,298	10,000	5,576	0.0%	6,000
578	Sign Permit	1,530	2,432	16,884	19,481	10,400	19,574	188.2%	10,400
567	Miscellaneous	4,035	2,330	3,902	9,758	3,000	6,638	221.3%	5,000
568	Building/Zoning Compliance	0	400	0	0	0	0	0.0%	0
569	Building & Grading Review	0	0	0	0	0	0		0
570	Landscape Plan Review	0	257	4,696	1,478	2,500	0	0.0%	1,000
571	General Plan Amendment	1,283	36,736	45,579	51,592	25,000	15,618	62.5%	15,000
572	Preapplication	250	613	0	0	0	0	0.0%	0
579	Reproductions, Prints & Copies	3,152	3,904	4,831	3,198	3,000	4,000	0.0%	4,000
573	Special Events	966	851	2,384	1,985	2,000	1,623	81.2%	1,500
574	Revised Site Plan	0	0	0	0	0	0	0.0%	0
575	Specific Plan	0	1,827	(174)	15,048	5,000	0	0.0%	1,500
576	Temporary Sign Permit	0	0	0	0	0	0	0.0%	0
577	Use Permit	20,203	25,464	183,253	69,046	80,000	90,375	113.0%	90,000
581	Development Permit	0	39,462	48,603	70,855	45,000	65,325	145.2%	65,000
	Industrial Specific Plan Remibursement					198,825	0		45,000
	Total - Planning Fees	244,369	467,916	901,762	721,298	764,725	398,158	52.1%	439,900

General Fund Revenue - Continued 101-000

Code	Revenue Classification	Actual Revenue 2003-04	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Budgeted Revenue 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
	Engineering								
	Plan Check and permits issued by engineering related to their function.								
604	Plan Check	358,274	705,381	822,435	652,155	575,000	113,805	19.8%	115,000
606	Miscellaneous				31,899				
609	Transportation Permits			27,657	7,814	5,000	7,205		7,500
	Total - Engineering	358,274	705,381	850,092	691,868	580,000	121,010	20.9%	122,500
	Total - Community Development	2,255,428	3,521,119	4,575,406	2,922,208	3,114,725	1,338,124	43.0%	1,406,900
	OTHER REVENUES								
	Miscellaneous revenues which do not appropriately fit into any other category.								
670	Interest Earnings	80,000	238,069	635,028	1,109,442	850,000	745,106	87.7%	631,000
683	Passport Fees	0	0	8,770	15,899	8,000	11,211	140.1%	13,638
627	Notary Fees	0	0	470	280	1,000	1,000	100.0%	1,000
655	Donations				1,000				
661	Miscellaneous Penalties or Fines			3,801	3,853				
662	Sponsorship Revenue			30,150	27,500				
667	State Mandated Reimbursements			214,320	231,975		7,786		
677	Refunds, Reimbursements	30,370	28,528	5,835	30,753	5,000	144,675	2893.5%	20,000
682	Town Store Sales			1,399	2,000		2,120		2,000
686	Disposal of Surplus Land			96,715	0				
687	Sale of Surplus Furn/Equip			2,156	7,900		0		
395	Contribution from Fund Balance	0	0	0	0	0	0	0.0%	0
	Subtotal - Other Revenues	110,370	266,597	998,644	1,430,602	864,000	911,898	105.5%	667,638
<b>TOTAL - GENERAL FUND REVENUES</b>		<b>11,523,004</b>	<b>15,197,659</b>	<b>19,021,460</b>	<b>20,428,282</b>	<b>19,430,069</b>	<b>19,858,673</b>	<b>102.2%</b>	<b>20,176,238</b>

**Program: General Fund Revenues**

**Program Description:** The Town receives revenues from a variety of sources. Many of those revenues are non-discretionary while others are discretionary. Examples of discretionary funds are all general fund revenues. These revenues can be used for any government function including providing support to non-discretionary funds. Staff has assumed a growth level slightly less than the Fiscal Year 2007-08. Should this not happen, staff will present necessary expenditure adjustments to the Town Council.

Revenues such as gas tax, Measure I funds, and Proposition 111 funds are restricted. They can only be used in support of services provided in specific areas such as street maintenance or the capital improvement program.

The Town also operates several enterprise accounts. These are restricted to their operation as well. An easy way of explaining enterprise operations is that the Town is operating several businesses. Waste Management fund represents one of those businesses and the Wastewater Enterprise Fund and special assessment funds represent other businesses. With the dissolution of the Recreation and Park District and the transfer of service responsibility to the Town a Parks and Recreation Fund was created in FY 02-03 and continues this Fiscal Year.

When budgeting and charging for services rendered, each fund is charged for staff time allotted to that service. These charges must be documented and justified as each of the funds are independently audited by both the Town auditor and state or federal auditors as appropriate. As noted in the Citygate report, the amount charged to special funds is low but done so purposely to provide additional funds for projects in the restricted funds.

**Programmatic Changes:** Local tax revenues are expected to increase from a budgeted amount of \$13,749,144 in fiscal year 2007/08 to \$16,470,000 in fiscal year 2008/09 due to anticipated increases in property tax, and sales tax revenues as demonstrated during fiscal year 2007/08 year to date receipts and the anticipated opening of the Best Buy in late July and a full year of sales tax receipts for Lowe's, Home Depot, Mervyn's and Super Target.





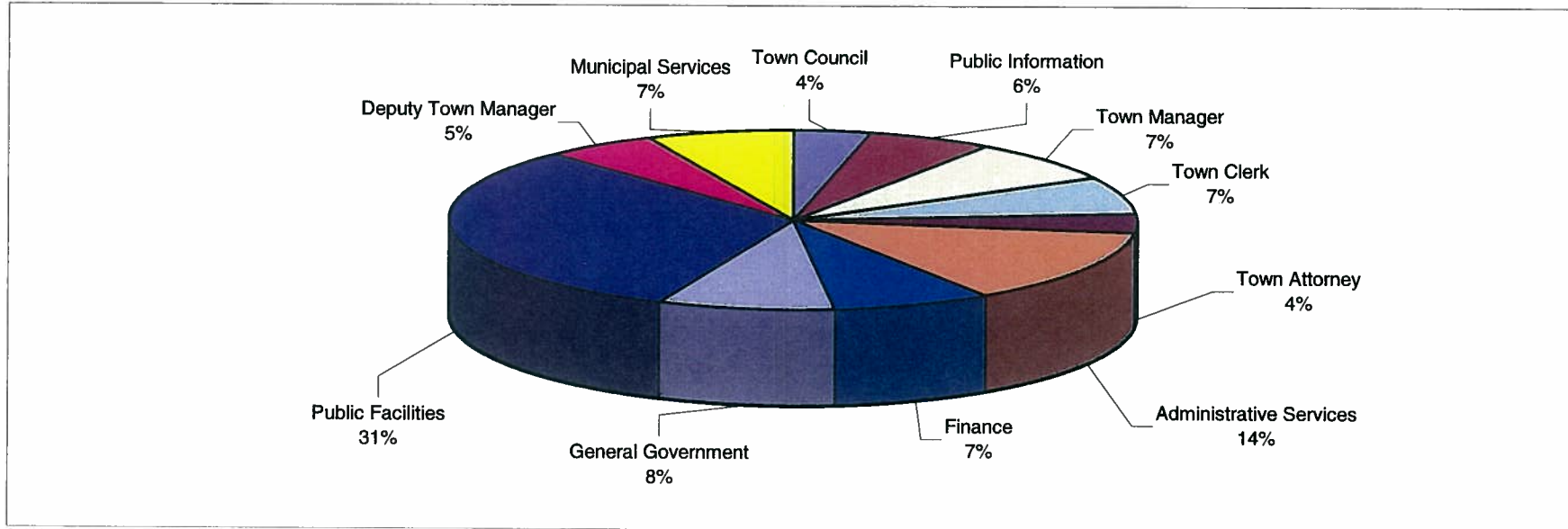
# General Government



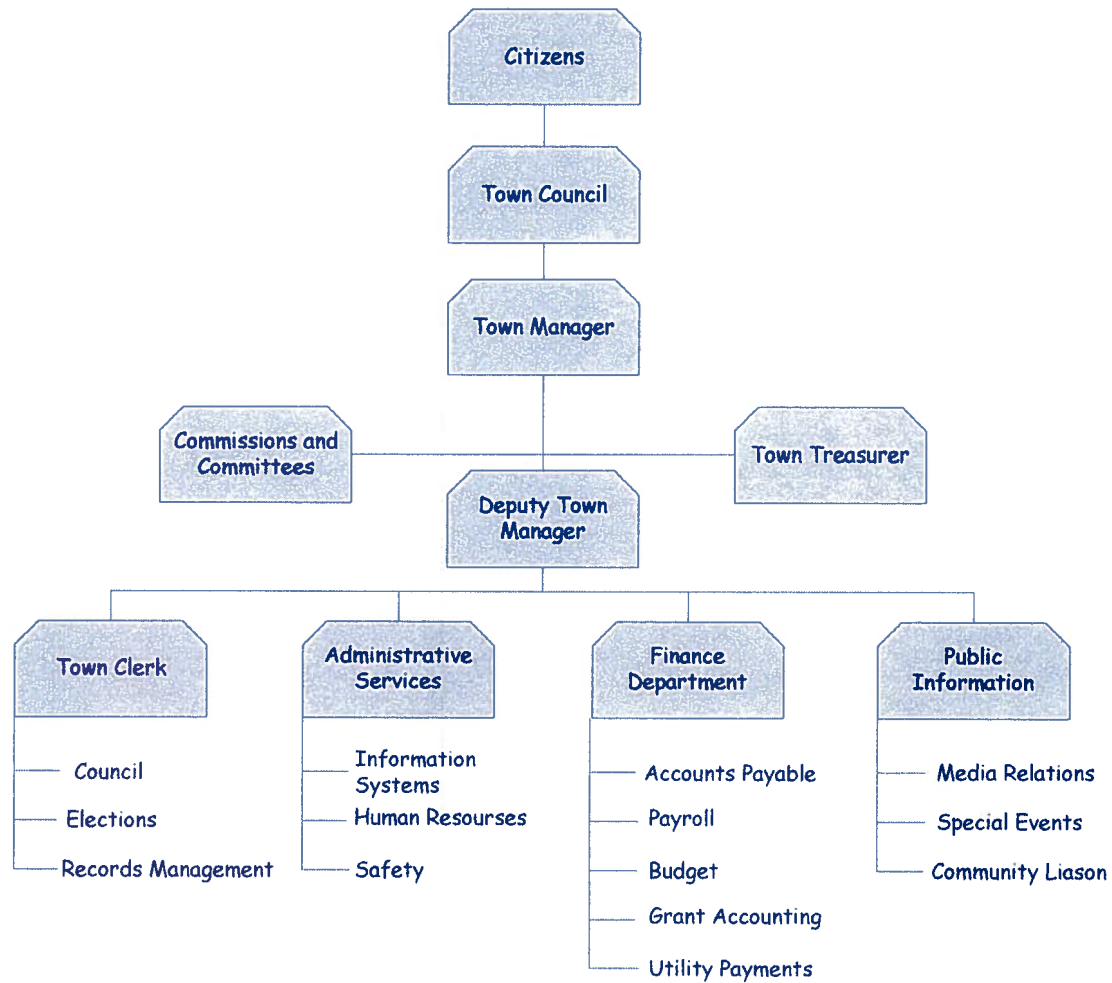
**The Town Council welcomes Town Manager Frank Robinson and his wife Lisa**

## 2008/09 General Government Expenditures

Town Council	169,558
Public Information	275,347
Town Manager	347,210
Town Clerk	308,686
Town Attorney	164,250
Administrative Services	633,168
Finance	349,794
General Government	390,560
Public Facilities	1,474,078
Deputy Town Manager	246,643
Municipal Services	327,578
<b>Total-General Government</b>	<b>4,686,872</b>



# TOWN OF APPLE VALLEY GENERAL GOVERNMENT ORGANIZATION CHART 2008-2009



Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2009  
 Department: Council - Account Number 101-101

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
	Personnel Services								
702	Salaries & Wages, Part-time	46,742	47,414	49,596	50,260	48,660	46,320	95.2%	50,850
711	PERS	6,085	9,057	10,026	11,908	11,090	8,130	73.3%	11,589
710	Cafeteria Benefits	12,572	14,277	13,099	19,887	48,000	34,800	72.5%	52,500
713	Medicare	678	677	719	729	706	672	95.2%	737
715	FICA	580	232	0	0	0	0		0
	Total Personnel	66,657	71,657	73,440	82,784	108,456	89,922	82.9%	115,676
	Operations & Maintenance								
721	Office Supplies Office Supplies unique to the Town Council including Replacement Fax and Phones and related supplies.	769	1,121	1,295	946	750	405	54.0%	750
723	Printing Notices and Forms used in obtaining qualified individuals to serve on Boards & Commissions.	735	669	715	1,691	1,000	675	67.5%	800
724	Subscriptions				295		240		
735	Non Profit Donation/Reward			10,000	5,000				
740	Contracted Services Special Legislative advocacy services at both State and Federal Levels.	77,350	65,938	84,841	110,822	100,000	104,000	104.0%	100,000
761	Meetings & Conferences State League Conference Regional & Local Meetings	38,741	33,435	37,385	39,981	35,000	17,388	49.7%	25,000
	Total Operations & Maint.	117,595	101,163	134,236	158,735	136,750	122,708	89.7%	126,550

Town Council - Continued 101-101

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
905	Capital Expenditures Capital Outlay	0	0	0	3,443	0	0	0.0%	0
	Sub-Total	184,252	172,820	207,676	244,962	245,206	212,630	86.7%	242,226
730	Transfer to Other Funds	(49,513)	(59,413)	(61,487)	(61,413)	(61,301)	(61,301)	100.0%	(72,668)
	Department Total	134,739	113,407	146,189	183,549	183,905	151,329	82.3%	169,558

	Actual 2003-04	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Actual 2008-09
Personnel Schedule						
Mayor & Town Council	5	5	5	5	5	5

**Program Description:** The Town Council is responsible for policy direction and the legislative activity of the community. They provide direction to staff, through the Town Manager, as to the policy direction and legislative agenda and related issues of the Town. As the legislative body for all Town activities, a percentage of their operating costs are charged to other functions as listed under Funding Source.

**Programmatic Changes:** Both State and Federal advocacy services reflect an incremental increase in legislative efforts by the Town.

**Funding Source:**

General Fund Revenues	\$169,558 (70%)
Wastewater Fund	24,223 (10%)
Street Maintenance	24,223 (10%)
Waste Management Fund	12,111 ( 5%)
Redevelopment Agency	12,111 ( 5%)

Town of Apple Valley

Department Operating Statement

Budget Appropriation for Fiscal Year Ending June 30, 2009

Department: Public Information - Account Number 101-102

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
Personnel Services									
701	Salaries & Wages	58,551	126,951	126,259	144,950	176,750	170,843	96.7%	190,550
702	Salaries, part-time			347	298	0	0		0
703	Salaries, over-time			438	3,473	1,000	5,457	545.7%	1,000
Benefits									
711	PERS	9,819	14,020	23,950	26,716	39,378	29,643	75.3%	42,453
710	Cafeteria Benefits	6,905	16,157	16,848	20,418	26,750	26,100	97.6%	31,500
713	Medicare	854	1,770	2,094	2,382	2,300	2,858	124.2%	3,000
714	Deferred Comp			2,523	2,048	1,600	1,598	99.8%	1,600
715	FICA				18				
	Total Benefits	17,578	31,947	45,415	51,582	70,028	60,198	86.0%	78,553
	Total Personnel	76,129	158,898	172,459	200,303	247,778	236,498	95.4%	270,103
Operations & Maintenance									
721	Office Supplies	949	800	593	2,685	2,400	270	11.3%	2,400
722	Computer supplies (ink, etc)			9,228	0	0	0		0
723	Printed Materials - Our Town; new resident folders; misc. handouts	32,243	17,304	16,211	20,965	28,000	9,678	34.6%	20,500
724	Subscriptions Various PR resources	100	275	253	380	650	534	82.2%	800
725	Public Information - Partially offset by income Special Events	30,170	83,837	102,173	130,079	109,600	70,841	64.6%	28,000
205	Anniversary Celebration	2,031	0	0	0	3,000	0	0.0%	20,000
206	Community Clean-up (two)	4,837	5,532	5,219	2,488	7,500	6,650	88.7%	7,500
207	Memorial Day Program	250	0	0	0	0	0	0.0%	0

Public Information - Continued 101-102

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
208	National Day of Prayer	481	504	162	0	0	0		500
209	Seniors Day	431	742	443	753	500	0	0.0%	0
210	Teen Scene	2,642	2,471	1,856	0	1,000	0	0.0%	0
211	Market Nights (jazz nights)	8,391	14,665	20,408	25,996	12,000	9,000	75.0%	0
212	Public Relations	867	0	492	0	0	0	0.0%	0
213	Volunteer Luncheon	500	0	0	0	0	0	0.0%	0
214	Take Pride in A. V.	775	0	0	0	0	0	0.0%	0
215	St.Mary's Gala (prog. ad)	500	0	0	0	0	0	0.0%	0
216	Signs/Banners	2,248	0	0	0	0	0	0.0%	0
217	Film Processing/Develop	25	0	0	0	0	0	0.0%	0
218	Promotional Items	3,058	0	0	0	0	0	0.0%	0
219	Tree Lighting	3,134	3,486	4,744	8,368	5,000	2,985	59.7%	0
220	Craft Fairs		1,281	1,418	138	600	60	10.0%	0
221	Community Yard Sales		553	604	1,890	500	588	117.6%	0
222	AV Round Up		25,864	27,235	43,644	25,000	25,850	103.4%	0
223	Freedom Festival		28,739	38,327	44,436	35,000	7,400	21.1%	0
224	Children's Christmas Party			1,265	1,213	1,500	1,820	121.3%	0
225	Arts Festival (new event)				1,153	0	0		0
226	Concerts in the Park (New)					18,000	16,488	91.6%	0
726	Postage (for Our Town,etc)		13,261	10,511	17,076	25,000	12,200	48.8%	26,000
729	Miscellaneous	1,395	1,093	617	557	0	100	0.0%	0
732	Special Dept. Supplies (promo items, hospitality, groundbreakings, signs; video camera; projector/screen)		6,550	7,490	11,621	11,000	10,653	96.8%	11,000
733	Community Enhancement (Programs & supplies in support of Vision 2010 Priority #4)		1,900	1,549	1,209	1,500	630	42.0%	1,500
734	Community Support (Support of local events: AWAC, Safety Fair, etc.)		2,322	5,417	5,033	8,000	4,650	58.1%	6,000

Public Information - Continued 101-102

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
740	Professional Services					10,000	31,800		0
760	Memberships & Dues CAPIO, 3CMA, CalFest, NAGC	525	525	525	700	600	700	116.7%	950
761	Meetings & Conferences CAPIO; 3CMA; CalFest	1,436	698	1,243	298	4,000	3,795	94.9%	4,000
762	Mileage Reimbursement of Mileage Expense attending various regional & local meetings.	112	424	56	28	100	400	400.0%	100
763	Education & Training CA Specialized Training Inst. (Crisis Comm) Classes in events, marketing, etc.	1,469	2,488	97	2,599	1,500	3,294	219.6%	1,500
801	Advertising Misc. ads; publications for var. depts	3,483	4,519	3,365	1,819	7,500	600	8.0%	7,000
805	Historical Advis. Comm.	36	164	2,586	880	3,000	600	20.0%	2,000
809	Gas	0	0	43	89	500	320	0.0%	800
810	Vehicle Maintenance (van)	0	0	54	1,465	0	403	0.0%	1,200
819	Adopt a Street/Trail (signs, supplies) Total Operations & Maint.	68,399	131,477	162,011	197,483	213,350	152,668	71.6%	123,250
	Capital Expenditures								
905	Capital Outlay	0	0	0	7,869	0	0	0.0%	0
	Sub-Total	144,528	290,375	334,470	405,655	461,128	389,165	84.4%	393,353



Public Information - Continued 101-102

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
730	Transfer to Other Funds	(40,569)	(138,060)	(167,839)	(216,056)	(207,508)	(207,508)	100.0%	(118,006)
Department Total		103,959	152,315	166,631	189,599	253,620	181,657	71.6%	275,347

	Actual 2003-04	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Proposed 2008-09
Personnel Schedule						
Public Information Officer	1	1	1	1	1	1
Event Coordinator	0	0	1	1	1	1
Public Relations Specialist	0	0	0	1	1	1

\* The Event Coordinator works closely with the Public Information Officer and is charged to this account and partly transferred back to Parks & Recreation for efforts expended in that department

**Program: Public Information**

**Program Description:** The Public Information program is responsible for all external and internal communication programs designed to reach a wide variety of audiences. This involves the coordination of all media relations including the production and distribution of news releases and public service announcements; publishing the municipal newsletter; develop communications plans for Town services, programs and issues; act as liaison to the community; serve as the Public Information Officer during emergencies; provide graphic arts, photography, desktop publishing and design standards support for all departments; prepare speeches and presentations; oversee content management of website. The Public Information Officer serves as staff liaison to the Historical Advisory Committee, and places an emphasis on the Town's marketing efforts relative to Economic Development. The Department also includes the Event Coordinator (funded through Parks & Recreation) who organizes an annual calendar of special events.

**Programmatic Changes:**

Every effort has been made to maintain expenditures at or below 07/08 levels. Most changes this year are related to increasing costs of special events, and the addition of a concert in the park series for the new Amphitheater. Printing and postage costs are also increasing as the Our Town newsletter is mailed to 32,000 homes now. We have also brought back funding for the Town's anniversary, anticipating a year-long celebration beginning in November of 2007.

**Funding Source:**

General Fund Revenues	\$196,676	(50%)
Street Maintenance Fund	39,335	(10%)
Wastewater Enterprise Fund	39,335	(10%)
Waste Management Fund	19,668	( 5%)
Redevelopment Agency	19,668	( 5%)

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2009  
 Department: Town Manager - Account Number 101-103

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
	Personnel Services								
701	Salaries & Wages	208,970	285,992	307,874	313,439	356,010	563,840	158%	372,300
	Total Salaries	208,970	285,992	307,874	313,439	356,010	563,840	158%	372,300
	Benefits								
711	PERS	32,851	57,031	64,567	69,634	79,315	30,660	39%	82,945
710	Cafeteria Benefits	29,221	38,781	38,462	29,975	28,800	14,775	51%	31,500
713	Medicare	3,036	4,230	4,700	4,717	5,162	10,425	202%	5,398
714	Deferred Comp			7,006	12,816	13,445	6,167	46%	14,726
	Total Benefits	65,108	100,042	114,735	117,142	126,722	62,027	49%	134,569
	Total Personnel	274,078	386,034	422,609	430,581	482,732	625,867	130%	506,869
	Operations & Maintenance								
721	Office Supplies Supplies unique to the operation of the Town Manager's office.	394	1,096	668	643	400	150	38%	200
724	Subscriptions Business Press, and other Management & Professional Subscriptions to assist the Manager in providing services to the citizens and Town Council.	395	539	460	141	400	0	0%	400

Town Manager - Continued 101-103

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
740	Contract Services Outside Professional consultant services as required for special projects.	10,000	0	1,350	0	0	0	0%	0
760	Memberships & Dues Appropriate organizational dues including ICMA, Inland Empire Managers Association, and Calif. Redevelopment Association.	64	3,681	1,636	1,800	2,000	0	0%	2,000
761	Meetings & Conferences Manager's attendance at National, State, & local Meetings & Conferences including California League of Cities, City Managers Monthly meetings & League Policy Committee.	14,919	13,237	16,380	15,697	15,000	7,373	49%	15,000
762	Mileage Reimbursement for travel by staff	273	546	8,581	8,244	8,500	4,602	54%	8,500
763	Education & Training Training and Workshops for staff	35	339	1,140	0	1,200	0	0%	1,200
810	Vehicle Maintenance Routine Maintenance and fuel expense for Town vehicle used by the Manager	0	145	0	0	0	0	0%	0
	Total Operations & Maint.	26,080	19,583	30,215	26,525	27,500	12,125	44%	27,300

Town Manager - Continued 101-103

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
	Capital Expenditures								
	Sub-Total	300,158	405,617	452,824	457,106	510,232	637,991	125%	534,169
730	Transfer to Other Funds	(85,410)	(116,370)	(123,000)	(135,300)	(153,070)	(153,070)	100%	(186,959)
	Department Total	214,748	289,247	329,824	321,806	357,162	484,921	136%	347,210

Personnel Schedule	Actual 2003-04	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Proposed 2008-09
Town Manager	1	1	1	1	1	1
Executive Secretary	1	1	1	1	1	1
Administrative Analyst	.5	1	1	1	1	1
Total	2.5	3	3	3	3	3

**Program: Administration - Town Manager**

**Program Description:** The office of the Town Manager is responsible for the management of the Town services implementing those programs and activities directed by the Town Council. The Manager's office is directly responsible for all activity of the Town in addition to providing the main contact to the citizens and responding to their needs. His office monitors state and federal legislation affecting the Town and advises the Town Council on any action required to protect the interests of the community. Similar to several other departments, a portion of his operating costs are distributed to other non-general fund activities.

**Programmatic Changes:** None.

**Funding Source:**

General Fund Revenues	\$347,210	(65%)
Street Maintenance Fund	53,417	(10%)
Waste Management Fund	53,417	(10%)
Wastewater Fund	53,417	(10%)
Redevelopment Agency	26,708	( 5%)

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2009  
 Department: Town Clerk - Account Number 101-104

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
Personnel Services									
701	Salaries & Wages	208,970	163,354	169,149	181,882	200,510	163,823	81.7%	215,860
702	Salaries & Wages-Part Time	4,707	0	0	0	0	0	0.0%	0
703	Overtime				39				
	Total Salaries	213,677	163,354	169,149	181,921	200,510	163,823	81.7%	215,860
Benefits									
711	PERS	32,851	33,692	36,422	40,354	44,672	34,500	77.2%	48,091
710	Cafeteria Benefits	20,700	24,511	23,199	26,100	28,800	22,838	79.3%	31,500
713	Medicare	3,328	2,473	2,725	2,897	2,907	2,592	89.2%	3,130
714	Deferred Compensation	8,521	0	3,722	3,874	4,150	4,232	102.0%	4,400
	Total Benefits	65,400	60,676	66,068	73,225	80,529	64,161	79.7%	87,121
	Total Personnel	279,077	224,030	235,217	255,146	281,039	227,984	81.1%	302,981
Operations & Maintenance									
721	Office Supplies Audio and Video Tapes, Archival Paper for Resolutions & Minutes, computer disks, binders, mylar pens for tract maps, storage boxes for records center.	360	645	1,148	937	1,000	1,317	131.7%	1,000
722	Computer Supplies Computer Supplies needed for document imaging system and records center.	0	0	311	4,680	2,500	0	0.0%	1,500
723	Printing Special Certificates & Proclamations, Folders, business cards, plaques, frames, etc.	239	593	566	976	1,000	563	56.3%	1,000

Town Clerk - Continued 101-104

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
740	Records Management Technical Support for Records Management system, shredding services, training, optical.	10,000	11,412	8,445	7,119	20,000	24,600	123.0%	20,000
760	Memberships & Dues State & National Clerks Associations & National Notary Association.	64	1,037	816	612	1,000	759	75.9%	1,000
761	Meetings & Conferences Southern Cal. City Clerks Association General Meetings, New Law & Election Seminar, City Clerk's Annual Seminar and National Notary Assoc.	4,009	545	3,576	3,307	6,000	2,405	40.1%	5,000
762	Mileage Allowance for Manager and mileage for staff to attend required meetings.	273	0	35	522	1,000	335	33.5%	6,600
763	Education & Training Tuition reimbursement, Notary Seminars & Records Management Seminars, Municipal Clerk Training	35	165	560	517	1,500	903	60.2%	2,500
801	Advertising Legal Notices for Town Council Hearings & Notices.	10,900	11,357	10,887	19,354	18,000	16,650	92.5%	18,000
807	Election	0	13,827	0	35,906	1,000	0	0.0%	47,000
	Total Operations & Maint.	25,880	39,581	26,344	73,930	53,000	47,531	89.7%	103,600

Town Clerk - Continued 101-104

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
905	Capital Expenditures								
	Capital Outlay	0	0	0	16,588	5,000	0	0.0%	5,000
	Additional Storage Shelves								
	Sub-Total	304,957	263,611	261,561	345,664	339,039	275,514	81.3%	411,581
730	Transfer to Other Funds	(85,410)	(12,885)	(14,615)	(17,663)	(16,952)	(16,952)	100.0%	(102,895)
	Department Total	219,547	250,726	246,946	328,001	322,087	258,562	80.3%	308,686

Personnel Schedule	Actual 2003-04	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Proposed 2008-09
Town Clerk	1	1	1	1	1	1
Deputy Town Clerk	1	1	1	1	1	1
Records Technician	1	1	1	1	1	1

**Program Description:** The Town Clerk is responsible for maintaining all official Town records. Preparing the official minutes and serving the public when information requests are received is also part of this offices responsibility. The Town Clerk serves as the Election Official, Notary Public, and performs all duties imposed by the California Political Reform Act (FPPC) and maintains the Town's Municipal Code. The Clerk's Office is also a designated Passport Acceptance Facility for the Department of State. This office provides support to all departments through the preparation of agenda's, records requests, maintaining the certificates of insurance, contract maintenance and the Town Records Management Program. Proclamations, Resolutions and various Certificates are also processed through the Clerk's Office in an effort to recognize those individuals within the community for outstanding service. The Clerk's Office in its continued effort to increase its service to the public and staff has recently expanded its Records Management services to provide search abilities to all Town of Apple Valley departments. This ability allows each department to search the database for all official Town documents that have been scanned by the Clerk's office. The Town's website is also and excellent tool that the Clerk's Office uses to keep the public informed of meetings, minutes and various notices.

**Programmatic Changes:** Included are funds to be used to maximize the in-house storage center located near the Town Clerk's Office.

**Funding Source:**

General Fund Revenues	\$308,686	(75%)
Wastewater Fund	20,579	( 5%)
Street Maintenance	20,579	( 5%)
Parks & Recreation	20,579	( 5%)
Waste Management Fund	20,579	( 5%)
Redevelopment Agency	20,579	( 5%)

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2009  
 Department: Town Attorney - Account Number 101-105

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
745	Legal Services - General			47,673					
401	Singer & Coffin	139,671	175,955	205,825	224,696	200,000	214,800	107.4%	215,000
402	Best, Best & Krieger	29,053	584	5,384	1,791	4,000	8,000	200.0%	4,000
	Total Operations & Maintenance	168,724	176,539	258,882	226,487	204,000	222,800	109.2%	219,000
730	Transfer to Other Funds	(19,200)	(20,850)	(25,575)	(30,600)	(30,600)	(30,600)	100.0%	(54,750)
	Department Total	149,524	155,689	233,307	195,887	173,400	192,200	110.8%	164,250

**Program Description:** The Town Attorney is responsible for advising the Town Council and Staff on legal matters that may affect the Town. The attorney is required to attend Town Council meetings in accordance with the firms contract. The firm of Singer & Coffin represents the Town in all day to day legal matters. Specialty firms are selected to represent the Town when a specific area of qualification is needed.

This budget represents General Administration and Legislative services only. Additional funds are budgeted for services relating to other Fund activities.

**Funding Source:**

General Fund Revenues	\$164,250 (75%)
Wastewater Fund	21,900 (10%)
Street Maintenance	10,950 ( 5%)
Waste Management Fund	10,950 ( 5%)
Redevelopment Agency	10,950 ( 5%)



Town of Apple Valley

Department Operating Statement

Budget Appropriation for Fiscal Year Ending June 30, 2009

Department: Administrative Services/Information Technology/Human Resources - Account Number 101-106

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
Personnel Services									
701	Salaries & Wages - Permanent	172,468	197,960	251,138	287,275	350,220	341,250	97.4%	412,300
703	Overtime	0	1,119	2,239	2,664	3,000	2,655	88.5%	3,000
Benefits									
711	PERS	27,559	40,996	53,912	38,425	78,026	71,208	91.3%	91,856
710	Cafeteria Benefits	23,769	25,963	38,855	62,721	48,000	45,675	95.2%	63,000
713	Medicare	837	2,893	3,851	4,248	5,078	5,025	99.0%	5,978
714	Deferred Comp				4,318	5,100	6,207		5,100
	Total Benefits	52,165	69,852	96,618	109,712	136,204	128,115	94.1%	165,935
	Total Personnel	224,633	268,931	349,995	399,651	489,424	472,020	96.4%	581,235
Operations & Maintenance									
716	Uniforms for IT Staff and cleaning services	0	0	0	0	0	1,508	0.0%	2,600
721	Office Supplies Personnel file jackets, business cards, organizers, ID Cards, legal posters, etc.	837	1,447	2,159	1,428	2,500	702	28.1%	2,500
722	Computer Supplies Licensing of software, site hosting, fiber optics access, service contracts, purchase of HP thin-client solution, routine supplies and printer cartridges	51,422	120,868	107,759	238,421	320,300	128,007	40.0%	630,000
723	Printing Employment applications, notices and forms related to recruitment and personnel	2,231	1,116	956	524	2,000	780	39.0%	2,000

Administrative Services - Continued 101-106

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
724	Subscriptions Professional publications Fair Labor Standards Act, Human Resources Magazine & News, Personnel Legal Alerts, PC Magazine, Maximum PC, Experts Exchange, etc.	745	1,341	996	1,590	2,000	2,364	118.2%	2,000
740	Contract Services Outisde professional recruitment expenses, revision and review of job descriptions and computer/network/ security services	0	0	24,791	58,242	0	0	0.0%	0
745	Legal Services Review, revise and legal updating of Personnel Policies and Procedures Manual	0	0	370	4,554	7,000	0	0.0%	7,000
801	Advertising Recruitment expense for qualified personnel.	3,343	12,688	11,322	16,830	16,000	8,237	51.5%	13,400
760	Memberships & Dues Society for Human Resource Management, and Information Technology Society	345	339	820	3,132	4,500	90	2.0%	4,500
761	Meetings & Conferences Human Resource and Information Technology related meetings and confer- ences	255	246	1,176	1,451	2,200	2,220	100.9%	2,200
762	Mileage Mileage for the staff.	171	0	439	544	900	131	14.5%	900
763	Education & Training Prof Cert for IT and HR staff	367	737	2,100	1,962	3,000	45	1.5%	18,000
	Total Operations & Maint.	59,716	138,782	152,888	328,678	360,400	144,083	40.0%	685,100

Administrative Services - Continued 101-106

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
905	Capital Expenditures Capital Outlay	0	0	0	13,078	250,000	364,672	0.0%	0
	Sub-Total	284,349	407,713	502,883	741,407	1,099,824	980,775	89.2%	1,266,335
730	Transfer to Other Funds	(113,740)	(163,085)	(175,860)	(298,710)	(439,929)	(439,929)	100.0%	(633,167)
	Department Total	170,609	244,628	327,023	442,697	659,895	540,846	82.0%	633,167

Personnel Schedule	Actual 2003-04	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Proposed 2008-09
Admin.Services Manager	1	1	1	1	1	1
Human Resources Coordinator	1	1	1	1	1	1
Information Systems Technician	1	1	1	1	2	2
Information System Supervisor	1	1	1	1	1	1
Senior Office Assistant	0	0	0	1	1	1

**Program Description:** The Administrative Services Department coordinates a comprehensive personnel program including all aspects of position classification, compensation, administration, recruitment, placement, evaluation and training, coordinates the employee benefits program and provides professional and technical assistance to employees and managers. In addition, the Administrative Services Manager serves as the Town's designated Safety representative under the direction of the Deputy Town Manager. The Administrative Services Department is also responsible for coordination of data processing activities for all Town departments including coordinating the purchase of all computer and network equipment; conducting computer software and equipment analysis for all departments; providing training in a variety of computer software applications; maintaining the local area network system, the Town's phone system and the security system; maintaining an inventory of aged computer equipment; and performing required maintenance and repair of computers, phones, and security hardware and as well as coordinating vendor installation and repair of equipment.

**Programatic Changes:** To provide better service to our community the IT department has deployed GIS software. To enhance this system we propose the purchase of Trimble devices. These devices are an essential tool to urban and resource planning and management for the Town of Apple Valley. In addition, we are proposing a web-based GIS solution. This system is a web-based tool for searching and monitoring zoning, permits, economic trends, subdivision requests, land development projects, utility access, fiber optics access, communication carriers/coverage areas, property tax data, parcel data and much more.

This budget also includes a larger UPS (uninterruptible power supply) system. The system we currently have will not adequately support our equipment in the event of a severe power outage. For the efficiency of transferring of data this budget also includes some new switches. Proposed in this budget is the purchase of laptops for animal control and code enforcement field personnel. This mobile alternative would provide a secure connection to our network while these field personnel are performing their field work. Additionally, proposed is an HP thin-client network solution. This solution establishes a standard base which significantly reduces system management requirements, power consumption and overall operating and purchasing costs.

The department continues to provide support to all departments within the Town. Annually software purchased by the Town must be appropriately licensed for its use. Some specific licensing needing to be purchased are FileMaker Pro, Veritas, Microsoft Office, MS Exchange and Photo Mapper. In addition, ongoing costs consist of monthly premiums for internet connectivity, the CRM system, maintenance and service contracts, technical support, email and internet hosting, printer cartridge replacements and web streaming managed services. This budget also includes the proposed costs for equipment to add an alternate EOC at Town hall.

<b><u>Funding Source:</u></b>	General Fund Revenue	\$633,168 (50%)
	Street Maintenance Fund	316,584 (25%)
	Wastewater Enterprise Fund	126,634 (10%)
	Waste Management Fund	63,317 ( 5%)
	Parks & Recreation	63,317 ( 5%)
	Redevelopment Agency	63,317 ( 5%)

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2009  
 Department: Finance - Account Number 101-107

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
Personnel Services									
701	Salaries & Wages	397,220	398,114	328,384	450,338	569,990	559,500	98.2%	613,540
703	Salaries & Wages - Overtime	572	1,054	2,402	1,399	2,000	7,106	355.3%	3,000
	Total Salaries	397,792	399,168	330,786	451,737	571,990	566,606	99.1%	616,540
Benefits									
711	PERS	64,565	72,036	74,308	101,825	126,988	122,366	96.4%	136,691
710	Cafeteria Benefits	57,361	50,336	64,303	71,050	86,400	78,300	90.6%	94,500
713	Medicare	5,828	6,063	5,045	7,106	7,995	8,868	110.9%	7,995
714	Deferred Comp			2,601	5,374	10,753	11,852	110.2%	10,753
	Total Benefits	127,754	128,435	146,257	185,355	232,136	221,385	95.4%	249,939
	Total Personnel	525,546	527,603	477,043	637,092	804,126	787,991	98.0%	866,479
Operations & Maintenance									
721	Office Supplies Supplies used in processing business licenses, Invoices etc.	4,318	5,083	3,585	1,658	3,500	5,103	145.8%	4,000
722	Computer Supplies Includes updates for Financial Management System.	1,701	165	1,046	125	0	0	0.0%	0
723	Printing Forms such as Business Licenses & Applications, Special Licenses, etc.	3,705	477	2,873	1,507	2,500	366	14.6%	2,500

Finance - Continued 101-107

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
740	Contracted Services Accounting Assistance from auditors and Software system assistance.	52,924	68,724	103,152	60,232	70,000	81,000	115.7%	70,000
741	Audit Costs associated with performing Comprehensive Annual Financial Report, Redevelopment Agency, Single Audit Report & New Regulations	41,361	40,784	40,916	33,274	42,500	42,500	100.0%	42,500
760	Memberships & Dues Government Finance Officers Association, Cal. Finance Officers, Municipal Treasurers, Municipal Bus- iness Tax, Purchasing & related professional organ- izations for Finance Staff.	986	1,204	992	970	1,300	1,490	114.6%	1,500
761	Meetings & Conferences State & Regional Finance related meetings by the Director & Assistant Director L of Ca Cities Finance CSMFO CMTA	5,718	2,841	3,972	5,988	6,000	6,113	101.9%	6,000
762	Mileage Monthly allowance for director and mileage for staff while attending professional meetings.	379	858	2,534	2,665	7,000	5,837	83.4%	7,000

Finance - Continued 101-107

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
763	Education & Training Allowance for Account Clerks to attend workshops related to activities of the department & tuition reimbursement.	2,169	2,616	2,473	5,561	4,500	5,900	131.1%	6,000
	Total Operations & Maint. Capital Expenditures	113,261	122,752	161,543	111,980	137,300	148,308	108.0%	139,500
905	Capital Outlay Accounting Software	0	0	0	919	310,000	150,000	0.0%	160,000
	Department Sub-Total	638,807	650,355	638,586	749,991	1,251,426	1,086,299	86.8%	1,165,979
730	Transfer to Other Funds	(415,545)	(425,880)	(431,340)	(553,367)	(813,427)	(813,427)	100.0%	(816,185)
	Department Total	223,262	224,475	207,246	196,624	437,999	272,872	62.3%	349,794

Personnel Schedule	Actual 2002-03	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Proposed 2008-09
Finance Director	1	1	1	1	1	1
Assistant Finance Director	1	1	1	1	1	1
Accountant	0	0	1	1	1	1
Accounting Technician	1	1	1	1	2	2
Account Clerk II	3	3	3	3	2	2
Account Clerk I	1	1	1	1	1	0
Office Assistant	0	0	0	0	0	1
Customer Service Representi	1	1	1	1	1	1
Total	8	8	9	9	9	9

**Program: Administration - Finance**

**Program Description:** The Finance Department is responsible for the coordination of the Town's annual budget, issuing financial reports, and administering the disbursement of Town funds in accordance with adopted fiscal policies and internal control procedures. Program activities for the Finance Department include: Financial Planning and Reporting, coordination of the annual budget, preparing the comprehensive annual financial report (CAFR), coordinating annual and special audits, preparing annual State Controllers reports, calculation of the annual appropriations limit. Payroll; Processing the Town's employee payroll, filing monthly and annual reports with taxing authorities and regulatory agencies, coordinating employee benefit coverage and reporting with the Administrative Services Department, processing payments for insurance benefits and withheld taxes, providing payroll statistics to various departments and agencies. Accounts Payable; processing the Town's accounts payable and issuing checks to vendors; filing annual reports required by regulatory agencies; reviewing internal controls and adhering to established procedures. General Accounting services and policies; maintaining the general ledger system and chart of accounts, preparing daily cash deposits and reports, reconciling monthly bank statements. All receptionist and mail services are provided by the department also. The processing of business licenses, false alarm billing and collections are also responsibilities of the department.

Included in this year's budget request is a capital outlay item for the upgrade of the Town's central accounting system. Currently the Town uses a program called Fund Balance, the software limits the Departments ability to encumber funds from one fiscal year to the next due to limited purchase order function within the software. Fund Balance also lacks a budget module to enable departments to submit budgets through the accounting system. The department has also included funding for an actuarial study for the liability that must be reported to comply with the Governmental Accounting Standards Board 45 requirement to report other post retirement benefit obligations.

<b><u>Funding Source:</u></b>	General Fund Revenues	\$ 349,794	(30%)
	Waste Management Fund	349,794	(30%)
	Wastewater Enterprise Fund	291,495	(25%)
	Street Maintenance	58,299	( 5%)
	Parks & Recreation	58,299	( 5%)
	Redevelopment Agency	58,299	( 5%)



Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2009  
 Department: General Government - Account Number 101-108

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
712.5	Operations & Maintenance Health Benefits - Retirees	0	0	1,435	1,629	2,400	2,474	0.0%	2,400
721	Office Supplies General supplies used by all departments including bulk paper, pens & pencils, legal pads, etc.	16,340	20,000	29,407	48,381	60,000	37,226	62.0%	60,000
722	Computer Supplies General computer supplies used by the Town	1,346	1,500	3,483	123	5,000	594	0.0%	5,000
723	Printing Letterhead and other forms used by all departments.	1,490	3,000	2,639	191	5,000	6,000	120.0%	6,000
724	Subscriptions Payment for general sub- scriptions shared by all departments such as the Wall Street Journal, Western Cities, etc.	0	350	1,740	825	3,000	263	8.8%	3,000
726	Postage Centralized expense for all general mail sent.	28,033	25,500	35,873	40,584	45,000	43,976	97.7%	45,000
728	Credit Card Costs Expense related to accept- ing credit cards on various payments.	22,664	15,000	36,881	31,530	40,000	28,802	72.0%	40,000

General Government - Continued 101-108

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
729	Miscellaneous Non specific items which are designed to be used by all departments in the general operation of Town.	3,194	6,000	21,485	8,507	15,000	3,840	25.6%	15,000
740	Contract Services Special projects directed by the Town Council.	42,322	70,000	24,852	25,380	60,000	32,205	53.7%	60,000
760	Memberships & Dues League of Cal.Cities, Chamber, LAFCO, VVEDA, AVCC, State Net, and Others including SANBAG, SCAG and National League of Cities	30,516	42,000	37,365	43,374	60,000	51,792	86.3%	60,000
763	Education & Training Customer services training for all employees of the Town as well as attendance of mid-management staff at the UCR Executive Management Program.	1,258	3,500	2,740	1,514	15,000	506	3.4%	15,000
804	Insurance California Joint Powers Insurance Authority - Workers Comp Property & Content	382,839	265,000	559,337	632,996	600,000	574,140	95.7%	600,000
854	ERAF			221,454		235,000			
	Total Operations & Maintenance	530,002	451,850	978,691	835,034	1,145,400	781,815	68.3%	911,400

General Government - Continued 101-108

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
905	Capital Expenditures Capital Outlay General Facilities Upgrade	0	75,000	194,747	183,502	50,000	3,000	0.0%	50,000
962	Equipment Replacement Fund Funds set aside for the replacement of the Town's Multi-use Van	5,000	5,000	0	0	0	0	0.0%	0
998	Debt Service Principle	24,870	210,000	28,342	10,456	8,850	6,370		8,850
999	Interest				7,683	6,150	4,211		6,150
	Sub-Total	559,872	741,850	1,201,780	1,036,675	1,210,400	795,396	65.7%	976,400
730	Transfer from Other Fund	(239,719)	(408,018)	(220,566)	(457,636)	(665,720)	(665,720)	100.0%	(585,840)
	Department Total	320,153	333,832	981,214	579,039	544,680	129,676	23.8%	390,560

**Program: Administration - General Government**

**Program Description:** General Government budgets for those costs which provide general services to the entire Town budget. In addition, general Town services including Town general memberships in National, State, and Local organizations and general liability insurance. Expenditures for General Government are distributed as overhead costs to the various funds for which it supplies. Funds are budgeted here to pay for the General Funds portion of the current Town Hall property and for additional costs associated with the new Town Hall.

**Programmatic Changes:** None.

**Funding Source:**

General Fund Revenues	\$390,560	(40%)
Wastewater Enterprise Fund	195,280	(20%)
Street Maintenance Fund	244,100	(25%)
Waste Management Fund	48,820	( 5%)
Parks & Recreation	48,820	( 5%)
Redevelopment Agency	48,820	( 5%)

Town of Apple Valley

Department Operating Statement

Budget Appropriation for Fiscal Year Ending June 30, 2009

Department: Public Facilities - Account Number 101-109

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
	Personnel Services								
701	Salaries & Wages	64,264	67,450	67,450	83,017	196,192	111,360	56.8%	100,200
702	Salaries Part-time					156	12,620		14,000
703	Overtime				744		100		
	Benefits								
711	PERS	10,923	16,590	16,590	17,300	42,974	26,265	61.1%	22,324
710	Cafeteria Benefits	13,000	13,081	13,081	15,588	46,996	27,188	57.9%	31,500
713	Medicare	954	1,043	1,043	1,260	2,847	1,847	64.9%	1,453
714	Deferred Comp					145			
715	FICA					214	783		525
	Total Benefits	24,877	30,714	30,714	34,148	93,176	56,082	60.2%	55,801
716	Uniform Expense	818	766	766	206		1,308		
	Total Personnel	89,959	98,930	98,930	118,115	289,524	181,470	62.7%	170,001
	Salaries & Benefits for 3.5 custodial positions.								
	Operations & Maintenance								
716	Uniform Expense	818	766	766	206		1,308		1,100
721	Office Supplies	35	979	979	656	0	155	0.0%	0
	Supplies unique to Public Facilities Budget.								
729	Miscellaneous	9,100	1,258	1,258	755	2,500	2,108	84.3%	1,000
	Items not directly attri- buted to any other cost center.								
740	Contracted Services	3,005	17,276	17,276	21,122	25,000	5,885	23.5%	10,000
	Maintenance services for minor building improve- ment projects.								
802	Utilities	172,649	181,300	181,300	212,540	225,000	204,248	90.8%	225,000
	Gas, Electric, Trash & telephone for all dept.								
802	Council Phones				1,962		2,024		

Facilities - Continued 101-109

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
803	Rents	0	0	0	0	0	0	0.0%	0
809	Gasoline, Oil, Etc.	1,390	759	759	2,065	2,000	1,887	0.0%	2,000
810	Vehicle Maintenance Maintenance for Pool Van used by all departments.	560	1,302	1,302	346	2,000	1,599	80.0%	2,000
814	Leased Equipment Leases on copiers used by the various departments	110,749	114,794	114,794	113,813	120,000	131,979	110.0%	132,000
813	Equipment Maintenance Maintenance of office and professional equipment throughout Town offices. including cleaning supplies.	2	543	543	76	1,000	2,856	285.6%	2,500
816	Safety/Security Building Security system maintenance and any other security related needs.	2,551	2,219	2,219	3,022	3,000	4,230	141.0%	4,500
817	Host Services Coffee, tea and special meeting expenses charged to this account.	3,721	6,975	6,975	9,084	12,500	8,054	64.4%	12,500
818	Building Maintenance Quarterly pest control at Town Hall, Police Department and Animal Control; Minor building improvements at Animal Control	40,913	71,660	71,660	64,417	60,000	51,011	85.0%	60,000
840	Small Tools	0	0	0	1,156	1,000	1,004	100.4%	1,000

Facilities - Continued 101-109

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
844	Grounds Maintenance	6845	1,565	1,565	2,227	4,000	2,013	50.3%	4,000
845	Sprinkler Supplies	130	709	709	1,011	1,000	100	10.0%	1,000
	Total Operations & Maint.	351,650	401,339	401,339	434,252	459,000	419,150	91.3%	457,500
905	Capital Outlay - Capital for backup creation of Emergency Operations Center; Building Upgrades at Town Facilities	0	22,069	22,069	5,973	149,756	36,000	24.0%	100,000
906	Capital Projects				642,511	0	0		0
730	Debt Service - Transfers	854,792	1,838,533	1,838,533					
302	1999 COP				493,535	595,600	595,600		595,600
303	2001 COP				267,663	369,000	369,000		369,000
304	2007 COP								894,000
	COP payment for new Town Hall, Police Facility & Civic Center Park Assess. Department Sub-Total	1,296,401	2,338,802	2,338,802	1,962,049	1,862,880	1,601,219	86.0%	2,586,101
730	Transfer to Other Funds	(352,337)	(818,581)	(818,581)	(524,213)	(590,351)	(590,351)	100.0%	(1,112,024)
	Department Total	944,064	1,520,221	1,520,221	1,437,836	1,272,529	1,010,868	79.4%	1,474,078

Personnel Schedule	Actual 2003-04	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Proposed 2008-09
Full Time:						
Maintenance Worker I				0.5	0.5	0.5
Custodian				2	3	3
Maintenance Aide					500hrs	500 hrs

**Program: Administration - Public Facilities**

**Program Description:** The Public Facilities department represents those general government expenses directly related to equipment and facilities. Examples of those items included are General Funds rents and leases, copier leases, and facility maintenance. To better manage expenditures in the area of leases and facilities, this cost center was created. This budget includes cost for debt service on the Town Hall, Police Facility, and additional equipment as approved by the Town Council.

<b><u>Funding Source:</u></b>	General Fund Revenues	\$1,551,661	(60%)
	Wastewater Enterprise Fund	258,610	(10%)
	Street Maintenance Fund	387,915	(15%)
	Parks & Recreation	77,583	( 3%)
	Waste Management Fund	258,610	(10%)
	Redevelopment Agency	129,305	( 5%)

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2009  
 Department: Deputy Town Manager - Account Number 101-110

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
	Personnel Services								
701	Salaries & Wages	193,854	200,000	224,398	237,087	249,705	271,665	108.8%	289,400
	Total Salaries	193,854	200,000	224,398	237,087	249,705	271,665	108.8%	289,400
	Benefits								
711	PERS	30,458	36,000	47,946	51,340	55,632	54,830	98.6%	64,475
710	Cafeteria Benefits	21,209	20,800	17,400	17,400	19,200	17,400	90.6%	21,000
713	Medicare	2,806	2,700	3,424	3,668	3,621	4,197	115.9%	4,196
714	Deferred Comp			9,571	9,995	10,500	12,624	120.2%	10,500
	Total Benefits	54,473	59,500	78,341	82,403	88,953	89,051	100.1%	100,172
	Total Personnel	248,327	259,500	302,739	319,490	338,658	360,716	106.5%	389,572
	Operations & Maintenance								
721	Office Supplies Supplies unique to the operation of the Deputy Town Manager's office.	818	1,000	885	525	1,000	173	17.3%	1,000
722	Computer Supplies Specialty software for project management and other issues.	0	750	1,787	50	2,000	500	25.0%	1,000
723	Printing Printing costs associated with Risk Management Manual, safety flyers and other publications.	12	750	11	0	1,000	57	5.7%	1,000



Deputy Town Manager - Continued 101-110

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
724	Subscriptions IPMA Guide, Prima and Parma Insurance Updates, Law Newsletter and other professional subscriptions to assist the Deputy Manager in performace of the duties of the position.	644	900	0	100	1,000	668	66.8%	1,000
740	Contract Services Outside Professional consulting services for risk management issues.	0	2,500	0	0	1,000	0	0.0%	1,000
760	Memberships & Dues Appropriate organizational dues including ICMA, IPMA, Public Agency Risk Management, and Public Risk Management Assoc.	310	1,000	100	370	750	255	34.0%	500
761	Meetings & Conferences Expenses for attendance at State and Local Meetings including California League of California Cities, CJPIA Training and other meetings as required.	2,423	3,500	2,515	3,859	8,000	2,580	32.3%	8,000
762	Mileage Allowance for Manager and mileage for staff while attending required meetings	0	5,000	4,794	4,887	6,000	5,463	91.1%	6,000

Deputy Town Manager - Continued 101-110

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
763	Education & Training Training and Workshops for staff and tuition reimbursement	259	1,200	1,319	995	2,000	1,900	95.0%	2,000
905	Capital Expenditures Capital Outlay	0	0	349	0	0	0	0.0%	0
	Sub-Total	252,793	276,100	314,499	330,276	361,408	372,311	103.0%	411,072
730	Transfer to Other Funds	(86,083)	(96,635)	(104,493)	(112,963)	(126,493)	(126,493)	100.0%	(164,429)
	Department Total	166,710	179,465	210,006	217,313	234,915	245,818	104.6%	246,643

Personnel Schedule	Actual 2003-04	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Proposed 2008-09
Deputy Town Manager	1	1	1	1	1	1
Administrative Analyst	1	1	1	1	1	1
Total	2	2	2	2	2	2

**Program Description:** The Deputy Town Manager's department directs the administration of the personnel, risk management and information systems as well as coordinating the activities of other Town departments, divisions and outside agencies including coordinating capital projects in relation to the Five Year Town wide Capital Improvement Program (CIP). The Deputy Town Manager is responsible for assisting the Town Manager in carrying out the Council's Vision 2010. The department administers a comprehensive risk management program including claim review and monitoring in coordination with the California Joint Powers Insurance Authority, safety, loss control and loss prevention, insurance analysis and review, worker's compensation monitoring, trend analysis, contract review and exposure analysis. The Deputy Town Manager is designated as the Risk Manager for the Town of Apple Valley.

**Programmatic Changes:** The department continues perform the above duties and provides assistance to all department and divisions of the Town. The Deputy Town Manager is responsible for special projects and activities to support the Council's Vision.

Deputy Town Manager - Continued

<b><u>Funding Source:</u></b>	General Fund Revenue	\$246,643	(60%)
	Park & Recreation	20,554	( 5%)
	Wastewater	20,554	( 5%)
	Street Maintenance	102,768	(25%)
	Redevelopment Agency	20,554	( 5%)

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2009  
 Department: Municipal Services - Account Number 101-111

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
	Personnel Services								
701	Salaries & Wages	159,985	176,206	196,005	211,901	372,360	353,475	95%	358,900
703	Salaries & Wages - Overtime	0	0	0	0	0	0	0%	0
	Total Salaries	159,985	176,206	196,005	211,901	372,360	353,475	95%	358,900
	Benefits								
711	PERS	26,119	36,636	42,505	46,524	82,958	75,135	91%	79,959
710	Cafeteria Benefits	21,082	23,984	26,514	26,100	48,000	43,500	91%	42,000
713	Medicare	2,315	2,468	2,925	3,142	5,399	5,177	96%	5,204
714	Deferred Comp	0	0	4,397	6,870	6,890	9,959	0%	10,400
	Total Benefits	49,516	63,088	76,341	82,636	143,247	133,770	93%	137,563
	Total Personnel	209,501	239,294	272,346	294,537	515,607	487,245	94%	496,463
	Operations & Maintenance								
721	Office Supplies Supplies unique to the operation of the Municipal Service's department including grant management, and the volunteer program	876	739	967	2,049	1,500	1,575	105%	1,500
722	Computer Supplies Specialty software for grant management	1,636	194	0	0	1,600	1,600	100%	1,600

Department: Municipal Services - Account Number 101-111

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
723	Printing Grant proposals, picture enlargement, Summer Youth Volunteer Program, including advertising posters, and job applications	212	1,351	782	1,359	1,000	483	48%	1,000
724	Subscriptions Publications to assist in identification of grant opportunities. Grants for Cities and Towns, Guide to Federal Funding, Funding Law Enforcement.	1,191	1,408	1,077	976	1,000	1,200	120%	1,000
725	Public Information Preparation of brochures, route maps, Garden Party, Volunteer Program, Commercial Recycling					1,500	500		1,500
729	Miscellaneous Moved to .732 and	403	355	114	0	0	0	100%	0
732	Special Department Supplies Fundraising Activities targeting potential donors for various Town Projects (i.e., Civic Center Park),				858	1,000	651		1,000

Department: Municipal Services - Account Number 101-111

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
740	Contract Services Architectural and Engineering Services for construction projects handled by the department			6,170	60	2,500	2,500		2,500
760	Memberships & Dues Appropriate organizational dues, including Association of Fund Raising Professionals, Project Management and other required memberships for grant applications	499	250	250	255	250	315	126%	400
761	Meetings & Conferences Staff's attendance at National, State, and Local meetings & conferences.	3,543	4,113	195	3,614	5,000	3,000	60%	5,000
762	Mileage Allowance for Director and mileage for manager and staff to attend required meetings and/or conferences	234	0	900	4,825	6,300	6,344	101%	6,500
763	Education & Training Tuition reimbursement	2,150	2,632	1,973	3,248	4,500	7,000	156%	7,000
801	Advertising Advertising for volunteer program, requests for proposals and bid documents for construction projects handled by the department			390	0	500	0		500
809	Gasoline, Diesel, Oil			789	0	0	0		0
810	Vehicle Maintenance	787	1,374	1,860	0	0	0	0%	0

Department: Municipal Services - Account Number 101-111

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
862	Volunteer Program					5,000	5,000		5,000
	Volunteer Program, including recognition luncheon (COP's, ECS,. etc.), Volunteer Service Awards, and premiums for special events								
	Total Operation and Maintenance costs.	8,594	8,410	15,467	17,244	31,650	25,168	80%	34,500
	Capital Expenditures								
905	Capital Expenditures	0	0	5,205	(4,727)	0	0	100%	0
907.922	Bus shelters					15,000	15,000		15,000
	Transfer to 704 fund for Civic Center Park			84,581	0	0	0	100%	0
	East Parking Lot Expansion			176,696	0	0	0	100%	0
	Sub-Total	218,095	247,704	554,295	307,054	567,257	532,413	4	545,963
730	Grant Administrative Revenues Allocation	0	(20,000)	0	0	0	0	0%	0
730	Lewis Center Allocation	0	0	0	0	0	0	0%	0
730	Transfer to Other Funds		(172,000)	196,500	(73,230)	(168,677)	(168,677)		(218,385)
	Department Total	218,095	55,704	750,795	233,824	398,580	363,736	91%	327,578

	Actual 2003-04	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Proposed 2008-09
Personnel Schedule						
Director of Municipal Services	1	1	1	1	1	1
Municipal Services Manager					1	1
Grant Specialist	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1
Secretary					1	0
Total	3	3	3	3	5	4

## Municipal Services

**Program Description:** The Municipal Services Department directs the administration of the animal control, animal shelter, waste management, transit, code enforcement and grant administration programs of the Town of Apple Valley. In addition, Municipal Services is responsible for coordinating construction management of Civic Center Park and directing the activities of the Apple Valley Community Resource Foundation. The department is instrumental in identifying alternative funding sources, including grants, which assist in implementing projects that fulfill the Council's Vision 2010. The department maintains close liaison with representatives from Federal, State and Local Government agencies to closely analyze and monitor opportunities that will provide funds for priority projects.

**Programmatic Changes:** This year's budget proposal includes the reduction of staff to the Municipal Services Department by one Secretary. The Secretary requested a lateral transfer to the Code Enforcement Division. The duties of the Secretary position were absorbed by existing staff members. This reduction in staff results in a costs savings for personnel in the overall Municipal Services budget.

The existing volunteer program will be enhanced to provide an opportunity for teenagers to become involved in their community. Volunteers will receive personal motivation, professional awareness and skill building training that will benefit the community and provide valuable work experience. The Volunteen Program will be promoted through a summer volunteer program and a school year volunteer program. The Summer Internship Program for Youth will employ teenagers from Apple Valley, both for Town Hall and in field positions during the summer break. Students will receive hands-on experience in performing assigned and supervised tasks which will vary from department to department. The Better Options Search for Students (BOSS) program will be offered throughout the school year during which eligible students will be invited to spend one or more periods of the school day working for the Town. The program plans to involve teenagers in job experiences that will develop skills, promote a good work ethic and enhance each individual's chances of obtaining rewarding employment. By the end of the term, teens will have taken a survey exploring their own interests and talents, worked alongside a Town employee, performed various supervised tasks, filled out time sheets, gone through a mock interview as a prospective employee, and prepared a resumé. Those who successfully complete the programs will take with them numerous hours of meaningful job experience and a letter of recommendation from the Town.

Continuing with the direction of Council to obtain voluntary involvement from the business community in recycling efforts, staff will continue its comprehensive educational program for commercial recycling and offering free "waste audits" to businesses to see if they are missing opportunities to recycle and save money. Large stores already bale and backhaul cardboard, film plastic and other materials. Smaller stores may not realize they may be able to reduce their trash bill by putting in a recycling dumpster to collect all recyclables. Businesses that have sufficient manpower may prefer to collect paper, cardboard and beverage containers and sell them to a recycling center. Staff will contact individual businesses and the Chamber of Commerce to make this service available to the business community. Our goal is to increase the number of commercial businesses participating in town-wide recycling efforts. This year's budget also proposes to double the availability of Household Hazardous Waste drop-off to the public while cutting costs by employing part-time staff instead of using full-time staff on overtime.

The Municipal Services Department continues its role of preparing and implementing grant applications for various departments, including the Apple Valley Fire Protection District. Once funded, Municipal Services monitors and evaluates the grant programs to ensure compliance with guidelines of the funding agency. Current grant administration managed by this department includes, but is not limited to, the Wastewater Treatment Plant project, Beverage Container Recycling Program, Traffic Safety Program, and various funded grants from the California Department of Parks. Per Council Direction, grant funds are used for the implementation of the programs and are not targeted for administrative costs of the Municipal Services Department





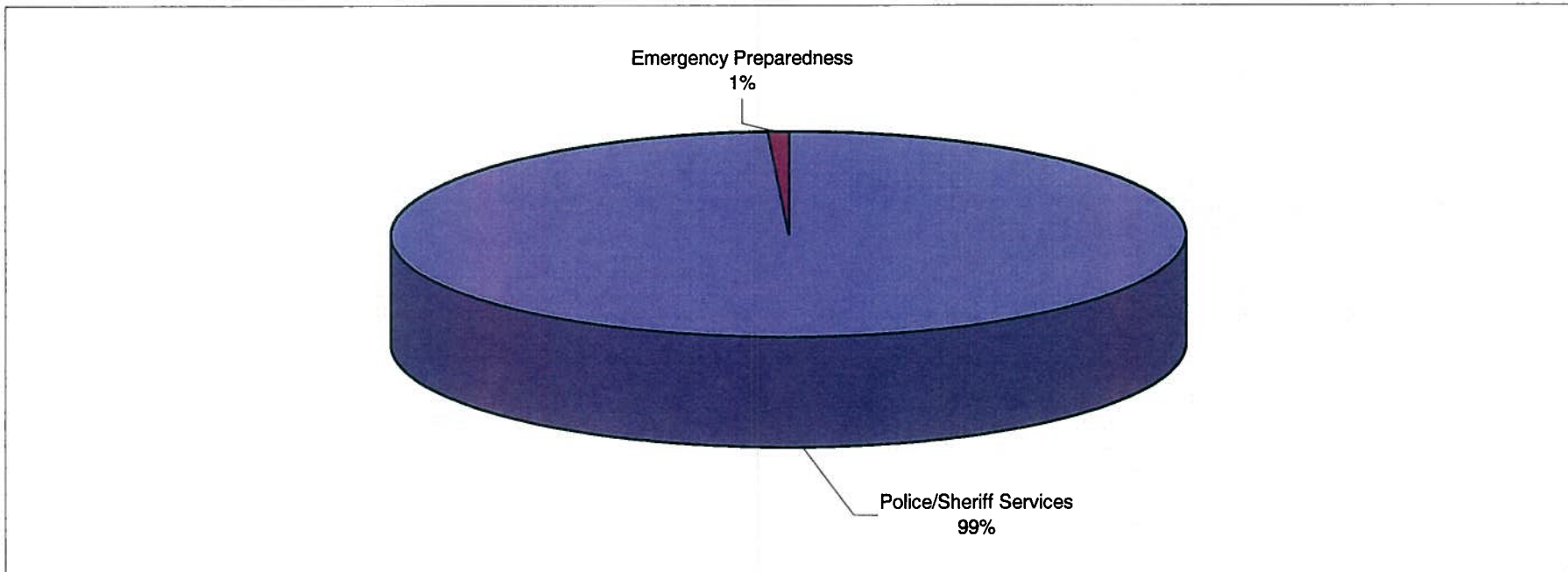
# Public Safety



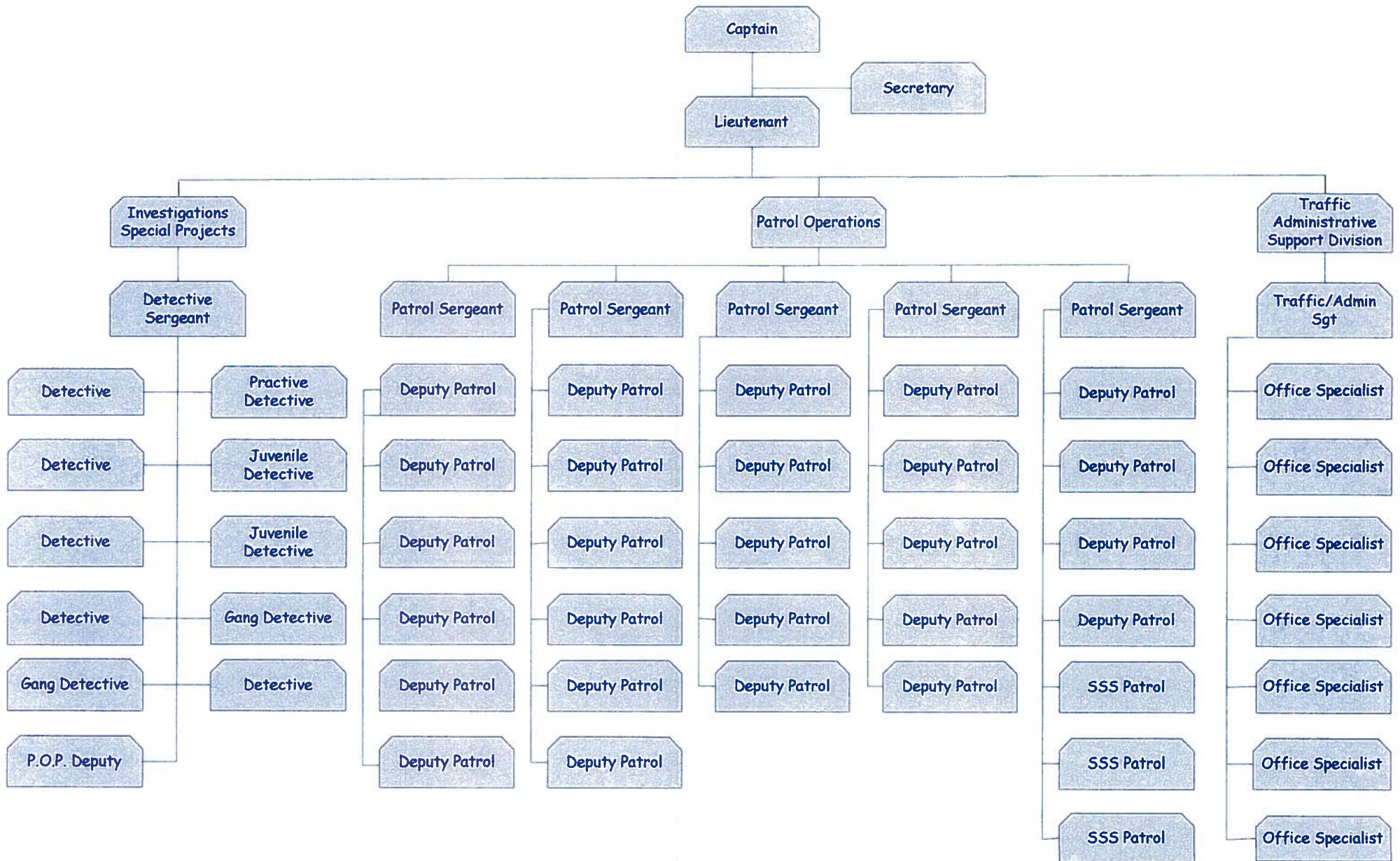
Police Dept. bicycle officers Holland and Sandlin show off their new gear

## 2008/09 Public Safety Expenditures

Police/Sheriff Services	9,819,630
Emergency Preparedness	73,500
<b>Total-Public Safety</b>	<b>9,893,130</b>



# TOWN OF APPLE VALLEY POLICE DEPARTMENT ORGANIZATION CHART 2008-2009



Town of Apple Valley

Department Operating Statement

Budget Appropriation for Fiscal Year Ending June 30, 2009

Department: Public Safety/Sheriff - Account Number 101-200

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
729	Miscellaneous Costs related to operations not specifically budgeted.	31,342	29,183	21,342	24,317	40,000	38,000	95.0%	40,000
732	Special Dept Supplies - Tasers				57,901		0		
740-	Contracted Services			3760	11,381		12,103		
201	County Sheriff Represents the cost of Sheriff services at the current level. All positions provide and/or support the general law enforcement and traffic services of the Town. Amount includes WETIP @ \$2,584, 3% COWCAP (County Overhead), &	5,229,700	5,579,300	6,745,989	7,953,702	8,651,779	9,010,070	104.1%	9,298,000
201	Overtime @ \$170,000 including	0	170,000	0	0	170,000	0		20,000
205	A. V. Road Safety Project		34,166	10,676	2,743	34,000	4,702	13.8%	34,000
202	Booking Fees The County bills the Town for any booking over the three year average The Town has historically received a reimbursement for booking fees	180,004	180,056	104,563	102,347	80,000	77,813	97.3%	80,000
203	Cal-ID Systems Comprehensive criminal ID system originally funded by the State, in cooperation with local law enforcement. The system provides access to data that is critical in solving crime.	42,688	47,327	45,975	49,195	50,630	50,630	100.0%	50,630

Public Safety - Sheriff Services - Continued 101-200

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Estimated Year End 2008-09
204	Youth Accountability Officer 1/4 time of the School Attendance Officer is funded to provide services to the Youth Accountability Board.	0	0	0	0	0	0	0.0%	0
802	Utilities			7007	7,718	7000	5,754		7,000
806	Police Special Events			506	-				
809	Gasoline, Oil, Etc. Routine gas & oil expenses for sheriff vehicles. The Town now is charging gas through local vendors using the Voyager Credit Card.	19,853	235	130,040	163,742	175,000	129,429	74.0%	150,000
810	Vehicle Maintenance Cost associated with mainte- nance of sheriff vehicles. Most services are bid.	118,967	152,746	181,616	179,387	160,000	125,250	78.3%	140,000
	Total Operations & Maintenance	5,622,554	6,193,013	7,251,474	8,552,433	9,368,409	9,453,750	100.9%	9,819,630
905	Capital Outlay	0	7,072	14,169	0	0	6,000	0.0%	0
703	Transfer out of Police			(94,550)	0				
	Department Total	5,622,554	6,200,085	7,171,093	8,552,433	9,368,409	9,459,750	101.0%	9,819,630

Public Safety - Sheriff Services - Continued 101-200

Personnel Schedule	Actual 2003-04	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Proposed 2008-09
Captain	1	1	1	1	1	1
Lieutenant	1	1	1	1	1	1
Sergeants	6	6	6	7	7	7
Deputies III	4	4	4	5	5	5
Deputies II	26	27	30	34	35	37
Secretary I	1	1	1	1	1	1
Office Specialists	6	6	6	7	7	7
Service Specialists	5	5	5	5	6	6
<b>Total Personnel</b>	<b>50</b>	<b>51</b>	<b>54</b>	<b>61</b>	<b>63</b>	<b>65</b>

Town of Apple Valley

Department Operating Statement

Budget Appropriation for Fiscal Year Ending June 30, 2009

Department: Emergency Preparedness - Account Number 101-201

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
721	Office Supplies	(822)	1,000	588	861	1,000	1,050	0.0%	1,000
723	Printing	0	0	492	0	0	0	0.0%	0
725	Public Information	0	3,000	1,813	612	3,000	2,513	83.8%	3,000
	Funds budgeted to promote Town wide emergency preparedness								
732	Special Dept Supplies - Vehicle Maint.				2,630	3,000	0		0
810	Equipment and Supplies for EOC and Mobile Command Bus			542	1,129	-	0		0
740	Contract Services	46,638	47,000	52,579	58,439	62,675	52,586	83.9%	58,500
	Town's share of the cost of the Emergency Preparedness Officer working with the Apple Valley Fire Protection District								0
761	Meetings & Conferences	3,122	4,000	4,276	0	1,000	2,030	0.0%	2,000
762	Mileage	0	0	0	0	0	0	0.0%	0
763	Education & Training	0	0	1,197	4,339	8,000	2,513	0.0%	4,000
	Total Operations & Maintenance	48,938	55,000	61,487	68,010	78,675	60,691	77.1%	68,500
905	Capital Outlay	0	0	2,393	4,680	5,000	0	0.0%	5,000
	Department Total	48,938	55,000	63,880	72,690	83,675	60,691	72.5%	73,500

	Actual 2003-04	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Proposed 2008-09
Personnel Schedule						
Emergency Preparedness Coord.	0*	0*	0*	0*	0*	0*

\*Contract with Apple Valley Fire Protection District

**Program: Emergency Preparedness**

**Program Description:** Emergency Preparedness represents the ongoing commitment of the Town in preparing and monitoring an effective Emergency Preparedness plan for the Town and surrounding areas including an emergency operations plan, hazard mitigation plan, volunteer program, EOC and command bus operations, training disaster cost recovery, public education, etc. The program is funded through a Federal Emergency Management Program Grant (EMPG), Apple Valley Fire Protection District and the Town's General Fund.

**Programmatic Changes:** In keeping with the ongoing collaborative approach to services in the Town of Apple Valley, the Town will provide one-half of the cost of a full-time Emergency Services Manager. The service will be provided by the Apple Valley Fire Protection District.

**Funding Source:** General Fund Revenues





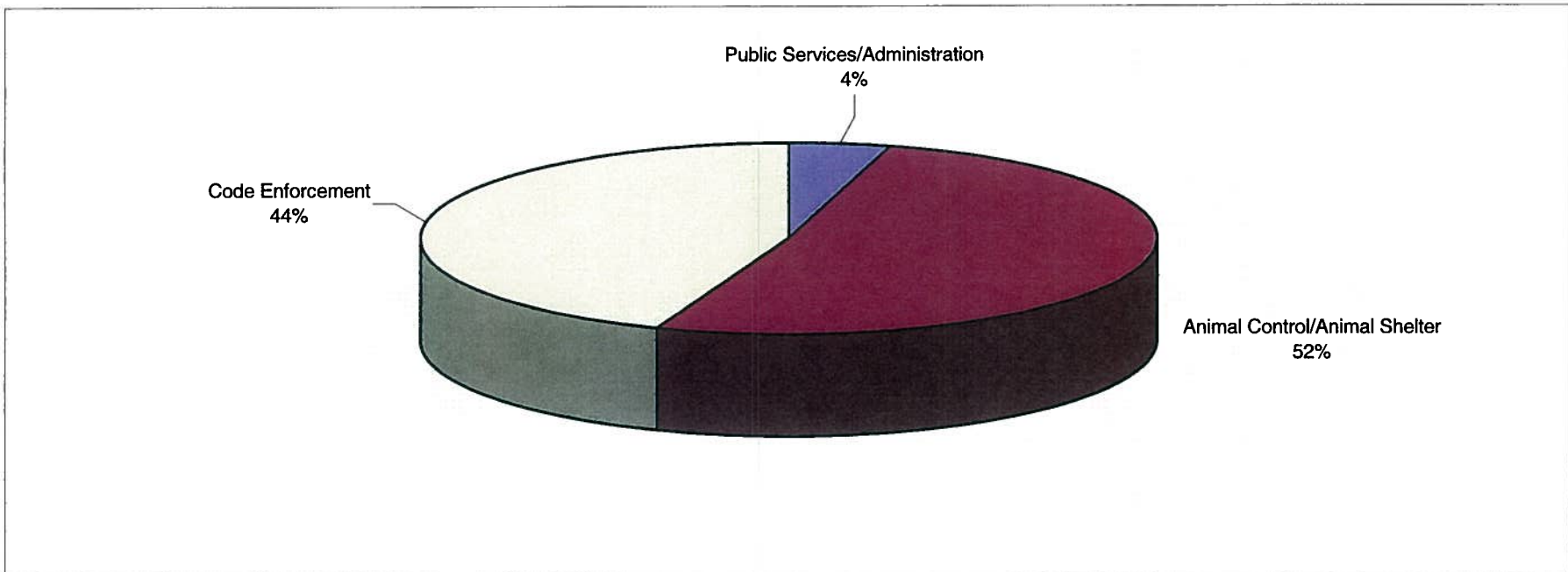
# Public / Municipal Services



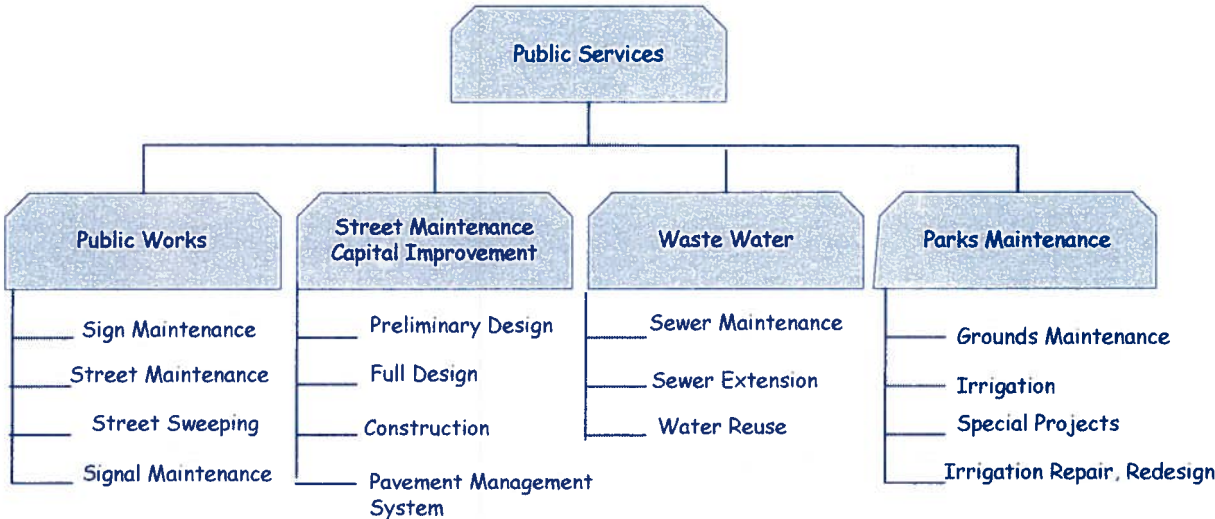
**Animal Services Shelter Attendant Levi James greets a new shelter visitor**

## 2008/09 Public/Municipal Services Expenditures

Public Services/Administration	118,493
Animal Control/Animal Shelter	1,363,905
Code Enforcement	1,167,353
<b>Total-Public Services</b>	<b>2,649,751</b>



TOWN OF APPLE VALLEY  
PUBLIC SERVICES  
ORGANIZATION CHART 2008-2009



Town of Apple Valley

Department Operating Statement

Budget Appropriation for Fiscal Year Ending June 30, 2009

Department: Public Services/Administration - Account Number 101-300

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
	Personnel Services								
701	Salaries & Wages, Permanent	109,090	122,096	119,331	119,331	189,205	186,042	98.3%	213,315
702	Salaries & Wages, Part-time	0	0	0	0	0	0	0.0%	0
703	Salaries & Wages, Overtime	0	34	0	0	100	65	0.0%	100
	Benefits								
711	PERS	15,309	21,429	20,804	20,804	42,153	43,394	102.9%	47,524
710	Cafeteria Benefits	13,466	17,656	9,480	9,480	19,200	17,400	90.6%	21,000
713	Medicare	1,962	1,682	1,679	1,679	2,500	2,588	103.5%	3,093
714	Deferred Comp	0	0	5,781	5,781	7,100	7,325	0.0%	7,100
	Total Benefits	30,737	40,767	37,744	37,744	70,953	70,706	99.7%	78,718
	Total Personnel	139,827	162,897	157,075	157,075	260,258	256,813	98.7%	292,133
	Operations & Maintenance								
721	Office Supplies Index binders, divider, filing trays, etc. unique to the department.	121	998	66	66	1,000	218	21.8%	500
722	Computer Supplies Toner cartridges, scanners for records, software updates & other computer supplies unique to Community Services	0	0	2,106	2,106	1,000	0	0.0%	500
724	Subscriptions Public Works related material and subscriptions.	0	53	12	12	300	0	0.0%	300
740	Contract Serices			1450	1,450				

Public Services - Continued 101-300

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
760	Memberships & Dues Public Works Association dues.	0	0	0	0	500	0	0.0%	500
761	Meetings & Conferences Meetings dealing with state & local public services matters.	(200)	826	64	64	1,500	585	39.0%	1,000
762	Mileage Mileage reimbursement for local and regional meetings	0	315	0	0	0	0	0.0%	0
763	Education & Training Training related to specialized Public Services programs.	105	474	(304)	(304)	300	0	0.0%	300
809	Gasoline, Diesel, Oil			1,115	1,115	1,500	447		500
810	Vehicle Maintenance	4	3,165	820	820	1,000	60	0.0%	500
	Total Operations & Maintenance Capital Expenditures	30	5,831	5,329	5,329	7,100	1,310	18.4%	4,100
905	Capital Outlay	0	0	0	0	0	0	0.0%	0
907	Debt Service Public Services share of Debt Service on Public Works facility.	22,347	0	0	0	0	0	0.0%	0
	Department Sub-Total	162,204	168,728	162,404	162,404	267,358	258,122	96.5%	296,233
730	Transfer to Other Funds	(97,322)	(119,520)	(146,160)	(146,160)	(160,415)	(160,415)	100.0%	(177,740)
	Department Total	64,882	49,208	16,244	16,244	106,943	97,707	91.4%	118,493

Public Services - Continued 101-300

	Actual	Actual	Actual	Actual	Actual	Proposed
Personnel Schedule	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09
Public Services Director	1	1	1	1	1	1
Public Services Assistant	.5	.5	1	1	1	1

**Program: Public Services Administration**

**Program Description :** The Department of Public Services is responsible for managing and administering a comprehensive public service program for the Town of Apple Valley. The department coordinates and directs the activities of the Town's street maintenance and wastewater collection departments.

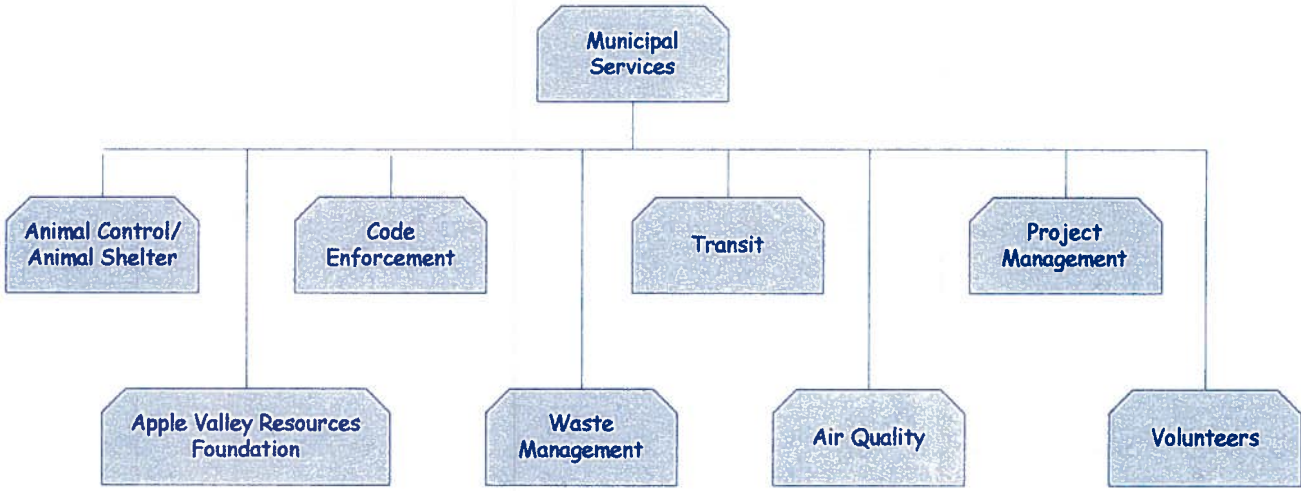
Public Services Administration is responsible for overseeing the daily operation of the department such as establishing policies and procedures, monitoring work flow and performance levels, and administering consultant contracts. In addition to providing administrative services to the Department programs, Public Services staff serves as the designated contact to the VVWRA joint powers authority for sewage treatment and disposal services.

**Programmatic Changes:** Based on the Classification Study, the Public Services Director will be taking over the operations of the Parks and Recreation Department. Because of the many independent funds managed by Public Services an appropriate transfer is made to various other funds under the Manager's area of control to accurately reflect the cost of each function as well as credit the General Fund appropriately.

**Funding Source:**

General Fund Revenues	\$118,493	(40%)
Street Maintenance Fund	29,623	(10%)
Wastewater Enterprise Fund	148,117	(50%)

TOWN OF APPLE VALLEY  
MUNICIPAL SERVICES  
ORGANIZATION CHART 2008-2009



Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2009  
 Department: Animal Control 101-301

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
	Personnel Services								
701	Salaries & Wages - Permanent	234,713	257,620	240,436	263,128	331,700	345,030	104.0%	365,225
702	Salaries & Wages - Part-time	0	3,098	3,504	11,003	11,600	0	0.0%	0
703	Salaries & Wages - Overtime	4,072	16,585	10,494	9,360	10,500	8,550	81.4%	10,500
	Total Salaries	238,785	277,303	254,434	283,491	353,800	353,580	99.9%	375,725
	Benefits								
711	PERS	33,051	44,652	49,257	61,956	73,900	71,028	96.1%	81,368
710	Cafeteria Benefits	30,228	34,303	45,783	43,500	67,200	57,093	85.0%	73,500
713	Medicare	3,409	4,043	4,261	4,408	4,810	5,513	114.6%	5,296
715	FICA				487				
	Total Benefits	66,688	82,998	99,301	110,351	145,910	133,634	91.6%	160,164
	Total Personnel	305,473	360,301	353,735	393,842	499,710	487,214	97.5%	535,889
716	Uniform Expense Uniforms for animal control staff	0	1,250	2,886	1,395	2,000	3,000	150.0%	3,500
	Operations & Maintenance								
721	Office Supplies Dog license tags, rings, & and envelopes, Animal laws revision handbooks, office supplies for Animal Control.	856	7,474	2,372	915	2,000	1,450	72.5%	1,500
722	Computer Supplies 5 Laptops, software	0	0	5,801	2,198	1,000	0	0.0%	10,000



Animal Control - Continued 101-301

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
723	Printing Impound slips, citations, Notices of Violation, trap agreements,bite reports,etc.	1,713	3,746	2,678	2,135	3,000	2,500	83.3%	2,800
724	Subscriptions Animal Control pubs	0	0	39	0	250	520	100.0%	500
729	Miscellaneous	4,835	22,408	3,276	0	0	0		0
732	Special Department Supplies Animal traps, chemical dart gun dog leashes, snares, catch poles, and other specialty equipment related to animal control	0	0	8,394	5,208	12,000	4,500	37.5%	6,000
740	Contracted Services	28	3,747	64	1,109	0	60		0
301	County Public Health	0	2,500	0	2,500	2,500	2,525	101.0%	2,525
302	Drugs/Vaccinations				30	0			
303	Stiles Removal/D&D Removal	4,140	5,630	6,200	6,188	7,000	6,400	91.4%	7,000
305	Emergency Veterinary Services	2,942	5,700	254	0	0	0		0
306	Spay/Neuter Program	22,255	32,915	26,349	38,042	30,000	33,047	110.2%	30,000
745	Legal Services			6,045	1,647	5,500	9,500		7,000
	Total Contracted Services	29,337	50,492	38,912	49,516	45,000	51,532	114.5%	46,525
760	Memberships & Dues Professional organization dues	100	100	205	180	250	305	122.0%	300

Animal Control - Continued 101-301

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
761	Meetings & Conferences Staffs attendance to meetings and training seminars related to animal control	0	0	542	469	2,500	2,500	100.0%	3,000
762	Mileage Local travel for meetings.	0	0	196	246	0	0		0
763	Education & Training Skills training for officers and including animal control academies and tuition reimbursement for staff.	835	458	5,294	2,795	5,300	400	7.5%	3,000
801	Advertising Newspaper and radio ads for public education clinics at 2-3 per year. Canvassing & Spay/Neuter Programs.	0	0	0	1,041	2,500	1,500	60.0%	1,500
809	Gasoline, Diesel and Oil	0	0	11,866	12,969	15,000	15,000	100.0%	16,200
810	Vehicle Maintenance Maintenance on 5 animal control vehicles	18,936	11,684	3,199	2,332	10,000	1,500	15.0%	5,000
813	Equipment Maintenance Service charge for radios, battery replacements and repairs as needed.	5	517	0	368	1,000	18	1.8%	800
	Total Operations & Maint.	56,645	98,129	85,660	81,767	101,800	84,725	83.2%	100,625
	Capital Expenditures								
905	Capital Outlay Animal Control vehicle with Deer	0	325,977	42,851	1,423	8,000	520	6.5%	60,000

Animal Control - Continued 101-301

962	Vehicle & Equipment replacement fund.	8,000	8,000	0	0	0	0		0
	Total Capital Expenditures	8,000	333,977	42,851	1,423	8,000	520		60,000
	Department Total	370,118	792,407	482,246	477,032	609,510	572,458	93.9%	696,514

Personnel Schedule	Actual 2003-04	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Proposed 2008-09
Animal Control Supervisor	1	1	1	1	1	1
Senior Animal Control Officer	0	1	1	1	1	0
Animal Control Officer II	1	2	2	2	3	2
Animal Control Officer I	2	0	0	0	0	2
Animal Control Technician	2	2	2	2	2.5	2.5
Senior Clerk-Office Assistant	0	0	0	0.25	0	0
Totals	6	6	6	6.25	7.5	7.5

**Program: Animal Control Division**

**Program Description:** The Animal Control Division is responsible for the administration and enforcement of State, and Town adopted codes and ordinances related to animals. This responsibility includes meeting all state mandates for the control of rabies, and humane care of animals. This Division assures these standards by providing an organized, coordinated procedure by canvassing for licensed dogs, monitoring rabies vaccinations, providing public education, and offering vouchers for low-cost spay/neuter surgeries.

**Programmatic Changes:** The oldest vehicle in the animal control fleet was purchased in 2002 and has over 82,000 miles. This vehicle has been towed twice in the last 3 months for repairs. The mechanic diagnosed the vehicle has having more equipment than it is able to handle. This particular vehicle has 2 air conditioners, amber lights, and a water reservoir depleting the alternator charge. Animal Control officers respond to an average of 475 calls a month. Animal control officers typically drive 75 - 100 miles each day they are on duty. Currently, all five vehicles in the animal control fleet are being utilized by an animal control officer. To ensure all animal control officers are able to safely and adequately complete their job duties a new animal control vehicle is required.

**Funding Source: General Fund (Fee Supported)**

Total revenues anticipated from licenses, renewals, citations and miscellaneous fines and fees collected in-house for 2007/2008 are estimated at \$254,000

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2009  
 Department: Animal Shelter 101-304

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
	Personnel Services								
701	Salaries & Wages - Permanent			194,928	277,365	306,500	296,555	96.8%	353,750
702	Salaries & Wages - Part-time			4,742	11,703	11,600	0	0.0%	0
703	Salaries & Wages - Overtime			3,450	907	2,000	684	34.2%	2,000
	Total Salaries			203,120	289,975	320,100	297,239	92.9%	355,750
	Benefits								
711	Pers			39,666	55,419	68,300	58,982	86.4%	78,812
710	Cafeteria Benefits			44,433	58,000	67,200	66,881	99.5%	73,500
713	Medicare			3,181	4,598	4,641	4,610	99.3%	5,129
715	FICA			294	531	720	0	0.0%	0
	Total Benefits			87,574	118,548	140,861	130,472	92.6%	157,441
716	Uniform Expense Uniforms for shelter staff and volunteers			1,075	616	1,500	2,150	0.0%	1,800
	Total Salaries & Benefits			291,769	409,139	462,461	429,860	93.0%	514,991
	Operations & Maintenance								
721	Office Supplies AVID chip renewal forms, adoption packets, receipt books, note pads, adoption packets cd's, audio tapes, pens, paper, animal i.d. collars, etc.			3,507	0	2,000	1,422	71.1%	1,800
722	Computer Supplies New Software for Shelter/Animal Control Year Fee for end users			3,909	0	1,600	1,620	101.3%	5,700
723	Printing/Department Supplies Flyers for pet fair and rabies clinics			1,525	890	2,000	1,045	52.3%	1,350

Animal Shelter - Continued 101-304

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
724	Subscriptions			39	130	250	130		250
729	Miscellaneous Moved to Special Department Supplies			10,198	0	0	0		0
732	Special Department Supplies Cleaning supplies, rabbit hutches, bowls, small equipment, leashes, litter pans, disinfectants, feeders, feral boxes, cameras, housekeeping supplies and maintenance			6,604	10,570	15,645	14,545	93.0%	15,000
740	Contracted Services Contracts with Supervising DVM Services (@ \$600 per month), professional Obedience Trainer and service providers as follows			9,990	5,484	5,000	2,000	40.0%	10,200
302	Drugs and Vaccinations Treatment of shelter animals budget for anticipated increase in vaccines			13,163	21,841	20,000	18,215	91.1%	22,000
303	Stiles Removal/D&D Removal Increase in contract price for removal			6,135	5,950	5,500	6,175	112.3%	6,200
305	Veterinary Services Health care of shelter animals			6,089	2,474	6,000	2,900	48.3%	6,000
306	Adoption Spay / Neuter Spay and neuter program for adopted animals, anticipate increas in animals received and use of vouchers			24,069	31,582	30,000	23,320	77.7%	30,000
	Total Contracted Services			59,446	67,331	66,500	52,610	79.1%	64,200

Animal Shelter - Continued 101-304

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
760	Memberships and Dues			0	0	250	220	88.0%	250
761	Meetings and Conferences Attendance for RVT's to Western State Veterinary Conference for maintaining licenses			0	0	0	10		1,500
763	Education & Training Skills training for shelter staff and tuition reimbursement			208	780	3,000	2,797	93.2%	3,000
801	Advertising Newspaper and radio ads for rabies vaccination clinics			1,015	1,847	2,500	1,532	61.3%	2,000
855	Animal Food Supplies Delivery of food supplies to shelter			3,261	7,945	10,000	7,854	78.5%	10,000
813	Equipment Maintenance AVID scanners and radio battery replacements and repairs as needed			100	527	2,000	300	15.0%	2,000
839	Communications Replace hand-held radios						100		150
	Total Operations & Maint.			89,812	90,020	105,745	84,085	79.5%	117,400
905	Capital Equipment Purchase capital equipment to set-up on-site clinic, including stainless steel cages, surgery table, anesthesia machine, autoclave, exam table, exam lights, surgery lights, pulse ox, centrifuge, surgical instruments, standard size refrigerator			7,763	35,216	17,000	15,000	88.2%	35,000
	Department Total	-	-	389,344	534,375	585,206	528,945	90.4%	667,391

Animal Shelter - Continued 101-304

Personnel Schedule	Actual 2003-04	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Proposed 2008-09
Animal Shelter Supervisor			0	1	1	1
Animal Control Technician			2	2	2.5	2.5
Animal Shelter Attendant			3	3	4	4
Registered Veterinary Tech			1	1	1	1
Part-time Shelter Assistant			1	0	0	0
Senior Office Assistant			0	0.25	0	0
<b>Total</b>			<b>7</b>	<b>7.25</b>	<b>8.5</b>	<b>8.5</b>

**Program: Animal Shelter:**

**Program Description:** The Animal Shelter is responsible for the care and welfare of animals impounded and housed at the Town's animal shelter until they are claimed by their owners, adopted, or humanly euthanized if not adoptable. This responsibility includes meeting all state mandates for the operation of shelters, Rabies control and providing quarantine for animals that have bitten people, are sick, or who pose a threat to the general public.

The shelter was opened March 1, 2005. The goal of this department is to house and care for all animals impounded or placed in this facility until they are returned to their owners, or adopted and placed in a new home. This includes spay or neuter of all adopted animals and providing core vaccinations to dogs and cats admitted to the shelter. Core vaccinations provide added care to ensure all measures are being taken to provide a healthy environment to all animals while at the shelter.

**Programmatic Changes:**

Included in this budget request are funds to provide equipment for the on-site clinic, which would allow for spay and neuters to be done at the shelter. The long term goal would be to reduce veterinary costs and staff time associated with transporting the adopted animals to outside veterinary offices for these procedures. Funding for retaining a supervising veterinarian contract @\$600 per month has also been included in this budget.

**Funding Source:** General Fund (Fee Supported)

Based on revenues from 2007/2008, total revenues anticipated from adoptions, microchipping, owner turn-in fees, and miscellaneous for 2008/2009 are estimated at \$75,000. The division will conduct various promotional adoption programs, vaccination clinics and dog training courses to help offset general fund expenditures for operating the shelter.

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2009  
 Department: Code Enforcement - Account Number 101-302

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
Personnel Services									
701	Salaries & Wages - Permanent	139,000	286,952	460,900	569,841	603,060	614,501	101.9%	639,950
702	Salaries & Wages - Part-time	27,633	36,328	41,994	36,945	41,900	48,327	115.3%	66,900
703	Salaries & Wages - Overtime	9,495	15,036	13,590	8,688	10,000	5,724	57.2%	10,000
Benefits									
711	PERS	48,171	76,533	104,647	129,900	139,100	129,228	92.9%	139,100
710	Cafeteria Benefits	50,575	55,245	79,943	105,157	115,200	109,838	95.3%	126,000
713	Medicare	5,019	5,927	7,723	9,154	9,700	10,019	103.3%	10,394
715	FICA	1,928	1,254	633	894	2,600	1,838	70.7%	2,509
	Total Benefits	105,693	138,959	192,946	245,105	266,600	250,922	94.1%	278,003
	Total Personnel	281,821	477,275	709,430	860,579	921,560	919,473	99.8%	994,853
Uniform Expenses									
716	Uniform Cleaning and purchasing	6,218	2,719	5,640	5,638	4,250	5,126	120.6%	4,250
Operations & Maintenance									
721	Office Supplies Reduced due to centralized purchasing.	6,157	1,067	1,092	1,052	750	860	114.7%	750
722	Computer Supplies/Equip Printer cartridges, disks, camera memory, etc.	598	349	667	236	1,000	3,000	300.0%	1,000



## Code Enforcement - Continued 101-302

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
723	Printing Increased citations, violation notices, educational flyers, slides, film developing, receipts books, name badges.	265	494	1,413	2,460	2,000	116	5.8%	2,000
724	Subscriptions LANE Guide, Uniform Building Code, Uniform Housing Code, and related publications.	85	85	85	90	500	149	29.7%	500
725	Public Information Voluntary Compliance Program Tire Amnesty, Blight Programs, Vehicle Abatement, Rental Housing Inspections and other programs	0	297	1,967	1,792	2,000	441	22.1%	2,000
727	Graffiti Supplies Matched paint graffiti removal and patch removal program, with both increasing costs and volume of graffiti.	6,634	7,209	20,725	42,812	42,000	35,055	83.5%	50,000
729	Miscellaneous Moved to Special Department Supplies	638	703	773	293	0	0	0.0%	0
732	Special Dept Supplies/Exp Cameras, videos, larvacide, radio batteries, stakes, caution tape and other special department supplies	0	0	2,629	2,928	5,500	149	100.0%	5,500
745	Legal Services Cost of attorney service for review of problem cases, issues and proposed ordinances; court appearance as required	0	15,540	19,228	2,430	6,000	4,527	75.5%	6,000

## Code Enforcement - Continued 101-302

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
740	Contracted Services Building demolition or secure- ment; emergency abatements, increased costs due to dramatic increase in vacant foreclosed properties	20,980	3,814	20,582	25,252	20,000	30,000	150.0%	50,000
760	Membership & dues CACEO memberships for officers			525	347	1,000	890	89.0%	1,000
762	Mileage Reimbursement for use of private vehicle when necessary.	0	100	0	0	0	0	0.0%	0
763	Education & Training Various training programs to improve skills of staff including CACEO certification, tuition reimbursement.	1,125	2,806	3,101	2,815	6,500	3,030	46.6%	6,500
801	Advertising Legal advertising required of Code Enforcement activity	165	0	311	536	1,500	441	29.4%	1,500
809	Gasoline, Diesel, oil Gasoline for 10 code enforceme vehicles and community enhancement van	9663	12,758	20,376	25,299	24,000	23,475	97.8%	24,000
810	Vehicle Maintenance Maintenance of 10 code enforcement vehicles and van	8,602	5,423	11,181	9,480	15,000	8,696	58.0%	15,000
813	Equipment Maintenance Nextel Equipment maintenance and connection fees/Radio maintenance	89	172	395	833	1,500	0	0.0%	1,500

Code Enforcement - Continued 101-302

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
840	Small Tools Tools for handling illegal dumps, setting up caution taped areas, securing houses			177	358	1000	653	65.3%	1,000
905	Capital Expenditures Capital Outlay New truck to replace highest	0	32,235	47,491	25,790	43,302	43,135	99.6%	0
	Replacement Vehicle Fund Funds set aside for future purchase of vehicles.	20,000	15,500	0	0	0	0	0.0%	0
	Sub-Total	363,040	578,546	867,788	1,011,020	1,099,362	1,079,213	98.2%	1,167,353
730	CDBG Transfer Current Year	(30,000)	(30,000)	0	0	0	0		0
	2005/06 CDBG Allocation	(60,000)	0	0	0	0	0		0
730	Transfer to other funds	0	0	(181,243)	(181,243)	0	0		0
	Tire Amnesty Grant	0	0	0	0	0	0		0
	Department Total	273,040	548,546	686,545	829,777	1,099,362	1,079,213	98.2%	1,167,353

Personnel Schedule	Actual 2003-04	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Proposed 2008-09
Code Enforcement District Super	2	2	2	2	2	1
Senior Code Enforcement Ofcr	0	0	0	0	1	1
Code Enforcement Officer II	5	5	7	8	7	7
Community Enhancement Ofcr	0.5	0.5	0.5	0.5	0.5	0.5
Code Enforcement Technician	2	2	2	3	3	3
Part-time Code Enforcment Tech	0	0	0	0.5	1	1
Senior Office Assistant	1	1	1	0.5	0	0
Total	10.5	10.5	12.5	14.5	14.5	13.5

Program: Code Enforcement

Program Description: The Code Enforcement Department is responsible for the administration and enforcement of the International Property Maintenance Codes, Building Codes and Town adopted laws and ordinances. There are three components of the Code Enforcement Department: Reactive, Proactive and Problem Oriented Policing (POP). One full-time Officer is assigned to POP, with additional officers available as the workload demands. The department also supports a Community Enhancement Officer working part-time, supervising the Town's work release program on weekends using work release inmates from the Glen Helen Detention facility. The Code Enforcement Department also conducts annual property maintenance inspections of the exteriors of rental housing.

Programmatic Changes: The (POP) enforcement program will continue to be set at a maintenance level in the Mountain Vista area and in the Vista Loma area, augmenting the Town's effort to achieve improved property maintenance and living conditions for low/moderate income residents. Additional money has been allocated for costs incurred for graffiti removal. Contracted services money has increased substantially due to the dramatic increase of foreclosed bank owned vacant properties which are caused by the declining housing market and sub-prime lending practices. The result of this is the Code Enforcement Department has had to go onto properties to abate violations and remove health and safety hazards. The rental housing inspection program has been running for nearly one year and is working well and proving to be an effective tool in helping maintain properties. The program fees collected have paid for 84% of the entire operating cost of the rental housing program. With the departure of one district supervisor the department has adjusted and is working well under the supervision of one supervisor; this position will not be filled. The department is not requesting any additional staff and with the supervisor vacancy is now operating with one less staff member. Cost increases to this year's budget have been greatly offset by not filling the supervisor position.

Funding Source: General Fund (Fee Supported)

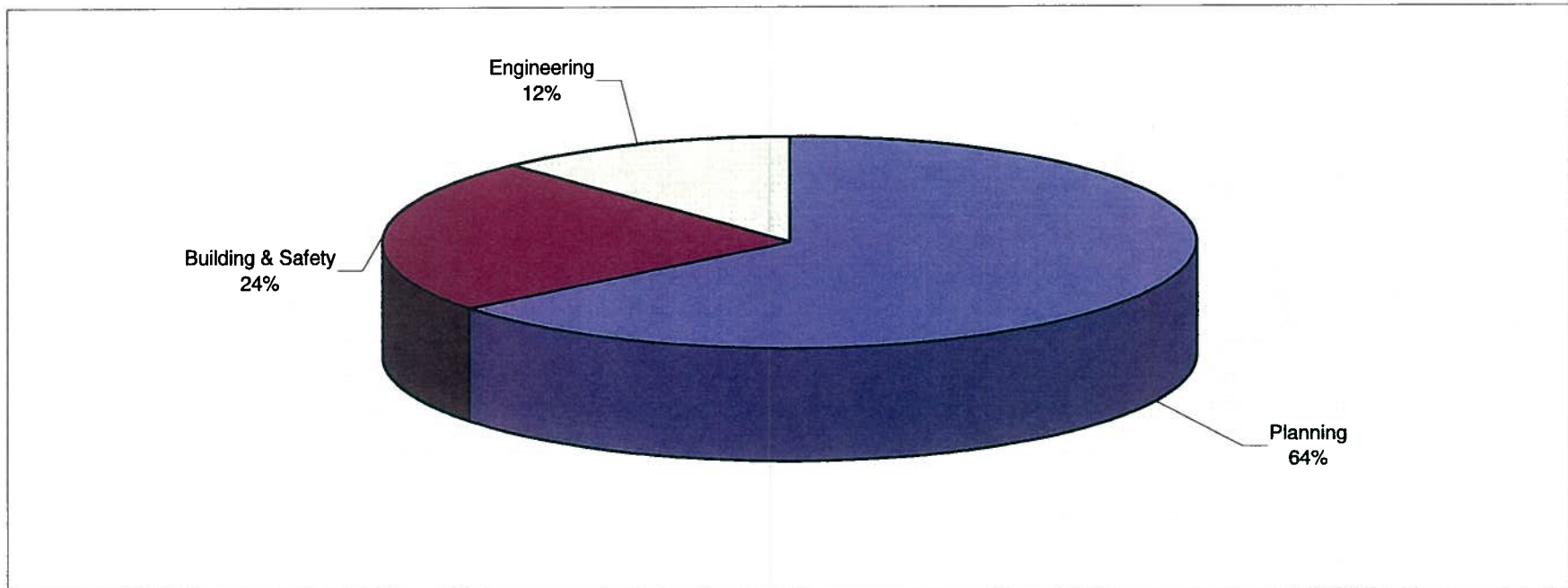


# Development Services

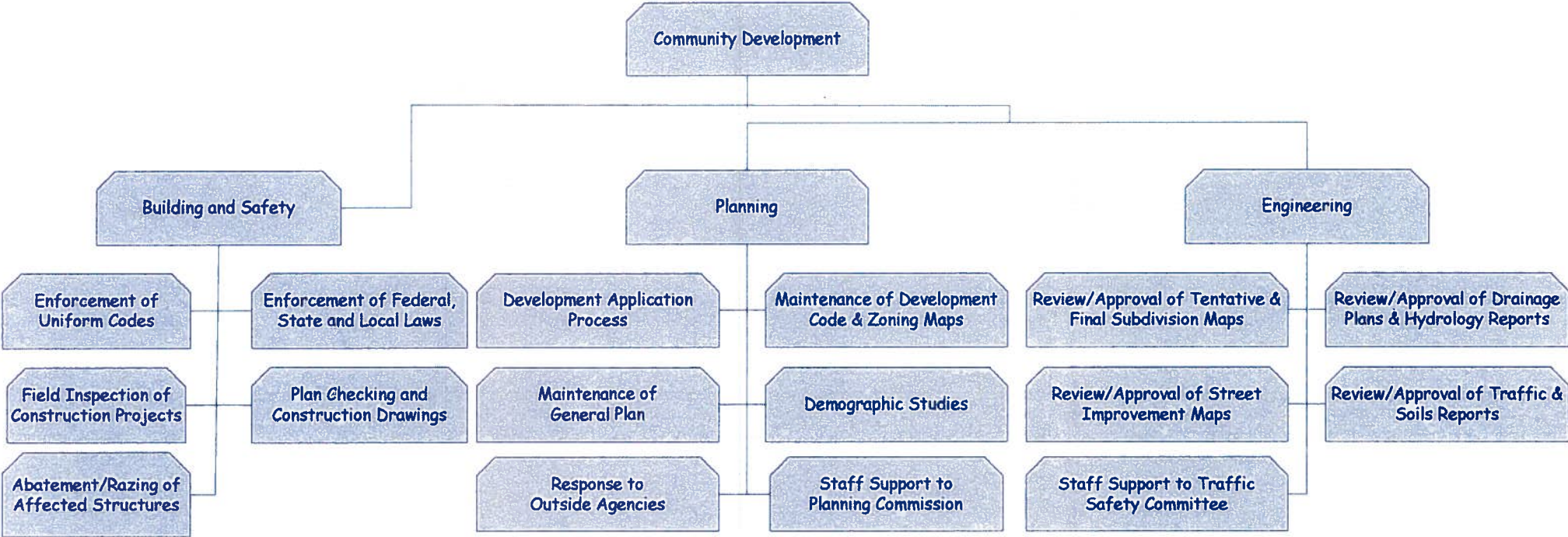


## 2008/09 Community Development Expenditures

Planning	1,894,886
Building & Safety	701,000
Engineering	350,600
<b>Total-Econ. &amp; Redevelopment Services</b>	<b>2,946,486</b>



# TOWN OF APPLE VALLEY COMMUNITY DEVELOPMENT ORGANIZATION CHART 2008-2009



Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2009  
 Department: Planning - Account Number 101-401

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
	Personnel Services								
701	Salaries & Wages, Permanent	285,881	335,178	381,555	391,530	425,840	476,409	111.9%	537,100
702	Salaries & Wages, Part-time	0	(432)	12,282	4,504	26,800	11,387	42.5%	13,700
703	Salaries & Wages, Overtime	0	0	0	77	0	0	0.0%	0
	Total Salaries	285,881	334,746	393,837	396,111	452,640	487,796	107.8%	550,800
	Benefits								
711	PERS	48,017	69,532	77,789	87,354	100,844	102,408	101.6%	122,713
710	Cafeteria Benefits	36,605	41,620	44,950	51,476	72,400	60,900	84.1%	73,500
713	Medicare	4,192	4,865	5,945	5,962	6,450	7,212	111.8%	7,987
714	Deferred Comp	-	-	7,219	8,032	9,300	10,808	0.0%	9,300
715	FICA	52	-	762	279	1,670	705	42.2%	800
	Total benefits	88,866	116,017	136,665	153,103	190,664	182,033	95.5%	214,299
	Total Personnel	374,747	450,763	530,502	549,214	643,304	669,828	104.1%	765,099
	Operations & Maintenance								
721	Office Supplies Special supplies for presentations, graphic supplies for preparation & update of maps & exhibits.	5,179	2,155	1,197	1,897	1,500	1,200	80.0%	1,500
722	Computer Supplies Supplies for digitizing Town mapping information required by SCAG.	322	985	0	513	1,000	848	84.8%	1,000
723	Printing	0	64	52	2,015	1,400	468	33.4%	1,500



Planning - Continued 101-401

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
724	Subscriptions General publications re- lated to planning issues and techniques.	213	109	71	278	250	230	92.0%	275
725	Public Information Informational hand-outs and other documents on planning issues, the General Plan, Specific Plans and Development Code.	0	66	0	259	400	0	0.0%	500
740	Contracted Services and Associated costs for the General Plan Update, Annexation Prgm. & Development Code. Other services for the Habitat Conservation Plan.	0	50,893	383,367	332,960	728,000	330,000	45.3%	1,078,962
740.1	Filing Fees CEQA filing fees with County and Dept. of Fish and Game					16,634	18,650	112.1%	14,000
760	Memberships & Dues American Planning Assoc. & related State Organizations	90	500	320	1,010	600	1,185	197.5%	1,850
761	Meetings & Conferences League of California Cities Planners Institute, Annual Planning Conference for Commissioners & Staff.	4,864	2,637	4,413	2,475	6,000	4,028	67.1%	8,000
762	Mileage Travel to local & regional meetings.	1,822	212	1,086	930	1,200	653	54.4%	1,200

Planning - Continued 101-401

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
763	Education & Training Continuing Education for staff including the CEQA, Planning Law Subdivision Map Act Seminars, etc.	1,358	1,369	1,421	1,852	2,000	2,120	106.0%	2,000
801	Advertising Planning required Legal Publications.	2,270	2,860	6,454	6,681	4,366	5,800	132.8%	5,000
805	Commission Expense Stipend paid to Planning Commissioners for attending meetings.	12,400	12,200	13,400	11,600	12,000	7,800	65.0%	14,000
813	Equipment Maintenance Total Operations & Maint.	0 28,518	0 74,050	0 411,781	0 362,470	775,350	372,980	0.0% 48.1%	1,129,787
905	Capital Expenditures Capital Outlay Upgrade and New Computers	14,000	56,729	0	0	0	0	0.0%	0
	Sub-Total	417,265	581,542	942,283	911,684	1,418,654	1,042,808	73.5%	1,894,886
	Transfer to Other Funds	0	0	0	0	0	0	0.0%	0
	Department Total	417,265	581,542	942,283	911,684	1,418,654	1,042,808	73.5%	1,894,886

Planning Continued 101-401

Personnel Schedule	Actual 2003-04	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Proposed 2008-09
Assistant Dir/Comm.Developme	1	1	1	1	1	1
Principal Planner	1	1	1	1	1	1
Senior Planner	1	2	2	2	2	2
Associate Planner	1	1	2	2	2	2
Administrative Secretary	1	1	1	1	1	1
Intern (2 Part Time)	.5	.5	1	1	1	1
<b>Total</b>	<b>5.5</b>	<b>6.5</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>

**Program: Planning Services**

**Program Description:** The Planning Division has primary responsibility for assisting, coordinating and processing development applications and for providing information to the public regarding planning, zoning, housing and development standards, criteria and laws. The Planning Division assists the Building and Safety Division in the "Plan Check" process by reviewing submitted plans pertaining to Development Code standards addressing setbacks, parking, size and landscaping, as well as Planning Commission requirements such as conditions of approval and environmental mitigation measures. The Planning Division assists the Code Compliance staff with zoning related cases by identifying and interpreting applicable sections of the Development Code. State Mandated programs, such as updating the various Elements of the General Plan (such as the Housing, Circulation, Land Use, Open Space and Safety Elements), the annual report submitted to the State Department of Housing and Community Development (HCD) on the status of the General Plan and conformance to the goals of the Housing Element, and monitoring the Development Code for needed Code Amendments or clarifications and correcting any inconsistencies between the General Plan Land Use Element and the zoning map, are also the responsibility of the Planning Division.

**Programmatic Changes:** The Planning Division continues to experience increasing demands for services at the public counter, over the phone, providing Plan Check services, revising the Development Code, assisting in Code Enforcement activities and regarding processing applications and submissions. This fiscal year funds have been allocated to update the General Plan. In addition, \$500,000 has been included in this year's budget should the Council determine to proceed with a Habitat Conservation Plan to support the Town's economic development goals.

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2009  
 Department: Building & Safety - Account Number 101-402

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
	Personnel Services								
701	Salaries & Wages - Permanent	0	0	0	0	0	0	0.0%	0
703	Salaries & Wages - Overtime	0	0	0	0	0	0	0.0%	0
	Benefits								
711	PERS	0	0	0	0	0	0	0.0%	0
712	Health Insurance	0	0	0	0	0	0	0.0%	0
713	Medicare	0	0	0	0	0	0	0.0%	0
714	Deferred Compensation	0	0	0	0	0	0	0.0%	0
	Total Benefits	0	0	0	0	0	0	0.0%	0
	Total Personnel	0	0	0	0	0	0	0.0%	0
	Operations & Maintenance								
721	Office Supplies Organizers, forms and other related supplies unique to this Division.	641	1,307	444	625	1,000	300	30.0%	500
723	Printing Correction notices, stop work notices, and informa- tional handouts.	1,336	1,068	1,348	182	1,500	500	33.3%	500
729	Miscellaneous	0	650	0	103	0	0	0.0%	0
801	Advertising Required legal advertising regarding building services activities.	0	0	0	0	0	0	0.0%	0

Building & Safety - Continued 101-402

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year-End 2007-08	% Used	Budget Approp. 2008-09
740 601	Building & Safety Contractor Contract services with Charles Abbott & Assoc. for permit/inspection services	960,916	1,473,196	1,384,037	1,381,732	1,200,000	893,758	74.5%	700,000
760	Memberships & Dues Town membership as agency in International Conference of Building Officials (ICBO).	215	215	215	215	0	0	0.0%	0
	Total Operations & Maint.	963,108	1,476,436	1,386,044	1,382,857	1,202,500	894,558	74.4%	701,000
	Capital Expenditures								
905	Capital Outlay	0	0	0	0	0	0	0.0%	0
	Department Total	963,108	1,476,436	1,386,044	1,382,857	1,202,500	894,558	74.4%	701,000

**Program: Building Services Division**

**Program Description:** The Building Services Division is responsible for the administration and enforcement of the uniform codes and related Federal, State, and Town adopted laws and ordinances. This responsibility includes meeting state mandates to assure all structures meet or exceed the minimum life safety standards of the aforementioned codes laws and ordinances. This division assures these standard by providing organized procedures for: the reviewing of the plans and specifications; field checking construction projects; and investigating structures for abatement through rehabilitating or razing.

**Funding Source:** General Fund (Fee Supported) 100%

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2009  
 Department: Engineering - Account Number 101-403

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
721	Operations & Maintenance Office Supplies Map file holders, organizer & identification cards.	347	916	888	874	500	250	50.0%	300
722	Computer Supplies Ink cartridges for plotting engineering & Street Maps.	0	0	0	0	0	0	0.0%	0
723	Printing Informational handouts & related printing jobs.	178	500	568	676	300	100	33.3%	300
801	Advertising Request for Proposals and other public works actions.	132	0	0	0	150	0	0.0%	0
740 000	Contracted Services	0	0	600	0	0	0	0.0%	0
740 602	Engineering Contractor Engineering Consultant for Town Engineer, Associate Engineer, & plan check positions.	167,926	373,686	438,743	574,089	320,000	407,984	127.5%	350,000
763	Education & Training			265	0				
	Total Operations & Maint. Capital Expenditures	168,583	375,102	441,064	575,639	320,950	408,334	127.2%	350,600
905	Capital Outlay	0	0	0	0	0	0	0.0%	0
	Department Total	168,583	375,102	441,064	575,639	320,950	408,334	127.2%	350,600

**Program: Engineering Services Division**

**Program Description:** The Engineering services Division provides the staff support necessary to perform the legally required reviews and approvals of Tentative Subdivision Maps, review and process Final Subdivision Maps, review of street improvement plans, drainage plans, hydrology reports, traffic reports and soils reports for all new developments. Engineering staff support for the Traffic Committee is also provided by this program. In addition, staff support is provided to generate and maintain maps for the Town.

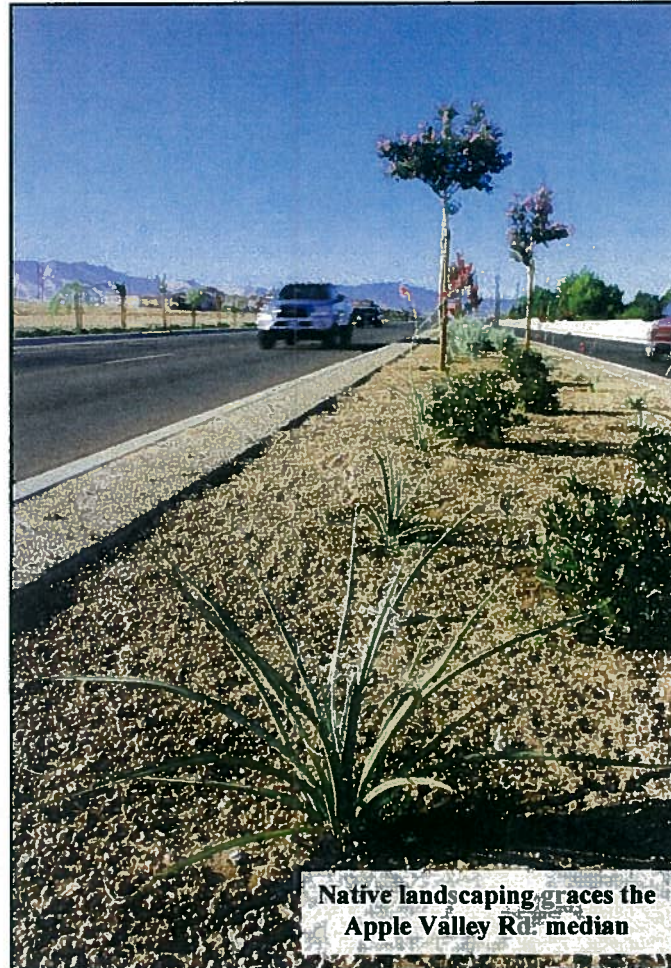
**Funding Source:** General Fund (Fee Supported) 80%

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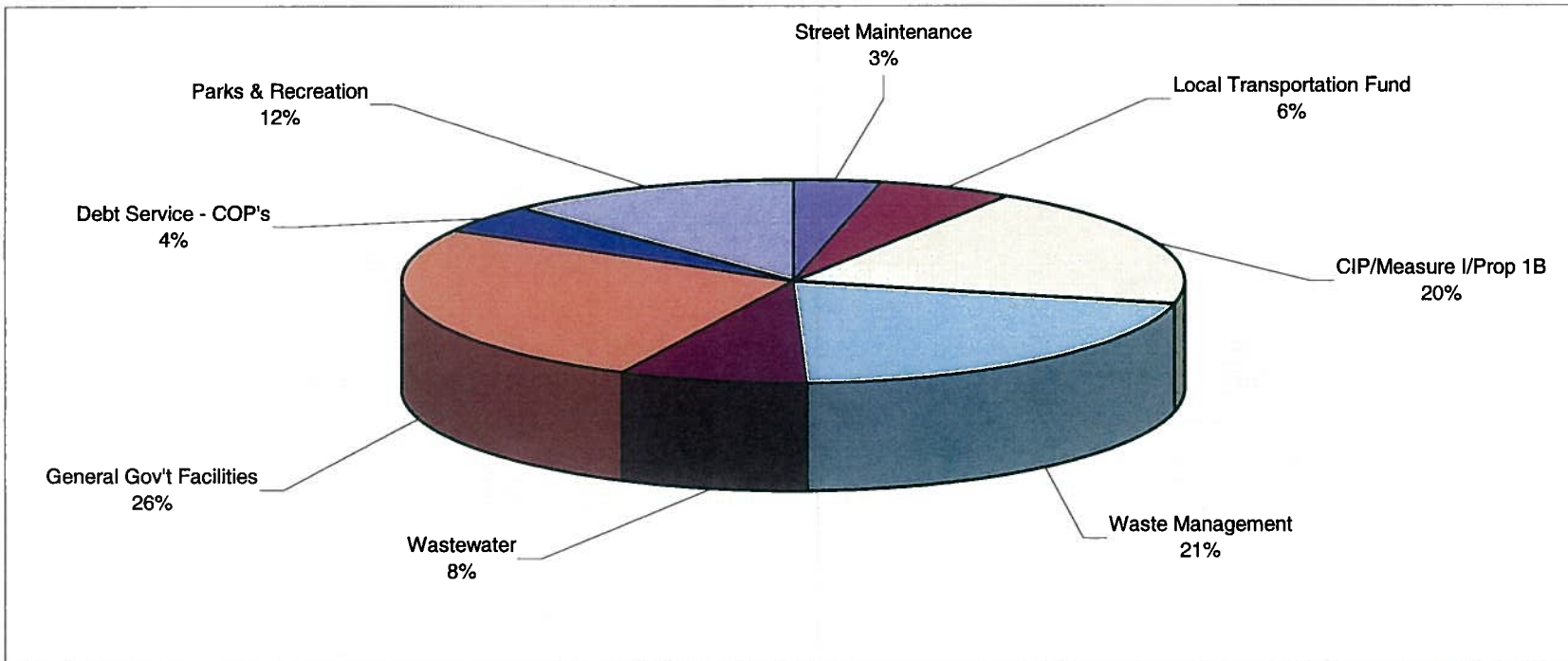
# Restricted Funds



Native landscaping graces the Apple Valley Rd. median

## 2008/09 Restricted Funds Expenditures

Street Maintenance	1,499,500
Local Transportation Fund	2,449,868
CIP/Measure I/Prop 1B	8,434,568
Waste Management	9,014,700
Wastewater	3,313,930
General Gov't Facilities	11,306,093
Debt Service - COP's	1,920,587
Parks & Recreation	5,244,586
<b>Total-Restricted Funds Expenditures</b>	<b>43,183,832</b>



Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2009  
 Department: Street Maintenance Fund - Account Number 201-305

Code	Revenue Classification	Actual Revenue 2003-04	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
	BEGINNING FUND BALANCE	0	0	0	0	0	0	0.0%	0
426	Highway User Gas Taxes Section 2105 Prop.111 passed in June, 90 and created new for fund- ing transportation through an increase in State gas of \$.09 per gallon.	366,476	382,777	391,472	410,953	397,000	429,348	108.1%	432,000
427	Section 2106	232,771	247,223	253,269	267,539	273,500	268,902	98.3%	270,000
428	Section 2107 Highway User Gas Tax (2106, 2107) are collected by the State and distributed based on population.	488,520	508,574	522,164	549,378	525,000	480,052	91.4%	525,000
429	Section 2107.5 One time payment to municipalities based on population.	7,500	7,500	7,500	7,500	7,500	7,500	100.0%	7,500
730 203	SB 325 - Transit The Transportation Develop- ment Act of 1971 provides a major source of funding for road improvements. 1/4 of 1% of the sales tax collected in the county go to transit with any balance available for local street maintenance.	1,152,842	1,025,994	0	0	0	0	0.0%	0
443	Bus Shelter Revenues (Transit) Traffic Congestion Relief (	0	0	734,881	0	265,000	261,197	98.6%	265,000
677	Refunds, Reimb, Rebates				10,852				
	Total Revenues	2,248,109	2,172,068	1,909,286	1,246,222	1,468,000	1,446,999	98.6%	1,499,500

Street Maintenance - Continued 201-305

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
	Personnel Services								
701	Salaries & Wages - Permanen	47,411	76,363	162,048	228,169	264,600	319,746	120.8%	353,100
703	Overtime	6,703	15,195	20,156	19,085	20,000	23,006	115.0%	20,000
	Benefits								
711	PERS	6,442	15,911	34,756	50,571	58,950	63,632	107.9%	78,667
710	Cafeteria Benefits	6,416	12,346	42,097	50,747	57,600	64,163	111.4%	84,000
713	Medicare	971	1,342	2,825	3,727	4,150	5,180	124.8%	5,410
	Total Benefits	13,829	29,599	79,678	105,045	120,700	132,974	110.2%	168,077
	Total Personnel	67,943	121,157	261,882	352,299	405,300	475,725	117.4%	541,177
	Salaries & Benefits for a Maintenance Worker III, 2 Maint. Worker I's, & .5 Secretary & a Public Works Inspector								
716	Operations & Maintenance Uniform cleaning and replac	424	1,721	2,018	2,221	1,300	3,825	294.2%	2,500
721	Office Supplies Printing of Maintenance Service Request Forms and other Misc. supplies.	39	1,588	315	171	800	531	66.4%	500
729	Miscellaneous Hand tools and supplies	677	1,548	2,696	1,956	1,000	442	44.2%	500
730	Transfers	503,839	(287,779)	736,505	915,681	1,159,992	1,159,992	100.0%	1,315,091
203	Transfer 203			(1,268,665)	(3,919,060)	(3,437,792)	(3,437,792)		(2,449,868)
205	Transfer 205			11,067	0				
704	Transfer 704			33,513	0				
740	Contracted Services	3,395	250	13,488	8,195	0	1,100	0.0%	0
000	Maintain Pavement Management System.								
740	Engineering Contractor	136,884	320,200	320,453	417,998	270,000	452,699	167.7%	270,000
602	Engineering support service to Street Maintenance Fund including the Traffic Committee, Heavy Load Permits, Permit Admin. & Inspection Services.								

Street Maintenance - Continued 201-305

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
761	Meetings & Conferences American Public Works & Maint. Superintendants Conf	510	681	704	852	1,000	450	45.0%	1,000
762	Mileage Reimbursement of mileage expense for related travel.	0	0	0	222	400	434	0.0%	400
763	Education & Training Specialized training for personnel on traffic control, signal controller maintenance, asphalt repair and other related training.	0	0	386	1,252	1,200	1,245	103.8%	1,200
802	Utilities	0	72,681	83,586	111,125	122,000	99,035	81.2%	115,000
809	Gasoline, Diesel, Oil	0	0	20,489	27,703	30,000	26,916		30,000
810	Vehicle Maintenance Department vehicle upkeep & maintenance as necessary.	3,665	8,545	6,145	19,975	20,000	14,381	71.9%	20,000
813	Equipment & Radio Maintenanc To maintain radios, power auger and pressure washer	0	604	591	462	3,000	86	2.9%	3,000
819	Street Repairs Patching of potholes and minor pavement failure, short term maintenance steps and small rebuilds. Quarterly grading of all maintained dirt roads & edge grading along major roadways.	382,127	337,820	143,059	185,388	220,000	100,448	45.7%	200,000

Street Maintenance - Continued 201-305

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
820	Paving & Sealing Asphalt overlays, street drainage and other improvements based on Pavement Management System.	756,771	1,220,688	890,509	627,856	760,000	500,000	65.8%	500,000
821	Curbs & Sidewalks Commercial areas and tracts with curb & gutter, existing alleyways are included.	6,623	2,414	15,312	8,325	15,000	0	0.0%	15,000
822	Street Sweeping Landfill disposal fees and water utility expenses attributed to street sweeping services on all designated residential streets.	35,479	56,050	145,441	20,112	40,000	30,969	77.4%	40,000
823	Drain Maint. & Repair Inspection, routine cleaning and repair of all Town maintained drainage areas.	11,071	27,388	8,095	2,569	30,000	2,400	8.0%	30,000
824	ROW Maintenance Maintain medians and right-of-ways in various location in a safe and attractive condition. Bus Shelter Maintenance	93,353	42,544	84,602	38,373	130,000	34,604	26.6%	110,000
834	Street Striping Maintenance and installing of all street striping, legends and markings designated throughout the Town.	75,978	33,724	101,726	79,337	110,000	71,939	65.4%	80,000

Street Maintenance - Continued 201-305

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
826	Signal & Lighting Maint. Routine maintenance and emergency call-outs for signaled intersections. Electric costs are included in this line item.	113,396	74,322	44,103	88,328	75,000	69,516	92.7%	75,000
827	Signing Replacement for worn and damaged signs as well as installation of new regulatory signs.	30,935	30,494	34,964	40,822	45,000	43,893	97.5%	45,000
	ADA - Survey Town facilitie and programs for compli- ance with ADA requirements	0	0	0	0	0	0	0.0%	0
857	NPDES - Compliance activities for NPDES Small MS4 Stormwater Permit.	0	4,634	10,004	18,130	0	11,750	0.0%	32,000
	Total Operations & Maintena	2,155,166	1,950,117	1,441,106	(1,302,007)	(402,100)	(811,141)	201.7%	436,323
905	Capital Outlay Pothole Repair Truck \$55,000 2 Arrowboards \$8000 Steam Cleaner for Street Sweeper \$4000	0	45,397	206,295	5,381	64,800	386	0.0%	67,000
962	Vehicle Replacement Fund	6,000	10,000	0	0	0	0	0.0%	0
907	Capital Projects Street Sign Survey	19,000	19,000	0	78,105		0	0.0%	55,000
907	Paving - PMS Priority				2,112,444	1,400,000	20,000		400,000
	Total Capital Expenditures	25,000	74,397	206,295	2,195,930	1,464,800	20,386	1.4%	522,000

Street Maintenance - Continued 201-305

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
	Department Total	2,248,109	2,191,068	1,909,283	1,246,222	1,532,800	(314,644)	-20.5%	1,499,500
	ENDING FUND BALANCE	0	0	0	0	0	0	0.0%	0

Personnel Schedule	Actual 2003-04	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Proposed 2008-09
Public Works Supervisor	0	0	0	0	1	1
Public Works Inspector	0	1	1	1	0	0
Senior Maintenance Worker	0	1	1	1	1	1
Maintenance Worker II	1	0	1	1	1	1
Maintenance Worker I	0	2	2	2	5	5
Public Services Technician	0.25	0.25	0.25	0.5	1	1
Total	1.25	4.5	5.5	5.5	8	8

Program: Street Maintenance

Program Description: The Street Maintenance Funds are used for the ongoing street maintenance obligation of street repair, street striping, sweeping, signal maintenance and signing. Road improvements consisting of slurry seals, overlays, and reconstruction are also funded based on the Town's Pavement Management System. For the last several years, an aggressive maintenance plan has been implemented to optimize dollars available in this area.

Programmatic Changes: All items reflect a continuation of a similar aggressive level of street maintenance service over the previous fiscal year. Funds have been allocated to reflect new traffic loads and patterns resulting from various projects, new school sites and a continued contingency funding for flood or other emergency damage or repairs. Funds have been budgeted in order to comply with Federal American Disability Act and National Pollution Detection and Elimination System requirements.

A new 2-ton pothole repair truck has been added as well as the addition of 2 truck-mounted tilt-up arrowboards for the safety of employees and motorists.



Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2009  
 Department: Local Transportation Fund - Account Number 203-306

Code	Revenue Classification	Actual Revenue 2003-04	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
	BEGINNING FUND BALANCE	7,652,131	7,481,320	6,689,769	7,195,447	3,722,514	3,722,514		2,092,722
	REVENUES:								
403	Sales Tax - SB 325	822,830	950,816	1,394,650	1,575,619	1,700,000	1,700,000	100.0%	1,350,000
670	Interest Earnings	100,000	100,000	212,909	183,358	125,000	108,000	86.4%	100,000
	Total Revenues	922,830	1,050,816	1,607,559	1,758,977	1,825,000	1,808,000	99.1%	1,450,000

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
730	Transfers	29,938	51,320	-	-		-		
210	Transfer to Prop 1B					144,321			
207	Transfer to Air Pollution			22,835	-				
402	Transfer to Measure I				1,312,850		-		
201	Transfer to Street Maint.	1,063,703	1,791,047	1,268,664	3,919,060	3,437,792	3,437,792	100.0%	2,449,868
970	Prior Period Adjustment			(189,618)	0				
	Department Total	1,093,641	1,842,367	1,101,881	5,231,910	3,582,113	3,437,792	96.0%	2,449,868
	ENDING FUND BALANCE	7,481,320	6,689,769	7,195,447	3,722,514	1,965,401	2,092,722		1,092,854

**Program: Transit**

**Program Description:** The Town of Apple Valley's public transit system is largely funded by ¼ of 1% of the sales tax on fuel collected within the County of San Bernardino. These revenues are disbursed through the San Bernardino Association of Governments (SANBAG). The Town of Apple Valley is a member of the Victor Valley Transit Authority and contracts for fixed route and complementary paratransit service on a regionally-coordinated basis under this Joint Powers Authority. Under the Americans with Disabilities Act (ADA) of 1990, transit providers are required to provide complementary paratransit services to disabled residents whose pickup points are within 3/4-mile of any fixed route. VVTA currently provides ADA complementary paratransit well beyond the required 3/4-mile corridor.

**Programmatic Changes:** Actual funding for the public transportation system goes directly out of Apple Valley's LTF apportionment from SANBAG to VVTA and not through the Town's Finance Department. This Fiscal Year's program allows for the increased cost of transit due to increasing fuel costs, expanding services, continuation of third party ADA certification, capital costs associated with construction of new transit facilities and purchase of new ITS hardware and software to improve dispatch services.

**Funding Source:** SB 325 Sales Tax Funds, AB 2766 Funds, and Interest, for a total of \$1,800,000. Five percent of the Town's Measure I apportionment is required to be expended on behalf of the disabled and elderly. This money is used to defray the cost of providing ADA complementary paratransit.

Town of Apple Valley

Department Operating Statement

Budget Appropriation for Fiscal Year Ending June 30, 2009

Department: Capital Improvement Program - Infrastructure - Account Number 401-406

Code	Revenue Classification	Actual Revenue 2003-04	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
	BEGINNING FUND BALANCE	3,438,134	2,634,150	5,116,173	8,321,990	10,114,612	10,114,612		7,656,112
523	Animal Control Facilities			65,586	12				
524	Law Enforcement Facilities			43,749					
525	General Gov't Facilities			13,540	454				
526	Public Meeting Facilities			3,838					
608	Traffic Impact Fees &	500,000	3,911,276	5,203,568	3,715,058	1,800,000	1,813,766	101%	1,500,000
432	Grants	-	-						
660	Prior Period Adjustments								
670	Interest	29,000		-	28,260		242,062		200,000
677	Refunds, Reimb, Rebates	-	-	100,000			37,000		-
693	Bond Proceeds								-
	Total Revenue	529,000	3,911,276	5,430,281	3,743,784	1,800,000	2,092,828	116%	1,700,000

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
730	Transfer - RDA PA#1			529,801	154,717		(1,457,362)		
907	Capital Projects (Infrastru Apple Valley Road		106,694	1,952	8,094		-	0.0%	-
902	Debt Service - Dale Evans	61,500	61,500	-	-		-	0.0%	-
911	Traffic signal	206,000	-	-	-		-		-
912	Dale Evans Parkway	162,000	162,000	-	-		-		-
913	AV Road Phase 1A				415,608				
917	Signal Split Phasing	40,000	-	67	2,027		2,606		-
918	Horseman's Center Turn	75,000	6,919	54,370	139,479			0.0%	-
919	Paving - PMS Priorities	741,484	1,037,086	835,192	-				-

CIP - Continued 401-406

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
907									
921	AV Road North Phase 2B			17,970	-	224,500	15,090		
922	Bus Shelters	13,000	-	-	-		-		
924	Highway 18 Rt. Turn Lane			640,447	2,380				
932	Yucca Loma Bridge			12,354	130,190	427,000	218,237		20,000
934	Dry Wells			62,000	7,151				
935	AV Road Phase 2B1				721,255				
936	Signal - Navajo/Powhatten				10,252	192,000	19,271		
937	AV Road Phase 1B				105,262				
938	Hwy 18 West End Widening				45	300,000			300,000
939	AV Road Phase North Extension				215,236		5,893		
940	Otoe Rd					165,000			
941	Kiowa Rd					685,000			393,000
942	Navajo Rd					2,265,000			2,237,000
943	Hwy 18/AV Rd Relignment								500,000
944	AV Rd./ Pimlico Signal Upgrade								60,000
945	Muni Rd. Guard Rail								200,000
946	Symeron Rd. Sidewalk								47,800
947	Bear Valley Rd./ Mohawk Signal								350,000
948	Bear Valley Rd./Deep Creek								350,000

CIP - Continued 401-406

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
907 905	CIP Coordination	34,000	55,054	70,311	39,466			0.0%	-
	Department Total	1,332,984	1,429,253	2,224,464	1,951,162	4,258,500	(1,196,265)	-28.1%	4,457,800
	ENDING FUND BALANCE	2,634,150	5,116,173	8,321,990	10,114,612	7,656,112	13,403,705		4,898,312

Town of Apple Valley

Department Operating Statement

Budget Appropriation for Fiscal Year Ending June 30, 2009

Department: Capital Improvement Program-Measure I (Local) - Account Number 402-406

Code	Revenue Classification	Actual Revenue 2003-04	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
	BEGINNING FUND BALANCE	2,269,215	2,885,732	1,234,201	(327,643)	921,064	921,064		1,636,993
402-	Measure I								
402-	Sales Tax - Local (35%)	587,172	640,957	751,494	817,414	750,000	675,729	90.1%	650,000
402-	432 Grants	0							
	Bond Revenue		0	0		-	-	0.0%	-
			0	0				0.0%	
670	Interest	29,345	20,850	0	48,425	-	40,200	0.0%	30,000
	Total Revenue	616,517	661,807	751,494	865,839	750,000	715,929	95.5%	680,000

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
730	Transfers				(1,331,731)				
907	Capital Projects (Intrast								
913	Apple Valley Road		367,049	367,049			-	0.0%	-
919	Paving - PMS Priorities	-	1,946,289	1,946,289	385,000		-	0.0%	-
943	Corwin Rd.					500,000			500,000
944	Over excavating					500,000			300,000
905	CIP Coordination	-		-	-	-	-		-
906	MSR I - Non Categorical Proj				563,863				
	Department Total	-	2,313,338	2,313,338	(382,868)	1,000,000	-		800,000
	ENDING FUND BALANCE	2,885,732	1,234,201	(327,643)	921,064	671,064	1,636,993		1,516,993

Town of Apple Valley

Department Operating Statement

Budget Appropriation for Fiscal Year Ending June 30, 2009

Department: Capital Improvement Program-Measure I (Regional) - Account Number 403-406

Code	Revenue Classification	Actual Revenue 2003-04	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
	BEGINNING FUND BALANCE	7,992,214	3,279,698	2,655,241	2,230,640	785,859	785,859		385,588
402-	Measure I								
000	Sales Tax - Regional (65%	900,000	1,388,739	751,495	1,771,063	1,600,000	1,464,079	91.5%	1,500,000
402-	Bonds (RDA - VVEDA)					-	-		-
432	Grants		25,020	0	-				
	Dale Evans Pkwy	0	117,000	0	-	-	-	0.0%	-
	Joshua Road	0	384,922	0	-	-	-	0.0%	-
670	Interest	130,000	82,496	0	104,598	115,000	107,651	93.6%	80,000
	Total Revenue	1,030,000	1,998,177	751,495	1,875,661	1,715,000	1,571,729	91.6%	1,580,000

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
730	Transfers			(868,213)	(28,002)	-			
907	Capital Projects (Intrast Project/Program	-		-	-	-	-	0.0%	-
903	Bear Valley Rd. - Rehab.	350,000	11,795	-	-	-	-	0.0%	-
906	Signal @ Wal-Mart	-	-	-	-	-	-	0.0%	-
910	Corwin Road Intersection	-	-	-	-	-	-		-
912	Dale Evans Parkway	350,000	177,371	-	-	-	-		-
913	Apple Valley Road South	4,500,000	1,245,235	-	-	-	-		-
915	High Desert Corridor	120,000	5,109	-	100,000	102,268	-		102,268
919	Paving - PMS Priorities			2,044,309	-				1,800,000
921	Apple Valley Road North	158,516	-	-	-	-	-		-

Measure I - (Regional) - Continued 403-406

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
907									
924	Highway 18 Widening		559	-	-				
937	AV Road - Kanbridge/Yucca	230,000	230,000	-	-	-	-		-
927	Joshua Road		426,004	-	-				
	Apple Valley Road Signals		526,000	-	-				
935	AV Road Phase 2B1				3,248,444	1,972,000	1,972,000		-
905	CIP Coordination	34,000	561	-	-	-	-	0.0%	-
	Department Total	5,742,516	2,622,634	1,176,096	3,320,442	2,074,268	1,972,000	95.1%	1,902,268
	ENDING FUND BALANCE	3,279,698	2,655,241	2,230,640	785,859	426,591	385,588		63,320

Town of Apple Valley

Department Operating Statement

Budget Appropriation for Fiscal Year Ending June 30, 2009

Department: Capital Improvement Program-Measure I (Transit) - Account Number 404-406

Code	Revenue Classification	Actual Revenue 2003-04	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
	BEGINNING FUND BALANCE	290,997	285,248	291,248	200,076	210,713	210,713	100.0%	231,970
402- 000	Measure I Sales Tax - Local (5%)	63,200	90,000	125,249	136,236	125,000	116,457	93.2%	110,000
402- 432	Grants AB 2766	1,051	0	0				0.0%	
670	Interest	10,000	6,000	8,923	8,752	3,000	4,800	160.0%	3,000
	Total Revenue	74,251	96,000	134,172	144,988	128,000	121,257	94.7%	113,000

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
730	Transfer			31,652	34,351		-		
740	Contract Service			150,000	100,000	150,000	100,000		150,000
907	Transit	80,000	90,000	-	-	-	-	0.0%	-
970	Prior Period Adjustment			43,692	-				
	Department Total	80,000	90,000	225,344	134,351	150,000	100,000	66.7%	150,000
	ENDING FUND BALANCE	285,248	291,248	200,076	210,713	188,713	231,970	122.9%	194,970

**Program:** Capital Improvement Program/Measure I

**Program Description:** This represents capital street and road improvements planned for fiscal year 2007-08 from Measure I, Traffic Impact Fees, and reserves.

**Programmatic Changes:** In accordance with recommendations made in the Citygate report, Measure I has been separated out into three separate funds for better tracking. Revenues from Regional and Transit Measure I can only be used on those activities. The budget presented reflects using local Measure I funds to subsidize regional projects which is approved by Measure I regulations. The Budget proposes using all Measure I reserves which the Town has banked for the last several years due to the timing of projects including Apple Valley Road.



Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2009  
 Department: Proposition 1B - Account Number 203

Code	Revenue Classification	Actual Revenue 2003-04	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
	BEGINNING FUND BALANCE					-	-		1,109,500
430	Prop 1B						1,130,680		
670	Interest					-			15,000
	Total Revenue	0	0	0	-	-	1,130,680		1,124,500
Code	Expenditure Classificati	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
730	Transfers - Article 8					(144,321)			
907	Capital Projects (Infrastructure)								
943	Corwin Rd					1,275,000	21,180	0.0%	1,124,500
	Department Total	-	-	-	-	1,130,679	21,180		1,124,500
	ENDING FUND BALANCE	0	0	0	-	(1,130,679)	1,109,500		-

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2009  
 Department: Municipal Services - Waste Management Fund - Account Number 217-308

Code	Revenue Classification	Actual Revenue 2003-04	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
	BEGINNING FUND BALANCE	(2,104,319)	(1,267,676)	(295,677)	1,003,001	3,029,390	3,029,390	0.0%	3,881,102
462	Trash Collection Fees Fees Collected by the Town and Paid to AVCO Disposal for collection service.	2,724,572	3,086,816	3,411,369	3,828,521	3,700,000	3,868,575	104.6%	3,800,000
463	Landfill Fees The amount the Town pays the County for landfill use	1,945,422	2,264,188	2,527,712	2,822,548	2,693,300	2,846,570	105.7%	2,800,000
464	Recycling Fees Collections made for recycling which, with a program correction, are now separately accounted for.	833,925	914,604	1,050,215	1,165,551	900,000	1,177,911	130.9%	1,200,000
422	Used Oil Block Grant State formula grant based on population	21,516	16,465	16,670	16,692	16,700	16,465	98.6%	16,700
432	Recycling Revenue			20,498	19,392	279,761	24,077		25,000
250									
432	Commercial Recycling Program					5,000			5,000
270	MRF Operations				457,448				
660	Miscellaneous	17,141	(103,723)	60,147	60,229	28,000	28,000	100.0%	28,000
456	Admininstration Fees	761,315	831,461	989,768	1,067,122	825,000	1,057,500	128.2%	1,000,000
474	Waste Disposal Agmt Article	114,767	100,242	86,417	94,431	90,000	24,200	26.9%	90,000
478	Trash Liens	291,055	0	8,623	(2,147)				
677	Refunds, Reimb, Rebates					17,000	9,000		
670	Interest Earnings	0	0	46,578	78,787	0	65,000	0.0%	50,000
	Total Revenues	6,709,713	7,110,053	8,217,997	9,608,574	8,554,761	9,117,297	106.6%	9,014,700

Waste Management - Continued 217-308

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
	Operations & Maintenance								
701	Salaries			1,313	1,731		1,186		
703	Overtime			7,325	6,796		5,011		
704	Medicare			126	116		81		
721	Office Supplies	6,793	0	0	0	1,000	0	0.0%	500
722	Computer Supplies Supplies unique to the department.	0	0	0	0	1,000	0	0.0%	1,000
723	Printing Brochures, flyers, etc. regarding recycling, trash disposal, services commercial recycling program	1,099	248	0	0	2,000	0	0.0%	2,000
724	Subscriptions Yearly subscription to Waste News magazine	0	59	59	0	100	0	0.0%	150
725	Public Information Advertising of special cleanup events; TV/radio ad campaigns, commercial recycling	1,225	354	1,284	2,622	5,000	2,000	40.0%	5,000
729	Miscellaneous Premiums for special events including commercial recycling	530	548	71	623	4,000	885	22.1%	4,000
730	Transfers Represents time spent by other departments in the operations of the Solid Waste area (primarily Finance staff).	390,676	477,588	508,011	607,710	803,411	803,411	100.0%	1,001,054
761	Meetings & Conferences Annual CRRA conference, County, CIWMB, HHW and special waste diversion meetings	1,075	1,697	663	1,165	2,000	1,803	90.2%	2,000
				141					

Waste Management - Continued 217-308

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
762	Mileage Reimbursement of costs associated with personal vehicle use.	915	867	1,228	698	1,000	770	77.0%	1,000
763	Education & Training State and County workshops on special waste topics, HHW, electronics, etc.	425	145	65	1,024	1,250	200	16.0%	1,250
740	Contract Services		13,667	812	276	18,000	21,845		1,000
701	AVCO Disposal (Trash & Recycling Collection)	3,518,821	3,828,367	4,163,178	4,589,239	4,300,000	5,117,487	119.0%	4,600,000
702	San Bernardino County	1,165,007	1,422,030	1,676,745	1,742,885	2,200,000	1,791,800	81.4%	1,800,000
703	ACS Computer Services	112,698	119,603	126,786	137,185	120,000	141,525	117.9%	120,000
704	Household Hazardous Waste	40,738	57,846	44,627	47,456	75,000	76,950	102.6%	75,000
705	Solid Waste JPA	46,369	36,606	62,606	64,587	70,000	72,168	103.1%	70,000
706	Used Oil Facility	138	297	376	436	1,000	535	53.5%	1,000
707	MRF Operations	297,540	50,079	133,104	0	200,000	0	0.0%	139,746
708	Composting Facility Disposal	597	0	628	570	1,000	329	32.9%	1,000
	Total Operations/Maintenance Capital Outlay	5,584,646	6,010,001	6,729,007	7,205,119	7,805,761	8,037,985	103.0%	7,825,700
906	Bond Issuance Costs				10,181				
123	HHW Facility			77,944	0	300,000			300,000
997	Change in Investment in Joint Venture				67,561				
998	Debt Service - MRF	288,424	128,053	112,368	142,503	145,625	145,500	99.9%	145,625
999	50% of the cost of Debt Service on the Material Recovery Facility, a joint project with the City of Victorville				156,821	303,375	82,100		303,375
999	Franchise Fee 5% of \$8.8 m								440,000
	Department Total	5,873,070	6,138,054	6,919,319	7,582,185	8,554,761	8,265,585	96.6%	9,014,700
	ENDING FUND BALANCE	(1,267,676)	(295,677)	1,003,001	3,029,390	3,029,390	3,881,102		3,881,102

**Program: Waste Management**

**Program Description:** The Waste Management programs include solid waste disposal, recycling and household hazardous waste services for the community. The administrative responsibilities involve liaison and reporting duties with State, County, Regional and local agencies dealing with recycling efforts, developing efficiency and innovations in trash collection and recycling programs. Steps to comply with AB 939 waste diversion goals include the Town's automated residential curbside trash and recyclables collection program, the "pay-as-you-throw" variable trash rates, the voluntary commercial recycling program, and investment in Materials Recovery Facility (MRF). Also required by AB 939 is a program to address household hazardous waste (HHW) disposal for the community. Grants from the California Integrated Waste Management Board supplement the operation of the Household Hazardous Waste Collection Center. In Fiscal Year 1997/98 the Town signed a 15-year Waste Delivery Agreement with the County resulting in a reduced per-ton rate for landfill disposal. Effective January 1, 2006, Town ordinance requires building projects to recycle a minimum of 50% construction debris from job sites. Administration of this additional program has been accomplished to date without any addition to staff. Current program continues to encourage the option of taking organics to a local composting facility which will accept clean wood, green waste, yard waste, paper products, drywall, wood and wood trimmings, etc., at a fee less than what the landfill charges.

**Programmatic Changes:** Changes in state regulations, effective February 2006, banned most electronic devices from the landfill. These devices are now being brought in to the HHW facility, requiring additional staff time. HHW cost has been increased to provide for handling these electronic devices along with cathode ray tubes (CRTs) at the HHW collection center. A no-match grant is being sought from the CIWMB to build a separate HHW facility that can offer more hours of service to citizens for the same cost. TV ad campaigns are to be developed jointly with other high desert cities and aired on cable stations. Despite the Town's increasing population, MRF expenses have not been increased in anticipation of lowered costs and increased efficiencies through the retrofit and upgrade of the facility completed last year.

Continuing with the direction of Council to obtain voluntary involvement from the business community in recycling efforts, staff will be implementing a comprehensive educational program for commercial recycling. Beginning in Fiscal 2007-08, the Municipal Services Department will offer free "waste audits" to businesses to see if they are missing opportunities to recycle and save money. Large stores already bale and backhaul cardboard, film plastic and other materials. Smaller stores may not realize they may be able to reduce their trash bill by putting in a recycling dumpster to collect all recyclables. Businesses that have sufficient manpower may prefer to collect paper, cardboard and beverage containers and sell them to a recycling center. Staff will contact individual businesses and the Chamber of Commerce to make this service available to the business community. In 2006, residential recycling recovered 7,591 tons -- commercial 1,227 tons. Our goal is to increase the number of commercial businesses participating in town-wide recycling efforts.

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2009  
 Department: Wastewater Enterprise Fund - Account Number 501-350

Code	Revenue Classification	Actual Revenue 2003-04	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
	BEGINNING FUND BALANCE	9,615,147	10,401,472	11,308,948	12,425,122	13,018,426	13,018,426		13,913,145
401	Taxes Represents 0.08% of General Property Tax Levy.	192,000	39,764	0	0	0	0	0.0%	0
679	Water Use Fees (Sales)	0	19,801	25,625	17,850	14,581	14,940	0.0%	15,000
446	Sewer Use Fees Charges for Sewer Use calculated at \$18.96 per Equivalent Dwelling Unit.	1,482,350	1,544,621	1,684,530	2,101,391	2,757,500	1,928,542	69.9%	2,313,930
447	Connection Fees (VWRA) Regional Connection Fees paid to VWRA of \$160.75 per fixture unit.	0	0	(18,068)	45,473	0	0	0.0%	0
451	Inspection Fees Charges for inspection of sewer laterals and connections.	34,116	34,624	49,923	28,900	70,000	17,013	24.3%	35,000
493	Sewer Replacement Revenue Repair and Replacement Fund.	113,275	101,494	111,482	140,385	268,000	128,631	0.0%	145,000
521	Sanitary Sewer Collection S			244,233	347,606	250,000	68,062		70,000

Wastewater - Continued 501-350

Code	Revenue Classification	Actual Revenue 2003-04	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
454	Buy In Fee Capacity fees for property within close proximity of sewer & not part of an assessment district must buy in to the district.	174,668	611,388	413,086	153,684	125,000	131,870	105.5%	135,000
456	Administrative Fees Plan check fees, local connection fees, assessment fees, assessment confirmations, etc.	22,739	23,622	42,061	39,384	40,000	10,680	26.7%	30,000
459	Feasibility Studies Engineering costs to determine if capacity is available to serve and the issuance of a "Will Serve" letter.	25,528	25,220	22,305	17,211	15,000	0	0.0%	15,000
460	Assessment/Lot Splits Cost associated with the redistribution of assessments when a lot splits.	2,005	37,025	5,808	0	5,000	0	0.0%	5,000
477	Local Sewer Connection Fees Miscellaneous revenues which do not have a specific category.	309,901	792,978	762,534	355,158	275,000	392,813	0.0%	350,000
670	Interest Earnings Interest on idle funds belonging to this fund.	65,503	114,735	251,278	316,840	250,000	253,461	101.4%	200,000
	Total Revenues	2,422,085	3,345,272	3,594,797	3,563,882	4,070,081	2,946,012	72.4%	3,313,930

Wastewater - Continued 501-350

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
Personnel Services									
701	Salaries & Wages - Permanent	158,497	190,519	262,557	306,552	310,000	284,179	91.7%	345,850
702	Salaries & Wages - Part-time	2,247	0	0	(27)	0	0	0.0%	0
703	Salaries & Wages - Overtime	10,843	22,911	18,495	13,754	15,000	15,065	100.4%	15,000
Benefits									
711	PERS	36,428	47,243	65,524	70,327	69,100	68,043	98.5%	77,000
710	Cafeteria Benefits	26,155	30,799	46,652	57,278	67,200	59,037	87.9%	73,500
713	Medicare	2,584	3,187	4,303	4,885	4,720	4,500	95.3%	4,720
	Total Benefits	65,167	81,229	116,479	132,490	141,020	131,580	93.3%	155,220
	Total Personnel	236,754	294,659	397,531	452,769	466,020	430,824	92.4%	516,070
Operations & Maintenance									
716	Uniform Cleaning and Replacement Cleaning for 6 positions Replacement Boots & Jackets	2,422	2,199	1,768	2,745	1,900	2,813	148.1%	3,200
721	Office Supplies Supplies unique to the Wastewater function.	191	5,991	2,791	540	700	580	82.9%	700
722	Computer Supplies	150	66	0	0	200	0	0.0%	200
723	Printing Maps, sewer service areas, blueprint plans for new projects, etc.	431	89	492	111	300	0	0.0%	300
724	Subscriptions Engineering News Report, Public Works Journal and 2000 edition of "Standard Specifications for Public Works Construction".	0	0	88	82	100	0	0.0%	100



Wastewater - Continued 501-350

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
729	Miscellaneous Purchase of supplies for Public Works	2,317	9,115	5,715	1,947	2,000	1,044	52.2%	2,000
730	Contribution to Other Funds Represents time spent by other departments assisting the Wastewater operations.	569,588	722,583	777,231	930,545	1,182,661	930,545	78.7%	1,227,440
730	Transfer 212				244,233	0			(794,480)
802	Utilities Expenses for utilities at Public Works facilities and Lift Stations. Radio Service	35,228	45,619	48,253	59,368	60,000	61,244	102.1%	60,000
	Rents	0	0	0	0	0	0	0.0%	0
740	Contracted Services Sewer Master Plan \$100,000 Develop SSMP	0	48,296	54,270	12,141	150,000	0	0.0%	100,000
602	Engineering Contractor Professional services pro- vided by outside engineers and specialty contracts for standard details for Town Of Apple Valley. Misc. detailed studies and analysis for North Apple Valley sewer ext. and sub- regional treatment.	36,967	70,553	38,169	71,109	65,000	5,580	8.6%	40,000

Wastewater - Continued 501-350

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
760	Memberships & Dues Water Reuse Association and CASA.	406	600	600	600	600	600	100.0%	1,200
761	Meetings & Conferences Local, State and national water supply, wastewater & water reuse programs.	296	0	(112)	226	1,500	146	9.7%	5,000
762	Mileage Reimbursement of employee expense when using personal vehicles.	75	0	0	0	100	0	0.0%	100
763	Education & Training Various skills and safety training seminars and education reimbursement.	0	0	0	668	1,500	506	33.7%	2,500
801	Advertising	0	0	0	490	0	0	0.0%	0
809	Gasoline, Diesel & oil	0	7,730	13,346	15,064	15,000	15,237	101.6%	16,000
810	Vehicle Maintenance Maintenance for 8 vehicles.	12,682	8,496	4,384	12,096	7,000	6,273	89.6%	7,000
813	Equipment Maintenance Office machines Small Equip Repair	611	2,312	85	594	10,000	249	2.5%	2,000
829	Sewage Treatment Cost is based on projected flows at an average of 2.2 MGD, and \$1,353 per MG treated	521,384	780,779	765,479	659,797	1,250,000	720,386	57.6%	1,150,000

Wastewater - Continued 501-350

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
830	System Maintenance Sewer system maintenance costs such as collector lines, lift stations and wet well maintenance. Build Jess Ranch Manholes.	47,128	98,432	130,919	118,135	100,000	61,323	61.3%	75,000
839	Communications Equip Radio Service, Batteries, Antenna, Repairs	0	0	0	344	0	0	0.0%	4,200
840	Small Tools Replacement Tools, Power Tools				165				2,200
841	Safety Equipment				1,275				500
832	VVWRA Payable	0	1,982	0	0	0	0	0.0%	0
	Total Operations & Maintenance	1,229,876	1,804,842	1,843,478	2,132,275	2,848,561	1,806,525	63.4%	1,905,160
	Capital Expenditures								
902	Depreciation			179,016	0	180,000	0		180,000
905	Capital Outlay Pump Support Trailer \$5,000 Sewer Snake \$6,000 Video Inspection Camera Truck \$170,000 Truck Mounted Arrow Board \$4,000 Confined Space Blower & Gas Monitor \$2,500 H2S Monitor \$15,000	0	29,486	7,590	11,036	427,500	60,000	14.0%	202,500
962	Vehicle Replacement Fund	20,000	20,000	0	0	0	0	0.0%	0
906	Capital Projects Reinstall Wemco Pump 2B LS \$85,000 Blowers, Aeration Sys. AD3A 1,2 \$75,000	0	19,809	0	14,549	0	0	0.0%	362,200

Wastewater - Continued 501-350

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
	Replace Interior Lighting 2B LS \$2,200 Cominutor AD3A LS1 \$80,000 Add Manholes-Jess Ranch \$120,000								
906	Land Acquistion				327,772				
907	Infrastructure COP Debt service payments on Wastewater share of 1995 COP issue.	25,425	75,000	19,845	22,383	0	0	0.0%	0
907	Sewer Replacement Fund	123,705	121,000	19,167	9,794	148,000	16,791	11.3%	148,000
907	Funds transferred to a separate fund for future system improvements. \$140,000 Replace non-standard manhole covers effected by Town overlay project. \$8,000								
970	Prior Period Adjustment			11,996	0				
907 000	Capital Improvement Funds set aside for capital expansion of the wastewater collection system.		73,000	0	0	0	0	0.0%	0
	Department Total	1,635,760	2,437,796	2,478,623	2,970,578	4,070,081	2,314,140	56.9%	3,313,930
	ENDING FUND BALANCE	10,401,472	11,308,948	12,425,122	13,018,426	13,018,426	13,650,298	104.9%	13,913,145

Personnel Schedule	Actual 2003-04	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Proposed 2008-09
P.W. Supervisor	1	1	1	1	1	1
Senior Maintenance Worker	0	0	0	0	1	1
Public Services Technician	1	1	1.5	1.5	1.5	1
Senior Office Assistant	0.25	0.5	0	0	0	0
Maintenance Worker II	2	2	1	1	1	2
Maintenance Worker I	0	0	3	4	4	2
Total	4.25	4.5	6.5	7.5	8.5	7

**Program:** Wastewater Enterprise Fund

**Program Description:** This program operates the Town's sewer collection and transmission systems, and performs feasibility studies and design engineering necessary to determine how an area may best receive sewer service. As a member of the Victor Valley Wastewater Reclamation Authority, the Town is also currently involved in water reuse planning and treatment plant citing and expansion studies.

**Programmatic Changes:** Salaries remain relatively constant increasing for annual step increases of employees in the department with the promotion of one (1) maintenance worker I to maintenance worker II. Sewage treatment costs are increased due to increased treatment costs from VVWRA. This budget includes capital fund expenditures to purchase an equipment trailer for response to emergency by-pass pumping operations, a portable sewer cleaning snake to reach lines in the Jess Ranch Development and a gas detector to monitor Hydrogen Sulfide gas in our system for improved odor control. Also included is video sewer line inspection truck with camera and DVD recorder to comply with more stringent State Waste Discharge Requirements. Other capital expenditures include replacement of aeration blowers and piping at the AD-3A lift stations, the installation of a cominator on the influent line at the AD-3A lift stations and the reinstallation of the original pump at the AD 2B Lift Station.

**Funding Source:** User Fees, Administrative Fees and Charges, Connection fees and Transfers (for a total of \$3,530,000)

Town of Apple Valley

Department Operating Statement

Budget Appropriation for Fiscal Year Ending June 30, 2009

Department: General Gov't Facilities - Infrastructure - Account Number 420-503

Code	Revenue Classification	Actual Revenue 2003-04	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
	BEGINNING FUND BALANCE					143,633			11,139,093
420-									
525	General Gov't Facilities				130,093		17,000		17,000
660	Prior Period Adjustments				13,540		-		
670	Interest Earnings						192,620		150,000
690	Bond Proceeds					11,600,000	11,355,000		-
	Total Revenue	-	-	-	143,633	11,600,000	11,564,620		167,000

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
305	Transfer					107,915			
901	Cost of Issuance					600,000	344,297		-
906.131	Town Hall Annex				-	11,000,000	81,230		11,306,093
	Department Total	-	-	-	-	11,707,915	425,527		11,306,093
	ENDING FUND BALANCE				143,633	35,718	11,139,093		-

Program description:

During the 2006/07 fiscal year, the Town Council approved the issuance of Certificates of Participation in the amount of \$11,600,000 to finance and build the Town Hall Annex. This project is expected to begin in early 2008 and take approximately 18 months to complete.

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2009  
 Department: Debt Service Fund - 1999, 2001 and 207 COP's - Funds 302-503, 303-600, & 305-503

Code	Revenue Classification	Actual Revenue 2003-04	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Budget Approp. 2007-08	Estimated Year- End 2007-08	% Used	Budget Approp. 2008-09
670	Interest Earnings								
	1999 COP's 302.67			4,083	5,152		3,987		
	2001 COP's 303.67				8,644		6,309		
	2007 COP's 305.67								
730	Transfer from General Fund								
	1999 COP's 302-503-730.101	550,000	550,000	460,780	493,535	595,600			600,575
	2001 COP's 303-600-730.101	110,000	210,000	210,000	267,663	369,000			366,300
	2007 COP's* 305-600-730.101								953,712
	<b>Total Revenues</b>	<b>660,000</b>	<b>760,000</b>	<b>674,863</b>	<b>774,994</b>	<b>964,600</b>	<b>10,296</b>		<b>1,920,587</b>

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year- End 2007-08	% Used	Budget Approp. 2008-09
	Debt Service								
998	1999 COP's Principle 302-503-998	325,000	400,000	404,620	280,000	280,000	285,000		295,000
999	Interest 302-503-999				157,296	250,600			245,575
998	2001 COP's Principle 303-600-998	255,000	275,000	275,000	172,500	172,500	235,000		240,000
999	Interest 303-600-999				67,150	136,500			66,300
998	2007 COP's Principle 305-503-998								300,000
999	Interest 305-503-999								593,712
740	Debt Service Admin 302-503-740				61,392	65,000	55,804		60,000
740	Debt Service Admin 303-600-740	122,000	125,000	125,000	36,656	60,000			60,000
740	Debt Service Admin 305-600-740								60,000
	<b>Total Expenditures</b>	<b>702,000</b>	<b>800,000</b>	<b>804,620</b>	<b>774,994</b>	<b>964,600</b>	<b>575,804</b>		<b>1,920,587</b>

\* First two years of Debt Service are interest only payment made by the Fiscal Agent.

**Program:** Debt Service Fund - 1999, 2001 and 2007 COP's

**Program Description:** This represents transfers from various funds for debt service payments on the Certificates of Participation issued in 1999, 2001 and 2007.

**Programmatic Changes:** In accordance with recommendations made in the Citygate report, this reflects the revenue provided by various funds to support the Debt Service on the Town's COPs. It provides for better tracking for the auditors and assists the reader in understanding the total debt service picture. The variance between revenue and expenditures is the result of the variable rate charged on the debt and represents staffs best estimate of actual costs.

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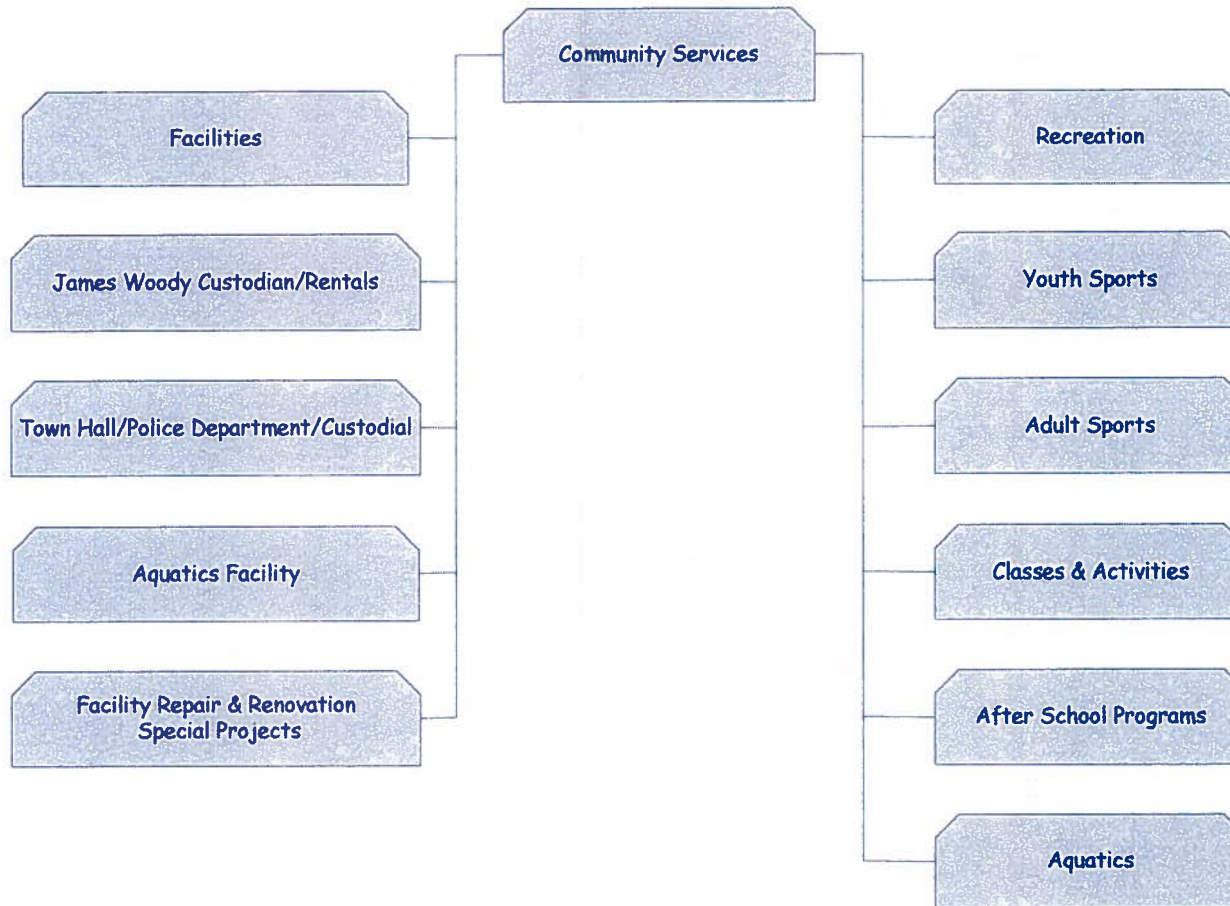


# Parks & Recreation



Visitors dancing at the  
Sunset Concert Series

TOWN OF APPLE VALLEY  
COMMUNITY SERVICES  
ORGANIZATION CHART 2008-2009



Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2009  
 Department: Parks & Recreation - Account Number 218

Code	Revenue Classification	Actual Revenue 2003-04	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
	BEGINNING FUND BALANCE								
401	Taxes Represents approximately 4.6% of the Property Tax Levy.					1,640,000	1,528,917	93.2%	1,700,000
409	Tax Increment/Pass Through					239,000	238,949	100.0%	240,000
409	Tax Increment/Project Area #2					40,000	48,038	120.1%	50,000
670	Interest Earnings						(65,036)		(65,000)
678	Rents					125,000	128,112	0.0%	130,000
680	Lights						500		
	Sub-Total - General Revenues	0	0	0	0	2,044,000	1,879,481	92.0%	2,055,000

Parks & Recreation - Continued 218

Code	Revenue Classification	Actual Revenue 2003-04	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
326	Adult Sports								
444.520	Open Gym					10,000	9,000	90.0%	9,400
444.529	Softball					10,332	9,820	95.0%	11,880
444.541	Volleyball					1,840	0	0.0%	1,380
444.542	Adult Basketball					4,018	1,148	28.6%	3,600
444.570	Adult Soccer					3,564	2,396	67.2%	3,564
444.615	Adult Basketball Tny					960	0	0.0%	960
444.626	Softball Tny					2,230	1,120	50.2%	3,200
444.629	Adult Kickball								2,700
	Sub-Total - Adult Sports Program Revenue					32,944	23,484	71.3%	36,684
327	Youth Sports								
444.522	Peewee Soccer					2,240	2,558	114.2%	2,304
444.532	T-Ball					2,240	2,879	128.5%	3,456
444.544	Flag Football					2,660	0	0.0%	4,000
444.545	Basketball Camps					0	0	0.0%	0
444.547	Teen Night					0	0	0.0%	0
444.552	Sports Camp							0.0%	0
444.556	Adventures in PW Sports					1,536	3,148	204.9%	3,456
444.562	Volleyball Camp					0		0.0%	0
444.563	Soccer Camp					0		0.0%	0
444.568	Basketball Tournament					3,000	0	0.0%	3,600
444.591	Elementary Arts & Smarts						144	0.0%	
444.604	Pee Wee/Hot Shots Basketball					7,300	7,817	107.1%	6,016
444.605	Father Son Basketball Tournament					700	700	100.0%	840
444.606	Winter Youth Basketball					19,000	13,500	71.1%	13,600
444.614	Summer Youth Basketball					5,000	5,500	110.0%	7,200
444.627	Youth Track Meet					2,250	250	11.1%	0
444.662	Sponsorship Revenue								10,000
444.630	Coed Volleyball								4,000
444.631	3 on 3 Soccer Tournament								750
	Sub-Total - Youth Sports Program Revenue					45,926	36,496	79.5%	59,222
328	User Groups								
678.000	Rents					11,300	9,450	83.6%	17,000
	Sub-Total - User Groups Program Revenue					11,300	9,450	83.6%	17,000

Parks & Recreation - Continued 218

Code	Revenue Classification	Actual Revenue 2003-04	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
329	Rec Dept Events								
444.519	MudFest					300	372	124.0%	1,400
444.569	Haunted House					1,000	1,110	111.0%	1,335
444.571	Triathlon					2,258	0	0.0%	0
444.573	Firecracker Run					1,800	1,824	101.3%	2,140
444.574	Bunny Run					1,800	1,889	104.9%	1,910
444.575	Town Anniversary Run					1,000	928	92.8%	1,165
444.576	Turkey 5K Run					1,400	1,323	94.5%	1,350
444.577	Tween Time Karaoke					2,820	240	8.5%	270
444.578	AV Idol					850	325	38.2%	600
444.579	AV Most Talented Kid					875	292	33.4%	630
444.580	Mothers Day Tea Party					289	190	65.7%	0
444.582	Campfire Programs					170	350	205.9%	700
444.583	Kiddie Carnival					1,000	943	94.3%	875
444.584	Special Apples					1,080	156	14.4%	384
444.585	Volunteens					100	450	450.0%	1,100
444.613	Eggstravangza					100	1,061	1061.0%	1,850
444.628	Teen Events					800	492		1,300
444.662	Sponsorship Revenue								5,000
444.632	Parents Night Out								1,200
444.633	Family Olympics								1,030
	Sub-Total - Rec Dept Events					17,642	11,945	67.7%	24,239
330	PIO Events								
444.508	Craft Fairs						915		900
444.512	Freedom Festival						370		4,500
444.516	AV Round-up						4,050		0
444.536	Community Yard Sales						1,510		1,500
444.551	Jazz Nights						2,294		0
662.000	Sponsorship Revenue						150		
	Sub-Total - PIO Events					0	9,289		6,900
331	Rentals								
444.581	Birthday Party Packages					2,364	779	33.0%	1,290
444.611	Parking Fee					6,800	15,000	220.6%	32,500
678.000	Rent					71,700	64,721	90.3%	71,700
680.000	Lights					13,000	15,402	118.5%	18,000
	Sub-Total - Rentals					93,864	95,902		123,490

Parks & Recreation - Continued 218

Code	Revenue Classification	Actual Revenue 2003-04	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
332	Instructor Classes								
444.503	Belly Dancing					2,400	2,118	88.3%	2,400
444.505	Cheer-Tumbling					5,500	1,340	24.4%	1,040
444.511	Dog Obedience					5,050	3,507	69.4%	4,007
444.513	Guitar Lessons					2,700	2,677	99.1%	2,700
444.521	Parent & Tot					7,328	11,988	163.6%	11,498
444.531	Tai Chi					3,000	4,635	154.5%	4,750
444.533	Tennis					3,435	4,474	130.2%	4,400
444.537	Yoga					6,000	7,850	130.8%	8,250
444.543	Low Impact Aerobics					1,500	0		0
444.549	Shotakan Karate					53,000	45,050	85.0%	50,000
444.554	Cooking						(107)		0
444.560	Rent-A-Santa					1,100	1,653	150.3%	1,500
444.564	Archery					3,600	1,051	29.2%	750
444.565	Wrestling					2,280	1,499	65.7%	1,429
444.566	Fencing					7,000	8,645	123.5%	9,600
444.586	Tiny Tot Dance					2,572	3,737	145.3%	4,100
444.587	Tae Kwon Do					12,000	13,450	112.1%	13,000
444.588	Academic Tots					28,824	28,770	99.8%	28,824
444.589	Baton Twirling					1,400	1,406	100.4%	1,400
444.590	Polynesian Dance					200	165	82.5%	0
444.593	Arts & Crafts					1,200	72	6.0%	0
444.594	Painting & Drawing					1,600	372	23.3%	400
444.595	Salsa & Latin Dance					3,332	3,326	99.8%	3,332
444.596	Adult Tap					250	1,473	589.2%	1,525
444.597	Hip Hop Dance					1,920	27	1.4%	0
444.598	Ballet & Tap					2,104	424	20.15%	484
444.600	Women's Wellness						124		0
444.602	Summer Camps					500	1,600	320.0%	1,667
444.607	CPR Challenge Course					0	0	0	0
444.608	Kindermusik					2,500	3,124	125.0%	4,600
444.609	Swing Dance					1,500	1,660	110.7%	1,500
444.610	Preschool Art					3,000	108	3.60%	350
444.612	Drivers Ed					300	944	314.7%	1,200
444.616	Smart Start Soccer					300	0	0	300
444.617	Smart Start Baseball					300	0	0	300
444.618	Golf Lessons					1,200	130	10.8%	450
444.619	CPR & First Aid					200	791	395.5%	770

Parks & Recreation - Continued 218

Code	Revenue Classification	Actual Revenue 2003-04	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
444.620	Child & Babysitting Safety					1,150	80	7.0%	225
444.621	SAT Prep Course					300	0	0	300
444.622	Let the Learning Begin					300	0	0	300
444.623	Habitat Gardening					200	480	240.0%	560
444.624	Cheerleading with 19 Sports					150			150
444.625	Smart Start Basketball					150			150
	Sub-Total - Instructor Classes					171,345	158,643	92.6%	168,211
333	ASAP								
444.501	After School Program					221,060	170,395	77.1%	181,540
	Sub-Total - Afterschool Program					221,060	170,395		181,540
334	Day Camp								
444.510	Day Camp					36,400	25,653	70.5%	36,251
	Sub-Total - Day Camp					36,400	25,653		36,251
335	CAVE								
444.504	Cave					11,500	7,104	61.8%	8,062
	Sub-Total - CAVE					11,500	7,104		8,062
377	Recreation								
484.000	Misc Revenue					2,000			2,000
	Sub-Total - Recreation					2,000	0		2,000
380	Civic Center Aquatics Complex								
444.607	CPR Challenge Course					450	366		320
444.803	AV Wave								10,668
444.805	Coed Water Polo					300	78	26.0%	0
444.810	Community Water Safety					400	434	108.5%	512
444.815	Competitive Stroke					2,300	1,956	85.0%	0
444.820	Discover Scuba					500	128	25.6%	500
444.823	Evening Lap Swim					2,500	2,100	84.0%	3,180
444.825	Evening Rec Swim					1,000	662	66.2%	0
444.830	Guard Start					420	726	172.9%	704

Parks & Recreation - Continued 218

Code	Revenue Classification	Actual Revenue 2003-04	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
444.833	Lifeguard Training					4,350	2,925	67.2%	3,375
444.835	Morning Lap Swim					6,000	5,985	99.8%	8,978
444.837	Concession Sales - Pool						2,889		3,000
444.840	Open Dive Water Course					7,400	4,189	56.6%	6,960
444.843	Open Rec Swim					30,000	24,950	83.2%	18,000
444.850	Pool Rentals					61,300	61,500	100.3%	62,700
444.855	Pool Special Events					1,200	410	34.2%	3,180
444.860	Splash Dance					14,600	12,348	84.6%	12,738
444.865	Swim Lessons					25,596	26,000	101.6%	35,200
444.890	Water Aerobics					11,600	10,077	86.9%	14,546
	Sub-Total - Civic Center Aquatics Complex					169,916	157,723	92.8%	184,561
	Total Revenue - Parks and Rec					2,857,897	2,585,564	90.5%	2,903,160

Parks & Recreation - Expenditures

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
326	Adult Sports								
701.000	Salaries & Wages - Permanent					33,057		0.0%	
702.000	Salaries & Wages - Part-time					3,165			
	Benefits								
711.000	PERS					4,145		0.0%	
710.000	Cafeteria Benefits					3,332			
713.000	Medicare					525		0.0%	
714.000	Deferred Compensation					280		0.0%	
715.000	FICA					1,092			
	Total Benefits					9,374		0.0%	
	Sub-Total Personnel					45,596	29,940		
853.520	Open Gym					700	575	82.1%	600
853.529	Softball					7,773	5,800	74.6%	7,389
853.541	Volleyball					374	0	0.0%	270
853.542	Adult Basketball					2,273	700	30.8%	2,204
853.570	Adult Soccer					2,100	700	33.3%	1,320
853.613	Adult Basketball Tny					572	0	0.0%	415



Parks & Recreation - Expenditures

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
853.626	Softball Tny					1,601	800	50.0%	1,099
853.629	Adult Kickball								1,237
	Sub-Total - Adult Sports					60,989	38,515	63.2%	14,534
327	Youth Sports								
701.000	Salaries & Wages - Permanent					41,353			
702.000	Salaries & Wages - Part-time					20,936			
	Benefits								
711.000	PERS					9,071			
710.000	Cafeteria Benefits					7,343			
713.000	Medicare					903			
714.000	Deferred Compensation					600			
715.000	FICA					1,298			
	Total Benefits					19,215			
	Sub-Total Personnel					81,504	63,896		74,050
852.547	Teen Night					0	0	0.0%	0
852.594	Father Son Basketball Tournament					802	802	100.0%	415
853.518	Elementary Arts & Smarts							0.0%	0
853.522	Peewee Soccer					1,478	833	56.4%	842
853.532	T-Ball					1,374	800	58.2%	1,034
853.544	Flag Football					1,865	0	0.0%	1,809
853.552	Sports Camp					0		0.0%	0
853.556	Adventures in PW Sports					612	640	104.6%	964
853.577	Peewee/Hotshots Basketball					3,320	3,000	90.4%	2,214
853.578	Winter Youth Basketball					8,865	4,235	47.8%	6,025
853.579	Basketball Tournament					1,869	0	0.0%	2,201
853.614	Summer Youth Basketball					2,300	2,500	108.7%	3,770
853.627	Youth Track Meet					1,290	540	41.9%	495
853.630	Coed Volleyball								1,428
853.631	3 on 3 Basketball Tournament								484
	Sub-Total - Youth Sports					105,279	77,246	73.4%	95,731
328	User Groups								
701.000	Salaries & Wages - Permanent					23,731			
702.000	Salaries & Wages - Part-time					1,641			
	Benefits								

Parks & Recreation - Expenditures

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
711.000	PERS					3,905			
710.000	Cafeteria Benefits					3,176			
713.000	Medicare					363			
714.000	Deferred Compensation					247			
715.000	FICA					102			
	Total Benefits					7,793			
	Sub-Total Personnel					33,165	35,990		50,690
	Sub-Total - User Groups					33,165	35,990	108.5%	50,690
329	Rec Dept Events								
701.000	Salaries & Wages - Permanent					29,762			
702.000	Salaries & Wages - Part-time Benefits					18,256			
711.000	PERS					6,285			
710.000	Cafeteria Benefits					5,098			
713.000	Medicare					695			
714.000	Deferred Compensation					426			
715.000	FICA					1,132			
	Total Benefits					13,636			
	Sub-Total Personnel					61,654	46,861		54,010
852.519	Mudfest					643	885	137.6%	442
852.547	Teen Events					704	301		602
852.581	Haunted House					842	798	94.8%	500
852.582	Kiddie Carnival					830	667	80.4%	450
852.583	Community Christmas Caroling					100	32	32.0%	0
852.584	Firecracker Run					1,819	750	41.2%	912
852.585	Bunny Run					1,819	665	36.6%	1,032
852.586	Roundup Run					1,133	729	64.3%	709
852.587	Turkey Run					987	715	72.4%	672
852.588	Tween Time Karaoke					1,500	1,000	66.7%	60
852.589	AV Idol					609	250	41.1%	329
852.590	AV Most Talented Kid					644	257	39.9%	289
852.591	Mothers Day Tea Party					184	100	54.3%	0
852.593	Campfire Programs					135	85	63.0%	135

Parks & Recreation - Expenditures

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
852.596	Special Apples					275	135	49.1%	150
852.597	Volunteens					475	470	98.9%	740
852.598	Eggstravaganza					450	650	144.4%	750
853.571	Triathalon					1,331	0	0.0%	0
853.628	Teen Events					704	301		602
853.632	Parents Night Out								544
853.633	Family Olympics								504
	<b>Sub-Total - Rec Dept Events</b>					<b>76,134</b>	<b>127,331</b>	<b>167.2%</b>	<b>63,432</b>
330	PIO Events								
701.000	Salaries & Wages - Permanent					81,732			
702.000	Salaries & Wages - Part-time					30,043			
	Benefits								
711.000	PERS					17,964			
710.000	Cafeteria Benefits					11,571			
713.000	Medicare					1,608			
714.000	Deferred Compensation					215			
715.000	FICA					988			
	<b>Total Benefits</b>					<b>32,346</b>			
	<b>Sub-Total Personnel</b>					<b>144,121</b>	<b>119,140</b>		<b>132,730</b>
725.205	Anniversary Celebration					3,000	2,094		0
725.206	Community Clean Up					7,500	6,645		0
725.209	Seniors Day					500	100		500
725.210	Teen Scene					1,000			0
725.211	Market Nights					12,000	9,000		4,000
725.219	Tree Lighting					5,000	3,000		6,500
725.220	Craft Fairs					600			600
725.221	Community Yard Sales					500	515		500
725.222	AV Round Up					25,000	25,850		-
725.223	Freedom Festival					35,000	19,905		38,000
725.224	Childrens Christmas Party					1,500	1,815		-
725.226	Concerts in the Park					18,000	16,700		22,000
	<b>Sub-Total - PIO Events</b>					<b>253,721</b>	<b>204,764</b>	<b>80.7%</b>	<b>204,830</b>
331	Rentals								
701.000	Salaries & Wages - Permanent					26,336			
702.000	Salaries & Wages - Part-time					3,637			

Parks & Recreation - Expenditures

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
	Benefits								
711.000	PERS					5,665			
710.000	Cafeteria Benefits					4,663			
713.000	Medicare					434			
714.000	Deferred Compensation					295			
715.000	FICA					226			
	Total Benefits					11,283			
	Sub-Total Personnel					41,256	40,032		44,510
852.592	Birthday Party Package					1,380	378		604
853.611	Parking Fee					2,800	5,900		15,000
	Sub-Total - Rentals					45,436	46,310	101.9%	60,114
332	Instructor Classes								
701.000	Salaries & Wages - Permanent					29,893			
702.000	Salaries & Wages - Part-time					6,187			
	Benefits								
711.000	PERS					6,660			
710.000	Cafeteria Benefits					5,716			
713.000	Medicare					523			
714.000	Deferred Compensation					253			
715.000	FICA					384			
	Total Benefits					13,536			
	Sub-Total Personnel					49,616	47,928		45,150
853.503	Belly Dancing					1,680	1,482	88%	1,680
853.505	Cheer-Tumbling					4,400	1,350	31%	728
853.506	Academic Tots					23,060	23,018	100%	23,060
853.508	Adult Tap					122	1,031	845%	1,068
853.511	Dog Obediance					3,535	2,455	69%	2,805
853.512	Arts & Crafts					840	106	13%	0
853.513	Guitar Lessons					1,890	2,014	107%	1,998
853.516	Baton Twirling					980	915	93%	980
853.519	Ballet & Tap					1,472	297	20%	339
853.521	Parent & Tot					4,800	8,392	175%	8,049

Parks & Recreation - Expenditures

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
853.531	Tai Chi					2,400	3,245	135%	3,325
853.533	Tennis					2,748	3,132	114%	3,520
853.534	Hip Hop Dance					1,344	113	8%	0
853.536	Polynesian Dance					175	0	0%	0
853.537	Yoga					4,200	5,485	131%	5,775
853.543	Low Impact Aerobics					1,050	0	0%	0
853.547	Painting & Drawing					1,120	586	52%	280
853.548	Summer Camps					250	1,153	461%	1,120
853.549	Shotakan Karate					37,367	31,565	84%	35,000
853.551	Salsa & Latin Dance					2,332	2,328	100%	2,332
853.560	Rent-A-Santa					770	1,172	152%	1,050
853.561	ESL/Educational					0	0	0%	0
853.564	Archery					2,816	794	28%	750
853.565	Wrestling					1,600	1,049	66%	1,000
853.566	Fencing					5,840	6,752	116%	6,720
853.573	Women's Wellness					0	247	0%	0
853.574	Tiny Tot Dance					1,800	2,616	145%	2,870
853.575	Tae Kwon Do					8,400	9,663	115%	9,100
853.601	CPR Challenge Course					0	0	0%	0
853.608	Kindermusick					1,750	1,698	97%	3,220
853.609	Swing Dance					1,050	459	44%	1,050
853.610	Preschool Art					3,000	76	3%	245
853.612	Driver's Ed					300	661	220%	840
853.616	Smart Start Soccer					300	0	0%	300
853.617	Smart Start Baseball					300	0	0%	300
853.618	Golf Lessons					1,200	91	8%	315
853.619	CPR & First Aid					200	354	177%	539
853.620	Child & Babysitting Safety					1,150	57	5%	158
853.621	SAT Prep Course					300	0	0%	300
853.622	Let the Learning Begin					300	0	0%	300
853.623	Habitat Gardening					200	336	168%	392
853.624	Cheerleading with I9 Sports					150	0	0%	150
853.625	Smart Start Basketball					150	0	0%	150
	Sub-Total - Instructor Classes					176,957	162,620	91.9%	166,958
333 701.000	ASAP Salaries & Wages - Permanent					54,851			

Parks & Recreation - Expenditures

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
702.000	Salaries & Wages - Part-time					160,016			
	Benefits								
711.000	PERS					12,220			
710.000	Cafeteria Benefits					10,075			
713.000	Medicare					3,116			
714.000	Deferred Compensation					798			
715.000	FICA					9,921			
	Total Benefits					36,130			
	Sub-Total Personnel					250,997	116,400		187,030
853.501	Afterschool Program					21,380	16,000		7,531
	Sub-Total - ASAP					272,377	132,400	48.6%	194,561
334	Day Camp								
701.000	Salaries & Wages - Permanent					16,120			
702.000	Salaries & Wages - Part-time					27,167			
	Benefits								
711.000	PERS					3,591			
710.000	Cafeteria Benefits					2,923			
713.000	Medicare					628			
714.000	Deferred Compensation					244			
715.000	FICA					1,684			
	Total Benefits					9,070			
	Sub-Total Personnel					52,357	29,640		50,250
853.510	Day Camp					2,670	2,670		1,547
	Sub-Total - Day Camp					55,027	32,310	58.7%	51,797

Parks & Recreation - Expenditures

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
335	CAVE								
701.000	Salaries & Wages - Permanent					3,803			
702.000	Salaries & Wages - Part-time Benefits					5,588			
711.000	PERS					847			
710.000	Cafeteria Benefits					696			
713.000	Medicare					136			
714.000	Deferred Compensation					54			
715.000	FICA					346			
	Total Benefits					2,079			
	Sub-Total Personnel					11,470	6,924		12,640
853.504	CAVE					1,510	1,321		823
	Sub-Total - CAVE					12,980	8,245	63.5%	13,463
359	Parks Grounds Operations								
716	Uniform Expenses					7,800	7,610		7,955
721	Office Supplies								150
729	Misc Costs					500	454		625
730	Operating Transfer					196,152	192,252		289,151
740	Contract Services					4,180	800		
760	Memberships & Dues					200	315		200
762	Mileage Exp/Allowance					250			250
763	Education & Training					1,800	338		1,000
802	Utilities								4,000
809	Gasoline, Diesel, Oil					38,570	30,218		45,000
810	Vehicle Maintenance					11,600	9,615		12,000
812	Rental Equipment					12,500	5,385		6,500
813	Equipment Maintenance					14,000	8,007		14,000
839	Communications Equip					9,000	10,167		1,788
840	Small Tools					33,750	14,159		5,000
841	Safety Equipment					1,800	1,476		1,800
842	Disposal Services					14,400	6,872		
905	Capital Equipment					186,000	1,269		51,400
962	Vehicle & Equip Replacement					7,500			
	Sub-Total - Parks Grounds Operations					540,002	288,934	53.5%	440,819

Parks & Recreation - Expenditures

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
360	Brewster Park								
701	Salaries & Wages - Permanent					46,100			
702	Salaries & Wages - Part-time					3,564			
	Benefits								
711	PERS					11,974			
710	Cafeteria Benefits					10,612			
713	Medicare					726			
715	FICA					211			
	Total Benefits					23,523			
	Sub-Total Personnel					73,187	59,167		62,060
730	Transfer					(160,800)	(140,000)		
842	Disposal Services						1,212		1,250
844	Grounds Maintenance						15,266		60,000
845	Sprinkler Supplies						19,010		12,000
846	Vandalism Repairs					6,700	6,099		3,000
847	Electricity Usage					43,000	42,897		45,000
849	Water Usage					91,500	91,331		95,000
906	Capital Projects					160,800	139,772		
	Sub-Total - Brewster Park					214,387	234,753	109.5%	278,310
361	Community Center								
701	Salaries & Wages - Permanent					37,101			
702	Salaries & Wages - Part-time					7,250			
	Benefits								
711	PERS					8,266			
710	Cafeteria Benefits					8,439			
713	Medicare					643			
715	FICA					450			
	Total Benefits					17,798			
	Sub-Total Personnel					74,832	76,248		69,110
730	Transfer					(16,500)	(16,500)		
813	Equipment Maintenance					2,500	2,209		2,500
816	Safety & Security					1,500	902		1,250
846	Vandalism Repairs					1,250	800		1,000



Parks & Recreation - Expenditures

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
847	Electricity Usage					13,000	12,860		13,000
848	Natural Gas Usage					5,000	4,576		5,000
849	Water Usage					6,500	6,188		7,000
850	Building Maintenance					24,750	18,872		19,750
906	Capital Projects					16,500	16,000		8,500
	Repair and upgrade of kitchen area in Community Center. Includes island, counter tops, stove and sink. (\$8,500)								
	<b>Sub-Total - Community Center</b>					<b>129,332</b>	<b>122,154</b>	<b>94.4%</b>	<b>127,110</b>
362	Community Center Gymnasiums								
701	Salaries & Wages - Permanent					22,509			
702	Salaries & Wages - Part-time					8,151			
	Benefits								
711	PERS					5,059			
710	Cafeteria Benefits					5,177			
713	Medicare					445			
715	FICA					505			
	Total Benefits					11,186			
	Sub-Total Personnel					41,846	41,463		45,640
813	Equipment Maintenance					500	153		500
816	Safety & Security					500	335		500
842	Disposal Services					1,000	755		1,000
846	Vandalism Repairs					1,000	849		1,000
847	Electricity Usage					17,000	16,435		17,000
848	Natural Gas Usage					3,000	2,778		3,000
850	Building Maintenance					12,000	11,112		12,000
906	Capital Projects					0			
	<b>Sub-Total - Community Center Gymnasium</b>					<b>76,846</b>	<b>73,880</b>	<b>96.1%</b>	<b>80,640</b>
363	Community Center Park								
701	Salaries & Wages - Permanent					106,935			
702	Salaries & Wages - Part-time					157			
	Benefits								
711	PERS					24,826			
710	Cafeteria Benefits					20,934			

Parks & Recreation - Expenditures

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
713	Medicare					1,559			
715	FICA					211			
	Total Benefits					47,530			
	Sub-Total Personnel					154,622	143,891		127,970
730	Transfer					(206,400)	(167,700)		
842	Disposal Services					12,000	8,396		8,400
844	Grounds Maintenance					25,000	21,645		24,300
845	Sprinkler Supplies					12,000	8,957		9,000
846	Vandalism Repairs					3,000	1,712		1,750
847	Electricity Usage					10,000	9,629		9,700
849	Water Usage					40,000	28,323		34,000
850	Building Maintenance					29,500	807		
906	Capital Projects					216,500	167,501		9,750
	Sub-Total - Community Center Park					296,222	223,159	75.3%	224,870
364	Community Center Racquetball								
701	Salaries & Wages - Permanent Benefits					3,365			
711	PERS					750			
710	Cafeteria Benefits					740			
713	Medicare					49			
	Total Benefits					1,539			
	Sub-Total Personnel					4,904	4,930		4,400
847	Electricity Usage					750	164		
850	Building Maintenance					750	117		
	Sub-Total - Community Center Park					6,404	5,210	81.4%	4,400
365	3-Diamond Skate Park								
740	Contract Services					2,500	764		
844	Grounds Maintenance								500
846	Vandalism Repairs								500
	Sub-Total - Community Center Park					2,500	764	30.5%	1,000

Parks & Recreation - Expenditures

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
366	Corwin Park								
701	Salaries & Wages - Permanent					34,164			
702	Salaries & Wages - Part-time Benefits					3,564			
711	PERS					7,646			
710	Cafeteria Benefits					6,271			
713	Medicare					530			
715	FICA					211			
	Total Benefits					14,658			
	Sub-Total Personnel					52,386	45,372		43,300
842	Disposal Services					3,700	174		180
844	Grounds Maintenance					4,815	5,337		7,710
845	Sprinkler Supplies					1,000	602		610
846	Vandalism Repairs								
847	Electricity Usage					1,000	668		670
849	Water Usage					12,000	11,664		14,000
906	Capital Projects					6,000			
	Sub-Total - Corwin Park					80,901	63,816	78.9%	66,470
367	Ferrarese Park								
701	Salaries & Wages - Permanent					35,363			
702	Salaries & Wages - Part-time Benefits					3,564			
711	PERS					7,913			
710	Cafeteria Benefits					7,296			
713	Medicare					564			
715	FICA					211			
	Total Benefits					15,984			
	Sub-Total Personnel					54,911			42,430
844	Grounds Maintenance					2,106	438		460
845	Sprinkler Supplies					300	263		270
846	Vandalism Repairs					100	87		90
847	Electricity Usage					300	221		225
849	Water Usage					6,250	3,803		3,810
	Sub-Total - Ferrarese Park					63,967	4,811	7.5%	47,285

Parks & Recreation - Expenditures

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
368	Horseman's Center								
701	Salaries & Wages - Permanent					31,425			
702	Salaries & Wages - Part-time					3,564			
	Benefits								
711	PERS					7,920			
710	Cafeteria Benefits					7,303			
713	Medicare					511			
715	FICA					211			
	Total Benefits					15,945			
	Sub-Total Personnel					50,934	41,530		37,660
844	Grounds Maintenance					1,400	1,932		2,530
845	Sprinkler Supplies					500	14,339		6,400
846	Vandalism Repairs					500	4,704		1,700
847	Electricity Usage					9,000	8,958		9,000
849	Water Usage					200	167		170
850	Building Maintenance					300	228		
906	Capital Projects								25,000
	Sub-Total - Horseman's Center					62,834	71,857	114.4%	82,461
369	Lions Park								
701	Salaries & Wages - Permanent					35,363			
702	Salaries & Wages - Part-time					3,564			
	Benefits								
711	PERS					7,913			
710	Cafeteria Benefits					7,296			
713	Medicare					564			
715	FICA					211			
	Total Benefits					15,984			
	Sub-Total Personnel					54,911	46,771		42,630
844	Grounds Maintenance					2,106	2,160		2,315
845	Sprinkler Supplies					200	158		160
847	Electricity Usage					200	174		180
849	Water Usage					12,300	6,701		8,050
906	Capital Projects								750
	Sub-Total - Lions Park					69,717	55,963	80.3%	54,085

Parks & Recreation - Expenditures

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
370	Mendel Park								
701	Salaries & Wages - Permanent					35,363			
702	Salaries & Wages - Part-time Benefits					3,564			
711	PERS					7,913			
710	Cafeteria Benefits					7,296			
713	Medicare					564			
715	FICA					211			
	Total Benefits					15,984			
	Sub-Total Personnel					54,911	47,122		42,630
730	Transfer					(5,300)	(5,300)		
842	Disposal Services					500	477		500
844	Grounds Maintenance					25,128	3,425		6,580
845	Sprinkler Supplies					1,500	1,446		1,450
846	Vandalism Repairs					200	129		130
847	Electricity Usage					6,000	5,724		7,500
849	Water Usage					200	123		130
906	Capital Projects					5,300	5,790		
	Sub-Total - Mendel Park					88,439	58,936	66.6%	58,920
371	Schmidt Park								
701	Salaries & Wages - Permanent					35,380			
702	Salaries & Wages - Part-time Benefits					5,014			
711	PERS					7,917			
710	Cafeteria Benefits					7,305			
713	Medicare					586			
715	FICA					301			
	Total Benefits					16,109			
	Sub-Total Personnel					56,503	47,988		44,170
844	Grounds Maintenance					12,530	13,817		4,220
845	Sprinkler Supplies					500	413		420
846	Vandalism Repairs					1,000	957		960
847	Electricity Usage					300	296		300
849	Water Usage					3,400	3,396		4,080
906	Capital Projects								1,000
	Sub-Total - Schmidt Park					74,233	66,866	90.1%	55,150

Parks & Recreation - Expenditures

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
373	Sycamore Rocks Park								
701	Salaries & Wages - Permanent					30,465			
702	Salaries & Wages - Part-time Benefits					3,564			
711	PERS					6,822			
710	Cafeteria Benefits					6,262			
713	Medicare					493			
715	FICA					211			
	Total Benefits					13,788			
	Sub-Total Personnel					47,817	37,019		39,660
842	Disposal Services					400	362		375
844	Grounds Maintenance					14,200	7,545		8,700
845	Sprinkler Supplies					3,000	2,850		2,900
846	Vandalism Repairs					600	588		590
847	Electricity Usage								
849	Water Usage					16,000	15,533		16,000
906	Capital Projects								
	Sub-Total - Sycamore Rocks Park					82,017	63,896	77.9%	68,225
374	Thunderbird Park								
701	Salaries & Wages - Permanent					34,133			
702	Salaries & Wages - Part-time Benefits					3,564			
711	PERS					7,639			
710	Cafeteria Benefits					6,262			
713	Medicare					547			
715	FICA					211			
	Total Benefits					14,659			
	Sub-Total Personnel					52,356	45,341		43,260
842	Disposal Services					600	575		580
844	Grounds Maintenance					18,180	5,280		6,150
845	Sprinkler Supplies					1,200	1,152		1,200
846	Vandalism Repairs					300	240		240
847	Electricity Usage					200	167		170
849	Water Usage					18,000	17,621		21,150
906	Capital Projects								750
	Sub-Total - Thunderbird Park					90,836	70,374	77.5%	73,500

Parks & Recreation - Expenditures

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
375	Virginia Park								
701	Salaries & Wages - Permanent					30,465			
702	Salaries & Wages - Part-time Benefits					3,564			
711	PERS					6,822			
710	Cafeteria Benefits					6,262			
713	Medicare					493			
715	FICA					211			
	Total Benefits					13,788			
	Sub-Total Personnel					47,817	37,019		39,660
844	Grounds Maintenance					11,070	6,480		6,890
845	Sprinkler Supplies					500	497		500
846	Vandalism Repairs					200	152		160
849	Water Usage					10,500	10,154		14,000
906	Capital Projects								750
	Sub-Total - Virginia Park					70,087	54,300	77.5%	61,960
376	Yucca Loma Park								
701	Salaries & Wages - Permanent					35,363			
702	Salaries & Wages - Part-time Benefits					3,564			
711	PERS					7,913			
710	Cafeteria Benefits					7,296			
713	Medicare					564			
715	FICA					211			
	Total Benefits					15,984			
	Sub-Total Personnel					54,911	46,771		42,630
844	Grounds Maintenance					3,375	3,311		3,520
845	Sprinkler Supplies					300	275		280
846	Vandalism Repairs					150	128		130
849	Water Usage					12,200	13,068		15,720
906	Capital Projects								1,000
	Sub-Total - Yucca Loma Park					70,936	63,552	89.6%	63,280

Parks & Recreation - Expenditures

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
377	Recreation								
701	Salaries & Wages - Permanent Benefits					32,171			
711	PERS					7,167			
710	Cafeteria Benefits					5,229			
713	Medicare					466			
715	FICA					565			
	Total Benefits					13,427			
	Sub-Total Personnel					45,598	46,000		48,050
721	Office Supplies/Exp					9,800	4,870		5,900
722	Computer/Software Supplies Exp.					4,000	3,327		4,800
723	Printing					23,750	23,961		25,000
726	Postage					13,700	10,551		13,700
729	Miscellaneous					1,500	1,245		1,500
760	Memberships & Dues					1,050	1,310		1,050
761	Meetings & Conferences					4,100	3,950		5,400
762	Mileage Exp/Allowance					450	275		450
763	Education & Training					2,200	1,911		2,200
801	Advertising					2,300	1,850		2,300
805	Council & Commission Exp.					7,500	5,000		7,500
809	Fuel & Supplies					600	300		600
810	Vehicle Maintenance					400	220		400
812	Rental Equipment								1,000
817	Staff Services					250			250
839	Communications Equipment					1,000	0		0
906	Capital Projects					5,000	0		0
962	Equipment Replacement Fund					1,000	0		1,000
	Sub-Total - Recreation					124,198	104,770	84.4%	121,100
378	Mt. Vista Park								
701	Salaries & Wages - Permanent					34,133			
702	Salaries & Wages - Part-time Benefits					3,564			
711	PERS					7,639			
710	Cafeteria Benefits					6,262			
713	Medicare					547			



Parks & Recreation - Expenditures

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
715	FICA					211			
	Total Benefits					14,659			
	Sub-Total Personnel					52,356	45,338		43,230
844	Grounds Maintenance					3,510	2,795		3,120
845	Sprinkler Supplies					2,000	1,637		1,650
846	Vandalism Repairs					2,000	1,674		1,700
847	Electricity Usage					1,000	360		400
849	Water Usage					12,000	10,017		12,120
850	Building Maintenance					2,000	425		
	Sub-Total - Mt. Vista Park					74,866	62,245	83.1%	62,220
379	Civic Center Park								
701	Salaries & Wages - Permanent					40,477			
702	Salaries & Wages - Part-time					284			
	Benefits								
711	PERS					9,884			
710	Cafeteria Benefits					11,917			
713	Medicare					597			
715	FICA					211			
	Total Benefits					22,609			
	Sub-Total Personnel					63,370	39,709		38,210
842	Disposal Services					2,000	1,620		1,700
844	Grounds Maintenance					500	350		13,870
845	Sprinkler Supplies					3,000	2,687		2,700
849	Water Usage					70,300	42,633		42,000
850	Building Maintenance					200	176		
	Sub-Total - Civic Center Park					139,370	87,174	62.5%	98,480
380	Civic Center Aquatic Complex								
701	Salaries & Wages - Permanent					108,830			
702	Salaries & Wages - Part-time					123,900			
	Benefits								
711	PERS					25,621			
710	Cafeteria Benefits					20,515			

Parks & Recreation - Expenditures

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
713	Medicare					3,373			
714	Deferred Compensation					988			
715	FICA					7,293			
	Total Benefits					57,790			
	Sub-Total Personnel					290,520	178,680		213,900
716	Uniform Expenses					1,500	1,350	90.0%	1,500
722	Computer/Software Supplies Exp.					3,000	2,600	86.7%	3,500
723	Printing					250	0	0.0%	300
726	Postage					300	0	0.0%	300
729	Miscellaneous					1,000	783	78.3%	1,000
761	Meetings & Conferences					900	740	82.2%	1,000
801	Advertising					700	876	125.1%	900
813	Equipment Maintenance					25,000	14,486	57.9%	17,000
816	Safety & Security					6,000	5,915	98.6%	6,500
837	Concession Items					1,900	2,042	107.4%	2,500
840	Small Tools					400	192	48.0%	400
841	Safety Equipment					1,000	785	78.5%	1,000
844	Grounds Maintenance					1,200	1,212	101.0%	1,200
847	Electricity Usage					36,360	31,416	86.4%	32,000
848	Natural Gas Usage					106,700	99,722	93.5%	95,000
849	Water Usage					10,000	6,297	63.0%	10,000
850	Building Maintenance					21,500	13,647	63.5%	16,000
850.001	Pool Chemicals					35,000	24,485	70.0%	25,000
853.524	Pool Use								
853.530	Swim Lessons					7,500	2,458	32.8%	3,500
853.601	CPR Challenge Course					450	125		150
853.803	AV Wave					0	0		500
853.805	Coed Water Polo					300	52	17.3%	0
853.810	Community Water Safety					128	136	106.3%	153
853.815	Competitive Stroke					0	2,163		0
853.820	Discover Scuba					220	140	63.6%	220
853.823	Evening Lap Swim					500	545	109.0%	500
853.830	Guard Start					100	165	165.0%	179
853.833	Lifeguard Training					2,620	1,700	64.9%	1,750
853.840	Open Diver Water Course					5,100	2,932	57.5%	3,902
853.843	Open Rec Swim					1,000	900	90.0%	400

Parks & Recreation - Expenditures

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
853.855	Pool Special Event					4,600	600	13.0%	1,825
853.860	Splash Dance					10,100	8,400	83.2%	8,400
853.865	Swim Fair					0	189		300
853.890	Water Aerobics					3,900	7,019	180.0%	8,400
906.000	Capital Equipment					0	5,948	0.0%	9,500
	Permanent Storage Shed to replace current storage container used during construction. (\$6,500) New Lane Lines (\$3,000)								
	Sub-Total - Civic Center Aquatic Complex					579,748	418,699	72.2%	468,679
391	Brewster - Facilities								
701	Salaries & Wages - Permanent Benefits					2,077			
711	PERS					463			
710	Cafeteria Benefits					435			
713	Medicare					30			
	Total Benefits					928			
	Sub-Total Personnel					3,005	4,367		3,880
730	Transfer					(30,000)	(30,000)		
850	Building Maintenance					5,000	1,900		2,250
906	Capital Projects					30,000	30,620		2,500
	Storage Shed for storage of Recreation Equipment for programs at site. (\$2,500)								
	Sub-Total - Brewster - Facilities					8,005	6,887	86.0%	4,750
392	James Woody Park - Facilities								
701	Salaries & Wages - Permanent					3,585			
702	Salaries & Wages - Part-time Benefits					2,420			
711	PERS					799			
710	Cafeteria Benefits					783			
713	Medicare					87			
715	FICA					150			
	Total Benefits					1,819			
	Sub-Total Personnel					7,824	7,922		8,760

Parks & Recreation - Expenditures

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
850	Building Maintenance					1,500	2,300		2,250
	<b>Sub-Total - James Woody Park - Facilities</b>					<b>9,324</b>	<b>10,222</b>	<b>109.6%</b>	<b>11,010</b>
393	Corwin Park - Facilities								
701	Salaries & Wages - Permanent					1,733			
702	Salaries & Wages - Part-time					1,450			
	Benefits								
711	PERS					386			
710	Cafeteria Benefits					348			
713	Medicare					46			
715	FICA					90			
	<b>Total Benefits</b>					<b>870</b>			
	<b>Sub-Total Personnel</b>					<b>4,053</b>	<b>5,092</b>		<b>4,650</b>
846	Vandalism Repairs						700		500
850	Building Maintenance					1,000	750		1,000
	<b>Sub-Total - Corwin Park - Facilities</b>					<b>5,053</b>	<b>6,542</b>	<b>129.5%</b>	<b>6,150</b>
394	Ferrarese Park - Facilities								
701	Salaries & Wages - Permanent					474			
702	Salaries & Wages - Part-time					1,450			
	Benefits								
711	PERS					106			
710	Cafeteria Benefits					87			
713	Medicare					28			
715	FICA					90			
	<b>Total Benefits</b>					<b>311</b>			
	<b>Sub-Total Personnel</b>					<b>2,235</b>	<b>4,237</b>		
846	Vandalism repairs						480		
850	Building Maintenance					5,000	1,980		0
	<b>Sub-Total - Ferrarese Park - Facilities</b>					<b>7,235</b>	<b>6,697</b>	<b>92.6%</b>	<b>0</b>

Parks & Recreation - Expenditures

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
395	Horsemen's - Facilities								
701	Salaries & Wages - Permanent					2,173			
702	Salaries & Wages - Part-time					1,450			
	Benefits								
711	PERS					484			
710	Cafeteria Benefits					435			
713	Medicare					53			
715	FICA					90			
	Total Benefits					1,062			
	Sub-Total Personnel					4,685	4,818		4,410
730	Transfer					(6,000)			
846	Vandalism Repairs						150		200
850	Building Maintenance					1,000	1,000		1,500
906	Capital Projects					6,000			
	Sub-Total - Horsemen's - Facilities					5,685	5,968	105.0%	6,110
396	Mt. Vista - Facilities								
701	Salaries & Wages - Permanent					1,259			
702	Salaries & Wages - Part-time					1,450			
	Benefits								
711	PERS					280			
710	Cafeteria Benefits					261			
713	Medicare					39			
715	FICA					90			
	Total Benefits					670			
	Sub-Total Personnel					3,379	5,334		4,900
846	Vandalism Repairs						1,800		1,000
850	Building Maintenance					1,000	500		1,000
	Sub-Total - Mt. Vista - Facilities					4,379	7,634	174.3%	6,900

Parks & Recreation - Expenditures

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
397	Community Service Facilities Ops								
701	Salaries & Wages - Permanent Benefits					5,402			
711	PERS					1,203			
710	Cafeteria Benefits					783			
713	Medicare					78			
714	Deferred Comp					120			
	Total Benefits					2,184			
	Sub-Total Personnel					7,586	6,817		7,810
716	Uniform Expense					2,200	2,127	96.7%	2,200
729	Miscellaneous					500	238	47.6%	500
763	Education & Training					500	445	89.0%	1,500
809	Gasoline, Diesel, Oil					5,830	3,300	56.6%	5,830
810	Vehicle Maintenance					2,500	4,000	160.0%	2,500
812	Equipment Rental					2,500	1,850	74.0%	2,500
813	Equipment Maintenance					3,000	2,150	71.7%	3,000
816	Safety & Security					3,000	950	31.7%	2,000
839	Communications Equipment					2,000	0	0.0%	0
840	Small Tools					6,250	3,500	56.0%	4,250
841	Safety Equipment					700	200	28.6%	700
905	Capital Equipment								32,000
	New truck for department. Currently there are two vehicles assigned to the department for three employees. (\$32,000)								
962	Vehicle & Equip Replacement					6,500	0	0.0%	6,500
	Sub-Total - Community Services Facilities Ops					52,836	25,577	48.4%	71,290
398	Skate Park - Facilities								
816	Safety & Security					30,000	27,000		30,000
	Sub-Total - Community Services Facilities Ops					30,000	27,000	90.0%	30,000
	Total Parks & Rec Expenditures					4,152,424	3,158,368		3,591,284
	Total Parks & Rec Fund Balance					(1,294,527)	(572,804)		(688,124)

Parks & Recreation - Recreation Division -

Personnel Schedule	Actual 2003-04	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Proposed 2007-08
Full Time:						
Community Services Manager	1	1	1	1	1	1
Event Coordinator	1	0	*	*	*	*
Administrative Secretary	1	1	1	1	1	1
Office Assistant	1	1.5	1	1	1	2
Clerk	1	1	1	1	1	0
Recreation Supervisor	2	2	2	2	3	3
Part Time:						
Recreation Aide II	0	0	0	0	0	0
Recreation Aide I	0	0	0	0	0	0
Recreation Assistant	-	1,020hrs	1,000hrs	1,000 hrs	1,000 hrs	1,000 hrs
Office Assistant	-	-	-	2,080hrs	2,225hrs	2,040 hrs
Recreation Leader II	11,089 hrs	9,200hrs	10,153hrs	13,209hrs	11,297hrs	7,373 hrs
Recreation Leader I	10,662 hrs	5,500hrs	6,919hrs	6,829hrs	14,377hrs	10,468 hrs
Pool Manager	350 hrs	240hrs	240 hrs	496hrs	742hrs	363 hrs
Assistant Pool Manager	0	0	0	0	962hrs	602 hrs
Senior Lifeguard					2,443hrs	1,015 hrs
Lifeguard	1,200 hrs	1,020hrs	1,536hrs	3,251hrs	7,329hrs	5,081 hrs

Parks & Recreation - Facilities Division

Personnel Schedule	Actual 2003-04	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Proposed 2007-08
Full Time:						
Senior Maintenance Worker						1
Maintenance Worker II						1
Maintenance Worker I						0.5
Custodian						1
TOTAL:						3.5
Part Time:						
Maintenance Aide	2.5 FTE	2.5 FTE	4 FTE	4 FTE	5 FTE	1 FTE
Part Time Event Assistants	2	2	2	2	2	2

Parks & Recreation - Parks Division

Personnel Schedule	Actual 2003-04	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Proposed 2008-09
Full Time:						
Parks Supervisor	1	1	1	1	1	1
Senior Maintenance Worker	2	3	3	3	3	2
Maintenance Worker II	5	4	4	6	7**	6**
Maintenance Worker I	1	2	3	4	6.5***	6***
Custodian	1	1	1	1.5	1	0
TOTAL:				19.5	22.5	19
Part Time:						
Maintenance Aide	2.5 FTE	2.5 FTE	4 FTE	4 FTE	5 FTE	4 FTE

\*Transferred to the Public Information Budget

\*\*Maintenance Worker II - Civic Center Park - Funded October 2007 - June 2008 (9 months)

\*\*\*Maintenance Worker I - Civic Center Park - Funded October 2007 - June 2008 (9 months)

Program Description: The Community Services Department has two divisions. The Facilities Division is responsible for managing the operations, maintenance, repairs and renovations of buildings in all Town parks including the James A. Woody Community Center, gymnasiums and the Civic Center Park Aquatic Center. The Recreation Division coordinates and implements a vast community recreation program servicing all ages and special populations within Apple Valley. Program areas include aquatic programs, special events, special interest classes, youth and adult sports, special interest camps, as well as youth and teen programs.

The Civic Center Park Aquatic Center budget reflects a year-round operating season including operational expenses for winter months, anticipating that the school district will rent the facility during those months once again.



Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2009  
 Department: Municipal Services Grant Fund - Account Number 704 - Various Departments

Code	Revenue Classification	Actual Revenue 2003-04	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
	REVENUES:								
406 432.116	Land & Water Cons. Fund	188,750	188,750	0	189,640	200,000	0	0.0%	200,000
	Prop. 12 Grant - Brewster Park	306,500	0	0	0	0	0	0.0%	0
444 432.251	Prop. 12 Grant - Civic Center Park		163,400	163,400	62,249	0	0	100%	0
444 432.112	Roberti Z'Berg - Harris - Civic Center Park		153,806	153,806	153,806	0	153,806	100%	0
	EDI - 02 Grant - Civic Center Park	200,000	200,000	200,000	0	0	0	0.0%	0
	EDI - 03 Grant - Civic Center Park		0	402,368	0	0	0	0.0%	0
444 432.252	EDI - 04 Grant - Civic Center Park			473,486	23,564	0	0	100%	0
444 432.261	EDI - 05 - Pool				620,000	0	0	100%	0
444 432.263	EDI - 06 Civic Center Park				1,000,000	990,000	0	0.0%	990,000
444 432.253	Prop. 40 - Civic Center Park				250,000	0	250,000	100%	0
444 730.204	CDBG - Civic Center Park/Landscape				620,763	0	0		0
	Dept of Forestry - Trees Civic Center Park				22,919	0	0		0
444 432.249	DOC - Non-competitive -Playground CCP				16,762	16,762	0	0.0%	16,762
444 432.111	Land & Water Cons. Fund - Pool				112,938	0	0	100%	0
	CDBG - Pool			250,000	0	0	0		0
444 432.229	DOC - Civic Center Park Receptacles				16,341	16,341	0	0.0%	16,341
466 432.262	Dept. of Trans - Safe routes to school					0	0	0.0%	430,200
	Total Revenues	695,250	705,956	1,643,060	3,088,982	1,223,103	403,806	33.0%	1,653,303

Municipal Services Grant Fund - Continued 704 Various Departments

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Approp. 2008-09
906	Capital Projects								
	Land & Water Cons. Fund	188,750	188,750	-	189,640	200,000	0	0.0%	200,000
	Prop. 12 Grant - Brewster Park	306,500	0	0	0	0	0	0.0%	0
	Prop. 12 Grant - Civic Center Park		163,400	163,400	62,249	0	0		0
	Roberti Z'Berg - Harris - Civic Center Park		153,806	153,806	153,806	0	153,806	0.0%	0
	EDI - 02 Grant - Civic Center Park	200,000	200,000	200,000	0	0	0	0.0%	0
	EDI - 03 Grant - Civic Center Park		0	402,368	0	0	0	0.0%	0
	EDI - 04 Grant - Civic Center Park			473,486	23,564	0	0	0.0%	0
	EDI - 05-Pool				620,000	0	0	0.0%	0
	Prop. 40 - Civic Center Park				250,000	0	250,000	0.0%	0
	Civic Center Park/Landscaping				620,763	558,763	620,763	0.0%	0
	CDBG Transfer in Civic Center Park				0	(558,763)	(620,763)	0.0%	0
	EDI - 06 Grant - Civic Center Park				1,000,000	990,000	0	0.0%	990,000
	Dept. of Forestry - Trees Civic Center Park				22,919	0	0	0.0%	0
	DOC - Non-competitive - Playground CCP				16,762	16,762	0	0.0%	16,762
	Land & Water Cons. Fund - Pool				112,938	0	0	100%	0
	CDBG - Pool			250,000	0	0	0		0
	DOC - Civic Center Park Receptacles				16,341	16,341	0		16,341
	Dept of Trans. - Safe routes to school					0	0		430,200
	<b>Total Expenditures</b>	<b>695,250</b>	<b>705,956</b>	<b>1,643,060</b>	<b>3,088,982</b>	<b>1,223,103</b>	<b>403,806</b>		<b>1,653,303</b>

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2009  
 Department: Parks & Recreation Quimby Fund - Account Number 232-406

Code	Revenue Classification	Actual Revenue 2003-04	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Budget Approp. 2007-08	Estimate Year End 2007-08	% Used	Budget Approp. 2008-09
	BEGINNING FUND BALANCE	(464,074)	135,926	1,062,989	3,254,653	350,250	350,250		22,087
550	REVENUES: Quimby Fees	600,000	1,815,147	2,325,861	727,996	800,000	111,837		120,000
	CFD Quimby								0
693	Bond Proceeds								
	Total Revenues	600,000	1,815,147	2,325,861	727,996	800,000	111,837	14.0%	120,000
Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimate Year End 2007-08	% Used	Budget Approp. 2008-09
371	Schmidt Park		-	50,801	-			0.0%	-
								0.0%	-
375	Virginia Park			33,553	-				
406	General Park Improvements		873,084	23,055	-			0.0%	-
730	Transfers								
101	Transfer to 101								-
218	Transfer to 218				1229482	425,000	425,000		-
704	Transfer to 704			26,788	2,402,917	15,000	15,000		
	Sycamore Rocks/Mendel Park Restrooms								
	Civic Center Park - Lighting/Tennis		0	0	0	-	-		-
	Civic Center Pool						0	0.0%	-
	Brewster Park - Lighting		0	0	0		0	0.0%	-
	Pool Improvements		0	0	0		0	0.0%	-
	Fencing - Pool		0	0	0		0	0.0%	-
	Other Improvements		15,000	0	0			0.0%	0
	Parking & Dry Wells - Civic Center								
	Future Grant Matching Funds						-		0
	Department Total		888,084	134,197	3,632,399	440,000	440,000	100.0%	0
	Ending Fund Balance	135,926	1,062,989	3,254,653	350,250	710,250	22,087		142,087

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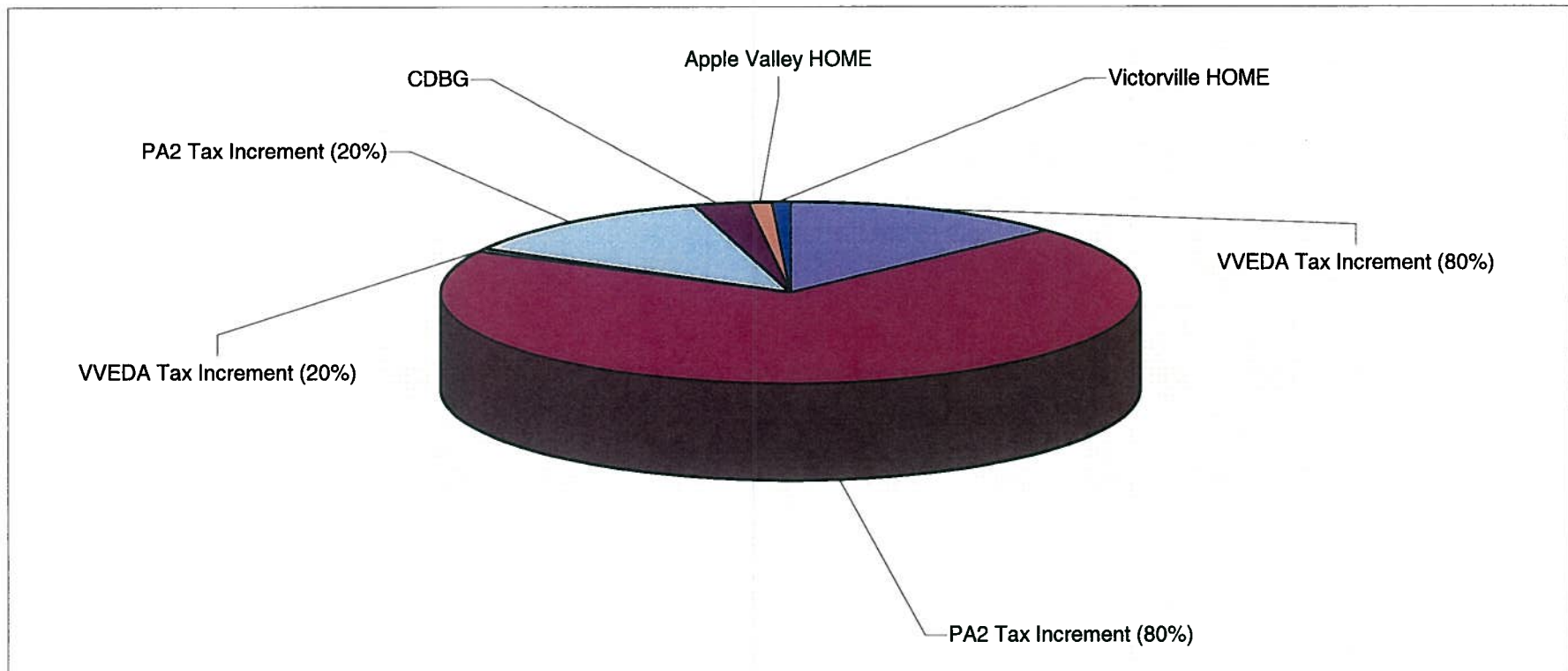
# Economic Development



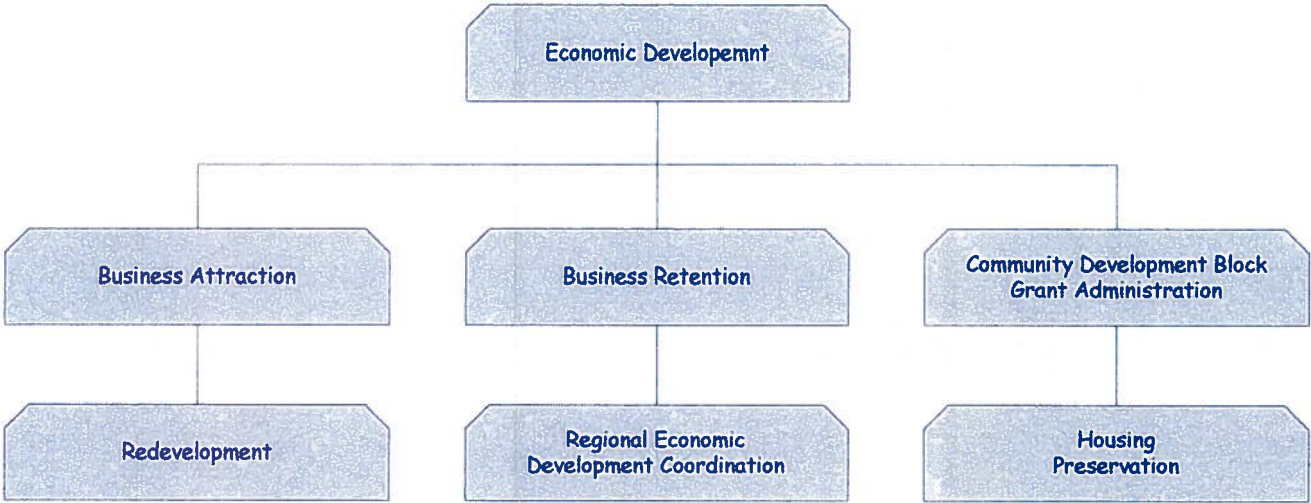
Aerial view of the Apple Valley Commons, Civic Center and beyond

## 2008/09 Apple Valley Redevelopment Agency

VVEDA Tax Increment (80%)	5,413,044
PA2 Tax Increment (80%)	28,441,959
VVEDA Tax Increment (20%)	263,286
PA2 Tax Increment (20%)	5,116,814
CDBG	1,108,889
Apple Valley HOME	410,490
Victorville HOME	343,578
<b>Total-General Government</b>	<b>41,098,060</b>



TOWN OF APPLE VALLEY  
ECONOMIC DEVELOPMENT  
ORGANIZATION CHART 2008-2009



## **RESOLUTION No. RDA 2008-01**

### **A RESOLUTION OF THE BOARD OF DIRECTORS OF THE REDEVELOPMENT AGENCY OF THE TOWN OF APPLE VALLEY, CALIFORNIA APPROVING A BUDGET APPROPRIATION AND ADOPTING THE AGENCY BUDGET FOR FISCAL YEAR 2008-09**

WHEREAS, the Town Manager, Executive Director of the Redevelopment Agency (Agency), and Finance Director have heretofore submitted to the Board of Directors a proposed budget for the Redevelopment Agency for Fiscal Year 2007-08, as the same may have been revised by the Board of Directors, a copy of which is attached, and copies of which are in the possession of and in the office of the Secretary and the Finance Director; and

WHEREAS, the said proposed budget contains estimates of the services, activities and projects comprising the budget, and contains expenditure requirements and the resources available to the Agency; and

WHEREAS, the Board of Directors has reviewed the proposed budget and made such revisions to the proposed budget as appears to be desirable; and

WHEREAS, the proposed budget, as herein approved, will enable the Board of Directors to make adequate financial plans and will ensure that Agency members and staff can administer their respective functions in accordance with such plans,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE REDEVELOPMENT AGENCY OF THE TOWN OF APPLE VALLEY AS FOLLOWS:

SECTION 1: The Executive Director, upon approval of the Town Manager, is authorized to transfer Operating Budget Appropriation Balances between functions and/or programs when he deems it necessary to do so.

A. The Executive Director of the Agency and Director of Finance shall be responsible for constant monitoring of the budget and shall establish and implement appropriate control mechanisms necessary for said purpose, with such mechanisms to be approval by the Town Manager.

B. A monthly status report will be provided to the Agency Board reflecting budget, year-to-date expenditures, and percentage used by each project and fund of the Agency.



SECTION 2: The proposed budget for the Redevelopment Agency of the Town of Apple Valley for the Fiscal Year 2008-09 is hereby approved and adopted, and the amounts of proposed expenditure as specified are appropriated for the budget programs and units as herein specified.

A. The 2008-09 Operating and Capital Improvement Budget programs are hereby adopted, establishing the following expenditure levels:

DEPARTMENT	2008/09 ADOPTED BUDGET
Redevelopment Agency/CDBG	\$41,098,060
TOTAL OPERATING & CAPITAL EXPENDITURES	\$41,098,060

B. Operating and Capital Budget Revenues are hereby adopted establishing a revenue base by which Agency Expenditures will be Judged:

Redevelopment Agency/CDBG	\$10,392,957
TOTAL OPERATING AND CAPITAL REVENUES	\$10,392,957

SECTION 3: Pursuant to Section 53901 of the California Government Code, within 60 days after the adoption hereof, the Agency Clerk shall file a copy of this resolution with the Auditor of the County of San Bernardino.

SECTION 4: Within fifteen days after the adoption of this resolution, the Agency Board shall certify to the adoption hereof and, as so certified, cause a copy to be posted in at least three public places within the boundaries of the Town.

APPROVED and ADOPTED by the Board of Directors of the Redevelopment Agency of the Town of Apple Valley this 27<sup>th</sup> day of May, 2008.

*s/s Timothy J. Jasper*  
Chairman

ATTEST: *s/s LaVonda Pearson*, Agency Clerk

Town of Apple Valley

Department Operating Statement

Budget Appropriation for Fiscal Year Ending June 30, 2009

Department: VVEDA Redevelopment Capital Projects- Account Number 405-502

Code	Revenue Classification	Actual Revenue 2003-04	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Request 2008-09
	BEGINNING FUND BALANCE								
437	VVEDA Reimbursement Loan	130,000	0	0	0			0.0%	
436	General Fund Loan Carryover	66,330	268,531	0				0.0%	
670	Interest Earnings						(7,878)		
	General Fund Loan - FY 2004-05		0	0	0			0.0%	
	Total Revenues	196,330	268,531	0	0	0	(7,878)		0
Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Request 2008-09
	Personnel Services								
701	Salaries & Wages - Permanent	159,267	103,518	69,489	154,659	191,325	151,410	79.1%	231,800
702	Salaries - Part-time			525	87	3,380			3,420
	Benefits								
711	PERS	8,572	13,457	15,311	32,142	42,625	29,535	69.3%	52,827
712	Cafeteria Benefits	20,896	12,076	7,032	12,655	18,240	12,893	70.7%	25,200
713	Medicare	1,973	1,542	1,170	2,349	2,774	2,328	83.9%	3,361
714	Deferred Comp			3,529	5,962	6,138	5,475		6,360
715	FICA					226			221
	Total Benefits	31,441	27,075	27,042	53,108	70,003	50,231	71.8%	87,969
	Total Personnel	190,708	130,593	97,056	207,854	264,708	201,641	76.2%	323,189
	Operations & Maintenance								
721	Office Supplies	2,071	1,521	1,355	1,161	2,500	378	15.1%	1,800
722	Computer/Software Supplies/Exp (2) Laptops, (1) Blackberry				1,105	2,250	1,656		1,800

VVEDA Redevelopment Capital Projects- Continued 405-502

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budgt Request 2008-09
723	Printing Several promotional pieces must be reprinted and up- dated.	58	26	52	669	1,000	632	63.2%	1,000
724	Subscriptions CRA "Redevelopment Journal" CALED and Urban Land Institute publications CoStar real estate inventory/profiles/comps Claritas demographic data	1,528	30	600	2,110	1,500	2,110	140.7%	5,600
726	Postage Overnight delivery of proposals and information.	750	0	50	(50)	750	0	0.0%	500
729	Miscellaneous Non-specific department needs not appropriate to others accounts.	650	0	215	300	1,000	198	19.8%	1,000
725	Marketing & Promotion Includes updating, publica- tion and distribution of marketing materials and exhibit booth, certain tradeshows (CNG, HDO, ICSC, SBA, NAIOP ACRE/IE, Real Share, MD&M, Economic Summit) groundbreaking/grand opening events, website updates, miscellaneous sponsorships	22,259	19,386	48,386	20,968	75,000	9,458	12.6%	75,000
740	Contracted Services Professional services for pro forma analyses, economic feasibility studies	26,923	746	27,386	35,843	47,500	12,033	25.3%	20,000

VVEDA Redevelopment Capital Projects- Continued 405-502

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Request 2008-09
760	Memberships & Dues CRA, CALED, ICSC, CNG, NAIOP, CDA Team CA / ED Suite, ACRE/IE	200	1,549	2,538	1,158	2,500	1,404	56.2%	3,500
761	Meetings & Conferences CALED, CRA, CDA, NAIOP Conferences and related functions	7,098	5,613	12,417	8,999	5,000	10,080	201.6%	6,000
762	Mileage Auto allowance for director and reimbursement of mileage expenses for staff while attending meetings.	1,009	6,052	3,405	3,566	8,000	3,482	43.5%	8,000
763	Education & Training ICSC, CALED, CRA seminars and oth employee development training	490	573	47	450	2,000	290	14.5%	2,000
730	Transfer								205,155
	Transfer - 204			(32,127)	0				
	Transfer - 220			(93,756)	(2,920)				
	Transfer - 223				210,132	(4,413,709)	(1,500,000)		(4,354,544)
	Transfer - 235			1,264	(1,264)				
	Transfer - 239				(1,915,091)				
	Transfer - 401				(1,098,689)	0	1,457,362		
801	Advertising				3,295				
905	Capital Equipment			3,440	3,934				
906	Land Acquisition				305,055				
907.93	AV Rd. Signals						96,212		
907.937	AV Rd. Ph 1B				3,500	4,000,000	203,258		3,700,000
999	Interest	0	0	0	10,537	0	0	0.0%	
	Total Expenditures	63,036	35,496	72,328	(2,197,378)	0	500,191		(0)

VVEDA Redevelopment Capital Projects- Continued 405-502

Personnel Schedule	Actual 2003-04	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Proposed 2008-09
Director of Economic & Community Development/Executive Director, RDA	1	1	0.50	0.50	0.50	0.50
Asst Dir of Econ Dev & Housing	0	0	0	0.45	0.40	0.40
Economic Development Specialist	0	0	0	0.40	0.50	1.00
Economic Development Assistant	0	0	0	0.05	0.50	0.50
Economic Development Intern					0.25	0.25

Town of Apple Valley - Redevelopment Agency

Department Operating Statement

Budget Appropriation for Fiscal Year Ending June 30, 2009

Department: VVEDA RDA Redevelopment Tax Increment (80%) Fund 223-441

Code	Revenue Classification	Actual Revenue 2003-04	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Budget Request 2007-08	Estimated Year End 2007-08	% Used	Budget Request 2008-09
	BEGINNING FUND BALANCE	0	0	0	4,411,947	7,313,646	7,313,646	0	7,129,639
409.101	VVEDA Project Area #1	177,484	800,000	327,128	744,403	1,292,609	1,439,615	0.0%	1,500,000
	RDA Project Area #2	66,298	140,000	1,628,536			0		
	County Admin			44,851					
670	Interest Earnings			98,534	(43,650)	38,891	249,420		200,000
	ERAF Discount (20%)		(70,000)						
690	Bond Proceeds				8,985,000	4,110,000			0
	Total Revenues	243,782	870,000	2,099,049	9,685,753	5,441,500	1,689,035	0.0%	1,700,000

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Request 2007-08	Estimated Year End 2005-06	% Used	Budget Request 2006-07
701	Salaries & Wages - Permanent	75,000	109,000	125,493					
702	Salaries & Wages - Part time	12,500	14,275	-					
	Benefits								
711	PERS		29,750	27,689					
712	Cafeteria Benefits	15,850	11,500	6,888					
713	Medicare	6,900	1,650	1,833					
714	Deferred Comp	1,100	1,250	4,907					
	Total Benefits	23,850	44,150	41,317					
	Total Personnel	111,350	167,425	166,810					
730.236	Transfer - 236				1,309,498				
730.239	Transfer - 239				2,370,358		-		
730.405	Transfer - 405				2,543,879	4,413,709	1,500,000		4,354,544
730.406	Transfer - 406				(210,132)		-		
740	Contract Service			3,740	2,987		3,225		
740	County Admin			44,851	-				
762	Mileage Exp/Allowance			2,350	-				
854	Passthrough Agreements			387,602	-				
854	ERAF			56,651	-				
901	Cost of Issuance				284,904	270,000			
998	Principal			130,000	125,000	195,000			305,000
999	Interest			354,432	357,560	580,400	369,817		753,500
	Total Expenditures	111,350	167,425	1,146,436	6,784,054	5,459,109	1,873,042	34%	5,413,044
	ENDING FUND BALANCE				7,313,646	7,296,037	7,129,639		3,416,595

Town of Apple Valley

Department Operating Statement

Budget Appropriation for Fiscal Year Ending June 30, 2009

Department: PA2 Redevelopment Capital Projects- Account Number 406-502

Code	Revenue Classification	Actual Revenue 2003-04	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Request 2008-09
	BEGINNING FUND BALANCE								
670	Interest Earnings				(3,546)	0	(14,033)		
	Total Revenues					0	(14,033)		0

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Request 2008-09
701	Salaries & Wages - Permanent				139,588	191,325	170,379	89.1%	231,800
702	Salaries - Part-time				87	3,380			3,420
	Benefits								
711	PERS				32,737	42,625	30,428	71.4%	52,827
712	Cafeteria Benefits				11,116	18,240	10,584	58.0%	25,200
713	Medicare				2,093	2,774	1,944	70.1%	3,361
714	Deferred Comp				5,041	6,138	4,094		6,360
715	FICA					229			221
	Total Benefits				50,987	70,006	47,049	67.2%	87,969
	Total Personnel				190,662	264,711	217,428	82.1%	323,189
	Operations & Maintenance								
721	Office Supplies				1,023	2,500	306	12.2%	1,800
722	Computer/Software Supplies/Exp (2) Laptops, (1) Blackberry				1,105	2,250	1,656		1,800

PA 2 Redevelopment Capital Projects - Continued 406-502

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Request 2008-09
723	Printing Several promotional pieces must be reprinted and updated.				548	1,000	147	14.7%	1,000
724	Subscriptions CRA "Redevelopment Journal" CALED and Urban Land Institute publications CoStar real estate inventory/profiles/comps Claritas demographic data					1,500	0	0.0%	5,600
726	Postage Overnight delivery of proposals and information.					750	0	0.0%	500
729	Miscellaneous Non-specific department needs not appropriate to others accounts.				93	1,000	113	0.0%	1,000
725	Marketing & Promotion Includes updating, publication and distribution of marketing materials and exhibit booth, certain tradeshow (CNG, HDO, ICSC, SBA, NAIOP ACRE/IE, Real Share, MD&M, Economic Summit) groundbreaking/grand opening events, website updates, miscellaneous sponsorships				16,528	75,000	15,154	20.2%	75,000
730	Transfer Transfer (239)					(28,413,711)	(3,379,350)		205,155 (25,454,544)
740	Contracted Services Professional services for pro forma analyses, economic feasibility studies				30,652	47,500	19,984	42.1%	20,000



PA 2 Redevelopment Capital Projects - Continued 406-502

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Approp. 2007-08	Estimated Year End 2007-08	% Used	Budget Request 2008-09
760	Memberships & Dues CRA, CALED, ICSC, CNG, NAIOP, CDA Team CA / ED Suite, ACRE/IE				1,108	2,500	1,519	60.8%	3,500
761	Meetings & Conferences CALED, CRA, CDA, NAIOP Conferences and related functions				5,089	5,000	4,290	85.8%	6,000
762	Mileage Auto allowance for director and reimbursement of mileage expenses for staff while attending meetings.				2,753	8,000	2,315	28.9%	8,000
763	Education & Training ICSC, CALED, CRA seminars and other employee development training				268	2,000	290	14.5%	2,000
905	Capital				3,934				
	Redevelopment Activities								
906.01	Land Acquisition				1,921,554		2,400,000		
906.129	Animal Shelter Facility					8,000,000	368,056		6,800,000
906.13	Public Works Facility					7,000,000	348,092		5,000,000
907.932	Yucca Loma Bridge/Corridor					13,000,000			13,000,000
930	Economic Development Incentives						0	0.0%	
	Total Expenditures					0	(0)		0

PA 2 Redevelopment Capital Projects - Continued 406-502

Personnel Schedule	Actual 2003-04	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Proposed 2008-09
Director of Economic & Community Development/Executive Director, RDA	0	0	0.5	0.50	0.50	0.50
Asst Dir of Econ Dev & Housing	0	0	0	0.45	0.40	0.40
Economic Development Specialist I	0	0	0	0.40	0.50	1.00
Economic Development Assistant	0	0	0	0.05	0.50	0.50
Economic Development Intern					0.25	0.25

Town of Apple Valley - Redevelopment Agency  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2009  
 Department: PA 2 RDA Redevelopment Tax Increment (80%) Fund 239-502

Code	Revenue Classification	Actual Revenue 2003-04	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Budget Request 2007-08	Estimated Year End 2007-08	% Used	Budget Request 2008-09
	BEGINNING FUND BALANCE	0	0	0	0	3,817,716	3,817,716	0	35,481,157
409.102	RDA Project Area #2				4,049,938	2,762,711	4,269,188		4,300,000
410.105	County Admin					80,000			
670	Interest Earnings				136,415	57,389	137,823		110,000
	ERAF Discount (20%)								
690	Bond Proceeds					29,260,000	32,730,000		
	Total Revenues				4,186,353	32,160,100	37,137,011	0.0%	4,410,000

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Request 2007-08	Estimated Year End 2005-06	% Used	Budget Request 2006-07
	Personnel Services								
701	Salaries & Wages - Permanent								
702	Salaries & Wages - Part time								
	Benefits								
711	PERS								
712	Cafeteria Benefits								
713	Medicare								
714	Deferred Comp								
	Total Benefits								
	Total Personnel								
722	Computer/Software Supplies Equip								
730.223	Transfer - 223				(2,370,358)		-		
730.405	Transfer - 405								
730.406	Transfer - 406				1,915,091	28,413,711	3,379,350		25,454,544
740	Contract Service								
740	County Admin			44,851		80,000	-		
762	Mileage Exp/Allowance								
854	Passthrough Agreements				785,050	400,000	904,300		900,000
854	ERAF								
889	Prior Year Activity				38,854				
901	Cost of Issuance					1,260,000	575,995		
998	Principle					545,000			684,060
999	Interest					1,479,000	613,925		1,403,355
	Total Expenditures				368,637	32,177,711	5,473,570	17%	28,441,959
	ENDING FUND BALANCE				3,817,716	3,800,105	35,481,157		11,449,197

Town of Apple Valley

Department Operating Statement

Budget Appropriation for Fiscal Year Ending June 30, 2009

Department: VVEDA Low and Moderate Income Housing Fund (20% Set-Asides) Account 219-442

Code	Revenue Classification	Actual Revenue 2003-04	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Budget Request 2007-08	Estimated Year End 2007-08	% Used	Budget Request 2008-09
	BEGINNING FUND BALANCE				1,387,641	1,369,256	1,369,256		2,491,057
410.101	VVEDA Project Area #1	44,371	55,000	349,499	806,318	800,000	1,108,713		1,100,000
	RDA Project Area #2	16,596	18,000	407,134					
670	Interest Earnings			39,593	65,413	50,000	53,063		40,000
690	Bond Proceeds					3,432,000	0		0
	Total Revenues	60,967	73,000	796,226	2,259,372	4,282,000	1,161,776		1,140,000
Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Request 2007-08	Estimated Year End 2007-08	% Used	Budget Request 2008-09
701	Salaries & Wages - Permanent	22,467	-	22,854	19,161	34,930	24,489		53,000
702	Salaries & Wages - Part Time Benefits						7,434		3,420
711	PERS	4,000	0	3,947	4,074	7,782	4,697		11,808
712	Cafeteria Benefits	3,900	0	3,839	2,952	2,880	2,393		7,875
713	Medicare	350	0	365	296	506	477		769
714	Deferred Comp			330	337	720	486		1,452
	FICA					228			221
	Total Benefits	8,250	0	8,481	7,659	12,116	8,052		22,124
	Total Personnel	30,717	0	31,335	26,820	47,046	39,975		78,544
729	Miscellaneous					1,000			10,000
730	Transfer - 241				863,296		-		
740	Contracted Services Feasibility Studies/ Pro Forma Analyses					5,000			15,000
914	HELP Sinking Fund \$32,500/Year	32,500	65,000	-					97,500
919	Housing Activities					3,200,000			
901	Cost of Issuance					232,000			
998	Principal					25,000			
999	Interest					188,310			
	HOME GAP								62,242
	Department Total	63,217	65,000	31,335	890,116	3,698,356	39,975		263,286
	Ending Fund Balance				1,369,256	1,952,900	2,491,057		3,367,770

Personnel Schedule	Actual 2003-04	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Proposed 2008-09
Assistant Director Economic Dev	0	0	0	0	0.1	0.1
Hsng and Comm Dev Spec II	0	0	0	0.45	0.2	0.15
Hsng and Comm Dev Spec I						0.5
Economic Development Intern	0	0	0	0.45	0.25	0.25

Town of Apple Valley

Department Operating Statement

Budget Appropriation for Fiscal Year Ending June 30, 2009

Department: PA2 Low and Moderate Income Housing Fund (20% Set-Asides) Account 241-442

Code	Revenue Classification	Actual Revenue 2003-04	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Budget Request 2007-08	Estimated Year End 2007-08	% Used	Budget Request 2008-09
	BEGINNING FUND BALANCE					1,893,029	1,893,029		7,495,011
410.1	VVEDA Project Area #1	44,371	55,000	349,499					
	RDA Project Area #2	16,596	18,000	407,134	1,012,484	950,000	1,067,297		1,100,000
	County Admin			11,213					
670	Interest Earnings			39,593	44,065	14,000	235,803		180,000
690	Bond Proceeds					4,917,000	4,500,000		
	Total Revenues	60,967	73,000	807,439	1,056,549	5,881,000	5,803,100		1,280,000
Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Request 2007-08	Estimated Year End 2007-08	% Used	Budget Request 2008-09
701	Salaries & Wages - Permanent	22,467		22,854	19,160	34,930	24,489		53,000
702	Salaries & Wages - Part Time						1,034		3,420
	Benefits								
711	PERS	4,000		3,947	4,074	7,782	4,698		11,808
712	Cafeteria Benefits	3,900		3,839	2,952	2,880	2,393		7,875
713	Medicare	350		365	338	506	344		769
714	Deferred Comp			330	292	720	485		1,452
715	FICA					228			221
	Total Benefits	8,250		8,481	7,656	12,116	7,919		22,125
	Total Personnel	30,717		31,335	26,816	47,046	33,441		78,545
725	Marketing & Promotions								40,000
729	Miscellaneous					1,000			10,000
730	Transfer - 219				(863,296)		-		
740	Contract Services			11,213		5,000			15,000
	Feasibility Studies/ Pro Forma Analyses								
914	HELP Sinking Fund \$32,500/Year	32,500	65,000						97,500
919	Housing Activities					4,500,000			4,500,000
901	Cost of Issuance					417,000	81,525		
998	Principal					85,000			95,940
999	Interest					233,086	86,152		217,587
	HOME GAP								62,242
	Department Total	63,217	65,000	42,548	(836,480)	5,288,132	201,118		5,116,814
	Ending Fund Balance				1,893,029	2,485,897	7,495,011		3,658,197

Personnel Schedule	Actual 2003-04	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Proposed 2008-09
Assistant Director Economic	0	0	0	0	0.1	0.1
Hsng and Comm Dev Spec II	0	0	0	0.45	0.2	0.15
Hsng and Comm Dev Spec I						0.5
Economic Development Intern	0	0	0	0.45	0.25	0.25

Town of Apple Valley

Department Operating Statement

Budget Appropriation for Fiscal Year Ending June 30, 2009

Department: Community Development Block Grant/CDBG - Account Number 204-410

Code	Revenue Classification	Actual Revenue 2003-04	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Budget Request 2007-08	Estimated Year End 2007-08	% Used	Budget Request 2008-09
	BEGINNING FUND BALANCE								
	FY 08-09 CDBG Allocation	0						0.0%	630,805
424.140	FY 07-08 CDBG Allocation					647,156	800,000		471,279
424.130	FY 06-07 CDBG Allocation				214,384	620,763	48,020	7.7%	0
424.120	FY 05-06 CDBG Reprogrammed			935,295					0
424.110	FY 04-05 CDBG Allocation		917,587	(7,032)		100,000			0
424.110	FY 04-05 CDBG Carryover								0
424.100	FY 03-04 CDBG Allocation	759,000	93,827			55,045		0.0%	0
424.100	FY 03-04 CDBG Carryover								0
424.000	FY 02-03 CDBG Carryover	55,000	39,480	7,490	7,289	25,013	6,670	26.7%	0
	FY 01/02 CDBG Loan Carryover	140,000						0.0%	
442	FY 00/01 CDBG Loan Carryover	60,000	15,000					0.0%	
441	FY 99/00 CDBG Loan Carryover							0.0%	
439	FY 97/98 CDBG Carryover							0.0%	
	Project No. 1 Tax Increment Re Programmed CDBG	172,694				45,109		0.0%	
440.220	Program Income			3,402	3,402	6,805			6,805
	Total Revenues	1,186,694	1,065,894	939,155	225,075	1,499,891	854,690	57.0%	1,108,889

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Request 2007-08	Estimated Year End 2007-08	% Used	Budget Request 2008-09
	Personnel Services								
701	Salaries & Wages - Permanent Benefits	80,707	104,750	106,622	90,989	80,976	31,965	39.5%	78,000
711	PERS	14,623	17,800	22,442	20,638	18,454	8,523	46.2%	17,378
710	Cafeteria Benefits	10,695	11,730	12,647	10,925	10,560	5,021	47.5%	12,075
713	Medicare	1,170	1,561	1,660	1,385	1,174	504	42.9%	1,131
714	Deferred Compensation	1,622	2,200	1,750	2,039	1,620	902	55.7%	2,200
715	FICA								
	Total Benefits	28,110	33,291	38,499	34,987	31,808	14,950	47.0%	32,783
	Total Personnel	108,817	138,041	145,121	125,976	112,784	46,915	41.6%	110,783
	Salaries & Wages for Housing & Community Development Spec II .65 Housing & Community Development Spec I .50								

Community Development Block Grant/CDBG - Continued 204-410

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Request 2007-08	Estimated Year End 2007-08	% Used	Budget Request 2008-09
721	Operations & Maintenance Office Supplies Miscellaneous office supplies	500	1,400	939	0	2,000	1,000	0.0%	1,500
723	Printing Several flyers and informational brochures must be reprinted and up- dated.	0	0	0	0	1,000	0	0.0%	750
724	Subscriptions Notary	0	0	0	0	1,000	100	0.0%	750
726	Postage Overnight delivery of proposals and information.	200	500	0	0	500	50	0.0%	300
729	Miscellaneous Non-specific department needs not appropriate to others accounts.	0	4,958	0	0	3,361	0	0.0%	2,000
725	Marketing & Promotion Includes developing brochures community development marketing materials.	0	0	0	0	2,146	0	0.0%	1,000
730	Transfers - 101 Transfers - 220 Transfers - 264 Transfers -406 Transfers - 704			274,972 5,463 33,127 222,672	7,289	620,763	80,057 6,805 620,763		



Community Development Block Grant/CDBG - Continued 204-410

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Request 2007-08	Estimated Year End 2007-08	% Used	Budget Request 2008-09
740	Contracted Services Professional services for design of marketing materials, preparation of planning studies and misc. studies Construction management, credit/title reports-RRLP case management services	38,783	38,783	397	0	0	0	0.0%	0
745	Legal Services	0	0	0	0	0	0	0.0%	0
760	Memberships & Dues Housing/Community Development- related memberships	0	0	0	0	500	0	0.0%	500
761	Meetings & Conferences HUD Conferences, and related functions. Housing Fair	1,500	1,500	52	1,016	2,500	0	0.0%	2,000
762	Mileage Auto reimbursement of mileage expenses for staff while attending meetings, conducting monitoring visits.	1,000	1,000	119	65	2,000	500	0.0%	2,000
763	Education & Training Com. Dev. Citizen Advisory Co training, HUD training, & other CDBG- HOME related employee development training.	1,000	1,000	289	0	1,500	0	0.0%	2,300
801	Advertising/Public Notices/Display Ads					1,500	1,500		2,278
810	Vehicle Fuel & Maintenance	0	0	0	0	0	0	0.0%	

Community Development Block Grant/CDBG - Continued 204-410

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Request 2007-08	Estimated Year End 2007-08	% Used	Budget Request 2008-09
	Total Operations & Maintenance	42,983	49,141	537,030	8,370	638,770	710,775	111.3%	15,378
	Capital Expenditures								
	FY 08-09 CDBG Program								
	TOAV RRLP								380,023
	TOAV RRLP Administration								30,000
	San Bernardino County Library								5,000
	Victor Valley Domestic Violence, "A Better Way"								10,000
	Assistance League of Victor Valley								10,000
	San Bernardino Co. Sexual Assault Services								6,000
	High Desert Homeless Services, Inc.								15,000
	Inland Fair Housing & Mediation Board								17,431
	Inland Fair Housing & Mediation Board								10,336
	One 2 One Mentors								5,000
	St. John of God Healthcare Services								4,600
	Moses House Ministries								4,754
	Mojave Deaf Services								6,500
	Program Income Activities								6,805
	Subtotal								511,449
740	FY 07-08 CDBG Program								
878	San Bdno. Co. Library					5,000	5,000		0
874	High Desert Meals on Wheels					10,000	10,000		0
873	Victor Valley Domestic Violence					10,000	10,000		0
875	High Desert Homeless Services					15,000	15,000		0
883	High Desert Domestic Violence					5,000	5,000		0
876	Assistance League of Victor Valley					10,000	10,000		0
879	Inland Fair Housing/Mediation Board					12,000	12,000		0
880	Landlord/Tenant Mediation					6,000	6,000		0
872	San Bdno. Co. Sexual Assault					4,000	4,000		0
899	High Desert Resource Network					2,000	2,000		0
896	One 2 One Mentors					5,000	5,000		0
897	Mojave Deaf Services					5,000	5,000		0
881	Catholic Charities					8,000	8,000		0
900	Dakota Paving Project								0
	Subtotal					471,279			471,279
	FY 06-07 CDBG Program					568,279	97,000		471,279
	Hi Desert Meals On Wheels				3,388				0
	San Bdno. Co. Sexual Assault Svcs.				3,500				0
	San Bdno. Co. Library				4,500				0
	Assistance League				9,000				0
	Catholic Charities				7,855				0

Community Development Block Grant/CDBG - Continued 204-410

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Request 2007-08	Estimated Year End 2007-08	% Used	Budget Request 2008-09
	Victor Valley Domestic Violence				8,000				0
	High Desert Homeless Services				15,000				0
	One 2 One Mentors				5,000				0
	High Desert Domestic Violence				10,404				0
	Mojave Deaf Services				2,000				0
	Inland Fair Housing/Mediation Board				12,000				0
	Landlord Tenant Mediation				6,637				0
	Civic Center Park Recreational Facilities								
	Subtotal				87,284	-			
813	FY 04-05 CDBG Program Residential Rehabilitation Loan Program		100,000	(3)	43	100,000			0
	Subtotal		100,000	(3)	43	-			
914.890	FY 03-04 CDBG Program Residential Rehabilitation Loan Program		55,045	0	0	55,045	55,045		0
	Subtotal - Transfer 220		55,045	0	0	55,045	55,045		0
913.891	FY 02-03 CDBG Program Residential Rehabilitation Loan Program	50,000	39,480	0	0	25,013	25,013	0.0%	-
	Subtotal - Transfer 220	50,000	39,480	0	0	25,013	25,013	100.0%	-
		201,800	381,707	682,148	221,673	1,499,891	934,748	62.3%	1,108,889

Personnel Schedule	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09
Housing and Community Development Specialist II					0.35	0.65
Housing and Community Development Specialist I					0.75	0.50

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2009  
 Department: Apple Valley HOME Account 233-455

Code	Revenue Classification	Actual Revenue 2003-04	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Budget Request 2007-08	Estimated Year End 2007-08	% Used	Budget Request 2008-09
	BEGINNING FUND BALANCE	0	0	0				0	
424.110	AV HOME 2004-05			29,160	10,720	343,689	268,689		0
424.120	AV HOME 2005-06				13,698	306,256	277,449		0
424.130	AV HOME 2006-07					291,265			0
424.140	AV HOME 2007-08					459,724			0
	AV HOME 2008-09								286,006
	Transfer 241-442-919								62,242
	Transfer 219-442-919								62,242
	Total Revenues	0	0	29,160	24,418	1,400,934	546,138		410,490
Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Request 2007-08	Estimated Year End 2007-08	% Used	Budget Request 2008-09
701	Salaries & Wages - Permanent			19,665		38,069	11,949		39,800
	Benefits								
711	PERS			4,126		8,676	3,626		8,867
712	Cafeteria Benefits			1,305		4,800	1,092		5,775
713	Medicare			273		552	178		577
714	Deferred Comp			1,378		761	461		1,532
	Total Benefits			7,082	-	14,789	5,357		16,751
	Total Personnel			26,747	-	52,858	17,306		56,551
	Operations & Maintenance								
729	Miscellaneous			706	16	-	-		-
	Public Notices & related items								-
740	Contracted Services			397	23,270	-	-		-
	Homebuyer Education								-
761	Meetings & Conferences			480	-	-	391		200
762	Mileage			334	600	242	963		206
	Local Mileage Reimbursement								
763	Education & Training			496	548	-	939		200
801	Advertising								

Apple Valley HOME - Continued 233-455

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Request 2007-08	Estimated Year End 2007-08	% Used	Budget Request 2008-09
740.104	HOME General Admin					137,100			
	HOME General Admin 2008-09								
917.000	RRLP Loans 2004-05				250,000	18,689	112,102		
917.001	RRLP Loans 2005-06				206,975	-			
917.002	RRLP Loans 2006-07					220,215			
915.001	DAP 2004-05					250,000	-		
915.002	DAP 2005-06					275,206	-		
915.003	DAP 2006-07					40,000			
915.004	DAP 2007-08					294,124			-
	CHDO 2005-06								
	CHDO 2006-07								
918.004	CHDO 2007-08					112,500			
	CHDO 2008-09								112,500
	Housing Partners I								240,833
	Total Expenditures			29,160	481,409	1,400,934	131,701		410,490

Personnel Schedule	Actual 2006-07	Actual 2007-08	Proposed 2008-09
Housing & Community Dev. Spe	0.15	0.25	0.05
Housing & Community Dev. Spe	0.15	0.25	0.5

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2009  
 Department: Victorville HOME Account 234-456

Code	Revenue Classification	Actual Revenue 2003-04	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Budget Request 2007-08	Estimated Year End 2007-08	% Used	Budget Request 2008-09
	BEGINNING FUND BALANCE								
424									
110	HOME 04-05		293,811	37,811		40,000			
120	HOME 05-06					331,244			
130	HOME 06-07					346,235			
140	HOME 07-08					290,201			
	HOME 08-09								343,578
501	CHDO Set-Aside 06-07		112,500			337,500			
	Total Revenues	0	406,311	37,811	0	1,345,180	0		343,578

Code	Expenditure Classification	Actual Expense 2003-04	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Budget Request 2007-08	Estimated Year End 2007-08	% Used	Budget Request 2008-09
852	MAP 04-05		293,811	37,811					
	MAP 08-09								60,000
	Owner Occupied Rehabilitation								60,000
002	Activity #1 05-06					209,269			
003	Activity #2 06-07					224,260			
014	Activity #3 07-08					290,276			
	Activity #4								
004	CHDO Program 04-05		112,500			112,500			
005	CHDO Program 05-06					112,500			
015	CHDO Program 06-07					112,500			
008	Senior Repair Program 04-05								
009	Senior Repair Program 05-06					40,000			
010	Senior Repair Program 06-07					100,000			
011	Senior Repair Program 07-08					100,000			
	Senior Repair Program 08-09								201,667
012	HOME Administration 06-07					21,975			
013	HOME Administration 07-08					21,900			
	HOME Administration 08-09								21,911
	Total Expenditures		406,311	37,811		1,345,180	-		343,578