

Town of Apple Valley

Second Year Action Plan for FY 2018-2019

(July 1, 2018 – June 30, 2019)

Adopted April 24, 2018



**Town of
Apple Valley**

**Town of Apple Valley
14955 Dale Evans Parkway
Apple Valley, CA 92307**

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Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The Town of Apple Valley serves as the lead agency for coordinating the Consolidated Planning and submission process, while the City of Victorville serves as a participating jurisdiction. Each jurisdiction is responsible for administering its own Community Development Block Grant (CDBG) program, while the Town of Apple Valley administers the HOME Investment Partnerships Program (HOME) for both jurisdictions. However, HOME objectives and goals were determined by both jurisdictions through an extensive analysis of housing needs for lower income residents, as specified by the program regulations. Each jurisdiction is also responsible for preparing its own Annual Action Plan (AAP) and Consolidated Annual Performance Evaluation Report (CAPER).

2. Summarize the objectives and outcomes identified in the Plan

Objectives and Outcomes

The Consolidated Plan addresses the needs, priorities, goals, and allocation strategies for CDBG and HOME funding for program years July 1, 2017 to June 30, 2021. Section 101(c) of the authorizing statute sets forth the primary objective of the program as the development of viable communities by the provision of decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income. The statute further states that this is to be achieved in the CDBG program by ensuring that each funded activity meets one of three named national objectives. Those three objectives are identified as: benefiting low- and moderate-income persons; preventing or eliminating slums or blight; and meeting urgent needs. For the Consortia's 2017-21 ConPlan, the following national objectives will be met:

- Benefiting low- and moderate-income persons; and
- Preventing or eliminating slums or blight.

Based on the aforementioned objectives, the Consortia will achieve the following outcomes:

- Provide suitable living environments for Apple Valley's residents;
- Enhance the quality of life for residents by encouraging decent and affordable housing for residents within the consortium; and
- Expand economic opportunities.

Funding Priorities

Based on an extensive public participation process, the needs assessment and housing market analysis, the Town has determined to direct its funding to the following priorities:

- Supportive services for the homeless and at risk of becoming homeless
- Human services
- Need to increase economic development and employment opportunities
- Housing programs
- Accessibility and Mobility

Funding for these priorities will assist in achieving the above objectives and outcomes. More details on the priority funding are described in Section SP 25 Priority Needs.

3. Evaluation of past performance

Each year, the U.S. Department of Housing and Urban Development (HUD) assesses the Jurisdictions management of CDBG & HOME program funds, the Consortia's compliance with the ConPlan and the extent to which the Consortia is preserving and developing decent affordable housing, creating a suitable living environment and expanding economic opportunities. Overall, the Consortia has performed satisfactorily in addressing its priority needs and carrying out the programs described in the previous Five-Year ConPlan.

4. Summary of Citizen Participation Process and consultation process

From November 1 through December 19, 2017 the Consortia held a series of community stakeholder meetings, community forums, workshops and surveys to afford citizens and local and regional organizations representing low-and-moderate income persons the maximum feasible opportunity to provide input on housing and community development needs of the Consortia. The Community Priority Needs Assessment Survey was conducted to solicit input from residents and employees working in Apple Valley and Victorville. The questionnaire polled respondents about the importance of needs in their neighborhoods for various types of improvements that can potentially be addressed by the use of federal funds, such as CDBG and HOME allocations. The survey asked respondents to rank the level of need in five (5) different categories. The survey was available in English and in Spanish, as recommended in our Citizen Participation Plan. To date, 83 online and 5 hard copies of the survey have been received. Two community forums and a public hearing were also conducted to solicit input from residents and community stakeholders.

5. Summary of public comments

Consortium Survey

The questionnaire polled respondents about the level of need in their neighborhoods for various types of improvements that can potentially be addressed by the use of federal funds, such as CDBG and HOME allocations. The survey asked respondents to rank the level of need in five (5) different needs categories:

- Housing
- Homeless Services
- Economic Development/Employment Opportunities
- Human Services
- Accessibility/Mobility

The following summarizes the highest needs in the five categories (the complete questionnaire and results are included in Appendix A):

- Housing – Increase the supply of affordable housing for low income veterans.
- Homeless Services – One Stop Resource Centers to assist homeless/at risk homeless by providing multiple re-entry services at one location and support the Homeless Outreach Proactive Enforcement (HOPE) program.
- Economic Development/Employment Opportunities – Increase job opportunity through education and job training programs.
- Human Services – Support programs that develop responsible, motivated and educated youth.
- Accessibility/Mobility – Support transit systems that improve access to employment, education, recreation, etc.

Community Meetings

Two community forums and a public hearing were conducted to solicit input from residents and community stakeholders regarding the prioritization of needs. A survey was also posted online as well as electronically to solicit input from the community. Priorities were ranked to assist in the determination of proposals to be funded for 2018-19.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments and views were accepted. A complete list of comments from all community meetings have been included in Appendix A.

7. Summary

Consortia staff developed a detailed participation plan that is part of this ConPlan. As required by HUD, nonprofits and community residents were provided adequate opportunity to review and comment on the original Citizen Participation Plan and on substantial amendments to the plan, if necessary. Citizens were engaged through community meetings, surveys, public hearings, and individual meetings. Citizens who participated in the process received extensive information about the ConPlan, the citizen participation process, the HUD requirements for an entitlement city, the amount of funding that the Consortia anticipates receiving and how those funds can be used by the Consortia. Residents were given the opportunity to provide Consortia staff with their input on the prioritization of community needs.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	APPLE VALLEY	Housing
HOME Administrator	APPLE VALLEY	Housing

Table 1 – Responsible Agencies

Narrative

The Town of Apple Valley serves as the lead agency for coordinating the Consolidated Planning and submission process, while the City of Victorville serves as a participating jurisdiction. Each jurisdiction is responsible for administering its own CDBG program, while the Town of Apple Valley administers the HOME program for both jurisdictions. The City of Victorville’s Housing Department is also responsible for the preparation of its Annual Action Plan and Consolidated Annual Performance and Evaluation Report (CAPER).

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AP-10 Consultation - 91.100, 91.200(b), 91.215(I)

1. Introduction

In the preparation of the ConPlan, the Consortia has consulted with public and private departments and agencies and social service and non-profit organizations to understand the community's needs and available resources. The Consortia met with several department representatives to provide information about the ConPlan and its processes. Department staff provided input on how CDBG resources could be used and leveraged to provide services. Focus group participants highlighted the priority needs in general terms and specific to their target population. The Town also consulted with the same group of participants regarding the 2017 Assessment of Fair Housing which resulted in goals and activities directly tied to this Consolidated Plan

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I)).

Public and Assisted Housing Providers

The County of San Bernardino's Housing Authority is the principle provider of public and assisted housing within the jurisdiction. To enhance coordination between the agencies, the Consortia developed an 18-question housing authority questionnaire, with the purpose of assessing the public housing needs of the jurisdiction as well as the service needs of current public assisted residents. The questionnaire and responses have been included in Appendix A.

According to the Housing Authority of the County of San Bernardino's questionnaire, the most immediate needs of residents of public housing or Housing Choice Vouchers is the need for additional funding to assist wait list residents, as evidenced by the over 40,000 families on Housing Choice Voucher and Public Housing waiting lists combined.

The Consortia will continue to coordinate with the San Bernardino County Housing Authority to provide public housing assistance for its below moderate residents.

Private and governmental health, mental health and service agencies

The Consortia is committed to enhancing coordination among private and governmental health, mental health and services agencies. The jurisdictions will also continue to coordinate with health social service agencies through the provision of technical assistance workshops during the Request for Funding stages of the Consolidated Planning Process.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

To help prevent homelessness and protect at-risk populations, the Consortia supports and participates in the San Bernardino County Continuum of Care System and the San Bernardino County Homeless Partnership to provide assistance to persons at risk of becoming homeless. As part of the Consortia's stakeholder meetings in preparation of this ConPlan, several COC members stated that additional shelter and related services to meet the needs of the homeless population and support the development of a continuum of care system on a region-wide basis should be a priority for the Consortia.

The Consortia plans to fund CoC member agencies over the Five-Year planning period to assist in efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The Consortia is not a direct recipient of ESG funding. However, the Consortia is a participating jurisdiction in the COC and works closely with the homeless system to create funding policies and procedures for ESG.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Town of Apple Valley
	Agency/Group/Organization Type	Other government – Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	In order to obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation with Consortium residents, service providers and selected departments from each member jurisdiction. Focus groups were conducted with nearly 30 organizations representing special needs populations, affordable housing and economic development. Key one-on-one interviews were also conducted. A complete list of organizations is provided as an attachment.

<p>2 Agency/Group/Organization</p>	<p>City of Victorville</p>
<p>Agency/Group/Organization Type</p>	<p>Other government – Local</p>
<p>What section of the Plan was addressed by Consultation?</p>	<p>Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy</p>
<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>In order to obtain a comprehensive assessment of the needs and priorities within the community, the Consolidated Plan process included consultation with Consortium residents, service providers and selected departments from each member jurisdiction. Focus groups were conducted with nearly 30 organizations representing special needs populations, affordable housing and economic development. Key one-on-one interviews were also conducted. A complete list of organizations is provided as an attachment.</p>

Identify any Agency Types not consulted and provide rationale for not consulting

No agency type was excluded from the final stakeholder list.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	County of San Bernardino	The County of San Bernardino is a Continuum of Care applicant and conducts homeless counts, surveys of the homeless population, and strategic planning to end homelessness. Consistent with the goals of the CoC, the Consortia will provide support to nonprofits that meet the social services needs of the Consortia residents with an emphasis on the homeless.
Housing Element	Town of Apple Valley/ City of Victorville	Based on the Regional Housing Needs Allocation (RHNA) set forth by the State of California, The Housing Element is the Consortia's chief policy document for the development of affordable and market rate housing. Consistent with this policy document, the Consortia will maintain and enhance the quality of existing residential neighborhoods and promote and encourage fair housing opportunities for all economic segments of the community, regardless of age, sex, ethnic background, physical condition, or family size.

Table 3 – Other local / regional / federal planning efforts

Narrative

The Consortia’s collaborative and cooperative planning partnerships with governmental, nonprofit and private entities are done to ensure that the Consortia’s below moderate-income residents’ needs and issues are comprehensively evaluated and thoroughly addressed. Aside from these partnerships, other departments within the Consortia are involved in collaborating and cooperating with state and federal entities in planning efforts.

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

Consortia staff developed a detailed participation plan that is part of this ConPlan. As required by HUD, nonprofits and community residents were provided adequate opportunity to review and comment on the original Citizen Participation Plan and on substantial amendments to the plan, if necessary. Citizens were engaged through community meetings, surveys, public hearings, and individual meetings. Citizens who participated in the process received extensive information about the ConPlan, the citizen participation process, the HUD requirements for an entitlement city, the amount of funding that the Consortia anticipates receiving and how those funds can be used by the Consortia. Residents were given the opportunity to provide Consortia staff with their input on the prioritization of community needs. Each of these efforts, including review of HUD Data and relevant policy documents, assisted the Consortia in its goal setting efforts.

From November 1 through December 19, 2017 the Consortia's Housing staff held a series of community stakeholder meetings, community forums, and surveys to afford citizens and local and regional organizations representing low-and-moderate income persons the maximum feasible opportunity to provide input on housing and community development needs of the Consortia. The Community Needs Assessment Survey was conducted to solicit input from residents and employees working in Victorville. The questionnaire polled respondents about the level of need in their neighborhoods for various types of improvements that can potentially be addressed by the use of federal funds, such as CDBG and HOME allocations. The survey asked respondents to rank the level of need in five (5) different needs categories:

- Housing
- Homeless Services
- Economic Development/Employment Opportunities
- Human Services
- Accessibility/Mobility

The following summarizes the highest needs in the five categories (the complete questionnaire and results are included in Appendix A):

- Housing – Increase the supply of affordable housing for low income veterans.
- Homeless Services – One Stop Resource Centers to assist homeless/at risk homeless by providing multiple re-entry services at one location and support the Homeless Outreach Proactive Enforcement (HOPE) program.
- Economic Development/Employment Opportunities – Increase job opportunity through education and job training programs.
- Human Services – Support programs that develop responsible, motivated and educated youth.

- Accessibility/Mobility – Support transit systems that improve access to employment, education, recreation, etc.

The survey was made available in hard copy at Town Hall, the Apple Valley Library as well as in electronic format via Survey Monkey on the Town's website and promoted via social media. The survey was available in English and in Spanish, as recommended in our Citizen Participation Plan. To date, 83 online and 5 hard copies of the survey have been received.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of Comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted/broad community	<p>The Consortia actively encouraged low- and moderate-income residents, persons of color, persons with disabilities and non-English-speaking residents to attend community meetings and hearings. In accordance with the Citizen Participation Plan, the Consortia provided access and assistance to all residents. This includes: interpreters for non-English-speaking citizens; information provided through workshops, churches, the school district, and local community centers; and utilize sites for the public meetings that are accessible for persons with disabilities. All public meetings were conducted in the evening hours and were held at convenient and accessible locations that accommodate persons with disabilities.</p>	<p>Supportive services for the homeless and at risk homeless Support the development of one stop resource centers to assist homeless persons to acquire the necessary documentation and consultation (mental health, physical health and nutrition, job skills training, identification, social security and disability benefits, etc.) to achieve reentry into employment and housing; food and nutrition services; utility assistance; support the Homeless Outreach Proactive Enforcement (HOPE) program; support public safety efforts; provide resource directories for available services; provide community resource directory for all available services; encourage collaboration between agencies, faith based organizations and other stakeholders to unify services; support efforts to increase volunteerism in public service programs. Human services Support programs that encourage the development of responsible, motivated and educated youth; support the development of arts, music and culture in the community; encourage programs that promote a healthy lifestyle; develop public facility amenities that facilitate community involvement and recreation; disseminate fair housing information through literature, media, referrals and workshops; encourage programs designed to unite youth, seniors, veterans and disabled persons in mentoring and caregiving. Need to increase economic development and employment opportunities Increase job opportunity through education and job training programs; encourage business development through business practices and fundamentals education: collaborate with state, county and local agencies that offer trade skills training and basic job search techniques; encourage local education facilities to offer education and training that will lead to employment opportunities in the community; support job creation through business friendly policies and practices. Housing programs Transitional shelters; affordable housing for multi-family, single family, veterans; rehabilitation- owner occupied and rental; down payment assistance; code enforcement activity to improve neighborhood aesthetics and values; reduce overcrowding in occupied properties; consider establishing rent control for affordability; encourage collaboration between public agencies, developers, investors and other stakeholders to develop a wide-range of housing development. Accessibility and Mobility Develop and support efforts to improve mobility in the community; identify and remove barriers that impede accessibility in the community; support transit systems, mass and specialized, that enable residents to access destinations for employment, education, recreation and other essential purposes; support collaborative efforts to improve community and regional transit.</p>	All comments were accepted	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of Comments not accepted and reasons	URL (If applicable)
2	Public Hearing	Non-targeted/broad community	The Consortia actively encouraged low- and moderate-income residents, persons of color, persons with disabilities and non-English-speaking residents to attend all public hearings. In accordance with the Citizen Participation Plan, the Consortia provided access and assistance to all residents. This includes: interpreters for non-English-speaking citizens. All public hearings and meetings were conducted in the evening hours and were held at convenient and accessible locations that accommodate persons with disabilities.	No comments received from citizens at public hearing.	All comments were accepted.	
3	Newspaper Ad	Non-English Speaking - Specify other language: Spanish Non-targeted/broad community	Not applicable	No comments received	Not applicable	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of Comments not accepted and reasons	URL (If applicable)
4	Internet Outreach	Non-targeted/broad community	The questionnaire polled respondents about the level of need in their neighborhoods for various types of improvements that can potentially be addressed by the use of federal funds, such as CDBG and HOME allocations. The survey asked respondents to rank the level of need in six (6) different categories. The survey was available in English and in Spanish, as recommended in our Citizen Participation Plan. To date, 108 online and 31 hard copies of the survey have been received. Three community forums and ten stakeholder meetings were also conducted to solicit input from residents and community stakeholders.	The questionnaire polled respondents about the level of need in their neighborhoods for various types of improvements that can potentially be addressed by the use of federal funds, such as CDBG and HOME allocations. The survey asked respondents to rank the level of need in six (6) different needs categories. The following summarizes the highest needs in the six categories: Overall Need, Improve Consortia facilities, parks, libraries. Community Development Needs: Youth Centers Infrastructure and Neighborhood Improvements, Street Improvements, Public Service, Neighborhood Cleanup, Housing, Code Enforcement Activities and Economic Development/Jobs Growth. The complete questionnaire and results are attached.	All comments were accepted	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

One of the main obstacles to meeting community needs is inadequate resources. As with most of the priority goals, the needs far outweigh the Consortia's available resources; that are not sufficient to address all of the needs of low- and moderate-income persons or special needs residents in the Consortia. It is anticipated that Federal and private funding sources for housing and community development programs will remain limited until the current economic conditions eventually recover. Even under these circumstances, the Consortia strives to make progress in implementing its public improvement and community service projects and programs as well as meeting the established objectives.

FY 2018-2019, the Consortia will be receiving CDBG allocations totaling \$1,947,764 (AV \$624,925; VV \$1,322,839) and a HOME allocation of \$772,659. The following section summarizes the major sources of funding available to carry out housing and community development activities in the Consortia, and specifically identifies the Consortia's second year and projected funding levels for the remainder of the five-year Con Plan period for formula grant CDBG and HOME programs.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 2				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	624,925	81,000	93,936	799,861	1,874,775	Total amount is based on FY 18-19 CDBG allocation; the anticipated program income; reprogrammed prior year CDBG funds. The expected remaining amount is based on a 3-year projection of CDBG allocated funding from FY 19-20 to FY 21-22
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	772,659	60,000	600,000	1,432,659	2,317,977	Total amount is based on FY 18-19 HOME allocation and the previous year's program income for the Consortia. The expected remaining amount is based on a 3-year projection of HOME allocated funding from FY 19-20 to FY 21-22

Table 2 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Available public resources to serve low- and moderate-income households will need to be distributed across the spectrum of needs and heavily leveraged when possible. This means providing funds for homebuyer assistance, housing rehabilitation, and the creation or development of new housing serving the target groups. The Consortia will actively pursue additional State and federal funding sources to leverage CDBG Funds.

In addition, the Consortia is expected to receive \$772,659 in HOME funding which can be leveraged with CDBG funding if used for affordable housing. The Consortia will leverage HOME funding if future eligible projects are presented during the 5-year planning process. The HOME Program requires a 25-percent match based on fund expenditure. The HOME statute provides a reduction of the matching contribution requirement under three conditions: 1) Fiscal distress; 2) Severe fiscal distress; and 3) Presidentially-declared major disasters covered under the Stafford Act. The Consortia has been identified by HUD as a fiscally distressed jurisdiction and has been granted a 100-percent match reduction for FY 2017-2018. The Consortia expects this designation to occur in 2018-2019 planning period as well.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Not Applicable

Discussion

Anticipated resources comprised of allocation, anticipated program income and reprogrammed funds from prior years.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Provide suitable living environments	2018	2019	Homeless Non-Homeless Special Needs	R/ECAP	Supportive services for homeless and at risk of homelessness Human services Accessibility and Mobility	CDBG: \$400,876	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 48,500 Persons Assisted Public service activities for Low/Moderate Income Housing Benefit: 628 Persons Assisted Homeless Person Overnight Shelter: 60 Persons Assisted Overnight/Emergency Shelter/Transitional Housing Beds added: 36 Beds

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	Affordable Housing	2018	2019	Affordable Housing	R/ECAP	Housing programs	CDBG: \$164,000 HOME: \$1,355,393	Rental Units Rehabilitated: 51 Household Housing Units Homeowner Housing Added: 5 Household Housing Units Homeowner Housing Rehabilitated: 30 Household Housing Unit Housing Code Enforcement/Foreclosed Property Care: 1,000 Household Housing Units Other - 1
3	Expand Economic Opportunities	2018	2019	Non-Housing Community Development	R/ECAP	Need to increase economic development and employment	CDBG: \$100,000	Jobs created/retained: 15 Jobs Businesses assisted: 5 Businesses Assisted
4	Further Fair Housing Objectives in Consortia	2018	2019	Non-Homeless Special Needs	R/ECAP	Human services	CDBG: \$10,000	Public service activities for Low/Moderate Income Housing Benefit: 35 Households Assisted

Table 3 – Goals Summary

Goal Descriptions

1	Goal Name	Provide suitable living environments
	Goal Description	Support the development of "one stop" resource centers to assist homeless persons to acquire the necessary documentation and consultation (mental health, physical health and nutrition, job skills training, identification, social security and disability benefits, etc.) to achieve reentry into employment and housing; food and nutrition services; utility assistance; support the Homeless Outreach Proactive Enforcement (HOPE) program; support public safety efforts; provide resource directories for available services; provide community resource directory for all available services; encourage collaboration between agencies, faith based organizations and other stakeholders to unify services; support efforts to increase volunteerism in public service programs.
2	Goal Name	Affordable Housing
	Goal Description	Transitional shelters; affordable housing for multi-family, single family, veterans; rehabilitation- owner occupied and rental; down payment assistance; code enforcement activity to improve neighborhood aesthetics and values; reduce overcrowding in occupied properties; consider establishing rent control for affordability; encourage collaboration between public agencies, developers, investors and other stakeholders to develop a wide-range of housing development
3	Goal Name	Expand Economic Opportunities
	Goal Description	Increase job opportunity through education and job training programs; encourage small business development through business practices and fundamentals education: collaborate with state, county and local agencies that offer trade skills training and basic job search techniques; encourage local education facilities to offer education and training that will lead to employment opportunities in the community; support job creation through business-friendly policies and practices.
4	Goal Name	Further Fair Housing Objectives in Consortia
	Goal Description	Develop and support efforts to improve mobility in the community; identify and remove barriers that impede accessibility in the community; support transit systems, mass and specialized, that enable residents to access destinations for employment, education, recreation and other essential purposes; support collaborative efforts to improve community and regional transit.

AP-35 Projects - 91.420, 91.220(d)

Introduction

The Action Plan must provide a concise summary of the eligible programs or activities that will take place during the program year to address the priority needs and specific objectives identified in the Strategic Plan. In the template, each eligible program/activity is called a project.

#	Project Name
1	Assistance League of Victor Valley
2	Family Assistance Program
3	VV College District Foundation, Public Safety Career Pathway Training
4	Manufactured Home/SFR Disposition Program
5	VV Community Services Council- Senior/Adult Disabled Needs Program
6	Cedar House Life Change Centers- Oasis House
7	TOAV, Eco Dev, Small Business/Entrepreneur Incubator Project
8	TOAV Code Enforcement-Community Outreach Deterring Eyesores
9	Moses House Ministries- Resources and Referrals for Families
10	Victor Valley Domestic Violence- A Better Way
11	Church for Whosoever- CFW Literacy Center
12	High Desert Homeless Services- Shelter Services
13	Inland Fair Housing/Mediation Board- Fair Housing Services
14	HD Community Foundation/Orenda- Orenda Veteran's Project
15	TOAV Park and Rec- Mendel Park Restroom Project
16	TOAV Park and Rec- James Woody Park Parking Lot Resurface
17	TOAV Park and Rec- James Woody Park Security Cameras
18	CDBG Program Administration
19	CDBG Rehabilitation Administration 14H
20	AV HOME Program Administration
21	AV HOME CHDO
22	AV HOME Residential Rehabilitation Loan Program (RRLP)
23	VV HOME Program Administration
24	VV HOME CHDO
25	VV HOME Senior Housing Repair Program (SHRP)
26	VV HOME CHDO Northgate Rehab, National Core

Table 4 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The primary obstacle to meeting the needs of the most underserved groups in the Consortia (primarily low-income families, seniors, youth, and the homeless) is the general lack of funding resources available to the public and private agencies providing the services to meet those needs. The economic downturn that began in late 2007 has impacted both private foundations and public agencies as donations have declined along with public funding. Continued state budget shortfalls have caused the State of California to reduce funding for local aid to cities, significantly impacting the funding of local programs.

In addition, cities across California are grappling with ramifications of Assembly Bill 1X26, which, in conjunction with a December 2011 California Supreme Court decision, eliminated redevelopment agencies (RDAs) and the associated diversion of property tax increment revenue to RDAs (known as tax increment or redevelopment funds). Redevelopment funds have represented one of the largest funding sources for affordable housing in California (redevelopment law required that 20 percent of the funds must be spent for affordable housing) and were utilized to revitalize blighted areas and foster economic development in redevelopment project areas.

At the federal level, entitlement grants have not kept up with inflation and have been reduced over the years, further decreasing funds available to provide services to meet needs within the Consortia. With inflation, lower incomes, and the growing needs of low-income persons and special needs groups, the limited funding resources is a significant obstacle to meeting underserved needs in the Consortia.

AP-38 Project Summary**Project Summary Information**

1	Project Name	Assistance League of Victor Valley
	Target Area	R/ECAP
	Goals Supported	Provide suitable living environments
	Needs Addressed	Human services
	Funding	CDBG: \$12,500
	Description	This program will provide clothing kits (\$100-\$125) to low-income, elementary and pre-school children through a partnership with Kohls department store. Eligible children identified by the schools as under the supervision of Kohls staff and Assistance League volunteers are able to select appropriate clothing and supplies for school.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	125 low income youth who are referred by school staff/administrators will be assisted.
	Location Description	School children attending Apple Valley elementary schools and pre-schools
	Planned Activities	The Agency is proposing to serve 125 children (youths) with complete clothing and grooming/hygiene kit as described above

2	Project Name	Family Assistance Program
	Target Area	R/ECAP
	Goals Supported	Provide suitable living environments
	Needs Addressed	Human services
	Funding	CDBG: \$10,000
	Description	This program will provide transitional housing for six (6) families of domestic violence that have completed the shelter program and are ready to move toward independent living. This housing will be available for 18 months per family. Along with the housing, the families will participate in sessions involving counseling, goals, job training, financial classes and other resources to become self-sufficient. During their stay, clients will 30% of their income each month to FAP. These funds will be saved and made available to the client at the term of their residency for use as security deposit, rent and utility deposits for their own place.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	6 low income households
	Location Description	Transitional housing site (Confidential)
	Planned Activities	6 households

3	Project Name	VV College District Foundation, Public Safety Career Pathway Training
	Target Area	R/ECAP
	Goals Supported	Expand Economic Opportunities
	Needs Addressed	Need to increase economic development and employment
	Funding	CDBG: \$50,000
	Description	This program would financially assist low income Apple Valley residents with tuition for coursework, fees for physical fitness testing and scholarships for eligible students for advanced training coursework. Successful participants in this program receive industry recognized certification and opportunity for further career pathway degree programs (EMT or Fire Academy) or potential employment within certain public safety industries.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Provide scholarships to 15 low income students to attend public safety training facility for preparation for employment (EMT / Fire Academy) within public safety industries.
	Location Description	19190 Navajo Rd, Apple Valley, CA 92307
	Planned Activities	15 students (jobs created/retained)

4	Project Name	Manufactured Home/SFR Disposition Program
	Target Area	R/ECAP
	Goals Supported	Affordable Housing
	Needs Addressed	Housing programs
	Funding	CDBG: \$30,000
	Description	This program would provide for the donation of units that have been released by owners/heirs to the Town in lieu of selling through their own efforts in order to pay existing Town loans. Though assistance was provided to rehabilitate units for the benefit of the owner, the units generally do not have enough value to make the selling process worthwhile. These units will be donated to the Housing Authority or one of a number of non-profits that can assist qualified households with affordable housing
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Program will provide 3 housing units per year that will be available to agencies providing transitional/affordable units to low income households.
	Location Description	Townwide
Planned Activities	3 units for affordable housing	

5	Project Name	VV Community Services Council- Senior/Adult Disabled Needs Program
	Target Area	R/ECAP
	Goals Supported	Provide suitable living environments
	Needs Addressed	Human services
	Funding	CDBG: \$12,500
	Description	Free minor home repairs related to health and safety issues may be provided to low income (<80%AMI) senior citizens, age 62 + or verified adult seriously disabled persons. Examples include plumbing, electrical, roof, heater, swamp cooler repair, winterization and handicap accessibility. Materials for repairs typically range up to \$300. Contractors may be used for items that need expertise beyond the volunteer pools abilities. Transportation will be provided by appointment to and from necessary locations such as grocery stores, medical appointments, banks, pharmacies, etc. for those who cannot drive. Transportation may be provided by volunteers or staff with their own vehicles. A 16-passenger bus is also available. Transportation is limited to the high desert. Volunteer handymen, drivers and retired contractors who have been cleared by the Department of Justice. Drivers are covered by the organizations auto endorsement liability policy. The visiting program provides socialization visits to homebound and residents of care facilities. Friendly visits to care facilities and home bound residents are conducted by staff and volunteers, sometimes with comfort dogs.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	85 seniors/ adult disabled will be assisted
	Location Description	Townwide
	Planned Activities	Minor home repairs, necessary transit services, visiting program for homebound seniors and residents of care facilities

6	Project Name	Cedar House Life Change Centers- Oasis House
	Target Area	R/ECAP
	Goals Supported	Provide suitable living environments
	Needs Addressed	Human services
	Funding	CDBG: \$6,000
	Description	CHLCC operates Oasis House in Unincorporated Apple Valley to provide stable, safe housing for homeless transitional age youth (TAY) in the Victor Valley. This program provides housing/support and counseling through Department of Behavioral Health (DBH). Residents are provided with housing and meals. Future services are planned in education and job training.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	12 low income transitional age youth
	Location Description	23120 Chia Rd, Apple Valley, CA 92308 (unincorporated area)
	Planned Activities	Room and board for transitional age youth, TAY

7	Project Name	TOAV, Eco Dev, Small Business/Entrepreneur Incubator Project
	Target Area	R/ECAP
	Goals Supported	Expand Economic Opportunities
	Needs Addressed	Need to increase economic development and employment
	Funding	CDBG: \$50,000
	Description	This program will provide funding to design and construct an incubator office space to provide headquarters facility for small businesses. The completed facility will offer tenants shared resources including office and storage space, equipment, supplies, meeting and networking space, collaborative events and programs, business development and technical assistance resources. This program will: foster establishment, stabilization and expansion of small businesses in order to add jobs for low income persons; provide technical training and technical assistance or other support services to increase capacity of subrecipients to carry out business activities.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Assist 5 businesses through incubator format offering shared resources and lower overhead to enable growth and the addition of jobs available to low income persons
	Location Description	Town of Apple Valley- location to be determined
Planned Activities	Assist 5 businesses through incubator project	

8	Project Name	TOAV Code Enforcement-Community Outreach Deterring Eyesores
	Target Area	R/ECAP
	Goals Supported	Provide suitable living environments
	Needs Addressed	Human services
	Funding	CDBG: \$54,000
	Description	This program would increase code enforcement patrol within the Apple Valley low/mod census tract areas and initiate an additional 1000 code enforcement cases over normal enforcement.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	1,000 families in low income census areas
	Location Description	Low income census tract areas of Apple Valley
	Planned Activities	Code enforcement patrols
9	Project Name	Moses House Ministries- Resources and Referrals for Families
	Target Area	R/ECAP
	Goals Supported	Provide suitable living environments
	Needs Addressed	Human services
	Funding	CDBG: \$10,739
	Description	This program will assist single mothers who are pregnant or with a child under age six. Services include providing a one-time assistance with resources and referrals and providing long term case management until the youngest child is age six. Moses House (lead agency) and Rose of Sharon (sub-contractor) will collaborate to reduce the chance of duplication of services.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	375 persons- single mothers with children under the age of six or pregnant
Location Description	15180 Anacapa Rd, Victorville, CA 92392	
Planned Activities	Assistance with resources/referrals, case management, parenting and life skills classes	

10	Project Name	Victor Valley Domestic Violence- A Better Way
	Target Area	R/ECAP
	Goals Supported	Provide suitable living environments
	Needs Addressed	Supportive services for homeless and at risk of homelessness
	Funding	CDBG: \$7,000
	Description	This program will provide emergency shelter, transitional housing and outreach services to victims/families of domestic violence. Clients will have access to a safe environment and participate in education programs and counseling to enable better life choices leading to a safer living environment for those families. Other services include case management, peer support, group counseling and Victim Impact- a class focusing on domestic violence issues.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	20 shelter and 1000 program clients
	Location Description	Confidential
	Planned Activities	Shelter and supportive services

11	Project Name	Church for Whosoever- CFW Literacy Center
	Target Area	R/ECAP
	Goals Supported	Provide suitable living environments
	Needs Addressed	Human services
	Funding	CDBG: \$5,000
	Description	The Literacy Center assists primarily Kindergarten through 2nd grade level (pre-school and 3rd through 6th grade can be referred) at-risk students, referred by the school district. Participation in a twice weekly after school literacy program will be overseen/instructed by the program director (retired school teacher- 40 years of experience) between the hours of 3:30 p.m. - 5:30 p.m. Reading, writing and math skills are developed through one on one and group sessions. Transportation will be available to students attending Desert Knolls Elementary and Phoenix Academy schools. Students from other schools that can be transported by their parents are also served.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	25 Low income at risk youth and their families
	Location Description	18628 Seneca Rd, Apple Valley, CA 92307
Planned Activities	Tutoring in reading, writing and math through one on one and group formats	

12	Project Name	High Desert Homeless Services- Shelter Services
	Target Area	R/ECAP
	Goals Supported	Provide suitable living environments
	Needs Addressed	Supportive services for homeless and at risk of homelessness
	Funding	CDBG: \$15,000
	Description	High Desert Homeless Services provides shelter and related services to low to moderate income homeless families and individuals at no charge. The organization provides extensive, ongoing case management services to include life skills, budgeting and parenting classes in an effort to ensure success in securing employment and stable housing. In addition, the shelter provides food, clothing, showers and laundry facilities. Computers and Internet are available to assist in seeking employment and completing online employment applications.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	60 homeless clients
	Location Description	14049 Amargosa Rd, Victorville, CA 92392
	Planned Activities	Shelter and supportive services

13	Project Name	Inland Fair Housing/Mediation Board- Fair Housing Services
	Target Area	R/ECAP
	Goals Supported	Further Fair Housing Objectives in Consortia
	Needs Addressed	Accessibility and Mobility
	Funding	CDBG: \$10,000
	Description	This program will provide fair housing and landlord/tenant services to include: processing complaints, investigation, assist with filing complaints to government agencies, training, and workshops. Educational information will be disseminated to AV residents. IFHMB will provide technical assistance to Town staff in implementing new AFFH activities.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	35 clients facing fair housing issues
	Location Description	Townwide
	Planned Activities	Processing complaints and follow-up, outreach, workshops
14	Project Name	HD Community Foundation/Orenda- Orenda Veteran's Project
	Target Area	R/ECAP
	Goals Supported	Provide suitable living environments
	Needs Addressed	Human services
	Funding	CDBG: \$5,000
	Description	This program provides room and board, resource navigation, employment preparation and benefit referrals to disabled and homeless veterans in a family type setting. Clients are charged \$500/month for room and board.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	16 homeless veterans
	Location Description	21468 Chimayo Rd, Apple Valley, CA 92308
Planned Activities	Provide room and board	

15	Project Name	TOAV Park and Rec- Mendel Park Restroom Project
	Target Area	R/ECAP
	Goals Supported	Provide suitable living environments
	Needs Addressed	Human services
	Funding	CDBG: \$115,000
	Description	This project provides for the purchase and installation of a permanent ADA accessible restroom with direct access.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	2,500 residents utilize the facilities at this park annually
	Location Description	21860 Tussing Ranch Rd, Apple Valley, CA 92308
	Planned Activities	Build restroom facility
16	Project Name	TOAV Park and Rec- James Woody Park Parking Lot Resurface
	Target Area	R/ECAP
	Goals Supported	Provide suitable living environments
	Needs Addressed	Human services
	Funding	CDBG: \$143,750
	Description	This project will fund engineering, grading and replacement/ resurfacing of existing asphalt parking areas. Construction to include ADA improvements and striping.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	23,000 residents utilize park annually
	Location Description	13467 Navajo Rd, Apple Valley, CA 92308
Planned Activities	Replace/resurface existing parking lots	

17	Project Name	TOAV Park and Rec- James Woody Park Security Cameras
	Target Area	R/ECAP
	Goals Supported	Provide suitable living environments
	Needs Addressed	Human services
	Funding	CDBG: \$58,387
	Description	This project will fund installation of security camera system that will monitor activity throughout James Woody Park. The installation will be web based allowing remote monitoring.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	23,000 residents in this low mod area park will benefit from the increased safety and improved uses of the park
	Location Description	13467 Navajo Rd, Apple Valley, CA 92308
	Planned Activities	Security camera system installation
18	Project Name	CDBG Program Administration
	Target Area	R/ECAP
	Goals Supported	Provide suitable living environments
	Needs Addressed	Human services
	Funding	CDBG: \$124,985
	Description	Funds are used in the administration of the CDBG/HOME programs.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	N/A
Location Description	N/A	
Planned Activities	Funds are used in the administration of the CDBG program	

19	Project Name	CDBG Rehabilitation Administration 14H
	Target Area	R/ECAP
	Goals Supported	Provide suitable living environments
	Needs Addressed	Housing programs
	Funding	CDBG: \$80,000
	Description	Funds are utilized to pay costs directly associated with the Town rehabilitation programs that are not tied to an active file. Examples include customer service, marketing, program development, warranty actions, subordination and payoff demands, monitoring, etc.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	Other - 1
	Location Description	N/A
	Planned Activities	Funds are utilized to pay costs directly associated with the Town rehabilitation programs that are not tied to an active file. Examples include customer service, marketing, program development, warranty actions, subordination and payoff demands, monitoring, etc.
20	Project Name	AV HOME Program Administration
	Target Area	R/ECAP
	Goals Supported	Provide suitable living environments
	Needs Addressed	Housing programs
	Funding	HOME: \$52,497
	Description	Funds are used in the administration of the CDBG/HOME programs.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	N/A
	Planned Activities	Funds are used in the administration of the CDBG/HOME programs.

21	Project Name	AV HOME CHDO
	Target Area	R/ECAP
	Goals Supported	Affordable Housing
	Needs Addressed	Housing programs
	Funding	HOME: \$41,597
	Description	Minimum 15% allocation to be assigned to CHDO eligible housing developer for the development of affordable housing.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	One low income household will be assisted
	Location Description	Townwide
	Planned Activities	Minimum 15% allocation to be assigned to CHDO eligible housing developer for the development of affordable housing. Property to be selected at a later date

22	Project Name	AV HOME Residential Rehabilitation Loan Program (RRLP)
	Target Area	R/ECAP
	Goals Supported	Provide suitable living environments
	Needs Addressed	Housing programs
	Funding	HOME: \$230,388
	Description	This project will provide 0% interest loans for a term of 30 years for repair work to single-family owner-occupied homes. The maximum loan is generally \$25,000. However, the amount can be increased by the program administrator to a maximum of \$30,000 for emergency repairs that pose a substantial threat to health and safety or for significant code repairs. Manufactured homes on leased land may be assisted to a maximum of \$10,000 or the equity value as determined by a property valuation. Manufactured homes will be secured by a ten-year 0% interest deferred loan that is forgivable at the end of the term. Properties that are in default may be considered for recapture by the Town and deeded with an affordability covenant to eligible non-profit agencies to be used for housing clients that are participating successfully in transitional programs.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	7 low income households to be assisted with rehabilitation/repairs to their primary residence
	Location Description	Townwide
	Planned Activities	Repairs/rehabilitation for single family residences to replace major building components, remedy health, safety and code issues and address deferred maintenance to prevent deterioration.

23	Project Name	VV HOME Program Administration
	Target Area	R/ECAP
	Goals Supported	Affordable Housing
	Needs Addressed	Housing programs
	Funding	HOME: \$24,767
	Description	Funds are used in the administration of the HOME program
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	N/A
	Planned Activities	N/A
24	Project Name	VV HOME CHDO
	Target Area	R/ECAP
	Goals Supported	Provide suitable living environments
	Needs Addressed	Housing programs
	Funding	HOME: \$74,303
	Description	Minimum 15% of allocation to be assigned to CHDO eligible housing developer for the development of affordable housing
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	One low income household
	Location Description	Citywide, to be identified at a later date
	Planned Activities	Funds will assist low income households with housing

25	Project Name	VV HOME Senior Housing Repair Program (SHRP)
	Target Area	R/ECAP
	Goals Supported	Provide suitable living environments
	Needs Addressed	Housing programs
	Funding	HOME: \$409,107
	Description	This program will provide a grant to senior home owners to provide for construction services to make necessary repairs to remedy health, safety and code issues.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	22 low income senior households will be assisted with necessary repairs to their homes
	Location Description	Citywide
	Planned Activities	22 low income senior households will be assisted with necessary repairs to their homes
26	Project Name	VV HOME CHDO Northgate Rehab, National Core
	Target Area	R/ECAP
	Goals Supported	Provide suitable living environments Affordable Housing
	Needs Addressed	Housing programs
	Funding	HOME: \$600,000
	Description	Phase 2 of rehabilitation/re-roof of remaining units.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	50 low income families will benefit from improvements and remedy of structural/maintenance deficiencies.
	Location Description	Northgate Village Apartments, 17251 Dante St, Victorville, CA 92394
	Planned Activities	Roof and structural improvements to remedy deficiencies

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

It is the Consortia’s intent to fund activities in the areas most directly affected by the needs of low-income residents and those with other special needs. By the 2nd year of the ConPlan implementation period, the Consortia will program HOME funding to provide a Residential Rehabilitation Loan Program to qualifying R/ECAPs homeowners to address health, safety, code issues and necessary repairs. This programming will continue in years 3 through 5 based on funding availability.

Geographic Distribution

Target Area	Percentage of Funds
R/ECAP	0

Table 5 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The Consortia will use a place-based strategy during the planning period. The geographic distribution of funding is predicated somewhat on the nature of the activity to be funded. The Annual Action Plan directs investment geographically to an area benefit neighborhood. The area benefit category is the most commonly used national objective for activities that benefit a residential neighborhood. An area benefit activity is one that benefits all residents in a particular area, where at least 51% of the residents are low- and moderate-income persons. Public infrastructure improvements are an area benefit activity when they are located within a predominately low- and moderate-income neighborhood.

Discussion

The Consortia will program HOME funding to provide a Residential Rehabilitation Loan Program to qualifying R/ECAPs homeowners to address health, safety, code issues and necessary repairs. This programming will continue in years 3 through 5 based on funding availability.

Affordable Housing

AP-55 Affordable Housing - 91.420, 91.220(g)

Introduction

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	4
Special-Needs	0
Total	4

Table 6 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	4
Acquisition of Existing Units	0
Total	4

Table 7 - One Year Goals for Affordable Housing by Support Type

Discussion

The Town currently operates the Residential Rehabilitation program through CDBG and HOME funds. In the past, the Town was successful in obtaining Neighborhood Stabilization Program grant funds that have also contributed to this program. NSP funds were used to purchase existing units for rehabilitation and land for future affordable housing projects. Since many of these programs do not provide adequate funding to administer the projects, and some with no administrative funding at all, the Town's general fund provides some relief to cover these costs.

AP-60 Public Housing - 91.420, 91.220(h)

Introduction

Between January 1, 2016 and December 31, 2016, 159 voucher holders leased up in Victorville and 50 voucher holders leased up in Apple Valley. The average housing assistance payment is \$570.32.

The Housing Authority of the County of San Bernardino (HACSB) has been one of the leading providers of affordable housing in the County of San Bernardino for over 70 years. San Bernardino County is the largest county by land area in the contiguous United States consisting of 24 cities and covering over 20,000 square miles of land. By population, it is the twelfth largest county in the nation, with more residents than fifteen states. The population of San Bernardino County has grown by almost five percent between 2010 and 2013 and is expected to continue to rise over the next several years. HACSB serves in excess of 30,000 people, most of whom are seniors, disabled individuals and children. Information provided by HUD indicates that the total number of Housing Choice Vouchers for the County of San Bernardino is 6,508, with 4,660 being “portable” vouchers where the tenant may use them for any HUD-approved participating property. A total of 54 of the portable vouchers were special purpose vouchers for Veterans Supportive Housing and none were for the Family Unification Program or for disabled persons.

Actions planned during the next year to address the needs to public housing

This question is not applicable. There is no supply of public housing developments within the Consortia at this moment.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

This question is not applicable. There is no supply of public housing developments within the Consortia at this moment.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

This question is not applicable. There is no supply of public housing developments within the Consortia at this moment.

Discussion

During the development of the ConPlan, the San Bernardino County Housing Authority was surveyed. According to the survey, there are no current requests on file for public housing tenants within the Consortia. However, approximately 1% of public housing applicants and 7% of Housing Choice Voucher applicants on the wait list have requested the need for accessible units on their pre-applications. The

types of accessibility features requested by these households are not identified. Design features that meet the needs of people with mobility impairments may not meet the accessibility needs of persons with other types of disabilities such as sensory, cognitive, self-care, or independent living difficulties. Persons with these types of disabilities may require a different set of accessible design features.

AP-65 Homeless and Other Special Needs Activities - 91.420, 91.220(i)

Introduction

The Action Plan must describe the jurisdiction's one-year goals and the specific actions steps it will undertake in the program year to carry out the homeless strategy outlined in SP-60 homelessness Strategy.

The Action Plan must also describe the jurisdiction's one-year goals and specify the activities it will undertake to serve the housing and supportive service needs of non-homeless populations who require supportive housing.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

One Year Goal

The Consortia's one-year goal is to provide suitable living environments for the Consortia's residents by engaging in street outreach and engagement activities in order to reach homeless populations.

Actions

The Consortia will work closely with the Homeless Outreach and Proactive Enforcement (H.O.P.E.). The program is a proactive approach intended to ultimately reduce calls for service and other resources currently required to deal with the homeless population. A community policing philosophy will be used to link the homeless population with resources and service providers throughout the County. The objective is to stop the revolving door of arrest, incarceration, and then release regarding homeless related crimes.

Addressing the emergency shelter and transitional housing needs of homeless persons

One Year Goal

The Consortia's one-year goal is to provide suitable living environments for the Consortia's residents by partnering with agencies that support homeless populations and reviewing policy relating to emergency shelter and transitional housing needs.

Actions

- High Desert Homeless Services – This program provides shelter and related services to LMI homeless families and individuals at no charge. The program also helps fund a portion of the salary for a night manager, shelter supervisor and maintenance man; a portion of utilities and other administrative operations. The organization provides extensive, ongoing case

management services to include life skills, budgeting and parenting classes in an effort to ensure success in securing employment and stable housing. In addition, the shelter provides food, clothing, showers and laundry facilities. Computers and Internet are available to assist in seeking employment and completing online employment applications. This project will provide a 24-hour residential program for homeless families and individuals for up to 120 days. High Desert Homeless Services is expected to serve 60 Apple Valley-based persons.

- The Consortia will continue to work jointly with the San Bernardino County's Continuum of Care (COC), which provides funding and a network of resources for homeless abatement. The COC provides emergency shelter, supportive services, transitional housing and permanent housing. Victorville commits staff to the COC planning and implementation process and provides the COC Steering Committee critical information regarding the types of resources and programs provided to assist the homeless.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

One Year Goal

The Consortia's one-year goal is to provide suitable living environments for the Consortia's residents by funding and partnering with agencies that support homeless and at-risk of homeless populations.

Actions

AP will fund the following:

- High Desert Homeless Services - This program provides shelter and related services to LMI homeless families and individuals at no charge. Helps fund portion of the salary for a night manager, shelter supervisor and maintenance man; a portion of utilities and other administrative operations. The organization provides extensive, ongoing case management services to include life skills, budgeting and parenting classes in an effort to ensure success in securing employment and stable housing. In addition, the shelter provides food, clothing, showers and laundry facilities. Computers and Internet are available to assist in seeking employment and completing online employment applications. This project will provide a 24-hour residential program for homeless families and individuals for up to 120 days. High Desert Homeless Services is expected to serve 60 Apple Valley-based persons.

- A Better Way Shelter and Outreach Services - This program funds a portion of salary and benefits for one child care worker. The Program will provide emergency shelter, transitional housing and outreach services to victims/families of domestic violence. Clients will have access to a safe environment and participate in education programs and counseling to enable better life choices leading to a safer living environment for those families. Other services include case management, peer support, group counseling and 'Victim Impact' - a class focusing on domestic violence issues. The program is expected to serve 20 Apple Valley based persons this year.
- Family Assistance Program (FAP) Transitional Housing - This program will provide transitional housing for four families of domestic violence that have completed the shelter program and are ready to move toward independent living. This housing will be available for 18 months per family. Along with the housing, the families will participate in sessions involving counseling, goals, job training, financial classes and other resources to become self-sufficient. During their stay, clients will 'pay' 30% of their income each month to FAP. These funds will be saved and made available to the client at the term of their residency for use as security deposit, rent and utility deposits for their own place. Through this program, FAP is expected to serve six (6) households this year.
- The Consortia will participate in the San Bernardino County's Continuum of Care. (COC), which provides funding and a network of resources for homeless abatement. The COC provides emergency shelter, supportive services, transitional housing and permanent housing. Victorville commits staff to the COC planning and implementation process and provides the COC Steering Committee critical information regarding the types of resources and programs the Consortia currently funds that assist the homeless.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

One Year Goal

The Consortia's one-year goal is to provide suitable living environments for the Consortia's residents by partnering with agencies that support homeless and at-risk of homeless populations.

Actions

The Consortia will continue to work with and refer residents to the County's Department of Behavioral Health which has several programs to assist homeless residents with mental health needs, such as, the

mentally ill homeless program (30 days of basic needs, case management, employment, and outreach services to homeless mentally ill adults), the housing program operated in conjunction with the Housing Authority (provides mental health services and long term permanent housing for homeless mentally ill or mentally ill/substance abuse residents), and the employment program (provides employment skills evaluations, pre-employment services, job coaching and collateral services to residents with mental health needs).

Discussion

Locally, the Consortia works with High Desert Homeless Services, Inc. (HDHS). The organization is a private, non-profit 501(c) (3) organization, located in Victorville that has been assisting homeless persons since June 1988. The mission of HDHS is to assist residents of the Victor Valley and High Desert area of San Bernardino County who have been displaced from long-term housing due to natural disaster or loss of income, and to assist non-residents by providing short-term emergency shelter.

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

The Consortia briefly describes the actions it will take during the next year to reduce barriers to affordable housing. Jurisdictions should refer back to MA-40 in the Market Analysis and SP-55 in the Strategic Plan when writing this section.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

By the end of FY 2018/2019, the cities and Consortia will expand their efforts in providing financial literacy services and advocate for an increase of supply of affordable ownership housing by hosting a minimum of two (2) financial literacy and access of financing for homeownership workshops. As projects are reviewed by staff, distribution of Low/Mod housing shall be promoted to blend in with the existing residential neighborhoods and shall not be concentrated in any single area of each respective city in order to more fully integrate all income levels.

Discussion

N/A

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

This section will describe the jurisdiction's planned actions to carry out the following strategies outlined in the Consolidated Plan:

- Foster and maintain affordable housing
- Evaluate and reduce lead-based paint hazards
- Reduce the number of poverty-level families
- Develop institutional structure
- Enhance coordination

In addition, this section will identify obstacles to meeting underserved needs and propose actions to overcome those obstacles.

Actions planned to address obstacles to meeting underserved needs

A major obstacle for the Consortium in meeting underserved needs is the lack of adequate financial resources to meet the growing needs of low- and moderate-income persons. The Consortia will continue to expand its housing programs to meet the growing need for affordable housing. In addition, the City will continue to use CDBG funding to support public service agencies that address the special needs of the underserved, including the homeless, the potential homeless, the youth, seniors, female-headed families, victims of domestic violence, and the disabled. The Consortia is also proactively seeking additional resources to meet the underserved needs. Federal, state, and local resources expected to be made available to address the needs identified in the Consolidated Plan.

Actions planned to foster and maintain affordable housing

The Consortia will utilize a number of policies intended to provide additional flexibility in housing site planning and promote more intense development where appropriate. The Consortia's Housing Sites Inventory Program helps ensure that the Consortia continuously monitors available sites in the area that may be appropriate for residential uses. A density floor is another tool that can be used to promote the maximum use of residential land. The density floor would establish a minimum density requirement within a given residential land-use designation. The availability of developable acreage in upper density ranges allows for the development of certain types of housing.

The Consortia will also continue to consider alternate forms of residential development, including various types of small-lot, single-family subdivisions; mobile home parks that allow owner-occupied spaces; senior citizen multifamily housing developments offering various degrees of care and assistance; mixed-use residential, office and commercial developments.

Additionally, to encourage developers to pursue projects providing low- and moderate-income housing, California has provided regulations to govern the approval process, permitting greater density for affordable housing projects that include additional incentives to the developer. The Consortia utilizes this Density Bonus Ordinance to encourage developers interested in additional density or incentives to develop a portion of their market rate project as affordable to low- and moderate-income households to meet the state housing requirements.

Redevelopment funding was a critical tool that the Consortia used to encourage and support the preservation and creation of affordable housing that primarily benefited low- and moderate-income households. The Consortia will seek alternative funding from state and federal sources to make up for the shortfall caused by the dissolution of the jurisdiction's redevelopment agency by the state.

Finally, the Consortia will continue to expand its housing programs to meet the growing need for affordable housing through the use of HOME funds. Specifically, the Consortia will support the following projects through HOME funding in FY 18-19:

- Rehabilitation Loan Program
- Support of CHDO project (Allocation of will be awarded once a qualified CHDO has been identified)

Actions planned to reduce lead-based paint hazards

The Town will continue to maintain policies and procedures to increase access to housing without LBP hazards. Funding is not provided until it is determined properties are free of LBP hazards. Types of properties covered include: a) federally owned housing being sold; b) housing receiving a federal subsidy that is associated with the property, rather than with the occupants (project based assistance); c) public housing; d) housing occupied by a family (with a child) receiving a tenant based subsidy (such as a voucher or certificate); e) multifamily housing for which mortgage insurance is being sought; and, f) housing receiving federal assistance for rehabilitation, reducing homelessness, and other special needs.

Actions planned to reduce the number of poverty-level families

The consortia anti-poverty strategy utilizes existing County job training and social service programs to increase employment marketability, household income, and housing options. Below are the Goals, Programs and Policies for reducing the number of Poverty-Level Families within the Consortia:

Goal: To reduce poverty level percentage below 2013 levels by the end of 2021.

Policy #1: To continue to support and coordinate with public and private efforts aimed at preventing and reducing poverty level incomes.

Policy #2: To conduct outreach with public and private agencies whose mission is to reduce poverty level incomes.

Program: The Consortia will implement the above policies by increasing job opportunity through education and job training programs; collaborating with state, county and local agencies that offer trade skills training and basic job search techniques; encouraging local education facilities to offer education and training that will lead to employment opportunities in the community; and supporting job creation through business-friendly policies and practices.

In FY 18-19, in addition to the Town's efforts, Victorville plans to fund the following projects which are designed to reduce the number of poverty-level families:

- Court Appointed Special Advocates of San Bernardino County (C.A.S.A.): C.A.S.A
- Desert Manna Desert Manna: Food Bank Distribution Center
- High Desert Homeless Services: Homeless Shelter and Homeless Related Services
- High Desert Transitional Living Connection: HDTLC/Gateway Food Pantry and Clothes Closet and the Gateway Community
- Inland Fair Housing and Mediation Board: Fair Housing Program Services
- Legal Aid Society of San Bernardino: Legal Aid
- Moses House Ministries: Employment Development Program
- Moses House Ministries and Rose of Sharon Pregnancy Center: Resources and Referrals for Families
- San Bernardino Sexual Assault Services: Victorville Sexual Assault Crisis Program
- St. John of God Health Care Services and Victor Valley Community Services Council:

Homeless Prevention and Intervention Services

- Victor Valley Domestic Violence: A Better Way
- Victor Valley Family Resource Center: Solutions for Homelessness
- City of Victorville - Community Services Department: 6th Street Prep After School Enrichment Program
- City of Victorville - Community Services Department: Sunset Ridge Summer Program
- City of Victorville - Police Department: Crime Free Multi Housing
- City of Victorville - Public Works Department: Graffiti Abatement

Actions planned to develop institutional structure

Listed below are specific actions that the City plans to take in FY 18-19 to develop institutional structure:

- The Consortia will continue to foster and maintain relationships with other agencies to establish an institutional structure that maximizes its resources. The City's institutional structure will

consist of public agencies, for-profit agencies, and non-profit organizations.

- To address housing needs, The Consortia will continue to partner with the Town of Apple Valley to form a Consortium to receive HOME funds.
- The Consortia will continue to work with the County of San Bernardino to provide affordable housing opportunities to extremely-low and low-income renter in Victorville.
- The Consortia will continue to work with the San Bernardino Office of Homeless Services, as well as Victor Valley Domestic Violence, Family Assistance Program, and High Desert Homeless Services to address homeless issues.
- The Consortia will also work with the agencies and internal departments listed in AP-38 to bridge any identified gaps in the service delivery system. We receive quarterly reports from the agencies and internal departments the Town funds about the ongoing services they provide.
- The Consortia anticipates holding public meetings to solicit input regarding needs of the community.

These efforts provide for regional collaboration to better serve our community and enhances coordination between public and private housing and social service agencies.

Actions planned to enhance coordination between public and private housing and social service agencies

Public and Assisted Housing Providers

The County of San Bernardino's Housing Authority is the principle provider of public and assisted housing within the jurisdiction. To enhance coordination between the agencies, the Consortia developed an 18-question housing authority questionnaire, with the purpose of assessing the public housing needs of the jurisdiction as well as the service needs of current public assisted residents. The questionnaire and responses are included in Appendix A.

According to the Housing Authority of the County of San Bernardino's questionnaire, the most immediate needs of residents of public housing or Housing Choice Vouchers is the need for additional funding to assist wait list residents, as evidenced by the over 40,000 families on Housing Choice Voucher and Public Housing waiting lists combined.

The Consortia will continue to coordinate with the San Bernardino County Housing Authority to provide public housing assistance for its below moderate residents.

Private and governmental health, mental health and service agencies

The Consortia is committed to enhancing coordination among private and governmental health, mental health and services agencies. The jurisdictions will also continue to coordinate with health social service agencies through the provision of technical assistance workshops during the Request for Funding stages of the Consolidated Planning Process.

Discussion

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

This section addresses the program-specific requirements for the Annual Action Plan. The Consolidated Plan Final Rule contains requirements regarding program-specific narratives in the Action Plan for CDBG and HOME.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	81,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	81,000

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. 2018-2019.	100.00%

**HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

Not Applicable.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Acquisition with or without rehabilitation. Housing that is for acquisition by a family must meet the affordability requirements of this paragraph.

(1) The housing must be single family housing.

(2) The housing must be modest housing as follows:

(i) In the case of acquisition of newly constructed housing or standard housing, the housing has a purchase price for the type of single family housing that does not exceed 95 percent of the median purchase price for the area, as described in paragraph (a)(2)(iii) of this section.

(ii) In the case of acquisition with rehabilitation, the housing has an estimated value after rehabilitation that does not exceed 95 percent of the median purchase price for the area, described in paragraph (a)(2)(iii) of this section.

(iii) If a participating jurisdiction intends to use HOME funds for homebuyer assistance or for the rehabilitation of owner-occupied single- family properties, the participating jurisdiction must use the HOME affordable homeownership limits provided by HUD for newly constructed housing and for existing housing. HUD will provide limits for affordable newly constructed housing based on 95 percent of the median purchase price for the area using Federal Housing Administration (FHA) single family mortgage program data for newly constructed housing, with a minimum limit based on 95 percent of the U.S. median purchase price for new construction for nonmetropolitan areas. HUD will provide limits for affordable existing housing based on 95 percent of the median purchase price for the area using Federal FHA single family mortgage program data for existing housing data and other appropriate data that are available nation-wide for sales of existing housing, with a minimum limit based on 95 percent of the state-wide nonmetropolitan area median purchase price using this data.

(3) The housing must be acquired by a homebuyer whose family qualifies as a low-income family, and the housing must be the principal residence of the family throughout the period described in paragraph (a)(4) of this section. If there is no ratified sales contract with an eligible homebuyer for the housing within 9 months of the date of completion of construction or rehabilitation, the housing

must be rented to an eligible tenant in accordance with § 92.252. In determining the income eligibility of the family, the participating jurisdiction must include the income of all persons living in the housing. The homebuyer must receive housing counseling.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

Periods of affordability. The HOME-assisted housing must meet the affordability requirements for not less than the applicable period specified in the following table, beginning after project completion. The per unit amount of HOME funds and the affordability period that they trigger are described more fully in paragraphs (a)(5)(i) (resale) and (ii) (recapture) of this section.

Homeownership assistance HOME amount per-unit	Minimum period of affordability in years
Under \$15,000	5
\$15,000 to \$40,000	10
Over \$40,000	15

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

Not Applicable.

Recapture Provision

Recapture provisions must ensure that the participating jurisdiction recoups all or a portion of the HOME assistance to the homebuyers, if the housing does not continue to be the principal residence of the family for the duration of the period of affordability. The participating jurisdiction may structure its recapture provisions based on its program design and market conditions. The period of affordability is based upon the total amount of HOME funds subject to recapture described in paragraph (a)(5)(ii)(A)(5) of this section. Recapture provisions may permit the subsequent homebuyer to assume the HOME assistance (subject to the HOME requirements for the remainder of the period of affordability) if the subsequent homebuyer is low-income, and no additional HOME assistance is provided.

(A) The following options for recapture requirements are acceptable to HUD. The participating jurisdiction may adopt, modify or develop its own recapture requirements for HUD approval. In establishing its recapture requirements, the participating jurisdiction is subject to the limitation that when the recapture requirement is triggered by a sale (voluntary or involuntary) of the housing unit, the amount recaptured cannot exceed the net proceeds, if any. The net proceeds are the sales price minus superior loan repayment (other than HOME funds) and any closing costs.

- (1) Recapture entire amount - The participating jurisdiction may recapture the entire amount of the HOME investment from the homeowner.
- (2) Reduction during affordability period - The participating jurisdiction may reduce the HOME investment amount to be recaptured on a prorata basis for the time the homeowner has owned and occupied the housing measured against the required affordability period.
- (3) Shared net proceeds - If the net proceeds are not sufficient to recapture the full HOME investment (or a reduced amount as provided for in paragraph (a)(5)(ii)(A)(2) of this section) plus enable the homeowner to recover the amount of the homeowner's downpayment and any capital improvement investment made by the owner since purchase, the participating jurisdiction may share the net proceeds. The net proceeds are the sales price minus loan repayment (other than HOME funds) and closing costs. The net proceeds may be divided proportionally as set forth in the following mathematical formulas:

<http://www.ecfr.gov/graphics/ec12oc91.007.gif>

- (4) Owner investment returned first - The participating jurisdiction may permit the homebuyer to recover the homebuyer's entire investment (downpayment and capital improvements made by the owner since purchase) before recapturing the HOME investment.
- (5) Amount subject to recapture - The HOME investment that is subject to recapture is based on the amount of HOME assistance that enabled the homebuyer to buy the dwelling unit. This includes any HOME assistance that reduced the purchase price from fair market value to an affordable price but excludes the amount between the cost of producing the unit and the market value of the property (i.e., the development subsidy). The recaptured funds must be used to carry out HOME-eligible activities in accordance with the requirements of this part. If the HOME assistance is only used for the development subsidy and therefore not subject to recapture, the resale option must be used.



Town of Apple Valley

**2018/2019 ANNUAL ACTION PLAN
JULY 1, 2018 THROUGH JUNE 30, 2019**

APPENDIX A Citizen Participation

- Proof of Publication – Public Hearing & Adoption
- Community Meeting & Consultation Flyers
- Community Meeting Agenda
- Community Needs Survey
- Community Needs Survey Results/Questionnaire Responses
- Summary of Comments Received

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(760) 246-6822
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County Legal Reporter
P.O. Box 2728
15490 Civic Dr. Suite 204
Victorville, CA 92393
(760) 243-8022
Adjudication No.
VCV019015

Main Accounting Office: P.O. Box 400937, Hesperia, CA 92340

PROOF OF PUBLICATION

(2015.5 C.C.P)

STATE OF CALIFORNIA, County of San Bernardino

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years and not a party to or interested in the above-entitled matter. I am the principal clerk of the printer of the:

**ADELANTO BULLETIN
*APPLE VALLEY NEWS
HESPERIA RESORTER
COUNTY LEGAL REPORTER**

newspapers of general circulation published every Thursday or Friday in Adelanto, Apple Valley, Hesperia, or Victorville, California, County of San Bernardino, and which newspapers have been adjudged newspapers of general circulation by the Superior Court of the County of San Bernardino, State of California, under the dates of : ADELANTO BULLETIN: July 11, 1995, Case Number VCV012959, and for the City of Adelanto, Case Number VCV006222; APPLE VALLEY NEWS: January 13, 1997, Case Number 69754, Case Number VCV011254; HESPERIA RESORTER: July 23, 1997, Case Number 114788; COUNTY LEGAL REPORTER: March 30, 1998 Case Number VCV019015; that the notice, of which the annexed is a printed copy (set in type not smaller than non-pareil), has been published in each regular and entire issue of said newspapers and not in any supplement thereof on the following dates, to wit:

November 10, 2017

all in the year of 2017

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated at **Hesperia**,

California, this 10th day of November, 2017



Signature

This space is for the County Clerk's Filing Stamp

Proof of Publication of

TOWN OF APPLE VALLEY NOTICE OF PUBLIC HEARING Development of the Consolidated Plan - Second-Year Action Plan For FY 2018-2019

THE PURPOSE OF THIS PUBLIC HEARING IS TO OBTAIN PUBLIC INPUT REGARDING DEVELOPMENT OF THE TOWN'S CONSOLIDATED PLAN - SECOND-YEAR ACTION PLAN.

THE TOWN NEEDS YOUR INPUT:

The Town of Apple Valley announces it will be holding a public hearing at 6:30 p.m., on Tuesday, December 12, 2017, at the Town Council Chambers, located at 14955 Dale Evans Parkway, in the Town of Apple Valley. The Town is soliciting public comments from interested citizens, public agencies and other interested parties regarding the priority of community needs to be considered in the preparation of its Consolidated Plan - Second-Year Action Plan for submission to the U.S. Department of Housing and Urban Development (HUD).

The Town of Apple Valley has formed a consortium with the City of Victorville in order to meet the threshold of obtaining Home Investment Partnerships Program (HOME) entitlement status with the U.S. Department of Housing and Urban Development (HUD). The formation of the consortium resulted in an annual allocation of HOME funds to both communities. The consortium has identified the Town of Apple Valley as the lead agency and the City of Victorville as a participating jurisdiction.

Public input is sought to provide opinions regarding the community needs priorities that will guide staff, the citizen advisory committee and the Council in determining the funding allocations for the 2018-19 program year.

PARTICIPATION IN THE DEVELOPMENT OF THE CONSOLIDATED PLAN

The Consolidated Plan is a comprehensive five-year strategy (2017 - 2021) that addresses the use of Federal grant/entitlement funds, such as the Community Development Block Grant, HOME Investment Partnership Program, and Section 108 Guaranteed Loan Program, for the purpose of meeting the goals of providing decent housing, a suitable living environment and expanded economic opportunities, principally for low- and moderate-income persons.

The Consolidated Plan is composed of three parts: 1) The first section of the Consolidated Plan evaluates the Housing and Community Development Needs of the Town of Apple Valley. This includes an assessment of housing needs for low- and moderate-income families, including the needs of homeless individuals and families; 2) Based on this information, a five-year strategic plan was developed which includes priorities, objectives and accomplishments that are expected to be achieved in the next five years; 3) The First-Year Action Plan currently provides a 2017-2018 one-year investment plan which outlines intended uses of resources, descriptions of activities to be undertaken and the specific objectives and priority needs to be addressed. The Second-Year Action Plan is now in the process of development for Fiscal Year 2018-2019.

This will be the first of two public hearings to be held during the citizen input process. The second hearing will be held on April 24, 2018 to provide final comments on the draft Consolidated Plan – Second Year Action Plan.

FEDERAL GRANT PROGRAM DESCRIPTIONS
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

The Federal Housing and Community Development Act of 1974, as amended, provides Federal Community Development Block Grant funds for projects that promote the development of viable, urban communities by providing decent housing and suitable living environments and expanding economic activities, principally for persons of low- and moderate-income. For the 2018-2019 fiscal year, which begins July 1, 2018, the Town of Apple Valley anticipates an allocation of approximately \$541,977 based on 2017-2018 allocation. The actual allocation will be determined in Spring, 2018.

All CDBG funded projects must meet one of the following national objectives:

- 1) Principally benefit low- and moderate-income persons;
- 2) Eliminate slums and blight; or
- 3) Meet an urgent need.

The types of projects and programs which may be considered for funding, subject to National Objectives compliance, include acquisition, disposition, public facilities and improvements, clearance activities, public services, interim assistance, removal of architectural barriers and special economic development activities.

HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME)

HOME is authorized under Title II of the Cranston-Gonzales National Affordable Housing Act of 1990. HOME funds may be used to develop and support affordable rental housing and homeownership affordability through acquisition (including assistance to homebuyers), new construction, reconstruction or rehabilitation of non-luxury housing with suitable amenities, including real property acquisition, site improvements, conversion, demolition, and other expenses, including financing costs, relocation expenses of any displaced persons, families, businesses, or organizations; to provide tenant-based rental assistance, including security deposits; to provide payment of reasonable administrative and planning costs; and to provide for the payment of operating expenses of community housing development organizations (CHDOs).

For the 2018-2019 fiscal year, the Apple Valley/Victorville Consortium anticipates receiving a total of approx-

imately \$535,113. Of that amount, Apple Valley and Victorville will receive an estimated \$214,340 and \$320,773 respectively. Although applications for HOME funding are not being solicited at this time, public comment regarding housing needs that may be supported by HOME funded activities are welcomed.

The Town of Apple Valley encourages the participation by all residents in the process of developing the 2018-2019 Second-Year Action Plan. An online survey as well as an electronic file survey which may be printed are available on the Town's website at www.applevalley.org.

Comments and input regarding priorities and objectives to be addressed in the Second-Year Action Plan may also be submitted in writing or by telephone. Written comments may be sent to:

Town of Apple Valley
Christopher Moore
Housing & Community Development Specialist

14955 Dale Evans Parkway
Apple Valley, CA 92307

cmoore@applevalley.org

All written comments must be received no later than noon on December 5, 2017.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ANNUAL PROJECT FUNDING AND SOLICITATION OF APPLICATIONS

The Town of Apple Valley will make available applications for CDBG funding as of Tuesday, December 19, 2017. The Town expects to receive approximately \$541,977 for fiscal year 2018-2019. \$81,296 (15% of grant allocation) is anticipated to be available for public service projects. All eligible organizations and agencies must submit a completed application no later than 4:30 p.m. on **February 6, 2018**. Applications will be available on the Town's website at www.applevalley.org. In addition, all interested applicants are invited to attend the Technical Assistance Workshop to learn more about preparation of CDBG application proposals and eligibility criteria.

Subject: Technical Assistance Workshop

Place: Town of Apple Valley
Development Services Bldg, South
Conference Room 14975 Dale Evans
Parkway

Apple Valley, CA 92307

Date: December 19, 2017

Time: 9:00 a.m. – 12:00 p.m.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in these meetings, please call (760) 240-7000, extension 7921. Please call seven days prior to the meeting with any special requirements to ensure that the Town will be able to make reasonable accommodations.

Note: The Community Needs Survey (online and as a Word document) will be available the week of October 15, 2017 to assist residents in responding to this request for input. For the online survey- <https://www.surveymonkey.com/r/Z5KQZQS>. Visit the

Town's website at www.applevalley.org. (Path: Services » Community Development Department » Community Development Grant Programs – Grant Fund Priority Needs Online Survey) for the electronic Word document survey which may be printed.

For further information regarding this notice, please contact Christopher Moore, Housing and Community Development Specialist at (760) 240-7000, extension 7921 or cmoore@applevalley.org. **Published in the Apple Valley News 11/10/2017**

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County Legal Reporter
P.O. Box 2728
15490 Civic Dr. Suite 2
Victorville, CA 92393
(760) 243-8022
Adjudication No.
VCV019015

Main Accounting Office: P.O. Box 400937, Hesperia, CA 92340

PROOF OF PUBLICATION

(2015.5 C.C.P)

STATE OF CALIFORNIA, County of San Bernardino

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years and not a party to or interested in the above-entitled matter. I am the principal clerk of the printer of the:

**ADELANTO BULLETIN
*APPLE VALLEY NEWS
HESPERIA RESORTER
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newspapers of general circulation published every Thursday or Friday in Adelanto, Apple Valley, Hesperia, or Victorville, California, County of San Bernardino, and which newspapers have been adjudged newspapers of general circulation by the Superior Court of the County of San Bernardino, State of California, under the dates of : ADELANTO BULLETIN: July 11, 1995, Case Number VCV012959, and for the City of Adelanto, Case Number VCV006222; APPLE VALLEY NEWS: January 13, 1997, Case Number 69754, Case Number VCV011254; HESPERIA RESORTER: July 23, 1997, Case Number 114788; COUNTY LEGAL REPORTER: March 30, 1998 Case Number VCV019015; that the notice, of which the annexed is a printed copy (set in type not smaller than non-pareil), has been published in each regular and entire issue of said newspapers and not in any supplement thereof on the following dates, to wit:

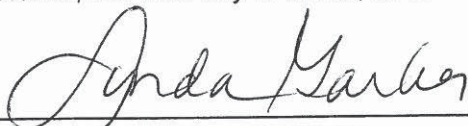
March 23, 2018

all in the year of 2018

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated at **Hesperia**,

California, this 23rd day of March, 2018



Signature

This space is for the County Clerk's Filing Stamp

Proof of Publication of

**TOWN OF APPLE VALLEY
NOTICE OF PUBLIC HEARING #2 CONCERNING THE PROPOSED 2017-2021 FIVE-YEAR CONSOLIDATED PLAN AND THE 2018-2019 SECOND-YEAR ACTION PLAN**

YOU ARE INVITED - All interested citizens and agencies are invited to attend a public hearing on April 24, 2018 at 6:30 p.m. at the Town of Apple Valley Council Chambers, 14955 Dale Evans Parkway, Apple Valley, CA 92307, to comment on the proposed 2017-2021 Five Year Consolidated Plan/ 2018-19 Second-Year Action Plan. The Town is soliciting public comments from interested citizens, public agencies and other interested parties. The Town of Apple Valley formed a consortium with the City of Victorville to meet the threshold of obtaining Home Investment Partnerships Program (HOME) entitlement status with the U.S. Department of Housing and Urban Development (HUD). The successful formation of the consortium resulted in an annual allocation of HOME funds to both communities. This action requires the Consortium to prepare a joint Consolidated Plan that incorporates community needs assessments, strategies and action plans of both jurisdictions into one coherent plan. Both jurisdictions have also agreed to prepare a joint Assessment of Fair Housing (AFH). The consortium has identified the Town of Apple Valley as the lead agency and the City of Victorville as a participating jurisdiction.

CONSOLIDATED PLAN SUMMARY - The Consolidated Plan is a comprehensive five-year strategy (2017-2021) that addresses the use of Federal grant/entitlement funds for the purpose of meeting the goals of providing decent housing, a suitable living environment, and expanded economic opportunities principally for low- and moderate-income persons.

The Consolidated Plan combines the application and reporting requirements for four Federal formula grant programs. It consolidates the applications for the Community Development Block Grant (CDBG), Home Investment Partnerships Act (HOME), Emergency Shelter Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA).

The Consolidated Plan is composed of three parts: 1) The first section of the Consolidated Plan evaluates the Housing and Community Development needs of the Consortium. This includes an assessment of housing needs for extremely low, very low, and low- and moderate-income families, including the needs of homeless individuals and families. In addition, a housing market analysis was completed that includes a review of housing; 2). Based on this information, a five-year strategic plan has been developed which includes priorities for assisting categories of residents by income level, objective statements, proposed programs, as well as accomplishments that are expected to be achieved in the next five years; 3). An annual Action Plan provides a one-year investment plan, which outlines the intended use of resources, descriptions of activities to be undertaken, and the specific objectives and priority needs to be addressed.

FEDERAL GRANT PROGRAM DESCRIPTIONS

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

The Federal Housing and Community Development Act of 1974, as amended, provides Federal Community Development Block Grant funds for projects that promote the development of viable, urban communities by providing decent housing and suitable living environments and expanding economic activities, principally for persons with low- and moderate-income.

Benefit: At least 70 percent of the total funds received each year must be involved in activities that benefit low- and moderate-income persons. The Town expects to spend 100 percent of its funds to benefit low- and moderate-income individuals during the 2018-2019 program year.

Past Use of Funds: Information on the current First-Year Action Plan and the Town's past use of funds for the CDBG program may be reviewed at the Town of Apple Valley Housing Department office as well as on the Town's website located at www.applevalley.org

Displacement: No local public action is currently contemplated which would result in the displacement of low- and moderate-income households. If displacement occurs, the Town will implement and fully comply with State and Federal relocation and acquisition statutes.

HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME)

HOME is authorized under Title II of the Cranston-Gonzales National Affordable Housing Act of 1990, as amended. HOME funds may be used to develop and support affordable rental housing and homeownership affordability through acquisition (including assistance to homebuyers), new construction, reconstruction or rehabilitation of non-luxury housing with suitable amenities, including real property acquisition, site improvements, conversion, demolition, and other expenses, including financing costs, relocation expenses of any displaced persons, families, businesses, or organizations; to provide tenant-based rental assistance, including security deposits; to provide payment of reasonable administrative and planning costs; and to provide for the payment of operating expenses of community housing development organizations (CHDOs).

Document Availability: At this time, the Town has developed a draft 2017-2021 Five-Year Consolidated Plan/ Second-Year Action Plan for fiscal year 2018-2019. These documents will be available for public review and comment from March 27, 2018 through May 15, 2018 at the following locations:

- Apple Valley Library: 14901 Dale Evans Parkway
- Apple Valley Development Services Building: 14975 Dale Evans Parkway
- Town of Apple Valley Town Clerk's Office: 14955 Dale Evans Parkway
- Apple Valley Museum: 11873 Apple Valley Rd, Apple Valley, CA 92308
- Apple Valley Animal Services Building: 22131 Powhattan Rd
- Apple Valley Fire District Station 331: 22400 Headquarters Dr
- Website: [HYPERLINK "http://www.applevalley.org" www.applevalley.org](http://www.applevalley.org)

CITIZEN PARTICIPATION PLAN - The Town of Apple Valley is required to adopt a Citizen Participation Plan that sets forth policies and procedures for citizen participation with regard to U.S. Department of Housing and Urban Development (HUD) grant/entitlement programs. The Town's Citizen Participation Plan has been adopted in conformance with the provisions of the Consolidated Submission Final Rule Section 91.105. Copies of the adopted Citizen Participation Plan are available for review at the same locations specified above for the Consolidated Plan.

The Town of Apple Valley encourages the participation of all residents in the process of developing the 2017-2021 Five-Year Consolidated/2018-2019 Second Year Action Plan. Comments and input regarding funding recommendations may be submitted in writing, by telephone, by email or in person.

Town of Apple Valley
Housing Department
14975 Dale Evans Parkway
Apple Valley, CA 92307
760-240-7000 x7208

All comments must be received by 5:00 P.M. on Monday, May 15, 2018.

The Town of Apple Valley and the City of Victorville will each hold a public hearing regarding the proposed uses of each community's respective CDBG and HOME allocations at the following locations:

April 24, 2018 at 6:30 p.m.
Town of Apple Valley
Town Council Chambers
14955 Dale Evans Parkway
Apple Valley, CA 92307

April 17, 2018 at 7:00 p.m.
City of Victorville
City Council Chambers
14343 Civic Drive
Victorville, CA 92392-2399

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in this meeting, please call 760-240-7000 x7208, 48 hours prior to the meeting to ensure that the Town will be able to make reasonable arrangements.

Questions concerning this notice can be answered by contacting the Housing Department at the Town of Apple Valley (760) 240-7000 extension 7208.

Published in the Apple Valley News and online at highdesert.com
March 23, 2018

Town of Apple Valley 2018-2019 Estimated Allocations and CDCAC/ Staff Recommendations			
CDBG Public Service (Non-Profit) Programs Name of Organization	Project Title	Description	Amount
Assistance League of Victor Valley	Operation School Bell	Clothing	\$ 10,000
Family Assistance Program	Transitional Housing	Housing	\$ 10,000
VV Community Services Council	Senior and Disabled Services	Transportation, home visits, minor repairs	\$ 10,000
Cedar House Life Change Center (CHLCC)	Oasis House	Transitional Age Youth Housing	\$ 6,000
Moses House Ministries	Resources and Referrals for Families	Mothers with children under 6	\$ 8,297
VV Domestic Violence	A Better Way	Sheltering Services	\$ 7,000
Church for Whosoever	CFW Literacy Center	Tutoring at risk youth	\$ 5,000
High Desert Homeless Services	Shelter Services		\$ 10,000
Inland Mediation Board (IFIMB)	Fair Housing Services	Required by HUD	\$ 10,000
HD Community Foundation/ Orenda	Orenda Veterans Project	Transitional Housing Veterans	\$ 5,000
Total			\$ 81,297
CDBG Programs (Apple Valley)			
Department	Project Title	Description	Amount
Park and Recreations	Mesdel Park Restroom		\$ 115,000
Park and Recreations	JW Park Parking Lot Resurfacing		\$ 143,750
Park and Recreations	JW Park Security Cameras		\$ 0
Code Enforcement	CODE		\$ 54,000
Housing	Manufactured Home/SFR Disposition		\$ 30,000
Economic Development	Victor Valley College Foundation	Public Safety Career Path Training	\$ 50,000
Economic Development	Small Business Entrepreneur Incubator		\$ 50,000
Housing	CDBG Rehab Admin 14H		\$ 84,471
Housing	CDBG Administration		\$ 108,395
Total			\$ 635,616
HOME Programs (Apple Valley)			
Department	Project Title	Description	Amount
Housing	HOME Administration	Administration	\$ 36,655
Housing	Community Development Development Organization (CHDO)	Housing Activities	\$ 29,699
Housing	Residential Rehabilitation Loan Program (RRLP)	Housing Activities	\$ 170,694
Total			\$ 237,048

716,913



Town of Apple Valley and City of Victorville



COMMUNITY FORUMS

COMMUNITY DEVELOPMENT

HOUSING

ECONOMIC DEVELOPMENT

The Town of Apple Valley in partnership with the City of Victorville receives federal funds to invest in improving the communities. How should these funds be spent?

Make your voice heard and provide your input to help prioritize the Town and City's needs for the 2018-19 funding year.

The Community Forums will provide an introduction to the Apple Valley/Victorville HOME Consortium Five Year Consolidated Plan and federal programs. We need your input to prioritize community development and affordable housing needs based on the Consolidated Plan goals and objectives. Please join us at one of the following forums:



City of Victorville
Conference Room D
14343 Civic Drive
Victorville, CA 92392
Thursday, November 2, 2017
2:00—4:00 pm

Town of Apple Valley
14975 Dale Evans Parkway
Apple Valley, CA 92307
Conference Center, South Room
Wednesday, November 1, 2017
9:00—11:00 am

Survey: Please take our community needs survey online:
<https://www.surveymonkey.com/r/Z5KQZQS>

Consolidated Plan Public Hearing #1
Come hear an update on community input to date and be part of the process to prioritize Town and City needs:

Town of Apple Valley
14955 Dale Evans Parkway
Apple Valley, CA 92307
Council Chambers
December 12, 2017
6:30 p.m.

City of Victorville
14343 Civic Drive
Victorville, CA 92392
Council Chambers
December 5, 2017
6:00 p.m.

If you have any questions or need paper copies of the survey, contact:
Town of Apple Valley, Christopher Moore at 760-240-7000 ext. 7921 or by email at cmoore@applevalley.org
or
City of Victorville, Liliana Collins at 760-243-6312 or by email at llcollins@ci.victorville.ca.us



In compliance with the American with Disabilities Act, if you require special assistance to participate in these meetings, please contact the staff persons listed above 48 hours prior to the meeting to ensure that the Town and City will be able to make reasonable arrangements.





THE TOWN OF APPLE VALLEY & THE CITY OF VICTORVILLE

STAKEHOLDERS, RESIDENTS

CONSULTATION MEETING TO ASSESS
HOUSING & COMMUNITY NEEDS
2018-19 CDBG/HOME FUNDING

NOVEMBER 1, 2017 9:00 – 11:00 AM

AT

TOWN OF APPLE VALLEY
DSB, SOUTH CONFERENCE CENTER
14975 DALE EVANS PARKWAY
APPLE VALLEY, CA 92307

NOVEMBER 2, 2017 2:00 – 4:00 PM

AT

CITY OF VICTORVILLE
CONFERENCE ROOM 'D'
14343 CIVIC DR.
VICTORVILLE, CA 92392

INFORMATION

(760) 240-7000 EXTENSION 7921

Or cmoore@applevalley.org

**Victor Valley/High Desert Regional Consultation Meeting
Housing and Community Needs Priorities
Town of Apple Valley/ City of Victorville
Development Services Building
South Conference Room
14975 Dale Evans Pkwy, Apple Valley, CA 92307**

**Wednesday, November 1, 2017
9:00 am – 11:00 am**

**Housing and Service Providers
AGENDA**

- | | |
|----------|---|
| 9:00 am | Welcome and Ground Rules |
| 9:15 am | Introductions and Meeting Goals |
| 9:30 am | Community Needs Powerpoint Presentation |
| 9:45 am | Community Needs Discussion |
| 10:20 am | General Question and Answer Session |
| | Turn in surveys |
| 11:00 am | Meeting Concludes |

Thank you for your participation in assisting us in prioritizing our communities' needs. Your input is important to the implementation of programs and allocation of funds for the upcoming 2018-2019 program year.

Priority Needs Surveys are due December 4, 2017. An online survey as well as an electronic form (printable form) can be found on the Town's website at www.applevalley.org, Services/Housing/Plans, Reports, Surveys.

This survey is also available in an easy to use online survey at: <https://www.surveymonkey.com/r/Z5KQZQS>

**Town of Apple Valley/City of Victorville
Consolidated Plan Community Needs Survey
2018-2019 CDBG and HOME Funding**

Submission Deadline – December 4, 2017

Name/ Phone/ Email information is optional

Name of Participant(s):	
Agency Name:	
Agency Address:	
Telephone Number:	
E-mail Address:	
City of Residence or Business/Employment	<input type="checkbox"/> Apple Valley <input type="checkbox"/> Victorville <input type="checkbox"/> Other
Please check the category(s) you represent:	<input type="checkbox"/> Community Group <input type="checkbox"/> Church <input type="checkbox"/> Public Agency <input type="checkbox"/> Resident <input type="checkbox"/> Business <input type="checkbox"/> Non-Profit

As part of the annual planning process for CDBG and HOME federal grant funds, community input is requested to prioritize the needs identified in the Consolidated Five-Year Plan for the upcoming FY 2018-2019 Action Plan. The CDBG and HOME funds serve to benefit low and moderate income residents in the areas of need listed below.

We invite you to share your comments and suggestions in an effort to continue to support the services that are most needed in our communities. Additional comments/clarification are welcome. For some categories, examples are shown but your input is not limited by these examples.

**Please prioritize the categories listed below by numbering either:
0 = not important, 1 = less important, 2 = important, 3 = very important.
Multiple categories may receive the same ranking.**

HOUSING

	Increase the supply of transitional housing for homeless, victims of domestic violence, etc.
	Increase the supply of affordable multi-family rental units
	Rehabilitation of low income owner occupied single family residences
	Increase the supply of affordable housing for low income veterans
	Increase the availability of down payment assistance for low income homebuyers
	Increase code enforcement activity in deteriorated areas to improve neighborhood esthetics and property values
	Reduce overcrowding in occupied properties
	Establish rent control for affordability
	Encourage development of inclusive housing development- mixed income
	Other:

HOMELESS SERVICES

	Support development of 'one stop' resource centers to assist homeless or at risk homeless by providing multiple re-entry services at one location
	Support the provision of food and nutrition services
	Provide utility assistance to at risk homeless
	Support Homeless Outreach Proactive Enforcement (HOPE) program
	Provide resource directories for available services
	Encourage collaboration between stakeholders to unify services
	Support efforts to increase volunteerism in human services programs
	Other:

ECONOMIC DEVELOPMENT/ EMPLOYMENT OPPORTUNITY

	Increase job opportunity through education and job training programs
	Encourage business development through business management education
	Collaborate with agencies providing trade skills training
	Encourage provision of education/training that meets the needs of local business
	Support job creation with proactive business development policies
	Other:

HUMAN SERVICES

	Support programs that develop responsible, motivated and educated youth
	Support the development of arts, music and culture
	Support programs that support a healthy lifestyle
	Develop public facility amenities that facilitate community involvement and recreation
	Disseminate fair housing information
	Encourage programs to unite youth, seniors, veterans and disabled persons in mentoring and caregiving
	Other:

ACCESSIBILITY AND MOBILITY

	Support efforts to improve mobility in the community
	Identify and remove barriers that impede accessibility
	Support transit systems that improve access to employment, education, recreations, etc
	Support collaborative efforts to improve community and regional transit
	Other:

Additional Comments:

Apple Valley: A **public hearing** will be held at the Apple Valley Council Chambers on Tuesday **December 12, 2017** at 6:30pm to receive input from residents and interested parties regarding the needs of the community and their priorities. Also, a **consultation meeting** will be held **November 1, 2017** to receive input from service providers, public agencies as well as other interested parties.

Victorville: A **public hearing** will be held at the Victorville Council Chambers on Tuesday **December 5, 2017** at 6:00pm to receive input from residents and interested parties regarding the needs of the community and their priorities. Also, a **consultation meeting** will be held **November 2, 2017** to receive input from service providers, public agencies as well as other interested parties.

Thank you for your participation. Please complete this form and return to the address listed or by email on or before **December 4, 2017**. Surveys will also be collected at the above mentioned meetings. If you have questions, need further information or wish to discuss your comments please contact Christopher Moore. The survey may also be completed online at: <https://www.surveymonkey.com/r/Z5KQZQS>

Consultation Meetings

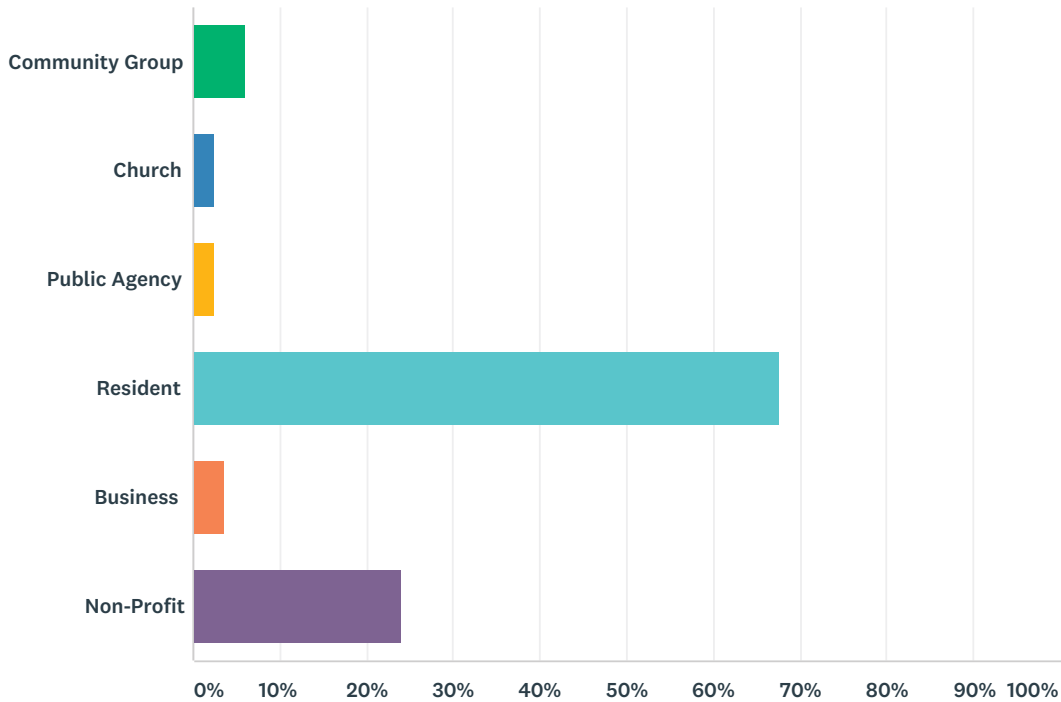
Town of Apple Valley 14975 Dale Evans Pkwy Conference Center, South Room Apple Valley, CA 92307 Wednesday, November 1, 2017 9:00-11:00 am	City of Victorville 14343 Civic Dr. Conference Room 'D' Victorville, CA 92392 Thursday, November 2, 2017 2:00 – 4:00 pm
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Contact Information

Town of Apple Valley	Development Services Building,
Attention: Christopher Moore	Community Development Department
Housing and Community Development Specialist	14955 Dale Evans Parkway
Phone: 760 240-7000 x7921	Apple Valley, CA 92307
Email: cmoore@applevalley.org	
Website: www.applevalley.org	

Q1 Please indicate the category you represent

Answered: 83 Skipped: 0



ANSWER CHOICES	RESPONSES	
Community Group	6.02%	5
Church	2.41%	2
Public Agency	2.41%	2
Resident	67.47%	56
Business	3.61%	3
Non-Profit	24.10%	20
Total Respondents: 83		

Q2 Please provide us with some information about you or your organization. (City/Town required - all other optional)

Answered: 83 Skipped: 0

ANSWER CHOICES	RESPONSES	
Name:	67.47%	56
Company/Agency:	39.76%	33
Address:	62.65%	52
Address 2:	0.00%	0

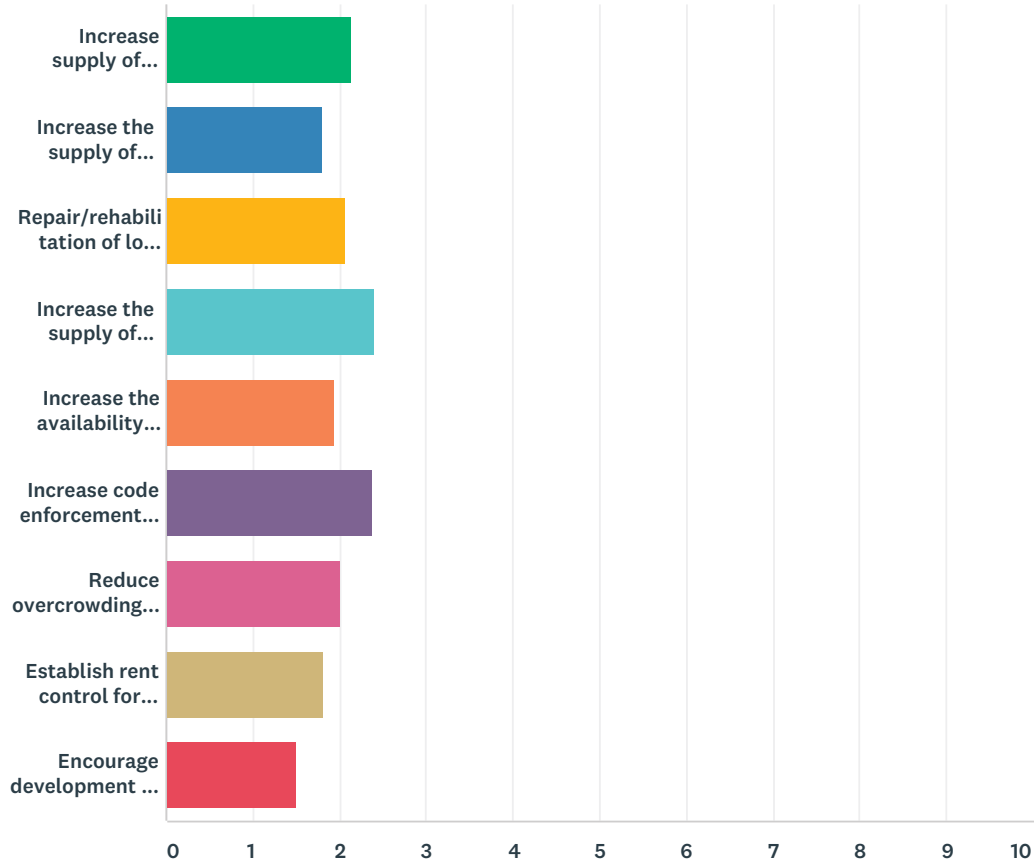
Town of Apple Valley/ City of Victorville 2018-19 CDBG & HOME Priority Needs Survey

City/Town:	100.00%	83
State:	90.36%	75
ZIP:	83.13%	69
Country:	0.00%	0
Email Address:	61.45%	51
Phone Number:	53.01%	44

Q3 Please rank these Housing needs from 'Not important' to 'Very Important'

Answered: 83 Skipped: 0

Town of Apple Valley/ City of Victorville 2018-19 CDBG & HOME Priority Needs Survey



	NOT IMPORTANT	LESS IMPORTANT	IMPORTANT	VERY IMPORTANT	TOTAL	WEIGHTED AVERAGE
Increase supply of transitional housing for homeless and victims of domestic violence	6.02% 5	12.05% 10	43.37% 36	38.55% 32	83	2.14
Increase the supply of affordable multi-family rental units	14.46% 12	21.69% 18	33.73% 28	30.12% 25	83	1.80
Repair/rehabilitation of low income owner occupied single family residences	3.61% 3	15.66% 13	49.40% 41	31.33% 26	83	2.08
Increase the supply of affordable housing for low income veterans	2.41% 2	8.43% 7	36.14% 30	53.01% 44	83	2.40
Increase the availability of down payment assistance for low income homebuyers	9.76% 8	26.83% 22	23.17% 19	40.24% 33	82	1.94
Increase code enforcement activities in deteriorated neighborhoods	4.88% 4	12.20% 10	23.17% 19	59.76% 49	82	2.38
Reduce overcrowding in occupied properties	4.88% 4	31.71% 26	21.95% 18	41.46% 34	82	2.00
Establish rent control for housing affordability	12.35% 10	20.99% 17	39.51% 32	27.16% 22	81	1.81
Encourage development of inclusive housing development- mixed income	15.85% 13	36.59% 30	28.05% 23	19.51% 16	82	1.51

#	HOUSING-OTHER COMMENTS:	DATE
1	Money spent helping single family home owners upgrade their insulation to reduce their carbon footprint does nothing to provide sanitation facilities to reduce the spread of Hepatitis A.	11/17/2017 8:18 AM

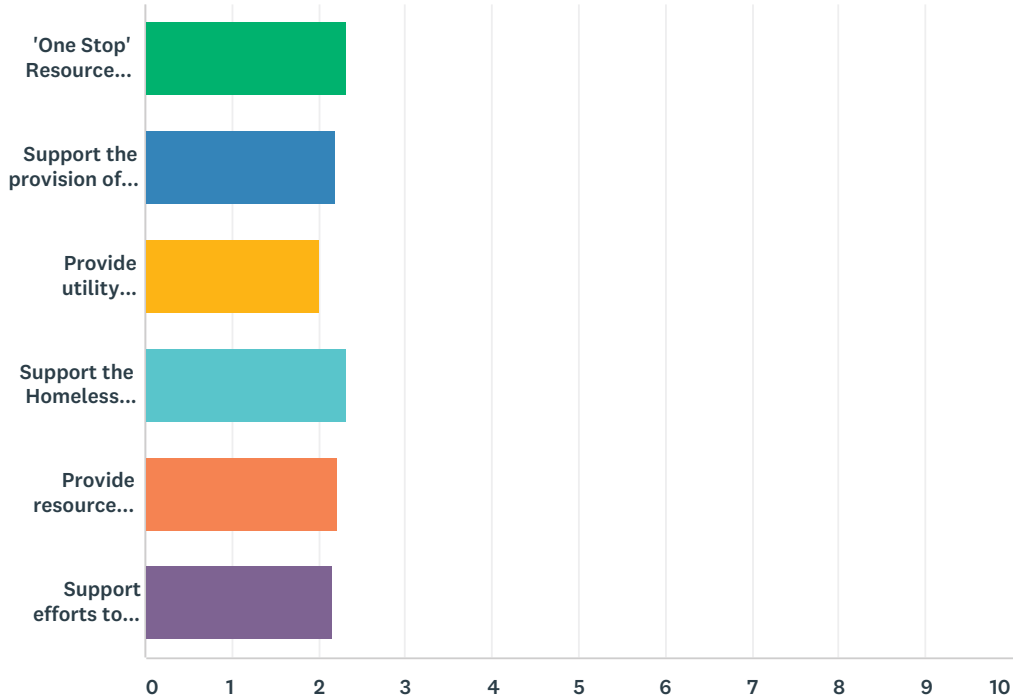
Town of Apple Valley/ City of Victorville 2018-19 CDBG & HOME Priority Needs Survey

2	Need nicer apartments for starting out families. Less section 8. Clean up the town so more people move up here. Make this city beautiful.	11/14/2017 11:16 AM
3	I feel like these programs and the people who run them are a vital asset to the state and people like me who need these programs. If not for low income housing my daughter and I would no doubt be in a much less safe and secure situation. I am eternally grateful to have access to this.	11/8/2017 1:14 PM
4	lack of affordable housing is mayor reason why victims go back to their abuser	11/8/2017 8:11 AM
5	Transitional housing for our clients	11/7/2017 5:54 PM
6	I did not feel I could answer some of the questions because I do not deal with that population of residents, such as veterans.	11/1/2017 8:36 PM
7	Helping low income families improve their homes and mortgage protection for low income from predatory loan companies and high payments.	10/21/2017 6:59 AM
8	Personal housing should really not be a governmental issue.	10/20/2017 8:20 PM
9	If we do so much to help low income households it gives people less incentives to want to go and get jobs.	10/20/2017 8:28 AM
10	Affordable housing options in areas of opportunity for low to moderate income residents is very important.	10/17/2017 8:20 AM
11	While all of these topics are important I believe that the focus should remain on keeping affordable housing available for low income buyers.	10/17/2017 8:18 AM
12	We should NOT do anything that supports the development of more low low income housing. This brings an increase in those needing all kinds of public assistance along with no tax revenue, we cannot afford it. According to the Daily Press we've had over 30% increase in crime in the high desert.... are these crimes committed by hard working citizens who support themselves? No.	10/13/2017 5:18 AM
13	Single family, one income, sole provider, divorced caring for elderly parent housing assistance programs need funding to assist in home ownership. The home I currently rent I cannot afford to buy. I would like a program to supplement mortgage payment to stay in this home. My aging mother and I are one month from homelessness. Should I become unable to work we have no help.	10/12/2017 6:12 PM

Q4 Please rank these Homeless Services needs from "Not Important" to "Very Important".

Answered: 82 Skipped: 1

Town of Apple Valley/ City of Victorville 2018-19 CDBG & HOME Priority Needs Survey



	NOT IMPORTANT	LESS IMPORTANT	IMPORTANT	VERY IMPORTANT	TOTAL	WEIGHTED AVERAGE
'One Stop' Resource Centers to assist homeless/ at risk homeless by providing multiple re-entry services at one location	2.47% 2	8.64% 7	43.21% 35	45.68% 37	81	2.32
Support the provision of food and nutrition services	2.44% 2	13.41% 11	46.34% 38	37.80% 31	82	2.20
Provide utility assistance to at risk homeless	6.17% 5	19.75% 16	41.98% 34	32.10% 26	81	2.00
Support the Homeless Outreach Proactive Enforcement (HOPE) program	2.44% 2	8.54% 7	43.90% 36	45.12% 37	82	2.32
Provide resource directories for available services	6.10% 5	9.76% 8	41.46% 34	42.68% 35	82	2.21
Support efforts to increase volunteerism in human services programs	2.47% 2	17.28% 14	41.98% 34	38.27% 31	81	2.16

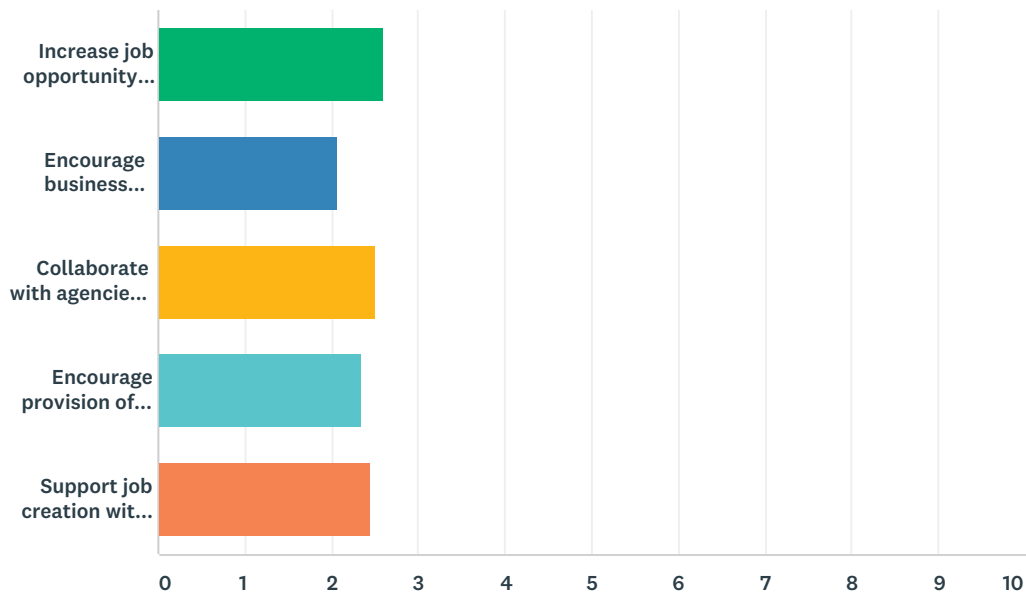
#	HOMELESS COMMENTS- OTHER (PLEASE SPECIFY)	DATE
1	Until the need for sanitation facilities is met, the incidence of disease will not be abated. Proper sanitation benefits everyone.	11/17/2017 8:18 AM
2	Too many homeless people walking around and crossing busy streets not using cross walks. They need a place to live, and get them going in the right path with job placement.	11/14/2017 11:16 AM
3	shelters with rehabilitation programs, drug abuse, mental illness and work skills	11/8/2017 8:11 AM
4	I think with 211, it is a matter of keeping them informed for directory information	11/1/2017 8:36 PM
5	Very sad to see so many homeless, most need drug rehab and help with mental illness problems. So many crimes committed by those with bi polar disease.	10/30/2017 7:17 AM
6	PROVIDE MOBILE SHOWER AND LAUNDRY. This helps improve self image and confidence.	10/22/2017 4:43 AM
7	The utility question makes no sense if they are homeless they have no utilities ?	10/20/2017 8:28 AM

Town of Apple Valley/ City of Victorville 2018-19 CDBG & HOME Priority Needs Survey

8	There seem to be a lot of groups (faith based and otherwise) who focus on feeding the homeless. While this is an important endeavor, the City's limited funding resources should be spent on efforts that (a) prevent homelessness, and (b) facilitate rapid rehousing efforts of those currently homeless.	10/17/2017 8:20 AM
9	If they came from another state provide bus tickets to send them back, if not send them to Sacramento.	10/17/2017 8:19 AM
10	Let's provide food and shelter when the weather is extreme	10/13/2017 5:18 AM
11	Many are starting to frequent the Target shopping center by Dale Evans. Mainly the Del Taco. Many are young. Are they homeless or homeless and passing through?	10/12/2017 7:29 PM
12	The High Desert can afford to do much better than the current homeless shelter location in Victorville.	10/12/2017 6:12 PM

Q5 Please rank these Economic Development/Employment Opportunities needs from 'Not Important' to 'Very Important'

Answered: 83 Skipped: 0



	NOT IMPORTANT	LESS IMPORTANT	IMPORTANT	VERY IMPORTANT	TOTAL	WEIGHTED AVERAGE
Increase job opportunity through education and job training programs	0.00% 0	2.41% 2	34.94% 29	62.65% 52	83	2.60
Encourage business development through business management education	3.61% 3	14.46% 12	53.01% 44	28.92% 24	83	2.07
Collaborate with agencies providing trade skills training	0.00% 0	6.02% 5	36.14% 30	57.83% 48	83	2.52
Encourage provision of education/training that meets the needs of local business	0.00% 0	10.84% 9	43.37% 36	45.78% 38	83	2.35
Support job creation with proactive business development policies	1.22% 1	8.54% 7	35.37% 29	54.88% 45	82	2.44

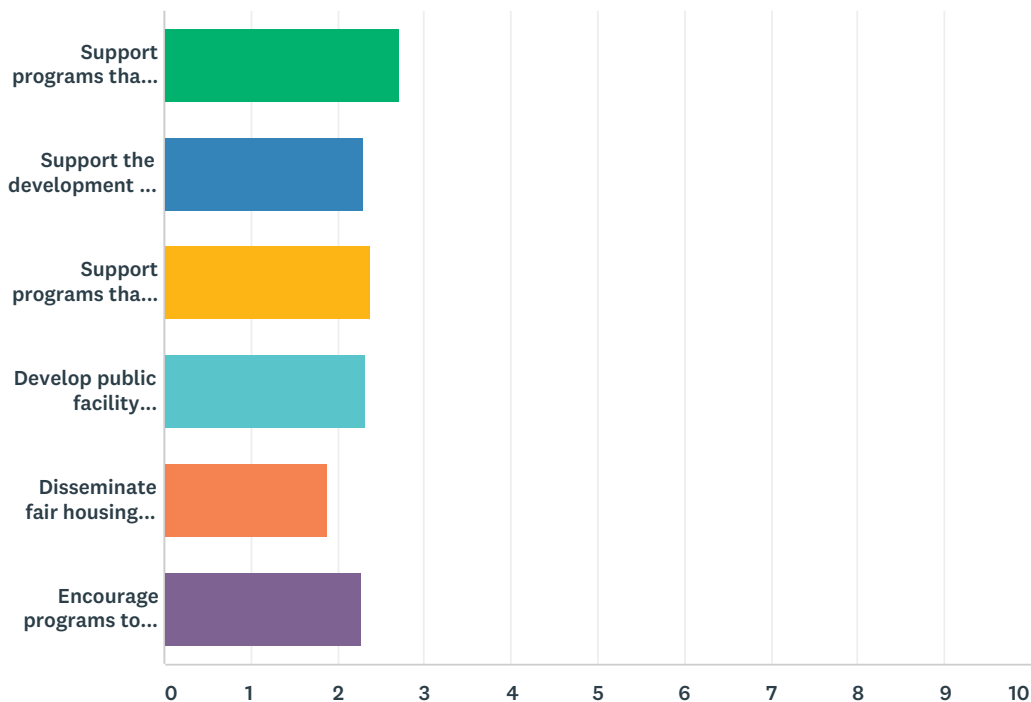
#	ECONOMIC DEVELOPMENT/EMPLOYMENT OPPORTUNITIES OTHER (PLEASE SPECIFY)	DATE
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Town of Apple Valley/ City of Victorville 2018-19 CDBG & HOME Priority Needs Survey

1	If a business can't develop itself, it shouldn't be in business. The single best thing you can do for business is provide skilled, responsible workers. Provide workers with "good guy" printouts verifying legal ability to work and drug-free status.	11/17/2017 8:18 AM
2	Bring in better jobs here in the high desert. Make this a place people want to live and not be ashamed of. Nicer places to eat and shop in Apple Valley. Bring in the big name grocery stores like Sprouts Market.	11/14/2017 11:16 AM
3	Journeyman trading while kids are still in high school and on the job training will help keep many people from becoming homeless.	10/30/2017 7:17 AM
4	My family is slowing leaving California because we are not business-friendly. I don't know what local government can do, but jobs should be created by businesses, not government.	10/20/2017 8:20 PM
5	we need to do this for everyone not just low income people the people with income are getting tired of paying for everyone else.	10/20/2017 8:28 AM
6	Words like "encourage" and "support" are somewhat vague. I would need program specifics in order to effectively rank this section.	10/17/2017 8:20 AM
7	That will benefit the town of Apple Valley.	10/12/2017 7:29 PM
8	Teens in High School or graduates need better job placement possibilities in our local community.	10/12/2017 6:12 PM

Q6 Please rank the Human Services needs from Not Important to Very Important

Answered: 82 Skipped: 1



	NOT IMPORTANT	LESS IMPORTANT	IMPORTANT	VERY IMPORTANT	TOTAL	WEIGHTED AVERAGE
Support programs that develop responsible, motivated and educated youth	0.00% 0	0.00% 0	26.83% 22	73.17% 60	82	2.73
Support the development of arts, music and culture	2.44% 2	10.98% 9	40.24% 33	46.34% 38	82	2.30
Support programs that support a healthy lifestyle	1.22% 1	9.76% 8	37.80% 31	51.22% 42	82	2.39

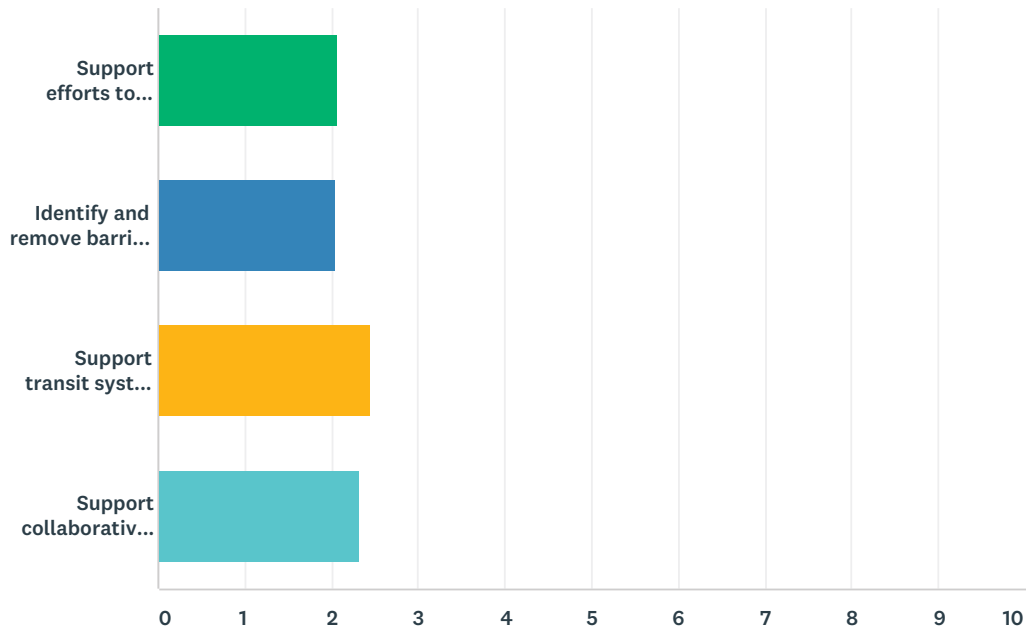
Town of Apple Valley/ City of Victorville 2018-19 CDBG & HOME Priority Needs Survey

Develop public facility amenities that facilitate community involvement and recreation	2.44% 2	10.98% 9	37.80% 31	48.78% 40	82	2.33
Disseminate fair housing information	8.64% 7	25.93% 21	34.57% 28	30.86% 25	81	1.88
Encourage programs to unite youth, seniors, veterans and disabled persons in mentoring and caregiving	3.66% 3	14.63% 12	31.71% 26	50.00% 41	82	2.28

#	HUMAN SERVICES OTHER (PLEASE SPECIFY)	DATE
1	If you want to die in the gutter and have your ashes thrown in a common grave, that's your business. It's a free country. If you want good air, water, food, sleep, shelter, show up, drug-free, for training, work.	11/17/2017 8:18 AM
2	Specifically programs like Our Children Project	11/13/2017 8:44 AM
3	We need more community recreational centers for the public. There is not enough for the High Desert in general but in particular the City of Adelanto. More recreational centers to address each cities specific issues would help with crime and learned helplessness issues.	11/8/2017 8:54 AM
4	Our Nonprofits need your help!	11/7/2017 11:05 AM
5	Multi generation interaction programs can help people of doll ages send walks of life interact yo each ones benefit.....engage elderly in the grader school, teach tesoect for the elderly.etc.	10/30/2017 7:17 AM
6	we need to come together as a community to help those that need it and education is the key	10/20/2017 8:28 AM
7	Please see comment to number 5.	10/17/2017 8:20 AM

Q7 Please rank Accessibility/Mobility needs from Not Important to Very Important

Answered: 82 Skipped: 1



	NOT IMPORTANT	LESS IMPORTANT	IMPORTANT	VERY IMPORTANT	TOTAL	WEIGHTED AVERAGE
Support efforts to improve mobility in the community	3.66% 3	17.07% 14	47.56% 39	31.71% 26	82	2.07

Town of Apple Valley/ City of Victorville 2018-19 CDBG & HOME Priority Needs Survey

Identify and remove barriers that impede accessibility	3.66% 3	21.95% 18	39.02% 32	35.37% 29	82	2.06
Support transit systems that improve access to employment, education, recreation, etc	1.22% 1	8.54% 7	35.37% 29	54.88% 45	82	2.44
Support collaborative efforts to improve community and regional transit	3.70% 3	7.41% 6	41.98% 34	46.91% 38	81	2.32

#	ACCESSIBILITY/MOBILITY- OTHER (PLEASE SPECIFY)	DATE
1	If the people who want to train and work can't get there, what's the point?	11/17/2017 8:18 AM
2	The transit system in the Victor Valley area is in need of drastic improvement. It is very difficult to get where you need when a bus trip takes when it takes 3 hours to get to and from one place.	11/13/2017 10:28 AM
3	The High deserts lack of safe reliable public transportation is one factor that contributes to lack of employment	10/30/2017 7:17 AM
4	Where is our train to get around and the Palmdale to Apple valley highway.	10/21/2017 6:59 AM
5	we need better and more public transportation	10/20/2017 8:28 AM
6	Safe local transit needed. Mass transit such as Metro Link might bring in crime.	10/12/2017 7:29 PM

Summary of Comments Received

The Town of Apple Valley received the following comments as part of the 2018-2019 Annual Action Plan process. This includes, but is not limited to, comments received during the 30-day public review period and the Public Hearing held on April 24, 2018:

- Beth Brussel-Horton, Apple Valley, spoke of her work with Awakens Community Cat, a group that rescues free roaming feral cats. She asked that the Council consider her organization for future funding opportunities. She concluded her comments thanking the Town Council for their efforts to acquire the water company.
- Kelly Maxwell, Orenda Veterans Project, thanked the Town Council for helping their organization through the CDBG program funding.
- Rosie Sandoval, Victor Valley Domestic Violence, thanked the Town Council for their continued support. She spoke of the recent upgrades to their facility.
- Jamie Lamb, Cedar House Life Change Center, stated that the organization assists individuals with therapeutic care and outreach services for individuals suffering from alcoholic and substance abuse. She spoke of the various facilities they have available for service.
- Jimmy Waldron, High Desert Homeless Services, thanked the Town Council for their continued support. He spoke of new services that the organization is offering the community.




Town of Apple Valley

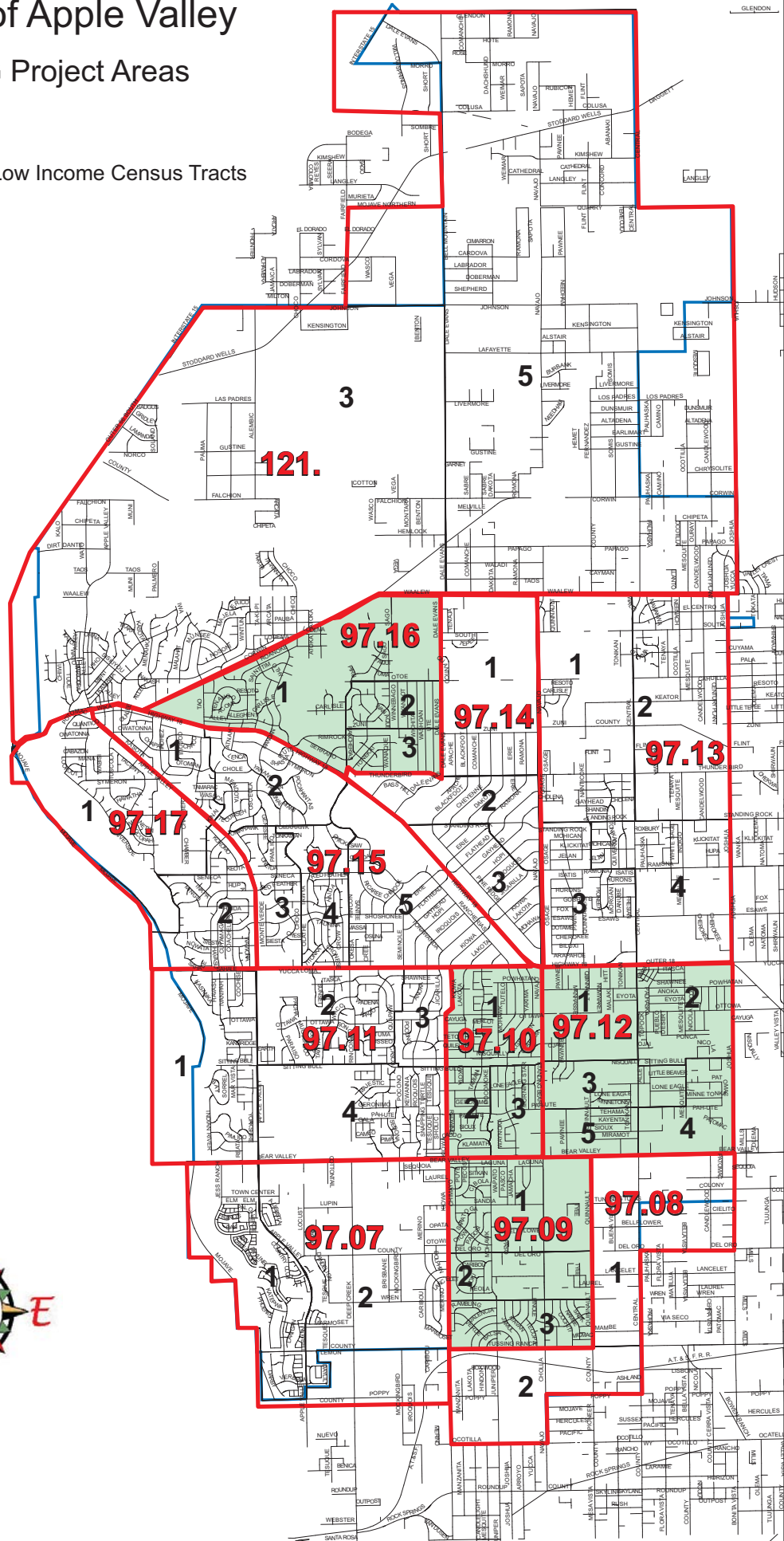
**2018/2019 ANNUAL ACTION PLAN
JULY 1, 2018 THROUGH JUNE 30, 2019**

**APPENDIX B
Grantee Unique Appendices**

- CDBG Low- and Moderate-Income Area Map
- Approved Meeting Minutes

Town of Apple Valley CDBG Project Areas

 2010 Low Income Census Tracts



**TOWN OF APPLE VALLEY
TOWN COUNCIL/SUCCESSOR AGENCY**

REGULAR MEETING

MINUTES – April 24, 2018

CALL TO ORDER:

Mayor Bishop called to order the regular session of the Apple Valley Town Council and the Successor Agency at 6:35 p.m.

Roll call was taken with the following members present:

Roll Call

Present: Council Members Emick; Nassif; Stanton; Mayor Pro Tem Cusack; Mayor Bishop

Absent: None.

OPENING CEREMONIES

INVOCATION: Elder Will Jefferson, Victorville Life Church

PLEDGE OF ALLEGIANCE: Council Member Curt Emick

PRESENTATIONS: Mayor Bishop to Perform Swearing in Ceremony for Community Emergency Response Team (CERT) Members

Employee of the Quarter presented to Jacob De La Cruz, Accountant
I

PUBLIC COMMENTS

Raymond Herrera, Spring Valley Lake, asked the Town Council to fight against the tyranny and support the deportation of illegal aliens from the State of California. He requested that SB54 be placed on the agenda.

Bill Inger, Apple Valley, expressed concern regarding the need for the Town Council to address SB54 and protect the community.

John Wesley Nobles, Apple Valley, believed our government was harboring illegals and criminals and that it has become an acceptance in our State. He believed that we need to put an end to having a Sanctuary State.

Mary Ruth Hughes, Apple Valley, asked the Town Council to opt out of being a Sanctuary City.

Mad Mike Hughes, Apple Valley, believed he has placed Apple Valley on the map with his world known stunts. He also asked that renderings of Roy Rogers be removed from the walls of the Council Chambers since he was a 33-degree free mason.

Bryen Wright, Apple Valley, commented on the need for a federal audit to review the Towns finances; and thanked the Town for the grant policy on the agenda. He believed in total transparency.

Cecil Volsch, Apple Valley, stated that a lawsuit had been filed against the County of Los Angeles regarding the PACE program. He believed more work should be done to fix the problem with these funding programs.

George Butts, Apple Valley, stated that almost every home in his neighborhood near the golf course has been hit by a car. He believed something should be done to mitigate the damages that routinely occur on that roadway.

COUNCILMEMBER COMMITTEE/COMMISSION PARTICIPATION

Council Member Stanton commented on committee meetings and events that she attended.

Council Member Nassif commented on committee meetings and events that he attended.

Council Member Emick commented on committee meetings and events that he attended.

Mayor Pro Tem Cusack commented on committee meetings and events that he attended.

Mayor Bishop commented on committee meetings and events that he attended.

TOWN COUNCIL ANNOUNCEMENTS

Council Member Stanton recognized the anniversary of the Armenian Genocide and asked that the meeting be adjourned in memory of those who lost their lives.

With sadness, the Council acknowledged the passing of Jack Collingsworth, Jr., the son of former Council Member and Mayor Jack Collingsworth. Also acknowledged was the passing of longtime resident Tom Erwin. Mayor Bishop, with the consensus of the Town Council, agreed to adjourn the meeting in their honor and memory.

Suggested items for future agenda:

None.

Time, Date & Place for Next Town Council Regular or Special Meeting:

**A. Regular Meeting – Tuesday, May 8, 2018 – Council Chamber
Regular Session at 6:30 p.m.**

TOWN COUNCIL CONSENT AGENDA

Council Member Stanton requested, with the consensus of the Town Council, to remove Agenda Item Number 6 from the Consent Calendar.

MOTION

Motion by Council Member Emick, seconded by Council Member Nassif, to approve the Consent Calendar items numbered 1 – 5, respectfully.

Vote: Motion carried 5-0-0-0

Yes: Council Members Emick; Nassif; Stanton; Mayor Pro Tem Cusack; Mayor Bishop.

Absent: None.

1. Approval of Minutes of the Town Council

A. Regular Meeting – April 10, 2018

Recommendation:

Approve the subject minutes as part of the consent agenda.

2. Award Paving 17-18, Project No. 2018-01

Recommendation:

A. Waive an inconsequential deviation in the bid of VSS International, Inc. and find VSS International, Inc. to be the lowest responsive and responsible bidder.

B. Award a contract to VSS International, Inc. for the Paving 17-18 - Project No. 2018-01 subject to "Approval as to Form" by the Town Attorney and "Approval as to Content" by the Town Manager.

3. Release of Securities for Tract Map Numbers 18917-1 and 18917-2

Recommendation:

Find that the construction of various improvements required for Tracts 18917-1 and 18917-2 are complete, and approve the 50% reduction of the performance securities.

4. Adopt Resolution No. 2018-13, a Resolution of the Town Council of the Town of Apple Valley, California, Adopting a Grant Management Policy

Recommendation:

That the Town Council adopt Resolution No. 2018-13 approving a Grant Management Policy.

5. Adopt Budget Amendment No. 18-12 Appropriating Homeland Security Grant Funds and Law Enforcement Facilities Funds for the Purchase of Automated License Plate Readers for Information Sharing and Public Safety as well as to Protect Critical Infrastructures and Key Resources

Recommendation:

It is recommended that the Town Council:

A. Approve receipt of the Homeland Security Grant funding in the amount of \$22,779 and adopt Budget Amendment Number 18-12 appropriating grant funding; and

B. Authorize the Town Manger and/or Assistant Town Manager to execute the agreement with the Homeland Security Grant Program through the Governor's Office of Emergency Services to distribute the funds to Vigilant Solutions for the purchase of automated license plate readers.

PULLED FOR DISCUSSION

6. Adopt Resolution No. 2018-14, A Resolution of the Town Council of the Town of Apple Valley, California, Identifying the Paving Project List to be funded by Senate Bill 1 (SB1).

Brad Miller, Town Engineer, presented the staff report as filed with the Town Clerk.

MOTION

Motion by Council Member Stanton, seconded by Council Member Nassif, to adopt Resolution 2018-14 identifying the paving project list to be funded by Senate Bill 1 (SB1).

Vote: Motion carried 5-0-0-0

Yes: Council Members Emick; Nassif; Stanton; Mayor Pro Tem Cusack; Mayor Bishop.

Absent: None

PUBLIC HEARINGS

7. Second Public Hearing for 2017-2021 Consolidated Plan/Second-Year Action Plan for the Community Development Block Grant (CDBG) and the HOME Investment Partnerships (HOME) Programs

Doug Robertson, Town Manager, stated that he would be recusing himself from discussion and participation of this item. He stated that his wife serves as Executive Director of a non-profit organization.

Council Member Stanton stated that she too would be recusing herself from discussion and participation of this item. She explained that she serves on the board of the Family Assistance Program.

COUNCIL MEMBER STANTON AND TOWN MANAGER ROBERTSON WERE EXCUSED FROM THE DAIS AT 7:41 P.M.

Mayor Bishop opened the public hearing at 7:42 p.m.

Orlando Acevedo, Assistant Director of Economic Development, presented the staff report as filed with the Town Clerk.

Beth Brussel-Horton, Apple Valley, spoke of her work with Awakens Community Cat, a group that rescues free roaming feral cats. She asked that the Council consider her organization for future funding opportunities. She concluded her comments thanking the Town Council for their efforts to acquire the water company.

Kelly Maxwell, Orenda Veterans Project, thanked the Town Council for helping their organization through the CDBG program funding.

Rosie Sandoval, Victor Valley Domestic Violence, thanked the Town Council for their continued support. She spoke of the recent upgrades to their facility.

Jamie Lamb, Cedar House Life Change Center, stated that the organization assists individuals with therapeutic care and outreach services for individuals suffering from alcoholic and substance abuse. She spoke of the various facilities they have available for service.

Jimmy Waldren, High Desert Homeless Services, thanked the Town Council for their continued support. He spoke of new services that the organization is offering the community.

There being no additional requests to speak, Mayor Bishop closed the public hearing at 7:55 p.m.

MOTION

Motion by Council Member Emick, seconded by Mayor Pro Tem Cusack, to approve the Community Development Citizen Advisory Committee (CDCAC) funding recommendations of the 2018-2019 Second-Year Action Plan, an annual component of the five-year 2017-2021 Consolidated Plan; and authorize the Town Manager to execute all necessary HUD documents on behalf of the Town.

Vote: Motion carried 4-0-1-0

Yes: Council Members Emick; Nassif; Mayor Pro Tem Cusack; Mayor Bishop.

Abstain: Council Member Stanton

COUNCIL MEMBER STANTON AND TOWN MANAGER ROBERTSON RETURNED TO THE DAIS AT 8:01 P.M.

8. General Plan Amendment No. 2017-001, Zone Change No. 2017-001

Mayor Bishop opened the public hearing at 8:02 p.m.

Carol Miller, Assistant Director of Community Development, presented the staff report as filed with the Town Clerk.

Council Member Emick asked questions regarding the ability to build multifamily residential on the land proposed for the zone change and the ability to do a Conditional Use Permit.

Council Member Stanton asked questions regarding the proposed zoning and how it would affect the surrounding area.

Lori Lamson, Assistant Town Manager, answered questions of the Town Council and provided clarification to the public regarding the project as well as the market rate for the property.

Ms. Lamson also commented on buffering development from low-density residential.

Tom Steeno, Applicant, thanked staff for their work on this item and for explaining this to the citizens. He noted that there is no project planned at this time. He spoke of the misinformation that has been circulated on this item causing residents to believe that a low-income project was being built.

George Butts, Apple Valley, believed that additional time should be given for further review of this item.

Nate Lynch, Apple Valley, spoke in opposition of the change of zoning at this location. He spoke of the traffic congestion that currently occurs in this area.

Justin Gatewood, Apple Valley, spoke of the negative change in atmosphere when high density residential is added to a neighborhood. He spoke on the positive investment of a home and asked the Town Council to consider tabling this item at this time.

Laura Reed, Apple Valley, indicated that she would prefer her neighborhood and schools to remain safe. She believes that high density residential could make her neighborhood change.

Sue Newton, Apple Valley, also recommended that this item be tabled and reconsidered at a later time until more information can be provided.

Scott Mazzola, Apple Valley, expressed concern regarding the potential traffic and crime that could occur should this area be rezoned to allow for more apartment complexes.

Aarin Christoffuer, Apple Valley, believed that there is no project planned at this time. He spoke on the negative comments and the speculation for something that may not occur.

Mike Bergstrom, Apple Valley, believed that there is a project associated with this zone change. He recommended that this item be brought back when an actual project can be reviewed with the proposed request.

Tim Reischl, Apple Valley, spoke in opposition of this project. He commented on the increased traffic that a project will cause and recommended that another CEQA study be conducted.

Angie (No Last Name Given), Apple Valley, indicated that Planning staff noted that vouchers can be given for Section 8 participants. She stated if this is true, high density residential in that area could allow for an increase in crime.

Mayor Bishop closed the public hearing at 8:58 p.m.

Mayor Bishop re-opened the public hearing at 8:58 p.m.

Mr. Steeno rebutted statements made by the public on the proposed zone change.

There being no additional requests to speak, Mayor Bishop closed the public hearing at 9:02 p.m.

Council Member Nassif explained the standards that are required for proposed housing structures in the Town of Apple Valley. He noted that these standards were developed to raise the standards for the Apple Valley community.

Ms. Lamson and Ms. Miller provided further clarification explaining the language and terminology used when presenting this item.

Discussion ensued regarding the notification limit to inform residents of proposed zone changes. Mr. Robertson noted that because the proposed standards reduced the number of dwelling units, the number of concerned residents opposed to this project was not anticipated. He stated that notices were sent in accordance to the rules of the Development Code; however future notifications of this type will be sent above the requirement.

Council Member Emick clarified that approval of this will provide the Town Council to review potential projects on this property. However, if this item is denied, projects can be built without an additional review process.

Ms. Lamson stated that she had recommendations that could be brought back to a future meeting regarding noticing requirements near HOA 's.

MOTION

Motion by Council Member Stanton, seconded by Council Member Nassif, to:

- A. **Determine** that, in conformance with the requirements of the State Guidelines to Implement the California Environmental Quality Act (CEQA), the proposed General Plan Amendment No. 2017-001 and Zone Change No. 2017-001 will not have a significant effect on the environment.
- B. **Adopt** the Negative Declaration prepared for General Plan Amendment No. 2017-001 and Zone Change No. 2017-001.
- C. **Find** the facts presented within the staff report, including the attached Planning Commission staff report for March 7, 2018, support the required Findings for approval of the proposed General Plan Amendment and Zone Change and adopt the Findings.
- D. **Adopt** Resolution No. 2018-12 approving General Plan Amendment No. 2017-001.
- E. **Move** to waive the reading of Ordinance No. 501 in its entirety and read by title only.

Vote: Motion carried 5-0-0-0

Yes: Council Members Emick; Nassif; Stanton; Mayor Pro Tem Cusack; Mayor Bishop.

Absent: None

La Vonda M-Pearson, Town Clerk, read the title to Ordinance No. 501.

MOTION

Motion by Council Member Emick, seconded by Council Member Stanton, to:

- F. **Introduce** Ordinance No. 501 approving Zone Change No. 2017-001; and
- G. **Direct** staff to file a Notice of Determination with the San Bernardino County Clerk of the Board.

Vote: Motion carried 5-0-0-0

Yes: Council Members Emick; Nassif; Stanton; Mayor Pro Tem Cusack; Mayor Bishop.

Absent: None

RECESSED MEETING

Mayor Bishop recessed the meeting of the Apple Valley Town Council at 9:55 p.m.

MEETING RECONVENED

Mayor Bishop reconvened the meeting of the Apple Valley Town Council at 10:07 p.m.

9. **A Request to Consider an Amendment to Title 9 “Development Code” of the Town of Apple Valley Municipal Code by Modifying Chapter 9.08 “Definitions”, Chapter 9.28 “Residential Districts” and Chapter 9.29 “Specific Use Regulations for Residential Districts” as it Pertains to Accessory Dwelling Units and Other Residential Habitable Accessory Structures**

Mayor Bishop opened the public hearing at 10:08 p.m.

Pam Cupp, Associate Planner, presented the staff report as filed with the Town Clerk.

There being no requests to speak, Mayor Bishop closed the public hearing at 10:18 p.m.

MOTION

Motion by Mayor Pro Tem Cusack, seconded by Council Member Emick, to:

- A. **Determine** that, pursuant to Section 15061(b)(3) of the State Guidelines to Implement the California Environmental Quality Act (CEQA), the project is exempt from environmental review because the activity is covered by the general rule that CEQA applies only to projects that have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question, the proposed Code Amendment, may have a significant effect on the environment, the activity is not subject to CEQA.
- B. **Find** the facts presented within the staff report, including the attached Planning Commission staff report for March 21, 2018, support the required Findings for approval of the proposed Development Code Amendment and adopt the Findings.
- C. **Move** to waive the reading of Ordinance No. 502 in its entirety and read by title only.

Vote: Motion carried 5-0-0-0

Yes: Council Members Emick; Nassif; Stanton; Mayor Pro Tem Cusack; Mayor Bishop.

Absent: None

La Vonda M-Pearson, Town Clerk, read the title to Ordinance No. 502.

MOTION

Motion by Council Member Nassif, seconded by Council Member Emick, to:

- D. **Introduce** Ordinance No. 502 approving Development Code Amendment No. 2017-002.
- E. **Direct** staff to file a Notice of Exemption with the San Bernardino County Clerk of the Board.

Vote: Motion carried 5-0-0-0

Yes: Council Members Emick; Nassif; Stanton; Mayor Pro Tem Cusack; Mayor Bishop.

Absent: None

REPORTS, REQUESTS AND COMMUNICATIONS

BUSINESS OF THE COUNCIL

10. Agreement to Amend the Town Manager Contract to Include Voluntary Agreement to Participate in Across the Board Reductions due to Budget Constraints

Doug Robertson, Town Manager, presented the staff report as filed with the Town Clerk.

MOTION

Motion by Council Member Nassif, seconded by Mayor Pro Tem Cusack, to accept and approve the attached letter agreement amending the Town Manager Contract.

Vote: Motion carried 5-0-0-0

Yes: Council Members Emick; Nassif; Stanton; Mayor Pro Tem Cusack; Mayor Bishop.

Absent: None

TOWN MANAGER'S COMMENTS & LEGISLATIVE UPDATE

DEPARTMENTAL REPORTS AND BUSINESS

Doug Robertson, Town Manager, announced upcoming events in the Town of Apple Valley, including the Family Fair and Swim fest on Saturday, May 5, 2018. He also commented on the Walk the Dog campaign by our Animal Services Division. He announced that Wednesday, April 25 is Denim Day – a day to raise awareness of domestic violence by wearing denim.

CLOSED SESSION

11. Closed Session

Mayor Bishop stated that if needed, Mayor Pro Tem Cusack will be abstaining from one (1) or more of the Closed Session items as it pertains to Liberty Utilities Company due to a potential conflict of interest, as his company does business with the above company.

Mayor Bishop recessed the meeting of the Apple Valley Town Council at 10:27 p.m. to closed session to discuss the following

- A. Conference with Legal Counsel – Anticipated Litigation – Significant exposure to litigation pursuant to Paragraph (2) of subdivision (d) of Section 54956.9: one or more potential cases.
- B. Conference with Legal Counsel – Anticipated Litigation – Initiation of litigation pursuant to Paragraph (4) of subdivision (d) of Section 54956.9: one or more potential cases.
- C. Conference with Real Property Negotiators – Pursuant to Government Code Section 54956.8. Property: Apple Valley Ranchos Water Company (now Liberty Utilities (Apple Valley Ranchos Water) Corp.); Authority Negotiator: Town Manager; Negotiating Parties:

Liberty Utilities Co., Liberty WWH, Inc., Algonquin Power & Utilities Corp., Park Water Company, Western Water Holdings LLC, Tony Penna, General Manager, Apple Valley Ranchos Water Company; Under Negotiation: Price and Terms of Payment.

- D. Conference with Legal Counsel – Existing Litigation – Pursuant to Paragraph (1) of subdivision (d) of Government Code Section 54956.9, Case No.: CIVDS1517935 - Apple Valley Ranchos Water Company vs. Town of Apple Valley Et Al.
- E. Conference with Legal Counsel – Existing Litigation – Pursuant to Paragraph (1) of subdivision (d) of Government Code Section 54956.9, Case No.: CIVDS1600180 – Town of Apple Valley vs. Apple Valley Ranchos Water Company Et Al.
- F. Conference with Legal Counsel – Existing Litigation – Pursuant to Paragraph (1) of subdivision (d) of Government Code Section 54956.9, CPUC Application No. 17-04-024 - In the Matter of the Application of Mesa-Crest Water Company (U333W) and Liberty Utilities (Park Water) Corp. (U314W) for an Order Authorizing Mesa-Crest Water Company to Sell and Liberty Utilities (Park Water) Corp. to Purchase the Utility Assets of Mesa-Crest Water Company.
- G. Conference with Legal Counsel – Existing Litigation – Pursuant to Paragraph (1) of subdivision (d) of Government Code Section 54956.9, Case No.: CIVDS1725027 – Christina Lopez-Burton v. Town of Apple Valley.
- H. Negotiations with Real Property Negotiator – Parcel Number: 3112-251-13, Apple Valley; Negotiating Parties: Interested parties; Town Negotiator(s) - Town Manager. Negotiations involve both price and terms.

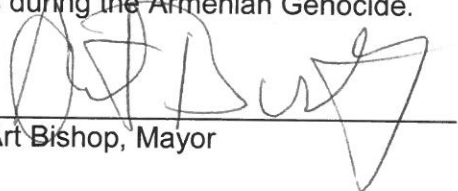
Upon returning from Closed Session at 10:58 p.m., Mayor Bishop announced that there was no reportable action taken.

ADJOURNMENT

Motion by Council Member Emick, seconded by Council Member Stanton, to adjourn the meeting of the Apple Valley Town Council at 10:59 p.m. in memory of Mr. Jack Collingsworth, Jr., longtime resident Mr. Tom Erwin and those who lost their lives during the Armenian Genocide.



La Vonda M-Pearson, Town Clerk



Art Bishop, Mayor



Town of Apple Valley

**2018/2019 ANNUAL ACTION PLAN
JULY 1, 2018 THROUGH JUNE 30, 2019**

**APPENDIX C
SF-424 and Action Plan Certifications**

- SF-424 Community Development Block Grant (CDBG)
- SF-424 HOME Investment Partnerships (HOME)
- 2018-2019 Action Plan Certifications



Town of Apple Valley

A Better Way of Life

May 17, 2018

Mr. William Vazquez, CPD Director
U.S. Department of Housing and Urban Development
Office of Community Planning and Development
Los Angeles Field Office, Region IX
300 N. Los Angeles Street, Suite 4054
Los Angeles, CA 90012

Dear Mr. Vasquez,

The Town of Apple Valley is pleased to submit the SF-424 and Action Plan Certifications bearing original wet signatures to complete the submission of the 2018-2019 Action Plan previously submitted electronically to HUD through the Integrated Disbursement and Information System (IDIS).

If you have any questions or concerns, please do not hesitate to contact me at (760) 240-7000 ext. 7915 or via email at OAcevedo@applevalley.org.

Sincerely,

Orlando Acevedo
Assistant Director of Economic Development and Housing

Enclosures: SF-424 and Action Plan Certifications

CC: Cheryl Hamilton, CPD Representative
Christopher Moore, Housing and Comm. Dev. Specialist

Application for Federal Assistance SF-424

* 1. Type of Submission:

- Preapplication
 Application
 Changed/Corrected Application

* 2. Type of Application:

- New
 Continuation
 Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received:

4. Applicant Identifier:

B-18-MC-06-0588

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:

* b. Employer/Taxpayer Identification Number (EIN/TIN):

* c. Organizational DUNS:

d. Address:

* Street1:

Street2:

* City:

County/Parish:

* State:

Province:

* Country:

* Zip / Postal Code:

e. Organizational Unit:

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

Title:

Organizational Affiliation:

* Telephone Number:

Fax Number:

* Email:

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

Community Development Block Grant (CDBG)/Entitlement Grants

*** 12. Funding Opportunity Number:**

N/A

* Title:

N/A

13. Competition Identification Number:

N/A

Title:

N/A

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Fiscal Year 2018-2019 Second Year Action Plan as part of the 2017-2021 Consolidated Plan: CDBG Program - public service, capital improvement, economic development, rehabilitation and administration.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="624,925.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text" value="81,000.00"/>
* g. TOTAL	<input type="text" value="705,925.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: 

* Date Signed:

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text"/>	4. Applicant Identifier: M-18-DC-06-0563	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: Town of Apple Valley, Apple Valley Consortium		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 33-0338303	* c. Organizational DUNS: 6222152180000	
d. Address:		
* Street1: 14955 Dale Evans Parkway	<input type="text"/>	
Street2:	<input type="text"/>	
* City: Apple Valley	<input type="text"/>	
County/Parish: San Bernardino	<input type="text"/>	
* State:	CA: California	
Province:	<input type="text"/>	
* Country:	USA: UNITED STATES	
* Zip / Postal Code: 92307-3061	<input type="text"/>	
e. Organizational Unit:		
Department Name: Community Development	Division Name: Housing	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Mr.	* First Name: Orlando	
Middle Name:	<input type="text"/>	
* Last Name: Acevedo	<input type="text"/>	
Suffix:	<input type="text"/>	
Title: Assistant Director, Econ. Dev. and Housing		
Organizational Affiliation: Municipality		
* Telephone Number: (760) 240-7915	Fax Number: (760) 240-7399	
* Email: oacevedo@applevalley.org		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.239

CFDA Title:

HOME Investment Partnerships Program

*** 12. Funding Opportunity Number:**

N/A

* Title:

N/A

13. Competition Identification Number:

N/A

Title:

N/A

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Fiscal Year 2018-2019 Second Year Action Plan as part of the 2017-2021 Consolidated Plan: HOME Program consisting of owner occupied residential rehabilitation, CHDO project and administration.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="772,659.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text" value="60,000.00"/>
* g. TOTAL	<input type="text" value="832,659.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: 

* Date Signed:

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.



Signature of Authorized Official



Date

Town Manager

Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2018 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.



Signature of Authorized Official



Date

Town Manager

Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



Signature of Authorized Official



Date

Town Manager

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.