



TOWN OF APPLE VALLEY

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor and Town Council **Date:** July 24, 2018

From: Orlando Acevedo, Assistant Director **Item No:** 6
Economic Development and Housing

Subject: ADOPT RESOLUTION NO. 2018-42, A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF APPLE VALLEY, CALIFORNIA, APPROVING THE LEVY AND COLLECTION OF ASSESSMENTS FOR FISCAL YEAR 2018-19 WITHIN THE APPLE VALLEY VILLAGE PROPERTY AND BUSINESS IMPROVEMENT DISTRICT (PBID)

T.M. Approval: _____ **Budgeted Item:** Yes No N/A

RECOMMENDED ACTION:

That the Town Council adopt Resolution No. 2018-42, approving the Levy and Collection of Assessments for Fiscal Year 2018-19 within the Apple Valley Village Property and Business Improvement District (PBID).

SUMMARY:

Each year the Town is required to submit an updated assessment roll ("Exhibit A") to the County of San Bernardino for the Village PBID Assessment District (PBID). Accordingly, the Town Council annually adopts a resolution approving the levy and collection of assessments against parcels of real property within the PBID.

The estimated FY2018-19 annual assessment to be levied to private parcel owners is \$203,248 (302 parcels), \$6,000 to other public agencies (6 parcels), and \$5,645 directly charged to the Town (9 parcels). As described in the tiered assessment formula within the adopted Management District Plan, the amount to be levied and collected for each fiscal year is increased where building area is expanded or newly constructed and may be increased up to 5% per year per a majority vote of the PBID Association Board. The Board approved to increase the assessment for FY2018-19 due to increasing costs (i.e. security, marketing, etc) and it was determined that the majority of PBID reserves are already allocated to identified capital improvement projects that could/will be expended in the next 12-24 months.

Public agencies for which the County does not bill a PBID assessment will receive a hand bill. The PBID assessment revenues collected by the County and paid to the Town will be remitted to the PBID as applicable and in accordance with the PBID's adopted Management District Plan. The PBID assessments are collected by the County with the annual property tax billing. The County returns the PBID assessment funds to the Town, who then either spends them directly for specified PBID programs (i.e. Highway 18 Median Landscape Project; supplemental County Sheriff services) or remits them, as applicable, to the Village PBID Association to pay for and manage other PBID related programs and improvements (i.e. marketing/promotions, administration). The handbills for parcels not on the County's property tax roll (including 9 Town owned parcels) have been prepared and will be mailed out around October 1, 2018 to coincide with the County Assessor's property tax bill mailing.

The Association remains accountable for all funds it directly administers and is required to submit expense reports and financial statements to the Town annually. An annual Agreed-Upon Procedures Report will be completed by a third-party Certified Public Accountant by October 1, 2018, and subsequently submitted to the Town to receive and file.

Accordingly, staff recommends adoption of the form motion.

BACKGROUND:

The Association unanimously adopted its FY2018-19 Budget on June 20, 2018, approving key programs and services consistent with its adopted 2017 Management District Plan, approved as part of the five year renewal of the PBID.

The Council will review the PBID Budget under a separate agenda item this evening.

FISCAL IMPACT:

A financial impact in the form of assessments levied on nine (9) Town-owned properties within the PBID, estimated at \$5,645 for FY2018-19.

Attachment 1

Resolution No. 2018-42

RESOLUTION NO. 2018-42

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF APPLE VALLEY, CALIFORNIA, APPROVING THE LEVY AND COLLECTION OF ASSESSMENTS FOR FISCAL YEAR 2018-19 WITHIN THE APPLE VALLEY VILLAGE PROPERTY AND BUSINESS IMPROVEMENT DISTRICT

Pursuant to the Property and Business Improvement District Law of 1994, Part 7 of Division 18 of the California Streets and Highways Code, commencing with Section 36600:

The Town Council of the Town of Apple Valley resolves:

Section 1. The levy and collection of assessments against lots and parcels of real property within the Village PBID for FY2018-19 is ordered as described in the Management District Plan and incorporated herein by reference.

Section 2. The purpose of this Village PBID is to provide and manage supplemental services and improvements for this important business center, including improvement projects along Highway 18 and other streets within the PBID, facade and beautification enhancement projects, supplemental public safety services and other activities which benefit businesses and real property in the Village PBID.

Section 3. The estimated FY2018-19 annual assessment to be levied to private parcel owners is \$203,248 (302 parcels), \$6,000 to other public agencies (6 parcels), and \$5,645 directly charged to the Town (9 parcels).

Section 4. The Town of Apple Valley Finance Department is hereby authorized to request the County of San Bernardino to collect assessments for the District for FY2018-19.

Section 5. The Town Clerk's Office is hereby authorized and directed to transmit a certified copy of the Resolution and the Report to the San Bernardino County Auditor, as may be required to place said assessment on the secured property tax roll for FY2019-19.

APPROVED and **ADOPTED** by the Town Council of the Town of Apple Valley this 24th day of July 2018.

Art Bishop, Mayor

ATTEST:

La Vonda M-Pearson, Town Clerk

EXHIBIT A
Assessment Roll

APN	Assessment
439022660000	\$14,087.85
3087301410000	\$1,465.11
3087301420000	\$88.86
3087301430000	\$631.43
3087301440000	\$407.22
3087301450000	\$11,382.02
3087301460000	\$1,594.82
3087301520000	\$1,684.92
3087341010000	\$516.10
3087341020000	\$396.38
3087341030000	\$1,462.42
3087341040000	\$866.59
3087341050000	\$409.07
3087341060000	\$8.54
3087341070000	\$17.06
3087341090000	\$167.59
3087341100000	\$979.95
3087341110000	\$555.71
3087341120000	\$502.38
3087341130000	\$317.72
3087341160000	\$3.00
3087341170000	\$27.30
3087341190000	\$534.27
3087341200000	\$939.89
3087341210000	\$600.00
3087341220000	\$630.58
3087341230000	\$212.30
3087341240000	\$301.99
3087341250000	\$1,051.72
3087341300000	\$1,813.80
3087341310000	\$1,524.02
3087341320000	\$556.25
3087341390000	\$553.10
3087341400000	\$218.89
3087341430000	\$1,830.18
3087342010000	\$634.18
3087342020000	\$577.76
3087342030000	\$552.99
3087342060000	\$702.41
3087342070000	\$962.12
3087342080000	\$1,154.55
3087342110000	\$3,442.57
3087342120000	\$143.24
3087342130000	\$8.19
3087342140000	\$45.05
3087342150000	\$19.79
3087342160000	\$2.73
3087342170000	\$45.05
3087342180000	\$57.24
3087342190000	\$59.98

3087342210000	\$719.46
3087342220000	\$426.79
3087342230000	\$5.19
3087342240000	\$434.11
3087342250000	\$1,218.62
3087342260000	\$418.77
3087342270000	\$918.79
3087342280000	\$635.69
3087342290000	\$739.94
3087342300000	\$364.46
3087342310000	\$291.67
3087342320000	\$289.98
3087342330000	\$490.19
3087342340000	\$10,314.87
3087342350000	\$363.25
3087342360000	\$381.90
3087342370000	\$975.58
3087342380000	\$4,262.95
3087342390000	\$765.90
3087342400000	\$898.36
3087342410000	\$289.42
3087342420000	\$1,070.43
3087342430000	\$1,847.85
3087342440000	\$531.73
3087342450000	\$666.32
3087342460000	\$678.83
3087342470000	\$1,227.48
3087351070000	\$508.75
3087351130000	\$148.05
3087351150000	\$179.75
3087351160000	\$179.75
3087351300000	\$507.18
3087351310000	\$822.15
3087351320000	\$110.25
3087351330000	\$614.25
3087351340000	\$625.28
3087351350000	\$121.28
3087351360000	\$121.28
3087351370000	\$151.32
3087351380000	\$110.25
3087351390000	\$110.25
3087351400000	\$119.77
3087351410000	\$119.77
3087351420000	\$422.17
3087351430000	\$724.57
3087351440000	\$724.57
3087351450000	\$778.40
3087351460000	\$610.37
3087351470000	\$407.56
3087351480000	\$106.93
3087351490000	\$106.93
3087351500000	\$306.59
3087351520000	\$809.05
3087381020000	\$777.06

3087381030000	\$440.72
3087381040000	\$1,798.62
3087381060000	\$520.15
3087381070000	\$143.33
3087381080000	\$82.16
3087381090000	\$82.16
3087381100000	\$235.37
3087381110000	\$805.74
3087381120000	\$404.54
3087381150000	\$784.64
3087381160000	\$277.08
3087381170000	\$428.56
3087381180000	\$449.03
3087381190000	\$617.30
3087381200000	\$36.84
3087381210000	\$593.21
3087381220000	\$287.81
3087381230000	\$382.69
3087381250000	\$251.71
3087382010000	\$1,237.59
3087382020000	\$2,071.41
3087382030000	\$581.58
3087382040000	\$735.01
3087382050000	\$1,044.88
3087382060000	\$150.94
3087382070000	\$150.94
3087382080000	\$2,642.50
3087382090000	\$540.80
3087382100000	\$856.52
3087382110000	\$149.78
3087382120000	\$810.63
3087382130000	\$169.31
3087382140000	\$601.85
3087382150000	\$1,351.50
3087382160000	\$166.75
3087382170000	\$169.31
3087382180000	\$166.87
3087382190000	\$478.76
3087382200000	\$106.81
3087382210000	\$106.81
3087382220000	\$106.81
3087382230000	\$106.81
3087382240000	\$106.81
3087382250000	\$106.81
3087382260000	\$106.81
3087382270000	\$106.81
3087382280000	\$971.80
3087382290000	\$317.88
3087382300000	\$106.94
3087382310000	\$604.39
3087382320000	\$604.39
3087382330000	\$581.06
3087382340000	\$106.94
3087382350000	\$106.94

3087382360000	\$106.94
3087382370000	\$169.94
3087382380000	\$110.25
3087391030000	\$815.17
3087391050000	\$1,108.96
3087391060000	\$290.06
3087391090000	\$395.33
3087391100000	\$790.65
3087391110000	\$815.85
3087391120000	\$318.15
3087391130000	\$367.29
3087391140000	\$110.25
3087391150000	\$110.25
3087391160000	\$614.25
3087391170000	\$318.15
3087391180000	\$383.06
3087391190000	\$383.13
3087391200000	\$555.94
3087391210000	\$776.73
3087391220000	\$1,036.06
3087391230000	\$121.13
3087391240000	\$121.28
3087391250000	\$121.28
3087391260000	\$121.28
3087391270000	\$121.28
3087391280000	\$121.28
3087391290000	\$242.42
3087391300000	\$2,725.11
3087392050000	\$523.83
3087392060000	\$1,127.70
3087392070000	\$121.28
3087392080000	\$318.15
3087392090000	\$110.25
3087392120000	\$299.07
3087392130000	\$107.11
3087392140000	\$550.07
3087392150000	\$121.28
3087392160000	\$121.28
3087392190000	\$708.44
3087392200000	\$107.11
3087392210000	\$107.11
3087392220000	\$299.07
3087392230000	\$121.28
3087392240000	\$121.28
3087392250000	\$121.28
3087392260000	\$121.28
3087392270000	\$605.51
3087392280000	\$944.06

3087392290000	\$665.91
3087392300000	\$121.28
3087392310000	\$121.28
3087392320000	\$121.28
3087392330000	\$121.28
3087392340000	\$121.28
3087392350000	\$366.26
3087392360000	\$118.17
3087392370000	\$118.17
3087392380000	\$1,292.45
3087392390000	\$1,270.70
3087811020000	\$62.81
3087811030000	\$62.81
3087811040000	\$62.81
3087811050000	\$73.46
3087811060000	\$73.46
3087811070000	\$73.46
3087811080000	\$99.53
3087811090000	\$99.53
3087811100000	\$99.53
3087811110000	\$99.53
3087811120000	\$99.53
3087811130000	\$99.53
3087811140000	\$99.53
3087811150000	\$99.53
3087811160000	\$99.53
3087811170000	\$99.53
3087811180000	\$99.53
3087811190000	\$99.53
3087811200000	\$99.53
3087811210000	\$99.53
3112561130000	\$957.96
3112561250000	\$402.91
3112561260000	\$2,542.86
3112563110000	\$3,219.63
3112563120000	\$194.91
3112563130000	\$194.91
3112563140000	\$613.99
3112563150000	\$598.11
3112563160000	\$664.85
3112563170000	\$444.77
3112563180000	\$194.91
3112563190000	\$547.71
3112563200000	\$194.91
3112563210000	\$194.91
3112563220000	\$862.71
3112563230000	\$635.91
3112563240000	\$338.08

3112651230000	\$3,465.32
3112651240000	\$4,078.38
3112651250000	\$328.71
3112651260000	\$518.18
3112651270000	\$150.94
3112651280000	\$567.01
3112653010000	\$654.15
3112653020000	\$535.11
3112653030000	\$749.31
3112653040000	\$385.17
3112653050000	\$496.81
3112653060000	\$442.12
3112653070000	\$526.04
3112653080000	\$446.91
3112653090000	\$736.46
3112653100000	\$635.91
3112653110000	\$194.91
3112653120000	\$2,087.03
3112721010000	\$1,353.78
3112721020000	\$352.33
3112721030000	\$110.25
3112721040000	\$110.25
3112721050000	\$362.11
3112721060000	\$110.25
3112721070000	\$773.15
3112721080000	\$866.25
3112721090000	\$110.25
3112721100000	\$458.33
3112721110000	\$110.25
3112721120000	\$110.25
3112721130000	\$773.15
3112731010000	\$625.13
3112731020000	\$121.13
3112731030000	\$121.13
3112731040000	\$614.25
3112731050000	\$614.25
3112731060000	\$143.33
3112731070000	\$2,859.64
3112731080000	\$940.73
3112731120000	\$389.38
3112731130000	\$389.38
3112731150000	\$422.90
3112731160000	\$128.25
3112731170000	\$171.60
3112731220000	\$1,390.34
3112731230000	\$5,261.41
3112731240000	\$1,411.31
3112731250000	\$819.77