



# TOWN OF APPLE VALLEY

## TOWN COUNCIL STAFF REPORT

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**To:** Honorable Mayor and Town Council                      **Date:** October 9, 2018

**From:** Brad Miller, Town Engineer                      **Item No:** 4  
Engineering Department

**Subject:** AWARD A PROFESSIONAL SERVICES AGREEMENT FOR THE APPLE VALLEY SAFE ROUTES TO SCHOOL DESIGN - PROJECT NO. 2018-06

**T.M. Approval:** \_\_\_\_\_                      **Budgeted Item:**  Yes    No    N/A

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### RECOMMENDED ACTION:

- A. Award a Professional Services Agreement to David Evans & Associates for the Apple Valley Safe Routes to School Design - Project No. 2018-06 subject to "Approval as to Form" by the Town Attorney and "Approval as to Content" by the Town Manager.
- B. Approve Budget Amendment dated September 13, 2018 allocating additional Measure I funds.

### BACKGROUND:

Based on recommendations from the Safe Routes to School Master Plan, staff have identified target areas for improvement at three (3) schools: Rio Vista School of Applied Learning, Yucca Loma Elementary School, and the Phoenix Academy. The purpose of the project is to close sidewalk gaps adjacent to the schools as a method to encourage children and their parents to walk or bike to school. Each segment was selected based on heat maps provided in the plan that identify areas with a high density of students within the walkable area. Improvements include minor street widening, curb and gutters, sidewalks, ADA ramps, and high visibility crosswalks.

### SUMMARY:

On August 17, 2018, the Town received proposals from three (3) candidates for the subject project. Upon receipt, the proposals were reviewed and scored by engineering staff using the following criteria:

- Understanding of the work to be done
- Experience with similar kinds of work
- Quality of staff for work to be done
- Capability of developing innovative or advanced techniques
- Familiarity with state and federal procedures
- Demonstrated technical ability

Based on the results of the proposal review, David Evans & Associates was the unanimous choice of the interview panel for the following reasons:

- Understanding of the project area and depth of research conducted prior the interview;
- Strength of the project team members and balance of engineering, research, and local knowledge;
- Ability to provide value engineering and alternative designs while maintaining continuity with local design standards.

With a consultant selected, staff opened their sealed cost proposal. David Evans & Associates negotiated cost for the project is \$82,100 with an option to add bidding and construction support. For all the reasons mentioned above, staff recommends that David Evans & Associates be awarded a Professional Services Agreement for the Apple Valley Safe Routes to School- Project No. 2018-06.

**FISCAL IMPACT:**

Funding for the Rio Vista Sidewalk Improvements are included in the adopted FY 2018-2019 Capital Improvement Project budget. Budget Amendment dated September 13,2018 will allocate funding to add the two additional schools.

**ATTACHMENTS:**

1. Project Location Maps
2. Budget Amendment dated September 13, 2108

# Project Maps

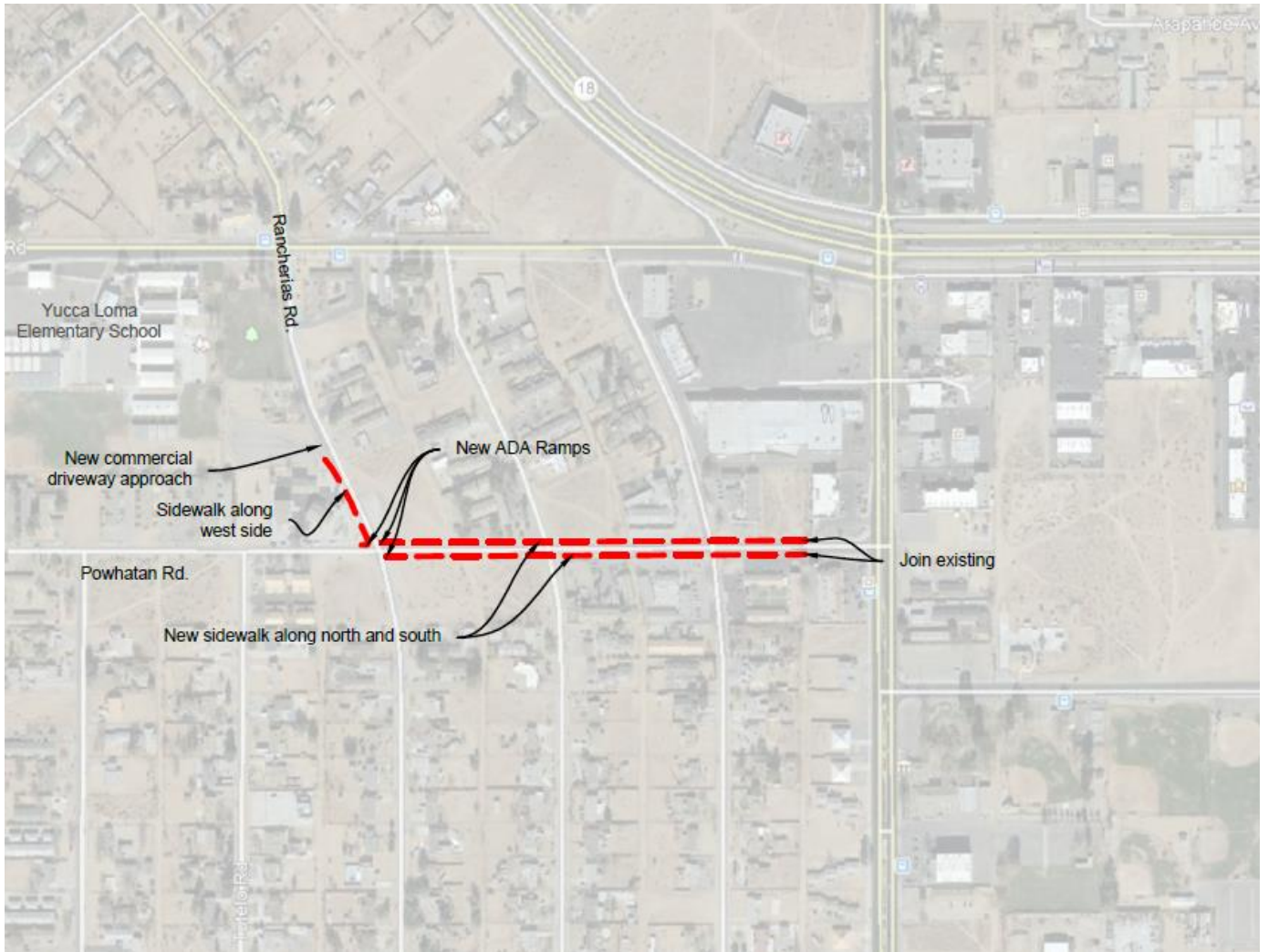
## Rio Vista School of Applied Learning



# Phoenix Academy



# Yucca Loma Elementary School





# TOWN OF APPLE VALLEY

## BUDGET AMENDMENT REQUEST

Requesting Department	Prepared By	Date Prepared
Engineering	Rich Berger	September 13, 2018

**REVENUES AND OTHER FINANCING SOURCES**

Account Description	Fund	Dept	Account No.	Amendment Amount
REVENUE TOTAL				-

**EXPENDITURES AND OTHER FINANCING USES**

Account Description	Fund	Dept	Account No.	Amendment Amount
Rio Vista Sidewalk Improvements	2021	5210	9562-0000	32,100
EXPENDITURE TOTAL				32,100

**PURPOSE**

Additional funding to include Yucca Loma Elementary School and the Phoenix Academy to the design project

Department Director	Date	Finance Mgr. / Dir. of Finance	Date
<i>[Signature]</i>	9/14/18		

Town Manager	Date	Entered by	Date
<i>[Signature]</i>	9/18/18		