



Town of
Apple Valley

EMPLOYMENT OPPORTUNITY

Senior Maintenance Worker

Salary: \$ 21.30 - \$30.11 Hourly

Job Type: Full Time

Department: Public Facilities

Benefits: Full Time Benefits Eligibility

The Position

Under general supervision, provides lead direction to assigned maintenance personnel; sets priorities and directs the work of assigned staff on a project or day-to-day basis; performs routine to complex maintenance and repair work, including, buildings and facilities, parks, and landscapes; and performs related work as required.

Job Functions

- Provides technical and functional direction to assigned maintenance staff; reviews and controls quality of work; assists in completing employee evaluations; participates in performing routine maintenance and repair work.
- Plans, schedules, prioritizes, and assigns maintenance and repair work in consultation with a supervisor; communicates status of repairs to appropriate personnel, working cooperatively to schedule repairs in accordance with established priorities and special operational priorities; instructs staff in work procedures.
- Trains employees in work methods, use of tools and equipment, and relevant safety precautions.
- Assists in developing work plans, procedures, and schedules.
- Orders supplies and equipment for work projects; maintains records of purchase orders; may assist in developing budget figures for division
- Performs the most complex maintenance, repair, and installation work in the Town infrastructure, systems, and facilities to which assigned, including buildings and facilities, parks, and landscapes.
- Performs all duties of the Maintenance Worker I and II.
- Observes safe work methods and makes appropriate use of related safety equipment as required; trains other staff in safety rules and procedures; schedules and conduct safety meetings with staff.
- Responds to complaints and answers questions from public or escalates to supervisor, as necessary.
- Performs emergency repairs as necessary.
- Performs minor adjustments on service equipment; maintains tools and equipment in working order.
- Maintains logs of daily activities.
- Acts as supervisor as assigned.
- Performs related duties as assigned.

Qualifications

Equivalent to the completion of the twelfth (12th) grade and four (4) years of experience in construction, maintenance, or repair of streets and traffic, underground utilities, general construction, parks and landscapes, or buildings and facilities maintenance, or two (2) years of experience equivalent to Maintenance Worker II at the Town of Apple Valley.

License:

- Valid California class C driver's license with satisfactory driving record and automobile insurance.
- Aquatic Facility Operator's (AFO) Certificate or ability to obtain it within a timeframe specified by the Town.

Selection Process

A completed Town employment application is required by the close of recruitment, on **Friday, December 21, 2018, at 5:30 p.m.** Application package is available at Town of Apple Valley, 14975 Dale Evans Parkway, Apple Valley 92307, or on our website at www.applevalley.org. Applications may be completed online, or mailed/delivered to 14955 Dale Evans Parkway, Apple Valley 92307. The Town of Apple Valley participates in the E-Verify program.

The Town of Apple Valley does not discriminate on the basis of age, sex, race, religion, national origin, marital status, sexual orientation, or handicap status in its employment actions. If applicant has a disability that may require an accommodation, please contact Human Resources in writing at time application is submitted.