



TOWN OF APPLE VALLEY

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor and Town Council

Date: January 22, 2018

From: Sydnie Harris, Director of Finance
Finance Department

Item No: 3

Subject: TREASURER'S REPORT – JULY 2018

T.M. Approval: _____

Budgeted Item: Yes No N/A

RECOMMENDED ACTION:

That Town Council receive and file the July 2018 Treasurer's Report

SUMMARY:

The July 2018 Treasurer's Report is attached for Town Council review. The attached investment portfolio for the fiscal year-to-date period ended July 31 is presented to Town Council for Council's review. The portfolio is in compliance with the investment policy and there is adequate liquidity in the portfolio to meet the next six months of expenditures.

BACKGROUND:

Attached is the Treasurer's Report for the period ended July 31, 2018. This investment performance report lists the various types of securities, institutions the securities were purchased from, maturity dates and interest rates for all securities held in the Town's investment portfolio as of the end of the reporting period. All of the Town's investments as of July 31, 2018, are in compliance with the Investment Policy adopted by Council on June 27, 2017 and the California Government Code except as otherwise be noted or disclosed herein. All market values provided in this report were obtained from the various financial institutions associated with the various accounts. Market values for LAIF were provided by the State Treasurer's Office. The market value shown for the Town's LAIF investment represents the Town's contractual rights to its LAIF account and does not represent the value of the underlying portfolio securities. As of July 31, 2018, the Town has adequate cash reserves necessary to meet its obligations for the next six months.

The State of California Government Code requires that the investment policy be adopted at least once annually by the governing body to ensure its continued compliance with current laws and investment practices. The Town's adopted investment policy conforms to the State Government Code in all respects.

COMPLIANCE REPORTING

The Town's investment portfolio is in compliance with the Town's adopted investment policy and applicable State laws during, and as of the end of, the reporting period.

Also, attached for informational purposes, are preliminary Schedules of Revenues, Expenditures and Changes in Fund Balances for the Parks & Recreation Fund and the Apple Valley Golf Course Fund for the month of July 2018.

FISCAL IMPACT:

The Town's investment portfolio has adequate liquidity to meet the budgeted and actual expenditures of the Town for the next six months.



Town of Apple Valley
Treasurer's Report
As of July 31, 2018

Institution/Investment Type	Carrying Amount	Market Value		Interest Rate Yield	Maturity Date	Quarterly Comparisons of Carrying Amounts			
						Apr-18	Jan-18	Oct-17	Jul-17
Funds under control of Town:									
Checking Account	\$ 6,548,403.17	\$ 6,548,403.17	(1)	None	On Demand	\$ 7,719,886.56	\$ 1,064,558.30	\$ (178,988.98)	\$ 758,312.35
Public Money Market Account	\$ 208,239.62	\$ 208,239.62	(4)	0.30%		\$ 208,134.68	\$ 207,999.59	\$ 207,842.39	\$ 207,685.31
Apple Valley Golf Course Deposit Account	\$ 120,880.69	\$ 120,880.69	(4)	None	On Demand	\$ 125,772.75	\$ 59,278.84	\$ 67,744.00	\$ 54,488.79
Petty Cash	\$ 5,350.00	\$ 5,350.00		N/A	On Demand	\$ 5,350.00	\$ 5,350.00	\$ 5,350.00	\$ 5,350.00
Public Desert Gold Account	\$ 4,343,582.99	\$ 4,343,582.99	(4)	0.35%		\$ 4,339,753.37	\$ 4,336,051.74	\$ 4,332,228.78	\$ 4,328,409.19
AV Redevelopment Obligation Retirement Fd.	\$ 1,058,015.37	\$ 1,058,015.37	(4)	0.30%	On Demand	\$ 4,632,235.23	\$ 4,628,848.30	\$ 2,848,022.25	\$ 2,845,869.76
Union Bank Money Market	\$ 1,374,711.20	\$ 1,374,711.20	(1)	2.00%		\$ 1,370,849.41	\$ 1,364,714.96	\$ 1,361,309.58	\$ 1,358,278.15
Wilmington Trust Bank	\$ 1,418,776.17	\$ 1,418,776.17	(7)	None	On Demand	\$ 1,545,459.32	\$ 3,462,074.85	\$ 3,573,399.43	\$ 1,673,249.71
M&T Bank	\$ 86,741.74	\$ 86,741.74	(8)	None	On Demand	\$ 29,901.07	\$ 85,332.83	\$ 51,321.55	\$ 62,507.37
Cash/Money Funds/Bank Deposits	\$ -	\$ -	(5)	None		\$ -	\$ -	\$ -	\$ -
Enerbank USA Salt Lake City Utah CD29266NZ67	\$ -	\$ -	(5)	1.10%	3/29/2018	\$ -	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Barclays BK Del Retail CD 06740KHF7	\$ -	\$ -	(5)	2.05%	7/16/2019	\$ -	\$ -	\$ 250,000.00	\$ 250,000.00
Discover BK Greenwood Del CD 2546712N9	\$ 250,000.00	\$ 249,105.00	(5)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Sallie Mae BK Salt Lake City CD 795450SQ9	\$ 250,000.00	\$ 248,840.00	(5)	2.10%	8/27/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Worlds Foremost BK Sydney CD 981571AS1	\$ 200,000.00	\$ 199,302.00	(5)	2.10%	8/27/2019	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00
American Express Fed Svgs BK CD 02587CAZ3	\$ -	\$ -	(5)	2.10%	8/28/2019	\$ -	\$ -	\$ 250,000.00	\$ 250,000.00
Park Natl BK Newark Ohio CD 700654AT3	\$ 250,000.00	\$ 248,772.50	(5)	2.16%	9/12/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Belmont SVGS BK Mass CD 080515BD0	\$ -	\$ -	(5)	1.85%	10/23/2019	\$ -	\$ -	\$ 250,000.00	\$ 250,000.00
BMW BK North Amer Salt Lake City CD 05580AAZ7	\$ 250,000.00	\$ 248,885.00	(5)	2.15%	12/10/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
CIT BK Salt Lake City Utah CD 17284C5K6	\$ 250,000.00	\$ 248,852.50	(5)	2.21%	12/10/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express Centurion BK CD 02587DWX2	\$ 250,000.00	\$ 248,297.50	(5)	2.21%	12/11/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Capital One BK USA NTNL Assn CD 140420M23	\$ 250,000.00	\$ 237,962.50	(5)	1.83%	10/26/2021	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Goldman Sachs BK USA NY CD 38148PKN6	\$ 250,000.00	\$ 243,500.00	(5)	2.46%	6/7/2022	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Synchrony BK Retail CD 87164XRC2	\$ 250,000.00	\$ 243,482.50	(5)	2.46%	6/9/2022	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Capital One Natl Assn McLean VA CD 14042RJK8	\$ 250,000.00	\$ 241,942.50	(5)	2.42%	10/12/2022	\$ 250,000.00	\$ 250,000.00	\$ -	\$ -
Barclays BK Del Retail CD 06740KLP0	\$ 250,000.00	\$ 241,690.00	(5)	2.43%	4/14/2021	\$ 250,000.00	\$ 250,000.00	\$ -	\$ -
American Express Fed Svgs BK CD 02587CHC7	\$ 250,000.00	\$ 241,337.50	(5)	2.58%	12/5/2022	\$ 250,000.00	\$ 250,000.00	\$ -	\$ -
Morgan Stanley BK NA CD 61747MR37	\$ 250,000.00	\$ 246,237.50	(5)	2.94%	3/29/2023	\$ 250,000.00	\$ -	\$ -	\$ -
Cash/Fidelity Govt MMT Capital Reserves CL	\$ -	\$ 6,350.00	(6)	0.20%		\$ -	\$ -	\$ -	\$ 5,702.74
Ally BK Midvale Utah CD 02006LRD7	\$ -	\$ -	(6)	1.35%	5/29/2018	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Compass BK Birmingham ALA 20451PLA2	\$ -	\$ -	(6)	1.30%	5/29/2018	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
State BK India Chicago ILL 856283YM2	\$ 250,000.00	\$ 248,737.50	(6)	1.60%	7/17/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Barclays BK Del CD 06740KHF7	\$ 250,000.00	\$ 249,105.00	(6)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Discover BK Greenwood Del CD 2546712N9	\$ 250,000.00	\$ 249,105.00	(6)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00

Goldman Sachs BK USA NY CD 38147JS78	\$ 250,000.00	\$ 248,962.50	(6)	2.05%	7/16/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express BK FSB Utah CD 02587CAF7	\$ 250,000.00	\$ 249,095.00	(6)	1.95%	7/17/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Synchrony BK Retail CD 87165FBX1	\$ 250,000.00	\$ 249,112.50	(6)	2.05%	7/18/2019	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
BMW BK North Amer Salt Lake City CD 05580ABS2	\$ 250,000.00	\$ 246,607.50	(6)	1.95%	5/22/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express Centrn 02587DYH5	\$ 250,000.00	\$ 246,010.00	(6)	2.05%	5/28/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
CIT BK Salt Lake City Utah CD 17284DBB7	\$ 250,000.00	\$ 246,772.50	(6)	2.00%	5/28/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Capital One Bk USA Natl Assn 140420TX8	\$ 250,000.00	\$ 247,372.50	(6)	2.30%	7/29/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Capital One Natl Assn VA 14042E4Z0	\$ 250,000.00	\$ 247,372.50	(6)	2.30%	7/29/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
American Express Centrn 02587DB64	\$ 250,000.00	\$ 246,305.00	(6)	2.30%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Barclays BK Del CD 06740KJQ1	\$ 250,000.00	\$ 247,020.00	(6)	2.20%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Capital One BK USA Natl Assn 140420VX5	\$ 250,000.00	\$ 247,075.00	(6)	2.30%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Goldman Sachs BK USA NY CD 38148JP88	\$ 250,000.00	\$ 245,477.50	(6)	2.25%	9/23/2020	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00
Sallie Mae BK Salt Lake City CD 795450Q99	\$ 250,000.00	\$ 249,687.50	(6)	3.25%	5/30/2023	\$ -	\$ -	\$ -	\$ -
UBS BK USA Salt Lake City UT CD 90348JCR9	\$ 250,000.00	\$ 248,577.50	(6)	3.15%	5/30/2023	\$ -	\$ -	\$ -	\$ -
State of Calif., Local Agency Investment Fund Percent of total portfolio: 43%	\$ 19,187,623.61	\$ 19,151,682.68	(2)	1.85%	On Demand	\$ 15,605,174.78	\$ 15,550,294.12	\$ 16,007,045.64	\$ 18,462,615.71
Total funds under control of Town	\$ 42,052,324.56	\$ 41,923,335.63				\$ 43,282,517.17	\$ 38,464,503.53	\$ 35,975,274.64	\$ 37,462,469.08
Funds controlled by Fiscal Agent: US Bank	\$ 2,543,729.99	\$ 2,543,729.99	(3)	0.00%	On Demand	\$ 2,535,711.56	\$ 2,530,466.15	\$ 3,259,897.97	\$ 10,165,990.10
Total Fiscal Agent funds	\$ 2,543,729.99	\$ 2,543,729.99				\$ 2,535,711.56	\$ 2,530,466.15	\$ 3,259,897.97	\$ 10,165,990.10
Grand Total	\$ 44,596,054.55	\$ 44,467,065.62				\$ 45,818,228.73	\$ 40,994,969.68	\$ 39,235,172.61	\$ 47,628,459.18

Source of Market Value Information:

- 1) Union Bank of California 2) State of California, Local Agency Investment Fund 3) U.S. Bank, Statements of Investment 4) Desert Community Bank 5) First Empire Securities Inc.
6) Mutual Securities, Inc. 7) Wilmington Trust Bank 8) M&T Bank

I hereby certify that the investment activity for this reporting period conforms with the investment policy adopted by the Town Council of Apple Valley, and the California Government Code Section 53601.
I also certify that there are adequate funds available to meet the Town of Apple Valley's budgeted and actual expenditures for the next six months.

Prepared by: Sydnie Harris


Sydnie Harris, Director of Finance/Treasurer

Town of Apple Valley
Apple Valley Golf Course Fund
 Schedule of Revenues, Expenditures and Changes in Fund Balance
 For the Month Ended July 31, 2018

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Revenue				
Green Fees	\$ 575,000	\$ 46,804	\$ 46,804	\$ 42,631
SGM Food & Beverage 2%	7,500	-	-	-
Interest	-	-	-	6,207
Rentals	33,000	2,568	2,568	2,493
Other	-	(8)	(8)	(31)
Total Revenue	615,500	49,364	49,364	51,301
Operating Expenditures				
Non-departmental	237,800	8,306	8,306	9,182
Golf Club Administration	128,375	4,154	4,154	8,425
Food & Beverage Operations	-	-	-	-
Cart Barn	97,500	8,546	8,546	8,770
Golf Course Grounds ¹	447,425	11,876	11,876	31,939
Golf Course Facilities	86,541	427	427	738
Pro Shop	66,525	1,729	1,729	4,649
Tennis Court	500	-	-	525
Total Operating Expenditures	1,064,666	35,038	35,038	64,227
Income (Loss) from Operations	(449,166)	14,327	14,327	(12,927)
Other Revenue (Expenditure) Items				
Interest Expense	-	-	-	-
Transfer(s) (to) From Other Funds	450,000	-	-	-
Net change in Fund Balance	834	14,327	14,327	(12,927)
Fund Balance - beginning	(2,139,361)	-	(2,139,361)	(2,168,886)
Fund Balance - ending	\$ (2,138,527)	-	\$ (2,125,034)	\$ (2,181,813)

¹ See attached line item details

Town of Apple Valley
Apple Valley Golf Course Fund
 Details of Golf Course Grounds
 For the Month Ended July 31, 2018

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Golf Course Grounds				
Water	20,000	-	-	-
Other Utilities	66,200	-	-	-
Range Supplies	3,500	-	-	-
Building Maintenance	1,500	-	-	-
Grounds Maintenance	75,000	2,296	2,296	14,338
Contract Services (a)	200,000	8,528	8,528	16,361
Leased Equipment	10,000	-	-	2,104
Capital Projects	15,000	-	-	-
Other	56,225	1,052	1,052	1,239
Total Operating Expenditures	447,425	11,876	11,876	34,042

(a) Contract Services includes any services contracted privately; not performed by Town personnel. These amounts primarily consist of payroll costs for contract operator personnel.

Town of Apple Valley
Parks & Recreation Fund
 Schedule of Revenues, Expenditures and Changes in Fund Balance
 For the Month Ended July 30, 2018

	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Revenue - General				
Property Taxes	\$ 1,640,000	\$ 44,240	\$ 44,240	\$ -
Cell Tower Rents	87,726	5,274	5,274	(4,122)
Grants	-	-	-	875
Other - General	1,000	4,594	4,594	
Total Revenue - General	<u>1,728,726</u>	<u>54,108</u>	<u>54,108</u>	<u>(3,247)</u>
Expenditures - General				
Interest Expense	-	-	-	(11,352)
Total Expenditures - General	<u>-</u>	<u>-</u>	<u>-</u>	<u>(11,352)</u>
General Revenue Over (Under) Expenditures	<u>1,728,726</u>	<u>54,108</u>	<u>54,108</u>	<u>8,105</u>
Recreation:				
Revenues ¹	977,790	221,264	221,264	69,958
Expenditures ¹	<u>1,628,531</u>	<u>155,656</u>	<u>155,656</u>	<u>155,656</u>
Recreation Rev. Over (Under) Expenditures	<u>(650,741)</u>	<u>65,608</u>	<u>65,608</u>	<u>(85,698)</u>
Parks:				
Parks Grounds Expenditures	1,309,613	34,870	34,870	57,484
Facilities Maintenance Expenditures	<u>227,648</u>	<u>6,000</u>	<u>6,000</u>	<u>9,172</u>
Total Parks Expenditures	<u>(1,537,261)</u>	<u>(40,869)</u>	<u>(40,869)</u>	<u>(66,656)</u>
Other Revenue (Expenditure) Items				
Transfer(s) (to) From Other Funds	<u>303,965</u>	<u>691,181</u>	<u>691,181</u>	<u>-</u>
Net change in Fund Balance	\$ (155,311)	<u>\$ 770,027</u>	\$ 770,027	\$ (144,249)
Fund Balance - beginning	<u>(6,495,095)</u>		<u>(6,495,095)</u>	<u>(6,599,565)</u>
Fund Balance - ending	<u>\$ (6,650,406)</u>		<u>\$ (5,725,068)</u>	<u>\$ (6,743,814)</u>

¹ See attached list by program

Programs:	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
Adult Sports - Revenue	30,100	1,489	1,489	25,220
Adult Sports - Expenditures	45,738	2,953	2,953	37,913
Total - Adult Sports	(15,638)	(1,465)	(1,465)	(12,693)
Aquatic Complex - Revenue	230,910	40,392	40,392	242,666
Aquatic Complex - Expenditures	452,937	36,622	36,622	439,034
Total - Aquatic Complex	(222,027)	3,770	3,770	(196,369)
ASAP - Revenue	303,000	4,696	4,696	256,161
ASAP - Expenditures	285,915	4,278	4,278	226,784
Total - ASAP	17,085	418	418	29,377
Day Camp - Revenue	44,000	6,585	6,585	47,341
Day Camp - Expenditures	63,058	10,708	10,708	63,688
Total - Day Camp	(19,058)	(4,123)	(4,123)	(16,346)
Instructor Classes - Revenue	133,525	8,222	8,222	152,416
Instructor Classes - Expenditures	171,235	4,544	4,544	146,464
Total - Instructor Classes	(37,710)	3,678	3,678	5,952
PIO Events - Revenue	14,000	2,665	2,665	24,904
PIO Events - Expenditures	164,207	69,473	69,473	173,263
Total - PIO Events	(150,207)	(66,808)	(66,808)	(148,359)
Recreation - Revenue	14,525	1,788	1,788	15,577
Recreation - Expenditures	222,689	14,635	14,635	246,749
Total - Recreation	(208,164)	(12,847)	(12,847)	(231,172)
Rentals - Revenue	131,000	16,717	16,717	140,681
Rentals - Expenditures	82,908	5,294	5,294	86,568
Total - Rentals	48,092	11,423	11,423	54,113
Skate Park - Revenue	-	-	-	-
Skate Park - Expenditures	5,000	-	-	-
Total - Skate Park	(5,000)	-	-	-

Programs:	Budget	Current Month	Fiscal Year-to-date	Prior Fiscal Year-to-date
User Groups - Revenue	30,350	945	945	34,529
User Groups - Expenditures	<u>37,716</u>	<u>1,596</u>	<u>1,596</u>	<u>23,587</u>
Total - User Groups	<u>(7,366)</u>	<u>(651)</u>	<u>(651)</u>	<u>10,942</u>
Youth Sports - Revenue	46,380	137,764	137,764	49,198
Youth Sports - Expenditures	<u>97,128</u>	<u>5,553</u>	<u>5,553</u>	<u>94,649</u>
Total - Youth Sports	<u>(50,748)</u>	<u>132,212</u>	<u>132,212</u>	<u>(45,452)</u>
Total Revenue	977,790	221,264	221,264	988,693
Total Expenditures	<u>1,628,531</u>	<u>155,656</u>	<u>155,656</u>	<u>1,538,700</u>
Net - ALL	<u>(650,741)</u>	<u>65,608</u>	<u>65,608</u>	<u>(550,007)</u>