

# TOWN OF APPLE VALLEY TOWN COUNCIL STAFF REPORT

To: Honorable Mayor and Town Council Date: January 22, 2018

From: Sydnie Harris, Director of Finance Item No:

**Finance Department** 

Subject: TREASURER'S REPORT - AUGUST 2018

T.M. Approval: \_\_\_\_\_ Budgeted Item: ☐ Yes ☐ No 🛭 N/A

## **RECOMMENDED ACTION:**

That Town Council receive and file the August 2018 Treasurer's Report

### SUMMARY:

The August 2018 Treasurer's Report is attached for Town Council review. The attached investment portfolio for the fiscal year-to-date period ended August 31 is presented to Town Council for Council's review. The portfolio is in compliance with the investment policy and there is adequate liquidity in the portfolio to meet the next six months of expenditures.

## **BACKGROUND:**

Attached is the Treasurer's Report for the period ended August 31, 2018. This investment performance report lists the various types of securities, institutions the securities were purchased from, maturity dates and interest rates for all securities held in the Town's investment portfolio as of the end of the reporting period. All of the Town's investments as of August 31, 2018, are in compliance with the Investment Policy adopted by Council on June 27, 2017 and the California Government Code except as otherwise August be noted or disclosed herein. All market values provided in this report were obtained from the various financial institutions associated with the various accounts. Market values for LAIF were provided by the State Treasurer's Office. The market value shown for the Town's LAIF investment represents the Town's contractual rights to its LAIF account and does not represent the value of the underlying portfolio securities. As of August 31, 2018, the Town has adequate cash reserves necessary to meet its obligations for the next six months.

The State of California Government Code requires that the investment policy be adopted at least once annually by the governing body to ensure its continued compliance with

current laws and investment practices. The Town's adopted investment policy conforms to the State Government Code in all respects.

## **COMPLIANCE REPORTING**

The Town's investment portfolio is in compliance with the Town's adopted investment policy and applicable State laws during, and as of the end of, the reporting period.

Also, attached for informational purposes, are preliminary Schedules of Revenues, Expenditures and Changes in Fund Balances for the Parks & Recreation Fund and the Apple Valley Golf Course Fund for the month of August 2018.

## **FISCAL IMPACT:**

The Town's investment portfolio has adequate liquidity to meet the budgeted and actual expenditures of the Town for the next six months.



#### Town of Apple Valley Treasurer's Report As of August 31, 2018

Town of Apple Valley					s of Aug	ust 31, 20	10								
		Carrying		Market		Interest Rate	Maturity		C	Quar	terly Compariso	ns	of Carrying Amo	unts	
Institution/Investment Type	_	Amount	_	Value		Yield	Date		Mar-18		Feb-18	I	Nov-17		Aug-17
Funds under control of Town:															
Checking Account	\$	3,773,105.04	\$	3,773,105.04	(1)	None	On Demand	\$	1,966,725.85	\$	2,100,770,29	\$	(54,337.50)	\$	2,296,763.20
Public Money Market Account	\$	208,274.99	\$	208,274.99	(4)	0.30%		\$	208,100.47	\$	208,047.46		207,893.64	\$	207,738.22
Apple Valley Golf Course Deposit Account	\$	176,713.99	\$	176,713.99	(4)	None	On Demand	\$	55,444.22	\$	43,007.76		59,736.74	\$	58,634.99
Petty Cash	\$	5,350.00	\$	5,350.00		N/A	On Demand	\$	5,350.00		5,350.00			\$	5,350.00
Public Desert Gold Account	\$	4,344,874.16	\$	4,344,874.16	(4)	0.35%		\$	4,338,505.31	\$	4,337,215.94	1	4,333,475.03	\$	4,329,695.85
AV Redevelopment Obligation Retirement Fd.	\$	1,058,284.77	\$	1,058,284.77	(4)	0.30%	On Demand	\$	4,631,093.32	\$	4,629,913.57	\$	2,848,724.50	s	2,846,594.87
Union Bank Money Market	\$	1,376,829.49	\$	1,376,829.49	(1)	2.00%		\$	1,367,392.04	\$	1,366,109.88	\$	1,362,370.57	\$	1,359,274.54
Wilmington Trust Bank	\$	2,804,172.37	\$	2,804,172.37	(7)	None	On Demand	\$	2,327,113.38	\$	2,961,844.76	\$		\$	2,801,522.12
M&T Bank	\$	77,897.96	\$	77,897.96	(8)	None	On Demand	\$	34,126.76	\$	68,189.91	\$	44,130.76	\$	81,603.11
Cash/Money Funds/Bank Deposits	\$	-	\$		(5)	None		\$	-	\$	-	\$	- 1,1,001.0	\$	
Enerbank USA Salt Lake City Utah CD29266NZ67	\$	-	\$	-	(5)	1.10%	3/29/2018	\$	_	\$	250,000.00	\$	250,000.00	s	250,000.00
Synchrony BK Retail CD 87165FBT0	\$	-	\$	-	(5)	2.05%	7/11/2019	\$	-	\$		\$	_	_	200,000.00
Barclays BK Del Retail CD 06740KHF7	\$	-	\$	-	(5)	2.05%	7/16/2019	\$	14	\$	_	\$		s	250,000.00
Discover BK Greenwood Del CD 2546712N9	\$	250,000.00	\$	249,327.50	(5)	2.05%	7/16/2019	\$	250,000.00	\$	250,000.00	\$	250,000.00	\$	250,000.00
Goldman Sachs BK USA NY CD 38147JS78	\$	-	\$	-	(5)	2.05%	7/16/2019	\$	-	\$		\$	-	\$	200,000.00
Sallie Mae BK Salt Lake City CD 795450SQ9	\$	250,000.00	\$	248,970.00	(5)	2.10%	8/27/2019	\$	250,000.00	\$	250,000.00	-	250,000.00	\$	250,000.00
Worlds Foremost BK Sydney CD 981571AS1	\$	200,000.00	\$	199,394.00	(5)	2.10%	8/27/2019	\$	200,000.00	\$	200,000.00		200,000.00	\$	200,000.00
American Express Fed Svgs BK CD 02587CAZ3	\$	-	\$	-	(5)	2.10%	8/28/2019	\$	-	\$	,	\$	250,000.00	\$	250,000.00
Park Natl BK Newark Ohio CD 700654AT3	\$	250,000.00	\$	249,897.50	(5)	2.15%	9/12/2019	\$	250,000.00	\$	250,000.00	\$	250,000.00	\$	250,000.00
Belmont SVGS BK Mass CD 080515BD0	\$	-	\$	-	(5)	1.85%	10/23/2019	\$	-	\$		\$	-	\$	250,000.00
BMW BK North Amer Salt Lake City CD 05580AAZ7	\$	250,000.00	\$	249,002.50	(5)	2.15%	12/10/2019	\$	250,000.00	1	250,000.00		250,000.00	\$	250,000.00
CIT BK Salt Lake City Utah CD 17284C5K6	\$	250,000.00	\$	248,972.50	(5)	2.20%	12/10/2019	\$	250,000.00	150.0	250,000.00	\$	250,000.00	\$	250,000.00
American Express Centurion BK CD 02587DWX2	\$	250,000.00	\$	248,492.50	(5)	2.21%	12/11/2019	\$	250,000.00	\$	250,000.00	\$	250,000.00	\$	250,000.00
Capital One BK USA NTNL Assn CD 140420M23	\$	250,000.00	\$	238,297.50	(5)	1.83%	10/26/2021	\$	250,000.00	\$	250,000.00	\$	250,000.00	\$	250,000.00
Goldman Sachs BK USA NY CD 38148PKN6	\$	250,000.00	\$	243,802.50	(5)	2.46%	6/7/2022	\$	250,000.00	\$	250,000.00	\$	250,000.00	\$	250,000.00
Gov Obligations FHLMC 3134G4V54	\$	-	\$	-	(5)	1.88%	2/27/2019	\$	-	\$	-	\$	-	\$	
Synchrony BK Retail CD 87164XRC2	\$	250,000.00	\$	249,025.00	(5)	2.46%	6/9/2022	\$	250,000.00	\$	250,000.00	\$	250,000.00	\$	250,000.00
Capital One Natl Assn McLean VA CD 14042RJK8	\$	250,000.00	\$	242,315.00	(5)	2.42%	10/12/2022	\$	250,000.00	\$	250,000.00	\$	250,000.00	\$	
Barclays BK Del Retail CD 06740KLP0	\$	250,000.00	\$	242,047.50	(5)	2.42%	4/14/2021	\$	250,000.00	\$	250,000.00	\$	250,000.00	\$	-
American Express Fed Svgs BK CD 02587CHC7	\$	250,000.00	\$	241,475.00	(5)	2.58%	12/5/2022	\$	250,000.00	\$	250,000.00	\$	-	\$	_
Morgan Stanley BK NA CD 61747MR37	\$	250,000.00	\$	246,417.50	(5)	2.94%	3/29/2023	\$	250,000.00	\$	-	\$	-	\$	_
Cash/Fidelity Govt MMKT Capital Reserves CL	\$	-	\$	-	(6)	0.20%		\$	-	\$	-	\$	1,638.36	\$	-
Ally BK Midvale Utah CD 02006LRD7	\$	-	\$	-	(6)	1.35%	5/29/2018	\$	250,000.00	\$	250,000.00	\$	250,000.00	\$	250,000.00
Compass BK Burmingham ALA 20451PLA2	\$		s		(6)	1.30%	5/29/2018	\$	250,000.00	\$		\$		\$	250,000.00
	Φ	- 1	Ψ	-	(0)	1.30 /6	3/29/2010	Ψ	250,000.00	Ф	250,000.00	I D	250,000.00	D	250.000.00

Barclays BK Del CD 06740KHF7	\$	250,000.00	l s	249,327,50	(6)	2.05%	7/16/2019	s	250,000.00	١٠	250,000.00	١٠	250,000.00	ء ا	050 000 00
Discover BK Greenwood Del CD 2546712N9	\$	250,000.00	100	249,327.50	(6)	2.05%	7/16/2019	\$	250,000.00	1 .		1.0			250,000.00
Goldman Sachs BK USA NY CD 38147JS78	\$	250,000.00		249,197.50	(6)	2.05%	7/16/2019	\$		1	250,000.00	1		\$	250,000.00
American Express BK FSB Utah CD 02587CAF7	\$	250,000.00	1	249,320.00	(6)	1.95%		1.	250,000.00	1	250,000.00			\$	250,000.00
Synchrony BK Retail CD 87165FBX1	\$	250,000.00	-	249,320.00		1 17	7/17/2019	\$	250,000.00	1	250,000.00			\$	250,000.00
BMW BK North Amer Salt Lake City CD 05580ABS2	\$	250,000.00	100	157.7753655	(6)	2.05%	7/18/2019	\$	250,000.00	1	250,000.00			\$	250,000.00
American Express Centrn 02587DYH5	\$			246,847.50	(6)	1.95%	5/22/2020	\$	250,000.00	100	250,000.00			\$	250,000.00
32-13	- 7	250,000.00	1	246,330.00	(6)	2.05%	5/28/2020	\$	250,000.00	\$	250,000.00			\$	250,000.00
CIT BK Salt Lake City Utah CD 17284DBB7	\$	250,000.00		247,005.00	(6)	2.00%	5/28/2020	\$	250,000.00	-	250,000.00	\$	250,000.00	\$	250,000.00
Capital One Bk USA Natl Assn 140420TX8	\$	250,000.00		247,577.50	(6)	2.30%	7/29/2020	\$	250,000.00	\$	250,000.00	\$	250,000.00	\$	250,000.00
Capital One Natl Assn VA 14042E4Z0	\$	250,000.00	6 6	247,577.50	(6)	2.30%	7/29/2020	\$	250,000.00	\$	250,000.00	\$	250,000.00	\$	250,000.00
American Experess Centrn 02587DB64	\$	250,000.00	\$	246,477.50	(6)	2.30%	9/23/2020	\$	250,000.00	\$	250,000.00	\$	250,000.00	\$	250,000.00
Barclays BK Del CD 06740KJQ1	\$	250,000.00	\$	247,165.00	(6)	2.20%	9/23/2020	\$	250,000.00	\$	250,000.00	\$	250,000.00	\$	250,000.00
Capital One BK USA Natl Assn 140420VX5	\$	250,000.00	\$	247,217.50	(6)	2.30%	9/23/2020	\$	250,000.00	\$	250,000.00	\$	250,000.00	s	250.000.00
Goldman Sachs BK USA NY CD 38148JP88	\$	250,000.00	\$	245,680.00	(6)	2.25%	9/23/2020	\$	250,000.00	\$	250,000.00	\$	250,000.00	\$	250,000.00
Gov Obligations FHLMC 3134G5EL5	\$	-	\$		(6)	2.00%	8/21/2019	\$	36 C1C 3C 52	s	-	\$	-	\$	
Sallie Mae BK Salt Lake City CD 795450Q99	\$	250,000.00	\$	249,762.50	(6)	3.25%	5/30/2023	s		s	-			\$	_
UBS BK USA Salt Lake City UT CD 90348JCR9	\$	250,000.00	\$	248,672.50	(6)	3.15%	5/30/2023	\$		\$		\$	-	\$	_
State of Calif., Local Agency Investment Fund  Percent of total portfolio: 44%	\$	19,187,623.61	\$	19,146,032.59	(2)	1.85%	On Demand	\$	15,550,294.13	\$	15,550,294.12	\$	13,507,045.64	\$	15,962,615.71
Total funds under control of Town	\$ 4	40,713,126.38	\$	40,584,816.86				\$	38,184,145.48	\$	38,970,743.69	\$	33,419,422.86	\$	37,649,792.61
Funds controlled by Fiscal Agent: US Bank	\$	3,118,639.80	\$	3,118,639.80	(3)	0.00%	On Demand	\$	2,533,660,20	\$	2,568,765.12	\$	3,580,616,90	\$	10.728.427.04
Total Fiscal Agent funds	\$	3,118,639.80	\$	3,118,639.80				\$	2,533,660.20	\$	2,568,765.12	\$		\$	10,728,427.04
Grand Total	\$ 4	43,831,766.18	\$	43,703,456,66	12			s	40,717,805.68	-	41,539,508.81	-	37,000,039,76	\$	48,378,219.65

Source of Market Value Information:

1) Union Bank of California 2) State of California, Local Agency Investment Fund 3) U.S. Bank, Statements of Investment 4) Desert Community Bank 5) First Empire Securities Inc. 6) Mutual Securities, Inc. 7) Wilmington Trust Bank 8) M&T Bank

I hereby certify that the investment activity for this reporting period conforms with the investment policy adopted by the Town Council of Apple Valley, and the California Government Code Section 53601. I also certify that there are adequate funds available to meet the Town of Apple Valley's burgeted and actual expenditures for the next six months.

Prepared by: Sydnie Harris

Sydnic Hairis. Director of Finance/Treasurer

## Town of Apple Valley

## Apple Valley Golf Course Fund

Schedule of Revenues, Expenditures and Changes in Fund Balance For the Month Ended August 31, 2018

		Budget	Cur	rent Month	Fisc	cal Year-to- date	Pric	or Fiscal Year- to-date
Revenue								
Green Fees	\$	575,000	\$	50,057	\$	96,861	\$	88,292
SGM Food & Beverage 2%		7,500		-	•	-		-
Interest		-		-		-		6,207
Rentals		33,000		2,617		5,185		5,034
Other	20.00	-		(25)		(33)		(41)
Total Revenue		615,500		52,649		102,013		99,492
Operating Expenditures								
Non-departmental		237,800		10,085		18,391		18,475
Golf Club Administration		128,375		10,540		14,694		17,323
Food & Beverage Operations		-		-		-		
Cart Barn		97,500		10,620		19,166		19,465
Golf Course Grounds 1		447,425		39,470		51,346		68,604
Golf Course Facilities		86,541		6,407		6,833		7,287
Pro Shop		66,525		3,622		5,350		9,289
Tennis Court		500		-		-		629
<b>Total Operating Expenditures</b>		1,064,666		80,743		115,781		141,073
Income (Loss) from Operations		(449,166)		(28,094)		(13,768)		(41,581)
Other Revenue (Expenditure) Items								
Interest Expense		*						
Transfer(s) (to) From Other Funds	1	450,000						
Net change in Fund Balance		834		(28,094)		(13,768)		(41,581)
Fund Balance - beginning	(	2,139,361)			(2	2,139,361)	(	2,168,886)
Fund Balance - ending	\$ (	2,138,527)			\$ (2	2,153,128)	\$ (	2,210,467)

<sup>&</sup>lt;sup>1</sup> See attached line item details

## Town of Apple Valley Apple Valley Golf Course Fund

Details of Golf Course Grounds For the Month Ended August 31, 2018

	CONTRACTOR STATE OF THE STATE O			
	Budget	Current Month	Fiscal Year-to- date	Prior Fiscal Year-to- date
Golf Course Grounds				
Water	20,000	1,248	1,248	1,969
Other Utilities	66,200	8,824	8,824	8,340
Range Supplies	3,500	94	94	175
Building Maintenance	1,500	277	277	E0
Grounds Maintenance	75,000	4,483	6,779	20,173
Contract Services (a)	200,000	16,644	25,172	32,117
Leased Equipment	10,000	_	-	2,104
Capital Projects	15,000	-	-	-
Other	56,225	7,899	8,925	5,831
<b>Total Operating Expenditures</b>	447,425	39,470	51,320	70,708

<sup>(</sup>a) Contract Services includes any services contracted privately; not performed by Town personnel. These amounts primarily consist of payroll costs for contract operator personnel.

## Town of Apple Valley

## Parks & Recreation Fund

## Schedule of Revenues, Expenditures and Changes in Fund Balance For the Month Ended August 31, 2018

	Budget	Current Month	Fiscal Year-to- date	Prior Fiscal Year- to-date
Revenue - General				
Property Taxes	\$ 1,640,000		\$ 44,240	\$ -
Cell Tower Rents	87,726		5,274	7,502
Grants	<u> </u>	-		
Other - General	1,000	298	4,892	1,696
Total Revenue - General	1,728,726	298	54,406	9,198
Expenditures - General				
Interest Expense	-		<u> </u>	(11,352)
Total Expenditures - General				(11,352)
General Revenue Over (Under) Expenditures	1,728,726	298	54,406	20,550
Recreation:				
Revenues 1	977,790	80,431	164,088	69,958
Expenditures <sup>1</sup>	1,628,531	110,376	195,393	155,656
		-		
Recreation Rev. Over (Under) Expenditures	(650,741)	(29,945)	(31,306)	(85,698)
Parks:				
Parks Grounds Expenditures	1,309,613	146,177	181,046	57,484
Facilities Maintenance Expenditures	227,648	11,021	17,020	9,172
Total Parks Expenditures	(1,537,261)	(157,197)	(198,067)	(66,656)
Other Revenue (Expenditure) Items				
Transfer(s) (to) From Other Funds	303,965	691,181	691,181	18.
Net change in Fund Balance	\$ (155,311)	\$ 504,337	\$ 516,214	\$ (131,803)
Fund Balance - beginning	(6,495,095)		(6,495,095)	(6,599,565)
Fund Balance - ending	\$ (6,650,406)		\$ (5,978,880)	\$ (6,731,368)

<sup>&</sup>lt;sup>1</sup>See attached list by program

Programs:	Budget	Current Month	Fiscal Year-to- date	Prior Fiscal Year-to-date
Adult Sports - Revenue	30,100	1,678	3,167	3,507
Adult Sports - Expenditures	45,738	3,618	5,976	7,031
a substitute Park and sense Park and Pa		3,010		
Total - Adult Sports	(15,638)	(1,940)	(2,809)	(3,524)
Aquatic Complex - Revenue	230,910	14,263	54,655	50,242
Aquatic Complex - Expenditures	452,937	38,059	71,670	78,006
Total - Aquatic Complex	(222,027)	(23,796)	(17,015)	(27,763)
ASAP - Revenue	303,000	37,011	41,707	28,679
ASAP - Expenditures	285,915	16,780	20,408	21,669
Total - ASAP	17,085	20,231	21,299	7,010
Day Camp - Revenue	44,000	496	7,354	7,563
Day Camp - Expenditures	63,058	7,393	16,531	19,927
Total - Day Camp	(19,058)	(6,897)	(9,177)	(12,364)
Instructor Classes - Revenue	133,525	10,929	10 151	10.005
Instructor Classes - Expenditures	171,235	10,929	19,151 19,526	18,695 13,244
modification classes - Experiences		10,132	19,320	13,244
Total - Instructor Classes	(37,710)	797	(375)	5,451
PIO Events - Revenue	14,000	720	3,385	5,777
PIO Events - Expenditures	164,207	3,374	5,631	80,458
Total - PIO Events	(150,207)	(2,654)	(2,246)	(74,682)
Recreation - Revenue	14.525	447	4.005	
Recreation - Expenditures	14,525 222,689	117 19,298	1,905 27,192	2,098
necreation Expenditures		15,258	27,192	30,173
Total - Recreation	(208,164)	(19,181)	(25,287)	(28,075)
Rentals - Revenue	131,000	13,562	30,279	18,052
Rentals - Expenditures	82,908	4,033	13,009	12,070
Total - Rentals	48,092	9,529	17,270	5,981
Cleata David. David			<del>G AND TO THE TOTAL OF THE STATE OF THE STAT</del>	
Skate Park - Revenue Skate Park - Expenditures	- F 000	5/ <u>22</u>	#	
Skate Faik - Experiorures	5,000	- WEXE	<del>nostantino de la Talenta</del> s de la Calentas de la Ca	-
Total - Skate Park	(5,000)	-	=	

Programs:	Budget	Current Month	Fiscal Year-to- date	Prior Fiscal Year-to-date
User Groups - Revenue	30,350	_	945	1,462
User Groups - Expenditures	37,716	2,202	3,846	3,541
Total - User Groups	(7,366)	(2,202)	(2,900)	(2,079)
Youth Sports - Revenue	46,380	1,655	1,539	461
Youth Sports - Expenditures	97,128	5,487	11,605	11,468
Total - Youth Sports	(50,748)	(3,831)	(10,066)	(11,008)
Total Revenue	977,790	80,431	164,088	136,534
Total Expenditures	1,628,531	110,376	195,393	277,588
Net - ALL	(650,741)	(29,945)	(31,306)	(141,054)

Parks:	Current Year Budget	Current Month	Year-to-date	Last Year-to- date
Time Count				
Tire Grant	# <b>=</b>	-	<del>-</del>	-
Brewster	260,790	6,211	10,296	11,328
Civic Center Park	235,379	34,874	40,894	59,286
Corwin Park	56,696	12,681	14,104	16,966
<b>Grounds Operations</b>	97,050	8,294	9,322	9,335
Horsemen's Center	68,861	36,373	40,266	25,591
James Woody Park	235,773	10,122	15,380	9,110
Lion's Park	34,932	6,696	7,990	10,132
Mendel	49,585	4,719	6,919	4,899
Schmidt	89,350	3,601	5,789	3,954
Sycamore Rocks	31,666	2,591	4,167	4,650
3 Diamond Skate	6,052	438	750	451
Thunderbird	68,372	15,035	16,644	21,875
Virginia	21,884	1,775	3,594	17,455
Yucca Loma	53,223	2,769	4,932	3,624
	1,309,613	146,177	181,046	198,655

	Current Year Budget	Current Month	Year-to-date	Last Year-to- date
Facilities:				
Facilities Operations	26,327	1,488	2,554	2,890
Brewster Facilities	3,902	199	338	541
Amphitheater Facilties	4,852	199	425	815
Corwin Facilities	3,502	199	338	471
Thunderbird Facilities	2,215	101	185	:=
Horsemen's Facilties	4,905	272	533	416
James Woody Auditorium	108,058	3,516	5,605	9,652
James Woody Gym	62,540	4,464	6,031	7,800
James Woody Pal Center	3,414	125	219	476
James Woody Restroom	7,933	456	792	1,513
	227,648	11,021	17,020	24,574