



## **Town of Apple Valley**

### ENGINEERING DEPARTMENT

#### Off-site grading letter

Whenever the developer of a parcel of land is required or proposes to do grading work outside of the property to be developed, but in conjunction with the project, it is necessary for the developer to submit written permission from the adjoining property owner. The letter must contain the following items:

1. An Assessor's Parcel Number or other legal means to identify the property;
2. A statement certifying that the signer is the owner of the affected property;
3. Acknowledgement that the owner has reviewed the grading plans and consents to the proposed work;
4. The owner shall hold the Town of Apple Valley free and clear of any liability for damages due to proposed work;
5. Where necessary, a statement that the owner will irrigate planted slopes and maintain slopes and drains located on the affected property.

This letter shall be signed before a Notary Public. Two originals of the completed letter shall be submitted before issuance of the grading permit.