



## Town Council Agenda Report

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Date: March 12, 2019 Item No. 10

To: Honorable Mayor and Town Council

Subject: JESS RANCH COMMUNITY MANHOLES - PROJECT NO. PW2019-01

From: Douglas Robertson, Town Manager

Submitted by: Mike Molinari, Public Works Manager  
Public Works Department

Budgeted Item:  Yes  No  N/A

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### RECOMMENDED ACTION:

- A. That the Town Council review and approve the bid documents for the Jess Ranch Community Manholes – Project No. PW2019-01
- B. That the Town Council authorize staff to solicit bids for construction of said project.

### SUMMARY:

Bid documents for the Jess Ranch Community Manholes Project No. PW2019-01 have been prepared and are ready for approval and advertisement of bids. Staff has reviewed the documents and is satisfied that they meet the intent of the Town Council for this project. The documents are available to the Town Council for review, approval, and authorization to proceed with advertisement of the project. Staff recommends that the Town Council review the bid documents that are available in the Town Council Office, approve the documents, and direct staff to proceed with advertising for construction of the project.

### BACKGROUND:

The Project consists of providing necessary labor, equipment and materials to replace eleven (11) to twelve (12) cleanouts with manholes in the northwest section of the Jess Ranch Community. The sewer in this area currently has cleanouts which was constructed before the Town's incorporation. Several of the cleanouts need to be replaced with manholes to allow Wastewater staff easier access to clean the sewer in this area and will also help in preventing sewer overflows. This project will replace up to 12 cleanouts with

manholes but approximately thirty (30) total cleanouts will ultimately need to be replaced over the next few years.

**FISCAL IMPACT:**

Funding for this project will come from unprogrammed FY 18-19 CDBG funds that will be brought forth to the Council in April or will be proposed in the FY 19-20 Wastewater Capital Improvement Projects Budget. There is no immediate fiscal impact with approval of the bid documents and authorization to advertise for bids.

**ATTACHMENTS:**

1. Location Map

