



## Town Council Agenda Report

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Date: March 12, 2019 Item No. 12

To: Honorable Mayor and Town Council

Subject: FEE WAIVER REQUEST FOR ST MARYS HIGH DESERT FIT FOR LIFE 5K EVENT FOR THE USE OF THE CIVIC CENTER PARK/AMPHITHEATER

From: Douglas Robertson, Town Manager

Submitted by: Lori Lamson, Assistant Town Manager  
Parks and Recreation Department

Budgeted Item:  Yes  No  N/A

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### RECOMMENDED ACTION

For good cause shown, and finding a waiver will serve a public purpose, approve the waiver of the Facility Rental Fee and Special Events permit of \$1,201.00.

### SUMMARY

St. Mary Medical Center has submitted a facility use agreement to conduct the High Desert Fit 4 Life 5k event on May 04, 2019. They are requesting a waiver of the Amphitheater rental fee of \$669.00. They are also requesting the fees waived for the Special Events permit in the amount of \$ 532.00 St. Mary Medical Center is still responsible for providing current insurance and a \$250 security Deposit to secure their date. This event meets the criteria established for fee waivers as something that compliments the Town's event schedule, offers an activity not otherwise available, serves a public purpose and is offered by a non-profit organization. The letter requesting the fee waiver is attached.

### BACKGROUND

On 8-14-01, the Town Council adopted a policy stating fees can be administratively waived for a local public agency, a utility company or service district, or a similar entity providing an essential service to the general community, whereas, non-profit requests for fee waivers must go before the Town Council for consideration.

## **FISCAL IMPACT**

Although there is not an ongoing demand that is displaced with the request on this particular day, the waiving of these fees will result in the loss of potential revenue in the amount of \$1,201.00.

February 11, 2019

Dear Apple Valley Town Council,

Inspired by St. Mary's mission to improve the health and quality of life of people in our local communities our medical center volunteers, employees and community committee members are organizing a healthiest community 5K Fit 4 Life event on Saturday, May 4, 2019 at the Civic Park in Apple Valley.

St. Mary Medical Center has been serving the high desert communities for more than 60 years and is the only non-profit hospital in the High Desert. The proceeds from this event will benefit St. Joseph Health, St. Mary and provide needed college scholarships for our youth volunteers. We are requesting the fees accrued of \$1,201.00 for the use of your facility be waived. We hope we can count on your support our health and wellness event.

If you have any questions, please don't hesitate to contact me directly.

Thank you,

*Rebecca Miranda*

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A Ministry in the tradition of Sisters of St. Joseph and Brothers of St. John of God

[www.stmaryapplevalley.org](http://www.stmaryapplevalley.org)