



Town of Apple Valley

**TOWN OF
APPLE VALLEY**

**PARK AND RECREATION
COMMISSION AGENDA**

Thursday, December 5, 2019

Regular Meeting: 6:00 p.m.
TOWN COUNCIL CHAMBERS

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COMMISSION MEMBERS

Valerie Smith, Chairperson
Patrick Doran, Vice-Chair
Bobby Tarango, Commissioner
Donald Tatera, Commissioner
Colin Wilson, Commissioner

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Douglas B. Robertson, Town Manager
Thomas Rice, Town Attorney
La Vonda M-Pearson, CMC, Town Clerk
Lori Lamson, Assistant Town Manager
David C. Coleman, Parks and Recreation Manager

TOWN HALL: (760) 240-7000
www.applevalley.org



**TOWN OF APPLE VALLEY
PARKS AND RECREATION COMMISSION AGENDA
REGULAR MEETING
THURSDAY, DECEMBER 5, 2019 – 6:00 P.M.**

PUBLIC PARTICIPATION IS INVITED. Parks and Recreation Commission meetings are held in the Town Council Chambers located at 14955 Dale Evans Parkway, Apple Valley, California. If you wish to be heard on any item on the agenda during the Commission's consideration of that item, or earlier if determined by the Commission, please so indicate by filling out a "REQUEST TO SPEAK" form at the Commission meeting. Place the request in the Speaker Request Box on the table near the Secretary, or hand it to the Secretary at the Commission meeting. (G.C. 54954.3 {a}). Speakers may address the Parks and Recreation Commission for up to three (3) minutes.

Materials related to an item on this agenda, submitted to the Commission after distribution of the agenda packet, are available for public inspection in the Town Clerk's Office at 14955 Dale Evans Parkway, Apple Valley, CA during normal business hours. Such documents are also available on the Town of Apple Valley website at www.applevalley.org subject to staff's ability to post the documents before the meeting.

The Town of Apple Valley recognizes its obligation to provide equal access to those individuals with disabilities. Please contact the Town Clerk's Office, at (760) 240-7000, two working days prior to the scheduled meeting for any requests for reasonable accommodations.

(WHERE APPROPRIATE OR DEEMED NECESSARY, ACTION MAY BE TAKEN ON ANY ITEM LISTED IN THE AGENDA)

REGULAR MEETING

The Regular Meeting is open to the public and will begin at 6:00 p.m. in the Conference Center.

CALL TO ORDER

ROLL CALL

Commissioners: Tarango _____; Tatera _____; Wilson _____
Vice-Chair Doran _____ and Chair Smith _____

PLEDGE OF ALLEGIANCE:

PRESENTATIONS:

PUBLIC COMMENTS:

Anyone wishing to address an item not on the agenda or an item that is not scheduled for a public hearing at this meeting may do so at this time. California State Law does not allow the Commission to act on items not on the agenda, except in very limited circumstances. Your concerns may be referred to staff or placed on a future agenda.

1. APPROVAL OF MEETING MINUTES

Recommendation:

Approve the Minutes for the October 3, 2019 Commission Meeting.

2. APPROVAL OF MONTHLY REPORTS

Recommendation:

Approve of the Parks and Recreation Monthly Reports for September and October 2019.

3. QUIMBY FUND RESOLUTION UPDATE

Recommendation:

Receive and file.

4. CDBG/PARKS PROJECT UPDATE

Recommendation:

Receive and file.

PARK AND RECREATION COMMISSIONER COMMENTS

PARKS AND RECREATION MANAGER'S REPORT

SUGGESTED ITEMS FOR FUTURE AGENDAS

ADJOURNMENT

The Parks and Recreation Commission will adjourn to its next regularly scheduled Commission meeting on February 6, 2020.



Parks and Recreation Commission Agenda Report

Date: December 5, 2019 Item No. 1

To: Parks and Recreation Commission

Subject: APPROVAL OF COMMISSION MEETING MINUTES

From: David C. Coleman, Parks and Recreation Manager

Submitted by: Debbie S. Rivera, Sr. Administrative Assistant

Budgeted Item: Yes No N/A

RECOMMENDED ACTION:

Review and approve.

SUMMARY:

Review and approve the Commission Meeting Minutes.

ATTACHMENTS:

- A. October 3, 2019 – Regular Meeting

**THE TOWN OF APPLE VALLEY
PARK AND RECREATION COMMISSION
OCTOBER 3, 2019**

CALL TO ORDER:

Chair Valerie Smith, called the meeting of the Park and Recreation Commission of the Town of Apple Valley to order at 6:02 p.m. in the Town Council Chambers.

ROLL CALL:

Roll call was taken with the following members present: Commissioner Tarango; Commissioner Tatera; Commissioner Wilson; Vice-Chair Doran; and Chair Smith

ABSENT:

None

PLEDGE OF ALLEGIANCE:

Vice-Chair Doran

PRESENTATIONS:

None

PUBLIC COMMENTS:

None

1. Approval of the Parks and Recreation Minutes for August 1, 2019 Meeting

Commissioner Wilson motioned to approve the meeting minutes; Commission Bobby Tarango seconded the motion.

Vice-Chair Doran was not present at the August 1, 2019 meeting so he abstained from voting.

Vote: Motion carried a 4-0-1-0

Yes: Commissioner Tarango; Commissioner Tatera; Commissioner Wilson; and Chair Smith

No: None

Abstain: Commissioner Doran

Absent: None

2. Approval of Parks and Recreation Monthly Reports for July and August 2019

Commissioner Tatera, motioned to approve the monthly reports, Vice-Chair Doran, seconded the motion.

Vote: Motion carried a 5-0-0-0

Yes: Commissioner Tarango; Commissioner Tatera; Commissioner Wilson; Vice-Chair Doran; and Chair Smith

No: None

Abstain: None

Absent: None

3. Resolution for the priority funding for identified projects using Quimby Funds for expansion of existing parks and development of new parks

Parks & Recreation Manager David C. Coleman advised the commission of the process the resolution will take to move forward with the Quimby Fund projects. He advised that the resolution will probably go to the Town Council for approval in November and he will advise the commission when it gets on the agenda. Vice-Chair Doran also advised the board of his priorities for Quimby fund projects since he was not able to attend the prior meeting.

Vote: Motion carried a 4-1-0-0

Yes: Commissioner Tarango; Commissioner Tatera; Commissioner Wilson; and Chair Smith

No: Vice-Chair Doran

Abstain: None

Absent: None

4. CDBG/Parks Project Update

Parks and Recreation Manager, David C. Coleman advised the commission of the Mendel Park restroom project status. The bids received were much higher than the original inhouse estimates. Since we will need to reject the bids and ultimately start over, he has decided to look at another restroom option that suits the needs of citizens better. He explained that the restroom and/or camera project should be completed the beginning of 2020.

PARK AND RECREATION COMMISSIONER COMMENTS

Vice-Chair Doran wanted additional information regarding the irrigation improvement project at James Woody Community Center. Commissioner Tatera was interested in the next steps for the Quimby Fund Resolution. David explained and is hoping to have the resolution to Council in November. Commissioner Wilson requested an update so the commission may possibly attend the meeting.

PARK AND RECREATION MANAGER'S REPORT

Parks & Recreation manger, David C. Coleman advised the commission that if he does not have an item listed from the previous suggested item listed in the agenda, he will discuss the item in his managers report. He also advised the commission that the Assistant Town Manager had already approved the community Zumba to continue using the Recreation Center. David discussed the golf course water details and upcoming programs that the department has recently hosted.

SUGGESTED ITEMS FOR FUTURE AGENDAS

A suggested item for future agendas will be discussion on available grants and a possible discussion with the town grant writer.

ADJOURNMENT

Motion by Vice-Chair Doran seconded by Commissioner Tarango and carried by those in attendance to adjourn the meeting at 6:55 p.m.

CHAIRMAN

SENIOR ADMINISTRATIVE ASSISTANT



Parks and Recreation Commission Agenda Report

Date: December 5, 2019 Item No. 2

To: Park and Recreation Commission

Subject: APPROVAL OF MONTHLY REPORTS

From: David C. Coleman, Parks and Recreation Manager

Submitted by: Debbie Rivera, Sr. Administrative Assistant

Budgeted Item: Yes No N/A

RECOMMENDED ACTION

Review and approve.

BACKGROUND

Approval of Monthly Reports for September and October 2019.

ATTACHMENTS

- A. Monthly Report – September 2019
- B. Monthly Report – October 2019



Parks and Recreation Commission Agenda Report

Date: December 5, 2019 Item No. 3

To: Parks and Recreation Commission

Subject: QUIMBY FUND RESOLUTION UPDATE

From: David C. Coleman, Parks and Recreation Manager

Submitted by: Debbie S. Rivera, Sr. Administrative Assistant

Budgeted Item: Yes No N/A

RECOMMENDED ACTION:

Receive and file.

SUMMARY:

Update on Quimby Fund Resolution.



Parks and Recreation Commission Agenda Report

Date: December 5, 2019 Item No. 4

To: Parks and Recreation Commission

Subject: PARKS/CDBG PROJECT UPDATE

From: David C. Coleman, Parks and Recreation Manager

Submitted by: Debbie S. Rivera, Sr. Administrative Assistant

Budgeted Item: Yes No N/A

RECOMMENDED ACTION:

Receive and file.

SUMMARY:

Discuss CDBG and parks projects that have recently been completed or that will be completed during the fiscal year 19/20.